

Clearview Budget Workshop #1

Monday, October 16, 2017

12:30 p.m. – 4:30 p.m.

Agenda

1) Approval of Agenda

Recommendation:

Be it Resolved, That Council of the Township of Clearview hereby approves the Clearview Budget Workshop #1 Agenda dated October 16th, 2017, as presented.

2) Disclosure of pecuniary interest and the general nature thereof

3) Presentations

Time	Item	Presenter
12:30 pm	Preliminary Budget Presentations Intro	Edward Henley, Director of Finance/Treasurer
12:35 pm	Library	Jennifer La Chapelle, Clearview Library CEO
1:00 pm	Fire and Emergency	Colin Shewell, Fire Chief
1:30 pm	Water and Sewer	Mike Rawn, GM Environmental Services
2:00 pm	Recreation incl. Small Halls	Steve Sage, CAO Terry Vachon, GM Recreation Services
2:30 pm	Planning and Development	Director of Community Services
3:00 pm	Building Department	Scott McLeod, CBO
3:30 pm	Council, Clerk and Bylaw	Pamela Fettes, Director of Legislative Services/Clerk
4:00 pm	Public Works	Gerry Lemay, GM Transportation & Drainage
If time permits	General Administration, Information Services, Economic Development, Creemore Medical Centre and Youth Centre	Edward Henley, Director of Finance/Treasurer

2018 - 2022 Draft Budget Process Clearview Township



2018-2022 Budget – Council Input

September 11, 2017

Measures:

- Will send an e-mail.

Bronee:

- Pave New Lowell Park parking lot
- Increase maintenance of gravel roads
- Provide adequate funding for maintenance of public spaces such as grass cutting and clean up around community halls. Investigate hiring summer students.
- Investigate installing a covered rink for the New Lowell park. Community is willing to assist in fundraising efforts.
- Do not need more recreation facilities – improve the existing ones

Elwood:

- Take into consideration the hikes in interest rates when spending money

Paterson:

- Investigate whether Clearview should be spending money on seniors housing.
- Concession 3 has potholes to be fixed.
- Address the portion of Riverside Drive that is collapsing into the river
- Construct new sidewalks in Creemore
- Will send an e-mail with more details.

Burton:

- Address affordable housing
- Will send an e-mail with more details.

Davidson:

- Cataloguing of cemeteries not owned by Clearview
- Dedicate human and financial resources to updating the Official Plan
- Develop a plan to move forward with Economic Development

Leishman:

- Work with community hall boards to come up with a schedule for accessibility renovations

Walker:

- Ensure Locke Avenue road and sidewalk (capacity) are ready for when Byng School closes

E-Mails subsequent to September 11, 2007 Council meeting

Councillor Measures: E-mail September 25, 2017

- add 2 speed monitoring signs to the signs we manage now.
- Place a permanent speed sign on County 124 Nottawa near the crosswalk
- add auto door locks to the Mayors Office and use swipe access card. (or fobs) to access this space.
- Purchase and install permanent Banner / Pennant arms near all the Small Halls to allow event signs and community signs to be placed in All neighbourhoods. Downtown Stayner/Creemore have them now.
- increase the wages for the Crossing Guard positions : renegotiate this with our Union as these staff are performing a vital service and it should be more attractive to find new hires
- Re-Build the Township Website. Long over due. Add real Local Weather service to the site, with LIVEcamera webstreaming
- Investigate and report on the options to re-name many of our rural roads with Real Names rather than the survey names.

Clearview Public Library Board

2018-2022 Board Proposed Budget

Great stories found here.

- ▶ 5 Year Budget including Stayner Library Building Project
- ▶ Change to Cost Centre Budgeting
- ▶ No Additional Staff costs for 2018/2019
- ▶ Computer Budget Increased from Reserves and Provincial Grant
- ▶ French & Multilingual Collection & Services
- ▶ Immigration Portal Launch at Stayner Branch on Monday, November 13th

Great stories found here.

Stayner Library Building Project

- Anticipated construction start in 2018
- Opening planned for 2019
- No additional staff hours for 2018 or 2019 (going into new building with same staffing component)

Cost Centre Budgeting

- ▶ Administration (management salaries, shared costs)
- ▶ Stayner Branch (staff, utilities, heating, maintenance)
- ▶ Creemore Branch (staff, utilities, heating, maintenance)
- ▶ Sunnidale Branch (staff, utilities, heating, maintenance)

BENEFITS – identify potential efficiencies,
plan for facility upgrades,

Computer Budget Increase 2018

- Unused computer budget in 2017 transferred to reserves and used in 2018
- Recently announced Provincial 2017-2018 Improving Library Digital Services Grant (\$4,866)
- County of Simcoe IT Department Assistance

Multilingual Collection & Immigration Services

- ▶ **Simcoe County Libraries Immigration Hub**
 - Multilingual books, CDs, DVDs, and other formats
 - Staff training on cultural competency
- ▶ **Immigration Portal Launch at Stayner**
 - Launch date November 6th, 2-4pm
- ▶ **Enhanced French Collection**

Fire Department Budget

2018 Staff Proposed Budget



2018 Budget

▶ Operating 2017	\$1,893,887
▶ Operation 2018	\$1,924,351
▶ Difference	\$30,464
▶ Capital 2018	\$531,000



2018 Items of Interest

- ▶ Command/Air/Light Support Apparatus
- ▶ Apparatus to support large events (Fire, Collision, Rescues and Environmental.
- ▶ Focus on Emergency Management
- ▶ Utility Truck
- ▶ Assigned to Deputy
- ▶ Deputy Truck to Fire prevention/Training Division.
- ▶ Carries Life Support and First Response Equipment

\$395,000

\$50,000



2018 Items of Interest

- ▶ Replacement Fire Station/Public Works New Lowell
- ▶ Engage Consultant to Determine Needs
- ▶ Anticipated Start Spring 2020 (Based on Council Approval)

\$15,000 (Transfer
Reserves)



2018 Items of Interest

- ▶ Trial Program (March 31-October 8), Due to Low Staffing on Weekends
- ▶ 27 Weekends Saturday-Sunday 830am-430pm
- ▶ Assign Two Firefighters to Respond to Emergencies
- ▶ Firefighters will also cover Public Education Events, Station Duties and Equipment Maintenance.
- ▶ Overview Average 1/3 of calls happen on weekend
- ▶ Two Firefighters Assisted by Paid-On Call Firefighters
- ▶ Consistent Response Times

Trial Cost- \$ 17,000



2018 Items of Interest

- ▶ Next Pumper Apparatus 2023 (Squad 15)
- ▶ Pump 62- 2028
- ▶ Pump 32- 2029
- ▶ Pump 12- 2030
- ▶ Tanker 63- 2032
- ▶ Pump 52- 2032
- ▶ Tanker 33- 2034
- ▶ Tanker 53- 2034
- ▶ Squad 45- 2036
- ▶ Tanker 43- 2037
- ▶ Command- 2038 (if approved by Council 2018)





Environmental Services Budget

2018 Staff Proposed Budget

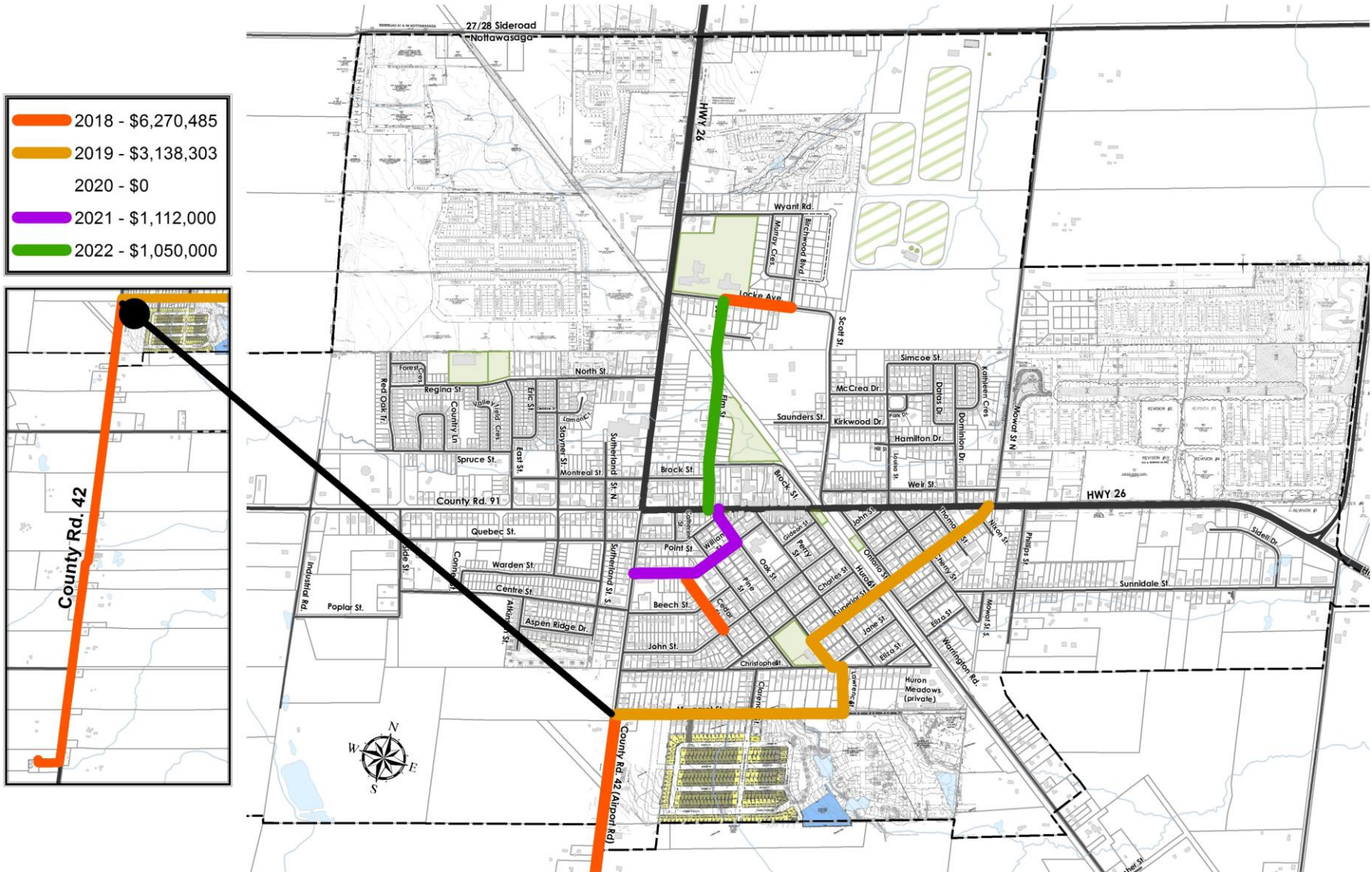


2018 Budget

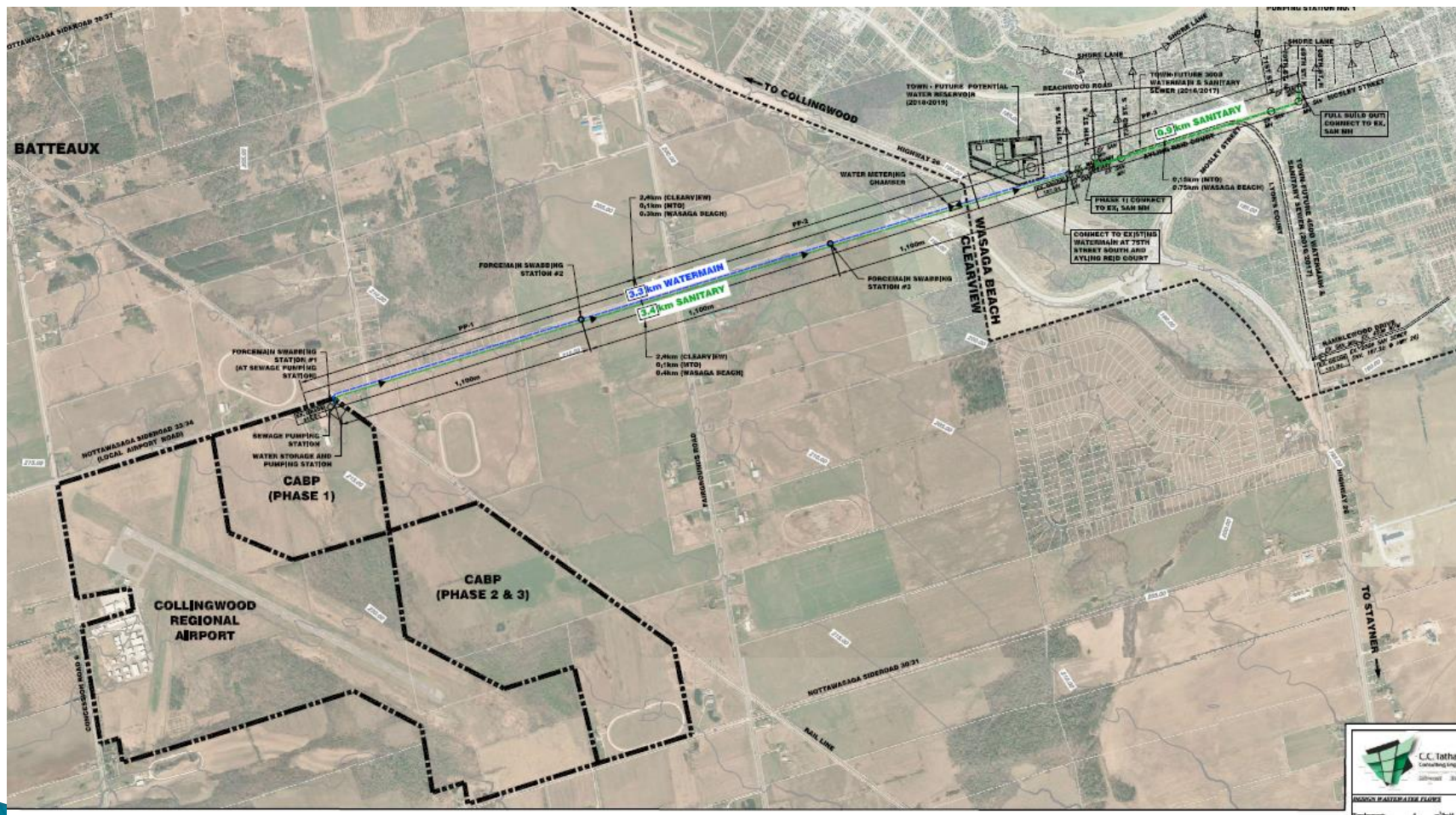
▶ Water Operating	\$2,778,781
▶ Water Capital	\$6,433,879
▶ Sewer Operating	\$1,832,689
▶ Sewer Capital	\$194,850



Stayner Watermains



By CABP: \$7,980,000



Environmental Assessments

- ▶ EA's to be up-dated in 2018
- ▶ Clearview Long Term Water EA – Feb. 2008
\$100,000
- ▶ Clearview Long Term Sewage Collection and Treatment for Nottawa EA – July 2009
\$50,000
- ▶ Development Charge Study review in 2019



Items of Interest

- ▶ Test Well water search in Stayner \$130,000
- ▶ City Wide Work-Flow Software \$34,250
 - Track assets and maintenance activities
- ▶ Cross Connection control by-law \$21,000
 - MOECC requires risk assessment
- ▶ Sludge Haulage Stayner \$55,000



Questions?



