



CLEARVIEW

## MINUTES

### CLEARVIEW TOWNSHIP COUNCIL

The Council of the Corporation of the Township of Clearview met in a virtual session on March 22, 2021 at 5:30 p.m.

Those in attendance were:

Mayor: Doug Measures

Deputy Mayor: Barry Burton

Councillors: Ward 1 – Councillor Phyllis Dineen  
Ward 2 – Councillor Doug McKechnie  
Ward 3 – Councillor John Broderick  
Ward 4 – Councillor Robert Walker  
Ward 5 – Councillor Thom Paterson  
Ward 6 – Councillor Connie Leishman  
Ward 7 – Councillor John Lamers

Staff: Acting Clerk, Brenda Falls  
Director of Finance, Kelly McDonald  
Director of Community Services, Mara Burton  
General Manager, Parks, Culture & Recreation, Terry Vachon  
Director, Public Works, Mike Rawn  
Deputy Director, Public Works, Dan Perreault  
Fire Chief, Roree Payment  
Committee Coordinator, Cayla Reimer  
Community Planner, Rossalyn Workman  
Compliance/QMS Coordinator, Stephanie Schell  
Chief Building Official, Scott McLeod  
Community Culture and Tourism Coordinator, Amanda Murray

#### 1. **Closed Session** (no items)

## **2. Approval of Agenda**

### Resolution:

Moved by Councillor Broderick, Seconded by Councillor Walker, Be It Resolved, that Council of the Township of Clearview hereby approve the agenda dated March 22<sup>nd</sup>, 2021 as amended with the addition of on desk item 11.2 (Huron Tractor extension). Motion Carried.

## **3. Disclosure of Pecuniary Interest and General Nature Thereof**

None declared.

## **4. Public Participation**

### 4.1 Kris Wilson (Retail Cannabis in Clearview)

Mayor Measures addressed all correspondence received under public participation.

## **5. Deputations & Presentations**

### **5.1 Festival & Events Ontario Achievement Awards**

Amanda Murray, Community Culture and Tourism Coordinator presented the Festival & Events 2021 Achievement Award for the following events: Clearview Canada Day Social Distancing Festival, Christmas in the Valley, Stayner Santa Tour, Small Halls Festival – video, Taste of Clearview and Clearview virtual Holiday Greetings. The Creemore BIA, Creemore Tree Society, Clearview Chamber of Commerce and Stayner & District Kinsmen Club along with participating restaurant during Taste of Clearview will receive certificates of achievement from Festivals and Events Ontario.

### **5.2 Jason Gillham (South Georgian Bay Innovation and Technology Accelerator)**

Jason Gillham presented the South Georgian Bay Innovation and Technology Accelerator. The presentation informed Council of their activity in transforming emerging companies to high growth contributors to the economy.

Mayor Measures congratulated Jason on this innovative program.

Members of Council had a number of questions and comments.

Council advised that the presentation will be discussed with the Economic Development Advisory Committee.

**6. Public Meeting** (no items)

Councillor Leishman did not vote on the next item.

**7. Approval of Minutes of Council Meetings**Resolution:

Moved by Deputy Mayor Burton, Seconded by Councillor Lamers, Be It Resolved, that Council of the Township of Clearview hereby approve the minutes of the March 2<sup>nd</sup> & March 8<sup>th</sup>, 2021 meetings as presented. Motion Carried.

**8. Business arising from Minutes**

There were none.

**9. Communications from the Mayor**

9.1 Closed Session Report (no items)

9.2 Municipality of Grey Highlands (Minister's Zoning Orders – MZO'S)

Resolution:

Moved by Councillor Paterson, Seconded by Councillor Leishman, Be It Resolved, that Council of the Township of Clearview consult senior staff on how this could impact operations to Clearview Township and that a report be brought back to a future meeting. Motion Defeated.

9.3 Mayor's Statement of Facts (26/27 SR)

Resolution:

Moved by Deputy Mayor Burton, Seconded by Councillor Lamers, Be It Resolved Council of the Township of Clearview hereby endorse the Mayor's Statement of Facts regarding 26/27 Sideroad and direct that the statement be published.

Councillor McKechnie requested a recorded vote.

