



Creemore Station on the Green Board Meeting Minutes

The Creemore Station on the Green Board met in a virtual zoom session on April 21, 2022 at 9:00a.m.

Those in attendance were:

Chair:	Linda Coulter
Interim Chair:	Jeremy Ray
Treasurer:	Brian Bell (absent)
Booking Agent:	Debbie Hill
Council Rep:	Deputy Mayor Barry Burton (absent)
Member:	Per Hahne
Member:	Tom Caswell
Member:	Pattie Cleary
Staff:	Committee Coordinator, Cayla Reimer

1. Approval of Agenda

Resolution:

Moved by Linda Coulter, Seconded by Per Hahne, Be It Resolved, that the Creemore Station on the Green Board hereby approve the agenda dated April 21, 2022 as presented. Motion Carried.

2. Disclosure of Disqualifying Interest and General Nature Thereof

No disqualifying interests were declared.

3. Approval of the Minutes

Resolution:

Moved by Per Hahne, Seconded by Debbie Hill, Be It Resolved, that the Creemore Station on the Green Board hereby approve the meeting minutes dated March 17, 2022 as presented. Motion Carried.

4. Business Arising from the Minutes

4.1 Rental Rate Amendments

The Board discussed the current rates, agreement, and associated damage deposits. Debbie will present a final updated document to the AGM for final approval.

4.2 Church Group Update

Debbie provided an update on the Church group moving to a new facility due to equipment storage.

Debbie informed the Board that another church group has inquired to hosting services at the Station on the Green.

4.3 Security Cameras Update

Per informed the Board that he and Jeremy met with various contractors at the facility to review requirements.

Per provided information on coverage, required infrastructure, and contractor requirements. Per provided a review of requests from the Village Green including camera coverage, conduits, and wifi availability.

Resolution:

Moved by Linda Coulter, Seconded by Debbie Hill, Be It Resolved, that the Creemore Station on the Green Board hereby be approve the investigation and securing an updated quote for the purchase and installation of the proposed security camera and wifi system. Motion Carried.

4.4 Fire Extinguisher Cover Update

Linda provided an update on the requirements for a replacement cover. The Board will further investigate potential replacements.

5. Financial Report

Treasurer Brian Bell was not available to present the report, however; the Board reviewed the attached document and were pleased to see a bank balance of \$5,146.39.

6. Rental Update

6.1 Rental Update

Booking Agent, Debbie Hill provided a list of past and upcoming rentals including associated revenue.

Linda Coulter thanked Debbie for her work and provided an update on the success of the Station Café program.

The Board discussed rental rates and recent rental inquiries.

6.2 Revitalization Proposals

Booking Agent, Debbie Hill provided an overview of the provided proposals.

The Board discussed meeting with Mr. Wiley to better understand the proposals and plans to move forward.

6.3 Farmers Market

Debbie reviewed the provided proposal and discussed meeting with the Farmers Market organizers to further discuss. The Board discussed the requests and meeting with the market organizers.

7. Building and Landscaping

Jeremy informed the Board that the signage between the Station on the Green and Village Green area will remain.

8. New Business

8.1 Public Washrooms

Jeremy provided information on the opening and closing of the washrooms. The Board discussed reopening the washrooms for public use and criteria regarding hours and public access during private rentals.

The Board discussed the current placement of the portable toilets and would like to see them relocated.

Resolution:

Moved by Linda Coulter, Seconded by Debbie Hill, Be It Resolved, that the Creemore Station on the Green Board hereby re-open the Public Washrooms on May 1, 2022. Motion Carried.

8.2 In Person Meetings

The Board discussed resuming in person meetings, however; they will remain virtual at this time.

8.3 Events Update

Debbie Hill informed the Boar that the Murder Mystery event will take place on October 22, 2022 and the Dan Needles concert is scheduled for November 5, 2022.

9. Next Meeting –May 19, 2022 at 9:00 a.m.

10. Motion to Adjourn

Resolution:

Moved by Tom Caswell, Seconded by Linda Coulter, Be It Resolved, that the Creemore Station on the Green Board Meeting hereby be adjourned at 10:45 a.m. Motion Carried.

Linda Coulter, Chair

Cayla Reimer, Committee Coordinator

Board & Committee Meeting Minutes are not a Final Document of the Corporation until adopted by the Board/Committee.