



Township of Clearview
Administration Centre
217 Gideon Street
P.O. Box 200
Stayner, ON L0M 1S0

ENTRANCE PERMIT

FEE	RECEIPT	PERMIT	EXPIRY DATE (YYYY-MM-DD)
\$	#	#	

PROPERTY OWNER INFORMATION

NAME	PHONE NUMBER
MAILING ADDRESS	
CITY/TOWN	PROVINCE
POSTAL CODE	EMAIL

PROPERTY INFORMATION

PROPERTY ADDRESS OR LOCATION OF PROPOSED WORK

IF NO FORMAL ADDRESS HAS BEEN ASSIGNED TO THE PROPERTY PLEASE COMPLETE BELOW:

LEGAL DESCRIPTION
ROLL NUMBER

CONTRACTOR INFORMATION

COMPANY NAME	OFFICE NUMBER
MAILING ADDRESS	
CITY/TOWN	POSTAL CODE
CONTACT PERSON	MOBILE NUMBER

PROPOSED WORK

NEW	EXISTING
<input type="checkbox"/> CONSTRUCT AN UNPAVED ENTRANCE	<input type="checkbox"/> PAVE AN EXISTING ENTRANCE
<input type="checkbox"/> CONSTRUCT A PAVED ENTRANCE	<input type="checkbox"/> CHANGE THE DESIGN OF AN EXISTING ENTRANCE
<input type="checkbox"/> CONSTRUCT CURBS, GUTTERS OR OTHER PERMANENT WORKS RELATED TO AN ENTRANCE	<input type="checkbox"/> ADD CURBS, GUTTERS OR OTHER PERMANENT WORKS TO AN EXISTING ENTRANCE
<input type="checkbox"/> CONSTRUCT A TEMPORARY ENTRANCE OR USE ANY PART OF THE RIGHT-OF-WAY OF A TOWNSHIP ROAD AS A MEANS OF TEMPORARY ACCESS TO AND FROM A PROPERTY	<input type="checkbox"/> CHANGE THE LOCATION OF AN EXISTING ENTRANCE
<input type="checkbox"/> OTHER:	<input type="checkbox"/> USE AN EXISTING ENTRANCE FOR OTHER THAN ITS ORIGINAL PRESENT OR NORMAL USE. (CHANGE OF CLASSIFICATION FROM RESIDENTIAL TO COMMERCIAL ETC)

ACCESS REQUIRED FOR: (DETAILED DESCRIPTION OF TYPE OF ESTABLISHMENT SERVICED BY ENTRANCE)

# OF ENTRANCES	WIDTH OF ENTRANCE (FEET)	MATERIAL PROPOSED FOR USE
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APPROXIMATE DISTANCE APPROACHING TRAFFIC IS VISABLE FROM THE POINT OF THE ENTRANCE TO THE TOWNSHIP ROAD			
FROM THE RIGHT (FEET)	FROM THE LEFT (FEET)		

INDICATE WHICH IF ANY OF THE FOLLOWING WILL BE AFFECTED				
<input type="checkbox"/> ROAD DRAINAGE	<input type="checkbox"/> TREES SHRUBS, PLANTINGS	<input type="checkbox"/> SIGNS	<input type="checkbox"/> GUIDE RAILS	<input type="checkbox"/> NIL

PLEASE ATTACH A DRAWING SHOWING PROPERTY LOCATION AND WHERE PROPOSED ENTRANCE WILL BE LOCATED

PLEASE MARK THE PROPOSED ENTRANCE CLEARLY WITH STAKES FOR INSPECTION PURPOSES

IT IS UNDERSTOOD THAT ALL WORKS WILL BE CONSTRUCTED, ALTERED, MAINTAINED, OR OPERATED AT THE EXPENSE OF THE UNDERSIGNED. THAT WORK MUST NOT BEGIN BEFORE A PERMIT HAS BEEN ISSUED BY THE TOWNSHIP.

THE ISSUANCE OF A PERMIT BY THE TOWNSHIP DOES NOT RELIEVE THE HOLDER THE RESPONSIBILITY OF COMPLYING WITH RELEVANT MUNICIPAL BY-LAWS. IN CONSIDERATION OF ANY PERMIT ISSUED IN RESPECT TO THIS APPLICATION, WE THE APPLICANTS OURSELVES, OUR HEIRS, EXECUTORS, ADMINISTRATORS, SUCCESSORS, AND ASSIGNS HEREBY AGREE TO OBSERVE, KEEP AND PERFORM AND BE SUBJECT TO THE REGULATIONS AND CONDITIONS OF THE SAID PERMIT AND TO INDEMNIFY AND SAVE HARMLESS, THE TOWNSHIP OF CLEARVIEW REPRESENTED BY THE ROAD SUPERINTENDENT FROM AND AGAINST ALL LOSS, COST, CHARGES, DAMAGES, EXPENSES, CLAIMS, AND DEMANDS WHATSOEVER TO WHICH MAY BE PUT OR WHICH THE TOWNSHIP OF CLEARVIEW MAY SUFFER OR SUSTAIN OR FOR WHICH THE TOWNSHIP OF CLEARVIEW MAY BE LIABLE BY REASON OF ANYTHING DONE OR OMITTED TO BE DONE IN THE CONSTRUCTION, MAINTENANCE, ALTERATION OR OPERATION OF THE WORKS AUTHORIZED.

