



Committee of Adjustment Meeting Schedule 2019

Meetings are generally held every 2nd Wednesday of the month at 7:00 pm in the Council Chambers at the Administration Centre (217 Gideon Street, Stayner).

Dates are subject to change as required.

Committee meetings are open to the public.

MINIMUM SUBMISSION DEADLINE	FIRST POSSIBLE MEETING DATE
Monday, December 10, 2018	Wednesday, January 16, 2019
Monday, January 14, 2019	Wednesday, February 13, 2019
Monday, February 11, 2019	Wednesday, March 13, 2019
Monday, March 12, 2019	Wednesday, April 10, 2019
Monday, April 8, 2019	Wednesday, May 8, 2019
Monday, May 13, 2019	Wednesday, June 12, 2019
Monday, June 10, 2019	Wednesday, July 10, 2019
Monday, July 15, 2019	Wednesday, August 14, 2019
Monday, August 12, 2019	Wednesday, September 11, 2019
Monday, September 9, 2019	Wednesday, October 9, 2019
Friday, October 11, 2019	Wednesday, November 13, 2019
Monday, November 11, 2019	Wednesday, December 11, 2019

Note: The processing time for applications may vary and the scheduled meeting for an application may not be that listed above where additional processing time is required.

Checklist for Applicants:

- ✓ The proposal has been subject to a pre-consultation process with Planning staff.
- ✓ All questions on the application have been completed or marked "not applicable (N/A)".
- ✓ Justification for the request variance(s) is provided including an explanation of why the provisions of the Zoning By-law cannot be met.
- ✓ Current application fee(s) are included:
 - Committee of Adjustment Fee
 - Peer Review Deposit (where applicable)
 - Nottawasaga Valley Conservation Authority fee (where applicable)
- ✓ The required site plan (metric measurements) is attached to the application and illustrates the required information as identified in the example attached to the application.
- ✓ The Declaration has been properly signed by the owner(s) and authorized agent and commissioned.
- ✓ The original hardcopy of the signed and completed application for and site plan/survey has been submitted to the municipality.
- ✓ Application fees:
 - Minor Variance = \$600
 - NVCA Fee if applicable = \$200
 - Consent
 - New Lot = \$2000 per lot
 - Boundary Adjustment = \$1500
 - Easement = \$1500
 - NVCA Fee if applicable = \$300
- ✓ Public Hearing Sign: \$90 plus HST

Contact Information

For further information or applications, please visit the municipal website at <http://www.clearview.ca> or contact:

Christine Taggart, Secretary
Committee of Adjustment,
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