



CLEARVIEW

Recreation Facilities Behaviour Policy

*Approved by the Council of Clearview Township
And submitted by
Terry Vachon, General Manager Parks, Culture & Recreation*

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Recreation Facilities Behaviour Policy

1.0 PURPOSE OF THE POLICY

To provide a safe and welcoming environment for all people using Clearview Township's recreation facilities by adopting a zero "0" tolerance strategy for dealing with inappropriate behaviour displayed by users or visitors.

2.0 POLICY OBJECTIVES

1. To encourage proper moral and ethical behaviour by all persons using recreation facilities
2. To provide a progressive system of penalties that may be applied to those persons who contribute to disruptive and unwanted behaviour in facilities
3. To provide a system that allows for the person whom a penalty has been awarded to undergo a behaviour change or modification that may entitle that offending person to be allowed to enjoy the facilities once again and have their record erased.

3.0 RECREATION FACILITIES ELIGIBLE FOR USE UNDER THIS POLICY

- A) Stayner Community Centre (all programs and facilities)
- B) Creemore Community Centre (all programs and facilities)
- C) Stayner Centennial Pool
- D) All Small Community Halls
- E) All Township Community Parks and Baseball Parks
- F) All Township Trails
- G) All Recreation Programs- programs operating on properties owned or leased by the Township (including but not limited to the high school soccer fields and baseball fields)

4.0 IMPLEMENTATION AND MONITORING

1. The Recreation Facilities Behaviour Policy will be implemented upon resolution of Council.
2. The Policy will be reviewed by the General Manager annually and appropriate recommendations forwarded to the Council of Clearview Township for improvements or discontinuation of such a policy

5.0 RULES AND REGULATIONS

- This policy is for everyone including children, youth, adults, and seniors and covers all activities held by or in Clearview Township's recreation facilities ranging from public skating to licensed events in the community hall.

- The use of recreation facilities and equipment under this policy is considered a privilege and not an inherent right. Therefore, privileges may be suspended and/or cancelled at any time by the General Manager or by their designate whenever it is deemed that misuse or unauthorized use of the facility and or, equipment or if the mistreatment of another individual has taken place.
- This policy allows the General Manager to provide a “Suspension of Privileges” to anyone not wishing to act in providing a reasonable public manner and obey the rules and regulations that cover municipal facilities.

6.0 SUSPENSION OF PRIVILEGES

1. This policy is for everyone including children, youth, adults, and seniors and covers all activities held by or in the Township of Clearview recreation facilities ranging from public skating to licensed events in the community hall.
2. The use of recreation facilities and equipment under this policy is considered a privilege and not an inherent right and therefore as such privileges may be The Suspension of Privileges are provided as follows:
 - Stage 1 Suspension results in a 2-week suspension of privileges
 - Stage 2 Suspension results in a 4-week suspension of privileges
 - Stage 3 Suspension results in an 8-week suspension of privileges
 - Stage 4 Suspension results in a 16-week suspension of privileges
3. At the discretion of the General Manager, the offender may be placed at any stage deemed appropriate for the infraction that occurred.
4. If a person is placed on a Stage 1 Suspension, and upon completion of the suspension re-offends within a one-year period of the date that the Stage 1 Suspension was lifted, the Stage 2 suspension of privileges would apply. This pattern would continue until all Stages are used.
5. **STAGE 4 SUSPENSION** – The stage four suspension is an automatic minimum of 16-week suspension and can only be lifted by Council. The offending person must ask Council for reinstatement to use facilities after the 16 weeks have been completed. At that time Council can reinstate the person at the Stage 4 level or can deny the person(s) privileges in which the person can reapply to be reinstated after another 16 weeks, again to Council. This will continue until Council reinstates the person or gives a longer-term ban to the person.

7.0 APPEAL PROCESS

Stage 1 – Appeal in writing to the General Manager

Stages 2 & 3 – Appeal in writing to the General Manager and the Chief Administrative Officer

Stage 4 – Appeal to Council only after 16-week suspension served, therefore asking for reinstatement.

8.0 RECORD SUSPENSION CLEANSING

A person may clear their record through the appeal process or by not having another suspension occur for one calendar year from the end of the previous suspension. Ability to go a year without a suspension removes all suspensions from the record and therefore would start with a clean record.

9.0 POLICE ACTION

This policy does not replace the ability of staff calling the police or laying charges against anyone who violates the law while on municipal property and this policy can still be instituted by the municipality along with any penalties that may be imposed by the police or judicial system.

10.0 CONFIDENTIALITY

Clearview Township understands confidentiality to mean that no information regarding a person shall be given directly or indirectly to any third party which is external to the staff and Council, without that client's prior expressed consent to disclose such information except where there is a question of serious risk to a person(s). Clearview Township recognizes that information may be shared through staff or Council discussing cases in order to provide the best possible service to persons and to aid staff training and development.

Persons details are stored on a database. All computers with access to the database are password protected. Written records containing client details are stored in locked cabinets/drawers. Records containing person's details are shredded before being disposed of.