



CLEARVIEW

Decommissioning Septic Tanks Information Guide

The Clearview encourages you to properly decommission your septic tank / sewage system when hooking up to municipal services or replacing an existing septic system

1. Locate the septic tank and uncover the top of the tank (generally 12-24" below ground level).
2. Remove the lid and have the septic tank effluent (liquid and sludge) pumped out by an approved sanitary septic Hauler. This is important, as the effluent will contain bacteria and viruses that could make you or your family ill. If you can't have the tank pumped immediately, mark the location of the tank so it is clearly visible (cover the hole and flag it).
3. Fill in the septic tank completely with soil (sand or gravel works best) and put the lid back in place, or break the lid and the top of the tank apart, put the pieces into the bottom of the tank, and fill in the open tank with soil.
4. Backfill the soil around the septic tank slightly higher than ground level to allow for settling.
5. Disconnect the power at the source to all electrical controls and remove all tank accessories (pump, float switches).
6. Remove all electrical lines, (including buried service line) that will not be used for other purposes. Devices containing mercury (float switches) must be disposed of at a Licensed Hazardous Waste Facility.

Where to apply for a building permit

To apply for a building permit please bring all required drawings to the Clearview Municipal Office, located at 217 Gideon Street, Stayner, Ontario.

Cost of building permit

The cost of the permit is \$170.00, we accept cash, cheque and debit as methods of payment. This includes the review of drawings, the building permit and building inspections.

Time

Once a complete permit application is made the permit will be reviewed within a maximum of 10 business days.

Required Building Inspections

Building inspections are booked through contacting the Building Department 705-428-6230 ext. 232. When requesting inspections, please quote Building Permit Number and allow a minimum of 48 hours' notice.

Required inspections include;

- A Building Official is required to confirm that the septic tank has been decommissioned.

Important Numbers to Know

- Ontario One Call 1-800-400-2255 (natural gas, sewer and water lines, Hydro, Rogers Cable and Bell locates)
- Electrical Safety Authority: 1-877-ESA-SAFE (1-877-372-7233)

Any Questions?

Phone: 705-428-6230 ext. 232

Web: www.clearview.ca

Office hours;

Monday to Friday

8:30am – 4:30pm