Recreation and Culture

2018 Staff Proposed Budget



2017 Challenges

- ▶ Extremely wet May, June and July created a situation where the quality of grass maintenance was not up to regular levels
 - Unfortunately we cannot staff the department based on anticipated weather
- ▶ Similarly the extremely warm September made the development of ice in the two Community Centres difficult
- ▶ Operating the department for a period of six months with one less staff person was also challenging



2018 Operational Changes

- ▶ New General Manager of Recreation
- ▶ Recreation Clerk will be added in 2018
- ▶ A Committee Support Staff will be added within the Clerks Department to assist numerous recreation and culture groups with administrative requirements



2018 Operational Changes

- ▶ The proposed budget reduces the capital funding requirement from taxation by \$16,000, and increases the operating budget by \$16,000 to facilitate a seasonal part-time staff member to complete the following duties:
 - Ensure proper maintenance of trails infrastructure
 - Maintenance of the new dog park
 - Maintenance of the EcoPark
 - Maintain the Community Garden and individual plot locations



2018 Operational Changes

- ▶ The new structure within the Department has already showed some benefits and efficiencies with respect to staff movements
- ▶ Over the next 18 months the creation of a Recreation Department identifiable by the Clearview taxpayer will be a priority for all staff



2018 Capital Projects

- ▶ Redevelopment of Stayner Community Centre as part of Library Project focusing on Culture and Recreation Atrium. \$300,000.00
- ▶ This project will put some significant strain on the operations of the community Centre the arena facility and the executive Board Room
 - It is anticipated that as a result of the construction, when complete, Clearview will have a new, functional Community Hub



2018 Capital Projects

▶ EcoPark Floating Walkway	\$10,000.00
▶ Station Park Redevelopment	\$250,000.00
▶ New Zero Turn Mower	\$15,000.00
▶ New Float Trailer	\$4,500.00
▶ Recreation Asset Signage Plan	\$20,000.00
▶ Trails Construction	\$20,000.00



2018 Capital Projects

▶ Update Recreation and Culture Master Plan	\$40,000.00
▶ Community Garden Infrastructure	\$15,000.00
▶ Dog Park Amenities	\$10,000.00
▶ Event Infrastructure	\$10,000.00
▶ Stayner Arena Office Renovation	\$25,000.00
▶ Citizens Award Project	\$5,000.00



Recreation and Culture

Questions



Planning Dept. Budget

2018-2022 Staff Proposed Budget



Admin Operating

- ▶ No changes to regular operating are proposed other than the cost of living for wages.



2018 Projects

- ▶ Official Plan Review
 - \$100,000 – one time item from the tax stabilization fund and development changes
- ▶ Community Improvement Plan
 - \$50,000 and carry over unallocated 2017 funds
- ▶ Beautification Fund
 - \$50,000 and carry over unused 2017 funds
- ▶ Stayner D4 Study of the Industrial Park
 - \$40,000 funded from the Economic Development reserve



2028 Long Term Projects

- ▶ Official Plan Review 2028
 - \$12,000 into reserves starting in 2019
 - funded from DC's and taxation as needed
- ▶ Zoning By-law Update 2028
 - \$12,000 into reserves starting in 2019
 - Funded from taxation
- ▶ Stayner Flood Plain Study
 - \$12,000 reserves for future study
 - Funded from DC's and taxation as needed

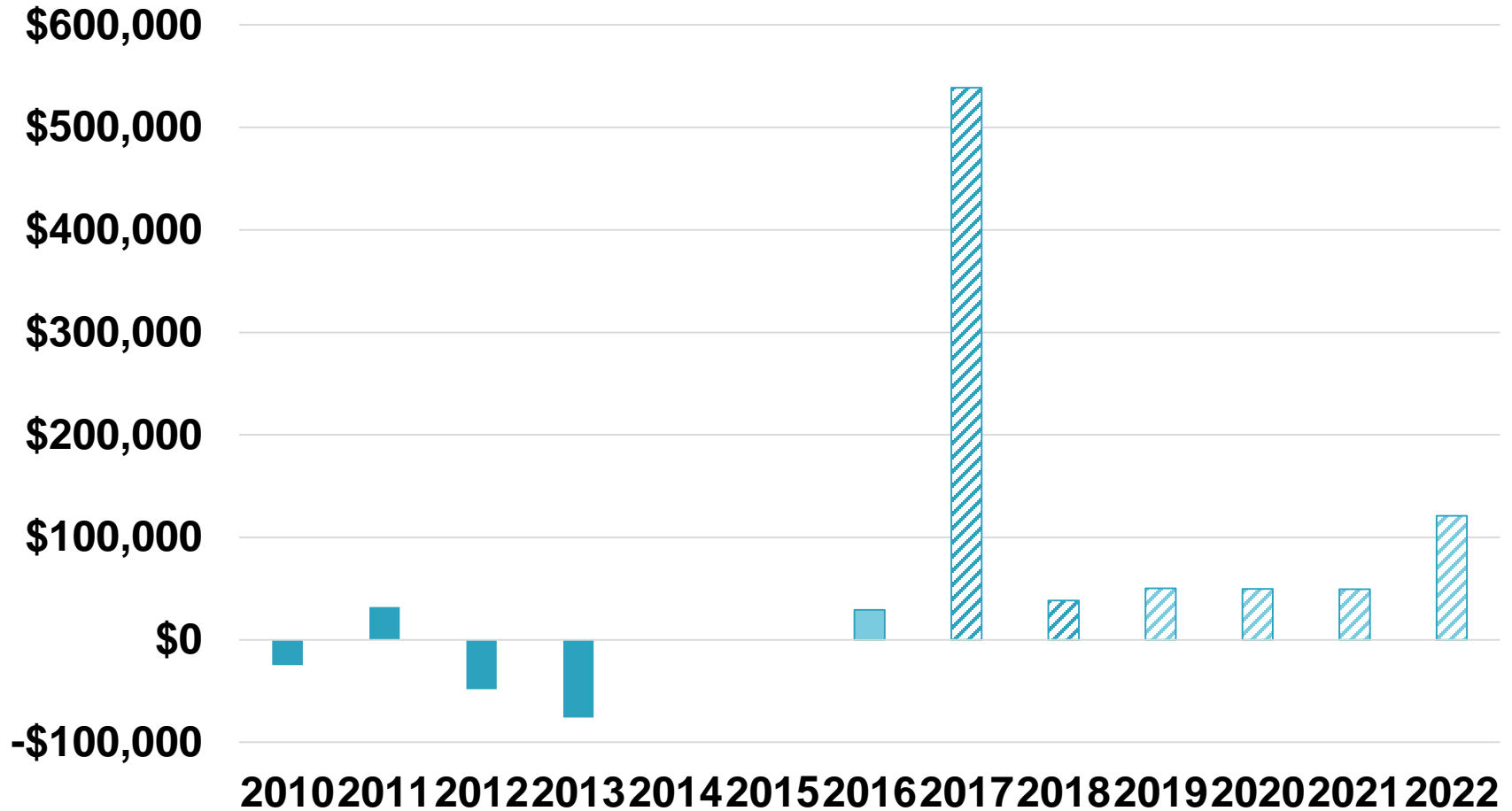


Building Department Budget

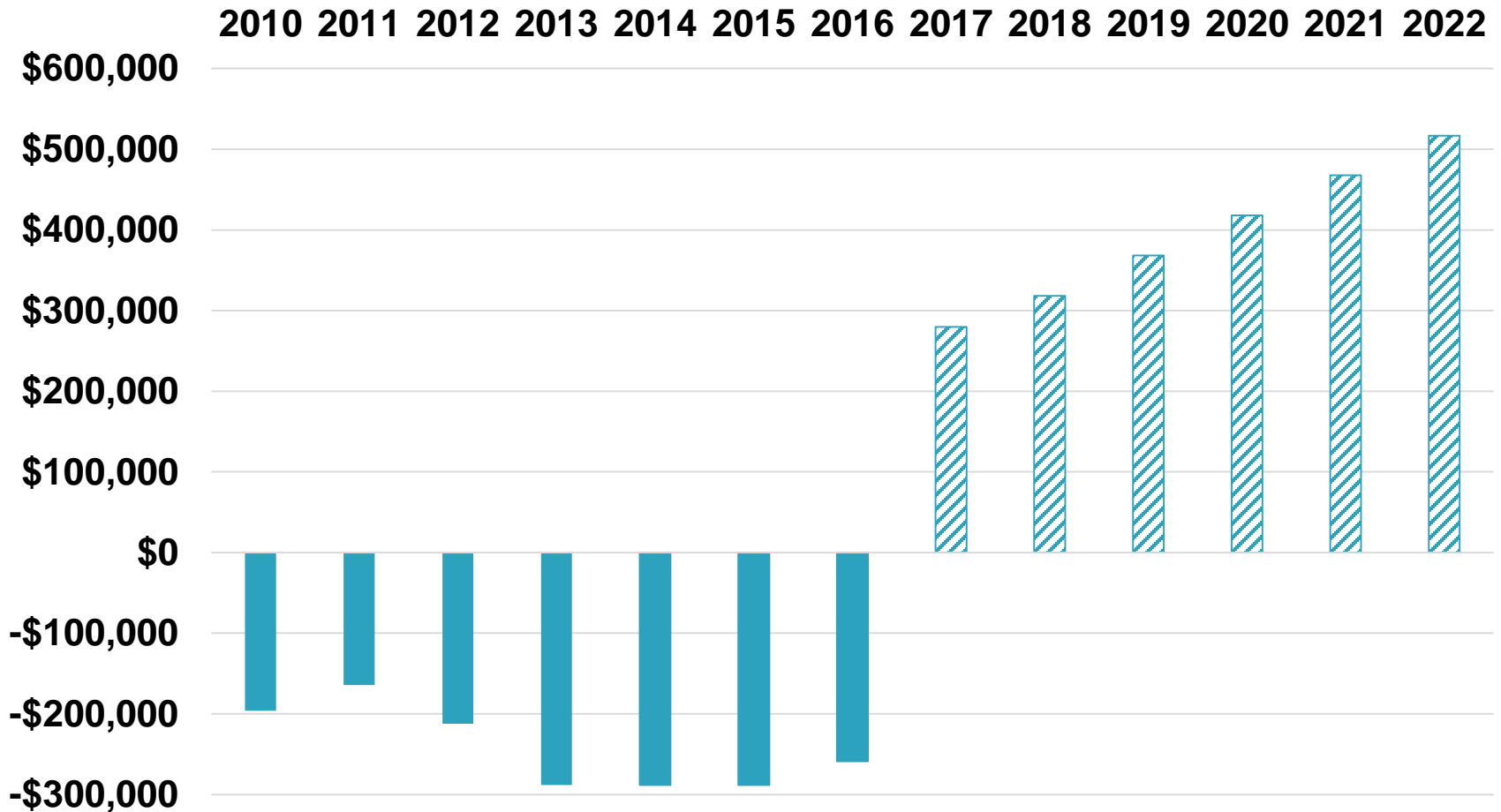
2018-2022 Staff Proposed Budget



Annual Surplus/Deficit



Accumulated Surplus/Deficit



2018 Building Department Operating Budget

- ▶ No proposed changes other than inflation based increases.



2018 to 2022 Building Department Operating Budget

- ▶ No proposed changes other than inflation increases.



Legislative Services Budget

2018-2022 Staff Proposed Budget



Additions to the Budget

- ▶ Committee Assistant Position (approved 2017)
- ▶ Integrity Commissioner - \$10,000
- ▶ Cemetery Project (as outlined in September 25th Report \$22,000 from Tax Stabilization Reserve)
- ▶ Increased Livestock Evaluator fees (pending council approval with fees and charges by-law)
- ▶ Minimal increase to budget (\$1500) for property standards appeal body (subject to appeal).



By-law Challenges

Crossing Guards (Filling Vacant Positions)

- ▶ Filling vacant crossing guard positions
- ▶ 1 position advertised 4 times with no applications.
- ▶ Mileage fees very high as we need to recruit from other areas to fill positions.

Property Standards

- Assuming new responsibilities with property standards (pending council approval).



Clerk's Office Challenges

Priorities for 2018 (carry over and go forward)

- ▶ Cemetery Administration
- ▶ Board and Committee Project
- ▶ EDRMS (Electronic Records Management Project)
- ▶ Legislative Changes (MEA, Municipal Act and MCIA) implementation.
- ▶ 2018 Municipal Election



Community Assistance Grants

Municipal Community Assistance Grant program

- Referrals after the program deadline.
- Increased 'asks' from community groups.
- Average of 40 applicants per year.
- Council term has increased program from \$22,800 in 2014 to \$23,000 budgeted for 2018.



Township of Clearview Public Works

2018-2022 Staff Proposed Budget



Public Works

- ▶ Changes to Reg 366/09 require hands free radio
Public Works has tested several items but no cost effective solution has been found
- ▶ Rust proofing of vehicles has proven to save money and time on repairs
- ▶ Public Works changing to digital radios for better reception
- ▶ Automatic transmissions in vehicles appear to assist several drivers in getting through their routes



Public Works

- ▶ G.P.S. systems will soon work through the radio
- ▶ A compactor roller is attached to the grader to compact the gravel once graded
- ▶ Tiling of some roads to eliminate water will ensure the base lasts longer
- ▶ Cold in Place paint lines allow us to go up to three years without painting
- ▶ Increase rental rates by 10% in 2019 in order to bring revenue equal to expenditures
- ▶ Sweeping by employees has saved money and given better service