<b>Council Member</b>	<b>Yea</b>	<b>Nay</b>
Ward 1 - Councillor Phyllis Dineen	<b>x</b>	
Ward 2 - Councillor Doug McKechnie		<b>x</b>
Ward 3 – Councillor John Broderick	<b>x</b>	
Ward 4 – Councillor Robert Walker	<b>x</b>	
Ward 5 – Councillor Thom Paterson		<b>x</b>
Ward 6 - Councillor Connie Leishman	<b>x</b>	
Ward 7 – Councillor John Lamers	<b>x</b>	
Deputy Mayor, Barry Burton	<b>x</b>	
Mayor, Doug Measures	x	

Motion Carried.

Resolution:

Moved by Councillor Leishman, Seconded by Councillor Dineen, Be It Resolved that Council of the Township of Clearview hereby:

- 1) Receive Communications from the Mayor for information. Motion Carried.

**10. County Reports & Information**

Deputy Mayor Burton provided a verbal County update

- 10.1 2021 Bursary program (bursaries available to Simcoe County students)
- 10.2 Long-term care homes seeking donations to support virtual programming and engagement

Resolution:

Moved by Deputy Mayor Burton, Seconded by Councillor Dineen, Be It Resolved that Council of the Township of Clearview make a donation of \$700.00 towards the purchase of a smart tv to be donated to Simcoe County’s long term care homes and that it be funded from the Clearview Community grant program. Motion Carried.

**11. Council Reports & Community Announcements**

- 11.1 Ward Reports

**Councillor Walker**

- viewed hall board meetings

**Councillor Dineen**

- Nottawa Hall – scrap metal donation bin, requested that bicycles be placed along bin to donate
- Nottawa Hall special meeting on March 31 – Parks & Rec presentation

**Councillor Broderick**

- Clearview Accessory Advisory Committee meeting
- Council blog training session
- Library Board meeting
- Clearview Chamber of Commerce meeting

**Councillor Leishman**

- Library Board meeting
- Clearview Chamber of Commerce meeting
- Avening and Sunnidale Hall Board meetings

**Councillor McKechnie**

- Creemore BIA annual general meeting
- congratulations to Mayor Deputy Mayor on County Rd. speed reduction
- blog training
- Small Hall meetings

**Councillor Lamers**

- viewed Duntroon and Sunnidale Small Halls meeting
- Avening Hall Board
- congratulations to Terry Vachon on his Hall Board presentations

**Councillor Paterson**

- notice of motion upcoming meeting re: current position of 26/27 and 91 construction
- NVCA Board meeting

**Mayor Measures**

- Purple Flag raising for Epilepsy awareness – March 24

- Green Shirt day for organ donation, April 7<sup>th</sup> – flag raising
- Huronia West OPP invitation to Mayor Measures (Clearview Meadows student recognition - DARE program)

### **Deputy Mayor Burton**

- Avening Small Hall meeting

11.2 Deputy Mayor Burton - Extension - Huron Tractor application (on desk item)

#### Resolution:

Moved by Deputy Mayor Burton, Seconded by Councillor Paterson, Be It Resolved that Council of the Township of Clearview hereby extend submission of Huron Tractor's application to May 31<sup>st</sup>, 2021. Motion Carried.

## **12. Department Reports**

### **COMMUNITY SERVICES**

#### **CS-015-2021 (Building Department Annual Fee Report 2020)**

#### Resolution:

Moved by Councillor Broderick, Seconded by Councillor Dineen, Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receives this report for information. Motion Carried.

#### **CS-017-2021 (Committee of Adjustment – March 10<sup>th</sup>, 2021)**

#### Resolution:

Moved by Councillor Dineen, Seconded by Councillor Lamers, Be It Resolved, that Council of the Township of Clearview hereby receive CS-017-2021 (Committee of Adjustment – March 10, 2021) report for information. Motion Carried.

#### **CS-018-2021 (Zoning By-law – 7082 36/37 Sideroad – Road Allowances)**

#### Resolution:

Moved by Deputy Mayor Burton, Seconded by Councillor Leishman, Be It Resolved that Council of Township of Clearview hereby:

- 1) Receive the report CS-018-2021 for information; and,

- 2) Pass Zoning By-law amendment to the Township of Clearview Zoning By-law 06-54, being By-law 21-30 for the lands known as 7082 36/37 Sideroad and legally described as ELEANOR ST, ALICE ST, and BOURCHIER, PL 187 NOTTAWASAGA CLOSED BY RO779554, now in the Township of Clearview. Motion Carried.

