



## **COUNCIL AGENDA**

### **Council Meeting – 5:30 p.m.**

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**Monday, February 11, 2019**

**5:30 P.M.**

**Council Chambers**

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All information including opinions, presentation, reports, documentation, etc. that are provided at a public or open meeting are considered a public record.

#### **Order of Proceedings:**

#### **1. Closed Session**

No Items

#### **2. Approval of Agenda**

##### Recommendation:

Be It Resolved, that Council of the Township of Clearview hereby approve the Agenda dated February 11<sup>th</sup>, 2019 as presented.

#### **3. Disclosure of Pecuniary Interest and General Nature Thereof**

#### **4. Ministerial Association**

#### **5. Public Participation**

##### **PLEASE NOTE:**

- Public Participation is limited to 15 minutes
- Each Person is limited to 5 minutes
- Questions or comments are to be directed to the Mayor
- Questions shall not refer to personnel matters, litigation or potential litigation or planning matters that have already had a public meeting or any item considered confidential

**Remember, please share the time with your fellow citizens.**

#### **6. Deputations & Presentations**

No Items

## **7. Public Meetings (6:30 p.m.)**

**7.1      Telecommunication Tower – 5339 County Road 9, New Lowell**

**7.2      Housekeeping Zoning By-law Amendment (based on decision from January 7<sup>th</sup>, 2018 meeting)**

**7.3      Budget Public Meeting**

- **2019-2023 Council Proposed Budget Presentation**
- **2019 Budget Pamphlet**
- **2019-2023 Corporate Budget Package**

## **8. Approval of Minutes of Council Meetings:**

- [January 15, 2019](#)
- [January 21, 2019](#)

### Recommendation:

Be It Resolved, that Council of the Township of Clearview hereby approves the Minutes of the January 15<sup>th</sup> & January 21<sup>st</sup>, 2019 Council Meetings as presented.

## **9. Business arising from Minutes (if any)**

## **10. Communications from the Mayor**

10.1 Closed Session Report (no items)

10.2 [The Royal Canadian Legion Ontario Command \(Military Service Recognition Book](#)

### Recommendation:

Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Renew a ¼ page full colour ad in support of The Royal Canadian Legion Ontario Command "Military Service Recognition Book".

10.3 [NVCA Media Release \(George Watson to lead NVCA Board of Directors in 2019\)](#)

10.4 [County of Simcoe Bursary 2018](#)

10.5 [Signum Wireless Community Notification](#)

### Recommendation:

Be It Resolved, that Council of the Township of Clearview hereby receives Communication from the Mayor for information.

## **11. County Reports & Information**

No items.

## **12. Council Reports & Community Announcements**

### 12.1 Ward Reports

### **12.2 COU-002-2019 (Creemore BIA Board of Management Election)**

Recommendation:

Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receive COU-002-2019 (Creemore BIA Board of management Election) report for information; and,
- 2) Appoint the duly certified and acclaimed members to the Creemore BIA Board of Management.

## **13. Department Reports**

### **COMMUNITY SERVICES**

### **CS-010-2019 (COA Report – January 2019)**

Recommendation:

Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receive CS-010-2019 (COA – January 2019) report for information.

### **CS-011-2019 (Zoning By-law Amendment – 2018-075 -Somerville)**

Recommendation:

Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receive CS-011-2019 (Zoning By-law Amendment – 2018-075 Somerville) report for information; and
- 2) Pass a zoning by-law amendment for lands municipally known as 6572 Highway 26 legally described as West Part of Lot 3, Concession 11, formerly Sunnidale, now in the Township of Clearview.

### **CS-013-2019 (Housekeeping Zoning By-law Amendment Phase 2 (File No. 2017-067))**

Recommendation:

Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receive report CS-013-2019 (Housekeeping Zoning By-law Amendment; File No. 2017-67) for information.

**CS-014-2019 (Zoning By-law Amendment – Farm Consolidation, 3197 County Road 124, 2018-078)**

Recommendation:

Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receive (CS-014-2019 (Zoning By-law Amendment – 3197 County Road 124) report for information; and,
- 2) Approve and authorize the Mayor and Clerk to execute the amending zoning By-law 19-22 for lands municipally known as 3197 County road 124 and legally described as Con 8, S Pt Lot 28 RP;51R32737 Part 1, Township of Clearview.

**CS-015-2019 (Building Department Activities Report 2018 Year End)**

Recommendation:

Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receives CS-015-2019 (Building Department Activities Report 2018 Year End) for information.

**CLEARVIEW LIBRARY**

**LB-001-2019 (2018 Year In Review)**

Recommendation:

Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receive LIB-001-2019 (Clearview Public Library Board 2018 Year In Review) report for information

**HUMAN RESOURCES**

**HR-001-2019 (2019 Administration Office Christmas Closure)**

Recommendation:

Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Approve closing the Clearview Administration Centre offices for the 2019 Christmas week (12:00 noon December 24 to January 1<sup>st</sup> inclusive).

**FINANCE**

**FIN-008-2019 (Locke Servicing Charge Update)**

Recommendation:

Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receives the Locke Servicing Charge Update report for information.

### **FIN-009-2019 (Section 357 Property Tax Refunds)**

Recommendation:

Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receives FIN-009-2019 (Section 357 Property Tax Refunds) report for information; and
- 2) Authorizes the Treasurer, through Sections 357/358 of the Municipal Act, to process the cancellation, reduction or refunds of property taxes for certain properties in the amount of \$11,333.24 for the years 2016 – 2018 inclusive as outlined in Appendix A.

