



**Corporation of the Township of Clearview**

**2016 – 2017 Corporate Budget Package**



**CLEARVIEW**

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## Message from His Worship Mayor Christopher Vanderkruys



I am pleased to present the 2016 Clearview Township budget which was adopted on January 11, 2016.

The 2016 budget outlines clear objectives and strategies which will ensure sustainable growth and economic development within our community.

Specifically, the budget focused on kick-starting economic development, maintaining service levels, allocating funds to reserves and promoting tourism.

Budget highlights include:

- Increased Economic Development funding by \$125,000
- Comprehensive review of the Township Strategic Plan
- Implementation of the Clearview Public Transit system (Phase One)
- Creation of a system for the online sale of Burn Permits
- \$50,000 in funding for the 2016 Small Halls Festival
- \$2.2 million for upgrades and repairs to roads, sidewalks and bridges

The budget was thoroughly reviewed and debated by Council members through a collaborative and progressive series of public meetings. In the end, I believe that the approved budget successfully balances the need of sound financial management with the requirements of the Townships unique communities.

On behalf of Clearview Township Council, I would like to extend my appreciation to staff for their efforts in creating a well-balanced and financially responsible budget.

Thank you and have a great year in Clearview!

A handwritten signature in black ink, reading "Christopher Vanderkruys". The signature is written in a cursive, flowing style.

**Christopher Vanderkruys**  
Mayor

The Government Finance Officers Association of the United States and Canada (GFOA) presented a **Distinguished Budget Presentation Award** to Clearview, Ontario for its annual budget for the fiscal year beginning **January 1, 2015**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

The GFOA *Distinguished Budget Presentation Award* has been received by Clearview each Fiscal Year: **2013–2015**.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Township of Clearview**

**Ontario**

For the Fiscal Year Beginning

**January 1, 2015**

A handwritten signature in black ink, reading "Jeffrey R. Egan".

Executive Director

## Clearview Council



(back l-r) C. Walker, C. Davidson, C. Paterson, C. Elwood, C. Leishman, C. Measures  
(front l-r) C. Bronée, Deputy Mayor Burton, Mayor VanderKruys

Council Member	Ward	Telephone	E-mail address
His Worship, Mayor Chris Vander kruys		(705) 424-1268	cvanderkruys@clearview.ca
Deputy Mayor Barry Burton		(705) 466-2718	bburton@clearview.ca
Councillor Doug Measures	Ward 1	(705) 445-1937	dmeasures@clearview.ca
Councillor Kevin Elwood	Ward 2	(705) 428-0519	kelwood@clearview.ca
Councillor Robert Walker	Ward 3	(705) 428-3335	rwalker@clearview.ca
Councillor Shawn Davidson	Ward 4	(705) 443-9191	sdavidson@clearview.ca
Councillor Thom Paterson	Ward 5	(705) 466-6321	tpaterson@clearview.ca
Councillor Connie Leishman	Ward 6	(705) 428-5240	cleishman@clearview.ca
Councillor Deborah Bronée	Ward 7	(705) 424-1874	dbronee@clearview.ca



## Clearview Senior Management Team



(l-r) S. Sage, G. LeMay, P. Fettes, M. Rawn, M. Burton, C. Shewell, E. Henley

Staff Name	Position	E-mail address
Steve Sage	Chief Administrative Officer	ssage@clearview.ca
Mara Burton	Director of Community Services	mburton@clearview.ca
Pamela Fettes	Clerk/Director of Legislative Services	pfettes@clearview.ca
Edward Henley	Treasurer/Director of Finance	ehenley@clearview.ca
Gerry LeMay	General Manager Transportation and Drainage	glemay@clearview.ca
Mike Rawn	General Manager Environmental Services	mrawn@clearview.ca
Colin Shewell	Fire Chief	cshewell@clearview.ca

## 2016 Budget Summary

This 2016-2017 budget package is approved by Council. It is the Council Proposed Budget presented to the Public for their review at the December 7, 2015 Budget Public Meeting and further modified by Council on January 11, 2016 after receiving comments from the Public and amended again on April 25, 2016 after receiving the County and Education tax rates. Council has the ability to amend this budget should circumstances arise necessitating its amendment, if necessary.

**The Corporate Budget includes an estimated net residential tax increase of 1.70% for 2016.**

The estimated residential tax rate increase includes an estimated municipal tax levy increase of 4.95% not including the decrease in the policing levy due to lower billing by property allocation, an estimated Simcoe County tax levy increase of 0.66%, and an estimated school board decrease of -2.63%. The increase (or decrease) in the assessed value of a residential property would increase or decrease the estimated tax levy increase. The tax increase for residential homes will be known once the County and the Province announce the County and Education tax rates.

The median average home assessed at \$258,340 (est.) would see an estimated increase of \$49 in their property taxes; \$57 municipal (including policing), \$5 County and -\$13 education.

The estimated property taxes for the average residential home would be:

### **2016: average \$258,340 home (est.)**

\$1,393.02 Clearview

\$ 271.18 Policing

\$ 772.30 County

\$ 485.68 Education

**\$2,922.17 Total – increase of \$48.75**

Property tax is the primary source of revenue to delivery municipal services including; roads maintenance and repair, library services, parks and recreation services, legislative services, planning and zoning and bylaw enforcement, among others. User fees, grants and development charges are among additional sources of revenue. Water and sewer services, Building inspection services, and the Creemore Medical Centre do not receive funding from municipal property taxes.

The total 2016 Proposed Budget is \$44.2 million which is composed of \$24.3 million in the Operating Budget plus \$19.9 million in the Capital Budget.

Approximately 3.26% of the 2016 Clearview increase is due to the following 4 items;

- 0.98% (\$126,000) to increase funding for Fire Hall Replacement, Reserves (\$50,000), Public Works Buildings Reserves (\$50,000) and Bridge Reserves (\$26,000),
- 0.78% (\$100,750) to increase funding for various economic development initiatives for Clearview,
- 0.65% (\$84,000) is due to reducing the Planning budget revenues,
- 0.46% (\$60,125) to expand the inter-community bus service to year-round operations, and
- 0.39% (\$50,000) to fund the annual Small Halls Festival.

Together these items represent 69% of the 4.95% of the 2016 Clearview increase.

While Policing costs are broken out in the budget due to its large amount and Clearview's lack of control over the costs, they are included in the Clearview property tax levy on property tax bills.

Full details of the 2016-2017 Budget and meeting resources are available online at [www.clearview.ca/home/budget](http://www.clearview.ca/home/budget). Information for budgets from prior years are also available.

## 2017 Budget Summary

This 2016-2017 budget package is approved by Council. It is the Council Proposed Budget presented to the Public for their review at the December 7, 2015 Budget Public Meeting and further modified by Council on January 11, 2016 after receiving comments from the Public and amended again on April 25, 2016 after receiving the County and Education tax rates. Council has the ability to amend this budget should circumstances arise necessitating its amendment, if necessary.

**The Proposed Corporate Budget includes an estimated net residential tax increase of 4.18% for 2017.**

The estimated residential tax rate increase includes an estimated municipal tax levy increase of 8.17% not including the increase in the policing levy for 2017, an estimated Simcoe County tax levy increase of 1%, and a school board increase of 0%. The increase (or decrease) in the assessed value of a residential property would increase or decrease the estimated tax levy increase.

The average home assessed at \$260,923 (est.) would see an estimated increase of \$122.22 in their property taxes; \$114.48 municipal (including policing), \$7.75 County and \$0.00 education.

The estimated property taxes for the average residential home would be:

### **2017: average \$260,923 home (est.)**

\$1,506.84 Clearview

\$ 272.57 Policing

\$ 780.06 County

\$ 485.68 Education

**\$3,045.11 Total – increase of \$122.93**

Property tax is the primary source of revenue to delivery municipal services including; roads maintenance and repair, library services, parks and recreation services, legislative services, planning and zoning and bylaw enforcement, among others. User fees, grants and development charges are among additional sources of revenue. Water and sewer services,

Building inspection, and the Creemore Medical Centre do not receive funding from municipal property taxes.

The total 2017 Staff Proposed Budget is \$30.6 million which is composed of \$26.5 million in the Operating Budget plus \$4.1 million in the Capital Budget.

Approximately 6.37% of the 2017 Clearview increase is due to the following 4 items;

- 4.11% (\$518,000) for an increase in Roads Transfers to Capital,
- 1.02% (\$184,755) is due to an estimated reduction in the Province's OMPF grant – a grant to rural and northern communities to offset general operating costs,
- 0.71% (\$90,000) to expand the inter-community bus service to year-round operations, and
- 0.53% (\$67,000) is going towards the Economic Development Officer position and an increase in Economic Development initiatives (partially offset by a reduction in the transfer to EDC reserve from 2016) - **hiring not approved by Council at this time.**

Together these items represent 78% of the 8.17% of the 2017 Clearview increase.

While Policing costs are broken out in the budget due to its large amount and Clearview's lack of control over the costs, they are included in the Clearview property tax levy on property tax bills.

Full details of the 2016-2017 Budget and meeting resources are available online at [www.clearview.ca/home/budget](http://www.clearview.ca/home/budget). Information for budgets from prior years are also available.

## Corporate Goals

### Corporate Goal #1

**Clearview will implement the new brand that defines and promotes the Township both internally and externally.**

Purpose: To promote the communities of Clearview.

Target Date: Dec. 2015 and ongoing

Strategic Plan Goal: Economic Development

1.6 Implement a branding strategy to promote the community of Clearview

- Implement the place brand
- Develop a Visual Identity
- Provide Social and Print Media consistency
- Community, Facility and Entrance Sign consistency
- Develop Draft Communications Plan

### Corporate Goal #3

**Enhance Communications and Corporate Processes**

Purpose: Continue to provide information and services to the Public in an efficient manner.

Target Date: Dec. 2015 and ongoing

Strategic Plan Goal: Service Excellence

5.5 Undertake regular communications to describe the activities undertaken by Clearview

- Expand corporate use of social media to multiple departments and continue to provide information with digital displays in public buildings and web-site, Facebook and Twitter
- Implement a FADS (Facility Accessible Design Standards) document
- Complete design and implementation of works for Stayner Park revitalization
- Improve public education services for Fire Prevention. Complete Survey
- Complete Council/Committee reform
- Draft and Present to Council a 4 year Human Resources Plan

### Corporate Goal #2

**Clearview will have in place the infrastructure for connecting Stayner Sewer Services to Wasaga Beach.**

Purpose: To provide financial and environmental efficiencies for additional sewer capacity for the community of Stayner.

Target Date: Dec. 2015

Strategic Plan Goal: Municipal Services

3.6 Support and encourage community initiatives that promote the well-being of the Township's residents

- Build infrastructure to provide employment and investment opportunities with available serviced lands in Stayner
- Building infrastructure
- The Stayner Industrial Servicing plan will be implemented
- Financial planning and agreements
- Facilitates execution of all agreements and documents

### Corporate Goal #4

**Meet legislative compliance**

Purpose: To meet legislative compliance

Target Date: Dec. 2015 and ongoing (or as noted)

Strategic Plan Goal: Service Excellence

5.1 Undertake regular evaluations and performance measurement of delivery of municipal services

- Develop Municipal Asset Management Plan
- Develop a Records Management Plan
- Meet the requirements of the Cemeteries Act

### Corporate Goal #5

**Develop Community Citizen Awards Program**

Purpose: To recognize commitments made by citizens.

Target Date: Dec. 2015 and ongoing

Strategic Plan Goal: Service Excellence

5.3 Develop a strategy to recruit, recognize and retain volunteers

- Develop a Civic Awards Program including volunteerism and athletics
- Develop Sports/Citizens Hall of Fame

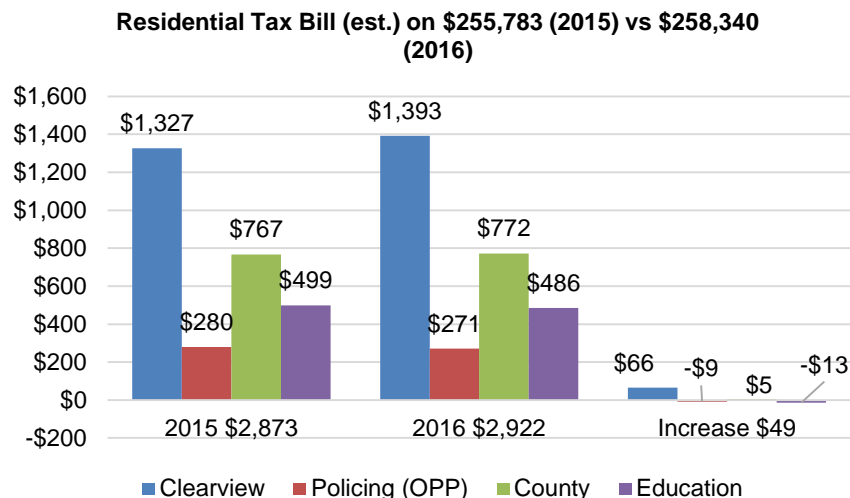
**Adopted by Council on March 23, 2015.**



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## 2016 and 2017 Clearview Budget Overview

### 1.70% Increase in 2016 Property Taxes for the Average Home



The average net tax increase is 1.70%. The average home in Clearview has an estimated assessment increase of \$2,557 from \$255,783 (2015) to \$258,340 (2016) which is approximately 1.0%. The estimated tax increase on this average home is \$49 from \$2,873 (2015) to \$2,922 (2016). The breakdown of the increase is an additional \$66 for Clearview, a decrease of \$9 for Policing, an increase of \$5 for Simcoe County and a decrease of \$13 for School Boards.

The tax increase for residential homes works out to approximately the % increase in assessed value plus 0.70%. For example, the average property increased 1.0% from 2015 to 2016 and 1.70% is approximately as follows: 1.0% (assessment increase) + 0.70% = average tax rate increase accurate to 1 decimal place due to rounding.

If a property tax bill increased more or less than 1.70% then it is due to the increase or decrease in the property's assessed value over the prior year and changes in the distribution of taxes to the various property tax classes due to reassessments, property tax class shifts and the effect of tax ratios.

The average home assessed value (est.) is the Median 2016 Phased-in Assessment for a 'Single-family detached home (not on water)' from MPAC's December 2016 Phased-In Assessment Report – Roll Edition. It is

the fourth year in the 4 year Phased-in Assessment cycle and the chart shows how much the prior year's median assessed value property would have paid in the prior tax year.

### 2016 Clearview Tax Levy (est.)

The Clearview levy increase is 4.95% for 2016 for the average home not including the decrease in the Policing portion of the levy. The five largest impacts on taxes to the budget this year are:

- 0.98% (\$126,000) to increase funding for Fire Hall Replacement, Reserves (\$50,000), Public Works Buildings Reserves (\$50,000) and Bridge Reserves (\$26,000),
- 0.78% (\$100,750) to increase funding for various economic development initiatives for Clearview,
- 0.65% (\$84,000) is due to reducing the Planning budget revenues,
- 0.46% (\$60,125) to expand the inter-community bus service to year-round operations, and
- 0.39% (\$50,000) to fund the annual Small Halls Festival as the 2 year \$50,000 annual grant from the County of Simcoe has expired.

Policing costs are included in the Clearview levy on the property tax bill and are broken out here for illustrative purposes. Policing costs decreased \$19,369 from \$2,240,157 (2015) to \$2,220,788 (2016) due to decreases in the billing per property portion and increases in the cost of the call for services portion.

### 2016 Simcoe County Tax Levy (est.)

The Simcoe County levy increase for all of Simcoe County averaged out is estimated to be 2.00% for the average home. When calculated for the average residential property in Clearview there was an effective 0.66% increase in actual County related property taxes in 2016 with a declared 2.00% increase. Property value increases or decreases modified the County declared increase to arrive at the actual increase. The Simcoe County Waste Levy was previously combined with the Simcoe County levy to produce a modified levy. Uploading of Social Services costs, among others, from the County level to the Provincial level has reduced these expenses for the County.

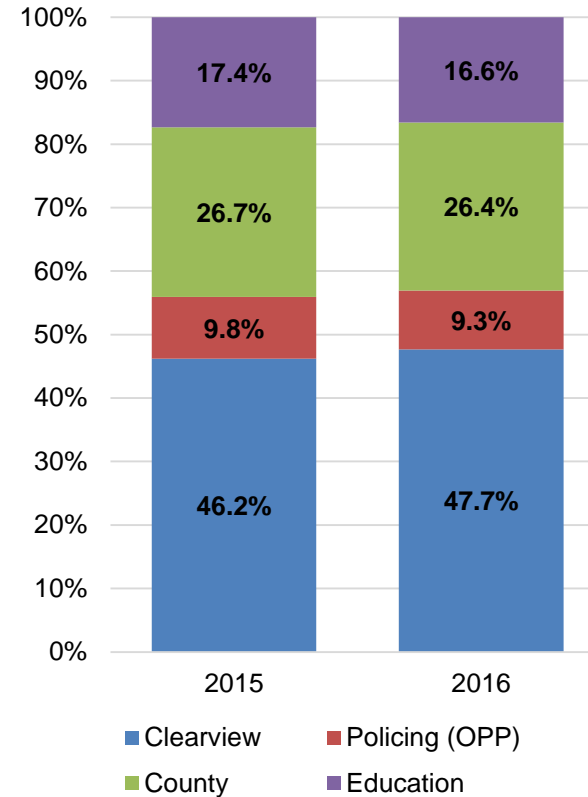
### 2016 School Board Tax Levy (est.)

The four school boards that service Clearview are; Simcoe County District School Board, Simcoe Muskoka Catholic District School Board, Conseil scolaire Viamonde, and Conseil scolaire de district catholique du nouvel-Ontario.

The School Boards tax rate for residential properties in Ontario is estimated at -2.63% for the average property. As mentioned above, property assessment value increases or decreases particular to each individual property would modify this number.

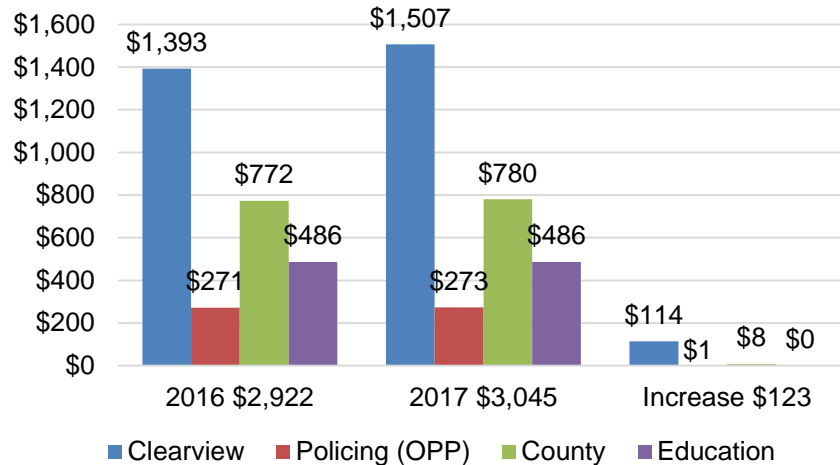
Additional information on County Tax shifts and Education/School Board tax shifts is in the “Tax Base Shifts for Clearview Property Taxpayers” section near the end of this book.

**Components of Residential Property Tax Bill**



## 4.18% Increase in 2017 Property Taxes for the Average Home

### Residential Tax Bill (est.) on \$258,340 (2016) vs \$260,923 (2017)



The average net tax increase is 4.18%. The average home in Clearview has an estimated assessment increase of \$2,583 from \$258,340 (2016) to \$260,923 (2017) which is approximately 1.0%. The estimated tax increase on this average home is \$123 from \$2,922 (2016) to \$3,045 (2017). The breakdown of the increase is an additional \$114 for Clearview, an increase of \$1 for Policing, an increase of \$8 for Simcoe County and a decrease of \$0 for School Boards.

shows how much the prior year's median assessed value property would have paid in the prior tax year.

### 2017 Clearview Tax Levy (est.)

The Clearview levy increase is 8.16% for 2017 not including the increase in the Policing portion of the levy. The four largest impacts on taxes to the budget this year are:

- 3.86% (\$518,000) for an increase in Roads Transfers to Capital,
- 1.38% (\$184,755) is due to an estimated reduction in the Province's OMPF grant – a grant to rural and northern communities to offset general operating costs,
- 0.67% (\$90,000) to expand the inter-community bus service to year-round operations, and
- 0.50% (\$67,000) is going towards the Economic Development Officer position and an increase in Economic Development initiatives (partially offset by a reduction in the transfer to EDC reserve from 2016) - **hiring not approved by Council at this time.**

Policing costs are included in the Clearview levy on the property tax bill and are broken out here for illustrative purposes. Policing costs are anticipated to increase \$66,237 (est.) from \$2,218,945 (2016) to \$2,285,182 (2017) due to base cost and call for service changes.

The average home assessed value (est.) is the Median 2017 Phased-in Assessment for a 'Single-family detached home (not on water)' from MPAC's December 2017 Phased-In Assessment Report – Roll Edition. It is the first year in the 4 year Phased-in Assessment cycle and the chart



## 2017 Simcoe County Tax Levy (est.)

The Simcoe County levy increase for all of Simcoe County averaged out is estimated to be 1.00%. Property value increases or decreases would modify this number. The Simcoe County Waste Levy was previously combined with the Simcoe County levy to produce a modified levy. Uploading of Social Services costs, among others, from the County level to the Provincial level has reduced these expenses for the County.

