



## Brentwood Community Centre Municipal Service Board Minutes

June 23, 2021

7:00 p.m.

[Webinar](#)

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**Members Present:** Councillor John Lamers, Melanie Walters, Chris Vanderkruys, and Mayor Doug Measures.

**Members Absent:**

**Staff Present:** Cayla Reimer, Committee Coordinator and Clerk, Sasha Helmkey.

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### 1. Welcome

Clerk Sasha Helmkey introduced herself and provided a brief background. The Committee introduced themselves and welcomed Sasha back to Clearview.

Interim Chair, Melanie Walters called the meeting to order at 7:02 p.m.

### 2. Approval of [Agenda](#)

**Resolution:**

Moved by Chris Vanderkruys, seconded by Councillor John Lamers, Be It Resolved that the Brentwood Hall Board hereby approve the Agenda dated June 23, 2021 as presented.

Motion Carried.

### 3. Declaration of Disqualifying Interest

No disqualifying interests were declared.

### 4. Approval of [Minutes](#) – May 26, 2021

**Resolution:**

Moved by Chris Vanderkruys, seconded by Councillor John Lamers, Be It Resolved that the Brentwood Hall Board hereby approve the Special Meeting Minutes dated May 26, 2021 as presented.

Motion Carried.

### 5. Financial Report

Committee Coordinator, Cayla Reimer provided a brief verbal update of the bank balance as of May 31, 2021 of \$38,776.00 to the Board as received from the Township. Cayla provided the 2020 Profit & Loss Statement and the May 2021 Profit & Loss Statement (attached).

### 6. Rental Updates

The Board has not had any additional inquiries. The Board inquired as to which phase of the re-opening plan the hall can reopen, Mayor Measures informed the Board that Halls can facilitate rentals with an appropriate safety plan and cleaning schedule in conjunction with the provincial and health unit guidelines.

The Board discussed the possibility of reopening and will further investigate reopening measures.

## **7. Business Arising from the Minutes**

### **7.1 Community Engagement Survey**

The Board reviewed the survey results (attached).

The Board discussed the engineered drawings and would like to further discuss with the General Manager of Parks, Culture, and Recreation Terry Vachon regarding the opportunity to rework suggested renovations to better suit the Brentwood Hall. Chris will further discuss with Terry.

The Board discussed the need for more Hall Board members and will continue to reach out to the community.

## **8. New Business**

### **8.1 Chairs Conversation Update**

Chris Vanderkruys updated the Board on the Hall Board Chairs conversation (attached).

Mayor Doug Measures informed the Board that there are Halls ready to move forward and are waiting for the Parks, Culture and Recreation Team to present individual reports to Council. Mayor Measures discussed additional reserves and fundraising initiatives to offset the cost of the total project.

The Board discussed the Hall Board Chairs thoughts and feelings as a collective group in moving forward and the need for Hall Board Membership.

Mayor Measures discussed the potential construction process and the fact that Hall Board members and volunteers will not be permitted at the construction site due to health and safety measures. Hall Board members are encouraged to be as detailed as much as possible to ensure a smooth construction/renovation process.

## **9. Next Meeting – July 21, 2021 7:00p.m.**

## **10. Adjournment**

### **Resolution:**

Moved by Councillor John Lamers, Be It Resolved that the Brentwood Hall Board meeting adjourned at 7:30 p.m.

Motion Carried.

Date Minutes Approved: July 21, 2021.

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Melanie Walters, Interim Chair

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Cayla Reimer, Committee Coordinator

**Brentwood Hall**  
**Profit & Loss**  
 January through December 2020

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|                                   | Jan - Dec 20 |
|-----------------------------------|--------------|
| <b>Ordinary Income/Expense</b>    |              |
| <b>Income</b>                     |              |
| <b>Events</b>                     |              |
| <b>Small Halls</b>                |              |
| Misc Event Revenue                | 270.00       |
| Prior Year Revenue                | 5,111.00     |
| <b>Total Small Halls</b>          | 5,381.00     |
| <b>Total Events</b>               | 5,381.00     |
| <b>Interest Income</b>            | 400.97       |
| <b>Rentals</b>                    |              |
| Hall Rental                       | 677.00       |
| <b>Total Rentals</b>              | 677.00       |
| <b>Total Income</b>               | 6,458.97     |
| <b>Expense</b>                    |              |
| <b>Event Expenses</b>             |              |
| Misc Events                       | 255.15       |
| <b>Small Halls Festival</b>       |              |
| Prior Year Expenses               | 212.39       |
| <b>Total Small Halls Festival</b> | 212.39       |
| <b>Total Event Expenses</b>       | 467.54       |
| <b>Heating Fuel</b>               | 1,858.61     |
| <b>Hydro</b>                      | 710.89       |
| <b>Repairs and Maintenance</b>    | 198.72       |
| <b>Uncategorized Expenses</b>     | 270.00       |
| <b>Total Expense</b>              | 3,505.76     |
| <b>Net Ordinary Income</b>        | 2,953.21     |
| <b>Net Income</b>                 | 2,953.21     |

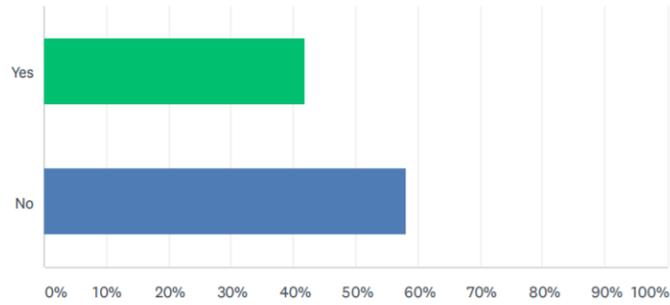
**Brentwood Hall**  
**Profit & Loss**  
January through December 2021

