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**MINUTES**  
**CLEARVIEW TOWNSHIP COUNCIL**

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The Council of the Corporation of the Township of Clearview met in a virtual zoom session on July 26<sup>th</sup>, 2021 at 5:00 p.m.

Those in attendance were:

Mayor: Doug Measures  
Deputy Mayor: Barry Burton

Councillors: Ward 1 – Councillor Phyllis Dineen  
Ward 2 – Councillor Doug McKechnie  
Ward 3 – Councillor John Broderick  
Ward 4 – Councillor Robert Walker  
Ward 5 – Councillor Thom Paterson  
Ward 6 – Councillor Connie Leishman  
Ward 7 – Councillor John Lamers

Staff: Director of Legislative Services/Clerk, Sasha Helmky  
Deputy Clerk, Brenda Falls  
CAO, John Ferguson  
Director of Finance, Kelly McDonald  
Director, Community Services, Mara Burton  
Director, Public Works, Mike Rawn  
Deputy Director, Public Works, Dan Perreault  
General Manager, Parks, Culture & Recreation, Terry Vachon  
Fire Chief, Roree Payment  
Committee Coordinator, Cayla Reimer  
Senior By-law Enforcement Officer, Joseph Paddock  
Community Planner, Rossalyn Workman  
Chief Building Official, Scott McLeod

## 1. Closed Session (5:00 p.m.)

### Resolution:

Moved by Councillor Broderick, Seconded by Councillor Dineen, Be It Resolved that the next portion of the meeting be closed to the public in accordance with S. 239 (2) of the Municipal Act

- b) personal matters about an identifiable individual, including municipal or local board employees (Board Appointments). Motion Carried.

### **Items for Direction** (including Procedural Matters) Section 239(6) (b)

- a) Approval of Closed Minutes
- b) Item for Closed Session:
  - Board Appointments
- c) Identification of items to arise in open session
- d) Resolution to reconvene into open session

## 2. Approval of Agenda (5:30 pm.)

### Resolution:

Moved by Councillor Leishman, Seconded by Councillor Dineen, Be It Resolved, that Council of the Township of Clearview hereby approve the agenda dated July 26<sup>th</sup>, 2021 as presented. Motion Carried.

## 3. Disclosure of Pecuniary Interest and General Nature Thereof

Councillors Broderick and McKechnie declared a pecuniary interest on report LS-008-2021 and By-law 21-73.

## 4. Public Participation

- 4.1 Brittany Preston (inquiring on pricing for permits for ice cream truck)
- 4.2 Ana Reid (support allowing ice cream truck to operate for a lesser annual permit)
- 4.3 Jane Lake (review fees for the ice cream truck so that he can continue operating in Stayner)
- 4.4 Jeannie Emond (would like to see fees lowered for ice cream truck)
- 4.5 Joanne Dungey (easier to walk to end of lane to the ice cream truck; one ice cream truck will not break Clearview Township bank)

4.6 Dave Witzke (concerns regarding condition of public works sand storage covering)

4.7 Bob Charlton (opposed to granting discount for mobile vendor)

Mayor Measures addressed all items submitted under Public Participation.

## **5. Deputations & Presentations**

### **5.1 Mohammad Ghandehari, Hola Ice Cream (request to reduce licence fee)**

Mohammad Ghandehari, owner of Hola Ice Cream provided a presentation regarding his ice cream truck serving the Town of Stayner. He advised that the licence fee is too expensive for his business and is requesting a reduction in the licence fee to be in line with neighbouring municipalities that he also operates in.

Mayor Measures opened the floor to members of Council.

Council members discussed a number of issues related to the reduction in the licence fee.

#### Resolution:

Moved by Councillor Walker, Seconded by Deputy Mayor Burton, Be It Resolved, that Council direct staff to review the fees for vendor permits in relation to neighbouring municipalities and bring a report back to Council. Motion Carried.

### **5.2 Joe Messmer, Manager, Docupet (Pet Licensing Reinvented)**

Joe Messmer, Manager of Docupet provided a video presentation "Pet Licencing Reinvented" outlining online pet licensing for Clearview Township, data access on demand, finance, performance, pet tags made easy and new standard for pet licensing.

Mayor Measures opened the floor to members of Council.

Council members had a number of questions and comments.