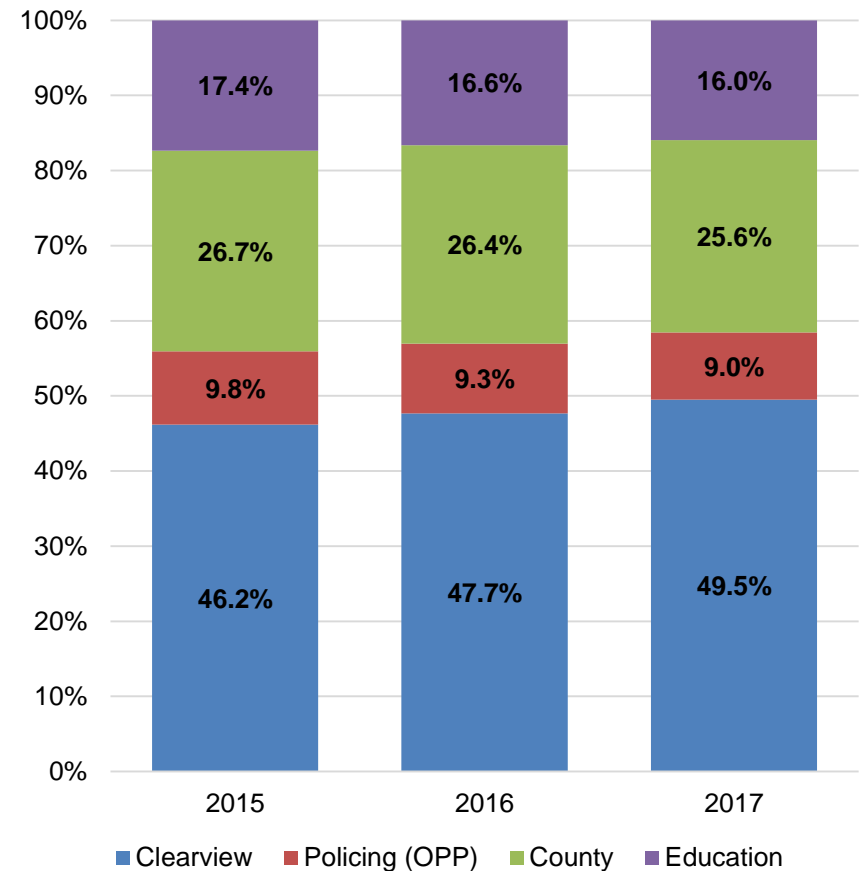
## 2017 School Board Tax Levy (est.)

The four school boards that service Clearview are; Simcoe County District School Board, Simcoe Muskoka Catholic District School Board, Conseil scolaire Viamonde, and Conseil scolaire de district catholique du nouvel-Ontario.

The School Boards tax rate for residential properties in Ontario is estimated at -1.00% for the average property. As mentioned above, property assessment value increases or decreases particular to each individual property would modify this number.

Additional information on County Tax shifts and Education/School Board tax shifts is in the "Tax Base Shifts for Clearview Property Taxpayers" section near the end of this book.

## Components of Residential Property Tax Bill

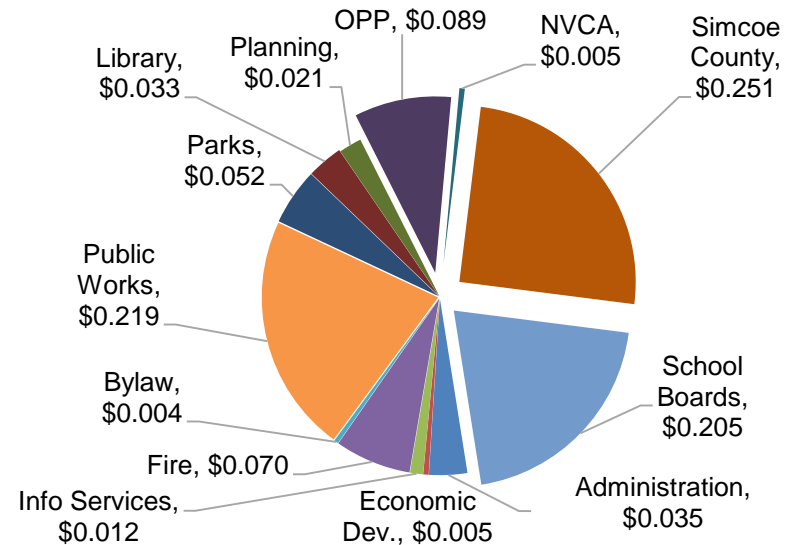


## Where your Total Tax Dollars are Spent

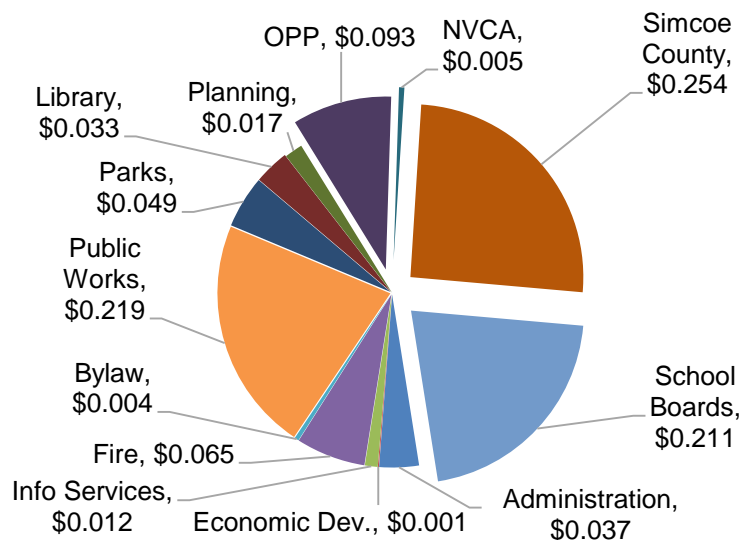
Clearview issues property tax bills and collects money on behalf of Simcoe County and the School Boards. This saves the taxpayer money by saving administrative costs at the County and the School Boards. Clearview remits more than half of the money collected through property taxation to outside organizations including; Simcoe County, the 4 School Boards, the OPP and the NVCA.

Please note that the proportions in this chart are based on the total taxes collected including residential and non-residential whereas the "Components of Residential Property Tax Bill" chart on a previous page shows taxes specifically for a residential property. Non-residential properties have different tax ratios than residential properties, specifically with regards to having a higher Education tax rate.

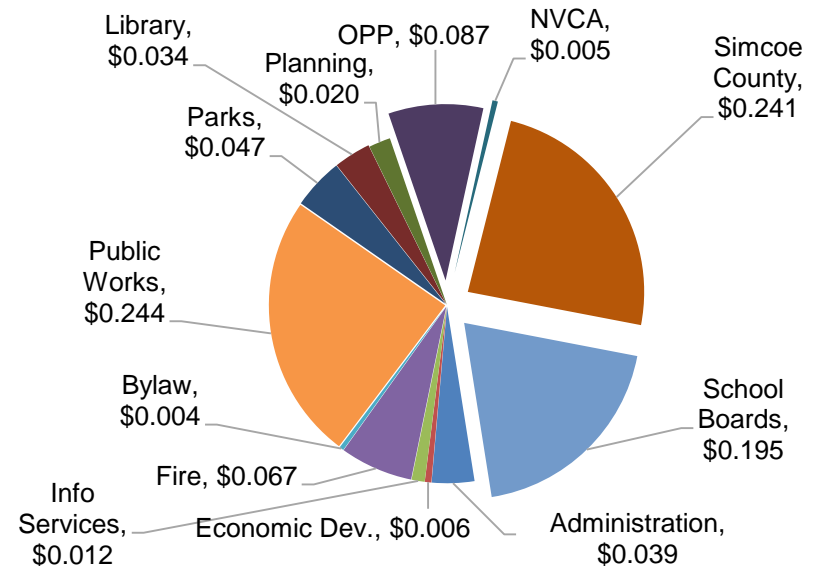
### \$0.45 of each 2016 \$1.00 goes to Clearview



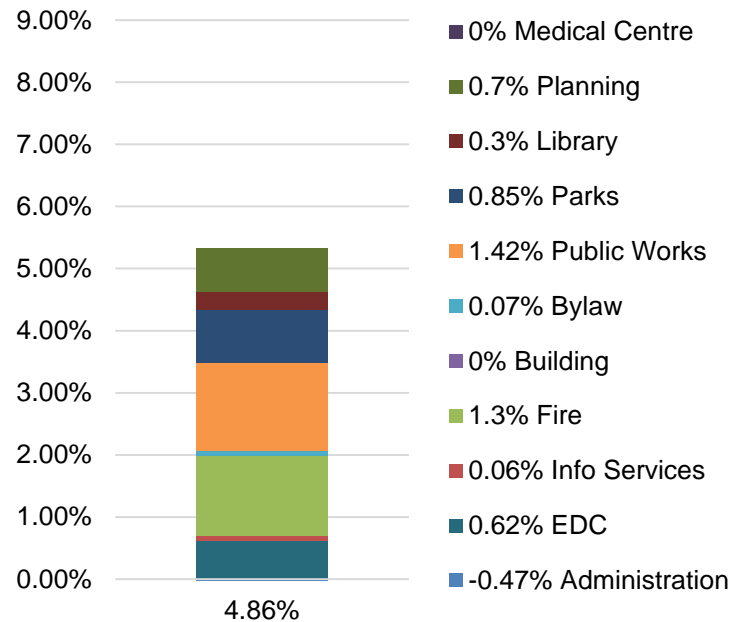
### \$0.44 of each 2015 \$1.00 goes to Clearview



### \$0.47 of each 2017 \$1.00 goes to Clearview



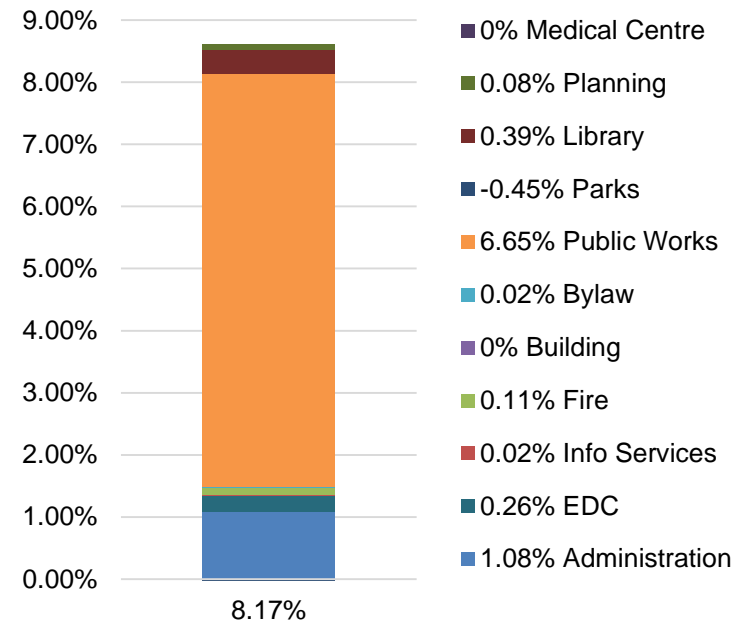
## Components of Clearview's 4.86% (2016) Increase by Department



This chart takes the 4.86% increase (est.) for Clearview controlled expenses (Policing costs excluded) from the 2016 General Operating and Capital Budget Summary and translates it into a portion of the 'Total Clearview Tax increase' before adjusting for changes in the taxes refunded by assessment change, if any, and the effects of the property tax base increase from new growth.

The largest increases are in the Fire and Public Works Departments. The higher budgeting of salaries/benefits in the Fire Department is to address past under-budgeting and there is an increase in transfer to Fire Halls Reserve. A major factor in the Public Works increase is for the introduction of bussing in Clearview and an increase in PW Buildings and Bridges Reserves. The majority of the increase in the Planning department is due to reduced budgeting of revenues to address the long-time over-budgeting. The increase in Fire salaries/benefits funding, increase for bussing and reduction in Planning revenues and the increase in Reserves are expected to be on-going.

## Components of Clearview's 8.17% (2017) Increase by Department



This chart takes the 8.17% increase (est.) for Clearview controlled expenses (Policing costs excluded) from the 2017 General Operating and Capital Budget Summary and translates it into a portion of the 'Total Clearview Tax increase' before adjusting for changes in the taxes refunded by assessment change, if any, and the effects of the property tax base increase from new growth.

The largest increases are in Public Works and EDC. The increase to the Public Works capital funding to above 2009 levels is the largest factor in Public Works along with continued increase in costs for the introduction of all year bussing to Clearview. The increase in EDC is related to hiring an Economic Development Officer (not approved by Council at this time) and increasing the funding for Economic Development initiatives.

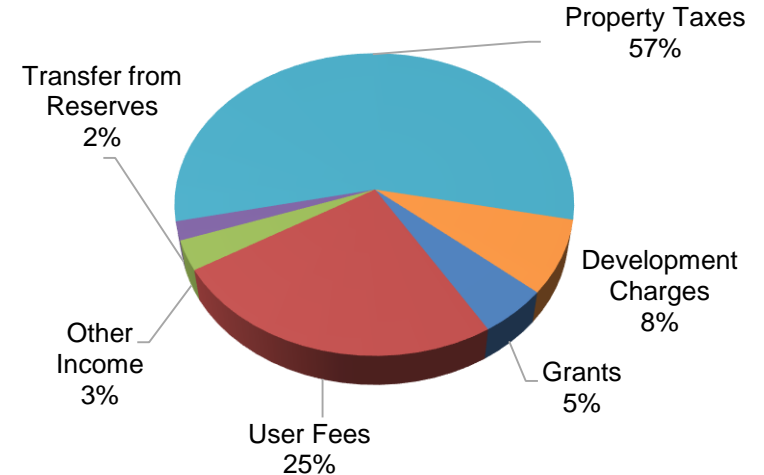
## Where the Clearview Budget Money Comes From

The pie charts below show the revenue sources for the Clearview budget. Property Taxes are the largest source of revenue with User Fees as the next largest source. User Fees primarily consists of Water and Sewer utility payments and arena rentals, among others. Any surplus from the prior year now goes into the Tax Stabilization Reserve and is transferred into the budget through the Transfer from Reserves category. The information forming these charts is from the revenues section of the "Total Clearview Operating Fund" table. Details on what is included in each Revenue category is noted in the Composition of Revenue, Expense and Department Categories section at the back of this document.

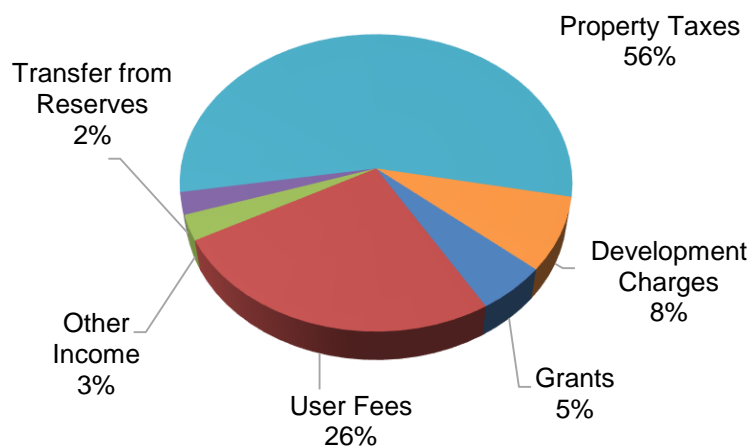
The main change from 2015 to 2016 is the increase in Development Charges. New construction is expected to increase in 2016 to coincide with the completion of the Stayner Wasaga Beach Sanitary Servicing project as the developers who contributed over \$6 million dollars in pre-paid sewer DCs seek to recoup their investment through the building and sale of new homes and commercial development.

The main change from 2016 to 2017 is the increase in Property Taxes. No major increases are expected in the other revenue areas and as a result the increase in revenue is to come from Property Taxes.

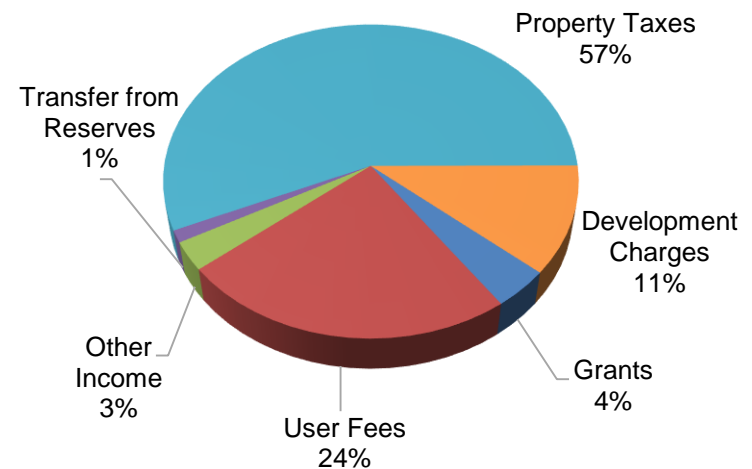
### \$24,274,567 in Total 2016 Revenues



### \$23,347,883 in Total 2015 Revenues



### \$26,493,841 in Total 2017 Revenues





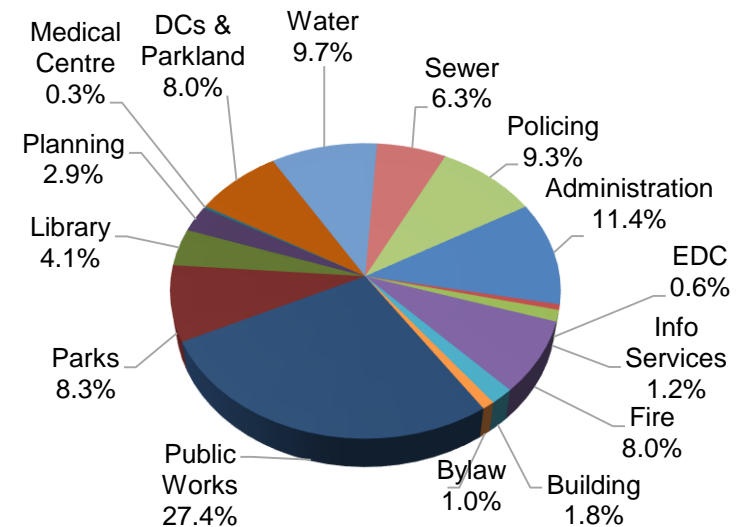
## Where the Clearview Budget Money is Spent - by Department

The pie charts below shows how the Operating Budget expenses were allocated by Department with the NVCA requisition broken out of the General Administration Department. The information is from the "Total Operating" table using the lines for each department, sub-department, or NVCA allocation. Details on what is included in each Department category is noted in the Composition of Revenue, Expense and Department Categories section at the back of this document.

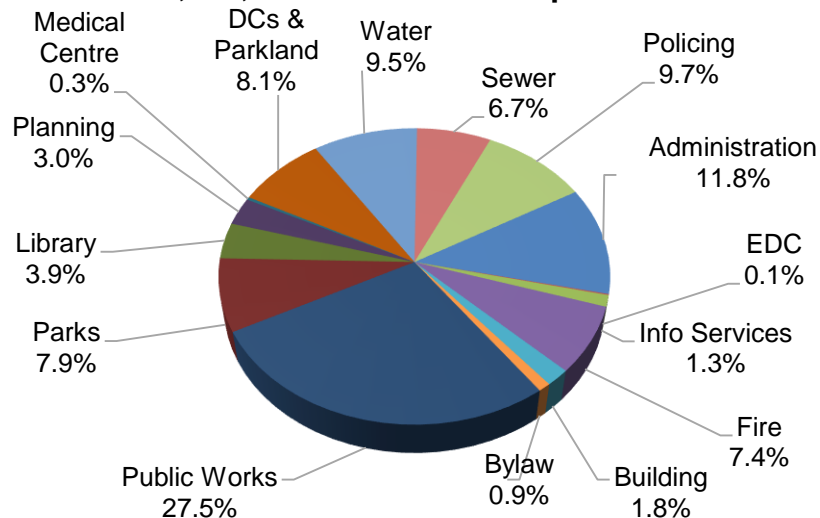
The main change from 2014 to 2015 is the large reduction in Sewer and large increase in Library. The KRESI infrastructure project is included in the Operating Budget because it will be owned by Wasaga Beach and not by Clearview and as a result does not qualify as a Capital item. With the completion of the project in 2014 the Sewer operating expenses return back to a historical average and this affects the percentages of all other departments. Library is increasing as new staff and service levels are proposed.

The main change from 2014 to 2015 is the increase in DCs & Parkland. Increased new construction is anticipated in 2016 as discussed in "Where the Clearview Budget Money Comes from" and this area is the transfer of those same funds into the related reserve fund. Funds collected for DCs must flow through the Operating Budget for recordkeeping purposes.