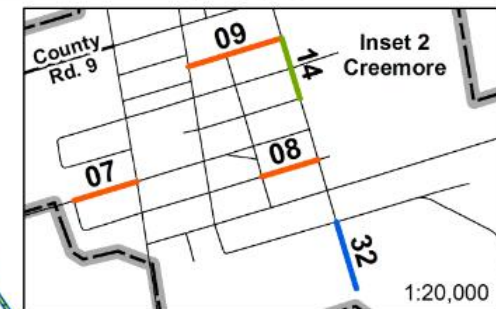
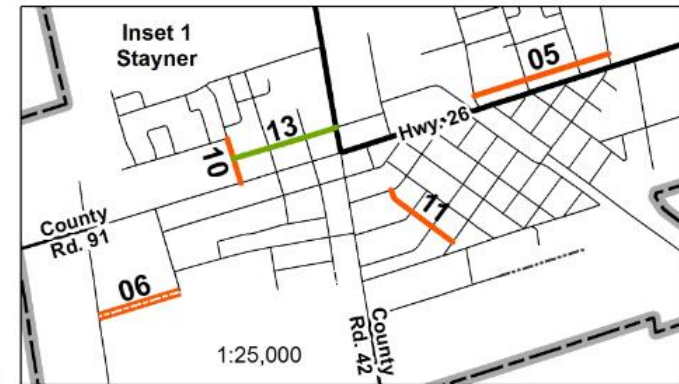
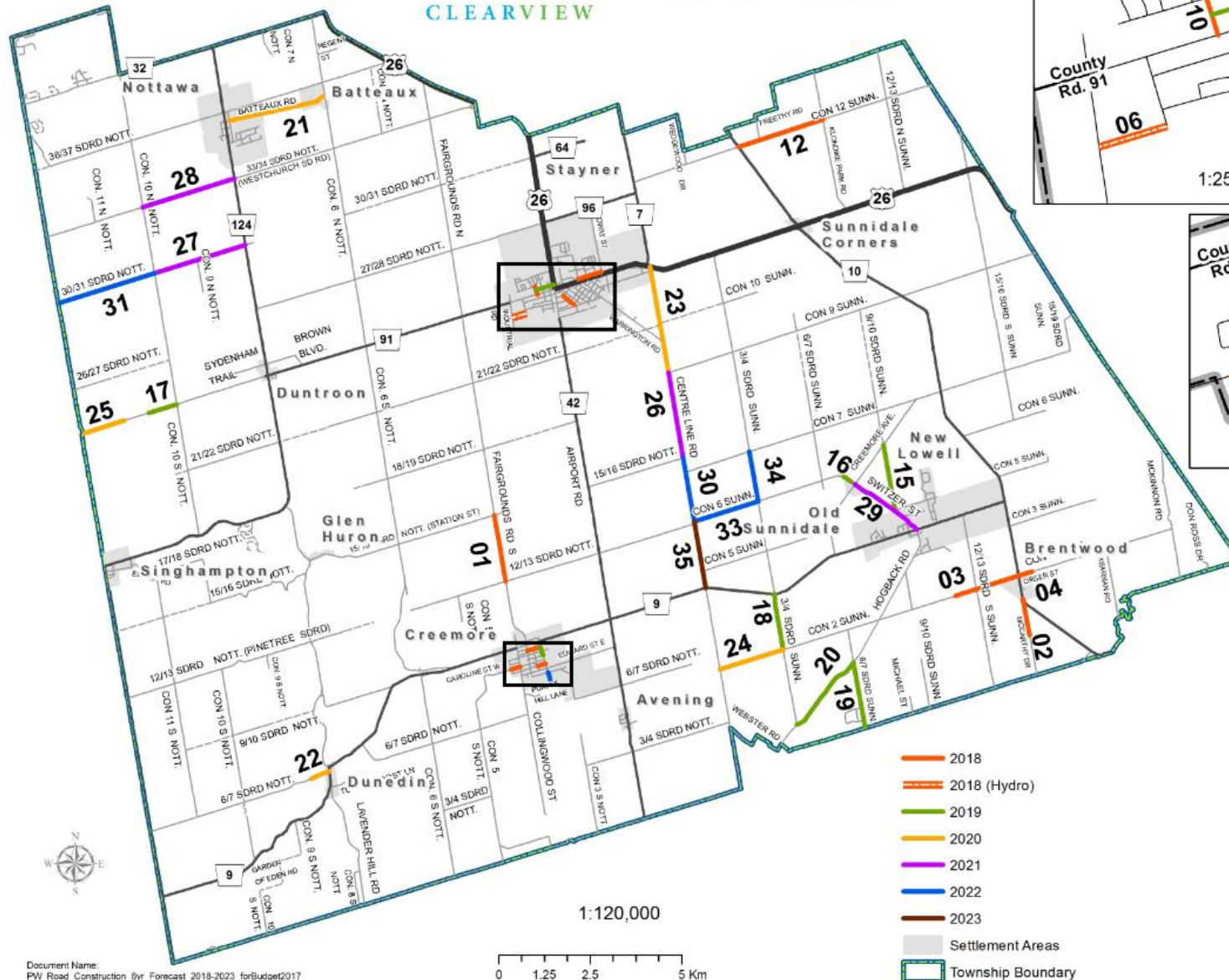
Innovative Thoughts

Innovative Results





Road Construction 2018 - 2023



- 2018
- 2018 (Hydro)
- 2019
- 2020
- 2021
- 2022
- 2023

- Settlement Areas
- Township Boundary

Vehicle Life Span 2021	2017	2018	2019	2020
Vehicle				
TR 2 -2003 Stirling				
TR 6-2006 Stirling			\$240,000	
TR 8- 2004 Ford		\$80,000		
TR 37 2002 Frieght	\$230,000			
TR 40- 2007 Stirling			\$240,000	
TR 41-2007 Dodge				
TR 42 2008 Intern				\$240,000
TR 43- 2008 Ford	\$30,000			
TR 44- 2009 Ford				\$45,000
TR 45-2009 Ford				\$35,000
BH 5 2005 CAT Backhoe				\$130,000
TR 57 2014 Ford				\$ 35,000

Vehicle Long Range Plan



Bridges

- Clearview has 73 bridges all of varying sizes and shapes
- The cost to repair or reinstate these bridges range from \$ 50,000 to \$ 3,000,000
- Annual repairs to bridges flushing the soffits of the bridge, sweeping, and cleaning debris from the waterways

2017 Bridge Works

Presently we are monitoring three bridges to ensure they are safe to traverse over. This leaves us with two options closing the bridges or spend money to bring the bridges to a safe and secure level



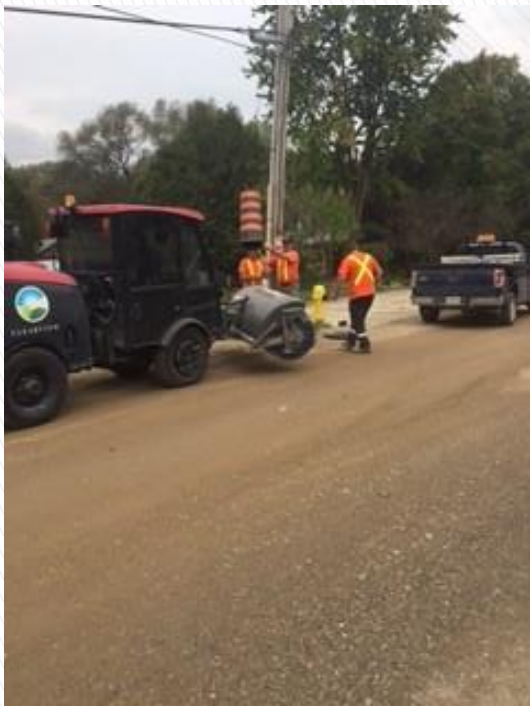
Bridges cont'd

- Presently the 10 year Capital costs \$8,344,500 which equates to \$834,450 per annum
- Presently we place \$401,000 in a reserve for bridge repairs and replacement which is much better than most municipalities who simply choose to close bridges

2017 Bridges

Presently we are rehabilitating bridges to give some added life that will allow us the ability to extend the repairs on these bridges





General Administration

2018-2022 Staff Proposed Budget



Administration Projects

- ▶ Council Remuneration review
 - Internal
 - Require Public Meeting every term to continue tax-free expense portion
- ▶ Energy Efficiency Measurement Report
 - Annual monitoring report as per Honeywell contract
- ▶ Actuarial Study – future costing
 - Required every 3 years – Post employment benefits
- ▶ Facilities Condition Assessment Report
 - Structural and end of life calculation for all facilities
 - Funded by FCM grant – AMP



Administration Projects

- ▶ Newsletter
 - Ongoing 3 per year
- ▶ Roof leaking and end of life – replace with metal



Information Services

2018-2022 Staff Proposed Budget



IT Projects

- ▶ Website Redesign
 - Multi year
 - Carry forward from prior year unused \$
- ▶ Filehold License
 - New annual expense
- ▶ Hosted Server Security
 - Provides security for outside access to our server
 - Filehold, Property Tax system, Utility Billing system
- ▶ Regular hardware replacements
- ▶ EOC server to ensure computer network access
- ▶ New Council computers – What kind? When?



Economic Development

2018-2022 Staff Proposed Budget



No Change to Budget

- ▶ Any funds not utilized in 2017 will be carried forward
- ▶ Carry-forward from 2016 is \$96,000
- ▶ Funds could be used for offsetting DC credits
- ▶ No formal funds set aside in 2014 for DC credits
 - Charitable/non-profit
 - Significant community benefit
 - Green building
 - Job creation



No Change to Budget

- ▶ Beautification continues - \$50,000
 - Unused 2017 funds will carry forward
- ▶ Community Improvement Plan continues - \$50,000
 - Unused 2017 funds will carry forward (\$20,000?)
- ▶ Events continues - \$55,000
 - Generally unused in prior years



Creemore Medical Centre

2018-2022 Staff Proposed Budget



Budget still balances to \$0

- ▶ New doctor will increase lease revenue
- ▶ Net should return to positive with new revenue
- ▶ Potential new income stream of \$500/home
 - Applies to Alliance homes (OMB ruling)
 - \$500 per unit – at building permit stage
- ▶ No projects anticipated for 2018 at this point
- ▶ May need to renovate lower level for future doctors



Clearview Youth Centre

2018-2022 Staff Proposed Budget



Second full year of operation

- ▶ 3 major service offerings in Clearview owned facility
- ▶ Clearview operated
 - Drop-in
 - Partial funding obtained for 2017 and 2018
- ▶ Third-party operated
 - The Door run drop-in
 - Mentorship/Counselling space for 3rd parties
- ▶ Rental lease expires in early 2019



Clearview Operated

- ▶ Drop-in managed by a contractor – Michael Fish Enterprises
 - Council approved contract expires at end of 2017
 - Require Council direction to renew
- ▶ Funds from Youth Centre reserve depleted in mid-year
- ▶ \$14,000 deficit for 2018 expected
- ▶ \$63,000 deficit for 2019 onwards



OPP Policing

2018 Proposed Budget



OPP Annual Billing Statement

- ▶ \$1,258,470 – Base
- ▶ \$ 857,730 – Calls
- ▶ \$ 86,397 – Overtime
- ▶ \$ 15,088 – Prisoner
- ▶ \$ 31,882 – Cleaning
- ▶ **\$2,249,567 – Subtotal**
- ▶
- ▶
- ▶ **\$2,249,567 – TOTAL**

- ▶ \$1,252,960 – Base
- ▶ \$ 851,071 – Calls
- ▶ \$ 77,794 – Overtime
- ▶ \$ 14,340 – Prisoner
- ▶ \$ 31,234 – Cleaning
- ▶ **\$2,227,399 – Subtotal**
- ▶ \$ - 7,210 – 2015 adjust
- ▶ \$ - 5,972 – 2016 adjust
- ▶ **\$2,214,216 – TOTAL**
- ▶ **\$ 35,351 – Less**

2017 - \$342.92/property

2018 - \$340.16/property



Base Services

- ▶ 2017 \$1,258,470 – Base 6,548 Properties \$191.84
- ▶ 2018 \$1,252,960 – Base 6,560 Properties \$191.35
- ▶ Based on # of properties in Clearview and as compared to all OPP serviced communities
- ▶ Decreased by 12 properties
- ▶ Cost per property decreased



Calls for Service

- ▶ 2017 \$ 857,730 – Calls – 0.5971% of calls
- ▶ 2018 \$ 851,071 – Calls – 0.5645% of calls
- ▶ Overall percentage of calls as % across Ontario is lower
- ▶ Reduced cost per property \$130.75 (2017) to \$129.97 (2018)
- ▶ Full details of calls in billing statement



Other Services

- ▶ Overtime, Prisoner Transportation, Cleaning went down
- ▶ Due to lower proportion to Clearview
- ▶ Adjustment for 2015 – actual lower than budget
- ▶ Adjustment for 2016 – actual lower than budget
- ▶ Adjustments going forward only 1 per year



Nottawasaga Valley Conservation Authority

2018 Proposed Budget



NVCA Annual Budget

- ▶ \$117,631 – Operating
- ▶ \$ 6,958 – Capital
- ▶ **\$124,589 – TOTAL**

5.3554% of NVCA Budget

Based on assessed value

2017 Budget

- ▶ \$118,925 – Operating
- ▶ \$ 6,958 – Capital
- ▶ **\$125,883 – TOTAL**
- ▶ **\$ 1,294 – Increase**

5.2013% of NVCA Budget

Based on assessed value

2018 Budget



NVCA Annual Budget

- ▶ 4.1% increase for Total Operating Budget
- ▶ 1.10% increase for Clearview due to higher assessment growth in other areas of NVCA
- ▶ Capital Budget remains same
 - Clearview opted for full increase in 2017 rather than stepped increase
- ▶ Result is net increase of \$1,294 for Clearview





Nottawasaga Valley
Conservation Authority

September 28, 2017

The Township of Clearview
Mayor Chris Vanderkruys & Council
c/o Pamela Fettes, Clerk
217 Gideon Street
Stayner, Ontario
L0M 1S0

Dear Mayor Vanderkruys & Council:

Enclosed, please find the 2018 Nottawasaga Valley Conservation Authority (NVCA) Draft Budget Booklet (attachment 1). This draft budget was received for circulation/input, at the September 22, 2017 NVCA Board meeting through the following resolution:

RESOLVED THAT: Staff Report No. 61-09-17-BOD regarding the NVCA's 2018 Draft Budget be approved; and

FURTHER THAT: The Board of Directors receive the 2018 draft budget for consideration; and

FURTHER THAT: staff be directed to distribute the 2018 Draft Budget booklet to municipalities for the 30 day review period.

As per the resolution, we ask that municipalities review the attached budget and forward any comments to the undersigned by November 3, 2017. After municipal comments and any presentations have been received; on December 15, 2017 the NVCA Board of Directors will deliberate and vote on this budget.

The operational budget has been developed to minimize the increase to our municipal partners while maintaining levels of conservation services. Despite NVCA's attempt to keep the budget within as low as possible, growth and uncontrollable costs continue to rise. NVCA staff worked hard and the draft operational budget is proposed at 4.1%. Staff have continued to work on sustainable income and continue to generate approximately 47% through income generated by the authority and through grants/other projects. This has stabilized the levy at also 47% of total revenues.

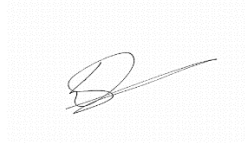
In the draft budget, the average levy paid by the 18 NVCA municipalities within our watershed reflects \$89,955.86 increase in levy. For the Township of Clearview the proposed 2018 levy contribution is \$118,924.61, an increase of \$1,293.92 over 2017. This amount is calculated based on the Current Value Assessment (CVA) apportionment from the Ministry of Natural Resources and Forestry (MNRF).

The capital asset levy, which funds the asset management plan, is shared by the municipal partners based on their apportionment percentage. When the capital asset levy was introduced in 2017, some municipalities chose to phase in their contributions over five years, while others chose to contribute their full amount starting in year one. Your municipality is contributing through the full contributing approach. Therefore, your municipality's year 2 contribution amount will be \$6,757.86

We would be pleased to make a deputation to your Council or work directly with your staff to answer any questions regarding the 2018 draft budget. Please contact Laurie Barron, Coordinator, CAO & Corporate Services at 705-424-1479 ext. 222 or lbarron@nvca.on.ca to schedule a deputation or meeting with staff. We believe the 2018 draft budget represents a wise investment for the long term health of our environment and our local economy.

A link to the complete 2018 Draft Budget booklet can also be found on the NVCA web site home page @ www.nvca.on.ca

Yours truly,



Doug Hevenor
Chief Administration Officer

Attachment: 2018 Draft Budget Booklet

Copies: Steve Sage, CAO
NVCA Board Member Councillor Connie Leishman
Edward Henley, Treasurer

2018 Draft Budget

Information for Member Municipalities

September 2017



About NVCA

For 57 years, the Nottawasaga Valley Conservation Authority (NVCA) has worked with municipal, provincial and federal partners as well as local stakeholders to deliver excellence in watershed planning and management. Like Ontario's other 35 conservation authorities, NVCA operates under three fundamental principles:

- Watershed jurisdiction
- Local decision making
- Funding partnerships

As your municipal partner, NVCA provides the expertise to help protect our water, our land, our future.