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**BL-005-2021 (DocuPet Online Dog Licensing Program)**Resolution:

Moved by Councillor Broderick, Seconded by Deputy Mayor Burton, Be It Resolved that Council of the Township of Clearview hereby:

- 1) Receive report BL-005-2021 (DocuPet Online Dog Licensing Program) dated July 26, 2021; and,
- 2) That a by-law authorizing the Pet Licensing Services Agreement with DocuPet Inc. be presented for consideration at the July 26, 2021 regular meeting of Council. Motion Carried.

**6. Public Meeting**

No items.

**7. Approval of Minutes of Council Meeting**Resolution:

Moved by Councillor Walker, Seconded by Councillor Lamers, Be It Resolved, that Council of the Township of Clearview hereby approve minutes of the July 12<sup>th</sup>, 2021 Council Meeting as presented. Motion Carried.

**8. Business arising from Minutes**

There were none.

**9. Communications from the Mayor****9.1 Closed Session Report**

Mayor Measures named the new appointees to Clearview Committees (By-law 21-73):

Janine McNabb (Brentwood Hall Board), Deborah Hill (Creemore Station on the Green), Andrew Bronee (Clearview Accessibility Advisory Committee)

**10. County Reports & Information****10.1 LINX Transit Services Route 6 launch**

Deputy Mayor Burton provided a verbal County update with respect to the LINX Transit service and raising of Simcoe Pride flag at the County on July 26<sup>th</sup>.

## 11. Council Reports & Community Announcements

### 11.1 Ward Reports

#### **Councillor Dineen**

- Ward review questions from residents

#### **Councillor Walker**

- resident' concerns - county green bins
- resident calls regarding trees and ice cream truck
- Community Gardens – encourage people to use it

#### **Councillor Broderick**

- attended Simcoe Pride flag raising at the emergency hub

#### **Councillor Leishman**

- Chamber Meetings
- flowers on Main St. in Stayner and Creemore look great - thanks to volunteers
- Chamber making maps – eatery and parking spots in Stayner
- Business Awards and silent auction in September (virtual)
- Chamber survey to end homelessness on website
- attending markets in Creemore and Stayner

#### **Councillor McKecknie**

- Pride Flag raising at Emergency Hub
- met with Dunedin Community regarding the trail through Dunedin Park, community did not want trail in the park, enquired as to the possibility of the grant from the county being used for other parks in Clearview

#### **Councillor Lamers**

- Brentwood & Avening Hall board meetings
- Boards looking forward to events in the fall & AODA presentations

#### **Councillor Paterson**

- receiving calls – firework displays in village
- resident concerns - County waste transition – sizing of bins
- met with Terry Vachon & Amanda Murray regarding plans for renaming of Mad River Park in Creemore

- discussion - Gowan park trail
- Junior Ball Diamond – hazard for some neighbours

**Deputy Mayor Burton**

- discussion with Station on the Green Board regarding Village Green agreement
- NEC – issue with Lavender Farms- referred back to NEC staff
- Mayor and Deputy Mayor attending solid waste management workshop with the County on Tuesday

**Mayor Measures**

- further discussion – Dunedin Park trail
- Great Northern Exhibition – chicken barbeque fundraiser – August 5<sup>th</sup>

**12. Department Reports****COMMUNITY SERVICES****CS-039-2021 (Official Plan Amendment – 10581 County Road 10)**Resolution:

Moved by Deputy Mayor Burton, Seconded by Councillor Broderick, Be It Resolved, that Council of Township of Clearview hereby:

- 1) Receive the report CS-039-2021 report for information; and
- 2) Authorized to execute By-law 21-72 regarding an adoption of the Official Plan Amendment 22 for lands municipally known as 10581 County Road 10, North Part of Lot 20 ESR, Concession 5, formerly Sunnidale, now in Township of Clearview, now in the Township of Clearview. Motion Carried.

**CS-040-2021 (Building Department Activities Report April – June 2021)**Resolution:

Moved by Councillor Broderick, Seconded by Councillor Lamers, Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receive CS-021-2021 (Building Department Activities Report April – June 2021) report for information. Motion Carried.

**CS-041-2021 (Committee of Adjustment - July 2021)**Resolution:

Moved by Deputy Mayor Burton, Seconded by Councillor Dineen, Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receive CS-041-2021 Committee of Adjustment – July 2021) report for information. Motion Carried.