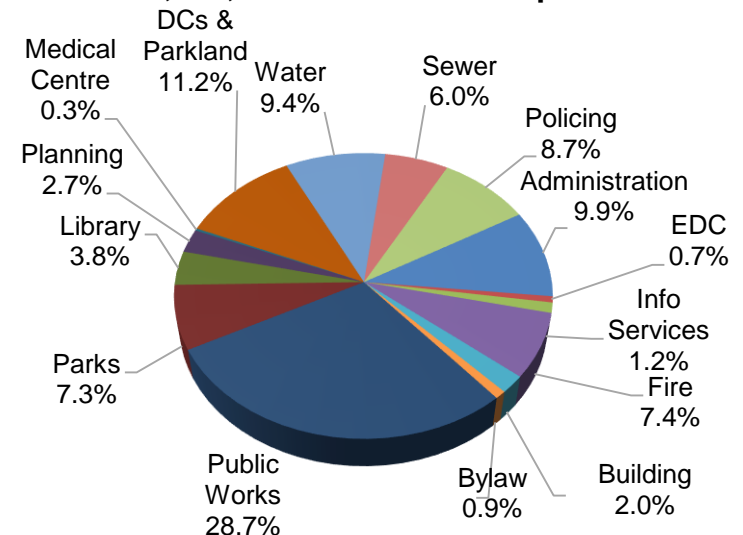
**\$24,274,567 in Total 2016 Expenses**



**\$23,347,383 in Total 2015 Expenses**



**\$26,493,841 in Total 2017 Expenses**



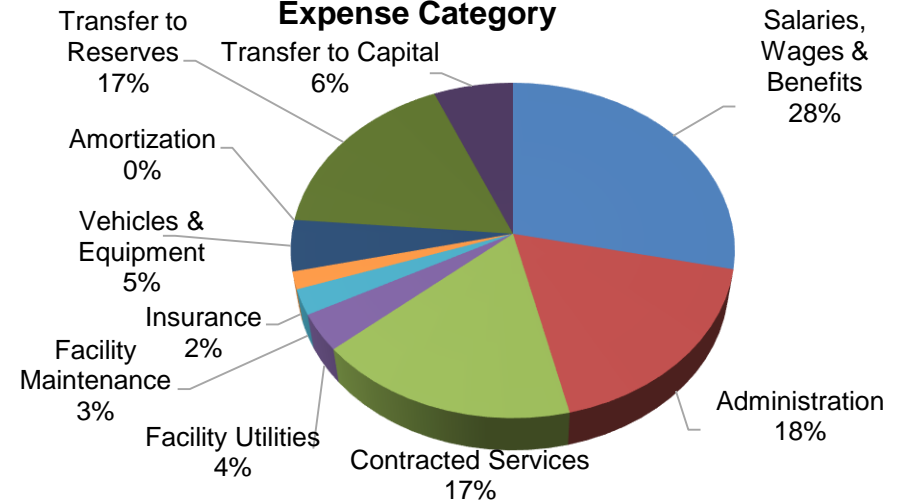
## Where the Clearview Budget Money is Spent - by Expense Category

The pie charts below shows how the Operating Budget expenses were allocated by expense category. It should be noted that a large Sewer Contracted Services expense of \$8,900,000 appears this year for the first time. It was previously accounted for in the Capital Budget. The information is from the expenses section of the "Total Clearview Operating Fund" table. Details on what is included in each Department category is noted in the Composition of Revenue, Expense and Department Categories section at the back of this document.

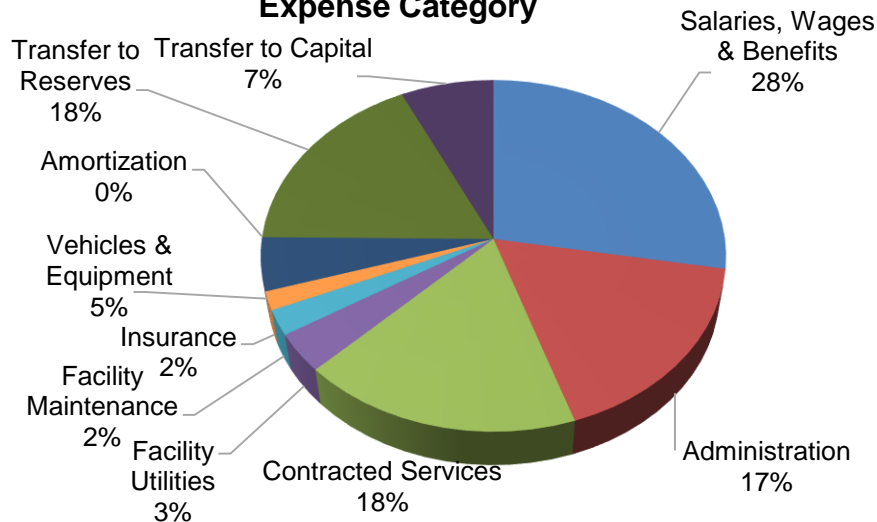
The main change from 2015 to 2016 is the increase in Transfer to Reserves. This is primarily a result of increased DCs being received and then transferred to their respective reserve in the same year as receipt.

The main change from 2016 to 2017 is the increase in Transfer to Capital. This is primarily a result of increased Transfers to Capital in the Public Works department, primarily for Road repairs.

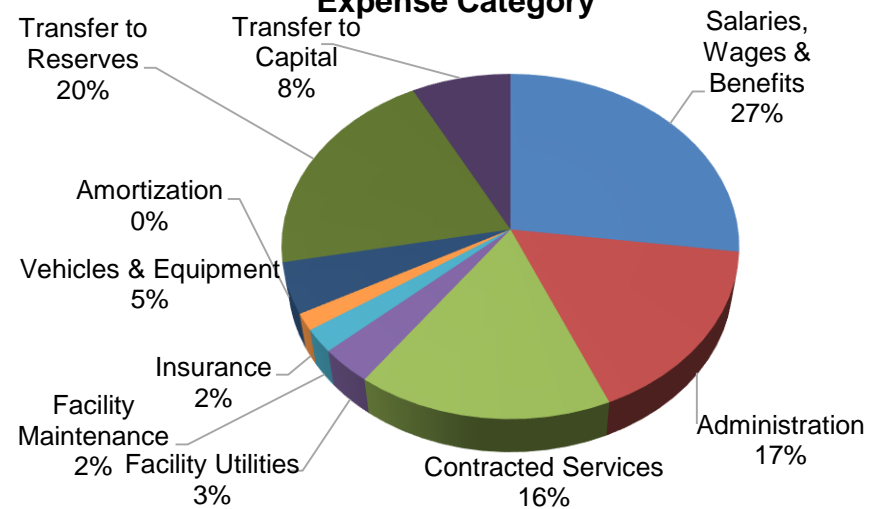
**\$24,274,567 in Total 2016 Expenses by Expense Category**



**\$23,347,383 in Total 2015 Expenses by Expense Category**



**\$26,493,841 in Total 2017 Expenses by Expense Category**



## Increase as % of Expenses by Department

The increase in departments as a percentage tax increase does not show total increases by Department as a percentage of expenses in a relatively proportionate way. This results in large budget departments appearing to be a larger cause of tax increases when their relative increase is lower. Conversely smaller budget departments with larger increases in spending would show lower percentage tax increases.

### 2016 Net increased funding as % of Department Expenses

Department	2015	2016	Net inc. \$	%
Administration	\$2,847,815	\$2,862,564	-\$75,411	-3%
Economic Dev.	\$24,588	\$143,500	\$100,750	410%
Info. Services	\$290,650	\$301,050	\$10,400	4%
Fire	\$1,712,067	\$1,924,132	\$209,660	12%
Building	\$426,227	\$427,711	\$0	0%
Bylaw	\$220,650	\$230,750	\$11,700	5%
Public Works	\$6,215,552	\$6,429,080	\$228,802	4%
Parks	\$1,845,576	\$2,001,425	\$137,112	7%
Library	\$908,799	\$981,706	\$48,759	5%
Planning	\$694,700	\$688,753	\$112,841	16%
Medical Centre	\$70,447	\$65,210	\$0	0%

The largest increase is in Economic Development. This is due to the increase in spending on Economic Development initiatives including a transfer to EDC reserve for spending on a future project.

Planning is also increasing due to a major reduction in budgeted revenue due to years of over budgeting.

Fire is increasing due to budgeting increases to Salaries and Benefits to due to years of under budgeting and an increase in transfers to reserves.

### 2017 Net increased funding as % of Department Expenses

Department	2016	2017	Net inc. \$	%
Administration	\$2,862,564	\$2,732,162	\$156,489	5%
Economic Dev.	\$143,500	\$180,500	\$37,000	26%
Information Services	\$301,050	\$304,450	\$3,400	1%
Fire	\$1,924,132	\$1,946,827	\$16,061	1%
Building	\$427,711	\$531,702	\$0	0%
Bylaw	\$230,750	\$233,650	\$2,650	1%
Public Works	\$6,429,080	\$7,394,090	\$963,020	15%
Parks	\$2,001,425	\$1,914,775	-\$64,600	-3%
Library	\$981,706	\$1,011,587	\$57,087	6%
Planning	\$688,753	\$700,453	\$11,870	2%
Medical Centre	\$65,210	\$66,554	\$0	0%

The largest increase is in Economic Development. This is due to the proposed hiring of an Economic Development Officer (not currently approved by Council) in 2017 plus some additional increases in the budget.

Public Works has the next higher increase due to a substantial increase to the funding for capital repairs to roads.

## Closing the Budget Gap

This chart shows the changes made by the Senior Management Team from the budgets proposed by each Department Head prior to presenting the Staff Proposed Budget and the final changes made by Council.

Items changed by Staff	Department	Operating/Capital	2016	2017
Fund Digital Radios from Tax Stabilization Reserve	Fire	Capital	(\$107,000)	
Fund Emergency Facility Sign from Tax Stabilization Reserve	Fire	Capital	(\$45,000)	
Fund 2016 portion of Records Mgt. Software from 2015 unallocated reserve	Administration	Operating	(\$35,000)	
Fund portion of Centre St. from Gas Tax grant	Public Works	Capital	(\$50,000)	
Fund Hoist Rehabilitation from 2015/2016 unallocated reserve	Public Works	Capital	(\$80,000)	
Fund Library branding from 2015 unallocated reserve	Library	Operating	(\$7,000)	
Fund Creemore Branch windows from building reserve	Library	Operating	(\$4,000)	
Fund Stayner Arena beam painting from Gas Tax	Parks	Operating	(\$20,000)	
Adjust OMPF funding higher due to larger than anticipated grant	Administration	Operating	(\$175,200)	
Add funding of Small Halls Festival	Parks	Operating	\$50,000	
<b>Total Decreases/Increases:</b>			<b>(\$473,200)</b>	<b>\$0</b>
<b>Tax increase equivalent</b>			<b>-3.90%</b>	<b>0.00%</b>

Items changed by Council Direction	Department	Operating/Capital	2016	2017
Reduce EDO from \$43,300 to \$30,000 - hiring deferred	Econ. Dev.	Operating	(\$13,300)	
Fund Accessibility reserve from unallocated reserves created in 2015	Parks	Capital	(\$25,000)	
Add additional \$30,000 to Community Halls from 2015 unallocated reserves	Parks	Operating	\$0	
Add \$30,000 to marketing to be funded from reserve (2016 unallocated)	Econ. Dev.	Operating	\$0	
Add \$10,000 to Burn Permit software – reserve funded (2016 unallocated)	Fire	Operating	\$0	
Add additional funds to Economic Development	Econ. Dev.	Operating	\$45,000	\$45,000
Increase Bridge Replacement Reserves	Public Works	Operating	\$26,000	\$26,000
Increase Public Works Building Replacement Reserves	Public Works	Operating	\$50,000	\$50,000
Increase Fire Halls Building Replacement Reserves	Fire	Operating	\$50,000	\$50,000
<b>Total Decreases/Increases:</b>			<b>\$132,700</b>	<b>\$171,000</b>
<b>Tax increase equivalent</b>			<b>1.03%</b>	<b>1.27%</b>
<b>Cumulative Tax Decrease/(Increase) equivalent:</b>			<b>-2.64%</b>	<b>1.27%</b>

## How was the Budget Shortfall Closed?

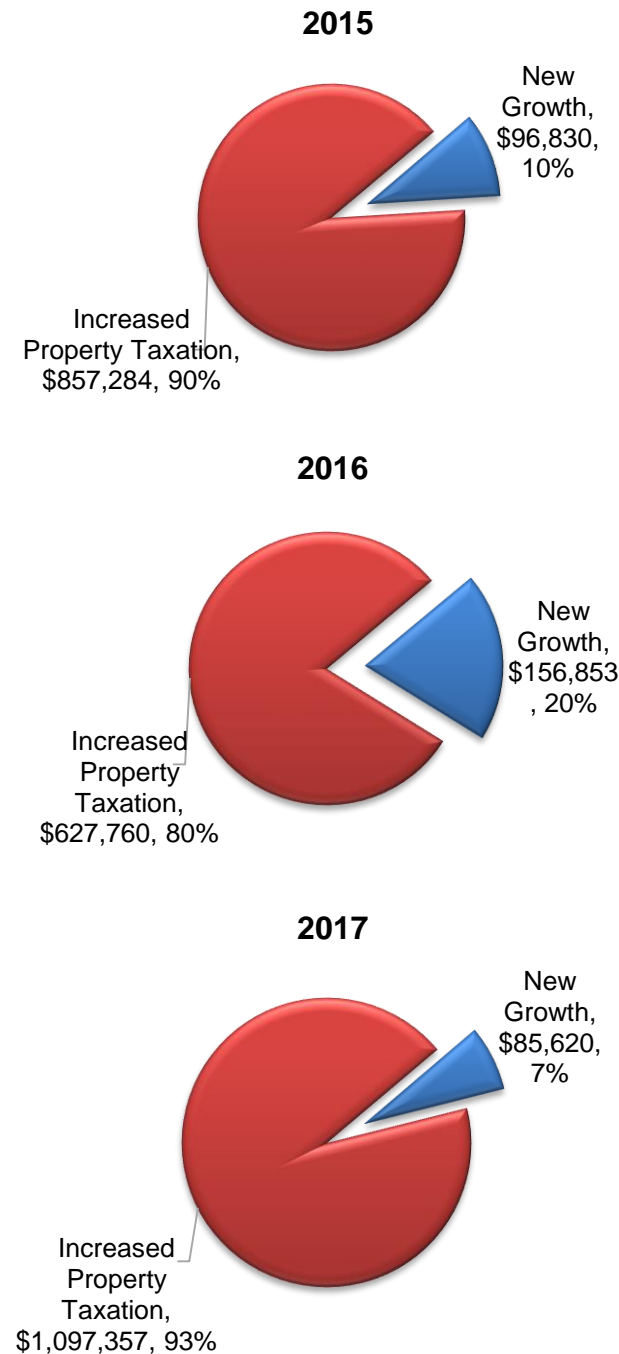
The budget shortfall is the difference between projected revenues and the estimated costs of continuing to provide the desired levels of services and the projects and initiatives outlined in the proposed budget.

In 2015 Clearview faced a proposed shortfall of \$954,114, much of it increases in capital replacement and new reserves, to be made up by an estimated \$96,830 in new growth in the tax base which will offset the tax hike by 0.80%. The new growth of 0.80% was less than the 2014 annual CPI (Ontario) rate of inflation of 2.40%.

Rather than cut service levels, property taxation and user fees were increased. The majority of the user fees that are proposed to be increased are for services that are 100% paid for by the user fees and so they do not affect property taxation. As such the increase in costs for services that are not 100% supported by user fees are proposed to be offset by an increase in property taxation.

In 2016 Clearview faces a proposed shortfall of \$610,522 to be made up by an estimated \$85,620 in new growth in the tax base which will offset the tax hike by 0.71%. It is proposed that property taxes and user fees be increased to maintain current service levels and increase service levels in indicated areas.

New Growth is forecasted to increase over the coming years due to the new servicing of a large undeveloped part of Stayner. Efforts have been made to integrate our building permit information electronically with MPAC to reduce the amount of time it takes to get new construction onto the tax rolls. Previously it could take up to 3 years to get a new property on the tax rolls and with the improved electronic coordination (Clearview was the second of the 16 Simcoe municipalities to implement this initiative) properties should appear on the tax rolls sooner.



## What is the Operating Budget and the Capital Budget?

Clearview's total Fiscal 2016 budget is \$44,196,000 and Fiscal 2017 budget is \$30,625,000 including anticipated DC revenue which was not previously shown in the budget prior to 2012. The budget is divided into two major categories: Operating and Capital. The Municipal Act (2001) requires a balanced budget. Clearview budgets using a modified accrual basis and does not budget for amortization although amortization is calculated and included in the year-end financial statements.

### What is the Operating Budget?

The operating budget is a proposed plan of revenue and expenditures for a given year. The operating budget funds Clearview's day-to-day expenses, including salaries and benefits of Clearview employees, rent and utilities, materials and supplies, and equipment needed to provide public safety, recreation, water, sewer, roads, and other services to Clearview residents. The operating budget is \$24,272,000 (2016) and \$26,527,000 (2017) which represents 55% (2016) and 87% (2017) of the total municipal budget.

### What is the Capital Budget?

Capital projects are individual physical assets that cost more than \$5,000 or pooled assets that collectively cost more than \$20,000 and are recorded as Tangible Capital Assets. The capital budget is \$19,924,000 (2016) and \$4,098,000 (2017) which represents 45% (2016) and 13% (2017) of the total Clearview budget and is funded through a combination of taxation, user fees, borrowing, developer contributions and development charges, and other sources. Proposed projects that are contingent on grant funding are included as the municipality cannot apply for grants if the project in its entirety is not already included in the capital budget, even if the spending is

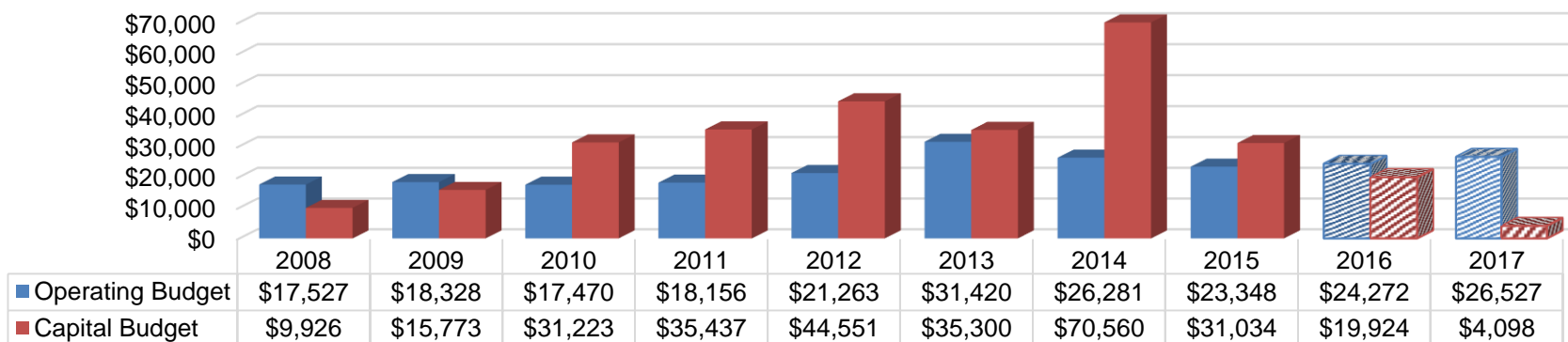
anticipated to occur in a future budget year that has not yet been approved by Council. The municipality also includes anticipated developer contributions of new infrastructure in the capital budget.

### Budget History and Variance Analysis

The capital budget has included a large sewer expansion project exceeding \$20,000,000 since 2010 that started construction in 2014 and is expected to conclude in 2016. Upon review of the entire project it was determined that one portion of the project would be owned by Wasaga Beach and not Clearview and a second portion would be paid over time instead of one lump sum. These items totaling \$8,900,000 were removed from the Sewer Capital budget and moved to the Sewer Operating budget in 2013. The large increase in the Capital Budget in 2014 consists of \$12,500,000 for an anticipated Developer built water system and \$8,500,000 Developer built sewage system in Nottawa.

The operating budget increased by \$10,156,992 in 2013 due in large part to the reclassification of two Sewer projects from Capital to Operating. The operating budget increased by \$1,971,879 in 2012 due to the new inclusion of budgeted development charges revenues that were not previously included. PSAB accounting standards changed starting in 2010 budget year that required items that were once budgeted in the Operating Budget shall be moved to the Capital Budget. The reduction in the Operating Budget from 2009 to 2010 is partly due to this change. The partial construction of the Stayner-WB Sewage project in 2014 and the removal of assets to be constructed by Developers in Nottawa and Creemore reduced the Capital Budget in 2015. Completion of the grant-funded \$10 million County Road #91 and Concession 10 road project in 2016 further reduced the future capital amounts.

