



CLEARVIEW

REPORT TO COUNCIL

REPORT NUMBER: PCR-015-2020
DEPARTMENT: Parks, Culture & Recreation
MEETING DATE: September 14, 2020
SUBJECT: Clearview Youth Centre Re-Opening Plan

RECOMMENDATION:

Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receive PCR-015-2020 (Clearview Youth Centre Re-Opening Plan) report for information,
- 2) Approve the Youth Centre re-opening plan 2020 as presented

BACKGROUND:

Since March 16th, 2020 the Township of Clearview recreational facilities have been closed to the public. At the Youth Centre we have been able to connect with youth virtually and through the popular activity kits.

COMMENTS AND ANALYSIS:

This analysis includes: Re-opening the Clearview Youth Centre

1. Re-opening the Clearview Youth Centre

As the Province of Ontario moves in phase 3 the youth centre can re-open. While it should be noted that the Ontario Government does not have specific guidelines to the reopening procedures of Youth Centres; guidelines related to community centres, summer camps and day cares are being used by Youth Centres across the Province to establish safe and monitored opening procedures. Our guidelines will follow the recommendations from the Simcoe Muskoka District Health Unit.

It should be noted that if Council chooses to reopen the Youth Centre our capacity, programming opportunities, and weekly schedule will be altered to ensure that we

can meet the strict guidelines and procedures required to safely and efficiently open.

To re-open the Youth Centre we have successfully received \$10,000 from the United Way Simcoe Muskoka: Emergency Community Support Fund (ECSF). This funding will help us to be physically ready to be able to welcome youth back safely to our centre.

CLEARVIEW STRATEGIC PLAN:

Strategic Priority – Recreation & Culture

COMMUNICATION PLAN:

Not applicable

FINANCIAL IMPACT:

Not applicable

REPORT SCHEDULES:

Clearview Youth Centre- COVID Operating Plan

PREPARED BY:

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REVIEWED BY:

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General Manager Parks, Culture & Recreation



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Clearview Youth Centre – COVID Operating Plan

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Re-opening Note

While it should be noted that the Ontario Government does not have specific guidelines to the reopening procedures of Youth Centres; guidelines related to community centres, summer camps and day cares are being used by Youth Centres across the Province to establish safe and monitored opening procedures. It should be noted that if the Township of Clearview chooses to reopen the Youth Centre our capacity, programming opportunities, and weekly schedule will be altered to ensure that we can meet the strict guidelines and procedures required to safely and efficiently open.

Phased Re-Opening Plan

STAGE	DATE	ACTIVITIES
1	July 6 th , 2020	<ul style="list-style-type: none"> • Virtual programming • At home activity kits
2	September 28 th , 2020	<ul style="list-style-type: none"> • Re-open the youth centre for a after school program from 3pm-6pm, 3 nights a week. It would consist of free time, a scheduled activity, and a meal. • Max 8 youth a night • Nightly hours and the number of youth allowed will expand after the initial trial period. This will follow government and health unit advice • Two staff present at all times • If we become too busy and youth are not able to attend, we will move to a cohort system of youth group A & B and we can rotate weeks,
3	When safe to do so and when more staffing resources are available	<ul style="list-style-type: none"> • Re-open the youth centre 5 nights a week for regular drop in programming • Maximum will depend on current provincial guideline • Two staff present at all times

COVID-19 Screening

All youth will be screened upon arrival at the Youth Centre prior to entry. This will include the following:

- Staff and youth must wear masks through their entire visit. Masks can be provided.
- Using our Envoy visitor software, we will screen and track all COVID symptoms
- Each youth will be required to give their contact information each time for contact tracing
- Entry will be denied to any individual who has any of the symptoms outlined or who has come in close contact with a person with symptoms of or confirmed COVID-19 in the past 14 days.
- There will be a designated Staff to screen youth upon arrival.
- Signs will be posted outside the entrances restricting entry to anyone with symptoms of illness.
- Youth will sanitize hands before entering the youth centre

Safe Programming

- As per the advice from the Simcoe Muskoka District Health Unit we will only allow max 8 youth per night, with no coming and going. If one youth leaves for the night, we will not allow another. We will not require pre registration as the health unit is comfortable with drop in as long as we register youth at the door.
- We will create two dedicated spaces in the back room and the youth will be assigned a side to stay for the duration of their visit. Each side will also have a bathroom assigned. With this practice youth will not be permitted to exit their area and will need to socially distance within it. Each side will hold the similar programming supplies.
- All activities and items that can not be cleaned will be removed.
- No bus rental or typical Youth Centre outings will be offered under the current guidelines.
- We do not currently allow physical contact at the Youth Centre and that will continue.

Kitchen and Food Safety Practices

- Youth will not be allowed in the kitchen area, to prepare, serve or share food.
- Youth Centre staff will modify meal practices to ensure that there is no self-serving or sharing of food at mealtimes.
- Meals must be served in individual portions to youth and youth will eat in their assigned areas.
- Utensils must be used to serve food.
- Staff will not provide shared utensils or items to other participants. (e.g. serving spoons, condiments).
- Ensure proper hand hygiene is practiced when Staff are preparing food and for all individuals before and after eating.

Facility Cleaning Guidelines

- Cleaning services from a professional service will take place one a week at the youth centre.
- Cleaning and disinfecting, at least a minimum of twice daily, frequently touched surfaces. These surfaces are most likely to become contaminated, including doorknobs, water cooler knobs, light switches, toilet and faucet handles, electronic devices, and tabletops.

- Alcohol-based hand sanitizer containing at least 60% alcohol content is placed at the entrance to the Youth Centre and will be placed at the screening station.
- Staff will be responsible for cleanup of Youth Centre daily including a deep cleaning prior to opening, as well as focusing on disinfecting equipment following each use during operating hours.
- Hand sanitizers are available at the entrance door and its use is supervised by Staff. If parents do not want their youth to use hand sanitizer their youth will not be permitted to attend the Youth Centre.

Staff Safety

- Staff will be provided with masks to utilize if they must come into close contact with youth.
- Outbreak kits would be available to Staff that would include a full-face shield, gown, gloves and masks.
- The Youth Centre will be equipped with a First Aid Trauma Kit that includes a rescue mask, face mask, extra filters, gown, face shield.
- Staff will maintain physical distancing whenever possible, with the exception of when required to assist with an injured youth or other emergency situations.
- Staff schedule must be adhered to or changes noted in case contact tracing is necessary.
- The youth centre should be closed if two staff cannot be present the entire time it is open.