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|                                | <u>Jan - Dec 21</u>   |
|--------------------------------|-----------------------|
| <b>Ordinary Income/Expense</b> |                       |
| <b>Income</b>                  |                       |
| Donation                       | 220.00                |
| Interest Income                | 85.09                 |
| <b>Rentals</b>                 |                       |
| Hall Rental                    | <u>66.37</u>          |
| <b>Total Rentals</b>           | <u>66.37</u>          |
| <b>Total Income</b>            | 371.46                |
| <b>Expense</b>                 |                       |
| Heating Fuel                   | 616.04                |
| Hydro                          | <u>244.86</u>         |
| <b>Total Expense</b>           | <u>860.90</u>         |
| <b>Net Ordinary Income</b>     | <u>-489.44</u>        |
| <b>Net Income</b>              | <u><u>-489.44</u></u> |

# Q1 Do you live in Brentwood?

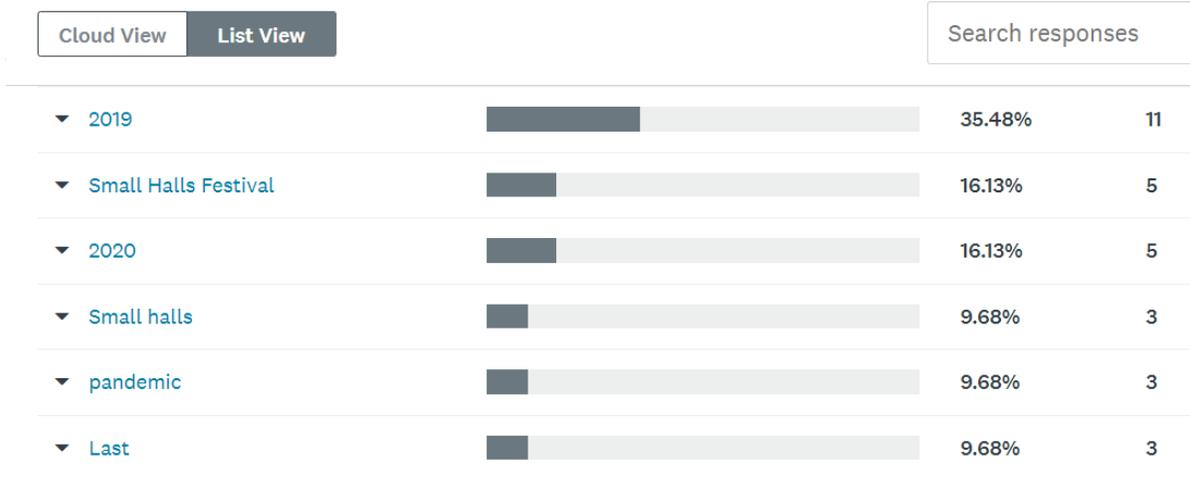
Answered: 31 Skipped: 0



| ANSWER CHOICES | RESPONSES |    |
|----------------|-----------|----|
| Yes            | 41.94%    | 13 |
| No             | 58.06%    | 18 |
| TOTAL          |           | 31 |

## Q2 When was the last time you visited the Hall?

Answered: 31 Skipped: 0



Response 31 = Fall 2 years ago

### Q3 How many times have you been in the hall in the past 5 years?

Answered: 31 Skipped: 0

|                           |    |
|---------------------------|----|
| 0-4                       | 7  |
| 5-09                      | 11 |
| 10-14                     | 3  |
| 15-19                     | 1  |
| 20+                       | 1  |
| Many/Numerous/Every event | 4  |
| 100+                      | 2  |

# Q4 When do you plan to visit the Hall next (assuming the end of the pandemic is soon)?

Answered: 31 Skipped: 0

RESPONSES (31)

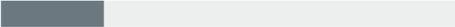
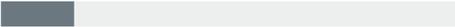
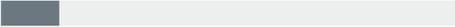
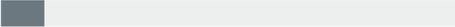
**WORD CLOUD**

TAGS (0)

Cloud View

List View

Search responses

|                        |  |        |   |
|------------------------|--|--------|---|
| ▼ event                |  | 22.58% | 7 |
| ▼ Next event           |  | 16.13% | 5 |
| ▼ Small Halls Festival |  | 12.90% | 4 |
| ▼ soon                 |  | 12.90% | 4 |
| ▼ 2021                 |  | 9.68%  | 3 |
| ▼ fall                 |  | 9.68%  | 3 |

