



Avening Hall Board Meeting Minutes

The Avening Hall Board met in a virtual zoom session on March 17, 2022 at 7:30p.m.

Those in attendance were:

Chair:	Bill Hewitt
Treasurer:	Karen Cubitt (absent)
Council Rep:	Councillor John Lamers
Member:	Lorie Awender
Member:	Gary Dzeboa (absent)
Member:	Sara Hershoff
Member:	Monica Norris (absent)
Member:	Ed Stephens
Member:	Tina Stephens
Member:	Melanie Walters
Member:	Jennifer Whitley (absent)
Staff:	Committee Coordinator, Cayla Reimer

1. Approval of Agenda

Resolution:

Moved by Melanie Walters, Seconded by Tina Stephens, Be It Resolved, that the Avening Hall Board hereby approve the agenda dated March 17, 2022 as presented. Motion Carried.

2. Disclosure of Disqualifying Interest and General Nature Thereof

No disqualifying interests were declared.

3. Approval of the Minutes

Resolution:

Moved by Melanie Walters, Seconded by Ed Stephens, Be It Resolved, that the Avening Hall Board hereby approve the meeting minutes dated February 17, 2022 as presented. Motion Carried.

4. Business Arising from the Minutes

4.1 AODA Renovations Update

Chair, Bill Hewitt provided an overview of the Council meeting that took place March 07, 2022. Councillor Lamers provided the next steps and informed the Board that no renovations will take place prior to September.

The Board discussed the cost differences between the ramps and elevators and would like to see the Township financially responsible for the installation and maintenance of elevators if the Township would prefer an elevator to ramp. Bill informed the Board that the Township has committed to annual license and maintenance fees.

4.2 Covid Update

Chair, Bill Hewitt reviewed the most recent updates as provided from the Parks, Culture, and Recreation Department.

4.3 Parking Lot Update

Councillor John Lamers informed the Board that he spoke with the Deputy Manager of Public Works who will look at fixing the parking lot by filling in and grading the parking lot. Councillor Lamers also reminded the Board that proposed renovations will see increased truck and construction equipment in the area.

5. Rental Report

Chair, Bill Hewitt provided an overview of upcoming rentals and will communicate with the General Manager of Parks, Culture, and Recreation regarding the likelihood of December rentals with regard to proposed AODA renovations.

The Board discussed the possibility of hosting the Beef BBQ Event on July 09, 2022.

Bill provided information on potential Booking Agent and will further discuss the position roles and responsibilities with the interested party. The Board discussed the possibility of setting up electronic funds transfers and other means to assist in streamlining the processes.

The Board discussed the option of virtual tours for the Halls, Bill will further discuss with Amanda.

6. Financial Report

Treasurer, Karen Cubitt was not available to provide an update.

7. New Business

7.1 Fundraising Sub-Committee Update

Chair, Bill Hewitt provided an overview of the Sub-Committee meetings and ideas moving forward.

7.2 Plumbing Issue

The Board discussed the issue and maintenance of overflow buckets. Bill will further investigate and contact a local contractor if required.

Resolution:

Moved by Ed Stephens, Seconded by Sara Hershoff, Be It Resolved, that the Avening Hall Board hereby approve the hire of a contractor to fix the pipes if required. Motion Carried.

7.3 Spring Fly Removal

The Board discussed having the Hall sprayed for flies.

Resolution:

Moved by Lorie Awender, Seconded by Sara Hershoff, Be It Resolved, that the Avening Hall Board hereby approve fly removal services. Motion Carried.

7.4 Janitorial Expense

Chair Bill Hewitt informed the Board that the Cleaner is requesting a shop-vac vacuum, Ed Stephens will donate the required equipment.

7.5 Beef BBQ Event

The Board discussed the possibility of hosting the event.

Resolution:

Moved by Ed Stephens, Seconded by Lorie Awender, Be It Resolved, that the Avening Hall Board hereby cancel the 2022 Beef BBQ event. Motion Carried.

8. Next Meeting – AGM April 21, 2022 at 7:30 p.m.

9. Motion to Adjourn

Resolution:

Moved by Sara Hershoff, Seconded by Melanie Walters, Be It Resolved, that the Avening Hall Board Meeting hereby be adjourned at 8:05 p.m. Motion Carried.

Bill Hewitt, Chair

Cayla Reimer, Committee Coordinator

Board & Committee Meeting Minutes are not a Final Document of the Corporation until adopted by the Board/Committee.