Vision - Innovative watershed management supporting a healthy environment, communities and lifestyles.



Mission - Working together to lead, promote, support and inspire innovative watershed management.



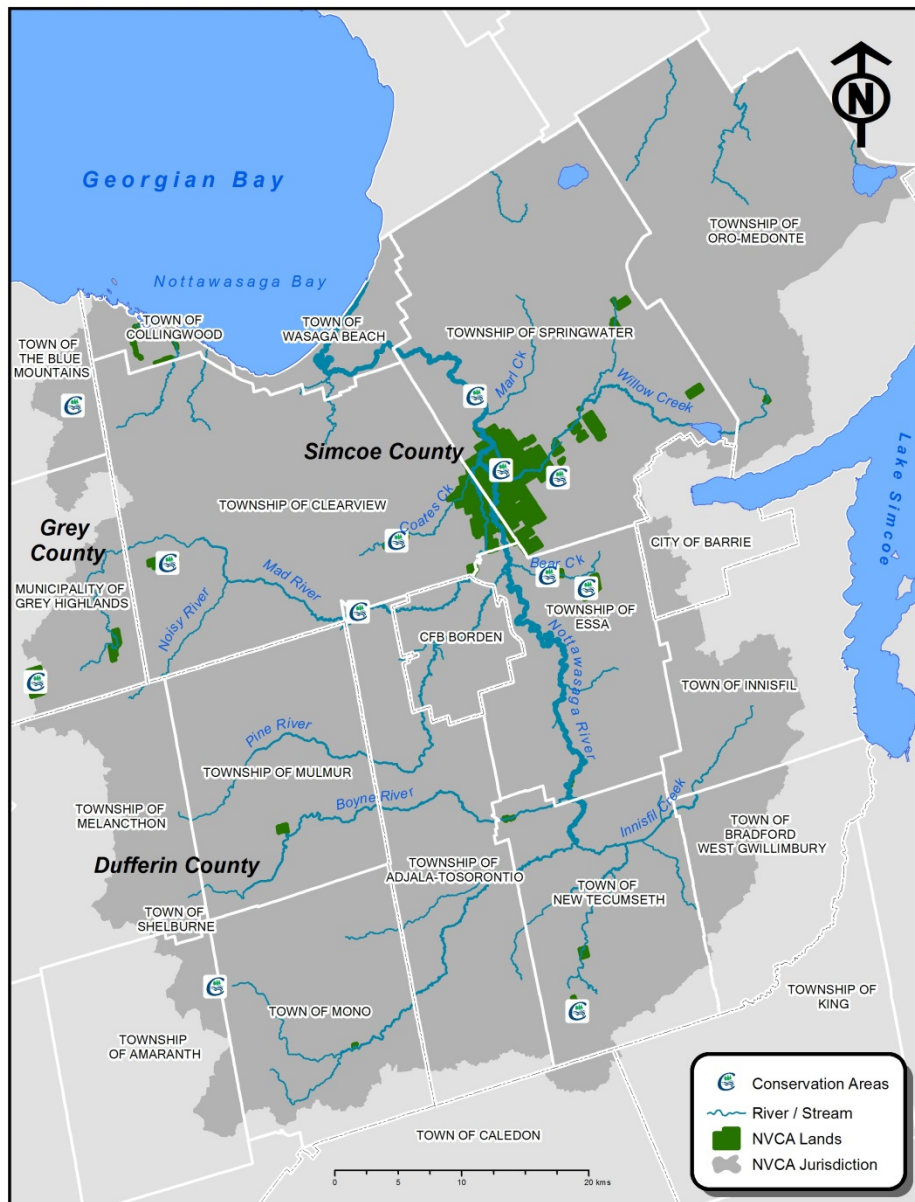
Guiding Principles - We are committed to carrying out our responsibilities, providing services to our customers and working with our partners in a professional, accountable, responsible and dedicated manner.

We are:

- an adaptive organization - constantly striving to improve; committed to anticipating change and thinking strategically
- a "can-do" organization - collaborative, decisive and efficient, committed to finding solutions that work for all
- a science-based organization - committed to using the best available watershed science and knowledge to inform decisions

- a professional organization - authentic and credible, respectful of all and receptive to the ideas of others
- an open organization - approachable, committed to customer service excellence, honest, open, transparent and effective
- a responsible organization - trustworthy, committed to fiscal prudence and the responsible use of resources

Our watershed encompasses a large geographic area of 3,700 sq. km, with jurisdiction in 18 municipalities. One representative from each municipality is appointed as a member of our Board of Directors. Our members play a key role in governing the authority. They have a responsibility to represent the interests of their municipalities, to consider the interests of the authority and the watershed as a whole, and to act as a liaison between their municipalities and NVCA.



Member Municipalities

- Township of Adjala-Tosorontio
- Township of Amaranth
- City of Barrie
- Town of the Blue Mountains
- Bradford/West Gwillimbury
- Clearview Township
- Town of Collingwood
- Township of Essa
- Municipality of Grey Highlands
- Town of Innisfil
- Township of Melancthon
- Town of Mono
- Mulmur Township
- Town of New Tecumseth
- Township of Oro-Medonte
- Town of Shelburne
- Township of Springwater
- Town of Wasaga Beach



Budget Process

In August 2017, Board members approved a staff report on the budget pressures projected for 2018 and directed staff to prepare a 2018 budget for consideration based on a 4.1% increase to general levy. This draft budget is to be reviewed at the September 22, 2017 Board of Directors meeting. Pending Board approval, the draft budget will be circulated to NVCA watershed municipalities for comments. The Board of Directors will vote on the budget and associated municipal levy at the December 15, 2017 Board meeting.

Budget Vote

Directors of the Board will vote on the budget and levy using a weighted vote based on the Current Value Assessment (CVA) levy apportionment formula from the next page.



2018 Draft Budget

The 2018 draft operation budget is organized into business units and departments and is intended to reflect all associated costs. Operating programs have been maintained at the previous years' service levels.

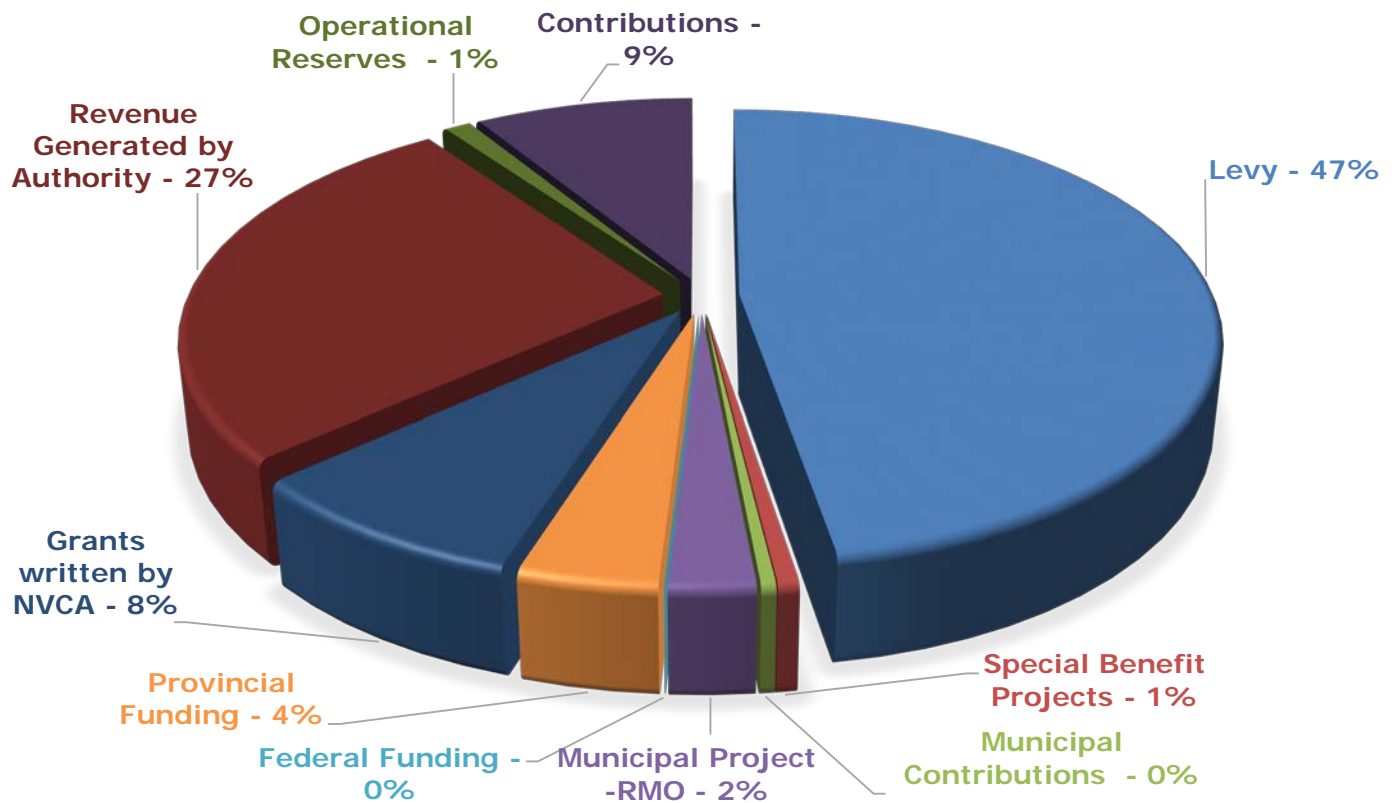
A 4.1% increase in municipal levy, or a total increase of \$89,956, is needed to support the operating expenditures. The operating levy is shared by NVCA member municipalities based on the CVA apportionment percentages provided by the Ministry of Natural Resources and Forestry.

Summary of Municipal Levy Contribution

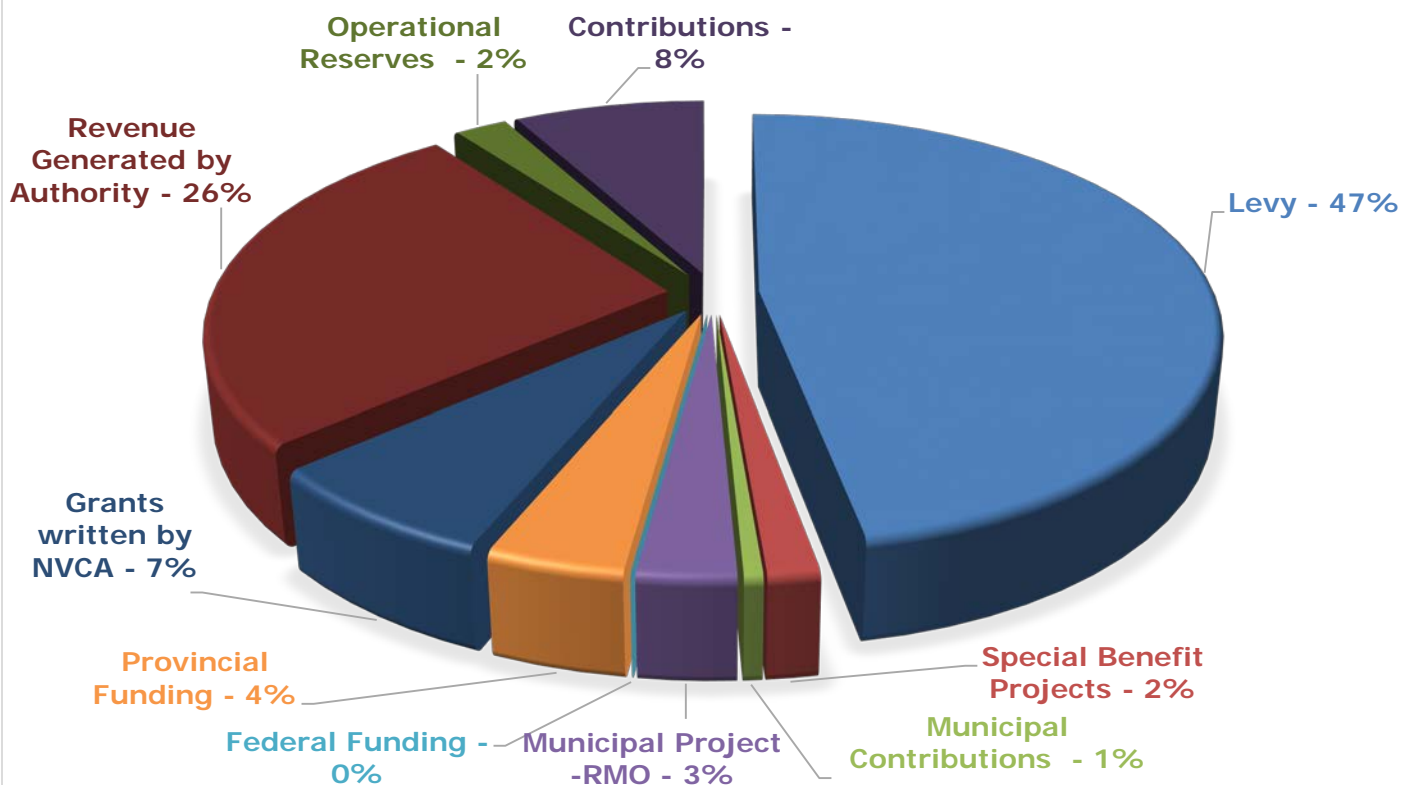
Municipality	2017 CVA Apportionment Percentage	2018 CVA Apportionment Percentage	2017 Operating Levy	2018 Draft Operating Levy	\$ Increase	% Increase
			\$2,196,487.39	\$2,286,443.25	\$89,955.86	4.10%
Township of Adjala-Tosorontio	4.2632%	4.2689%	\$93,640.65	\$97,606.27	\$3,965.62	4.23%
Township of Amaranth	0.2233%	0.2235%	\$4,904.76	\$5,109.08	\$204.32	4.17%
City of Barrie	15.4277%	15.4948%	\$338,867.48	\$354,279.76	\$15,412.28	4.55%
Town of The Blue Mountains	1.5577%	1.4703%	\$34,214.68	\$33,617.95	(\$596.73)	-1.74%
Bradford/West Gwillimbury	3.5896%	3.8174%	\$78,845.11	\$87,283.77	\$8,438.66	10.70%
Clearview Township	5.3554%	5.2013%	\$117,630.69	\$118,924.61	\$1,293.92	1.10%
Town of Collingwood	10.5235%	10.3451%	\$231,147.35	\$236,534.41	\$5,387.06	2.33%
Township of Essa	6.7510%	6.7363%	\$148,284.86	\$154,021.54	\$5,736.68	3.87%
Municipality of Grey Highlands	0.3890%	0.3705%	\$8,544.34	\$8,472.40	(\$71.94)	-0.84%
Town of Innisfil	6.4471%	6.4739%	\$141,609.74	\$148,022.65	\$6,412.91	4.53%
Township of Melancthon	0.4841%	0.4846%	\$10,633.20	\$11,079.00	\$445.80	4.19%
Town of Mono	3.8373%	3.8523%	\$84,285.81	\$88,081.18	\$3,795.37	4.50%
Mulmur Township	1.8044%	1.7510%	\$39,633.42	\$40,034.53	\$401.11	1.01%
Town of New Tecumseth	12.3239%	12.7683%	\$270,692.91	\$291,940.15	\$21,247.24	7.85%
Township of Oro-Medonte	7.7913%	7.7282%	\$171,134.92	\$176,700.09	\$5,565.17	3.25%
Town of Shelburne	1.9382%	2.0606%	\$42,572.32	\$47,114.22	\$4,541.90	10.67%
Township of Springwater	7.2227%	7.2250%	\$158,645.69	\$165,196.58	\$6,550.89	4.13%
Town of Wasaga Beach	10.0706%	9.7280%	\$221,199.46	\$222,425.05	\$1,225.59	0.55%