Response 27 - Yoga

Response 28 – This year

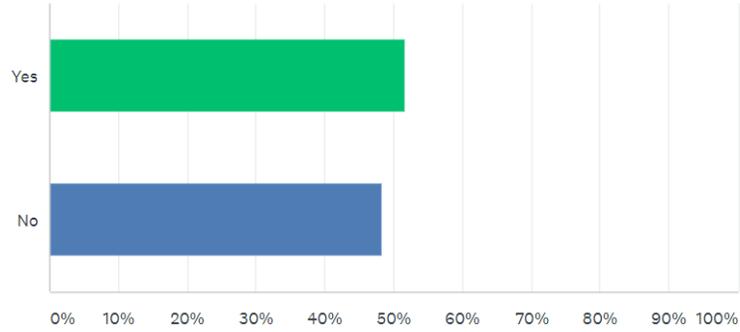
Response 29 - ASAP

Response 30 – After COVID

Response 31 - Unknown

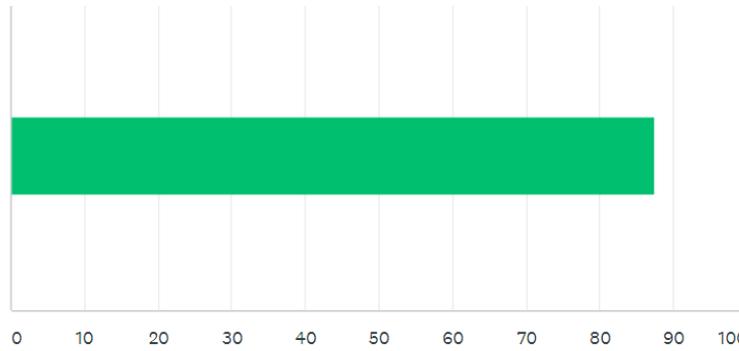
### Q5 Have you ever rented the Hall?

Answered: 31 Skipped: 0



| ANSWER CHOICES | RESPONSES |
|----------------|-----------|
| ▼ Yes          | 51.61% 16 |
| ▼ No           | 48.39% 15 |
| TOTAL          | 31        |

### Q6 How important do you feel the Hall is to the Community; 0 Not Important – 100 Very Important

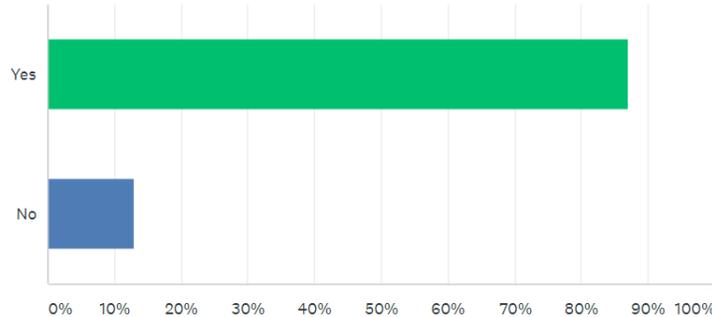


| ANSWER CHOICES | AVERAGE NUMBER | TOTAL NUMBER | RESPONSES |
|----------------|----------------|--------------|-----------|
| Responses      | 87             | 2,708        | 31        |

Total Respondents: 31

## Q7 Estimates range from \$250,000+ to bring the Hall up to accessibility standards. Do you support spending this amount to keep the Hall in operation?

Answered: 31 Skipped: 0

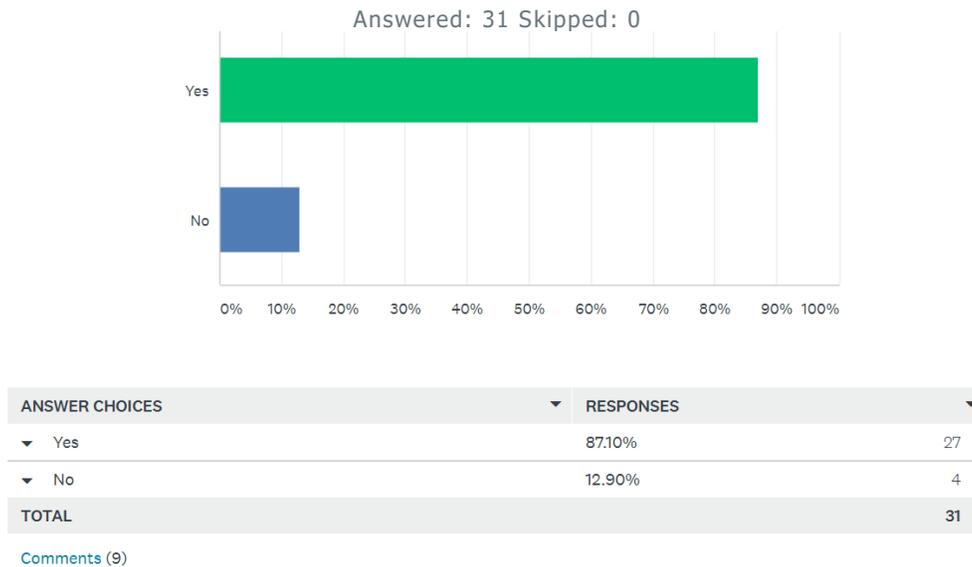


| ANSWER CHOICES | RESPONSES |
|----------------|-----------|
| Yes            | 87.10% 27 |
| No             | 12.90% 4  |
| <b>TOTAL</b>   | <b>31</b> |

[Comments \(11\)](#)

1. To support the residents of Brentwood, New Lowell & surrounding areas giving a sense of pride and community spirit. A small hall is needed in a small community for small groups as well as large, for a place to gather within the community for Horticultural, Yoga, Dinner Events, Family Picnics, Birthdays, Weddings as well small meetings. etc. etc..
2. Part of our history- it is our only historical site- my grandmother, mom, aunt and uncle went to school there, my parents wedding was there, my buck and doe and shower and is the gathering place for our village for countless events both private and public
3. We lost our community hall in New Lowell don't want to see this one gone
4. I think it needs an addition to accommodate the future needs such as two accessible washrooms and a commercial kitchen the additional space would then also accommodate more space to host events inside which benefits fundraising
5. I believe people in the community who have skills can donate their time to do the repairs and keep the cost down. That is what happened at the New Lowell United Church when they put on an addition. Many people helped where they could and because of that and the grants and fundraising they did the church was able to pay off all their debts.
6. Now that new Lowell is gone it is our closest hall.
7. Brentwood is a community that gets completely forgotten about...most of the tax payers money appears to go to Creemore and Stayner
8. We need to keep our "small halls" in our small communities
9. Local places are very important and upgraded would make it easier and better to rent
10. All of the halls in Clearview are staples in the community. We must always do everything in our power to keep their doors open
11. This hall is a vital part of the not only the Brentwood Community but also New Lowell as we don't have our own community hall

