



CLEARVIEW

Clearview Youth Centre Advisory Committee

Terms of Reference

Mission Statement

Clearview Youth Services will be a committee of community orientated volunteers, geared towards advocating on behalf of all youth in Clearview. It will work with existing youth organizations to encourage and develop new opportunities for our youth to achieve leadership and social skills, positive scholastic levels and mental health wellness.

Purpose

To advise the recreation department in ensuring the Clearview Youth Centre remains a drop-in centre with positive mentorship, free of negative influences, that supports the youth of Clearview to develop into productive and contributing members of the community.

To support our youth in;

- transitioning into the responsibilities of adulthood;
- showcasing and developing their skills and talents;
- initiating their ideas and projects, and
- mental health wellness.

Committee Composition

- The Committee shall be composed of no more than nine (9) members.
- All members shall be appointed by Council.
- Committee membership will be comprised of Council Members and General Members.
- Members shall serve the term of council, or until his or her successor has been appointed. Council member terms will end with the term of council.

Council Members

Two (2) members of Clearview Council to be appointed by the Mayor and approved by Council.



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General Members

To be members of the various youth organizations and local Schools (one member per organization) and persons from the general public.

The Committee shall elect a Chairperson from its membership.

Responsibilities

- to advise on the programming of the facility.
- to assist in the liaison of various youth organizations to provide timely use of the facility and provide optimal services for the benefit of Clearview youth.
- to assist with organizations and resources for the betterment of the facility and future youth services
- to be available to attend workshops or other training opportunities that may occur
- to bring youth issues and opportunities to the forefront of the community
- to support fundraising and seek grant and donation opportunities to help support the operating cost of the facility and support vital fundamental programs for the Youth of Clearview
- to assist in the identification and procurement of needs/services of professional persons who can offer guidance and to implementation of necessary services through their areas of expertise.

Meeting Procedures

Meetings will be held monthly on a predetermined schedule established for each calendar year by the Chair. The Chairperson can at any time may call a special meeting. Seventy-two (72) hours notice must be provided to all committee members by email for special meetings.

All agendas and minutes shall be posted to the Township of Clearview website.

The Committee must follow all procedural rules and regulations as established by Council of the Township of Clearview for its committees.