



# Nottawa Hall Board Meeting Minutes

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The Nottawa Hall Board met in a virtual zoom session on June 09, 2022 at 7:42p.m.

Those in attendance were:

Chair: Jason Whyte  
Maintenance Manager: Calvin Phillips  
Council Rep: Councillor Phyllis Dineen  
Mayor: Doug Measures (absent)

Members: Kari Mirrlees  
Patrice McCammon

Staff: Committee Coordinator, Cayla Reimer

## 1. Approval of Agenda

### Resolution:

Moved by Kari Mirrlees, Seconded by Calvin Phillips, Be It Resolved, that Nottawa Hall Board hereby approve the agenda dated June 09, 2022 as presented. Motion Carried.

## 2. Disclosure of Disqualifying Interest and General Nature Thereof

Patrice McCammon declared a pecuniary interest in item 7 as she will receive reimbursement.

## 3. Approval of the Minutes

Councillor Phyllis Dineen and Kari Mirrlees abstained from the following discussion and vote.

### Resolution:

Moved by Patrice McCammon, Seconded by Calvin Phillips, Be It Resolved, that the Nottawa Hall Board hereby approve the meeting minutes dated May 12, 2022 as presented. Motion Carried.

## 4. Business Arising from the Minutes

### 4.1 In Person Meetings

The Board discussed meeting in person versus virtual and will continue with virtual meetings at this time.

### 4.2 Loan Repayment

The Board discussed continuing the repayment of the loan in \$5,000 increments.

**Resolution:**

Moved by Calvin Phillips, Seconded by Patrice McCammon, Be It Resolved, that the Nottawa Hall Board hereby approve repayment of \$5,000 to the Loan of the previous Board's renovations. Motion Carried.

## 5. Rental Report

Kalvin provided an overview of past and upcoming rentals and informed the Board that payment has been received.

The Board discussed updating the Nottawa Hall Board to provide Booking Agent information, Calvin Phillips volunteered to oversee the role until the new Booking Agent is appointed. The Board also discussed the option of job sharing the responsibility.

## 6. Financial Report

The Board received the most recent bank statement as provided by the Township dated May 31, 2022 reporting a current bank balance of \$29,521.03.

The Board received the year end Profit & Loss statement for 2021 and an updated Profit & Loss statement for the current year.

Councillor Phyllis Dineen informed the Board that the scrap metal drive earned a total of \$3,350. The Board thanked the Huronia Auto Wreckers and Brendan for their help in supporting the Nottawa Hall.

The Beer and Cider fest brought in approximately \$2,000. Both events should be reflected on the June bank statement.

## 7. Maintenance Report

Chair Jason Whyte, informed the Board that Mr. Currie has been in the Hall and working to create a box to cover the exposed pipe.

Maintenance Manager Calvin Phillips provided a brief overview on the Hall and garbage left in the Hall.

Patrice informed the Board that she has been tending the garden and is looking to replace some unsuccessful growths.

**Resolution:**

Moved by Councillor Phyllis Dineen, Seconded by Calvin Phillips, Be It Resolved, that the Nottawa Hall Board hereby approve reimbursing Patrice McCammon for the receipts submitted to the Township for payment of gardening supplies. Motion Carried.

The Board discussed a Hall cleanup.

## 8. New Business Events

### 8.1 Small Halls Festival

The Board discussed potential event ideas and volunteering for the backroads rally breakfast and will further discuss.

### 8.2 Fundraisers

The Board discussed potential future fundraisers.

### 8.3 Board Members

The Board discussed potential Hall Board Members and will direct them to apply through the online portal.

## 9. Next Meeting – July 14, 2022 at 7:30 p.m.

## 10. Motion to Adjourn

### Resolution:

Moved by Calvin Phillips, Seconded by Kari Mirrlees, Be It Resolved, that the Nottawa Hall Board Meeting hereby be adjourned at 8:13 p.m. Motion Carried.

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Jason Whyte, Chair

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Cayla Reimer, Committee Coordinator

Board & Committee Meeting Minutes are not a Final Document of the Corporation until adopted by the Board/Committee.