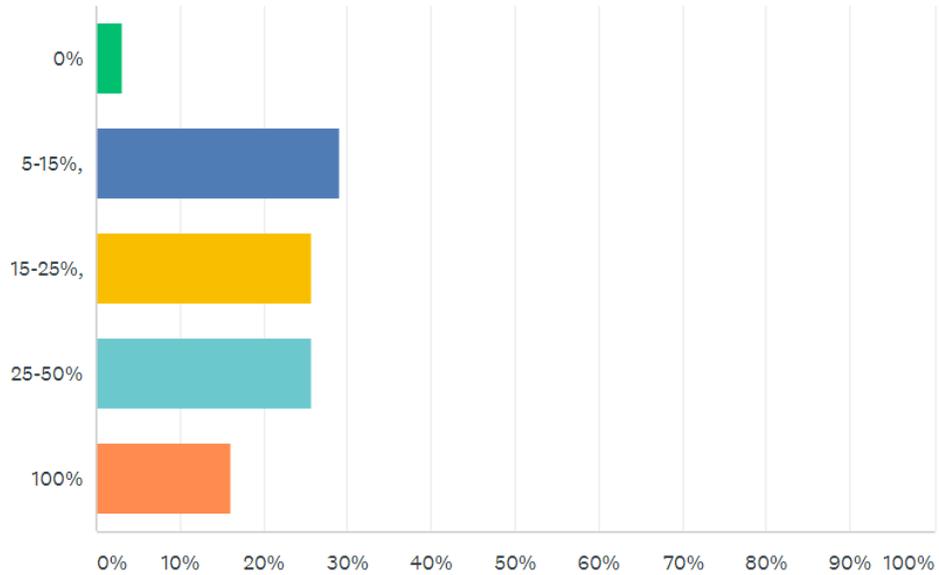
Q8 The Hall will be responsible for raising 25% of the total cost (approx. \$60,000+). Are you willing to donate financially to the cause?



1. Monetary, Participation in Events, where ever needed.
2. Willing to help with fund raising
3. I don't see why it is totally supported by the township such as our rec centres and other facilities that are owned by the municipality is that not what a municipality does supports the communities to be vibrant and encompassing to encourage growth and that small town feeling
4. Through fundraising we would donate for sure
5. I would help with a fundraiser but not pay as we already pay over \$6000 a year in taxes
6. I would donate what I could afford. Possibly there could be some fund raising done?
7. I am not able to say at this moment what the amount I could contribute would be but I would.
8. I would support any fundraising events that would take place as I have done in the past.
9. Fundraiserd yes

### Q9 If you see value in maintaining the Hall, how much do you think the community can assist in fundraising to keep it open?

Answered: 31 Skipped: 0



| ANSWER CHOICES | RESPONSES |
|----------------|-----------|
| 0%             | 3.23% 1   |
| 5-15%,         | 29.03% 9  |
| 15-25%,        | 25.81% 8  |
| 25-50%         | 25.81% 8  |
| 100%           | 16.13% 5  |
| <b>TOTAL</b>   | <b>31</b> |

## Q10 What value do you think the hall offers our community?

Answered: 31 Skipped: 0

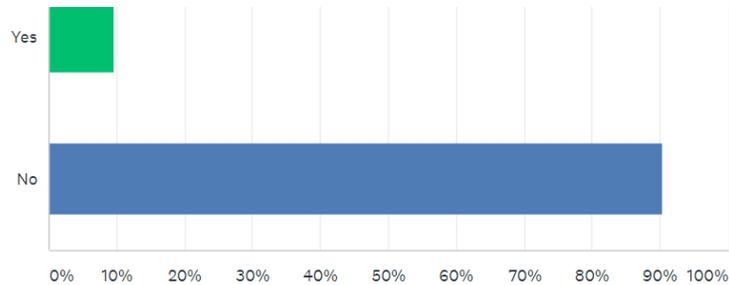
### Comments 31;