### **FIN-010-2019 (Provincial Gas Tax Agreement)**

Recommendation:

Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receives (FIN-010-2019) Provincial Gas Tax Agreement report for information,
- 2) Approves By-law 19-19 to enter into a Letter of Agreement with Her Majesty the Queen in right of the Province of Ontario, as represented by the Minister of Transportation and authorizes the Mayor and the Treasurer to sign the Letter of Agreement on behalf of the Township of Clearview.

### **FIN-011-2019 (Amend By-law 17-33)**

Recommendation:

Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receives FIN-011-2019 (Amend By-law 17-33) report for information;
- 2) Approves By-law 19-18 to amend By-law 17-33.

### **LEGISLATIVE SERVICES/CLERK**

#### **LS-003-2019 (Required Policies by March 1, 2019)**

Recommendation:

Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receive LS-003-2019 (Required Policies by March 1, 2019) report for information; and,
- 2) Pass a by-law to approve the following policies required under amendments to the Municipal Act, 2001:
  - The relationship between members of council and the officers and employees of the municipality (Council – Staff Relations Policy);
  - Protection and enhancement of the tree canopy and natural vegetation in the municipality;
  - Pregnancy and parental leaves for members of council; and
  - Code of Conduct for Local Boards and Committees.

### **LS-005-2019 (2019 Community Assistance Grants)**

Recommendation:

Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receive LS-005-2019 (2019 Community Assistance Grants) report for information;
- 2) That the 2019 Community Assistance Grants be approved as presented.

### **LS-006-2019 (Procedure By-law Review)**

Recommendation:

Be It Resolved, that Council of the Township of Clearview hereby:

Resolved, that Council of the Township of Clearview hereby:

- 1) Pass a by-law to remove Ministerial Association from Item 6.0 in the Procedure By-law;
- 2) Direct the Clerk to report back to council on the cost and implementation required to live stream council meetings including equipment options, and content ownership/retention.
- 3) Direct the Clerk to schedule a special meeting of council to discuss further amendments to the procedure by-law including new council meeting formats and governance structures.

### **BY-LAWS**

#### **19-16 (Zoning By-law Amendment – 6572 Hwy #26)**

Recommendation:

Be It Resolved, that By-law 19-16 , being a zoning by-law amendment on lands municipally known as 6572 Highway 26, be presented and read a first, second and third time and finally passed this 11<sup>th</sup> day of February, 2019.

#### **19-17 (Tile Drain Loan)**

Recommendation:

Be It Resolved, that By-law 19-17, being a by-law to impose special annual drainage rates on lands located at W. Pt. Lt. 2, Concession 5 Sunnidale, be presented and read a first, second and third time and finally passed this 11<sup>th</sup> day of February, 2019.

#### **19-18 (To amend By-law 17-33, Improvement Charges, Stayner Industrial Servicing Project Area)**

Recommendation:

Be It Resolved, that By-law 19-18, being a by-law to amend By-law 17-33 (Improvement Charges, Stayner Industrial Servicing Project Area), be presented and read a first, second and third time and finally passed this 11<sup>th</sup> day of February, 2019.

### **19-19 (Provincial Gas Tax Agreement)**

Recommendation:

Be It Resolved, that By-law 19-19, being a by-law to enter into a Provincial Gas Tax Agreement, be presented and read a first, second and third time and finally passed this 11<sup>th</sup> day of February, 2019.

### **19-20 (Amend By-law 19-06 - Board & Committee Appointments)**

Recommendation:

Be It Resolved, that By-law 19-20, being a by-law to amend By-law 19-06, be presented and read a first, second and third time and finally passed this 11<sup>th</sup> day of February, 2019.

### **19-21 (To amend Procedure By-law 12-19)**

Recommendation:

Be It Resolved, that By-law 19-21, being a By-law to amend By-law 12-19, be presented and read a first, second and third time and finally passed this 11<sup>th</sup> day of February, 2019.

### **19-22 (Zoning By-law amendment – 3197 County Road 124)**

Recommendation:

Be It Resolved, that By-law 19-22, being a zoning by-law amendment on lands municipally known as 3197 County Road 124) be presented and read a first, second and third time and finally passed this 11<sup>th</sup> day of February, 2019.

### **19-23 (Code of Conduct for local boards and committees; council-staff relation, pregnancy and parental leave for council members and tree canopy and natural vegetation policies)**

Recommendation:

Be It Resolved, that By-law 19-23, being a by-law to establish a code of conduct for local boards and committees; council-staff relations policy, pregnancy and parental leave for members of Council policy and tree canopy and natural vegetation policy, be presented and read a first, second and third time and finally passed this 11<sup>th</sup> day of February, 2019.

### **15. By-Law to Confirm Proceedings of Council Meeting**

Recommendation:

Be It Resolved, that By-Law 19-24, being a by-law to confirm the proceedings of the 2019 Council Meeting, be presented and read a first, second and third time and finally passed this 11<sup>th</sup> day of February, 2019.

## **16. Motion to Adjourn**

Recommendation:

Be It Resolved, that the Council Meeting be adjourned at \_\_\_\_\_pm.