

BY-LAW NUMBER 06-15

CORPORATION OF THE TOWNSHIP OF CLEARVIEW

A BY-LAW TO ESTABLISH A CLEARVIEW MUNICIPAL SERVICE BOARD

Whereas:

1. Sections 9 and 11 of The Municipal Act, Chapter 25, Statues of Ontario, 2001 permits a municipality to pass by-laws to regulate broad spheres of municipal services;
2. Pursuant to Section 195 (2) of the Act, a municipality may establish a municipal service board to give control and delegate to such board certain powers of the municipality, subject to limits and conditions as the municipality considers appropriate;
3. The Council of the Township of Clearview, in furtherance of the above, now wishes to establish a municipal service board and to appoint the first members thereof.

NOW THEREFORE, the Council of the Corporation of the Township of Clearview hereby enacts as follows:


1. In this by-law:

- (a) "Act" means the Municipal Act, Chapter 25, Statues of Ontario, 2001 and any amendments and regulations thereto;
- (b) Clearview means the Corporation of the Township of Clearview;
- (c) "Board" means the George Street Log Cabin Service Board;
- (d) "Terms of Reference" means the Municipal Service Board Terms of Reference attached hereto as Schedule "A";
- (e) "Council" means the elected Council of the Corporation of the Township of Clearview;
- (f) "Fiscal Year" means the fiscal year of the Corporation of the Township of Clearview;

2. A municipal service board to be known as the George Street Log Cabin Service Board is hereby established.
3. The Board shall consist of a minimum of three (3), the first members of which shall be those individuals named in Schedule "B" attached hereto.
4. Subject to the provisions of the Act and the Terms of Reference, each member shall hold office until the expiration of the term of the Council that appointed such member and until his or her successor is appointed to office. The members shall appoint a Chair from among their number.

BY LAW 06-15 READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 13th DAY OF MARCH, 2006.


MAYOR


CLERK



**SCHEDULE A
TO BY-LAW NUMBER 06-15**

TERMS OF REFERENCE

Establishment

Pursuant to the provisions of the Municipal Act S.O. 2001, c.25, as amended and the Regulations made thereunder (collectively, the "Act"), there is hereby created a Services Board to be known as The George Street Log Cabin Service Board (the "Board") which shall consist of a minimum of three (3) and at least one of whom shall be a member of the Council of the Township of Clearview (the "Council"). The term of appointment of each member of the Board shall be at the pleasure of Council.

OPERATION OF THE BOARD:

The purpose of the Board is to evaluate the cabin's physical condition and determine whether it is in fact worth saving.

If the answer is yes, then:

- To research the cabin's importance to the village's history
- To assess the value of the cabin and how it could be donated to the township (as the owner appears willing to do)
- To determine how, if the cabin is to be saved, it can be moved from its present location
- To find a temporary location to which the cabin could be moved pending a decision as to its permanent use and location
- To solicit broad community discussion as to the use or uses to which the cabin might be put and where it might be permanently located
- To find professional expertise and help in dealing with these issues
- To review all Township/County regulations and by-laws that are involved in the application and approval processes
- To encourage contributions to the Township earmarked for the expenses of determining the cabin's value and saving the physical structure

Ultimately, the Board will develop a detailed proposal to be approved by Council as to:

- How the cabin will be used
- Where the cabin will be located
- What site preparations and access will be required
- What renovations will be necessary
- What the costs are and how the funds will be raised
- Who, once ready for use, will maintain and administer it

Meetings

The times and places where regular meetings of the Board shall be held and the calling of and procedures applicable to such meetings shall be determined from time to time by the Board. The Board shall also meet at any time on the call of the Mayor of the Township, the Chair of the Board or, in the absence of either of them, of any two members of the Board.

A minimum of two meeting per year shall be held.

A copy of all minutes of the Board meetings shall be forwarded to the Office of the Clerk.

Quorum

A majority of the members of the Board shall constitute a quorum at any meeting of the Board for the transaction of business and, notwithstanding vacancies in the membership of the Board, a quorum of members may exercise all of the powers of the Board.

Chair and Secretary/Treasurer

The Chair of the Board shall be appointed by the Board from among its members and shall preside at all meetings of the Board. In the absence of the Chair, or in the event of his or her inability to act, the members of the Board present at a meeting of the Board shall appoint one of their members to act as Chair of the meeting. The Chair shall appoint a Secretary/Treasurer, who need not be a member of the Board, to record and keep all minutes of meetings of the Board and to perform such other duties and a record of all financial activities, as the Chair may assign from time to time.

Votes to Govern

At all meetings of the Board, every question to be decided by the Board shall be decided by a majority of votes cast on the question. The Chair shall not have a second or casting vote.

Audit

All records and accounts to be audited by the Township of Clearview Municipal Auditors

SCHEDULE "B"

TO BY-LAW NUMBER 06-15

Members of George Street Log Cabin Service Board

Jim Vanderwater

Barbara Mann

Brian McKay

Thom Paterson

Chris Raible

Paul Vorstermans

Fran Sainbury (Mayor)