1. Significant value in terms of historical value and a gathering spot for the community
2. Having a Sense of belonging to a Community with Spirit
3. Great value. A place to gather for bazaars, socials, celebration of life, winter activities
4. This is our only historical site and historical sites should be valued - outside of that it keeps our community engaged with our friends, neighbors and community members and those visiting our events
5. Community spirit
6. Invaluable
7. Rental of hall for organizations/showers etc
8. History, a place for community eventd
9. I think a lot actually as with such a large land mass community these halls represent community as a whole and we need to keep them vibrant and relevant. This Reno is over due by many years as well as more partnerships with the municipality as the halls have mainly self sufficient over the last many years without much support from the municipality
10. This hall is great for family functions and community functions. It was always busy before the pandemic so I can see it like this after it is over.
11. It is a place to gather for family and community events.
12. It's a place for families to rent for celebrations, also it's a connection to our past
13. I believe if it is reasonable to rent it is a great value to those who live close. I feel it could be used way more than it is
14. A link to our community history.
15. A place to gather for small family events
16. All of these small halls offer the community so much!
17. small gatherings for family type functions
18. Family activities and local events
19. Cozy! Intimate spot
20. Great gathering place, community spirit, community pride. Heritage. History. Memories..
21. History
22. Unmeasurable value...being able to hold small or large functions such as plant sale, Caribbean night, etc.
23. Great value , so many small functions take place in this hall. Nothing around with reasonable rates and just big enough for small family special gathering
24. Central meeting place. Our small halls are integral to these villages and offer a very important service
25. We need to keep our "small halls" in our community open. This helps communities thrive and feel like a village rather than a big town where no one knows each other or helps their neighbour's. Possibly it could be rented out at discount prices to clubs and such (ie:Boy Scouts, girl guides,etc) as well as have fund raising activities happen. It is the perfect size hall for smaller gatherings

26. Local place, youth events, community gathering
27. Invaluable to the community, however it is not accessible to a large portion of the community. Not only physically but financially as well. Become far too expensive for the average family to rent for events
28. A place to celebrate life's events. Somewhere to gather when things are good and bad. A home point to allow people to follow life's path, possibly leaving the community, but always knowing the hall is the place then can come home to celebrating their one true home.
29. It is the meeting place for many activities including the Brentwood Horticultural Society that holds its monthly meeting there. The southern part of the Township has very little in terms of amenities so this is one place that needs to be kept. The cost to make it accessible is not that large in the grand scheme of the township's overall budget.
30. Our hub
31. The traditional use of our halls has lost its value

## Q11 Do you feel the Hall should be replaced with a larger, modern, and more efficient facility?

Answered: 31 Skipped: 0



| ANSWER CHOICES | RESPONSES |
|----------------|-----------|
| Yes            | 9.68% 3   |
| No             | 90.32% 28 |
| <b>TOTAL</b>   | <b>31</b> |

[Comments \(18\)](#)

1. The present hall has character, history and has shown it can survive many more years from dedicated volunteers.
2. Hall isn't just a hall. Memories were made there when it was a school house. The old hall is part of the community. A recognized spot, ie. A landmark
3. Maintain the historical parts as tribute to our heritage and who we are but updated plumbing features to expand on rental opportunities to for example child care groups- add A/C
4. Love the charm
5. No but as above I think it needs an addition on the back to keep the main character of the old school with more modern amenities and accessibility
6. There is no need as the community is not large enough to maintain it. It's perfect as it is.
7. It would be nice, but would cost too much to build.
8. If you plan to build a larger multi use facility the park in new Lowell would be a better choice
9. Would cost the small community more in long run and may not be placed within community
10. Absolutely not! Not enough use to justify cost
11. Would cost WAY WAY TOO MUCH!
12. The Hall brings character to the community and is something that Brentwood is known for
13. A new facility would be nice but this is a historic building, maybe one of the last, in Brentwood.
14. It's perfect other than needed to be kept up to code.
15. Unsure
16. Why do we have to erase history. Why can we not build upon it?
17. A second location could be built but the original hall needs to be maintained. You can't throw it to the curb because it's no longer has the sparkle it once did. Put the sparkly back into it.
18. The charm is that it is a historic building that once was the school. Too many historic buildings are being destroyed to be replaced with shiny and new ones and we are losing a vital piece of the past. We should not be destroying historic properties if it is fiscally responsible to upgrade them.

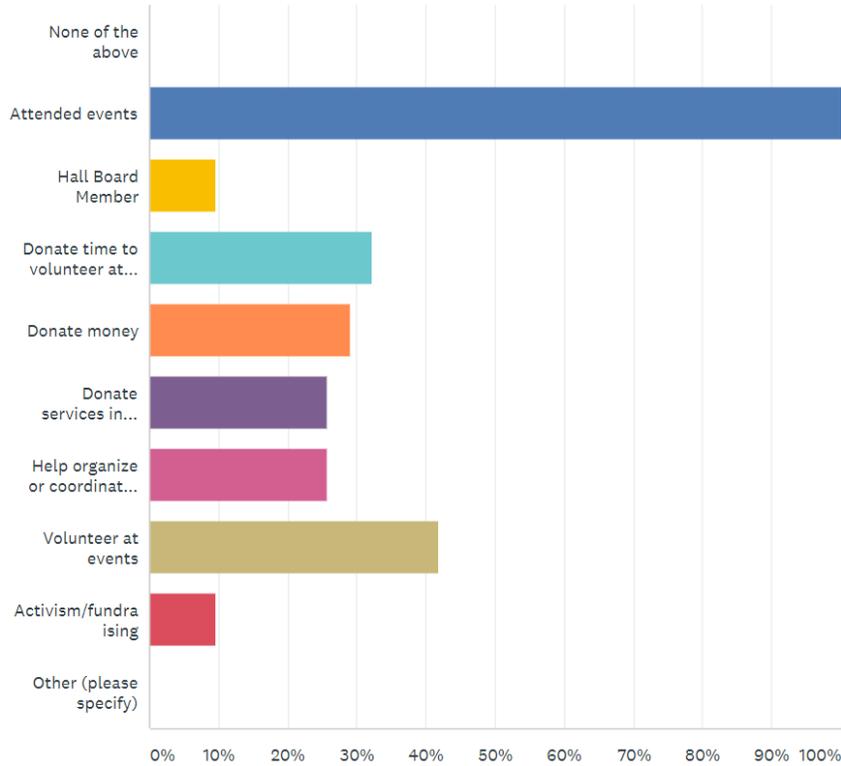
## Q12 With the hall being smaller in capacity it is harder to hold larger events to fundraise, how would you think we should fundraise to keep it going?