Sources of Revenue

2018 - \$4,744,148

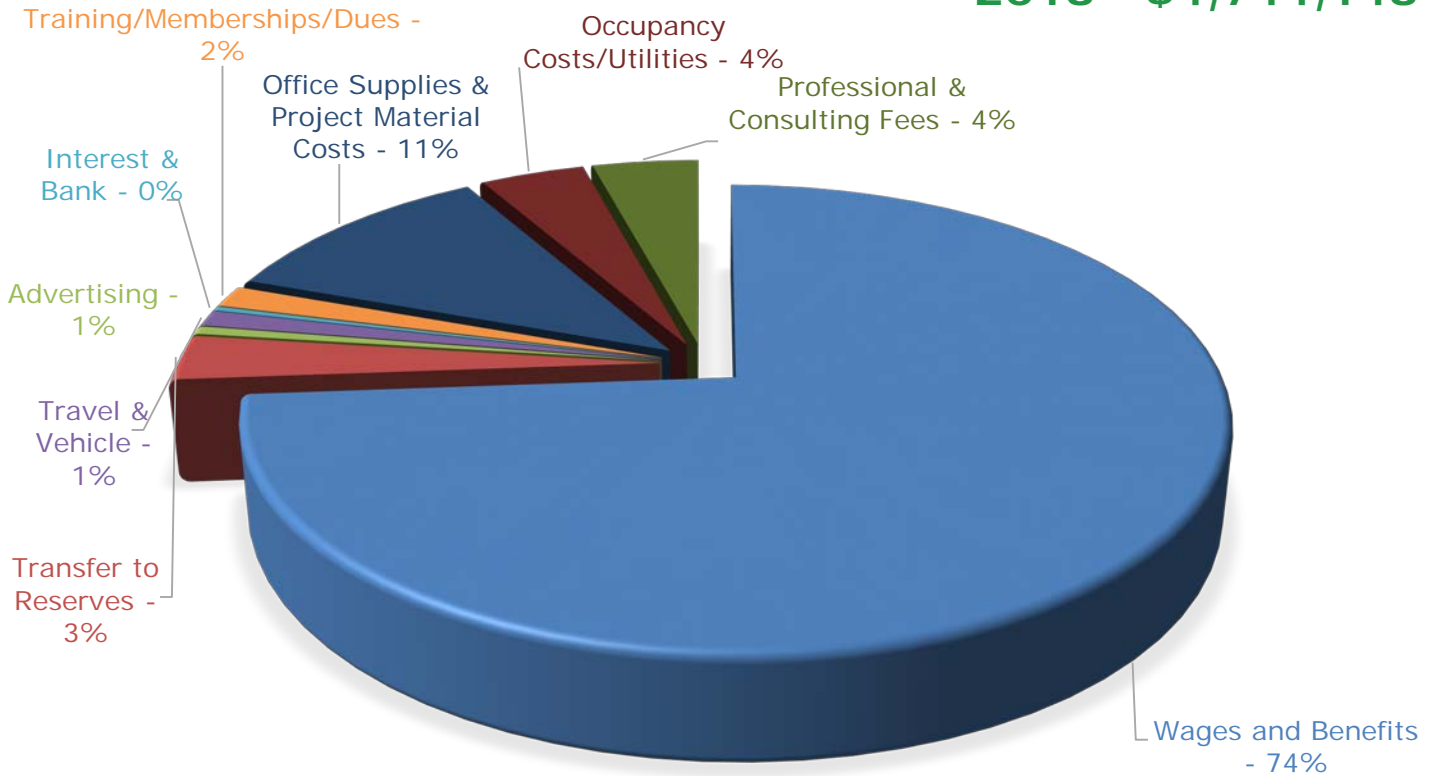


2017 - \$4,591,014

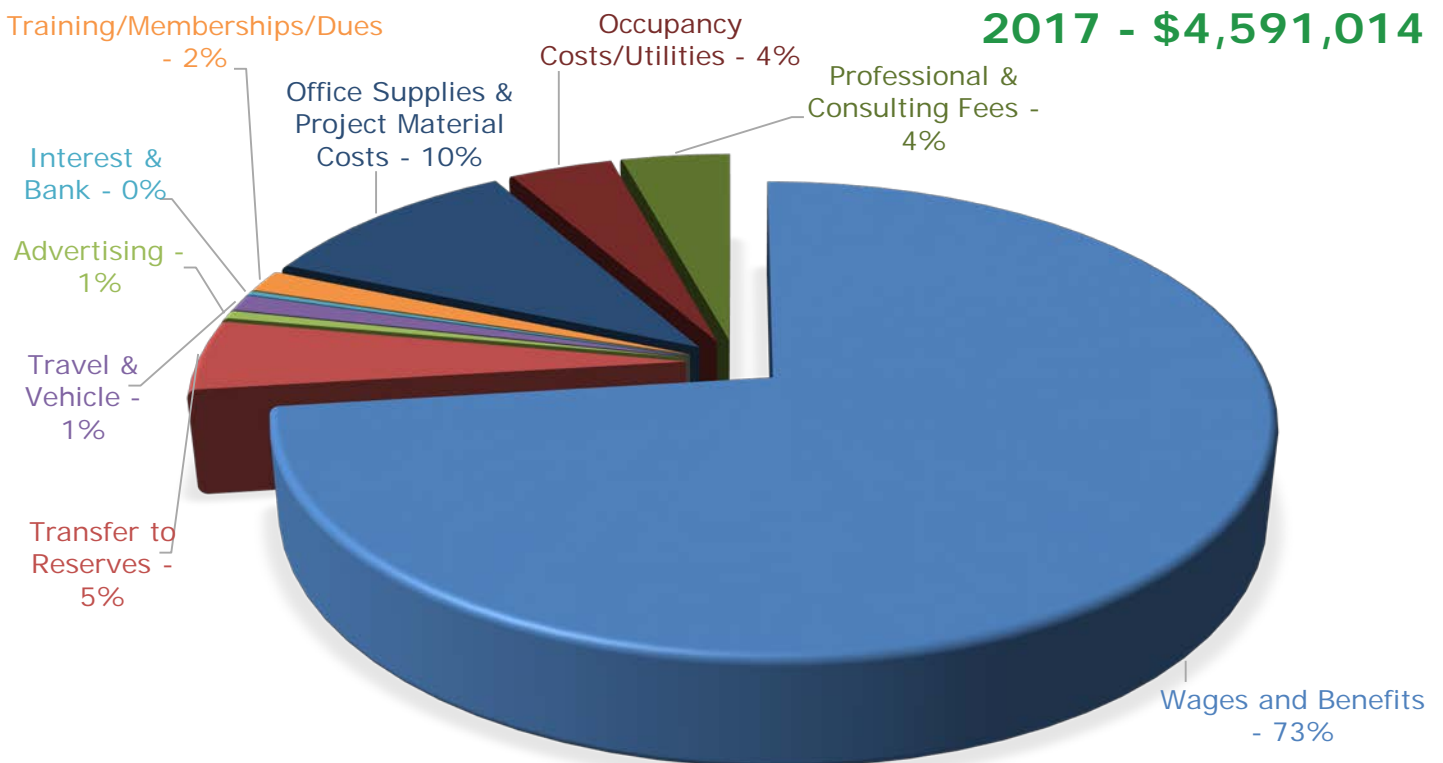


Expenditures

2018 - \$4,744,148



2017 - \$4,591,014



Asset Management

The capital asset levy, which funds the asset management plan (AMP), is shared by the municipal partners based on their apportionment percentage.

When the capital asset levy was introduced in 2017, some municipalities chose to phase in their contributions over five years while others chose to contribute their full amount starting in year one. To be fair to those that are contributing in full, the AMP will continue to be updated during the phase in period, but municipalities will only pay the fees as established in year one until the phase-in-period is complete.

Below are the contributions for 2018 based on the municipalities' choice:

Capital Asset Levy - Phased-In Municipalities

Municipality	2018 CVA Apportionment Percentage	2017 Capital Levy (33%)	2018 Capital Levy (66% + CVA Adjustment)
City of Barrie	15.4948%	\$6,614.73	\$13,287.02
Town of The Blue Mountains	1.4703%	\$667.89	\$1,260.82
Bradford/West Gwillimbury	3.8174%	\$1,539.08	\$3,273.52
Town of Collingwood	10.3451%	\$4,512.03	\$8,871.06
Township of Essa	6.7363%	\$2,894.53	\$5,776.47
Town of Innisfil	6.4739%	\$2,764.24	\$5,551.49
Town of Mono	3.8523%	\$1,645.29	\$3,303.42
Town of New Tecumseth	12.7683%	\$5,283.95	\$10,949.02
Township of Oro-Medonte	7.7282%	\$3,340.59	\$6,627.02
Township of Springwater	7.2250%	\$3,096.77	\$6,195.58

Capital Asset Levy - Full Contributing Municipalities

Municipality	2018 CVA Apportionment Percentage	2017 Capital Levy	2018 Capital Levy with CVA Adjustment
Township of Adjala-Tosorontio	4.2689%	\$5,539.03	\$5,546.45
Township of Amaranth	0.2235%	\$290.13	\$290.32
Clearview Township	5.2013%	\$6,958.08	\$6,757.86
Municipality of Grey Highlands	0.3705%	\$505.41	\$481.44
Township of Melancthon	0.4846%	\$628.97	\$629.56
Mulmur Township	1.7510%	\$2,344.39	\$2,274.95
Town of Shelburne	2.0606%	\$2,518.24	\$2,677.25
Town of Wasaga Beach	9.7280%	\$13,084.38	\$12,639.24

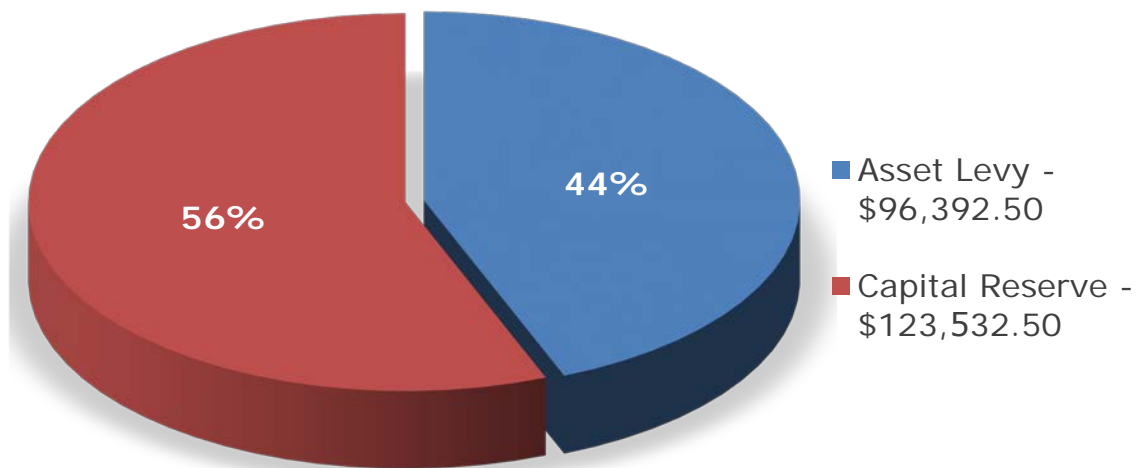
These amounts will be put into reserves to pay for the repair maintenance and replacement of the assets as identified in the 2016 Asset Management Plan.

2018 Expenditures as per the Asset Management Plan:

1. Replacement of exterior doors on the John Hix Administration Building
2. Computer/server replacements/upgrades
3. Replacement of two vehicles at end of life
4. Replacement of evaporator for maple syrup program
5. Repair of the New Lowell dam
6. Replacement of some groundwater, flood and monitoring equipment at end of life
7. Other small repairs/replacements as per plan

Funding for Asset Management Plan

2018 Total Cost - \$219,925



**In years where the capital asset levy is more than the required in expenditures, excess funds will replenish the capital reserve use happening now. Capital reserve use is forecast to balance out over a ten-year period.

Nottawasaga Valley Conservation Authority Proposed 2018 Budget

Consolidated

	2017	BUDGET 2018	% CHANGE
REVENUE:			
Municipal Levy Non Match	2,007,997.42	2,097,953.25	4.48%
Matching Municipal Levy (Flood)	188,489.99	188,490.00	0.00%
Special Benefit Projects	70,950.00	20,500.00	-71.11%
Oro-Medonte MOU	(32,960.03)	(34,311.39)	4.10%
Municipal Contributions	26,080.00	28,000.00	7.36%
Municipal Project - RMO	134,000.00	115,844.95	-13.55%
Total Municipal Revenue	2,394,557.38	2,416,476.81	0.92%
MNR Transfer Payment-Flood	188,489.99	188,490.00	0.00%
Other Provincial Sources	166,600.00	144,000.00	-13.57%
Federal Sources	167,700.00	253,000.00	50.86%
Total Government Grants	522,789.99	585,490.00	11.99%
Contributions	365,922.00	415,080.00	13.43%
User Fees			
Reforestation	52,500.00	52,500.00	0.00%
Healthy Waters	-	4,000.00	0
Conservation Lands	20,050.00	21,000.00	4.74%
Planning	755,500.00	820,500.00	8.60%
Environmental Monitoring	13,000.00	13,000.00	0.00%
Environmental Education	225,500.00	230,500.00	2.22%
Tiffin Operations	90,500.00	93,500.00	3.31%
Conservation Land Leases	28,960.00	29,590.00	2.18%
Investment Income	22,000.00	13,000.00	-40.91%
Total Contributions and User Fees	1,573,932.00	1,692,670.00	7.54%
Operational Reserves	99,735.03	49,511.39	-50.36%
TOTAL REVENUE	4,591,014.40	4,744,148.20	3.34%
EXPENSES:			
Wages and Interprogram Charges	3,353,034.40	3,502,813.20	4.47%
	3,353,034.40	3,502,813.20	4.47%
Other Expenses			
Staff Cost	11,450.00	11,450.00	0.00%
Memberships/Professional Dues	41,225.00	43,500.00	5.52%
Educations and Training	29,500.00	29,000.00	-1.69%
Materials & Supplies - General	271,950.00	327,200.00	20.32%

Nottawasaga Valley Conservation Authority

Proposed 2018 Budget

Consolidated

Materials & Supplies - Cost of Trees	130,000.00	142,100.00	9.31%
Vehicles & Large Equipment Costs	42,150.00	42,450.00	0.71%
Office Expenses	27,250.00	26,750.00	-1.83%
Equipment Costs	9,250.00	9,000.00	-2.70%
Transportation Costs	11,000.00	11,000.00	0.00%
Legal	37,000.00	37,000.00	0.00%
Consultants	139,500.00	144,500.00	3.58%
Insurance	77,500.00	77,900.00	0.52%
Taxes	21,560.00	23,865.00	10.69%
Heat and Hydro	32,000.00	33,000.00	3.13%
Telephones and Internet Access	26,000.00	23,000.00	-11.54%
Audit Fees	17,500.00	17,500.00	0.00%
Interest and Bank Charges	13,000.00	14,200.00	9.23%
Maintenance Expense	30,400.00	31,700.00	4.28%
Uniform Expense	4,525.00	5,000.00	10.50%
Leases	14,000.00	14,000.00	0.00%
Advertisement and Communications	25,720.00	26,720.00	3.89%
Bad Debt Expense	500.00	500.00	0.00%
Transfer to Reserves	225,000.00	150,000.00	-33.33%
	<u>1,237,980.00</u>	<u>1,241,335.00</u>	<u>0.27%</u>
TOTAL EXPENSES	<u>4,591,014.40</u>	<u>4,744,148.20</u>	<u>3.34%</u>
SURPLUS (DEFICIT)	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>0</u></u>

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



Municipal Policing Bureau
Bureau des services policiers des municipalités

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Orillia ON L3V 7V3

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File Reference:

612-20

September 27, 2017

Dear CAO/Treasurer,

Please find attached the OPP municipal policing 2018 Annual Billing Statement package.