## Clearview Budget History (in '000s)





## Clearview Tax Rates

Property Tax Class	2015 Clearview Tax Rate	2016 Clearview Tax Rate	2015 Clearview Tax Revenue	2016 Clearview Tax Revenue	change
Residential	0.00628426	0.00644188	\$ 11,212,412	\$ 11,824,509	\$ 612,097
Multi Residential	0.00966833	0.00991081	\$ 66,780	\$ 69,663	\$ 2,883
Commercial Occupied	0.00786852	0.00806586	\$ 823,321	\$ 880,039	\$ 56,718
Commercial Excess Vacant	0.00550797	0.00564609	\$ 21,445	\$ 18,572	\$ (2,873)
Industrial Occupied	0.00966833	0.00991081	\$ 103,851	\$ 150,707	\$ 46,856
Pipeline	0.00814817	0.00835252	\$ 38,803	\$ 40,543	\$ 1,740
Farmland	0.00157107	0.00161045	\$ 463,710	\$ 503,895	\$ 40,185
Managed Forest	0.00157107	0.00161045	\$ 15,792	\$ 18,020	\$ 2,229
			<b>\$ 12,756,965</b>	<b>\$ 13,517,352</b>	<b>\$ 760,387</b>

The vast majority of Clearview tax revenue is from the Residential property tax class with the Commercial property tax class a distance second. Clearview does not identify the largest property tax payers due to privacy. No property owner pays more than 10% of the total taxes collected.

## Tax Installments

Billing	Mailed	Instalment	Due Date
Interim Tax Bill	February 2016	1	March 29, 2016
Interim Tax Bill	February 2016	2	June 24, 2016
Final Tax Bill	August 2016	1	September 27, 2016
Final Tax Bill	August 2016	2	November 25, 2016

The Interim Tax Bill is 50% of the prior year's tax levy including Local Improvement charges and/or BIA levies if applicable, plus any prior year adjustments if processed before the Interim Tax Bill is printed. The Final Tax Bill is the entire current year's tax levy including Local Improvement charges and/or BIA levies if applicable less the amount from the Interim Tax Bill. The entire tax increase or decrease will be reflected on the Final Tax Bill and as such the Final Tax Bill is typically more than the Interim Tax Bill. The total taxes for the year would be the total of the 4 tax instalments and not double the Final Tax Bill.

Tax due dates are approximately the same dates each year and are determined by Finance Procedure 2010-001 'Property Tax Instalment Due Dates'.

## Summary and Analysis of the 2016-2017 Clearview Budget by Departments

The Corporation of the Township of Clearview is a municipal corporation headed by an elected Council consisting of a Mayor, Deputy Mayor, and seven Councillors representing the seven wards.

Reporting to the Council, the Chief Administrator Officer (CAO) directs and co-ordinates the general management of business affairs of Clearview, in accordance with the by-laws, policies, and plans established and approved by Council to ensure the delivery of high quality services and facilities which preserve or enhance the social, economic, and physical well-being of the communities at best value for the residents of Clearview.

Under the authority of the Council, the CAO delegates the responsibility of carrying out the day-to-day functions of the municipality to the Senior Management Team. The Senior Management Team consists of eight staff members, including the CAO, and are responsible for all departments with the exception of the Clearview Public Library which is managed by the Clearview Public Library Board which is appointed by Council.

Clearview's budgeting is divided into 2 main categories; departments funded by Property Taxation and departments that are not. The departments that are not subsidized by Property Taxes are generally referred to as self-funding. Self-funding means that the revenues collected by these departments are used to pay for the expenses of the department. Tax dollars are not used by self-funded departments.

## Summary of Operating and Capital Projects

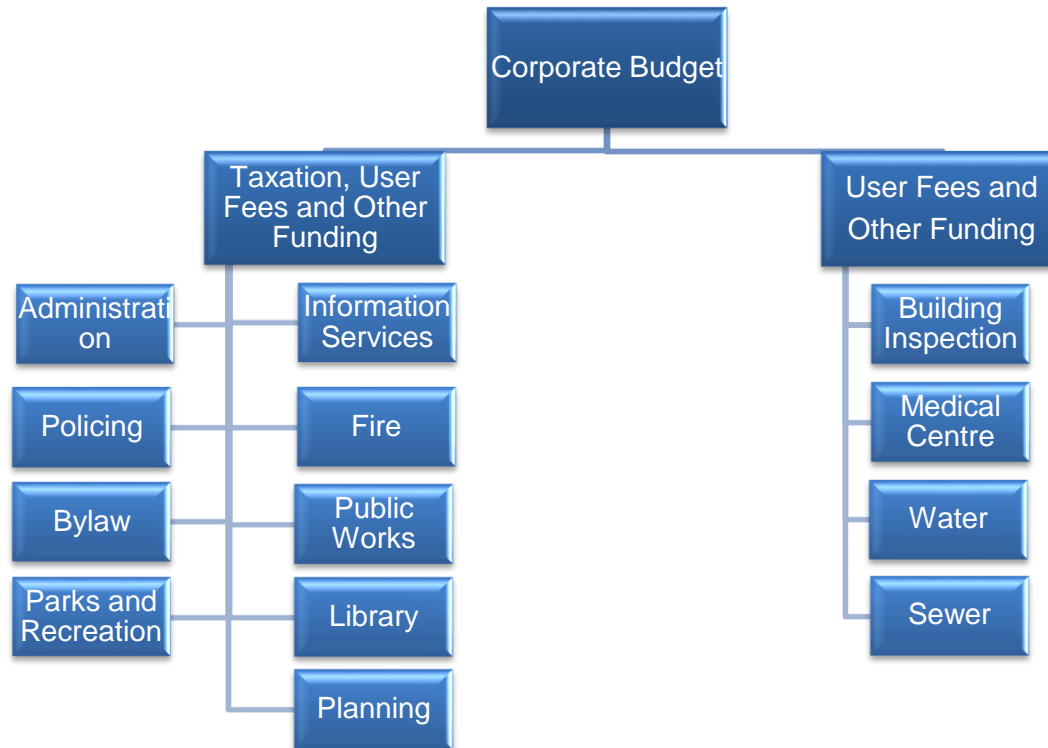
The following sections have an analysis of the Operating Budget for the various municipal Departments showing the cause for the variances in the changes year-over-year in budgeted amounts. Information on operating and capital projects and reserves for each department are also included. The full financial details of these projects are available in the pages following the General Operating and Capital Budget Summary or in each Departmental section on the Proposed Capital and Operating Projects information sheets.

### Segmentation of Departments for Financial Reporting

The segmentation of the Departments is in line with provincial Financial Information Return (FIR) reporting requirements and as according to Finance Procedure 2010-004 "Financial Statement Segmentation" as required by PSAB regulations.

It is important to note that while Policing Services is included in the General Administration portion of the Clearview Budget it is broken out separately in the tax increase calculations in the sections prior to this one. This is due to Policing Services being a large budgetary item in comparison with the rest of the Municipal budget and one in which Clearview has little to no control over to effect service level changes or expense reductions. The minimum policing standards are set by the Province and the salaries and wages, by far the largest component of the Huronia West OPP budget, are negotiated and set by the Province.

## Departmental/Fund Relationship



### Segmentation of Departments for Financial Reporting

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## 2016 General Operating and Capital Budget Summary

Net Operating Budget Dollars Requested		
	2015	2016
Administration	\$ 1,077,001	\$ 1,001,590
Economic Development	\$ 12,750	\$ 113,500
Information Services	\$ 219,150	\$ 256,550
Fire	\$ 1,415,148	\$ 1,632,808
Building	\$ (30,000)	\$ (30,000)
Bylaw	\$ 85,100	\$ 96,800
Public Works	\$ 4,062,388	\$ 4,370,290
Parks	\$ 1,013,448	\$ 1,152,560
Library	\$ 698,900	\$ 746,781
Planning	\$ 403,159	\$ 516,000
Medical Centre	\$ -	\$ -
<b>Total</b>	<b>\$8,957,044</b>	<b>\$9,856,879</b>
Net Increased Operating Dollars Requested		
	2015	2016
Administration		\$ (75,411)
Economic Development		\$ 100,750
Information Services		\$ 37,400
Fire		\$ 217,660
Building		\$ -
Bylaw		\$ 11,700
Public Works		\$ 307,902
Parks		\$ 139,112
Library		\$ 47,881
Planning		\$ 112,841
Medical Centre		\$ -
<b>Total</b>		<b>\$899,835</b>

Net Capital Budget Dollars Requested	
	2015
Administration	\$ -
Economic Development	\$ -
Information Services	\$ 71,500
Fire	\$ 134,000
Building	\$ 30,000
Bylaw	\$ -
Public Works	\$ 1,181,000
Parks	\$ 152,000
Library	\$ 88,502
Planning	\$ -
Medical Centre	\$ -
<b>Total</b>	<b>\$1,657,002</b>
Net Increased Capital Dollars Requested	
	2015
Administration	
Economic Development	
Information Services	
Fire	
Building	
Bylaw	
Public Works	
Parks	
Library	
Planning	
Medical Centre	
<b>Total</b>	

Municipal Tax Increase Requested for Operating		
	2015	2016
Administration		-0.58%
Economic Development		0.78%
Information Services		0.29%
Fire		1.69%
Building		0.00%
Bylaw		0.09%
Public Works		2.38%
Parks		1.08%
Library		0.37%
Planning		0.87%
Medical Centre		0.00%
<b>Total</b>		<b>6.97%</b>

Municipal Tax Increase Requested for Capital	
	2015
Administration	
Economic Development	
Information Services	
Fire	
Building	
Bylaw	
Public Works	
Parks	
Library	
Planning	
Medical Centre	
<b>Total</b>	

1.00% Clearview Tax Increase (est.) = \$129,138

1% Net Tax Increase (est.) = \$226,754

Property Tax on Average home assessed at \$255,783 (2015 est.) and at \$258,340 (2016 est.)		
	2015	2016
Clearview	\$ 1,327.28	\$ 1,393.02
Policing (OPP)	\$ 280.13	\$ 271.18
County	\$ 767.24	\$ 772.30
Education	\$ 498.78	\$ 485.68
	<b>\$ 2,873.43</b>	<b>\$ 2,922.17</b>

Avg. Property Tax increase on average home assessed at \$255,783 (2015 est.) and at \$258,340 (2016 est.)	
Clearview	
Policing (OPP)	
County	
Education	

2016
\$ -
\$ -
\$ 44,500
\$ 126,000
\$ 30,000
\$ -
\$ 1,101,900
\$ 150,000
\$ 89,380
\$ -
\$ -
<b>\$1,541,780</b>

2016
\$ -
\$ -
\$ (27,000)
\$ (8,000)
\$ -
\$ -
\$ (79,100)
\$ (2,000)
\$ 878
\$ -
\$ -
<b>-\$115,222</b>

2016
0.00%
0.00%
-0.21%
-0.06%
0.00%
0.00%
-0.61%
-0.02%
0.01%
0.00%
0.00%
<b>-0.89%</b>

ed at \$255,783
2016
\$ 65.74
\$ (8.95)
\$ 5.06
\$ (13.10)
<b>\$ 48.75</b>

Net Operating and Net Capital Dollars Requested		
	2015	2016
Administration	\$ 1,077,001	\$ 1,001,590
Economic Development	\$ 12,750	\$ 113,500
Information Services	\$ 290,650	\$ 301,050
Fire	\$ 1,549,148	\$ 1,758,808
Building	\$ -	\$ -
Bylaw	\$ 85,100	\$ 96,800
Public Works	\$ 5,243,388	\$ 5,472,190
Parks	\$ 1,165,448	\$ 1,302,560
Library	\$ 787,402	\$ 836,161
Planning	\$ 403,159	\$ 516,000
Medical Centre	\$ -	\$ -
<b>Total</b>	<b>\$10,614,046</b>	<b>\$11,398,659</b>

Net Operating and Net Capital Increased Dollars Requested		
	2015	2016
Administration		\$ (75,411)
Economic Development		\$ 100,750
Information Services		\$ 10,400
Fire		\$ 209,660
Building		\$ -
Bylaw		\$ 11,700
Public Works		\$ 228,802
Parks		\$ 137,112
Library		\$ 48,759
Planning		\$ 112,841
Medical Centre		\$ -
<b>Total</b>		<b>\$784,613</b>

Plus increase in taxes refunded by assessment change	\$0
Less property tax base increase from new growth (est.)	<b>-\$156,853</b>
<b>Total Clearview Tax increase (est.)</b>	<b>\$627,760</b>

Municipal Tax Increase Requested for Operating and Capital		
	2015	2016
Administration		-0.58%
Economic Development		0.78%
Information Services		0.08%
Fire		1.62%
Building		0.00%
Bylaw		0.09%
Public Works		1.77%
Parks		1.06%
Library		0.38%
Planning		0.87%
Medical Centre		0.00%
<b>Total</b>		<b>6.08%</b>

Plus increase in taxes refunded by assessment change	0.00%
Less property tax base increase from new growth (est.)	<b>-1.21%</b>
<b>Total Clearview Tax increase (est.)</b>	<b>4.86%</b>

Clearview Tax Increase (est. using tax rate)	4.95%
Policing (OPP) Tax Increase (est. using tax rate)	-3.20%
Simcoe County Tax Increase (est. using tax rate)	0.66%
Education Tax Increase (est. using tax rate)	-2.63%
<b>Net Tax Increase (est. using tax rate)</b>	<b>1.70%</b>

## 2017 General Operating and Capital Budget Summary

### Net Operating Budget Dollars Requested

	2016	2017
Administration	\$ 1,001,590	\$ 1,158,079
Economic Development	\$ 113,500	\$ 150,500
Information Services	\$ 256,550	\$ 259,950
Fire	\$ 1,632,808	\$ 1,673,869
Building	\$ (30,000)	\$ -
Bylaw	\$ 96,800	\$ 99,450
Public Works	\$ 4,370,290	\$ 4,734,810
Parks	\$ 1,152,560	\$ 1,132,960
Library	\$ 746,781	\$ 801,138
Planning	\$ 516,000	\$ 527,870
Medical Centre	\$ -	\$ -
<b>Total</b>	<b>\$9,856,879</b>	<b>\$10,538,626</b>

### Net Increased Operating Dollars Requested

	2016	2017
Administration	\$ -	\$ 156,489
Economic Development	\$ -	\$ 37,000
Information Services	\$ -	\$ 3,400
Fire	\$ -	\$ 41,061
Building	\$ -	\$ 30,000
Bylaw	\$ -	\$ 2,650
Public Works	\$ -	\$ 364,520
Parks	\$ -	\$ (19,600)
Library	\$ -	\$ 54,357
Planning	\$ -	\$ 11,870
Medical Centre	\$ -	\$ -
<b>Total</b>	<b>\$ -</b>	<b>\$681,747</b>

### Net Capital Budget Dollars Requested

	2016
Administration	\$ -
Economic Development	\$ -
Information Services	\$ 44,500
Fire	\$ 126,000
Building	\$ 30,000
Bylaw	\$ -
Public Works	\$ 1,101,900
Parks	\$ 150,000
Library	\$ 89,380
Planning	\$ -
Medical Centre	\$ -
<b>Total</b>	<b>\$1,541,780</b>

### Net Increased Capital Dollars Requested

	2016
Administration	\$ -
Economic Development	\$ -
Information Services	\$ -
Fire	\$ -
Building	\$ -
Bylaw	\$ -
Public Works	\$ -
Parks	\$ -
Library	\$ -
Planning	\$ -
Medical Centre	\$ -
<b>Total</b>	<b>\$ -</b>

### Municipal Tax Increase Requested for Operating

	2016	2017
Administration		1.17%
Economic Development		0.28%
Information Services		0.03%
Fire		0.31%
Building		0.22%
Bylaw		0.02%
Public Works		2.71%
Parks		-0.15%
Library		0.40%
Planning		0.09%
Medical Centre		0.00%
<b>Total</b>		<b>5.08%</b>

### Municipal Tax Increase Requested for Capital

	2016
Administration	
Economic Development	
Information Services	
Fire	
Building	
Bylaw	
Public Works	
Parks	
Library	
Planning	
Medical Centre	
<b>Total</b>	<b></b>

1.00% Clearview Tax Increase (est.) = \$134,304

1% Net Tax Increase (est.) = \$236,034

Property Tax on Average home assessed at \$258,340 (2016 est.) at \$260,923 (estimated)	2016	2017
Clearview	\$ 1,393.02	\$ 1,506.84
Policing (OPP)	\$ 271.18	\$ 272.57
County	\$ 772.30	\$ 780.02
Education	\$ 485.68	\$ 485.68
	<b>\$ 2,922.17</b>	<b>\$ 3,045.11</b>

Avg. Property Tax increase on average home as assessed at \$260,923 (estimated)
Clearview
Policing (OPP)
County
Education



### Net Operating and Net Capital Dollars Requested

2017		2016	2017
\$ -	Administration	\$ 1,001,590	\$ 1,158,079
\$ -	Economic Development	\$ 113,500	\$ 150,500
\$ 44,500	Information Services	\$ 301,050	\$ 304,450
\$ 101,000	Fire	\$ 1,758,808	\$ 1,774,869
\$ -	Building	\$ -	\$ -
\$ -	Bylaw	\$ 96,800	\$ 99,450
\$ 1,700,400	Public Works	\$ 5,472,190	\$ 6,435,210
\$ 105,000	Parks	\$ 1,302,560	\$ 1,237,960
\$ 92,110	Library	\$ 836,161	\$ 893,248
\$ -	Planning	\$ 516,000	\$ 527,870
\$ -	Medical Centre	\$ -	\$ -
<b>\$2,043,010</b>	<b>Total</b>	<b>\$11,398,659</b>	<b>\$12,581,636</b>

### Net Operating and Net Capital Increased Dollars Requested

2017		2016	2017
\$ -	Administration	\$ -	\$ 156,489
\$ -	Economic Development	\$ -	\$ 37,000
\$ -	Information Services	\$ -	\$ 3,400
\$ (25,000)	Fire	\$ -	\$ 16,061
\$ (30,000)	Building	\$ -	\$ -
\$ -	Bylaw	\$ -	\$ 2,650
\$ 598,500	Public Works	\$ -	\$ 963,020
\$ (45,000)	Parks	\$ -	\$ (64,600)
\$ 2,730	Library	\$ -	\$ 57,087
\$ -	Planning	\$ -	\$ 11,870
\$ -	Medical Centre	\$ -	\$ -
<b>\$501,230</b>	<b>Total</b>		<b>\$1,182,977</b>
	Plus increase in taxes refunded by assessment change		\$0
	Less property tax base increase from new growth (est.)		-\$85,620
	<b>Total Clearview Tax increase (est.)</b>		<b>\$1,097,357</b>

### Municipal Tax Increase Requested for Operating and Capital

2017		2016	2017
0.00%	Administration		1.17%
0.00%	Economic Development		0.28%
0.00%	Information Services		0.03%
-0.19%	Fire		0.12%
-0.22%	Building		0.00%
0.00%	Bylaw		0.02%
4.46%	Public Works		7.17%
-0.34%	Parks		-0.48%
0.02%	Library		0.43%
0.00%	Planning		0.09%
0.00%	Medical Centre		0.00%
<b>3.73%</b>	<b>Total</b>		<b>8.81%</b>
	Plus increase in taxes refunded by assessment change		0.00%
	Less property tax base increase from new growth (est.)		-0.64%
	<b>Total Clearview Tax increase (est.)</b>		<b>8.17%</b>

Assessed at \$258,340

2017		
\$ 113.82	Clearview Tax Increase (est.)	8.17%
\$ 1.39	Policing (OPP) Tax Increase (est.)	0.51%
\$ 7.72	Simcoe County Tax Increase (est.)	1.00%
\$ -	Education Tax Increase (est.)	0.00%
<b>\$ 122.93</b>	<b>Net Tax Increase (est.)</b>	<b>4.18%</b>

## 2016 Proposed General, Water, and Sewer Operating Projects

Operating Project Expenditures			Sources of Financing										Total	
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures		
General Government														
Administration														
1-4-114-530	Strategic Plan (from 2015)	\$ 40,000	\$ 20,000								\$ 20,000		\$ 40,000	
1-4-114-210	Records Management Software	\$ 70,000	\$ -								\$ 70,000		\$ 70,000	
1-4-114-210	Records Shelving	\$ 5,000	\$ 5,000										\$ 5,000	
1-4-120-530	Quarterly newsletters to Public	\$ 15,000	\$ 15,000										\$ 15,000	
1-4-120-700	Website Accessibility-Browse Aloud	\$ 2,000	\$ 2,000										\$ 2,000	
1-4-120-700	Website Accessibility-Site Improve	\$ 4,000	\$ 4,000										\$ 4,000	
General Administration Sub-total		\$ 136,000	\$ 46,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,000	\$ -		
Information Services Program Support														
1-4-121-541	Website Redesign (2 year project)	\$ 30,000	\$ 30,000										\$ 30,000	
Information Services Sub-total		\$ 30,000	\$ 30,000	0	0	0	0	0	0	0	0	0		
Public Works														
Admin, Bldg, and Equip														
1-5-080-540	Bus Service (July - December)	\$ 82,500	\$ 60,125					\$ 12,375			\$ 10,000		\$ 82,500	
Public Works Sub-total		\$ 82,500	\$ 60,125	\$ -	\$ -	\$ -	\$ -	\$ 12,375	\$ -	\$ -	\$ 10,000	\$ -		
Parks and Recreation														
1-4-610-210	Citizen's Award	\$ 5,000	\$ 5,000										\$ 5,000	
Stayner Arena														
1-4-611-320	Arena ceiling paint beams	\$ 20,000	\$ -							\$ 20,000			\$ 20,000	
Parks and Recreation Sub-total		\$ 25,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -		
Library Services														
1-4-661-490	New Circulation desk - Stayner (from 2015)	\$ 5,000	\$ -							\$ 5,000			\$ 5,000	
1-4-661-490	Install Drop Box in unserved community (from 20	\$ 4,500	\$ 1,500							\$ 3,000			\$ 4,500	
1-4-661-490	Two small Free Libraries	\$ 1,250	\$ 1,250										\$ 1,250	
1-4-661-650	Branding	\$ 7,000	\$ -							\$ 7,000			\$ 7,000	
1-4-661-320	Replace Windows - Creemore	\$ 4,000	\$ -							\$ 4,000			\$ 4,000	
Library Services Sub-total		\$ 21,750	\$ 2,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,000	\$ -		
Planning														
1-4-711-202	Summer Student	\$ 12,000	\$ 12,000										\$ 12,000	
1-4-711-530	Official Plan Review and Update	\$ 46,153	\$ 15,000						\$ 31,153				\$ 46,153	
Planning Sub-total		\$ 58,153	\$ 27,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,153	\$ -	\$ -	\$ -		
General Operating Projects Total		\$ 353,403	\$ 170,875	\$ -	\$ -	\$ -	\$ -	\$ 12,375	\$ 31,153	\$ 20,000	\$ 119,000	\$ -	\$ 353,403	
Water Services														
Water Operating Projects Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Sewer Services														
1-4-408-545	Sludge Haulage	\$ 72,000	\$ 72,000										\$ 72,000	
Sewer Operating Projects Total		\$ 72,000	\$ 72,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,000	