Answered: 31 Skipped: 0

1. Tent outside
2. Larger events doesn't always bring in more funds. Small venues on a regular basis along with rentals, showcase it's unique character, our communities with band together when we get a PLAN to fund raise to save our Hall
3. Lots of room outdoors. Not everything has to be inside
4. More outdoor events to take advantage of both indoor and outdoor space like movie nights and flea markets include events more from Sunnidale Winterama since we are a part of Sunnidale
5. Have outdoor events
6. Outdoor concerts
7. I have no idea
8. Expand and update
9. That is hard with such a small venue so as above it needs an adddtion which will accommodate more ability to host large events
10. Maybe bingo night or euchre tournaments, dinner fundraisers
11. Dances through the year - New Year's, St. Paddy's day, Halloween. Strawberry supper - burgers, hot dogs, and strawberry desserts
12. Not sure
13. Offer something small scale on a regular basis- ice cream socials in the summer, card games during the day for seniors. Craft days like wine and paint type days. Use the yard for practices for teams that can't be accommodated at New Lowell because of quantity etc
14. In the age of a pandemic many facilities have found ways to adapt and grow to provide events while we can't all get together. We should look at some of this options.
15. Farmers markets would be great!
16. Bake sales, car washes, car rally, silent auction
17. lottery or prize draw
18. Outdoor Concert. Family fun fair
19. Dinners
20. Horseshoe tournaments, jam session music nights, bingo, turkey shoots, 50/50 draws,
21. Online fundraising, using Go Fund me or hold dances and other events to generate the funds
22. Plant sale, farmers market, Caribbean night, Sunday breakfasts, Bonfire with s'mores and band or movie night
23. Outdoor events , raffles , online auction
24. Outdoor events
25. I've only seen small gatherings. Larger ones were mostly outside - which just my opinion had great turnouts ( I'm. Not sure if they were for fundraising or made money)
26. Unsure
27. Several small events equal to one large event.
28. I am not sure. This is something that I would need to be meeting with the event committee or fundraising committee to discuss what the limitations are and what ideas have already fallen off the table. Throwing random ideas at the board without proper consultation with the organizers would not be right.
29. Come up with creative fundraising - for example - monthly draws similar to other service clubs that can raise dollars. It may have to be a series of smaller events but it all adds up in the end.
30. Outside events
31. Offer more outside events

# Q13 How have YOU contributed to the Brentwood Hall in the past? (select all that apply)

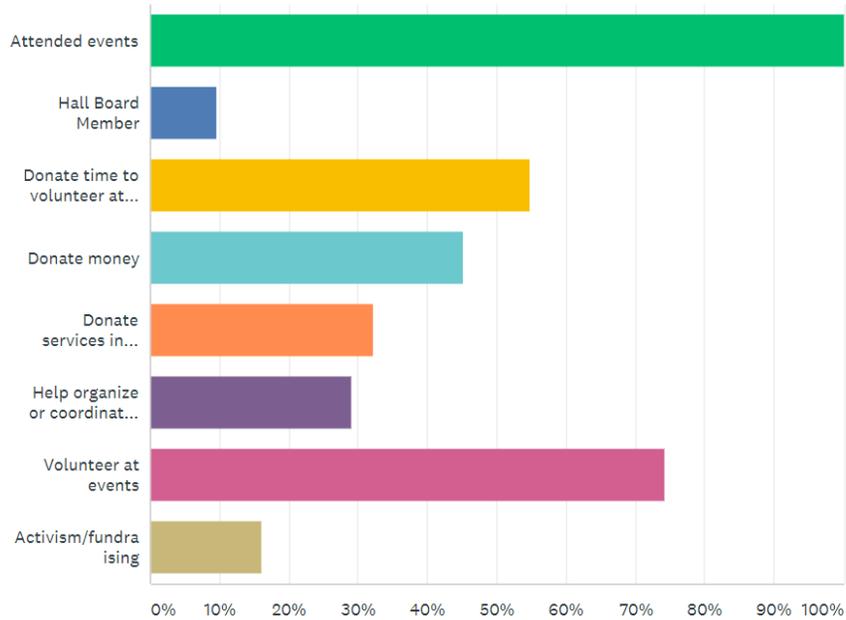
Answered: 31 Skipped: 0



| ANSWER CHOICES                       | RESPONSES                         |
|--------------------------------------|-----------------------------------|
| None of the above                    | 0.00% 0                           |
| Attended events                      | 100.00% 31                        |
| Hall Board Member                    | 9.68% 3                           |
| Donate time to volunteer at the Hall | 32.26% 10                         |
| Donate money                         | 29.03% 9                          |
| Donate services in kind              | 25.81% 8                          |
| Help organize or coordinate events   | 25.81% 8                          |
| Volunteer at events                  | 41.94% 13                         |
| Activism/fundraising                 | 9.68% 3                           |
| Other (please specify)               | <a href="#">Responses</a> 0.00% 0 |
| <b>Total Respondents: 31</b>         |                                   |