In accordance with information communicated to all municipalities in Fall 2016 regarding the delays in the settlement of collective agreement salary rates, this year's billing package includes statements for the year-end reconciliations of both the 2015 and 2016 calendar years. Final cost adjustments calculated as a result of the 2015 and 2016 annual reconciliations have been included as adjustments to the amount being billed to the municipality during the 2018 calendar year.

The current uniform and civilian collective agreements are in effect for years 2015 through 2018 and include a 1.75% annual general salary increase, effective January 1, 2018. This rate increase has been incorporated into the 2018 Annual Billing Statement.

The property counts used for the calculation of the 2018 Base Service cost excludes certain commercial and industrial (C&I) property counts (i.e. wind turbine, solar properties) in agreement with *O. Reg. 267/14* revisions addressed this year in consultation with municipalities. In total 5,330 (0.047%) C&I properties were removed from the 2018 count for the province.

The final reconciliation of the 2018 annual costs will be included in the 2020 Annual Billing Statement.

For more detailed information on the 2018 property count description update and the 2018 Annual Billing Statement package please refer to resource material available on the internet, www.opp.ca/billingmodel. Further, the Municipal Policing Bureau will be hosting webinar information sessions in October. An e-mail invitation will be forwarded to the municipality advising of the session dates.

If you require French versions of this communication or have questions about the Annual Billing Statement material please email OPP.MPB.Financial.Services.Unit@OPP.ca.

Yours truly,

M.M. (Marc) Bedard
Superintendent
Commander,
Municipal Policing Bureau

OPP 2018 Annual Billing Statement

Clearview Tp

Estimated cost for the period January 1 to December 31, 2018

Please refer to www.opp.ca for *2018 Municipal Policing Billing General Information* summary for further details.

			Cost per Property \$	Total Cost \$
Base Services	<u>Property Counts</u>			
	Household	6,206		
	Commercial and Industrial	<u>342</u>		
	Total Properties	<u>6,548</u>	191.35	1,252,960
Calls for Service	(see summaries)			
	Total all municipalities	\$150,757,055		
	Municipal portion	0.5645%	129.97	851,071
Overtime			11.88	77,794
Contract Enhancements (pre-2015)	(see summary)		-	-
Court Security	(see summary)		-	-
Prisoner Transportation	(per property cost)		2.19	14,340
Accommodation/Cleaning Services	(per property cost)		<u>4.77</u>	<u>31,234</u>
Total 2018 Estimated Cost			<u>340.16</u>	2,227,399
Year Over Year Variance (estimate for the year is not subject to phase-in adjustment)				
2017 Estimated Cost per Property			342.92	
2018 Estimated Cost per Property (see above)			<u>340.16</u>	
Cost per Property Variance		(Decrease)	<u><u>2.76</u></u>	
2015 Year-End Adjustment	(see summary)			(7,210)
2016 Year-End Adjustment	(see summary)			(5,972)
Grand Total Billing for 2018				<u><u>2,214,216</u></u>
2018 Monthly Billing Amount				184,518

OPP 2018 Annual Billing Statement

Clearview Tp

Notes to Annual Billing Statement

1. Municipal Base Services and Calls for Service Costs - The costs allocated to municipalities are determined based on the costs assigned to detachment staff performing municipal policing activities across the province. A statistical analysis of activity in detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2018 billing purposes the allocation of the municipal workload in detachments has been calculated to be **57.4% Base Services and 42.6% Calls for Service**. The total 2018 Base Services and Calls for Service cost calculation is detailed on the Base Services and Calls for Service Cost Summary included in the municipal billing package.

2. Base Services - The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property of \$191.35, estimated for 2018.

The number of municipal properties is determined based on MPAC data. Please note the property counts in the 2018 annual billing are in accordance with the Ontario Regulation 267/14 revisions addressed in 2017. The calculation of the standard province-wide base cost per property is detailed on Base Services and Calls for Service Cost Summary included in the municipal billing package.

Please note the revision of the property counts decreased the Base Services cost for the municipality by approximately \$1,029.

3. Calls for Service - The municipality's Calls for Service cost is a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.

4. Overtime - Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2013, 2014, 2015 and 2016 has been analyzed and averaged to estimate the 2018 costs. The costs incorporate the 2018 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time. Please be advised that these costs will be reconciled to actual 2018 hours and salary rates and included in the 2020 Annual Billing Statement.

5. Court Security and Prisoner Transportation - Municipalities with court security responsibilities in local courthouses are billed court security costs based on the cost of the staff required to provide designated court security activities. 2018 costs have been based on 2016 security activity. These costs will be reconciled to actual 2018 hours and salary rates.

The municipality has been allocated \$11,011 in Court Security and Prisoner Transportation grants to partially offset the 2018 costs. The grant will be paid in two installments, February (25%) and September (75%) 2018. See Court Security Cost Summary, (if applicable), for further details.

6. Year-End Adjustments - The 2015 and 2016 adjustments account for the variance between total Annual Billing Statement estimated costs and Reconciled Year-end Summary costs. All costs in the Annual Billing Statements have a salary component and due to the delay in the settlement of the 2015 to 2018 OPPA Uniform and Civilian Collective Agreements, all were subject to reconciliation. Overall, the estimate of the cumulative impact of general increases on salary rates was slightly less than final settlement for the two year period (0.22%). The salary rate reconciliation impact on the cost of Base Services and Calls for Service costs of the municipality is minimal. The most significant year-end adjustments are resulting from the cost of actual versus estimated municipal requirements for overtime, contract enhancements and court security. These costs are reconciled considering not only salary and benefit rate updates but also the extent of service provided during the year.

OPP 2018 Estimated Base Services and Calls For Service Cost Summary
For the Period January 01 to December 31, 2018

Salaries and Benefits

				Total Base Services and Calls for Service			
				Base Services		Calls for Service	
				\$		\$	
Uniform Members	(Note 1)	FTE	Base %	\$/FTE			
Inspector		25.29	100.0	155,356	3,928,953	3,928,953	-
Staff Sergeant-Detachment Commander		12.19	100.0	139,185	1,696,665	1,696,665	-
Staff Sergeant		31.04	100.0	129,918	4,032,655	4,032,655	-
Sergeant		222.74	57.4	116,535	25,957,006	14,895,504	11,061,502
Constables		1,855.11	57.4	98,826	183,333,101	105,203,242	78,129,859
Part Time Constables.		5.84	57.4	78,688	459,538	263,605	195,933
Total Uniform Salaries		2,152.21		101,945	219,407,918	130,020,623	89,387,294
Statutory Holiday Payout				3,499	7,510,149	4,411,784	3,098,365
Shift Premium				681	1,418,993	814,272	604,721
Benefits (Full-time 26.96%, Insp. 26.53%, Part-time 14.68%)					59,079,049	35,004,295	24,074,754
Total Uniform Salaries & Benefits				133,545	287,416,108	170,250,974	117,165,134
Detachment Civilian Members	(Note 1)						
Court Officer.		15.55	57.4	65,446	1,017,685	583,778	433,907
Detachment Administrative Clerk.		173.09	57.4	64,326	11,134,187	6,389,502	4,744,686
Detachment Clerk Typist		0.44	57.4	55,496	24,418	13,874	10,544
Detachment Operations Clerk		1.40	57.4	61,665	86,331	49,332	36,999
Crime Stopper		0.81	57.4	58,876	47,690	27,083	20,607
Total Detachment Civilian Salaries		191.29			12,310,311	7,063,569	5,246,743
Benefits (25.17% of Salaries)					3,098,505	1,777,900	1,320,605
Total Detachment Civilian Salaries & Benefits				80,552	15,408,817	8,841,469	6,567,348
Support Staff (Salaries and Benefits)	(Note 2)						
Communication Operators				6,322	13,606,272	7,992,399	5,613,873
Prisoner Guards				1,698	3,654,453	2,146,646	1,507,807
Operational Support				4,520	9,727,989	5,714,274	4,013,715
RHQ Municipal Support				2,358	5,074,911	2,981,031	2,093,880
Telephone Support				123	264,722	155,499	109,223
Office Automation Support				628	1,351,588	793,930	557,658
Mobile and Portable Radio Support				168	365,165	214,450	150,714
Total Support Staff Salaries and Benefits					34,045,099	19,998,229	14,046,870
Total Salaries & Benefits					336,870,024	199,090,672	137,779,352
<u>Other Direct Operating Expenses</u>	(Note 2)						
Communication Center.				203	436,899	256,637	180,262
Operational Support				807	1,736,833	1,020,226	716,608
RHQ Municipal Support				219	471,334	276,864	194,470
Telephone				1,289	2,774,199	1,629,580	1,144,619
Mobile Radio Equipment Maintenance				286	617,202	362,525	254,677
Mobile Radio Equipment Maintenance Court Officer				286	4,447	2,551	1,896
Office Automation - Uniform				1,854	3,990,197	2,343,864	1,646,333
Office Automation - Civilian				1,689	323,089	185,385	137,704
Vehicle Usage				7,344	15,805,830	9,284,432	6,521,399
Detachment Supplies				505	1,086,866	638,431	448,435
Uniform & Equipment				1,938	4,182,301	2,456,551	1,725,750
Uniform & Equipment Court officer.				837	13,015	7,466	5,549
Total Other Direct Operating Expenses					31,442,213	18,464,510	12,977,703
Total 2018 Municipal Base Services and Calls for Service Cost					\$ 368,312,237	\$ 217,555,182	\$ 150,757,055
Total OPP-Policed Municipal Properties						1,136,933	
BASE SERVICES COST PER PROPERTY						\$191.35	

OPP 2018 Estimated Base Services and Calls For Service Cost Summary
For the Period January 01 to December 31, 2018

Notes:

Total Base Services and Call for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

- 1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2013 through 2016. Contract enhancements, court security, prisoner transportation and cleaning staff are excluded. The equivalent of 88.04 FTEs with a cost of \$13,753,104 has been excluded from the Base Services and Calls for Service to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

Salary rates are based on weighted average rates for municipal detachment staffing by rank, level and classification. The 2018 salaries incorporate the January 1, 2018, 1.75% general salary rate increase set in the 2015 to 2018 OPPA Uniform and Civilian Collective Agreements. The benefit rates are based on the most recent rates set by the Treasury Board Secretariat, (2017-18). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 57.4% Base Services : 42.6% Calls for Service.

- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2017 Municipal Policing Cost-Recovery Formula.

2018 Calls for Service Billing Summary
For the Period January 1 to December 31, 2018

Clearview Tp

Calls for Service Billing Workgroups	Calls for Service Count					2018 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2018 Estimated Calls for Service Cost
	2013	2014	2015	2016	Four Year Average				
					A	B	C = A * B		
					(Note 1)		(Note 2)		(Note 3)
Drug Possession	24	25	18	26	23	6.3	146	0.0092%	\$ 13,885
Drugs	19	18	15	10	16	34.4	533	0.0335%	\$ 50,543
Operational	788	850	849	799	822	3.5	2,875	0.1808%	\$ 272,548
Operational 2	656	694	676	516	636	1.2	763	0.0479%	\$ 72,288
Other Criminal Code Violations	51	39	26	26	36	7.8	277	0.0174%	\$ 26,248
Property Crime Violations	225	217	276	263	245	6.8	1,668	0.1049%	\$ 158,083
Statutes & Acts	109	129	142	119	125	3.2	399	0.0251%	\$ 37,841
Traffic	350	372	296	354	343	3.4	1,166	0.0733%	\$ 110,545
Violent Criminal Code	55	78	82	82	74	15.5	1,151	0.0724%	\$ 109,093
Total	2,277	2,422	2,380	2,195	2,319		8,978	0.5645%	\$ 851,071
Provincial Totals	389,097	382,989	365,441	366,389	375,979		1,590,416	100.0000%	\$ 150,757,055

- Note 1) Showing no decimal places, for billing purposes the exact calculated numbers have been used
 Note 2) Showing 4 decimal places here, for calculations 9 decimal places have been used
 Note 3) Costs rounded to 0 decimals

2018 Calls For Service Details

For the Calendar Years 2013 to 2016

Clearview Tp

Calls for Service Billing Workgroups	Calls for Service Count				
	2013	2014	2015	2016	Four Year Average
Grand Total	2,277	2,422	2,380	2,195	2,318.50
Drug Possession	24	25	18	26	23.25
Drug Related Occurrence	4	3	5	10	5.50
Possession - Cannabis	16	20	11	12	14.75
Possession - Cocaine	2	0	1	3	1.50
Possession - Other Controlled Drugs and Substances Act	2	2	1	1	1.50
Drugs	19	18	15	10	15.50
Drug Operation - Residential Grow Indoor	0	0	0	1	0.25
Drug Operation - Residential Grow Outdoor	0	0	0	1	0.25
Production - Cannabis (Marihuana) (Cultivation)	4	2	8	4	4.50
Production - Other Controlled Drugs & Substances	1	0	0	0	0.25
Trafficking - Cannabis	5	6	4	2	4.25
Trafficking - Cocaine	1	8	2	1	3.00
Trafficking - Other Controlled Drugs and Substances Act	8	2	1	1	3.00
Operational	788	850	849	799	821.50
Accident - non-MVC - Commercial	2	0	0	1	0.75
Accident - non-MVC - Construction Site	0	1	0	0	0.25
Accident - non-MVC - Industrial	0	1	0	0	0.25
Accident - Non-MVC - Others	0	0	0	1	0.25
Accident - non-MVC - Residential	0	0	0	1	0.25
Alarm - Holdup	0	1	0	0	0.25
Alarm - Master Code	0	1	1	7	2.25
Alarm - Others	6	22	24	11	15.75
Animal - Bear Complaint	0	0	1	1	0.50
Animal - Dog Owners Liability Act	3	4	3	0	2.50
Animal - Left in Vehicle	0	1	5	8	3.50
Animal - Master Code	0	0	0	1	0.25
Animal - Other	17	12	17	18	16.00
Animal Bite	1	1	2	3	1.75
Animal Injured	10	15	11	11	11.75
Animal Rabid	2	0	0	4	1.50
Animal Stray	10	11	7	9	9.25
Assist Fire Department	11	15	21	17	16.00
Assist Public	188	243	307	284	255.50
Compassionate Message	0	1	2	1	1.00
Distressed / Overdue Motorist	0	1	0	0	0.25
Dogs By-Law	3	0	3	0	1.50
Domestic Disturbance	55	54	74	62	61.25
False Fire Alarm - Building	4	6	2	3	3.75
Family Dispute	65	56	53	43	54.25
Fire - Building	6	7	4	10	6.75
Fire - Master Code	1	0	0	0	0.25
Fire - Other	1	2	4	3	2.50
Fire - Vehicle	2	5	5	4	4.00
Fire Alarm - Master Code	0	0	1	0	0.25
Firearms (Discharge) By-Law	1	0	1	2	1.00

