



Avening Community Centre Board Minutes

January 20, 2022

7:30 p.m.

[Webinar](#)

Members Present: Bill Hewitt (Chair), Karen Cubitt (Treasurer), Councillor John Lamers, Monica Norris, Gary Dzeoba, Melanie Walters, Lorie Awender, Sara Hershoff, Ed Stephens, and Tina Stephens.

Members Absent: Jennifer Whitley.

Staff Present: Cayla Reimer, Committee Coordinator and Terry Vachon, General Manager of Parks, Culture and Recreation

1. Welcome & Land Acknowledgement

Chair, Bill Hewitt welcomed the group at 7:30 p.m. and provided a Land Acknowledgement; We are meeting here today on the traditional territory of the Tionontati, Wendat, Haudenosaunee, and Anishinaabeg, which is now the home of diverse First Nations, Métis, and Inuit peoples. We acknowledge the Indigenous Peoples who cared for Turtle Island from before the arrival of settler peoples to this day. We also acknowledge that Clearview Township is situated on land covered by Treaty 18 with the Anishinaabeg. We are committed to moving forward in the spirit of truth, reconciliation, and respect.

2. Approval of [Agenda](#)

The Board discussed rearranging the agenda to move AODA Renovations prior to business arising from the minutes and add items 9.1 Soda Machine and 9.2 Parking lot to the agenda.

Resolution:

Moved by Tina Stephens, seconded by Karen Cubitt, Be It Resolved that the Avening Community Centre Board hereby approve the Agenda dated January 20, 2022 as amended.

Motion Carried.

3. Disclosure of disqualifying interest and the nature thereof

No disqualifying interests were presented.

4. Approval of [Minutes](#) – November 25, 2021

Resolution:

Moved by Melanie Walters, seconded by Karen Cubitt, Be It Resolved that the Avening Community Centre Board hereby approve the Minutes dated November 25, 2021 as presented.

Motion Carried.

5. AODA Renovations

General Manager of Parks, Culture, and Recreation Terry Vachon provided background information and an overview of the AODA renovations and moving forward (attached).

The Board discussed timelines and costs. Terry provided background on estimates (timelines, cost, etc.), funding/financing, as well as the importance and value of the Halls to the community.

6. Business arising from the Previous Meeting

6.1 Concerts Update

Chair, Bill Hewitt and Sara Hershoff provided an update on past concerts held in November including; bar sales, ticket sales, cold weather, and pandemic regulations (masks, distancing, etc.).

6.2 Covid-19 Updates

The Board received communication from the Parks, Culture, and Recreation department (attached) providing information regarding the most recent covid restrictions.

Terry informed the Board that more changes are imminent and an email will be sent from the Recreation Department on Monday January 24, 2022 regarding current updates.

Councillor John Lamers informed the Board that Council has passed a motion to continue virtual board and Committee meetings until May 2022.

6.3 Recognition of Claire Oster

The Board discussed potential ways to thank and honour Claire for her dedication to the Avening Community Centre and the Board.

6.4 Booking Agent Position

The Board discussed the vacant position and how to move forward. The Board discussed creating a job description to better gauge workload, tasks, and processes. Lorie will draft a document for review.

7. Rental Update

Chair, Bill Hewitt provided a brief update on rentals prior to covid restrictions being implemented and an update on tentative rentals.

8. Financial Report

Treasurer, Karen Cubitt provided a brief financial update including a bank balance of \$80,610.83 as of the end of November.

Concert bar sales (net);

- Elliott Brood - \$2,830.93
- Hannah Georgas (x2) - \$1,052.78 one invoice outstanding.

Karen is preparing the year end financials and will work with Emmie to have paper bank statements sent to her.

9. New Business

9.1 Pop Machine

Ed Stephens informed the Board that he was approached to sell the pop machine. The Board discussed the potential sale and would like to value the machine prior to selling it.

9.2 Parking Lot

Lorie inquired as to fixing the potholes in the parking lot. Councillor Lamers informed the Board that he will discuss with the Deputy Director of Public Works

9.3 Red Pail

Tina informed the Board that she has emptied the red pail at the taps near the furnace.

10. Next meeting – Thursday February 17, 2022 at 7:30 p.m.

10. Adjournment

Resolution:

Moved by Melanie Walters, Be It Resolved that the Avening Community Centre Board Meeting be adjourned at 8:30 p.m.

Motion Carried.

Date Minutes Approved: February 17, 2022

Bill Hewitt, Chair

Cayla Reimer, Committee Coordinator