## 2016 Proposed General Capital Projects

Capital Expenditures Investment in Infrastructure			Sources of Financing										Total	
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures		
General Government														
Administration														
2-4-120-805	Land Acquisition (from 2014)	\$ 10,000	\$ -								\$ 10,000		\$ 10,000	
2-4-120-825	Accessibility Improvements (TBD)	\$ 25,000	\$ -								\$ 25,000		\$ 25,000	
Information Services														
2-4-121-840	Computer and software (replacement)	\$ 25,000	\$ 25,000										\$ 25,000	
2-4-121-840	Printer (replacement)	\$ 1,000	\$ 1,000										\$ 1,000	
2-4-121-840	Server Replacement (Vadim SQL)	\$ 20,000	\$ 5,000								\$ 15,000		\$ 20,000	
2-4-121-840	Scanner (replacement from 2015)	\$ 15,000	\$ -								\$ 15,000		\$ 15,000	
2-4-121-840	Networking Equipment	\$ 10,000	\$ 10,000										\$ 10,000	
2-4-121-840	Other Computer Equipment Unspecified	\$ 3,500	\$ 3,500										\$ 3,500	
General Administration Sub-total		\$ 109,500	\$ 44,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000	\$ -		
Fire and Emergency Services														
Fire Protection Services														
2-4-242-825	Stn ? Roof & Floor (from 2015)	\$ 25,000	\$ -								\$ 25,000		\$ 25,000	
2-4-242-845	Replace Pumper 42	\$ 390,000	\$ -								\$ 390,000		\$ 390,000	
2-4-242-840	TNT Equip Upgrade - 2	\$ 20,000	\$ 20,000										\$ 20,000	
2-4-242-840	Bunker Gear Replacement	\$ 30,000	\$ 30,000										\$ 30,000	
2-4-242-840	Equipment	\$ 51,000	\$ 51,000										\$ 51,000	
2-4-242-840	Digital Radio Equipment	\$ 132,000	\$ 25,000								\$ 107,000		\$ 132,000	
2-4-242-840	Emergency Facility Sign	\$ 65,000	\$ -		\$ 20,000						\$ 45,000		\$ 65,000	
Fire and Emergency Sub-total		\$ 713,000	\$ 126,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 567,000	\$ -		
Building Inspection														
2-4-292-845	Truck (replacement)	\$ 35,000	\$ -								\$ 35,000		\$ 35,000	
Building Inspection Sub-total		\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -		
Public Works														
Admin, Bldg, and Equip														
2-4-300-820	Hoist Rehabilitation	\$ 80,000	\$ -								\$ 80,000		\$ 80,000	
2-4-300-845	Equipment Culvert Steamer	\$ 15,000	\$ -								\$ 15,000		\$ 15,000	
2-4-300-845	Equipment (replacement) Roadside Mower	\$ 14,000	\$ -								\$ 14,000		\$ 14,000	
2-4-300-845	Equipment (replace TR 34) Pickup Truck	\$ 30,000	\$ -								\$ 30,000		\$ 30,000	
2-4-300-845	Equipment (replace TR 32) Tandem Truck	\$ 220,000	\$ -								\$ 220,000		\$ 220,000	
Bridges														
2-4-300-866	Elm Street Bridge BR642-66	\$ 650,000	\$ -								\$ 650,000		\$ 650,000	
Road Construction														
2-4-300-909	Nottawa Conc 10/CR91 (from 2015)	\$ 9,063,915			\$ 1,283,000	\$ 7,687,305					\$ 93,610		\$ 9,063,915	
2-4-300-928	Sunnidale Townline: 12/13 to 9/10	\$ 170,000	\$ 85,000		\$ 85,000								\$ 170,000	
2-4-300-984	Margaret St: Clarence to Lawrence	\$ 228,800	\$ 22,900						\$ 205,900				\$ 228,800	
2-4-300-914	Centre Line Rd: #26 to Warrington Patching	\$ 70,000	\$ 70,000										\$ 70,000	
2-4-300-945	Caroline: Mill to Collingwood	\$ 500,000	\$ 500,000										\$ 500,000	
	Morgan Rd: Wedgewood to Lamont Cr. Dr.	\$ 52,000	\$ 52,000										\$ 52,000	
	Centre St: Cty. Rd. #42 to Atkinson	\$ 422,000	\$ 222,000								\$ 200,000		\$ 422,000	
2-4-300-991	Fairgrounds Road (27/28 to 30/31)	\$ 130,000	\$ 130,000										\$ 130,000	
2-4-300-993	Nottawa 26/27 from Conc 10 to WTL (from 2015)	\$ 397,500	\$ -		\$ 397,500								\$ 397,500	
2-4-300-995	Industrial Servicing (Poplar Street +)	\$ 50,000	\$ -				\$ 50,000						\$ 50,000	
Sidewalks														
2-4-300-924	Sidewalk Construction	\$ 70,000	\$ 70,000										\$ 70,000	
Public Works Sub-total		\$ 12,163,215	\$ 1,151,900	\$ -	\$ 1,765,500	\$ 7,687,305	\$ 50,000	\$ -	\$ 205,900	\$ -	\$ 1,302,610	\$ -		

## 2016 Proposed General Capital Projects (cont.)

Capital Expenditures Investment in Infrastructure			Sources of Financing										
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures	Total
Parks and Recreation													
2-4-610-840	Event Infrastructure	\$ 10,000	\$ 10,000										\$ 10,000
2-4-611-825	Stayner Arena Hall Heating	\$ 20,000	\$ -							\$ 20,000			\$ 20,000
Stayner Parks													
2-4-625-825	Ives Park Tennis Court Resurface	\$ 25,000	\$ -								\$ 25,000		\$ 25,000
2-4-625-825	Station Park Expansion	\$ 60,000	\$ 20,000								\$ 40,000		\$ 60,000
Creemore Parks													
2-4-626-820	Gowan Park Pavilion	\$ 90,000	\$ 90,000										\$ 90,000
2-4-626-825	Bike Park	\$ 10,000	\$ -							\$ 10,000			\$ 10,000
New Lowell Parks													
2-4-627-825	New Lowell Bleachers	\$ 10,000	\$ 10,000										\$ 10,000
Trails													
2-4-721-825	Trails Construction	\$ 20,000	\$ 20,000										\$ 20,000
Community Hall Boards and Local Boards													
2-4-630-825	ACC Accessibility Renovations	\$ 235,000	\$ -	\$ 110,000							\$ 125,000		\$ 235,000
	Parks and Recreation Sub-total	\$ 480,000	\$ 150,000	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 190,000	\$ -	
Library Services													
2-4-661-810	Special Projects Comp Equip Ind Can	\$ 6,000	\$ 4,725	\$ 1,275									\$ 6,000
2-4-661-840	Books Collection Materials	\$ 81,673	\$ 81,673										\$ 81,673
	Library Services Sub-total	\$ 87,673	\$ 86,398	\$ 1,275	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	General Capital Projects Total	\$ 13,588,388	\$ 1,558,798	\$ 111,275	\$ 1,785,500	\$ 7,687,305	\$ 50,000	\$ -	\$ 205,900	\$ 30,000	\$ 2,159,610	\$ -	\$ 13,588,388

## 2016 Proposed Water and Sewer Capital Projects

### Capital Expenditures Investment in Infrastructure

Dept.	Project Description	Budget	Water	Sewer	Grants Subsidies	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures	Total
<b>Municipal Waterworks Services</b>													
<b>Admin, Bldg, and Equip</b>													
2-4-420-825	Fibre Optic into PW Building	\$ 12,500	\$ 12,500										\$ 12,500
2-4-420-840	Computer Equipment (Laptop Replacement)	\$ 4,000	\$ 4,000										\$ 4,000
<b>Stayner Waterworks</b>													
2-4-421-840	WPST0113 Electrical and piping Stayner well 1	\$ 55,369	\$ 55,369										\$ 55,369
2-4-421-840	WPST0313 Electrical and piping Stayner well 3	\$ 55,369	\$ 55,369										\$ 55,369
2-4-421-840	service locate / hydraulic (vt)/ vac	\$ 35,500	\$ 35,500										\$ 35,500
2-4-421-825	Stayner Well #2	\$ 1,404,288	\$ 93,619		\$ 936,192				\$ 374,477				\$ 1,404,288
2-4-421-845	Transmission main Reservoir to Margaret	\$ 3,633,750	\$ 163,375		\$ 2,000,000				\$ 1,470,375				\$ 3,633,750
2-4-421-845	300mm Margaret St - CR42 to Clarence Street	\$ 520,000	\$ 52,000			\$ 468,000							\$ 520,000
2-4-421-845	Elm St. main at Bridge	\$ 76,000	\$ 76,000										\$ 76,000
2-4-421-845	Scott ST main (design) Campground to Locke 166	\$ 23,240	\$ 23,240										\$ 23,240
2-4-421-845	Scott St main (design) Hwy 26 to Saunders 336 m	\$ 47,040	\$ 47,040										\$ 47,040
2-4-421-845	Cedar St main (design) William to John 260m	\$ 36,400	\$ 36,400										\$ 36,400
<b>Creemore Waterworks</b>													
2-4-422-845	Caroline ST main Mill to Collingwood St.	\$ 316,000	\$ 149,220							\$ 166,780			\$ 316,000
<b>New Lowell Waterworks</b>													
2-4-423-845	WPNL1106 4" Singer at Reservoir	\$ 4,706	\$ 4,706										\$ 4,706
<b>Nottawa Waterworks</b>													
2-4-424-840	Well Pumps (3)	\$ 11,628	\$ 11,628										\$ 11,628
2-4-420-840	High Lift Pumps (4)	\$ 33,220								\$ 33,220			\$ 33,220
<b>Municipal Waterworks Subtotal</b>		<b>\$ 6,269,010</b>	<b>\$ 819,966</b>	<b>\$ -</b>	<b>\$ 2,936,192</b>	<b>\$ 468,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,844,852</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,269,010</b>
<b>Municipal Wastewater Services</b>													
<b>Admin, Building &amp; Equipment</b>													
<b>Stayner Wastewater</b>													
2-4-408-840	Communications Upgrade	\$ 4,200		\$ 4,200									\$ 4,200
2-4-408-840	service locate / hydraulic (vt)/ vac	\$ 35,500		\$ 35,500									\$ 35,500
<b>Creemore Wastewater</b>													
2-4-407-840	Chemical pumps #1,2 @3500 ea	\$ 7,000		\$ 7,000									\$ 7,000
2-4-407-840	Cyclic Air Valve	\$ 3,800		\$ 3,800									\$ 3,800
2-4-407-840	sampler	\$ 3,000		\$ 3,000									\$ 3,000
2-4-407-840	return pump	\$ 7,000		\$ 7,000									\$ 7,000
2-4-407-840	Vacuum Pump	\$ 3,200		\$ 3,200									\$ 3,200
2-4-407-840	Wasting pump #2	\$ 5,000		\$ 5,000									\$ 5,000
<b>Municipal Wastewaterworks Subtotal</b>		<b>\$ 68,700</b>	<b>\$ -</b>	<b>\$ 68,700</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 68,700</b>

## 2017 Proposed General, Water, and Sewer Operating Projects

Operating Project Expenditures			Sources of Financing											Total
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures		
General Government														
Administration														
1-4-120-530	Quarterly newsletters to Public	\$ 15,000	\$ 15,000											\$ 15,000
1-4-120-700	Website Accessibility-Browse Aloud	\$ 2,000	\$ 2,000											\$ 2,000
1-4-120-700	Website Accessibility-Site Improve	\$ 4,000	\$ 4,000											\$ 4,000
General Administration Sub-total		\$ 21,000	\$ 21,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Information Services														
1-4-121-541	Website Redesign (2 years)	\$ 30,000	\$ 30,000											\$ 35,000
1-4-121-541	Windows 10 upgrade (Admin. only)	\$ 9,000	\$ 9,000											\$ 9,000
Information Services Sub-total		\$ 39,000	\$ 39,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Public Works														
Admin, Bldg, and Equip														
1-5-080-540	Bus Service (January - December)	\$ 175,000	\$ 150,000					\$ 25,000						\$ 175,000
Public Works Sub-total		\$ 175,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	
Planning														
1-4-711-202	Summer Student	\$ 12,000	\$ 12,000											\$ 12,000
1-4-711-530	Zoning By-law Conformity	\$ 46,153	\$ 15,000						\$ 31,153					\$ 46,153
Planning Sub Total		\$ 58,153	\$ 27,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,153	\$ -	\$ -	\$ -	\$ -	
General Operating Projects Total		\$ 293,153	\$ 237,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,153	\$ -	\$ -	\$ -	\$ -	\$ 298,153
Water Services														
Water Operating Projects Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer Services														
1-4-408-545	Sludge Haulage	\$ 73,000	\$ 73,000											\$ 73,000
Sewer Operating Projects Total		\$ 73,000	\$ 73,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 73,000



## 2017 Proposed General Capital Projects

Capital Expenditures Investment in Infrastructure			Sources of Financing											Total
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures		
General Government Administration														
2-4-120-825	Accessibility Improvements (TBD)	\$ 25,000	\$ -								\$ 25,000		\$ 25,000	
Information Services														
2-4-121-840	Computer and software (replacement)	\$ 25,000	\$ 25,000										\$ 25,000	
2-4-121-840	Printer (replacement)	\$ 1,000	\$ 1,000										\$ 1,000	
2-4-121-840	Replace Council Projectors and equipment	\$ 5,000	\$ 5,000										\$ 5,000	
2-4-121-840	Networking Equipment	\$ 10,000	\$ 10,000										\$ 10,000	
2-4-121-840	Other Computer Equipment Unspecified	\$ 3,500	\$ 3,500										\$ 3,500	
General Administration Sub-total			\$ 69,500	\$ 44,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -		
Fire and Emergency Services														
Fire Protection Services														
2-4-242-825	Stn ? Roof & Floor	\$ 25,000	\$ -								\$ 25,000		\$ 25,000	
2-4-242-840	TNT Equip Upgrade - 2	\$ 20,000	\$ 20,000										\$ 20,000	
2-4-242-840	Bunker Gear Replacement	\$ 30,000	\$ 30,000										\$ 30,000	
2-4-242-840	Equipment	\$ 51,000	\$ 51,000										\$ 51,000	
Fire and Emergency Sub-total			\$ 126,000	\$ 101,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -		
Public Works														
Admin, Bldg, and Equip														
2-4-300-845	Replace Truck #2 Dump Truck	\$ 220,000	\$ -								\$ 220,000		\$ 220,000	
2-4-300-845	Replace Truck #8 Dump Truck	\$ 80,000	\$ -								\$ 80,000		\$ 80,000	
2-4-300-845	Replace BH #4 Backhoe	\$ 130,000	\$ -								\$ 130,000		\$ 130,000	
Road Construction														
2-4-300-926	Fairgrounds Rd S: Cty Rd91 -21/22 SR	\$ 130,000	\$ 130,000										\$ 130,000	
2-4-300-938	Christopher St: Clarence-Charles	\$ 9,400	\$ 9,400										\$ 9,400	
2-4-300-919	Sunnidale Townline: 9/10 - 6/7	\$ 170,000	\$ 85,000		\$ 85,000								\$ 170,000	
2-4-300-911	Conc 6 Nott : 33/34 -36/37	\$ 130,000	\$ 130,000										\$ 130,000	
2-4-300-981	Weir St: Louisa - Dominion	\$ 167,900	\$ 167,900										\$ 167,900	
2-4-300-978	Caroline: Collingwood- Sarah	\$ 31,400	\$ 31,400										\$ 31,400	
2-4-300-915	Edward St. E: Mary to Cty. Rd. #42	\$ 350,000	\$ 35,000						\$ 315,000				\$ 350,000	
2-4-300-992	Library St.: Nelson to Wellington	\$ 25,000	\$ 25,000										\$ 25,000	
2-4-300-962	Cedar St: Charles- John	\$ 9,800	\$ 9,800										\$ 9,800	
2-4-300-957	Conc 7 Sunnidale : 3/4- 1170 m east	\$ 64,300	\$ 64,300										\$ 64,300	
2-4-300-949	East St: Cty Rd 91- Montreal	\$ 9,600	\$ 9,600										\$ 9,600	
2-4-300-949	East St: Montreal -Spruce	\$ 8,100	\$ 8,100										\$ 8,100	
2-4-300-930	Elizabeth St: Library - Mary (Spot Repair)	\$ 28,100	\$ 28,100										\$ 28,100	
2-4-300-981	Weir St: Dominion- Mowat	\$ 102,700	\$ 102,700										\$ 102,700	
2-4-300-926	Fairgrounds Road (#91 to 27/28)	\$ 130,000	\$ 130,000										\$ 130,000	
2-4-300-981	Weir St: Scott- Louisa	\$ 166,400	\$ 166,400										\$ 166,400	
2-4-300-982	Scott St: Locke- McCrea	\$ 25,000	\$ 25,000										\$ 25,000	
2-4-300-982	Scott St: Sanders-McCrea	\$ 8,700	\$ 8,700										\$ 8,700	
2-4-300-982	Scott St: Sanders- Kirkwood	\$ 9,500	\$ 9,500										\$ 9,500	
2-4-300-902	Switzer : Creemore Av -Conc 5	\$ 100,000	\$ 100,000										\$ 100,000	
2-4-300-923	3/4 Nott: Cty Rd 42- Centre Line	\$ 159,500	\$ 159,500										\$ 159,500	
2-4-300-931	3/4 Sunnidale: South of 9	\$ 110,000	\$ 110,000										\$ 110,000	
2-4-300-970	Sutherland St N: Montreal - End	\$ 15,000	\$ 15,000										\$ 15,000	
2-4-300-989	Wellington St W: Collingwood-Mill	\$ 40,000	\$ 40,000										\$ 40,000	
Sidewalks														
2-4-300-924	Sidewalk Construction	\$ 100,000	\$ 100,000										\$ 100,000	
Public Works Sub-total			\$ 2,530,400	\$ 1,700,400	\$ -	\$ 85,000	\$ -	\$ -	\$ -	\$ 315,000	\$ -	\$ 430,000	\$ -	

## 2017 Proposed General Capital Projects (cont.)

Capital Expenditures Investment in Infrastructure			Sources of Financing										Total
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures	
<b>Parks and Recreation</b>													
2-4-610-840	Event Infrastructure	\$ 10,000	\$ 10,000										\$ 10,000
2-4-611-820	<b>Stayner Arena</b> Replace Boards	\$ 50,000	\$ 50,000										\$ 50,000
2-4-625-825	<b>Stayner Parks</b> Bike and dog park	\$ 30,000	\$ -							\$ 30,000			\$ 30,000
2-4-626-820	<b>Creemore Parks</b> Gowan Park Pavilion	\$ 90,000	\$ -								\$ 90,000		\$ 90,000
2-4-627-825	<b>New Lowell Parks</b> Remove Tennis Courts	\$ 5,000	\$ 5,000										\$ 5,000
2-4-629-840	<b>Other Parks</b> Dunedin Park Playground	\$ 20,000	\$ 20,000										\$ 20,000
2-4-721-825	<b>Trails</b> Trails Construction	\$ 20,000	\$ 20,000										\$ 20,000
2-4-630-825	<b>Community Hall Boards and Local Boards</b> ACC Accessibility Renovation	\$ 235,000		\$ 110,000							\$ 125,000		\$ 235,000
<b>Parks and Recreation Sub-total</b>			<b>\$ 105,000</b>	<b>\$ 110,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ 215,000</b>	<b>\$ -</b>	
<b>Library Services</b>													
2-4-661-810	Special Projects Comp Equip Ind Can	\$ 6,000	\$ 4,725	\$ 1,275									\$ 6,000
2-4-661-840	Books Collection Materials	\$ 87,195	\$ 87,195										\$ 87,195
<b>Library Services Sub-total</b>			<b>\$ 91,920</b>	<b>\$ 1,275</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>General Capital Projects Total</b>			<b>\$ 2,042,820</b>	<b>\$ 111,275</b>	<b>\$ 85,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 315,000</b>	<b>\$ 30,000</b>	<b>\$ 695,000</b>	<b>\$ -</b>	<b>\$ 3,279,095</b>