## Q14 How would YOU be willing to contribute to the Brentwood Hall in the future? (select all that apply)

Answered: 31 Skipped: 0



| ANSWER CHOICES                         | RESPONSES  |
|--|------------|
| ▼ Attended events                      | 100.00% 31 |
| ▼ Hall Board Member                    | 9.68% 3    |
| ▼ Donate time to volunteer at the Hall | 54.84% 17  |
| ▼ Donate money                         | 45.16% 14  |
| ▼ Donate services in kind              | 32.26% 10  |
| ▼ Help organize or coordinate events   | 29.03% 9   |
| ▼ Volunteer at events                  | 74.19% 23  |
| ▼ Activism/fundraising                 | 16.13% 5   |
| <b>Total Respondents: 31</b>           |            |

## Q15 Do you have any other suggestions, ideas, or comments?

Answered: 31 Skipped: 0

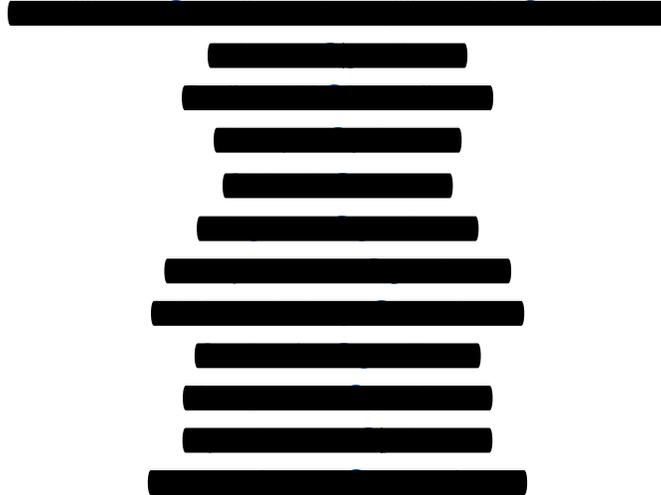
Comments;

NO = 11

12. Let's set up a 5 yr. plan with priorities such as construction, event planning, volunteers, budgets.
13. I hope the hall us kept. It is a part of the village history
14. Perhaps add a pavilion so that the integrity of outdoor events can be maintained regardless of weather and this could also encourage more rentals for both indoor and outdoor events, especially since we once had a baseball diamond.
15. Love the history of this place
16. Keep the history alive in Brentwood
17. It is tome to move on this and get ready for the future
18. Look for funding from Trillium Foundation, Provincial and Federal grants. Buy a "brick" campaign for the renovations. Post the bricks (with donor's name) on a wall to show progress.
19. If the Twp could use the grounds or building for small events or sport teams they could help with upkeep
20. Rent a wood fired pizza oven and host a pizza fundraiser
21. Farmers markets can be indoors or outdoors so they could be great during the pandemic
22. building a new building would be best. upkeep is cheaper
23. More small halls festivals
24. Get and keep the locals involved. Introduce the newcomers to the hall.
25. Put signage at the hall to let people know how to rent to hold events there.
26. I hope this small hall will survive
27. We need our "small halls" to stay in our communities
28. There needs to be a space - I'm in New Lowell and we lost our space
29. It would be nice to see more engagement from the under 30 population. They may already be involved but they are not the active faces being seen. How can we work to make them feel like they are part of the hall family? I am aware it is not an easy task and is something I've worked on for years with other groups.
30. Don't let the money aspect of upgrading this community asset be the determining factor in this hall's future.
31. Keep up the great work

Q16 Please submit your email address if you are interested in supporting and keeping informed about our future of the Brentwood Hall in our community.

Answered: 12 Skipped: 19





## All Hall Board Chairs Notes

June 02, 2021

7:00 p.m.

Webinar

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**Members Present:** Bill Hewitt (Avening), Jennifer Jansen (Dunedin), Jason Whyte (Nottawa), Gordon Kemp & Jim Campbell (Duntroon), Chris Vanderkruys (Brentwood), Marianne Buie & Bill Keith (Sunnidale).

**Council:** Mayor Doug Measures

**Staff Present:** CAO, John Ferguson; General Manager of Parks, Culture and Recreation, Terry Vachon; and Committee Coordinator, Cayla Reimer.

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### 1. Welcome

The meeting was called to order by the General Manager of Parks, Culture and Recreation, Terry Vachon at 7:03p.m. Terry provided background information on the proposed discussion and introduced the Mayor and new CAO.

Terry informed those present that this is an informal meeting requested and led by the Chairs.

### 2. Small Halls AODA Renovations

Duntroon Hall Chair, Gordon Kemp provided a brief background on the request to meet and the associated questions submitted from the Duntroon Hall Board to the Township regarding Hall accessibility and associated renovations (attached).

Gord noted that the Duntroon Hall Board is currently seeking a second opinion on the Burnsides report as it relates to the Duntroon Hall.

The Chairs would like to better understand the position of staff and Council as it relates to the process moving forward.

Mayor Measures ensured the Chairs that is a very good question which has not yet been directly asked of Council, therefore; there is no collectively formed and formal answer, however; in casual discussion amongst members, there is a communal understanding that the Halls are an integral part of the communities of Clearview Township as they are distinctive buildings with history, culture, and memories that make Clearview the Township it is. Mayor Measures stressed the importance of having these conversations at each hall to better understand each individual Hall Board's thoughts, opinions, and decisions to assist Council in creating a realistic and wholesome decision moving forward. The Hall Board reports that Terry Vachon is preparing to present to Council will be formed in conjunction with the Hall Boards input to better represent each Hall.