2018 Calls For Service Details

For the Calendar Years 2013 to 2016

Clearview Tp

Calls for Service Billing Workgroups	Calls for Service Count				
	2013	2014	2015	2016	Four Year Average
Found - Bicycles	3	6	2	4	3.75
Found - Computer, parts & accessories	0	0	0	1	0.25
Found - Gun	1	0	0	0	0.25
Found - Household Property	3	3	3	3	3.00
Found - Jewellery	1	0	2	0	0.75
Found - License Plate	0	1	2	2	1.25
Found - Others	4	3	6	3	4.00
Found - Personal Accessories	8	2	8	4	5.50
Found - Radio, TV, Sound-Reprod. Equip.	0	1	0	0	0.25
Found - Sporting Goods, Hobby Equip.	1	1	0	0	0.50
Found - Vehicle Accessories	0	0	1	1	0.50
Found Property - Master Code	6	2	4	5	4.25
Hawkers & Peddlers By-Law	0	1	0	0	0.25
Insecure Condition - Building	2	13	11	3	7.25
Insecure Condition - Others	0	1	0	1	0.50
Lost - Accessible Parking Permit	3	7	0	1	2.75
Lost - Household Property	0	2	0	0	0.50
Lost - Jewellery	3	0	1	0	1.00
Lost - License Plate	37	33	2	3	18.75
Lost - Others	9	4	2	3	4.50
Lost - Personal Accessories	10	7	5	6	7.00
Lost - Radio, TV, Sound-Reprod. Equip.	2	0	1	2	1.25
Lost - Sporting Goods, Hobby Equip.	0	0	1	0	0.25
Lost Property - Master Code	5	3	0	1	2.25
Medical Assistance - Other	5	3	0	1	2.25
Missing Person 12 & older	11	10	7	6	8.50
Missing Person Located 12 & older	13	5	8	7	8.25
Missing Person Located Under 12	1	0	1	1	0.75
Missing Person under 12	0	1	0	1	0.50
Neighbour Dispute	25	22	18	31	24.00
Noise By-Law	3	8	2	0	3.25
Noise Complaint - Animal	4	3	4	2	3.25
Noise Complaint - Business	0	1	2	1	1.00
Noise Complaint - Master Code	2	0	1	1	1.00
Noise Complaint - Others	16	13	9	6	11.00
Noise Complaint - Residence	20	18	24	17	19.75
Noise Complaint - Vehicle	2	2	1	2	1.75
Other Municipal By-Laws	5	5	3	7	5.00
Phone - Master Code	2	1	0	1	1.00
Phone - Nuisance - No Charges Laid	20	11	14	7	13.00
Phone - Obscene - No Charges Laid	0	1	0	0	0.25
Phone - Other - No Charges Laid	5	10	10	7	8.00
Phone - Text-related incident	0	1	1	0	0.50
Phone - Threatening - No Charges Laid	1	2	1	0	1.00
Sudden Death - Accidental	2	0	0	0	0.50
Sudden Death - Natural Causes	11	16	12	11	12.50
Sudden Death - Others	0	0	0	1	0.25

2018 Calls For Service Details

For the Calendar Years 2013 to 2016

Clearview Tp

Calls for Service Billing Workgroups	Calls for Service Count				
	2013	2014	2015	2016	Four Year Average
Sudden Death - Suicide	0	1	3	1	1.25
Suspicious Person	54	57	45	34	47.50
Suspicious vehicle	42	31	32	37	35.50
Traffic By-Law	1	2	2	1	1.50
Trouble with Youth	42	45	35	38	40.00
Unwanted Persons	13	27	14	17	17.75
Vehicle Recovered - All Terrain Vehicles	0	0	0	1	0.25
Vehicle Recovered - Automobile	2	3	0	8	3.25
Vehicle Recovered - Snow Vehicles	0	0	0	1	0.25
Vehicle Recovered - Trucks	0	1	1	3	1.25
Operational 2	656	694	676	516	635.50
911 call - Dropped Cell	0	3	19	18	10.00
911 call / 911 hang up	381	369	379	214	335.75
911 hang up - Pocket Dial	3	17	8	10	9.50
False Alarm - Accidental Trip	45	70	73	55	60.75
False Alarm - Cancelled	47	54	41	36	44.50
False Alarm - Malfunction	101	85	65	97	87.00
False Alarm - Others	46	56	52	45	49.75
False Holdup Alarm - Accidental Trip	1	1	3	4	2.25
False Holdup Alarm - Malfunction	5	1	0	2	2.00
Keep the Peace	27	38	36	35	34.00
Other Criminal Code Violations	51	39	26	26	35.50
Animals - Cruelty	1	0	0	1	0.50
Animals - Drugging	0	0	1	0	0.25
Animals - Unnecessary suffering	2	0	0	0	0.50
Bail Violations - Appearance Notice	0	1	0	0	0.25
Bail Violations - Fail To Comply	10	8	1	5	6.00
Bail Violations - Others	0	0	1	0	0.25
Bail Violations - Recognizance	0	0	2	0	0.50
Breach of Firearms regulation - Unsafe Storage	1	0	0	0	0.25
Breach of Probation	10	6	4	7	6.75
Breach of Probation - In relation to children	0	0	1	0	0.25
Child Pornography - Other	0	1	0	0	0.25
Child Pornography - Possess child pornography	0	1	0	0	0.25
Counterfeit Money - Master Code	0	0	1	0	0.25
Counterfeit Money - Others	0	1	0	1	0.50
Disobey court order / Misconduct executing process	0	1	0	0	0.25
Disturb the Peace	7	12	6	5	7.50
Indecent acts - Other	2	0	0	0	0.50
Obstruct Public Peace Officer	0	0	1	1	0.50
Offensive Weapons - Careless use of firearms	1	0	0	0	0.25
Offensive Weapons - In Vehicle	1	0	0	0	0.25
Offensive Weapons - Other Offensive Weapons	1	1	2	2	1.50
Offensive Weapons - Other Weapons Offences	3	3	1	2	2.25
Offensive Weapons - Possession of Weapons	3	1	0	0	1.00
Personate Peace Officer	1	1	0	0	0.50
Possess Firearm while prohibited	0	0	0	2	0.50

2018 Calls For Service Details

For the Calendar Years 2013 to 2016

Clearview Tp

Calls for Service Billing Workgroups	Calls for Service Count				
	2013	2014	2015	2016	Four Year Average
Possession of Burglary Tools	1	1	0	0	0.50
Prostitution - Procuring under 18 years	0	0	1	0	0.25
Public Mischief - mislead peace officer	1	0	1	0	0.50
Trespass at Night	6	1	2	0	2.25
Uttering Counterfeit Money	0	0	1	0	0.25
Property Crime Violations	225	217	276	263	245.25
Arson - Auto	0	0	1	0	0.25
Arson - Building	0	0	2	1	0.75
Break & Enter	47	34	26	25	33.00
Break & Enter - Firearms	1	0	0	0	0.25
Fraud - Account closed	0	0	1	0	0.25
Fraud - False Pretence Under \$5,000	1	1	0	1	0.75
Fraud - Forgery & Uttering	1	1	1	1	1.00
Fraud - Fraud through mails	1	2	4	2	2.25
Fraud - Master Code	2	2	0	0	1.00
Fraud - Money/property/security Over \$5,000	2	2	1	1	1.50
Fraud - Money/property/security Under \$5,000	3	7	10	12	8.00
Fraud - Other	15	9	19	19	15.50
Fraud - Steal/Forge/Poss./Use Credit Card	0	0	4	2	1.50
Fraud - Welfare benefits	1	0	0	0	0.25
Identity Fraud	2	0	0	0	0.50
Interfere with lawful use, enjoyment of property	1	4	2	3	2.50
Mischief - Master Code	60	38	72	62	58.00
Mischief Graffiti - Gang Related	0	0	2	0	0.50
Mischief Graffiti - Non-Gang Related	2	0	5	5	3.00
Personation with Intent (fraud)	0	3	1	0	1.00
Possession of Stolen Goods over \$5,000	0	3	2	0	1.25
Possession of Stolen Goods under \$5,000	2	1	3	2	2.00
Property Damage	6	6	6	5	5.75
Theft from Motor Vehicles Over \$5,000	0	0	1	0	0.25
Theft from Motor Vehicles Under \$5,000	22	12	20	16	17.50
Theft of - All Terrain Vehicles	1	2	0	2	1.25
Theft of - Automobile	1	3	2	0	1.50
Theft of - Construction Vehicles	0	1	0	0	0.25
Theft of - Farm Vehicles	0	0	2	1	0.75
Theft of - Motorcycles	0	0	0	1	0.25
Theft of - Other Motor Vehicles	0	1	1	2	1.00
Theft of - Snow Vehicles	0	1	2	0	0.75
Theft of - Trucks	1	0	0	3	1.00
Theft of Motor Vehicle	2	5	8	2	4.25
Theft Over \$,5000 - Construction Site	1	0	1	0	0.50
Theft Over \$5,000 - Building	0	0	0	1	0.25
Theft Over \$5,000 - Farm Agricultural Livestock	0	1	0	1	0.50
Theft Over \$5,000 - Farm Equipment	1	0	0	1	0.50
Theft Over \$5,000 - Master Code	0	0	1	0	0.25
Theft Over \$5,000 - Other Theft	1	2	4	5	3.00
Theft Over \$5,000 - Trailers	0	0	0	1	0.25

2018 Calls For Service Details

For the Calendar Years 2013 to 2016

Clearview Tp

Calls for Service Billing Workgroups	Calls for Service Count				
	2013	2014	2015	2016	Four Year Average
Theft Under \$5,000 - Bicycles	5	4	7	2	4.50
Theft Under \$5,000 - Boat (Vessel)	1	0	1	0	0.50
Theft Under \$5,000 - Boat Motor	0	1	0	0	0.25
Theft Under \$5,000 - Building	1	1	0	1	0.75
Theft Under \$5,000 - Construction Site	1	1	4	1	1.75
Theft Under \$5,000 - Farm Agricultural Livestock	0	0	0	1	0.25
Theft Under \$5,000 - Farm Agricultural Produce	0	1	0	0	0.25
Theft Under \$5,000 - Farm Equipment	0	0	1	0	0.25
Theft Under \$5,000 - Gasoline Drive-off	2	20	22	36	20.00
Theft Under \$5,000 - Mail	1	1	0	0	0.50
Theft Under \$5,000 - Master Code	3	2	3	2	2.50
Theft Under \$5,000 - Other Theft	32	40	27	35	33.50
Theft Under \$5,000 - Persons	0	1	2	1	1.00
Theft Under \$5,000 - Trailers	1	0	0	2	0.75
Theft Under \$5,000 Shoplifting	1	4	3	5	3.25
Trafficking in Stolen Goods over \$5,000	0	0	1	0	0.25
Unlawful in a dwelling house	0	0	1	0	0.25
Statutes & Acts	109	129	142	119	124.75
Custody Dispute	4	3	0	1	2.00
Family Law Act - Custody/Access order	1	1	1	0	0.75
Landlord / Tenant	17	42	50	30	34.75
Mental Health Act	33	24	40	27	31.00
Mental Health Act - Attempt Suicide	8	10	5	9	8.00
Mental Health Act - No contact with Police	0	0	0	1	0.25
Mental Health Act - Placed on Form	0	0	0	3	0.75
Mental Health Act - Threat of Suicide	13	14	12	5	11.00
Mental Health Act - Voluntary Transport	0	1	5	6	3.00
Trespass To Property Act	30	33	28	36	31.75
Youth Criminal Justice Act (YCJA)	3	1	1	1	1.50
Traffic	350	372	296	354	343.00
MVC - Fatal (Motor Vehicle Collision)	1	1	1	2	1.25
MVC - Others (Motor Vehicle Collision)	23	15	12	4	13.50
MVC - Pers. Inj. Failed to Remain (Motor Vehicle Collision)	0	0	2	1	0.75
MVC - Personal Injury (Motor Vehicle Collision)	37	37	23	33	32.50
MVC - Prop. Dam. Failed to Remain (Motor Vehicle Collision)	15	17	22	13	16.75
MVC - Prop. Dam. Non Reportable	61	61	76	110	77.00
MVC - Prop. Dam. Reportable (Motor Vehicle Collision)	210	241	160	190	200.25
MVC (Motor Vehicle Collision) - Master Code	3	0	0	1	1.00
Violent Criminal Code	55	78	82	82	74.25
Aggravated Assault - Level 3	0	0	0	1	0.25
Assault - Level 1	23	42	30	37	33.00
Assault With Weapon or Causing Bodily Harm - Level 2	3	5	3	7	4.50
Criminal Harassment	4	8	18	7	9.25
Criminal Harassment - Offender Unknown	0	1	0	1	0.50
Extortion	0	0	1	0	0.25
Forcible confinement	1	2	0	0	0.75
Home Invasion	1	0	0	0	0.25

2018 Calls For Service Details
For the Calendar Years 2013 to 2016

Clearview Tp

Calls for Service Billing Workgroups	Calls for Service Count				
	2013	2014	2015	2016	Four Year Average
Indecent / Harassing Communications	0	1	2	1	1.00
Mischief - Cause Danger to Life	0	1	0	0	0.25
Murder 2nd Degree	1	0	0	0	0.25
Non-Consensual Distribution of Intimate Images	0	0	0	2	0.50
Robbery - Master Code	1	0	0	0	0.25
Robbery - With Threat of Violence	0	0	1	1	0.50
Sexual Assault	7	2	9	7	6.25
Sexual Interference	0	1	0	1	0.50
Using firearm (or imitation) in commission of offence	0	1	0	0	0.25
Utter Threats - Master Code	0	0	0	1	0.25
Utter Threats to Person	14	14	18	16	15.50

OPP 2015 Reconciled Year-End Summary

Clearview Tp

Reconciled cost for the period January 1 to December 31, 2015

			Cost per Property \$	Actual Total Cost \$
Base Services				
	<u>Property Counts</u>			
	Household	6,091		
	Commercial and Industrial	<u>344</u>		
	Total Properties	<u>6,435</u>	200.91	1,292,856
Calls for Service				
	Total all municipalities	\$138,204,918		
	Municipal portion	0.5768%	123.88	797,180
Overtime			13.14	84,532
Contract Enhancements (pre-2015)	(see summary)		-	-
Court Security	(see summary)		-	-
Prisoner Transportation	(per property cost)		2.02	12,999
Accommodation/Cleaning Services	(per property cost)		4.80	30,888
Total 2015 Reconciled Cost			<u>344.75</u>	<u>2,218,454</u>

Year Over Year Variance (estimate for the year is not subject to phase-in adjustment)

2014 Reconciled Cost per Property	332.03
2015 Reconciled Cost per Property (see above)	<u>344.75</u>
Cost per Property Variance	(Increase) <u><u>12.72</u></u>

2015 Billed Amount	(2,225,664)
2015 Year-End Adjustment	(see note) <u><u>(7,210)</u></u>

Note:

The Year-End Adjustment above will be included as an adjustment on the 2018 Annual Billing Statement. This amount is be incorporated into the monthly invoice amount for 2018.