## 2017 Proposed Water and Sewer Capital Projects

Capital Expenditures Investment in Infrastructure														
Dept.	Project Description	Budget	Water	Sewer	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures	Total
Municipal Waterworks Services														
Admin, Bldg, and Equip														
Stayner Waterworks														
2-4-421-840	Water meter - Well 3	\$ 5,500	\$ 5,500											\$ 5,500
2-4-421-845	Scott ST main Campground to Locke 166 m	\$ 144,000	\$ 94,000								\$ 50,000			\$ 144,000
2-4-421-845	Scott ST main Hwy 26 to Saunders 336 m	\$ 336,000	\$ 286,000								\$ 50,000			\$ 336,000
2-4-421-845	Cedar St main William to John 260m	\$ 235,000	\$ 235,000											\$ 235,000
2-4-421-845	Locke St Main Scott to Jonathon 428 m design	\$ 59,920	\$ 9,920								\$ 50,000			\$ 59,920
Creemore Waterworks														
New Lowell Waterworks														
Nottawa Waterworks														
Buckingham Woods Waterworks														
2-4-424-840	Equipment	\$ 900	\$ 900											\$ 900
Collingwoodlands Waterworks														
Municipal Waterworks Subtotal		\$ 781,320	\$ 631,320	\$ -	\$ 111,275	\$ 85,000	\$ -	\$ -	\$ -	\$ 315,000	\$ 180,000	\$ 670,000	\$ -	\$ 781,320
Municipal Wastewater Services														
Admin, Building & Equipment														
Stayner Wastewater														
2-4-408-809	Line to WWTP from Works bldg.	\$ 12,200		\$ 12,200										\$ 12,200
Creemore Wastewater														
2-4-407-840	Chemical pumps #5,6 @ \$3,500 ea	\$ 7,000		\$ 7,000										\$ 7,000
2-4-407-840	Pneumatic Actuator	\$ 700		\$ 700										\$ 700
2-4-407-840	Digester Diffusers	\$ 57,000		\$ 7,000							\$ 50,000			\$ 57,000
2-4-407-840	Wasting pump #3	\$ 5,000		\$ 5,000										\$ 5,000
New Lowell Wastewater														
	Waiting on developer contributions	\$ -												\$ -
Nottawa Wastewater														
	Waiting on developer contributions	\$ -												\$ -
Municipal Wastewaterworks Subtotal		\$ 81,900	\$ -	\$ 31,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 81,900

## TOWNSHIP OF CLEARVIEW

## TOTAL TOWNSHIP OPERATING FUND

GL5410

Date : Apr 29, 2016

For Period Ending 31-Dec-2015



zall	2014	2014	2015	2015	PROPOSED 2016	2016 - 2015 \$	(2016-2015)/2015 %
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>REVENUE</b>							
GRANTS	-3,403,425.00	-2,660,301.78	-1,238,879.00	-1,378,817.37	-1,256,789.00	-17,910.00	1.45
USER FEES	-5,664,586.00	-5,840,371.62	-6,035,611.00	-5,923,350.52	-6,110,903.00	-75,292.00	1.25
OTHER INCOME	-887,044.00	-3,017,161.43	-637,991.00	-937,897.35	-759,933.00	-121,942.00	19.11
TRANSFER FROM RESERVES	-2,167,206.00	-2,118,813.88	-576,963.00	-517,408.98	-485,489.00	91,474.00	-15.85
TAXATION	-12,151,791.00	-12,186,029.55	-12,969,943.00	-12,923,696.46	-13,733,344.00	-763,401.00	5.89
DEVELOPMENT CHARGES	-2,007,375.00	-5,640,199.70	-1,888,496.00	-306,825.54	-1,926,266.00	-37,770.00	2.00
SURPLUS/DEFICIT	0.00	0.00	0.00	-34,352.01	0.00	0.00	0.00
<b>Total REVENUE</b>	<b>-26,281,427.00</b>	<b>-31,462,877.96</b>	<b>-23,347,883.00</b>	<b>-22,022,348.23</b>	<b>-24,272,724.00</b>	<b>-924,841.00</b>	<b>3.96</b>
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	4,962,884.00	4,879,692.03	5,062,029.00	5,434,854.01	5,446,827.00	384,798.00	7.60
ADMINISTRATION	2,955,310.00	3,162,670.93	2,872,531.00	3,699,370.05	3,223,702.00	351,171.00	12.23
CONTRACTED SERVICES	6,370,626.00	4,957,734.95	3,256,103.00	3,065,879.92	3,220,796.00	-35,307.00	-1.08
FACILITY UTILITIES	728,211.00	824,112.33	792,534.00	897,826.13	819,553.00	27,019.00	3.41
FACILITY MAINTENANCE	620,008.00	640,497.17	366,010.00	365,345.83	401,070.00	35,060.00	9.58
INSURANCE	292,062.00	273,950.41	288,182.00	287,072.93	295,660.00	7,478.00	2.59
VEHICLES & EQUIPMENT	408,258.00	381,742.87	411,159.00	397,142.15	461,340.00	50,181.00	12.20
AMORTIZATION	2.00	1,426,418.00	2.00	0.00	2.00	0.00	0.00
TRANSFER TO RESERVES	2,773,911.00	7,268,035.17	3,607,779.00	2,048,382.42	3,534,814.00	-72,965.00	-2.02
TRANSFER TO CAPITAL FUND	1,063,775.00	434,198.93	476,002.00	277,170.01	439,880.00	-36,122.00	-7.59
<b>Total EXPENSE</b>	<b>20,175,047.00</b>	<b>24,249,052.79</b>	<b>17,132,331.00</b>	<b>16,473,043.45</b>	<b>17,843,644.00</b>	<b>711,313.00</b>	<b>4.15</b>
<b>WORKS EXPENSE</b>							
SALARIES, WAGES & BENEFITS	1,385,033.00	1,191,379.13	1,402,323.00	1,279,067.90	1,438,280.00	35,957.00	2.56
ADMINISTRATION	1,182,575.00	1,086,136.89	1,240,389.00	1,057,423.50	1,281,000.00	40,611.00	3.27
CONTRACTED SERVICES	880,700.00	741,220.84	892,540.00	798,989.72	958,500.00	65,960.00	7.39
FACILITY UTILITIES	44,000.00	43,937.64	46,000.00	37,045.80	48,000.00	2,000.00	4.35
FACILITY MAINTENANCE	90,647.00	95,802.95	83,000.00	137,118.88	90,000.00	7,000.00	8.43
INSURANCE	103,925.00	103,924.57	108,100.00	107,789.31	111,500.00	3,400.00	3.15
VEHICLES & EQUIPMENT	703,500.00	653,901.82	729,500.00	664,787.04	735,000.00	5,500.00	0.75
AMORTIZATION	0.00	1,193,454.00	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	481,000.00	3,112,876.38	532,700.00	544,713.52	664,900.00	132,200.00	24.82
TRANSFER TO CAPITAL FUND	1,235,000.00	814,931.17	1,181,000.00	1,008,252.35	1,101,900.00	-79,100.00	-6.70
<b>Total WORKS EXPENSE</b>	<b>6,106,380.00</b>	<b>9,037,565.39</b>	<b>6,215,552.00</b>	<b>5,635,188.02</b>	<b>6,429,080.00</b>	<b>213,528.00</b>	<b>3.44</b>
<b>Total OPERATING</b>	<b>0.00</b>	<b>1,823,740.22</b>	<b>0.00</b>	<b>85,883.24</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

TOWNSHIP OF CLEARVIEW  
CONSOLIDATED CAPITAL FINANCIAL REPORT



CLEARVIEW

GL5410

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For Period Ending 31-Dec-2015

xcp2	CURRENT 2015	ACTUAL 2015	BUDGET 2015	\$ VARIANCE B-A	% USED YTD A/B	PROJECTED 2016	\$ VARIANCE	% VARIANCE
	PERIOD	YEAR TO DATE				BUDGET	2016-2015 BUDGET	(2016-2015)/2015
<b>CAPITAL FUND</b>								
<b>REVENUE</b>								
<b>REVENUE</b>								
GRANTS	-740,855.15	-4,418,496.11	-4,543,412.00	-124,915.89	97.25	-3,067,467.00	1,475,945.00	-32.49
OTHER	-460,006.66	-727,528.56	-13,696,868.00	-12,969,339.44	5.31	-9,920,805.00	3,776,063.00	-27.57
RESERVES	-1,533,844.71	-6,439,108.38	-10,664,050.00	-4,224,941.62	60.38	-5,394,028.00	5,270,022.00	-49.42
OWN PURPOSE TAX	52,100.57	-1,232,871.89	-1,657,002.00	-424,130.11	74.40	-1,541,780.00	115,222.00	-6.95
DEBENTURES	-963,094.80	-1,472,980.21	-503,231.00	969,749.21	292.70	0.00	503,231.00	-100.00
SURPLUS/DEFICIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total REVENUE</b>	<b>-3,645,700.75</b>	<b>-14,290,985.15</b>	<b>-31,064,563.00</b>	<b>-16,773,577.85</b>	<b>46.00</b>	<b>-19,924,080.00</b>	<b>11,140,483.00</b>	<b>-35.86</b>
<b>Total REVENUE</b>	<b>-3,645,700.75</b>	<b>-14,290,985.15</b>	<b>-31,064,563.00</b>	<b>-16,773,577.85</b>	<b>46.00</b>	<b>-19,924,080.00</b>	<b>11,140,483.00</b>	<b>-35.86</b>
<b>EXPENSE</b>								
<b>EXPENSE</b>								
GENERAL ADMINISTRATION	13,895.59	325,764.54	136,500.00	-189,264.54	238.66	109,500.00	-27,000.00	-19.78
FIRE & EMERGENCY PLANNING	0.00	160,089.29	184,000.00	23,910.71	87.01	713,000.00	529,000.00	287.50
BUILDING INSPECTION	0.00	0.00	30,000.00	30,000.00	0.00	30,000.00	0.00	0.00
BY-LAW & CROSSING GUARDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MUNICIPAL WATERWORKS	988,031.14	2,027,768.64	4,919,892.00	2,892,123.36	41.22	6,269,010.00	1,349,118.00	27.42
MUNICIPAL SANITARY SEWAGE WORKS	1,667,019.42	8,181,352.64	11,639,486.00	3,458,133.36	70.29	68,700.00	-11,570,786.00	-99.41
PUBLIC WORKS	830,818.48	3,287,182.26	13,709,145.00	10,421,962.74	23.98	12,163,215.00	-1,545,930.00	-11.28
PARKS & RECREATION	87,887.27	209,307.16	355,763.00	146,455.84	58.83	480,000.00	124,237.00	34.92
PUBLIC LIBRARY	10,155.88	99,520.62	89,777.00	-9,743.62	110.85	90,655.00	878.00	0.98
LAND USE PLANNING & ZONING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CREEMORE MEDICAL CENTRE	16,907.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total EXPENSE</b>	<b>3,614,715.43</b>	<b>14,290,985.15</b>	<b>31,064,563.00</b>	<b>16,773,577.85</b>	<b>46.00</b>	<b>19,924,080.00</b>	<b>-11,140,483.00</b>	<b>-35.86</b>
<b>Total EXPENSE</b>	<b>3,614,715.43</b>	<b>14,290,985.15</b>	<b>31,064,563.00</b>	<b>16,773,577.85</b>	<b>46.00</b>	<b>19,924,080.00</b>	<b>-11,140,483.00</b>	<b>-35.86</b>
<b>Total CAPITAL FUND</b>	<b>-30,985.32</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

## TOWNSHIP OF CLEARVIEW

## TOTAL TOWNSHIP incl requisitions



CLEARVIEW

GL5410

Date : Apr 29, 2016

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For Period Ending 31-Dec-2015

all1	2014	2014	2015	2015	PROPOSED 2016	2016 - 2015 \$	(2016-2015)/2015%
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>REVENUE</b>							
<b>OPERATING REVENUE</b>							
GENERAL ADMIN & TAXATION	-25,864,573.00	-25,496,747.94	-25,799,523.00	-26,054,139.74	-26,925,391.00	-1,125,868.00	4.36
FIRE & EMERGENCY SERVICES	-206,401.00	-213,157.01	-162,919.00	-171,326.93	-165,324.00	-2,405.00	1.48
BUILDING INSPECTION	-398,981.00	-418,481.97	-426,227.00	-395,417.28	-427,711.00	-1,484.00	0.35
BY-LAW & CROSSING GUARDS	-144,500.00	-130,682.09	-135,550.00	-141,528.39	-133,950.00	1,600.00	-1.18
MUNICIPAL WATERWORKS	-2,132,332.00	-2,449,321.54	-2,203,295.00	-2,219,415.89	-2,344,942.00	-141,647.00	6.43
MUNICIPAL SEWER	-4,422,371.00	-3,703,300.39	-1,563,280.00	-1,637,738.86	-1,530,106.00	33,174.00	-2.12
PUBLIC WORKS	-1,087,454.00	-3,161,282.20	-1,152,164.00	-1,079,179.47	-1,137,890.00	14,274.00	-1.24
PARKS & RECREATION	-658,150.00	-882,676.41	-680,128.00	-810,608.20	-698,865.00	-18,737.00	2.75
LIBRARY	-140,757.00	-87,566.06	-121,397.00	-100,062.48	-145,545.00	-24,148.00	19.89
PLANNING & ZONING	-2,241,420.00	-5,843,476.49	-2,180,037.00	-544,383.11	-2,099,019.00	81,018.00	-3.72
CREEMORE MEDICAL CENTRE	-45,920.00	-52,701.78	-70,447.00	-64,415.63	-65,210.00	5,237.00	-7.43
<b>Total OPERATING REVENUE</b>	<b>-37,342,859.00</b>	<b>-42,439,393.88</b>	<b>-34,494,967.00</b>	<b>-33,218,215.98</b>	<b>-35,673,953.00</b>	<b>-1,178,986.00</b>	<b>3.42</b>
<b>Total REVENUE</b>	<b>-37,342,859.00</b>	<b>-42,439,393.88</b>	<b>-34,494,967.00</b>	<b>-33,218,215.98</b>	<b>-35,673,953.00</b>	<b>-1,178,986.00</b>	<b>3.42</b>
<b>EXPENSE</b>							
<b>OPERATING EXPENSE</b>							
GENERAL ADMIN & TAXATION	16,826,747.00	16,542,675.66	16,565,878.00	16,958,253.60	16,942,872.00	376,994.00	2.28
FIRE & EMERGENCY SERVICES	1,673,948.00	2,186,055.76	1,712,067.00	1,952,761.06	1,924,132.00	212,065.00	12.39
BUILDING INSPECTION	398,981.00	418,980.00	426,227.00	395,417.28	427,711.00	1,484.00	0.35
BY-LAW & CROSSING GUARDS	217,865.00	205,523.59	220,650.00	226,686.83	230,750.00	10,100.00	4.58
MUNICIPAL WATERWORKS	2,132,332.00	2,449,321.54	2,203,295.00	2,219,415.89	2,344,942.00	141,647.00	6.43
MUNICIPAL SEWER	4,422,371.00	3,703,300.41	1,563,280.00	1,637,738.86	1,530,106.00	-33,174.00	-2.12
PUBLIC WORKS	162,000.00	198,236.00	180,000.00	204,381.11	181,000.00	1,000.00	0.56
PARKS & RECREATION	1,862,563.00	2,366,465.91	1,845,576.00	2,162,660.74	2,001,425.00	155,849.00	8.44
LIBRARY	841,252.00	905,962.76	908,799.00	901,395.38	981,706.00	72,907.00	8.02
PLANNING & ZONING	2,652,500.00	6,239,364.09	2,583,196.00	939,682.66	2,615,019.00	31,823.00	1.23
CREEMORE MEDICAL CENTRE	45,920.00	52,701.78	70,447.00	64,415.63	65,210.00	-5,237.00	-7.43
<b>Total OPERATING EXPENSE</b>	<b>31,236,479.00</b>	<b>35,268,587.50</b>	<b>28,279,415.00</b>	<b>27,662,809.04</b>	<b>29,244,873.00</b>	<b>965,458.00</b>	<b>3.41</b>
<b>Total EXPENSE</b>	<b>31,236,479.00</b>	<b>35,268,587.50</b>	<b>28,279,415.00</b>	<b>27,662,809.04</b>	<b>29,244,873.00</b>	<b>965,458.00</b>	<b>3.41</b>
<b>WORKS EXPENSE</b>							
<b>OPERATING EXPENSE</b>							
PUBLIC WORKS	6,106,380.00	9,037,565.39	6,215,552.00	5,635,188.02	6,429,080.00	213,528.00	3.44
<b>Total OPERATING EXPENSE</b>	<b>6,106,380.00</b>	<b>9,037,565.39</b>	<b>6,215,552.00</b>	<b>5,635,188.02</b>	<b>6,429,080.00</b>	<b>213,528.00</b>	<b>3.44</b>
<b>Total WORKS EXPENSE</b>	<b>6,106,380.00</b>	<b>9,037,565.39</b>	<b>6,215,552.00</b>	<b>5,635,188.02</b>	<b>6,429,080.00</b>	<b>213,528.00</b>	<b>3.44</b>
<b>Total OPERATING</b>	<b>0.00</b>	<b>1,866,759.01</b>	<b>0.00</b>	<b>79,781.08</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>



TOWNSHIP OF CLEARVIEW  
TOTAL TOWNSHIP incl requisitions



CLEARVIEW

GL5410  
Date : Apr 29, 2016  
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For Period Ending 31-Dec-2015

all1	2014	2014	2015	2015	PROPOSED 2016	2016 - 2015 \$	(2016-2015)/2015%
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>CAPITAL FUND</b>							
<b>REVENUE</b>							
<b>CAPITAL REVENUE</b>							
GENERAL ADMIN & TAXATION	-762,400.00	-953,719.19	-136,500.00	-325,764.54	-109,500.00	27,000.00	-19.78
FIRE & EMERGENCY SERVICES	-570,900.00	-606,214.94	-184,000.00	-160,089.29	-713,000.00	-529,000.00	287.50
BUILDING INSPECTION	-26,000.00	-28,973.43	-30,000.00	0.00	-30,000.00	0.00	0.00
BY-LAW & CROSSING GUARDS	-36,000.00	-35,617.24	0.00	0.00	0.00	0.00	0.00
MUNICIPAL WATERWORKS	-23,670,472.00	-474,542.42	-4,919,892.00	-2,027,768.64	-6,269,010.00	-1,349,118.00	27.42
MUNICIPAL SEWER	-30,431,122.00	-7,564,378.10	-11,639,486.00	-8,181,352.64	-68,700.00	11,570,786.00	-99.41
PUBLIC WORKS	-13,177,674.00	-2,688,326.70	-13,709,145.00	-3,287,182.26	-12,163,215.00	1,545,930.00	-11.28
PARKS & RECREATION	-1,252,061.00	-984,145.28	-355,763.00	-209,307.16	-480,000.00	-124,237.00	34.92
LIBRARY	-165,692.00	-172,376.54	-89,777.00	-99,520.62	-90,655.00	-878.00	0.98
PLANNING & ZONING	-7,500.00	0.00	0.00	0.00	0.00	0.00	0.00
CREEMORE MEDICAL CENTRE	-475,000.00	-1,019,731.21	0.00	0.00	0.00	0.00	0.00
<b>Total CAPITAL REVENUE</b>	<b>-70,574,821.00</b>	<b>-14,528,025.05</b>	<b>-31,064,563.00</b>	<b>-14,290,985.15</b>	<b>-19,924,080.00</b>	<b>11,140,483.00</b>	<b>-35.86</b>
<b>Total REVENUE</b>	<b>-70,574,821.00</b>	<b>-14,528,025.05</b>	<b>-31,064,563.00</b>	<b>-14,290,985.15</b>	<b>-19,924,080.00</b>	<b>11,140,483.00</b>	<b>-35.86</b>
<b>EXPENSE</b>							
<b>CAPITAL EXPENSE</b>							
GENERAL ADMIN & TAXATION	762,400.00	458,943.94	136,500.00	325,764.54	109,500.00	-27,000.00	-19.78
FIRE & EMERGENCY SERVICES	570,900.00	606,215.21	184,000.00	160,089.29	713,000.00	529,000.00	287.50
BUILDING INSPECTION	26,000.00	28,973.43	30,000.00	0.00	30,000.00	0.00	0.00
BY-LAW & CROSSING GUARDS	36,000.00	35,617.24	0.00	0.00	0.00	0.00	0.00
MUNICIPAL WATERWORKS	23,670,472.00	474,542.42	4,919,892.00	2,027,768.64	6,269,010.00	1,349,118.00	27.42
MUNICIPAL SEWER	30,431,122.00	7,564,378.08	11,639,486.00	8,181,352.64	68,700.00	-11,570,786.00	-99.41
PUBLIC WORKS	13,181,874.00	2,730,075.70	13,709,145.00	3,287,182.26	12,163,215.00	-1,545,930.00	-11.28
PARKS & RECREATION	1,247,861.00	984,145.28	355,763.00	209,307.16	480,000.00	124,237.00	34.92
LIBRARY	165,692.00	623,521.52	89,777.00	99,520.62	90,655.00	878.00	0.98
PLANNING & ZONING	7,500.00	0.00	0.00	0.00	0.00	0.00	0.00
CREEMORE MEDICAL CENTRE	475,000.00	1,021,612.23	0.00	0.00	0.00	0.00	0.00
<b>Total CAPITAL EXPENSE</b>	<b>70,574,821.00</b>	<b>14,528,025.05</b>	<b>31,064,563.00</b>	<b>14,290,985.15</b>	<b>19,924,080.00</b>	<b>-11,140,483.00</b>	<b>-35.86</b>
<b>Total EXPENSE</b>	<b>70,574,821.00</b>	<b>14,528,025.05</b>	<b>31,064,563.00</b>	<b>14,290,985.15</b>	<b>19,924,080.00</b>	<b>-11,140,483.00</b>	<b>-35.86</b>
<b>Total CAPITAL FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