THIS PERMIT IS ISSUED UNDER THE AUTHORITY VESTED IN THE ROAD SUPERINTENDED BY THE TOWNSHIP OF CLEARVIEW BY-LAW NO. 96-25 AND THE REGULATIONS PURSUANT THERETO AND IS SUBJECT TO THE CONDITIONS ON THE REVERSE HEREOF.

PROPERTY OWNER SIGNATURE _____ DATE _____

APPROVAL (OFFICE USE ONLY)

DATE INSPECTED FOR APPROVAL	DAY	MONTH	YEAR
SIZE OF CULVERT REQUIRED	DIAMETER	FEET IN LENGTH MINIMUM	
SPECIAL COMMENTS			

ALL ORGANICS TO BE REMOVED FROM BOTH FRONT AND REAR DITCH SLOPES. SIX (6) INCHES OF "A"

INSPECTED BY	DATE
APPROVED BY	DATE

CONDITIONS

This Permit is subject to the following conditions and to any supplementary conditions established by The Township at the time of issue. Supplementary conditions applying to this Permit () Have () Have Not been established by the Township.

1. This Entrance Permit is subject to all Municipal By-laws.
2. Work on the construction or alteration of an entrance must not be started before an Entrance Permit for the work has been issued by the Township.
3. Work on an installation or development for which a Permit is granted must start within six months of the date of Issue of the Permit or the Permit shall be void and shall be cancelled by the Township.
4. All works related to or forming a part of an entrance shall be carried out in accordance with all approved plans and specifications and subject to the approval of the Township. The owner of the property shall bear all expense related thereto.
5. Trees, shrubs etc., on the right way of a township road must not be cut or trimmed without the written permission of the Township and such cutting or trimming may only be done under the direct supervision of the Township or its duly authorized agent; where it is necessary to cut or trim trees on property adjacent to a Township road, the applicant must make the necessary arrangements with the property owners and must bear all expenses in connection therewith, including any damages occasioned as a result of such cutting or trimming.
6. Each entrance must be designed, constructed and maintained in a manner that prevents surface water from the entranceway and/or the adjoining property from being discharged via the entrance on the Township road.
7. The applicant is responsible for the construction, marking and maintenance of the detours required and for maintaining safety measures for the protection of the public during the construction of any works in respect to an entrance.
8. The design and specifications of an entrance must not be changed without the approval of the Township. If the owner of a property desires to change the design of an entrance or add curbs, gutters etc., an application to do so must be submitted to the Township for approval.
9. The use or purpose of an entrance must not be changed in a manner that changes the classification of the entrance. Improper use of an entrance may result in cancellation of the Permit therefor. If the owner of a property desires to change the classification of an entrance, an application to do so must be submitted to the Township for approval.
10. The driveway entrance remains publicly owned and the owner of a property served by an entrance shall remain responsible for maintenance of each entrance to the property in accordance with the requirements of the Township.
11. If there is an expiry date named on this Permit and a further term is desired an application for the renewal of the Permit shall be made to the Township before the expiry date named in this Permit. A further term may be approved or refused by the Township.
12. If this Permit expires and is not renewed for any reason, all work constructed, maintained or operated under this Permit shall, if the Township so requests be removed without expense to the Township and the Township road shall be left in as good a condition as it was before the said works were installed or constructed.
13. This permit must not be assigned or transferred from one owner to another. Each new Permit is subject to the conditions applying at time of issue.
14. An Entrance Permit may be cancelled at any time for breach of the regulations or conditions of the permit or for such reasons as the Township in its discretion deems proper.
15. If during the life of this Permit any by-laws or regulations adopted which affect the rights and privileges herein granted the said by-laws or regulations shall be applicable to this permit from the date on which they came into force.
16. Entrance must be approved and cleared by the road superintendent before the issuance of any building permit (if applicable).
17. It is the responsibility of the applicant to determine if the proposed entrances on to a public highway, or unopened road allowance.