



The Duntroon Hall Board Meeting Minutes

The Duntroon Hall Board met in a virtual zoom session on January 25, 2022 at 7:00p.m.

Those in attendance were:

Chair: Gordon Kemp
Treasurer: Mary Armstrong
Booking Agent: Monica Scott
Council Rep: Councillor Doug McKechnie
Members: David Culham
Mark Fisher
Ron Genoe
Roz St. Claire
Jim Campbell
Suzanne Wesetvik
Nicole Scott
Wally Skomra (absent)
Ian McGregor (absent)
Kimberly Schnider (absent)

Staff: Records Management Coordinator, Sarah Corbett

1. Welcome & Call to Order

Chair, Gordon Kemp welcomed the Board, called the meeting to order at 7:00 p.m., and provided a Land Acknowledgement.

2. Approval of [Agenda](#)

Resolution:

Moved by Councillor Doug McKechnie, Seconded by David Culham, Be It Resolved, that The Duntroon Hall Board hereby approve the agenda dated January 25, 2022 as presented. Motion Carried.

3. Disclosure of Disqualifying Interest and General Nature Thereof

No disqualifying interests were declared.

4. Approval of the Minutes – [November 23, 2021](#) and [December 21, 2021](#)

Resolution:

Moved by Councillor Doug McKechnie, Seconded by Jim Campbell, Be It Resolved, that The Duntroon Hall Board hereby approve the minutes dated November 23, 2021 and December 21, 2021 as presented. Motion Carried.

5. Business Arising from the Minutes

5.1 AODA Updates

The Board received communication from the General Manager of Parks, Culture and Recreation, Terry Vachon (attached).

Gordon informed the Board that there is a delay in having a design presented as the Board sought a second opinion from an outside company, who will present information early February.

5.2 Covid Update

The Board received recent COVID updates from the Parks, Culture, and Recreation Department (attached).

6. Financial Report

Treasurer, Mary Armstrong provided a financial report including a bank balance of \$22,164, payment of \$7,500 has been issued to Redpath for the furnace. All other bills have been paid in accordance with the budget.

7. Event & Booking Update

Booking Agent, Monica Scott provided a verbal update on the rentals, tentative rentals in March have been adjusting rental dates to the summer.

Christmas decorations have been taken down and Monica has tentatively booked all required vendors for the annual *Green Beer Day* in hopes of hosting the event March 12, 2022.

8. Facility Review

Gordon has been at the Hall everything is good and is working to reach Loco Empanada to have walls fixed as discussed.

Ron had checked the fuel tanks which have been topped up. Jim reminded the Board that the upstairs pipes are vulnerable to freezing if the temperature is set too low.

Gordon will check on temperature, pipes, and water softener salt.

The Board continues to search for a contractor to install the furnace.

9. New Business

9.1 Clearview Community Activity Guide

Gordon presented information and the rate pricing sheet (attached) for advertising in the Community Activity Guide. The Board discussed pricing and wording.

Resolution:

Moved by Mary Armstrong, Seconded by Mark Fisher, Be It Resolved, that The Duntroon Hall Board hereby approve creating a 1/8-page advertisement at \$95 in the Clearview Community Activity Guide for 2022. Motion Carried.

9.2 Rental Rates and Capacity

Mary reviewed township website rental rates to confirm accurate information. Monica will discuss discrepancies with Township.

10. Next meeting – February 15, 2022 at 7:00 p.m.

11. Motion to Adjourn

Resolution:

Moved by David Culham, Seconded by Councillor Doug McKechnie, Be It Resolved, that The Duntroon Hall Board Meeting hereby be adjourned at 7:39 p.m. Motion Carried.