TOWNSHIP OF CLEARVIEW  
TOTAL TOWNSHIP INCLUDING REQUISITIONS



CLEARVIEW

GL5410

Date : A1

For Period Ending 31-Dec-2015

ball1	2015	2015	PROPOSED 2016	PROPOSED 2017	2017 - 2016 \$
	BUDGET	ACTUAL TO DATE	BUDGET	BUDGET	BUDGET VARIANCE
<b>OPERATING</b>					
<b>REVENUE</b>					
<b>OPERATING REVENUE</b>					
GENERAL ADMIN & TAXATION	-25,799,523.00	-26,054,139.74	-26,925,391.00	-26,608,500.00	316,891.00
FIRE & EMERGENCY SERVICES	-162,919.00	-171,326.93	-165,324.00	-171,958.00	-6,634.00
BUILDING INSPECTION	-426,227.00	-395,417.28	-427,711.00	-531,702.00	-103,991.00
BY-LAW & CROSSING GUARDS	-135,550.00	-141,528.39	-133,950.00	-134,200.00	-250.00
MUNICIPAL WATERWORKS	-2,203,295.00	-2,219,415.89	-2,344,942.00	-2,466,910.00	-121,968.00
MUNICIPAL SEWER	-1,563,280.00	-1,637,738.86	-1,530,106.00	-1,571,800.00	-41,694.00
PUBLIC WORKS	-1,152,164.00	-1,079,179.47	-1,137,890.00	-1,143,380.00	-5,490.00
PARKS & RECREATION	-680,128.00	-810,608.20	-698,865.00	-675,815.00	23,050.00
LIBRARY	-121,397.00	-100,062.48	-145,545.00	-118,339.00	27,206.00
PLANNING & ZONING	-2,180,037.00	-544,383.11	-2,099,019.00	-3,128,198.00	-1,029,179.00
CREEMORE MEDICAL CENTRE	-70,447.00	-64,415.63	-65,210.00	-66,554.00	-1,344.00
<b>Total OPERATING REVENUE</b>	<b>-34,494,967.00</b>	<b>-33,218,215.98</b>	<b>-35,673,953.00</b>	<b>-36,617,356.00</b>	<b>-943,403.00</b>
<b>Total REVENUE</b>	<b>-34,494,967.00</b>	<b>-33,218,215.98</b>	<b>-35,673,953.00</b>	<b>-36,617,356.00</b>	<b>-943,403.00</b>
<b>EXPENSE</b>					
<b>OPERATING EXPENSE</b>					
GENERAL ADMIN & TAXATION	16,565,878.00	16,958,253.60	16,942,872.00	16,919,107.00	-23,765.00
FIRE & EMERGENCY SERVICES	1,712,067.00	1,952,761.06	1,924,132.00	1,946,827.00	22,695.00
BUILDING INSPECTION	426,227.00	395,417.28	427,711.00	531,702.00	103,991.00
BY-LAW & CROSSING GUARDS	220,650.00	226,686.83	230,750.00	236,150.00	5,400.00
MUNICIPAL WATERWORKS	2,203,295.00	2,219,415.89	2,344,942.00	2,466,910.00	121,968.00
MUNICIPAL SEWER	1,563,280.00	1,637,738.86	1,530,106.00	1,571,800.00	41,694.00
PUBLIC WORKS	180,000.00	204,381.11	181,000.00	182,000.00	1,000.00
PARKS & RECREATION	1,845,576.00	2,162,660.74	2,001,425.00	1,945,502.00	-55,923.00
LIBRARY	908,799.00	901,395.38	981,706.00	1,011,587.00	29,881.00
PLANNING & ZONING	2,583,196.00	939,682.66	2,615,019.00	3,656,068.00	1,041,049.00
CREEMORE MEDICAL CENTRE	70,447.00	64,415.63	65,210.00	66,554.00	1,344.00
<b>Total OPERATING EXPENSE</b>	<b>28,279,415.00</b>	<b>27,662,809.04</b>	<b>29,244,873.00</b>	<b>30,534,207.00</b>	<b>1,289,334.00</b>
<b>Total EXPENSE</b>	<b>28,279,415.00</b>	<b>27,662,809.04</b>	<b>29,244,873.00</b>	<b>30,534,207.00</b>	<b>1,289,334.00</b>
<b>WORKS EXPENSE</b>					
<b>OPERATING EXPENSE</b>					
PUBLIC WORKS	6,215,552.00	5,635,188.02	6,429,080.00	7,394,090.00	965,010.00
<b>Total OPERATING EXPENSE</b>	<b>6,215,552.00</b>	<b>5,635,188.02</b>	<b>6,429,080.00</b>	<b>7,394,090.00</b>	<b>965,010.00</b>
<b>Total WORKS EXPENSE</b>	<b>6,215,552.00</b>	<b>5,635,188.02</b>	<b>6,429,080.00</b>	<b>7,394,090.00</b>	<b>965,010.00</b>
<b>Total OPERATING</b>	<b>0.00</b>	<b>79,781.08</b>	<b>0.00</b>	<b>1,310,941.00</b>	<b>1,310,941.00</b>

## TOWNSHIP OF CLEARVIEW

## TOTAL TOWNSHIP INCLUDING REQUISITIONS

For Period Ending 31-Dec-2015



GL5410

Date : A

ball1	2015	2015	PROPOSED 2016	PROPOSED 2017	2017 - 2016 \$
	BUDGET	ACTUAL TO DATE	BUDGET	BUDGET	BUDGET VARIANCE
<b>CAPITAL FUND</b>					
<b>REVENUE</b>					
<b>CAPITAL REVENUE</b>					
GENERAL ADMIN & TAXATION	-136,500.00	-325,764.54	-109,500.00	-25,000.00	84,500.00
FIRE & EMERGENCY SERVICES	-184,000.00	-160,089.29	-713,000.00	-126,000.00	587,000.00
BUILDING INSPECTION	-30,000.00	0.00	-30,000.00	0.00	30,000.00
BY-LAW & CROSSING GUARDS	0.00	0.00	0.00	0.00	0.00
MUNICIPAL WATERWORKS	-4,919,892.00	-2,027,768.64	-6,269,010.00	-781,320.00	5,487,690.00
MUNICIPAL SEWER	-11,639,486.00	-8,181,352.64	-68,700.00	-81,900.00	-13,200.00
PUBLIC WORKS	-13,709,145.00	-3,287,182.26	-12,163,215.00	-2,530,400.00	9,632,815.00
PARKS & RECREATION	-355,763.00	-209,307.16	-480,000.00	-460,000.00	20,000.00
LIBRARY	-89,777.00	-99,520.62	-90,655.00	-93,195.00	-2,540.00
PLANNING & ZONING	0.00	0.00	0.00	0.00	0.00
CREEMORE MEDICAL CENTRE	0.00	0.00	0.00	0.00	0.00
<b>Total CAPITAL REVENUE</b>	<b>-31,064,563.00</b>	<b>-14,290,985.15</b>	<b>-19,924,080.00</b>	<b>-4,097,815.00</b>	<b>15,826,265.00</b>
<b>Total REVENUE</b>	<b>-31,064,563.00</b>	<b>-14,290,985.15</b>	<b>-19,924,080.00</b>	<b>-4,097,815.00</b>	<b>15,826,265.00</b>
<b>EXPENSE</b>					
<b>CAPITAL EXPENSE</b>					
GENERAL ADMIN & TAXATION	136,500.00	325,764.54	109,500.00	25,000.00	-84,500.00
FIRE & EMERGENCY SERVICES	184,000.00	160,089.29	713,000.00	126,000.00	-587,000.00
BUILDING INSPECTION	30,000.00	0.00	30,000.00	0.00	-30,000.00
BY-LAW & CROSSING GUARDS	0.00	0.00	0.00	0.00	0.00
MUNICIPAL WATERWORKS	4,919,892.00	2,027,768.64	6,269,010.00	781,320.00	-5,487,690.00
MUNICIPAL SEWER	11,639,486.00	8,181,352.64	68,700.00	81,900.00	13,200.00
PUBLIC WORKS	13,709,145.00	3,287,182.26	12,163,215.00	2,530,400.00	-9,632,815.00
PARKS & RECREATION	355,763.00	209,307.16	480,000.00	460,000.00	-20,000.00
LIBRARY	89,777.00	99,520.62	90,655.00	93,195.00	2,540.00
PLANNING & ZONING	0.00	0.00	0.00	0.00	0.00
CREEMORE MEDICAL CENTRE	0.00	0.00	0.00	0.00	0.00
<b>Total CAPITAL EXPENSE</b>	<b>31,064,563.00</b>	<b>14,290,985.15</b>	<b>19,924,080.00</b>	<b>4,097,815.00</b>	<b>-15,826,265.00</b>
<b>Total EXPENSE</b>	<b>31,064,563.00</b>	<b>14,290,985.15</b>	<b>19,924,080.00</b>	<b>4,097,815.00</b>	<b>-15,826,265.00</b>
<b>Total CAPITAL FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

## General Administration including Council

The General Administration Department is responsible for the implementation and management of new and existing government policies and programs under the direction of the elected Clearview Council.

This broadly defined department includes many individual departments in the budget framework including; Council, the CAO's office, the Clerk's Department, the Finance Department, Human Resources, Information Services, Economic Development, policing services and the management of properties and buildings not assigned to another department. Several of these are broken out separately for budget purposes specifically; Council and Clerk's Department, Economic Development, Information Services and Policing Services.



Clearview Administration Centre in Stayner

## 2016 General Administration Projects

### Operating Project Expenditures

### Sources of Financing

Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>General Government Administration</b>												
	Strategic Plan (from 2015)	\$ 40,000	\$ 20,000								\$ 20,000	
	Records Management Software	\$ 70,000	\$ -								\$ 70,000	
	Records Shelving	\$ 5,000	\$ 5,000									
	Quarterly newsletters to Public	\$ 15,000	\$ 15,000									
	Website Accessibility-Browse Aloud	\$ 2,000	\$ 2,000									
	Website Accessibility-Site Improve	\$ 4,000	\$ 4,000									
	<b>General Administration Sub-total</b>	<b>\$ 136,000</b>	<b>\$ 46,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 90,000</b>	<b>\$ -</b>

### Capital Expenditures Investment in Infrastructure

### Sources of Financing

Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>General Government Administration</b>												
	Land Acquisition (from 2014)	\$ 10,000	\$ -								\$ 10,000	
	Accessibility Improvements (TBD)	\$ 25,000	\$ -								\$ 25,000	

## 2017 General Administration Projects

### Operating Project Expenditures

### Sources of Financing

Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>General Government Administration</b>												
	Quarterly newsletters to Public	\$ 15,000	\$ 15,000									
	Website Accessibility-Browse Aloud	\$ 2,000	\$ 2,000									
	Website Accessibility-Site Improve	\$ 4,000	\$ 4,000									
	<b>General Administration Sub-total</b>	<b>\$ 21,000</b>	<b>\$ 21,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

### Capital Expenditures Investment in Infrastructure

### Sources of Financing

Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>General Government Administration</b>												
	Accessibility Improvements (TBD)	\$ 25,000	\$ -								\$ 25,000	



## Council and Clerk's Department

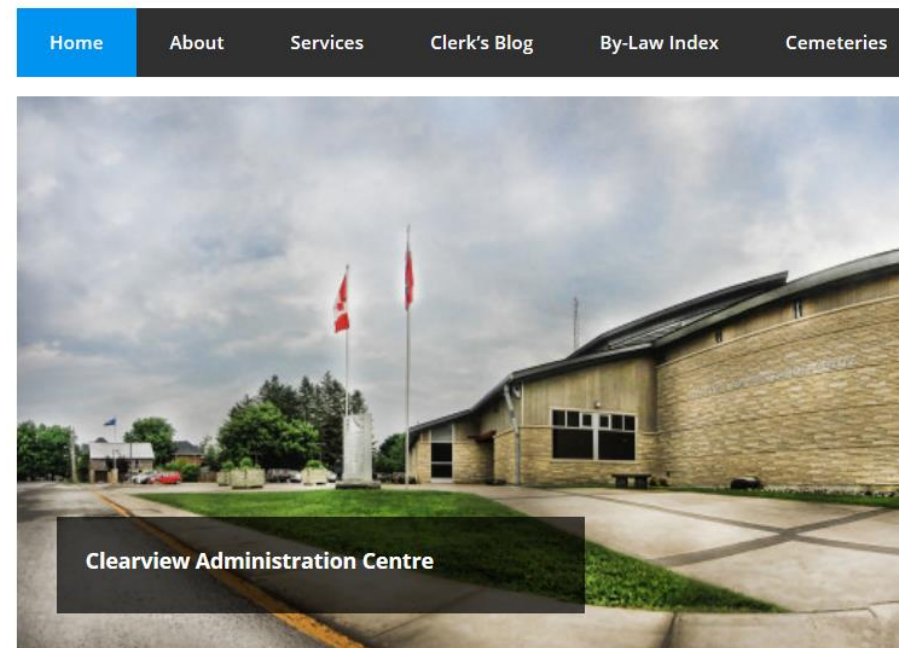
This department provides governance and support for the governance of the municipality. This includes overseeing the management of the municipality's records and coordinating meetings of Council and administering the municipality's elections. The Clerk's Department also manages Freedom of Information requests, municipal By-law enforcement, the two municipally managed cemeteries, lottery licencing and wildlife damage claims, among others.

### Some of the Committees and Municipal Service Boards of Council are:

- Accessibility Advisory Committee
- Avening Community Centre Hall Service Board
- Brentwood Community Hall Board
- Carruthers Memorial Conservation Area
- Clearview Committee of Adjustment
- Clearview Economic Development Committee
- Clearview Parks & Recreation Committee
- Clearview Public Library Board
- CPAC (Police)
- Creemore BIA
- Creemore Log Cabin Service Board
- Creemore Medical Centre Service Board
- Cyber Gnomes Team 2013 Service Board
- Dunedin Community Centre Service Board
- Lavender Cemetery Board
- New Lowell Parks and Recreation Service Board
- Nottawa Memorial Hall Service Board
- Nottawasaga Community Hall Service Board
- Station on the Green Management Board
- Stayner Cemetery Commission
- Sunnidale Community Hall Service Board
- Sunnidale Winterama Service Board

The financial information for Clearview's Committees and Municipal Service Boards are included in Clearview's budget and consolidated audited financial statements.

Visit the Clerk's Department website at <http://clearviewclerk.ca/> where you can search By-laws, find out about Council meetings, find where your ancestors are buried and more.



### Alcohol and Gaming

For more information regarding regulations for items such as liquor licences and lottery licences or for general information, please click on the following

### Service Ontario

For more information regarding licence renewals, marriage certificate registrations, please click on the following



## Clearview Grants

Council has increased the amount of funding for grants to eligible community organizations from \$22,800 (2015) to \$23,000 (2016). These organizations provide valuable cultural and social contributions to Clearview. With the grants from Clearview they will be able to continue their good works and help build the community of Clearview for all residents. Applications for the 2015 round of funding have been approved in the amount of \$20,400. \$2,400 remains in the budget for additional grants throughout the year. Applications are available in the Clerk's office.

### Clearview Community Assistance Grants for 2015

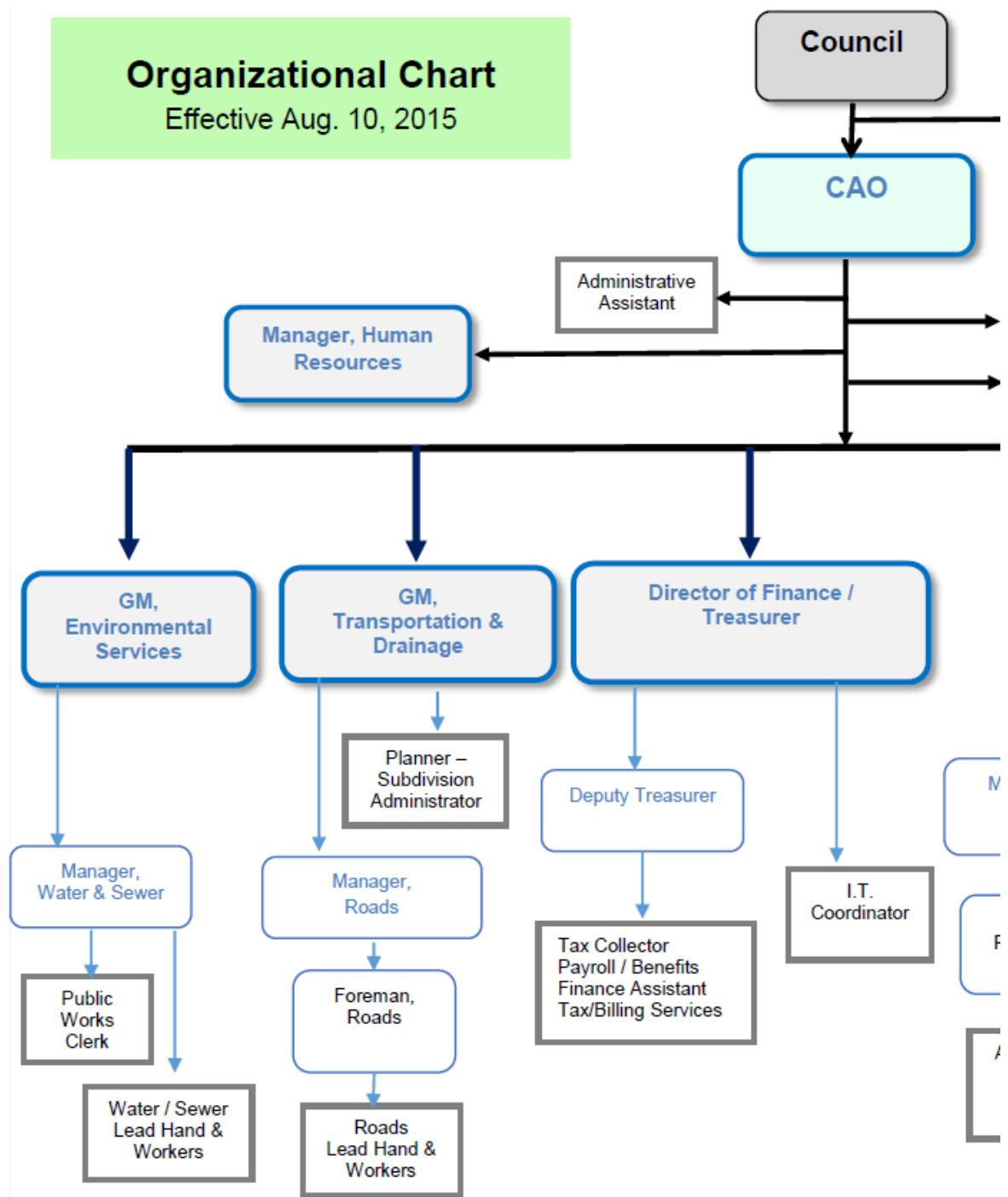
Name of Organization	Amount of Grant
Big Brothers Big Sisters of Georgian Triangle	\$1,000
Breaking Down Barriers	\$500
Brentwood Horticultural Society	\$700
Clearview Community Radio Station	\$250
Clearview Community Theatre	\$2,000
Clearview Stayner Food Bank	\$2,000
Creemore Cats	\$250
Creemore Horticultural Society	\$700
Crime Stoppers of Simcoe, Dufferin, Muskoka	\$500
CyberGnomes Team 2013	\$1,000
Dunedin Writer's Festival	\$500
Duntroon - Stayner Road Race	\$500
Elephant Thoughts Educational Outreach	\$500
Georgian Triangle Anglers Association	\$250
Georgian Triangle Residential Resource	\$1,500
Grey Simcoe Foresters	\$350
Highlands Youth for Christ/The Door	\$2,000
Home Horizon Transitional Support Program	\$1,000
Hospice Georgian Triangle Foundation	\$1,000
My Friend's House-Collingwood Crisis Centre	\$1,000
New Lowell United Church	\$500
Rent-a-Youth (aka Ray's Place)	\$500
Royal Canadian Legion #397-Canada Day	\$500
South Simcoe 4-H Association	\$250
Stayner Chamber of Commerce	\$500
Stayner Heritage Society	\$300
Stayner Horticultural Society	\$700
Teddy Bears Picnic Children's Centre	\$1,000
Tin Roof Global	\$500
<b>Total</b>	<b>\$22,250</b>

