



CLEARVIEW

OPEN PATIOS PERMIT APPLICATION

APPLICANT INFORMATION

Owner Information

Name: _____
Address: _____
Phone: _____ Email: _____

Restaurant Information

Name: _____
Address: _____
Phone: _____ Email: _____

Proposed Temporary Patio

Description

New or expansion of existing patio: _____
Proposed number of patio tables/chairs: _____
Number of interior tables/chairs not being used: _____
How is the patio proposed to be enclosed: _____
Number of existing parking spaces temporarily lost to accommodate the temporary patio: _____

Site Plan

Please include a basic site plan with your application including the location and size of the patio; setbacks of the patio to property lines, ensuring that the patio does not interfere with deliveries or removal of garbage.

OWNER AUTHORIZATION

Owner Name(s): _____
Signature(s): _____

For Office Use Only:

Application Receipt Date: _____ Received By: _____
File No.: _____ Related File No.: _____
Note: _____



CLEARVIEW

Private Property Patios in Clearview During the Covid-19 Emergency

Pursuant to the Alcohol Gaming Commission of Ontario (AGCO) initiative "For the Extension of Outdoor Patios to Allow for Social Distancing During COVID-19", the Township of Clearview is allowing the temporary creation or temporary extension to existing restaurant patios.

If you are seeking an application for a patio on Township property, such as a municipal sidewalk or municipal parking area, please contact Dan Perreault at dperreault@clearview.ca.

If you are seeking a patio as an extension to a restaurant on private property, the following policy document is your guide to establish a temporarily outdoor patio for the Summer, Fall and Winter 2020 operating season.

The following sections outline the submission requirements to satisfy the review and approval process.

All applications are required to comply with the [Accessibility of Ontarians with Disabilities Act, Alcohol and Gaming Commission of Ontario](#) guidelines and provincial emergency orders.

Application:

Restaurant owners can submit their application for patios and patio expansions to the attention of Mara Burton, Director of Community Services at mburton@clearview.ca. Be advised that a building permit application is required for a tent or the patio is raised over 0.6 m (2 ft).

The process to establish a new temporary patio or temporarily expand an existing patio that does not require a building permit, is as follows:

The Director of Community Services, Mara Burton, is available to talk with applicants by calling 705-428-6230 extension 264 or by video-conference to assist with the preparation of a proposal.

1. Fill out the attached application and e-mail it to mburton@clearview.ca
2. Install the temporary patio in compliance with the minimum required safety and barrier-free design requirements stipulated under the heading "Patio Location and Design Criteria" below in this hand-out.
3. Immediately upon installing the patio, and PRIOR TO OCCUPANCY OF THE PATIO, arrange for a site visit and inspection by Township staff who will assess the patio layout for public safety and barrier-free compliance, and, will advise the applicant/owner on any adjustments to the patio design or location. Contact Mara Burton to arrange that inspection at mburton@clearview.ca or by leaving a message at 705-428-6230 extension 264.

Box 200, 217 Gideon St. • Stayner, Ontario L0M 1S0 T: 705.428.6230 F: 705.428.0288

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Patio Location and Design Criteria:

The design and install of temporary patios will comply with the following criteria:

1. Where barrier-free facilities are currently available, barrier-free access and egress must not be compromised;
2. Temporary patios must comply with Provincial and Local barrier-free standards and requirements;
3. The placement of tables and chairs must at all times comply with Provincial regulations for Social Distancing as stipulated by the Alcohol and Gaming Commission of Ontario;
4. Temporary patios may not encroach across property lines;
5. Temporary patios must adjoin or abut the parent restaurant to which the temporary patio is associated;
6. Pedestrian access from the patio to the washrooms must be free and clear of obstacles and trip hazards;
7. The patio must be supported by a fire safety plan to ensure safe emergency access and egress to the satisfaction of the Fire Chief or Fire Prevention Officer;
8. Patio areas must not interfere with loading zones or garbage disposal;
9. Patios areas are not permitted to encompass a storm sewer;
10. Fencing to enclose the temporary patio is not a requirement, however if installed, fencing material and fence design must have an open design to mitigate movement of the structure resultant from high winds; fencing supports must not penetrate asphalt or concrete surfaces; fencing supports must not create a trip hazard beyond the limit of the patio area;
11. Decorative free-standing flower pots or planting boxes are encouraged;
12. Temporary patios in parking areas must maintain a 1 metre (3 foot) separation from vehicle travel lanes;
13. Electrical cables crossing in-use parking stalls or vehicular lanes are not permitted;
14. Umbrellas must not overhang outside of the patio area;
15. Umbrella canopies must be installed to a minimum height of 2.2m (7ft); and,
16. Temporary patios must comply with the following separation distances:
 - o Vehicle travel lanes – 1m (3ft)
 - o Hydrants – 1.5m (5ft)
 - o Bollards – 1.5m (5ft)
 - o Waste Receptacles – 3m (10ft)
 - o Utility vaults – 1.5m (5ft)