Gordon Kemp, Chair

Cayla Reimer, Committee Coordinator

Cayla Reimer

From: Terry Vachon
Sent: January 17, 2022 2:38 PM
To: Bill Hewitt; Bill Keith; gordon kemp (theartfarm.ca@yahoo.ca); Jason Whyte (ytsepiclife@gmail.com); Christopher Vanderkruys; Jenn Jansen
Cc: Cayla Reimer; Sasha Helm kay; John Ferguson; Amanda Murray
Subject: UPDATE #4- Small Halls AODA renovations

Hello Hall Board Chairs:

UPDATE #4 (Jan 17, 2022)

As mentioned below on Dec 17, 2021, RJ Burnsidés and Allen Avis Architects have completed their extensive consultation and design process based on their meetings with you on September/October 2021 and they're ready to present individual **Draft** conceptual architectural designs back for 5 out of the 6 Halls (Duntroon still outstanding a little longer).

I will be emailing you their **new** conceptual designs (including all Modified Fads renovations & special request modifications) to each Hall Board individually and also sending out a request to have another site meeting (or Zoom meeting ...which ever is easier and preferred), to discuss the new updated designs. The goal is to gather your final thoughts and approval of the designs (only) prior to sharing those designs and final report with Council.

Please look forward for an email from me shortly and please respond at your earliest convenience. For the sake of booking dates and times for our Hall Board meetings properly, I need to send emails out in an orderly way to make sure we don't double book Halls at the same times ... and also taking into effect everyone's availability...

A timely coordinated response for our next meetings dates would be greatly appreciated!

I also encourage you to share this email (and future emails) with your Board members as I do not have all their email addresses and emailing is the most effective way of our Department's ability to share information timely and effectively, especially during our recent closures due to the pandemic.

Thanks,
Terry

To Hall Board Chairs and members:

This email will highlight the most recent communication provided by the Province of Ontario and to also provide additional clarification about Proof of Vaccinations.

With increasing rises in transmission of Omicron, positive cases linked to schools and social gatherings, the Province of Ontario is reminding all residents to be vigilant and continue to follow local health guidelines and COVID19 protocols.

To read the full announcement/letter, please click here:

<https://news.ontario.ca/en/release/1001366/ontario-further-strengthening-response-to-omicron>

To mitigate COVID-19 transmission that can occur at informal social gatherings, the province is also reducing social gathering limits to 10 people indoors and 25 people outdoors.

In addition, the Province of Ontario has further strengthen its [response](#) to Omicron and to reduce opportunities for close contact as the province gets as many vaccines into arms as possible, Ontario is introducing a 50 per cent capacity limit in the following indoor public settings as of December 19th , that affect our Halls:

- Restaurants, bars and other food or drink establishments and strip clubs;
- Personal care services;
- Personal physical fitness trainers;
- Non-spectator areas of facilities used for sports and recreational fitness activities (e.g. gyms);
- Indoor recreational amenities;
- Facilities used for sports and recreational fitness activities;
- Entertainment facilities such as concert venues, theatres and cinemas;
- Meeting and event spaces;

These limits **do not apply** to any portion of a business or place that is being used for a wedding, a funeral or a religious service, rite, or ceremony.

To further reduce the spread of COVID-19 and the Omicron variant, additional protective measures are also being applied:

- The number of patrons permitted to sit at a table in a restaurant, bar and other food or drink establishment and meeting and event space will be limited to **10 people and patrons will be required to remain seated.**
- Patrons must remain seated at concerts venues, theatres and cinemas.
- Bars and restaurants and meeting and event spaces that serve food and drink like a restaurant will be required to close by 11 p.m.
- Singing and dancing in restaurants and bars and other select settings will not be allowed except for workers or performers.
- Food and/or drink services will be prohibited at indoor sporting events; concert venues, theatres and cinemas; casinos, bingo halls and other gaming establishments;. Restaurants, bars and other food or drink establishments

including in these establishment can operate subject to the rules applicable to these settings (e.g., 50% capacity).

- The sale of alcohol will be restricted after 10 p.m. and consumption of alcohol in businesses or settings after 11 p.m.

