



CLEARVIEW

## Brentwood Community Centre Municipal Service Board MINUTES

April 07, 2021

7:00 p.m.

[Webinar](#)

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**Members Present:** Kristin Vanderkruys (Chair), Carol Vanderkruys (Treasurer), Lorri-Anne Pigeon, Councillor John Lamers, Danielle Boucher, Erica McKnight, and Melanie Walters (7:08p.m.).

**Members Absent:**

**Staff Present:** Cayla Reimer, Committee Coordinator.

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### 1. Welcome

Chair, Kristin Vanderkruys called the meeting to order at 7:02 p.m.

### 2. Approval of [Agenda](#)

**Resolution:**

Moved by Carol Vanderkruys, seconded by Councillor John Lamers, Be It Resolved that the Brentwood Hall Board hereby approve the Agenda dated April 07, 2021 as presented.

Motion Carried.

### 3. Declaration of Disqualifying Interest and the nature thereof

No disqualifying interests were declared.

### 4. Approval of the Previous [Minutes](#) – March 24, 2021

**Resolution:**

Moved by Carol Vanderkruys, seconded by Councillor John Lamers, Be It Resolved that the Brentwood Hall Board hereby approve the Special Meeting Minutes dated March 24, 2021 Minutes as presented.

Motion Carried.

### 5. Financial Report

Treasurer, Carol Vanderkruys did not have any new information to report at this time.

### 6. Rental Updates

There are no rental updates due to the pandemic.

### 7. Business Arising from the Previous Minutes

#### 7.1 Covid Update

The Board reviewed communication from the Community Culture and Tourism Coordinator, Amanda Murray (attached).

#### 7.2 Hall Discussion AODA and Moving Forward

The Board discussed the Burnsides Report provided by the General Manager of Parks, Culture and Recreation, Terry Vachon, the options provided from Council, Full FADS, Modified FADS, & Hybrid models and how each option affects the Hall.

The Board discussed ways of engaging the Brentwood community to gain a sense of interest in support moving forward.

**Resolution:**

Moved by Melanie Walters, seconded by Erica McKnight, Be It Resolved that the Brentwood Hall Board hereby recommend the Modified FADS option with potential changes moving forward based on community commitment and support.

Motion Carried.

**8. New Business**

**8.1 Horticultural Society Plant Sale**

Lorri-Anne Pigeon submitted email communication (attached) from the Horticultural Society requesting use of the facility parking lot on May 22, 2021 for their plant sale.

Community Culture and Tourism Coordinator Amanda Murray informed the Board that the Plant sale can occur pending a Hall Board volunteer present during the sale ensuring a safety plan is being followed.

The Board discussed implementing a plan similar to their Christmas food drive event and the current pandemic situation.

**Resolution:**

Moved by Melanie Walters, seconded by Carol Vanderkruys, Be It Resolved that the Brentwood Hall Board hereby approve the proposed plant sale contingent on an approved safety plan and volunteer availability.

Motion Carried.

**8.2 Small Halls Festival**

Carol provided a brief verbal update on the Small Halls Festival Meeting held Thursday April 01, 2021.

The Board discussed the event and the possibility of hosting a virtual or socially distanced event for the 2021 event.

**Resolution:**

Moved by Melanie Walters, seconded by Erica McKnight, Be It Resolved that the Brentwood Hall Board hereby commit to hosting at least one event for the 2021 Small Halls Festival.

Motion Carried.

**8 Next Meeting** – April 28, 2021 7:00p.m.

**9 Adjournment**

**Resolution:**

Moved by Carol Vanderkruys, Be It Resolved that the Brentwood Hall Board meeting adjourned at 8:00 p.m.

Motion Carried.

Date Minutes Approved: April 28, 2021.

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Kristin Vanderkruys, Chair

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Cayla Reimer, Committee Coordinator

## Cayla Reimer

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**From:** Amanda Murray  
**Sent:** Thursday, April 1, 2021 2:39 PM  
**To:** Bill Keith; Carol Vanderkruys (carolvanderkruys@icloud.com); Courtney Rogers; Geoff Meadley; gordon kemp (theartfarmca@yahoo.ca); hewitt.e (hewitt.e@gmail.com); Jason Whyte; Jenn Jansen; Karen Cubitt hotmail; Kelvin Phillips (kfphillips@rogers.com); Kristin Vanderkruys (kristinvanderkruys@icloud.com); Marianne Buie (mariannebuie72@gmail.com); Linda Coulter  
**Cc:** Cayla Reimer; Terry Vachon  
**Subject:** Shutdown Update

Good afternoon Hall Boards,

In our ongoing effort to communicate about the changes to COVID19, I would like to share the announcement from the Government about the Shutdown, effective April 3, 2021 for 28 days. The shutdown is the most stringent level in order to address escalating case counts and to protect the health and safety of all our patrons, staff and volunteers.

