



Committee of Adjustment Meeting Schedule 2024

Meetings are generally held every 2nd Wednesday of the month at 3:00 pm in the Council Chambers at the Administration Centre (217 Gideon Street, Stayner) and online via Clearview Township’s YouTube Channel.

Dates are subject to change as required.

Committee meetings are open to the public.

MINIMUM SUBMISSION DEADLINE	FIRST POSSIBLE MEETING DATE
Friday, January 5, 2024	Wednesday, February 14, 2024
Friday, February 2, 2024	Wednesday, March 13, 2024
Friday, March 2, 2024	Wednesday, April 10, 2024
Friday, March 29, 2024	Wednesday, May 8, 2024
Friday, May 3, 2024	Wednesday, June 12, 2024
Friday, May 31, 2024	Wednesday, July 10, 2024
Friday, July 5, 2024	Wednesday, August 14, 2024
Friday, August 2, 2024	Wednesday, September 11, 2024
Friday, August 30, 2024	Wednesday, October 9, 2024
Friday, October 4, 2024	Wednesday, November 13, 2024
Friday, November 1, 2024	Wednesday, December 11, 2024

Note: The processing time for applications may vary and the scheduled meeting for an application may not be that listed above where additional processing time is required.

Checklist for Applicants:

- ✓ The proposal has been subject to a pre-consultation process with Planning staff.
- ✓ All questions on the application have been completed or marked "not applicable (N/A)".
- ✓ Justification for the request variance(s) is provided including an explanation of why the provisions of the Zoning By-law cannot be met.
- ✓ Current application fee(s) are included:
 - Committee of Adjustment Fee
 - Peer Review Deposit (where applicable)
 - Nottawasaga Valley Conservation Authority fee (where applicable and payable to the NVCA)
- ✓ The required site plan (metric measurements) is attached to the application and illustrates the required information as identified in the example attached to the application.
- ✓ The Declaration has been properly signed by the owner(s) and authorized agent and commissioned.
- ✓ The original hardcopy of the signed and completed application for and

site plan/survey has been submitted to the municipality.

- ✓ Application fees:
 - Minor Variance = \$600
 - COA Deposit = \$1000
 - NVCA Fee if applicable = \$210
 - Consent
 - New Lot = \$2000 per lot
 - Boundary Adjustment = \$1500
 - Easement = \$1500
 - COA Deposit \$1500
 - NVCA Fee if applicable = \$315
- ✓ Public Hearing Sign: \$90 plus HST

Planning Fees By-law can be viewed [online](#).

Contact Information

For further information or applications, please visit the municipal website at <http://www.clearview.ca> or contact:

Christine Taggart, Secretary
Committee of Adjustment,
217 Gideon Street, Stayner, ON
L0M 1S0
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