**CS-042-2021 (Development Update)**Resolution:

Moved by Councillor Paterson, Seconded by Councillor Walker, Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receive CS-042-2021 Development Update for information. Motion Carried.

**BY-LAW ENFORCEMENT****BL-004-2021 (Canine Control By-law Update)**Resolution:

Moved by Councillor Broderick, Seconded by Councillor Walker, Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receive BL-004-2021 (Canine Control By-law update) report for information; and,
- 2) Direct staff to present a new Canine Control By-law for Councils' consideration at the August 23, 2021 meeting as outlined in Schedule B to this report;
- 3) Direct staff to present to Council for consideration an amendment to the Fees and Charges By-law 17-110 (Schedule F), updating the dog tag fees as outlined in this report. Motion Carried.

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**PARKS, CULTURE & RECREATION****PCR-016-2021 (Creemore Community Foundation Agreement)**Resolution:

Moved by Councillor Broderick, Seconded by Councillor Dineen, Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receive PCR-016-2021 (Creemore Community Foundation Amended Agreement) report for information.
- 2) That a by-law be presented to Council to amend Schedule "A" of By-law 19-89 (Creemore Village Green Management Agreement) to include the revisions to the Management Agreement as outlined within this report. Motion Carried.

**PCR-017-2021 (Stayner Downtown Open Space Improvement Plan – Phase One Tender Results)**Resolution:

Moved by Councillor Walker, Seconded by Councillor Broderick, Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receive PCR-017-2021 (Stayner Downtown Open Spaces Improvement Plan - Phase One Tender Results) report for information; and,
- 2) Approve utilizing funds from the Budgeted Items & Capital Grants reserve to offset the balance of \$685,568 for the overall project of Phase One of the Stayner Downtown Revitalization Project. Due to the present uncertainty of the Canada Healthy Communities Grant, any shortfall will also be covered by the Gas Tax/Capital Grants Reserve.
- 3) Approve the tender submitted by Coco Paving Inc in the amount of \$1,190,531.93 including H.S.T. for the Stayner Downtown Renewal Project Phase 1. Motion Carried.



**PUBLIC WORKS****PW-031-2021 (Temporary Access Agreement – Simcoe County Hogback Tract)**Resolution:

Moved by Councillor Lamers, Seconded by Deputy Mayor Burton, Be It Resolved, that Council of Township of Clearview hereby:

- 1) Receive report PW-031-2021 Temporary Access Agreement – Simcoe County Forest Hogback Tract dated July 26, 2021; and,
- 2) Authorize the Mayor and Clerk to execute the Temporary Access Agreement with the County of Simcoe for work on the lands of the Simcoe County Forest – Hogback Tract. Motion Carried.

**FINANCE****FIN-021-2021 (Building Permit Fee Reduction Request – Habitat for Humanity)**Resolution:

Moved by Deputy Mayor Burton, Seconded by Councillor Broderick, Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Approve a 100% decrease in building permit fees, for Habitat for Humanity of South Georgian Bay for their single-family home project located at 219 John Street, Stayner; and,
- 2) Approve that the building permit fee reduction be funded from the tax stabilization reserve. Motion Carried.

**LEGISLATIVE SERVICES/CLERK**

Councillors Broderick and McKechnie previously declared a pecuniary interest on the next item and did not participate or vote on the matter.

**LS-008-2021 (Creemore BIA Council Representative Appointment)**Resolution:

Moved by Deputy Mayor Burton, Seconded by Councillor Lamers, Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receive Report LS-008-2021 (Creemore BIA Council Representative Appointment) dated July 26, 2021; and,
- 2) That Council direct staff to amend the Township's Committee & Board Appointment By-law 19-06 to remove Councillor McKechnie and appoint Councillor Broderick as the Council Representative for the Creemore Business Improvement Area Board.  
Motion Carried.

**LS-009-2021 (Request for Community Assistance Grant – Creemore Baseball (North Dufferin))**Resolution:

Moved by Deputy Mayor Burton, Seconded by Councillor Broderick, Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receive LS-009-2021 (Request for Community Assistance Grant – Creemore Baseball (North Dufferin)) report for information; and,
- 2) Approve a Community Assistance Grant to Creemore Baseball (North Dufferin) in the amount of \$3,000.00.

