

Township of Clearview  
Planning and Development  
Box 200, 217 Gideon St.  
Stayner, Ontario, L0M 1S0  
705-428-6238  
705-428-0288 (fax)  
www.clearviewtwp.on.ca



Nottawasaga Valley  
Conservation Authority  
Administration Centre,  
8195 Concession Line 8,  
Utopia, Ontario, L0M 1T0  
705-424-1479  
705-424-2115 (fax)  
www.nvca.on.ca

## APPLICATION FOR PERMISSION FOR FILLING OR GRADING Pursuant to By-Law 02-62 of the Township of Clearview

The Township of Clearview and Nottawasaga Valley Conservation Authority will consider your application based on the information you provide below. Any false or misleading statement made on this application will render null and void any permission granted. Complete all relevant sections, date, sign and return application along with the appropriate fee (non-refundable).

PLEASE CLEARLY PRINT ALL INFORMATION

### CONTACT INFORMATION

Property Owner's Name(s) \_\_\_\_\_

Mailing Address \_\_\_\_\_

City/Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Telephone #: Home: (     ) \_\_\_\_\_ Work: (     ) \_\_\_\_\_ Fax: (     ) \_\_\_\_\_

Applicant / Agent's Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City/Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Telephone #: Home: (     ) \_\_\_\_\_ Work: (     ) \_\_\_\_\_ Fax: (     ) \_\_\_\_\_

Property Owner's Authorization (if applicant/agent is not the owner) \_\_\_\_\_ Please sign

### LOCATION OF PROPOSED WORKS

Lot \_\_\_\_\_ Concession \_\_\_\_\_ Registered Plan Number \_\_\_\_\_ Lots Within Plan \_\_\_\_\_

Municipality \_\_\_\_\_ Watercourse Name \_\_\_\_\_

Street Address/Emergency Address Number and Road \_\_\_\_\_

Assessment Roll Number (From Property Tax Notice) \_\_\_\_\_

**TERMS AND CONDITIONS**

- Consent is given to the Township of Clearview and Nottawasaga Valley Conservation Authority, its employees and authorized representatives to access the property for the purposes of obtaining information and monitoring any approved construction.
- Permits granted by the Township of Clearview or Nottawasaga Valley Conservation Authority are not transferable.
- Approvals, permits, etc. may be required from other agencies prior to undertaking the work proposed. Authority permission, if granted for the proposed work, does not exempt the owner/agent from complying with any or all other approvals, laws, statutes, ordinances, directives, regulations, etc. that may affect the property or the use of same.
- Should the information provided on or with this application be untrue or incorrect, or become untrue or incorrect, the Township of Clearview and Nottawasaga Valley Conservation Authority reserve the right to withdraw any permission granted.
- Permits contain important conditions, contractors must have a copy of the permit on-site at all times.
- In submitting this development application and supporting documentation the applicant, hereby acknowledges and provides consent in accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act that the information on this application and any supporting documentation provided by the applicant, agents, consultants and solicitors, will be part of the public record and will also be available to the general public.

**DESCRIPTION OF THE WORKS**

Please check each that apply

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What is the purpose of the work?

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Proposed Starting Date \_\_\_\_\_ Completion date \_\_\_\_\_

Details (Application Number, Permit Number...)

Clearance letter required:	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
The zoning of the property permits proposed works:	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
MNR, MOE, MTO, DFO, Drainage Act Applications:	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
Drainage agreement or Landowner Permission(s) needed:	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
Previous or current violation or court orders on property:	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
Previous NVCA/Township application:	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
Planning approval required (eg. Site Plan approval & zoning):	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
Municipal Building Permit required:	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
Health Unit approval required:	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____

Niagara Escarpment Commission application:  Yes  No \_\_\_\_\_

Is all of your fill remaining on site: (If answer is "no" you must specify an address where the fill is to be removed to)  
 Yes  No Address: \_\_\_\_\_

I / We the undersigned hereby certify to the best of my/our knowledge and belief that all of the above noted, attached and/or supporting information is correct and true. I / We further solemnly declare that I /we have read and fully understand the contents of this application, and specifically the terms and conditions, and the declaration which are written below.

Date \_\_\_\_\_

Signature \_\_\_\_\_  
Applicant Owner Authorized Agent

**Your application must be accompanied with the following**

- A Location or road map to your development.
- A legal survey.
- Payment of the processing fee.
- A copy of any studies undertaken for the work (example: Environmental Impact Study, soil samples, well records, flood-line study, slope stability study, Fisheries Impact Assessment).
- A plan view (birds eye view of the land) showing the proposed works, your property boundaries and features of the site such as other buildings & structures, tree lines, streams, wetlands, wet areas, springs, ditches, culverts, elevation contours or existing and proposed grades (if available). Include measurements and dimensions. Show how much vegetation or tree cover is to be removed and where fill is to be placed.

**The following may also be required to support your application (as determined by the Township or Conservation Authority) and will speed up the time it takes to review your application.**

- A cross section (what the work will look like from the side). Your consultant or contractor can shoot the grades of the work site with a survey leveling instrument
- A topographic survey tied into a geodetic benchmark or based on a known ground elevation would be very helpful, and may be requested for some types of works.
- A written description or drawings showing the materials to be used and the proposed specifications, measurements or sizes of things such as culverts or rock protection.
- Concept, architectural or design drawings of the proposed building(s) (if available).

- A copy of any studies undertaken for the work (example: Environmental Impact Statement, Soil samples, Well records, Flood-line study, Slope stability study, Fisheries Impact Assessment).
- Photographs are very helpful (example: pictures of the watercourse's bottom and banks).
- The location and extent or perimeter of all proposed works should be staked out or flagged or marked in some way so we can easily locate it on your property when we visit.
- A written description or diagrams of how the work is to be done and how the site will be accessed by heavy equipment.
- Prepare plans or describe how sediment and erosion will be controlled during construction and for the period after construction until vegetation is established.
- Prepare plans or describe how the site is to be re-vegetated after construction, such as sod, seeding, hydro-seeding, tree & shrub plantings.
- Copies of drainage agreements (if required).