[https://www.ontario.ca/page/enhancing-public-health-and-workplace-safety-measures-provincewide-shutdown?utm\\_source=collingwoodtoday.ca&utm\\_campaign=collingwoodtoday.ca&utm\\_medium=referral](https://www.ontario.ca/page/enhancing-public-health-and-workplace-safety-measures-provincewide-shutdown?utm_source=collingwoodtoday.ca&utm_campaign=collingwoodtoday.ca&utm_medium=referral)

Some important notes that impact the community halls in Clearview, if your hall board **chooses to remain open** for these two specific reasons.

- 1) Religious Ceremonies
- 2) Food Premise Rentals

On behalf of the Parks, Culture & Recreation Department, I would like to thank you for your ongoing commitment as we continue to navigate these challenging times. Personally, I am so pleased with how flexible and understanding you as community volunteers have been. We are here to help! If you have any other questions or concerns, please do not hesitate to call or email. I'll be working from home, so it is best to reach me at 705-888-4732 or via email.

Happy Easter!!

Take care, Amanda

## **Weddings, funerals and other religious services, rites or ceremonies**

### **For weddings, funerals and other religious services, rites or ceremonies:**

1. physical distancing must be maintained
2. guests must wear masks or face coverings
3. capacity limits:
  - a. indoors: 15% capacity of the room
  - b. outside: the number of people that can maintain two metres physical distance from each other outdoors

## **Agriculture and food production**

Businesses are allowed if they:

- produce food and beverages, agricultural products (including plants), including by farming, harvesting, aquaculture, hunting and fishing
- process, manufacture or distribute:
  - food
  - beverages
  - crops
  - agricultural products
  - animal products and by-products
- support the food or agricultural products supply chains and the health and safety of food, animals and plants

**Amanda Murray, MHK**

Community Culture & Tourism Coordinator

Township of Clearview

\*\*NEW OFFICE: 705-428-6013 ext. 504

CELL: (705) 888-4732

[amurray@clearview.ca](mailto:amurray@clearview.ca)

[www.discoverclearview.ca](http://www.discoverclearview.ca)

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In response to the COVID-19 pandemic, Clearview Township has implemented strategies to ensure we stay connected safely. Please exercise Physical Distancing & follow Health Guidelines. Face Coverings are required in all indoor public spaces. The Township will continue to offer services in person, but appointments are strongly recommended. Please contact staff by phone (705) 428 - 6230 or email. All service delivery announcements for the public will continue to be communicated through the township website, [www.clearview.ca](http://www.clearview.ca) and on Twitter, @Clearview\_twp. Subscribe to notifications on the Township's homepage to stay up to date. We appreciate your patience and understanding.



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Re: 2021-04-07 Brentwood Hall Board Meeting



WAYNE & LORRI-ANNE PIGEON <lawpigeon@gmail.com>

To Cayla Reimer

Cc Carol Vanderkruys; Councillor John Lamers; Danielle Pigeon; Erica McKnight; Kristin Vanderkruys; Melanie Walters; Jennifer Cain-Percy; Mayor Doug Measures

[Reply](#) [Reply All](#) [Forward](#) [...](#)

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-from Brentwood Horticulture Society: Linda Peacock; I know the hall is closed. The Hort Society wants to have a plant sale Sat May 22. Only two of us will be there to sell and we will keep people apart and require masks. Can we use the parking lot at the hall? We won't go inside. Who should we ask about this? Not sure who to ask really

Good morning Halls/Partners

I hope you had a wonderful Easter weekend and that everyone in your family is safe & healthy!

Attached are the notes from our discussion on Thursday April 1, as well as the presentation.

**ACTION REQUIRED**

Please review the discussion notes with your Hall Board & Volunteers.

Reply to me with a decision to 1) Cancel the Festival or 2) Plan an Alternative – What would you prefer?

Deadline – Monday April 12 at 12PM.

I will gather the information and prepare a report to Council. The Council meeting is on April 26.

We are here to help! So if you have any other questions, concerns or would like clarification, please do not hesitate to call or email.

Thank you and I look forward to hearing back from you soon.

Take care,

**Amanda Murray, MHK**

Community Culture & Tourism Coordinator

Township of Clearview

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# Small Halls Festival 2021 Discussion

April 1, 2021



# Agenda

Welcome & Introductions

COVID19 – One year later we are still here...

