



# Brentwood Hall Board Meeting Minutes

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The Brentwood Hall Board met in a virtual zoom session on March 16, 2022 at 7:00p.m.

Those in attendance were:

Chair: Christopher Vanderkruys  
Treasurer: Janie McNabb  
Member: Melanie Walters  
Member: Len Verstraten  
Council Rep: Councillor John Lamers  
Staff: Committee Coordinator, Cayla Reimer

## 1. Approval of Agenda

The Board discussed adding items 6.3 Small Halls Update

### **Resolution:**

Moved by Melanie Walters, Seconded by Len Verstraten, Be It Resolved, that the Brentwood Hall Board hereby approve the agenda dated March 16, 2022 as amended. Motion Carried.

## 2. Disclosure of Disqualifying Interest and General Nature Thereof

No disqualifying interests were declared.

## 3. Approval of the Minutes

### **Resolution:**

Moved by Councillor John Lamers, Seconded by Melanie Walters, Be It Resolved, that the Brentwood Hall Board hereby approve the meeting minutes dated February 16, 2022 as presented. Motion Carried.

## 4. Business Arising from the Minutes

### 4.1 Draft Budget

Chair, Chris Vanderkruys provided a brief background on the last approved Brentwood Hall Board Budget and suggested waiting to learn more regarding the AODA renovations including timelines, fundraising requirements, etc. The draft budget will likely cover two main items the Small Halls Festival event/participation and Hall maintenance.

## 5. Rental & Facility Update

Chair Chris Vanderkruys provided an update on upcoming rentals, some that may depend on the AODA hall renovations.

The Board discussed cleaning arrangements.

## 6. New Business

### 6.1 COVID Update

Chair, Chris Vanderkruys provided background information on the update provided by the Parks, Culture, and Recreation Department.

### 6.2 AODA Update

The Board received the reports presented to Council on March 7, 2022 and reviewed the design as approved by Council. Chair Chris Vanderkruys informed the Board that rentals, small halls festival, and the draft budget depends on the AODA renovations, when Brentwood Hall will be renovated, and fundraising requirements.

Councillor John Lamers provided information on the next steps and moving forward.

### 6.3 Small Halls Festival

Chair Chris Vanderkruys provided information on the 2022 Small Halls planning meeting he attended including the new program timeline which has been extended over the months of June to October.

The Board discussed the possibility of hosting one event or two smaller events. The Board will continue to brainstorm event ideas and discussed the importance of better understanding the AODA renovations timelines to adequately plan.

## 7. Next Meeting – April 20, 2022 at 7:00 p.m.

## 8. Motion to Adjourn

### Resolution:

Moved by Len Verstraten, Seconded by Councillor John Lamers, Be It Resolved, that the Brentwood Hall Board Meeting hereby be adjourned at 7:25 p.m. Motion Carried.

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Christopher Vanderkruys, Chair

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Cayla Reimer, Committee Coordinator

Board & Committee Meeting Minutes are not a Final Document of the Corporation until adopted by the Board/Committee.