Gord inquired as to the municipality's ability to lobby the government towards reducing the requirements or extend the 2025 deadline. Mayor Measures provided background on legislation and the municipality's attempts to discuss the matter further with Minister Cho, to which no clear answers have been received.

Terry informed the Chairs that during the presentations the Parks, Culture, and Recreation Department gained a deeper understanding of the legislation and principal concept driving the AODA 2025 change throughout the process - creating a more inclusive environment for all who live in or access the community.

Avening Hall Chair, Bill Hewitt informed the Chairs that the Avening Hall is grateful for the presentations to which a fundraising subcommittee has been formed in hopes of moving forward in a timely manner. Bill discussed the importance of the Halls, the heritage, and the importance of creating accessible facilities. Bill reiterated that the Avening Hall is looking forward to seeing the process come to fruition.

Gord discussed the impending debt load for Hall Board Members and volunteers to consider moving forward and would like to better understand a realistic budget in which each Hall can truthfully plan for potential accessible renovations.

Mayor Measures discussed the initial Council contribution percentages outlined in the Parks, Culture, and Recreation Department presentations and believes more discussion from the Boards and further information on each Hall's community's interest and abilities of community fundraising to better calculate a realistic contribution. Brentwood Hall Board Member, Chris Vanderkruys discussed the importance of the Halls and the debt associated with operating recreational facilities and programs annually and believes constituents would not be displeased to channel funds to the Halls.

CAO, John Ferguson provided information that was presented to him while he was briefed on the topic and provided background information on his experience with Hall Boards, community, and volunteers and the importance of each.

Terry described the process in obtaining the dollar amounts and the standards (Building Code standards and FADS) used across all halls as outlined in the Burnside's Report. Terry informed the Chairs that the dollar amount has been set at the high end to better prepare the Halls, volunteers, and community. Terry informed the Chairs that both groups (Boards and Township) can work together to reduce the provided estimated costs.

The group discussed reserve funding and the possibility of increasing contributions to the reserves to assist in alleviating the debt load. The Mayor discussed the lack of additional grants/funding from provincial and federal governments to meet the AODA 2025, and the associated ways in which governments assist communities through funding and grant opportunities (poorer communities often receive more funding, Clearview is in good financial standing and is often overlooked when compared to less fortunate municipalities).

The Mayor reiterated the option to sell to a new incorporated Board and discussed the similarities between Clearview and Oro-Medonte in terms of Community Halls and how the Halls are independently owned, operated, and receive a municipal grant each year to assist in operational costs.

Gord discussed the hesitance of creating a new incorporated Board as they hear the struggles from Singhampton. Township staff discussed the option of Boards presenting Council with a dollar figure amount for possible annual grant funding options that may allow Halls to move forward with the incorporated option.

Avening Hall Chair, Bill Hewitt discussed the Avening Hall proposed renovations, the townships healthy tax base, increased building in the Avening area, and the original intention of these Halls being gifted to the communities that will require update and renovation and restated the importance of moving forward in a timely manner.

Nottawa Hall Board Chair, Jason Whyte informed the group that the conversations in Nottawa are different from ones being presented and the realization of the Nottawa community's lack of support and funding to further commit to an additional debt load for the Nottawa Memorial Community Hall.

Dunedin Hall Chair, Jennifer Jansen shared the results of the Dunedin Hall survey and the community's interest in keeping the hall and attending the events/activities, however; the survey revealed there is a hefty lack of those wishing to volunteer at the hall in any capacity.

CAO, John Ferguson provided information on reinvigorating volunteerism in the communities and assured the Chairs that there are supports in creating a volunteer base and growth.

Sunnidale Board member, Marianne Buie shared the concern of diminishing interest of Hall Board volunteers due to the pandemic. Terry and the Parks, Culture, and Recreation Department are optimistic that people will want to get out of the house as evident at the re-openings of Clearview Farmers Markets. Marianne would like to better understand the order and process in moving forward with the proposed renovations (which hall first, all at once, etc). The Mayor informed the Chairs the process will see Terry provide individual hall reports to Council, at that point Council will begin discussions, however; the Mayor would like to see information from treasury in how the Township can finance such debt in conjunction with other budgeted items and recommendations to move forward.

Terry informed the Chairs that he is hopeful to bring individual reports to Council in June and would like to see Council receive all six (6) individually and then begin to discuss a plan to move forward with the expertise of township staff (planning, building, etc.).

Staff informed the Chairs to continue to discuss and ask questions as the process moves forward to ensure the right recommendations are being brought to Council.

Terry further detailed that the reports will contain the Hall Boards suggestions and desires for their halls – hall Boards feedback, preferred options, negotiated options, etc.

Terry provided additional information on the Dunedin Hall and process as it relates to the hall and the Noisy river as outlined by the NVCA and Burnsides additional assessments.

Terry is waiting to receive information from Nottawa, Dunedin and Duntroon Hall Boards to prepare the associated reports.

Marianne discussed the importance of hiring and supporting local contractors, however; the rules and regulations relating to municipal projects need to follow the procurement and tendering processes. The only way to circumnavigate these legislated methods is to become an independent/incorporated Board. Chair, Bill Keith informed those present that the process needs to move forward and would like to see the tax base assist the Halls through this project.

Duntroon Board member, Jim Campbell requested information on buying the Hall, completing the work, and selling it back to the Township. Staff has not confirmed it as a viable option yet and may be presented as an option to which Terry will further investigate the legal and financial implications of the proposed option.

### **3. Adjournment**

With no further business to discuss, the Hall Board Chairs Meeting hereby adjourned at 8:41 p.m.