**LS-009-2021 - Amendment #1**Resolution:

Moved by Councillor McKechnie, Seconded by Councillor Walker,  
That the motion before Council be amended by adding the following:

And that receipts be provided by the Creemore Baseball Team to the Township showing use of the community assistance funds for the purchase of jerseys. Motion Defeated.

**LS-009-2021 - Amendment #2**Resolution:

Moved by Councillor Walker, Seconded by Councillor McKechnie,

That the motion before Council be amended as follows:

That the amount for community assistance be amended to \$2000. Motion Defeated.

Original Motion Carried.

### **LS-010-2021 (Ward Boundary Realignment)**

#### Resolution:

Moved by Councillor Broderick, Seconded by Councillor Paterson, Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receive Report LS-010-2021 (Ward Boundary Realignment) dated July 26, 2021 for information. Motion Carried.

### **BY-LAWS**

#### **21-72 (Official Plan Amendment – 10581 County Road 10)**

#### Resolution:

Moved by Deputy Mayor Burton, Seconded by Councillor Broderick, Be It Resolved, that By-law 21-72, being an official plan amendment for lands located at 10581 County Road 10, be presented and read a first, second and third time and finally passed this 26<sup>th</sup> day of July, 2021. Motion Carried.

Councillors McKechnie & Broderick previously declared a pecuniary interest on the next item and did not participate or vote on the matter.

#### **21-73 (Amend Appointment By-law 19-06) On Desk**

#### Recommendation:

Moved by Councillor Walker, Seconded by Councillor Lamers, Be It Resolved, that By-law 21-73, being a by-law to amend Appointment By-law 19-06, be presented and read a first, second and third time and finally passed this 26<sup>th</sup> day of July, 2021. Motion Carried.

**21-74 (Amend Fees & Charges By-law 17-110 - Schedule "F" By-law Enforcement)**Resolution:

Moved by Councillor Dineen, Seconded by Councillor Walker, Be It Resolved, that By-law 21-74, being a by-law to amend Schedule "F" of the Fees & Charges By-law 17-110 be presented and read a first, second and third time and finally passed this 26<sup>th</sup> day of July, 2021. Motion Carried.

**21-75 (Creemore Village Green Management Agreement)**Resolution:

Moved by Councillor Dineen, Seconded by Councillor Paterson, Be It Resolved, that By-law 21-75, being a by-law to enter into a Creemore Village Agreement, be presented and read a first, second and third time and finally passed this 26<sup>th</sup> day of July, 2021. Motion Carried.

**21-76 (Pet Licensing Services Agreement – DocuPet Inc.)**Resolution

Moved by Deputy Mayor Burton, Seconded by Councillor Lamers, Be It Resolved, that By-law 21-76, being a by-law to enter into a Pet Licensing Services Agreement with DocuPet Inc., be presented and read a first, second and third time and finally passed this 26<sup>th</sup> day of July, 2021. Motion Carried.

**21-77 (Ward Boundary Realignment)**Resolution:

Moved by Councillor Paterson, Seconded by Councillor Leishman, Be It Resolved, that By-law 21-77, being a by-law to re-divide the wards (Ward Boundary Realignment) in the Township of Clearview, be presented and read a first, second and third time and finally passed this 26<sup>th</sup> day of July, 2021. Motion Carried.

**21-79 (Temporary Access Agreement – Simcoe County Hogback Tract)**Resolution:

Moved by Councillor Broderick, Seconded by Councillor Lamers, Be It Resolved, that By-law 21-79, being a by-law to enter into a Temporary Access Agreement with the County of

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Simcoe, be presented and read a first, second and third time and finally passed this 26<sup>th</sup> day of July, 2021. Motion Carried.

### **13. Notice of Motion/New Business**

No items.

### **14. By-Law to Confirm Proceedings of Council Meeting**

Resolution:

Moved by Deputy Mayor Burton, Seconded by Councillor McKechnie, Be It Resolved, that By-Law 21-80, being a by-law to confirm the proceedings of the July 26, 2021 Council Meeting, be presented and read a first, second and third time and finally passed this 26<sup>th</sup> day of July, 2021. Motion Carried.

### **15. Motion to Adjourn**

Resolution:

Moved by Councillor McKechnie, Seconded by Councillor Leishman, Be It Resolved, that the Council Meeting be adjourned at 8:57 pm. Motion Carried.

Original signed by:  
Mayor  
Clerk

Minutes of the Council Meeting are not a Final Document of the Corporation until adopted by Council.