### **CS-019-2021 (Temporary Private Patios During Covid Pandemic for the 2021 Season)**

#### Resolution:

Moved by Councillor Broderick, Seconded by Deputy Mayor Burton, Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receive CS-019-2021 report for information
- 2) Endorses the protocol for permitting temporary private patios during the Covid Pandemic 2021 Season. Motion Carried.

### **CS-020-2021 (Zoning by-law Amendment – Dickieson)**

#### Resolution:

Moved by Councillor Dineen, Seconded by Councillor Broderick, Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receive CS-020-2021 report for information; and,
- 2) Approve and authorize the Mayor and Clerk to execute the amending Zoning By-law 21-32 for lands municipally known as 2416 Concession 6 North, Clearview and legally described as Concession 7 NE ½ LT 36 and RP 51R25964, PARTS 10, 11, 12, Clearview. Motion Carried.

## **PARKS, CULTURE & RECREATION**

### **PCR-006-2021 (Stayner Downtown Open Space Improvement Updates)**

#### Resolution:

Moved by Councillor Walker, Seconded by Councillor Broderick, Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receive PCR-006-2021 (Stayner Downtown Open Space Improvement Updates) report for information. Motion Carried.

**PCR-007-2021 (Friends of the Clearview EcoPark Terms of Reference)**Resolution:

Moved by Deputy Mayor Burton, Seconded by Councillor Walker, Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receive PCR-007-2021 (Friends of the Clearview EcoPark Terms of Reference) for information;
- 2) Approve the Friends of the Clearview EcoPark Terms of Reference attached in this report; and,
- 3) Approve the new Community Garden Plot fees 2021. Motion Carried.

**PUBLIC WORKS****PW-009-2021 (2020 Annual Summary Report for Drinking Water Systems)**Resolution:

Moved by Councillor Broderick, Seconded by Councillor Walker, Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receive PW-009-2021 (2020 Annual Summary Drinking Water Systems) report for information. Motion Carried.

**PW-010-2021 (Street Sweeping Tender Award)**Resolution:

Moved by Deputy Mayor Burton, Seconded by Councillor Broderick, Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Award tender for Street Sweeping to Rafat General Contractor Inc. in the amount of \$45,498.32, including H.S.T. Motion Carried.

**FINANCE****FIN-009-2021 (Safe Restart Agreement (SRA) Phase 2 Municipal Transit Funding Agreement)**Resolution:

Moved by Councillor Broderick, Seconded by Councillor Lamers, Be It Resolved, that Council of the Township Clearview hereby:

- 1) Receive the Safe Restart Agreement (SRA) Phase 2 Municipal Transit Funding Agreement for information,



- 2) Approve By-law 21-31 to enter into a Transfer Payment Agreement with the Province of Ontario and authorize the Mayor and Treasurer to sign the agreement on behalf of the Township of Clearview.

## **FIRE & EMERGENCY SERVICES**

### **FD-001-2021 (Request for Quote - Master Fire Plan)**

#### Resolution:

Moved by Councillor Walker, Seconded by Councillor Broderick, Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receive FD-001-2021 (Request for Quote – Master Fire Plan) for information; and,
- 2) That Council approve the request to seek an RFP for a Master Fire Plan; and
- 3) That the RFQ also include the risk assessment component to the Master Fire Plan.

Motion Carried. (as amended)

### **Acceptance of 2020/2021 Clearview Fire Safety Grant**

#### Resolution:

Moved by Councillor Lamers, Seconded by Councillor Walker, Be It Resolved, that Council of the Township be authorized to accept a 2020/2021 Fire Safety Grant in the amount of \$8,000 from the Office of the Fire Marshal announced on March 11, 2021 to assist in addressing challenges associated with training and virtual inspections due to the COVID-19 Pandemic. Motion Carried.

## **LEGISLATIVE SERVICES/CLERK**

### **LS-003-2021 (Clearview Community Church - request for Community Assistance Grant)**

#### Resolution:

Moved by Councillor Leishman, Seconded by Councillor Dineen, Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receive LS-003-2021 (Clearview Community Church – request for Community Assistance Grant) for information; and
- 2) Approve financial assistance to the Clearview Community Church in the amount of \$2,500.00 to be funded from the 2021 Community Assistance Grants. Motion Carried.