These restrictions will come into effect on **12:01 a.m. on Sunday, December 19, 2021.**

Proof of Vaccination

- Effective **January 4, 2022**, requiring the use of the enhanced vaccine certificate with QR code and the Verify Ontario app in settings where proof of vaccination is required. The QR code can be used digitally or by printing a paper copy. Individuals can download their enhanced certificate with QR code by visiting [https://covid-19.ontario.ca/book-vaccine/.](https://covid-19.ontario.ca/book-vaccine/)
- Download the Verify Ontario app here: <https://covid-19.ontario.ca/verify>
- Residents of Clearview Township can get a free printed copy of their enhanced certificate with QR code at any of the three Clearview Public Library Branches. For locations & hours, click here: https://www.clearview.library.on.ca/client/en_US/clear/

Medical Exemptions

- Effective **December 15, 2021**, individuals with medical exemptions can get a QR Code to be used by contact the SMDHU directly. Visit: <https://www.simcoemuskokahealth.org/Topics/COVID-19>
- Effective **January 10, 2022**, the QR code for medical exemption will be required for entering the halls/recreation facilities, either digitally or printed copy will be accepted.

Out of Country/Out of Province Vaccines

- Individuals who have received their vaccine(s) from another province or country are required to get the enhanced QR Code by contacting the SMDHU directly. Visit: <https://www.simcoemuskokahealth.org/Topics/COVID-19>

Gentle Reminders

The SMDHU have been conducting education blitzes at arenas and recreation facilities. Please make sure that each entrance to your hall has the Self-Screening Poster, Proof of Vaccination Poster, Maximum Capacity Poster. Please make sure that you are using the Contact Tracing forms, fill hand sanitizer and have the handwashing poster at sinks and washrooms.

Resources: <https://www.simcoemuskokahealth.org/Topics/COVID-19/Reopening-and-Operating-your-Business-Safely#4ec028b2-53a3-4b29-b120-c0759683a3b8>

Thank you so much for continued support to promote and comply with the COVID19 protocols. It has been a challenging year, but I truly appreciate every volunteer and contractor working to keep our Township facilities safe. On behalf of the PCR

Department, we would like wish you a healthy and happy holiday season. See you in 2022!

Cheers, Amanda

Amanda Murray, MHK
Community Culture & Tourism Coordinator

Stayner Community Centre

Township of Clearview

OFFICE: 705-428-6013 ext. 504

CELL: (705) 888-4732

amurray@clearview.ca

www.discoverclearview.ca

Get Social! Discover Clearview is on [Instagram](#) and [Facebook](#)

****We're here to help ... and we're awesome!!****

In response to the COVID-19 pandemic, Clearview Township has implemented strategies to ensure we stay connected safely. Please exercise Physical Distancing & follow Health Guidelines. Face Coverings are required in all indoor public spaces. The Township will continue to offer services in person, but appointments are strongly recommended. Please contact staff by phone (705) 428 - 6230 or email. We appreciate your patience and understanding.



Clearview Township

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217 Gideon St.

Stayner, Ontario L0M 1S0

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CLEARVIEW

CLEARVIEW ACTIVITY GUIDE 2022 RATE SHEET

The Clearview Township
Activity Guide offers you the opportunity
to connect with your community.

Publication Details

Size

8.125 w X 10.75 h

Number of Copies

8000

Deadline for booking ads

Feb. 7, 2022

Distribution method

via Canada Post to every address
within Clearview Township

Distribution date

March 4, 2022

Ad Prices & Sizes

1/2 PAGE - \$330

• 3.75"w X 10.125"h or 7.5"w X 5"h

Full Page - \$650

• 7.5"w X 10.125"h

1/16 PAGE

• 1 3/4"w X 2 1/4"h

\$55

All fees
include ad
space, full
colour and
design if
required.

1/8 PAGE

• 3.75"w X 2.5" h

\$95

1/4 PAGE

• 3.75"w X 5" h

\$170

For more information
or to book your ad
contact

sara@creemore.com

(705) 466-9906



www.creemore.com