OPP 2016 Reconciled Year-End Summary

Clearview Tp

Reconciled cost for the period January 1 to December 31, 2016

			Cost per Property \$	Actual Total Cost \$
Base Services	<u>Property Counts</u>			
	Household	6,177		
	Commercial and Industrial	<u>349</u>		
	Total Properties	<u>6,526</u>	193.63	1,263,629
Calls for Service				
	Total all municipalities	\$143,993,462		
	Municipal portion	0.5739%	126.62	826,338
Overtime			11.06	72,155
Contract Enhancements (pre-2015)	(see summary)		-	-
Court Security	(see summary)		-	-
Prisoner Transportation	(per property cost)		2.12	13,835
Accommodation/Cleaning Services	(per property cost)		4.76	31,064
Total 2016 Reconciled Cost			<u>338.19</u>	<u>2,207,021</u>

Year Over Year Variance (estimate for the year is not subject to phase-in adjustment)

2015 Reconciled Cost per Property	344.75
2016 Reconciled Cost per Property (see above)	<u>338.19</u>
Cost per Property Variance	(Decrease) <u><u>6.56</u></u>

2016 Billed Amount	(2,212,993)
2016 Year-End Adjustment	(see note)
	<u><u>(5,972)</u></u>

Note:

The Year-End adjustment above will be included as an adjustment on the 2018 Billing Statement. This amount will be incorporated into the monthly invoice amount for 2018.

2018

Township of Clearview Proposed OPERATING Projects

2018

Operating Project Expenditures			Sources of Financing										Total	
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures		
General Government														
Administration														
1-4-110-540	Council Remuneration	\$ -	\$ -										\$ -	
1-4-110-760	Celebrate Clearview (formerly Canada 150)	\$ 15,000	\$ 15,000										\$ 15,000	
1-4-111-202	Cemetery Project	\$ 22,000	\$ -								\$ 22,000		\$ 22,000	
1-4-111-760	Purchase Records Mgt. shelving	\$ 5,000	\$ 5,000										\$ 5,000	
1-4-114-530	Honeywell Measurement Report	\$ 8,700									\$ 8,700		\$ 8,700	
1-4-114-530	Triennial Actuarial Study	\$ 5,000	\$ 5,000										\$ 5,000	
1-4-120-530	Facilities Condition Assessment Report	\$ 20,400		\$ 20,400									\$ 20,400	
1-4-120-630	Newsletter	\$ 15,000	\$ 15,000										\$ 15,000	
1-4-191-660	Election	\$ 60,000									\$ 60,000		\$ 60,000	
General Administration Sub-total		\$ 151,100	\$ 40,000	\$ 20,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,700	\$ -		
Economic Development														
1-4-112-530	Stayner Industrial D4 Study	\$ 35,000	\$ 35,000										\$ 35,000	
1-4-112-650	Community Improvement Plan (CIP)	\$ 74,000	\$ 50,000								\$ 24,000		\$ 74,000	
1-4-112-650	Beautification	\$ 100,000	\$ 50,000								\$ 50,000		\$ 100,000	
1-4-112-655	Special Events	\$ 55,000	\$ 55,000										\$ 55,000	
Economic Development Sub-total		\$ 264,000	\$ 190,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,000	\$ -		
Information Services Program Support														
1-4-121-541	Website Redesign (2 year Project)	\$ 60,000									\$ 60,000		\$ 60,000	
1-4-121-541	Filehold License	\$ 6,000	\$ 6,000										\$ 6,000	
1-4-121-541	Hosted Server Security (Filehold/Online Pay)	\$ 7,500	\$ 7,500										\$ 7,500	
Information Services Sub-total		\$ 73,500	\$ 13,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ -		
Fire & Protective Services														
Fire														
1-4-240-530	New Lowell Station Drawings	\$ 15,000	\$ -								\$ 15,000		\$ 15,000	
Fire & Protective Services Sub-total		\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -		
Public Works														
Admin, Bldg, and Equip														
1-5-080-540	Clearview Public Transit	\$ 172,500	\$ 160,500					\$ 12,000					\$ 172,500	
1-5-080-530	Roads Needs Study	\$ 35,000		\$ 35,000									\$ 35,000	
1-5-725-113	Improve Radio System	\$ 11,000	\$ 11,000										\$ 11,000	
Public Works Sub-total		\$ 218,500	\$ 171,500	\$ 35,000	\$ -	\$ -	\$ -	\$ 12,000	\$ -	\$ -	\$ -	\$ -		
Parks and Recreation														
1-4-610-210	Citizen's Award	\$ 5,000									\$ 5,000		\$ 5,000	
1-4-610-530	Master Plan	\$ 40,000							\$ 22,000		\$ 18,000		\$ 40,000	
Stayner Arena														
1-4-611-320	Paint Ceiling Beams	\$ 20,000									\$ 20,000		\$ 20,000	
Parks and Recreation Sub-total		\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,000	\$ -	\$ 43,000	\$ -		

2018

Township of Clearview Proposed OPERATING Projects

2018

Operating Project Expenditures			Sources of Financing										
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures	Total
Library Services													
1-4-660-210	Regional Library Service	\$ 1,000	\$ 1,000										\$ 1,000
1-4-660-655	Fundraising Campaign	\$ 15,000									\$ 15,000		\$ 15,000
Library Services Sub-total		\$ 16,000	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	
Planning													
1-4-711-539	Station Park Design Phase 1	\$ 25,000		\$ 25,000									\$ 25,000
1-4-711-530	Official Plan Update	\$ 70,000	\$ 7,750						\$ 47,250		\$ 15,000		\$ 70,000
Planning Sub-total		\$ 95,000	\$ 7,750	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 47,250	\$ -	\$ 15,000	\$ -	
General Operating Projects Total		\$ 898,100	\$ 423,750	\$ 80,400	\$ -	\$ -	\$ -	\$ 12,000	\$ 69,250	\$ -	\$ 312,700	\$ -	\$ 898,100
Water Services													
1-4-420-530	Test Well	\$ 130,000	\$ 130,000										\$ 130,000
	EA Stayner and Nottawa Water	\$ 100,000							\$ 100,000				\$ 100,000
	CityWide Works - Workflow and Asset Software	\$ 34,250	\$ 34,250										\$ 34,250
	Cross connection control by-law	\$ 21,000	\$ 21,000										\$ 21,000
Water Operating Projects Total		\$ 285,250	\$ 185,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 285,250
Sewer Services													
1-4-408-545	Sludge Haulage	\$ 50,000	\$ 50,000										\$ 50,000
	EA Nottawa Sewer	\$ 50,000							\$ 50,000				\$ 50,000
Sewer Operating Projects Total		\$ 100,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 100,000

2018

Township of Clearview Proposed CAPITAL Projects

2018

[illegible]

2018

Township of Clearview Proposed CAPITAL Projects

2018

Capital Expenditures Investment in Infrastructure			Sources of Financing										
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures	Total
Sidewalks													
2-4-300-924	Sidewalk Construction	\$ 110,000	\$ -							\$ 110,000			\$ 110,000
	Public Works Sub-total	\$ 1,938,900	\$ 936,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110,000	\$ 892,500	\$ -	
Parks and Recreation													
2-4-610-845	Zero Turn Mower	\$ 15,000	\$ 15,000										\$ 15,000
2-4-610-845	Float Trailer	\$ 4,500	\$ 4,500										\$ 4,500
2-4-610-840	Asset Signage Program	\$ 20,000	\$ 20,000										\$ 20,000
2-4-610-840	Event Infrastructure	\$ 10,000	\$ 10,000										\$ 10,000
Stayner Arena													
2-4-611-825	Arena Renovation	\$ 25,000	\$ 25,000										\$ 25,000
3-4-611-825	Boards	\$ 100,000	\$ -								\$ 100,000		\$ 100,000
	Hall and Other Renovation (Library)	\$ 300,000	\$ -							\$ 300,000			\$ 300,000
Stayner Parks													
2-4-626-825	Eco Park Walkway	\$ 10,000	\$ 10,000										\$ 10,000
2-4-626-825	Kinsman Park Pavillion	\$ 15,000	\$ -						\$ 15,000				\$ 15,000
2-4-626-825	Station Park Redevelopment	\$ 250,000	\$ -							\$ 250,000			\$ 250,000
2-4-626-825	Community Garden Infrastructure	\$ 15,000	\$ 15,000										\$ 15,000
2-4-626-825	Dog Park	\$ 10,000	\$ 10,000										\$ 10,000
Trails													
	Trails Construction	\$ 20,000	\$ 20,000										\$ 20,000
	Parks and Recreation Sub-total	\$ 794,500	\$ 129,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 550,000	\$ 100,000	\$ -	
Library Services													
2-4-661-825	Replace Stayner Branch	\$ 3,815,000	\$ -					\$ 250,000		\$ 365,000		\$ 3,200,000	\$ 3,815,000
2-4-661-810	Computers	\$ 6,000	\$ 4,725	\$ 1,275									\$ 6,000
2-4-661-810	Stayner Branch Computers	\$ 5,000	\$ -								\$ 5,000		\$ 5,000
2-4-661-810	Library Digital Services	\$ 4,866	\$ -	\$ 4,866									\$ 4,866
2-4-661-840	Materials	\$ 85,920	\$ 85,920										\$ 85,920
	Library Services Sub-total	\$ 3,916,786	\$ 90,645	\$ 6,141	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ 365,000	\$ 5,000	\$ 3,200,000	
	General Capital Projects Total	\$ 7,357,686	\$ 1,322,045	\$ 6,141	\$ -	\$ -	\$ -	\$ 250,000	\$ 15,000	\$ 1,025,000	\$ 1,539,500	\$ 3,200,000	\$ 7,357,686
Municipal Wastewater Services													
Admin, Bldg, and Equip													
2-4-406-840	SCADA Comms upgrade	\$ 6,000	\$ 6,000										\$ 6,000
Stayner Wastewater													
2-4-408-840	Fence	\$ 10,000	\$ 10,000										\$ 10,000
2-4-408-840	SPS #2 paving	\$ 35,000	\$ 35,000										\$ 35,000
Creemore Wastewater													
2-4-407-840	DIP TANK PUMP	\$ 500	\$ 500										\$ 500
2-4-407-840	THICKENER PERMEATE PUMP	\$ 4,000	\$ -								\$ 4,000		\$ 4,000
2-4-407-840	THICKENER BACKPULSE PUMP	\$ 5,000	\$ -								\$ 5,000		\$ 5,000
2-4-407-840	CHEMICAL PUMP 7 & 8	\$ 7,000	\$ 7,000										\$ 7,000

2018

Township of Clearview Proposed CAPITAL Projects

2018

Capital Expenditures Investment in Infrastructure			Sources of Financing										Total
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures	
2-4-407-840	AIR DRYER	\$ 3,500	\$ 3,500										\$ 3,500
2-4-407-840	BLOWER 6 & 7	\$ 20,000	\$ -								\$ 20,000		\$ 20,000
2-4-407-840	RETURN PUMP	\$ 10,000	\$ -								\$ 10,000		\$ 10,000
2-4-407-840	TSS PROBES	\$ 4,500	\$ 4,500										\$ 4,500
2-4-407-840	DO PROBES	\$ 3,850	\$ 3,850										\$ 3,850
2-4-407-840	CHOPPER PUMP	\$ 40,000	\$ -								\$ 40,000		\$ 40,000
2-4-407-840	FLOW METER WAS * 2	\$ 6,000	\$ -								\$ 6,000		\$ 6,000
2-4-407-840	THICKENER VALVE * 3	\$ 6,000	\$ -								\$ 6,000		\$ 6,000
2-4-407-840	ZW-2 SUCTION VALVE	\$ 2,500	\$ -								\$ 2,500		\$ 2,500
2-4-407-840	EFFLUENT DISCHARGE VALVE	\$ 2,500	\$ -								\$ 2,500		\$ 2,500
2-4-407-840	ZW-2 DISCHARGE FROM P-35-S	\$ 2,500	\$ 2,500										\$ 2,500
2-4-407-840	ZW-2 BACKPULSE VALVE * 3	\$ 7,500	\$ 7,500										\$ 7,500
2-4-407-840	ZW-2 SUCTION VALVE	\$ 2,500	\$ 2,500										\$ 2,500
2-4-407-840	SAMPLER	\$ 3,500	\$ 3,500										\$ 3,500
2-4-407-840	WAS PUMP	\$ 5,000	\$ 1,000								\$ 4,000		\$ 5,000
2-4-407-840	VACUUM PUMP	\$ 3,500	\$ 3,500										\$ 3,500
Municipal Wastwaterworks Subtotal		\$ 190,850	\$ 90,850	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ 190,850
Municipal Waterworks Services													
Admin, Bldg, and Equip													
2-4-420-840	Hydrants Valves CR & ST combined	\$ 14,500	\$ 14,500										\$ 14,500
2-4-420-840	PW SCADA server upgrade	\$ 7,000	\$ 7,000										\$ 7,000
2-4-420-840	Portable Chlorine test kit x2	\$ 1,200	\$ 1,200										\$ 1,200
2-4-420-840	Dechlorinating diffuser	\$ 1,100	\$ 1,100										\$ 1,100
Stayner Waterworks													
2-4-421-845	Locke Street Birchwood to Jonathon	\$ 360,000	\$ -			\$ 360,000							\$ 360,000
2-4-421-845	600mm Transmission main Reservoir to Margaret	\$ 5,675,485	\$ -	\$ 3,224,628		\$ 2,450,857							\$ 5,675,485
2-4-421-845	Cedar St - William to John	\$ 235,000	\$ 35,000								\$ 100,000		\$ 135,000
2-4-421-840	Reservoir chlorine analyzer	\$ 5,140	\$ 5,140										\$ 5,140
Creemore Waterworks													
2-4-422-845	Mary St. Cty 9 to WWTP Watermain (design)	\$ 102,830	\$ 51,415			\$ 51,415							\$ 102,830
Collingwoodlands Waterworks													
	Water meters 1-5 and Raw	\$ 3,524	\$ 3,524										\$ 3,524
	Reservoir Level Sensors	\$ 5,500	\$ 5,500										\$ 5,500
	HL pumps & motors	\$ 16,300	\$ 16,300										\$ 16,300
		\$ -											
Bukcingham Woods													
	Well 3 pump	\$ 6,300	\$ 6,300										\$ 6,300
	CABP Water and Sewer Phase 1 (developer Estim:	\$ 7,980,000	\$ -			\$ 7,980,000							\$ 7,980,000
Municipal Waterworks Subtotal		\$ 14,413,879	\$ 146,979	\$ 3,224,628	\$ -	\$ 10,842,272	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ 14,313,879