**LS-004-2021 (Council Composition Review)**Resolution:

Moved by Deputy Mayor Burton, Seconded by Councillor Broderick, Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receive LS-004-2021 (Council Composition Review) for information; and
- 2) Proceed forward to a public meeting with option #a and option #d. Motion Carried.  
(as amended).

**BY-LAWS****21-30 (Zoning By-law Amendment - 7082 36/37 Sideroad)**Resolution:

Moved by Councillor Lamers, Seconded by Councillor Dineen, Be It Resolved, that By-law 21-30, being a zoning by-law amendment for lands located on 7082 36/37 SR, be presented and read a first, second and third time and finally passed this 22<sup>nd</sup> day of March, 2021. Motion Carried.

**21-31 (Safe Restart Agreement Phase 2 Municipal Transit Funding)**Resolution:

Moved by Councillor Broderick, Seconded by Councillor Walker, Be It Resolved, that By-law 21-31, being the Safe Restart Agreement Phase 2 Municipal Transit Funding Agreement, be presented and read a first, second and third time and finally passed this 22<sup>nd</sup> day of March, 2021. Motion Carried.

**21-32 (Zoning By-law Amendment – 2416 Concession 6 North)**Resolution:

Moved by Councillor Broderick, Seconded by Councillor Dineen, Be It Resolved, that By-law 21-32, being a zoning by-law amendment for lands located at 2416 Concession 6 North, be presented and read a first, second and third time and finally passed this 22<sup>nd</sup> day of March, 2021. Motion Carried.

**13. Notice of Motion/New Business**

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**13.1 Councillor Dineen (Retail Establishments open on Statutory Holidays)**Resolution:

Moved by Councillor Dineen, Seconded by Councillor Leishman,

Whereas, there has been a request from a local business to allow retail establishments to remain open on Statutory Holidays; and

Whereas, Council is dedicated to providing strong economic development support to businesses; and

Whereas, under the provisions of the *Retail Business Holiday Act, R.S.O. 1990, c.R.30*, the municipality may pass a by-law to allow retail stores to remain open on statutory holidays if it can be designated a tourism area; and

Whereas, a public meeting must be held prior to Council passing this by-law;

Now therefore, Be It Resolved that Council of the Township of Clearview hereby:

1. Direct staff to add a public meeting to a forthcoming agenda for the purposes of passing a by-law under the *Retail Business Holiday Act*;
2. Direct the staff to prepare a by-law to declare the Township of Clearview a tourism area with the purpose of providing the opportunity for retail businesses to remain open on Statutory holidays. Motion Carried.

**13.2 Notice of Motion – Councillor McKechnie (Duntroon Hall Cost Overruns)**Resolution:

Moved by Councillor McKechnie, Seconded by Councillor Broderick:

WHEREAS this Council previously approved funding of 1/2 the cost of a new furnace for the Duntroon Hall up to a maximum of \$10,000 (Township commitment); and

WHEREAS the Duntroon Hall Committee has sourced a less expensive furnace (approximately \$9000) that will still meet it's requirements;

THEREFORE BE IT RESOLVED THAT:

- (a) the Township of Clearview make the remainder of the \$10,000 (approximately \$5,500) available to the Duntroon Hall Committee for cost overruns on other renovations; or
- (b) the Township of Clearview make the remainder of the \$10,000 (approximately \$5,500) available to the Duntroon Hall Committee as a loan to be used for cost overruns on other renovations.

Resolution:

Moved by Deputy Mayor Burton, Seconded by Councillor Lamers, Be It Resolved that the Notice of Motion (Duntroon Hall Cost Overruns) be deferred. Motion Carried.

**14. By-Law to Confirm Proceedings of Council Meeting**Resolution:

Moved by Deputy Mayor Burton, Seconded by Councillor Dineen, Be It Resolved, that By-Law 21-33, being a by-law to confirm the proceedings of the March 22<sup>nd</sup>, 2021 Council Meeting, be presented and read a first, second and third time and finally passed this 22<sup>nd</sup> day of March, 2021. Motion Carried.

**15. Motion to Adjourn**Resolution:

Moved by Councillor McKechnie, Seconded Councillor Dineen, Be It Resolved, that the Council Meeting be adjourned at 9:23 p.m. Motion Carried.

Original signed by:  
Mayor  
Clerk

Minutes of the Council Meeting are not a Final Document of the Corporation until adopted by Council.

Minutes approved by Council on April 12, 2021.