Options

Next Steps

# COVID19 – One Year Later

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The “new normal”

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Ontario’s Reopening Framework

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Current event landscape in the surrounding area

# Considerations:

- Reasons to cancel - We are behind in planning, uncertainty about sponsorship funds, limit on government grants (deadline April 20), provincial/health mandate for mass gatherings is unknown, community resistance (ie: spending taxpayer money), exposing guests, volunteers and employees to COVID-19.
  - Safety plans need to be highly sophisticated and will likely result increased costs (ie: hiring cleaning services, changes to the halls to accommodate gatherings etc.)
- Reasons to host – people want to look forward to “something” in the future, the halls are small so capacity can be limited, community spirit, support local cultural efforts and fundraise for the halls and finally, continue to promote Clearview as a destination in South Georgian Bay.
- AODA negotiations - halls are at different levels of discussion and willingness to move forward with the options presented. The township’s staff may be redirected to support the AODA project implementation based on projects getting the greenlight to proceed.

Are there other considerations?



Check in/Questions



What are else do we need to consider when planning and hosting events at the Halls?

# Options

## CANCELLED 2021

- What impact would your Hall or Organization face if the 2021 Festival was cancelled?

## PLAN A FESTIVAL 2021

- Would your Hall or Organization consider a scaled down version?
- What existing activities could still occur?
- Will a smaller version corrode our brand promise as an award-winning Festival?
- Smaller concerts and events create a more intimate experience – is that enough to justify the Festival?
- How does our planning schedule change?

# Alternative Scenarios

- Virtual/Digital Festival
  - Concerns about zoom fatigue
  - Expensive/ROI
  - Level of engagement
- Relaunch as a Clearview drive in concert weekend at one location.
  - Hall volunteers participate in planning and execution
- Is there any interest to relaunch the Festival with a different format?
  - Golf Tournament
  - Back Roads Rally

# Next Steps



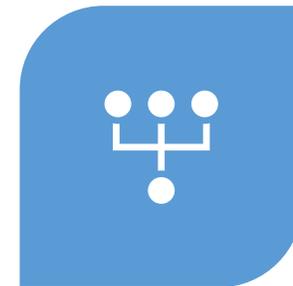
IF YES TO PROCEED,  
GRANT APPLICATION –  
APRIL 20, 2021



REPORT TO COUNCIL –  
APRIL 26, 2021



PREPARE PLANNING  
TIMELINES AND  
OBJECTIVES



IF NO TO PROCEED,  
THEN REPORT TO  
COUNCIL ONLY.

Thank you!

Any Questions?

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# Small Halls Festival 2021- Discussion

Attendees: Calvin (Nottawa), Melanie (Avening/Brentwood), Jennifer (Dunedin), Geoff (Singhampton), Carol (Brentwood), Lori-Anne (Brentwood), Basil (Purple Hills).

Absent – Station on the Green, Sunnidale Corners, and Duntroon.

Presentation – Amanda prepared a brief presentation outlining some key points to help guide the discussion. While the primary focus was on COVID19, the Halls are also at various stages of negotiations about the AODA next steps.

## Halls/Partner Updates

- Purple Hills Arts & Heritage Society – Currently, not planning to host to the Creemore Festival of the Arts.
- Dunedin – Currently, not open.
- Brentwood – Currently, not open.
- Singhampton – Currently, not open.
- Nottawa – Not open, may consider a kitchen only rental.
- Avening – Not open.
- Stayner Arena – Not open.

## COVID19 protocols

All protocols need to be followed. Since we do not have a crystal ball, we can only assume that the Reopening Framework would continue. Even in Green Zone, there are only 100 guests outdoors and 50 people permitted indoors for events. Now that we are back in Provincial Shutdown, and given the stringent Safety Plan requirements, is it realistic to think that the Halls will be open to the public.

Do we have volunteers committed to the Festival?

## Options

1. Cancel the 2021 Festival.
2. Videos– A focus on the 9 halls/communities, volunteers.
3. Back Roads Rally – Either Self Guided or with programming at each of the halls. There could be multiple routes for gravel and non-gravel roads. Could happen over 2 days to help spread out the crowds. Connect with local restaurants instead of offering a meal.
4. Small Halls Festival Golf Tournament – The greatest opportunity to raise money. 9 Holes could be themed with as 'Small Hall', plus have a silent auction.
5. 50/50 Draw – Only Singhampton can have the lottery license. Need to investigate if they can sell tickets then donate partial proceeds back to the Township to be divided up to the halls.
6. Small Halls Series – A series of smaller events that can be promoted.

## Next Steps

Review options with your Hall Board.

Email Amanda by Monday April 12 with your comments or decision as to whether to cancel the Festival, or participate in one of the above alternatives.