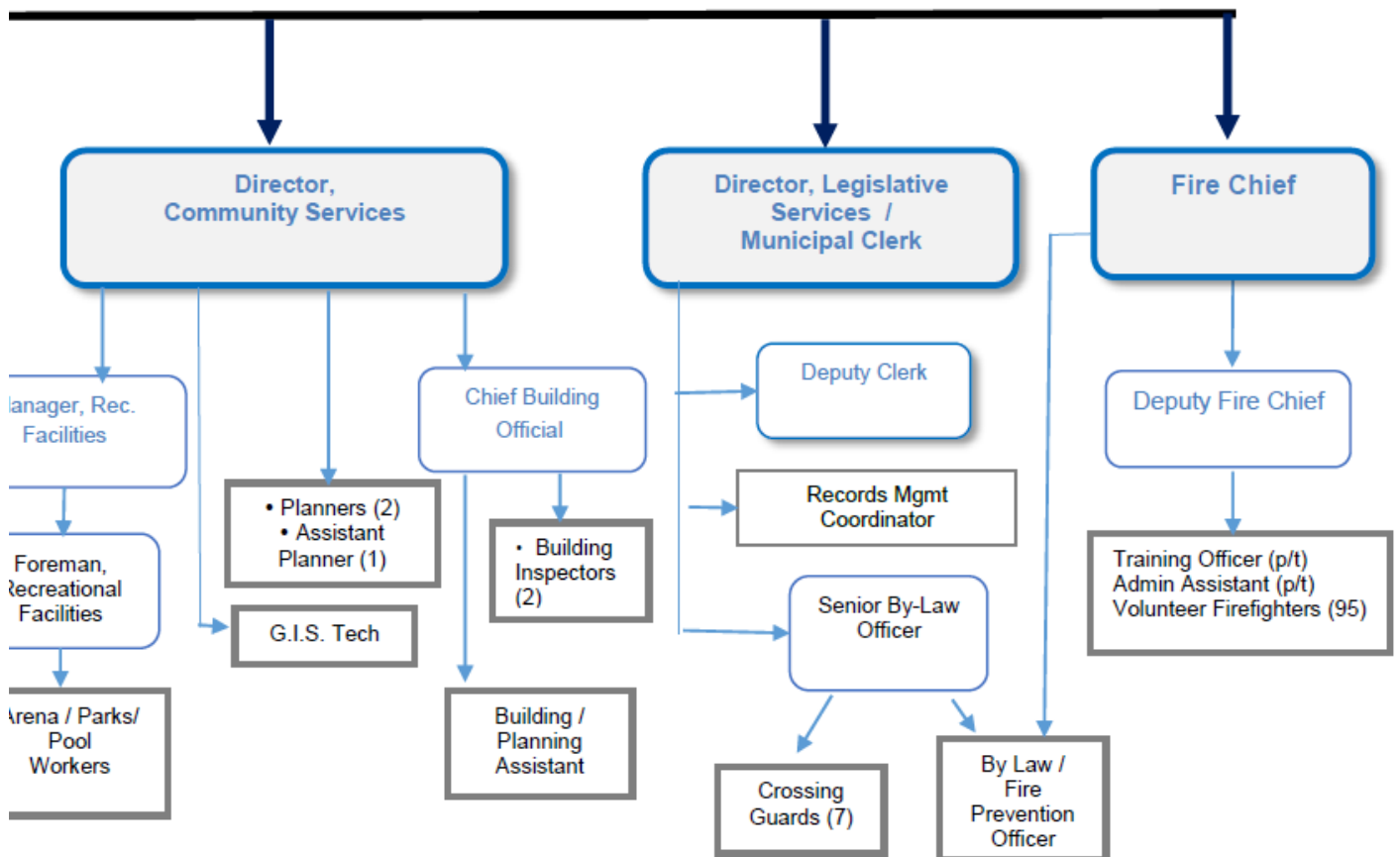
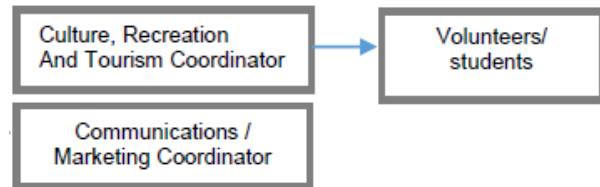
Clearview provides an annual grant of \$25,000 to the Collingwood Airport which is owned and operated by the Town of Collingwood. The grant was first approved by Council on March 5, 2002 for a period of two years. It was renewed on June 27, 2005 in conjunction with the establishment of a joint municipal Regional Airport Service Agreement approved by By-law 05-80.

Clearview provided an annual grant for the four year period of 2011 to 2014 to the Collingwood General and Marine Hospital Foundation ("The Foundation"). The Foundation's mission is to raise funds in support of the Collingwood General and Marine Hospital for equipment, furnishings, facilities and programs / services that are not funded by the Ministry of Health & Long Term Care. The Foundation funds capital equipment (over \$1,000) and facility renovations at the hospital. The Foundation also funds some specialty programs and services not covered by the government. The Foundation cannot (according to its by-laws) fund operational costs for the Hospital. The Foundation states that it is the only dependable source of capital funding for the hospital.

In 2011 Council approved the granting of \$1.25 per household as an annual grant for the four years starting in 2011. The grant amounts for the four years were; \$7,613.75 (2011), \$7,641.25 (2012), \$7,675 (2013), and \$7,703.75 (2014). In 2015 Council approved the extension of the grant until 2018. The grant for 2015 was \$7,721.25. The grant for 2016 is \$7,758.75.

## Organizational Chart





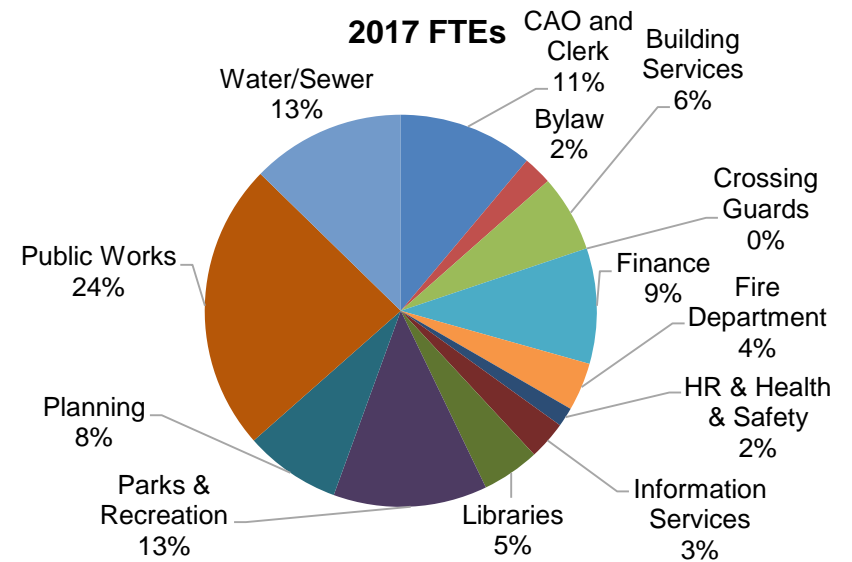
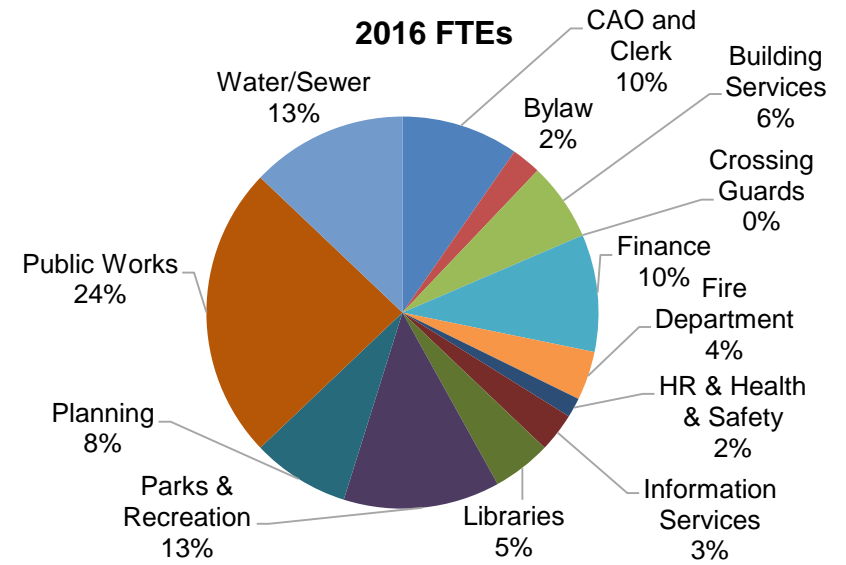
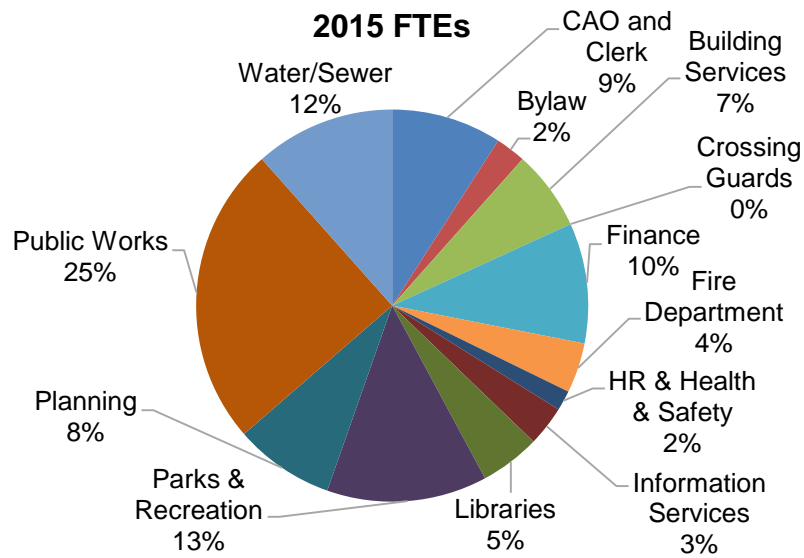
## Clearview Employees by Department

Department	2012		2013		2014		2015		2016		2017		2015	2016	2017
	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FTEs	FTEs	FTEs
CAO and Clerk	3.0	0.50	3.0	0.00	3.1	0.00	5.5	0.00	6.0	0.00	7.0	0.00	9%	10%	11%
Bylaw	1.0	0.60	1.0	0.66	1.5	0.00	1.5	0.00	1.5	0.00	1.5	0.00	2%	2%	2%
Building Services	4.0	0.00	4.0	0.00	4.0	0.00	4.0	0.00	4.0	0.00	4.0	0.00	7%	6%	6%
Crossing Guards	0.0	0.80	0.0	0.86	0.0	1.34	0.0	1.34	0.0	1.34	0.0	1.34	0%	0%	0%
Finance	8.0	0.40	7.0	0.49	6.9	0.69	6.0	0.75	6.0	0.75	6.0	0.75	10%	10%	10%
Fire Department	2.0	10.70	2.0	9.03	2.5	7.66	2.5	8.42	2.5	8.42	2.5	8.42	4%	4%	4%
HR & Health & Safety	1.0	0.00	1.0	0.00	1.0	0.00	1.0	0.00	1.0	0.00	1.0	0.00	2%	2%	2%
Information Services	2.0	0.00	2.0	0.00	2.0	0.00	2.0	0.00	2.0	0.00	2.0	0.00	3%	3%	3%
Libraries	3.0	4.80	3.0	5.37	3.0	4.60	3.0	4.90	3.0	5.10	3.0	5.10	5%	5%	5%
Parks & Recreation	8.0	1.70	8.0	1.53	8.0	0.19	8.0	0.21	8.0	0.21	8.0	0.21	13%	13%	13%
Planning	5.0	0.00	5.0	0.00	5.0	0.40	5.0	0.40	5.0	0.40	5.0	0.40	8%	8%	8%
Public Works	16.0	3.10	15.0	3.23	15.0	2.00	15.0	2.20	15.0	2.20	15.0	2.20	25%	24%	24%
Water/Sewer	8.0	1.00	7.0	0.00	7.0	0.00	7.0	0.00	8.0	0.00	8.0	0.00	12%	13%	13%
	<b>61.0</b>	<b>23.60</b>	<b>58.0</b>	<b>21.17</b>	<b>59.0</b>	<b>16.88</b>	<b>60.5</b>	<b>18.22</b>	<b>62.0</b>	<b>18.42</b>	<b>63.0</b>	<b>18.42</b>			
<b>Total FTEs</b>	<b>84.6</b>		<b>79.2</b>		<b>75.9</b>		<b>78.7</b>		<b>80.4</b>		<b>81.4</b>		<b>100%</b>	<b>100%</b>	<b>100%</b>

### Proposed Staff Changes

Year	Department	Position	Timeframe	# of months in budget year	Cost	% increase
2016	Administration	Communications	January - June	6 months unfunded in 2015	\$36,628	0.29%
2016	Library	Change p/t Stayner library clerk to f/t	July - December	6 months unfunded in 2015	\$3,164	0.03%
2016	Water	Civil Engineering Technologist	Full year	12 months	\$91,000	0.00%
					<b>\$130,792</b>	<b>0.32%</b>
2017	Administration	Economic Development (Not approved)	Full year	12 months	\$47,700	0.38%
					<b>\$47,700</b>	<b>0.38%</b>

The Communications and change to the Part-time Stayner library clerk are budgeted in 2016 to provide funding for the 6 months of the year not previously budgeted in 2015. The Civil Engineering Technologist position in 2016 is a single position with the cost budgeted to Water but may be split between Water and Sewer. Water and Sewer are not funded by general taxation and as such do not have an impact on the property taxation rate. The Economic Development Officer is not approved for hiring as of the December 7, 2015 Budget Public Meeting.



## 2016 Administration Department Operating Budget Analysis

Category or SubCategory	2014 Budgeted	2014 Actual	2015 Budgeted	2015 Actual as at Dec. 31	2016 Budgeted	Annual Difference	% with \$129,138 = 1%
<b>REVENUE</b>							
<b>Grants</b>	<b>1,267,249</b>	<b>1,240,249</b>	<b>1,006,500</b>	<b>1,006,500</b>	<b>1,031,700</b>	<b>25,200</b>	<b>0.20%</b>
Reduced OMPF Grant			1,006,500		1,031,700	25,200	0.20%
<b>User Fees</b>	<b>132,992</b>	<b>135,897</b>	<b>135,692</b>	<b>155,779</b>	<b>138,473</b>	<b>2,781</b>	<b>0.02%</b>
Increase in cost recovery from other departments			92,692		95,473	2,781	0.02%
<b>Other Income</b>	<b>578,979</b>	<b>618,107</b>	<b>340,782</b>	<b>548,652</b>	<b>475,061</b>	<b>134,279</b>	<b>1.04%</b>
Increase in sale of land - Industrial Park to offset loan			0		39,461	39,461	0.31%
Change interest and penalty on taxes to close to actual			305,000		400,000	95,000	0.74%
<b>Transfer from Reserves</b>	<b>556,546</b>	<b>201,222</b>	<b>172,100</b>	<b>147,100</b>	<b>100,000</b>	<b>-72,100</b>	<b>-0.56%</b>
Increase one-time 2016 for records management from 2015			0		35,000	35,000	0.27%
Funding for 2016 portion of records management from reserve			0		35,000	35,000	0.27%
Increase one-time 2016 for strategic plan from 2015			0		20,000	20,000	0.15%
Remove one-time 2015 project carry forward from 2014			52,100		0	-52,100	-0.40%
Remove one-time 2015 transfer from tax stabilization reserve			120,000		0	-120,000	-0.93%
<b>Own Purpose Taxes</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL REVENUE</b>	<b>2,535,766</b>	<b>2,195,474</b>	<b>1,655,074</b>	<b>1,858,031</b>	<b>1,745,234</b>	<b>90,160</b>	<b>0.70%</b>
<b>EXPENSE</b>							
<b>Salaries, Wages &amp; Benefits</b>	<b>1,301,598</b>	<b>1,275,539</b>	<b>1,306,800</b>	<b>1,415,758</b>	<b>1,424,400</b>	<b>117,600</b>	<b>0.91%</b>
Communications position for full year (Jan-June) - 2015 was half year			0		36,628	36,628	0.28%
Remove one-time WSIB NEER adjustment			16,000		0	-16,000	-0.12%
<b>Administration</b>	<b>661,495</b>	<b>893,120</b>	<b>595,798</b>	<b>514,257</b>	<b>722,984</b>	<b>127,186</b>	<b>0.98%</b>
Purchase records management software half from reserve			0		70,000	70,000	0.54%
Purchase records shelving			0		5,000	5,000	0.04%
Implement BrowseAloud and SiteImprove for website			0		6,000	6,000	0.05%
Industrial land acquisition loan			0		39,461	39,461	0.31%
<b>Contracted Services</b>	<b>369,845</b>	<b>250,588</b>	<b>213,800</b>	<b>235,492</b>	<b>228,600</b>	<b>14,800</b>	<b>0.11%</b>
Reduce consulting for asset management plan			25,000		0	-25,000	-0.19%
Increase for quarterly newsletter			0		15,000	15,000	0.12%
Reduce contract software support - shift to IS department			49,000		30,000	-19,000	-0.15%
Increase consulting - Strategic Plan (half from 2015)			20,000		60,000	40,000	0.31%



Facility Utilities	39,650	40,223	38,250	44,087	40,750	2,500	0.02%
Facility Maintenance	231,587	49,214	30,000	42,764	31,500	1,500	0.01%
Insurance	55,885	56,887	58,700	58,629	60,600	1,900	0.01%
Vehicles & Equipment	0	0	0	0	0	0	0.00%
Amortization	0	98,250	0	0	0	0	0.00%
Transfer to Reserves	153,581	122,845	488,727	125,000	237,990	-250,737	-1.94%
Reduce unallocated reserves (2015) - allocated to other depts.			363,737		80,000	-283,737	-2.20%
Remove one-time records mgt. software transfer to reserve			35,000		0	-35,000	-0.27%
Allocate to create Admin building reserve			0		50,000	50,000	0.39%
Allocate to create Server replacement reserve			0		15,000	15,000	0.12%
Allocate to create Council laptop reserve			0		3,000	3,000	0.02%
<b>TOTAL EXPENSE</b>	<b>2,813,641</b>	<b>2,786,665</b>	<b>2,732,075</b>	<b>2,435,988</b>	<b>2,746,824</b>	<b>14,749</b>	<b>0.11%</b>
<b>TOTAL OPERATING</b>	<b>-277,875</b>	<b>-591,191</b>	<b>-1,077,001</b>	<b>-577,957</b>	<b>-1,001,590</b>	<b>-75,411</b>	<b>-0.58%</b>
Transfer to Capital	0	0	0	6,614	0	0	0.00%
<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,614</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL ADMINISTRATION</b>	<b>-277,875</b>	<b>-591,191</b>	<b>-1,077,001</b>	<b>-584,571</b>	<b>-1,001,590</b>	<b>-75,411</b>	<b>-0.58%</b>

## 2017 Administration Department Operating Budget Analysis

Category or SubCategory	2015 Budgeted	2015 Actual as at Dec. 31	2016 Budgeted	2017 Budgeted	Annual Difference	% with \$134,304 = 1%
<b>REVENUE</b>						
<b>Grants</b>	<b>1,006,500</b>	<b>1,006,500</b>	<b>1,031,700</b>	<b>846,945</b>	<b>-184,755</b>	<b>-1.38%</b>
Reduced OMPF Grant			1,031,700	846,945	-184,755	-1.38%
<b>User Fees</b>	<b>135,692</b>	<b>155,779</b>	<b>138,473</b>	<b>141,337</b>	<b>2,864</b>	<b>0.02%</b>
Increased cost recovery			95,473	98,337	2,864	0.02%
<b>Other Income</b>	<b>340,782</b>	<b>548,652</b>	<b>475,061</b>	<b>470,061</b>	<b>-5,000</b>	<b>-0.04%</b>
Decrease in misc. revenue			5,000	0	-5,000	-0.04%
<b>Transfer from Reserves</b>	<b>172,100</b>	<b>147,100</b>	<b>100,000</b>	<b>0</b>	<b>-100,000</b>	<b>-0.74%</b>
Removal of 2016 projects funded from reserves			90,000	0	-90,000	-0.67%
<b>TOTAL REVENUE</b>	<b>1,655,074</b>	<b>1,858,031</b>	<b>1,745,234</b>	<b>1,458,343</b>	<b>-286,891</b>	<b>-2.14%</b>
<b>EXPENSE</b>						
<b>Salaries, Wages &amp; Benefits</b>	<b>1,306,800</b>	<b>1,415,758</b>	<b>1,424,400</b>	<b>1,475,770</b>	<b>51,370</b>	<b>0.38%</b>
<b>Administration</b>	<b>578,960</b>	<b>481,723</b>	<b>667,984</b>	<b>618,202</b>	<b>-49,782</b>	<b>-0.37%</b>
Remove 2016 projects - Records Mgt. Software and shelving			77,000	2,000	-75,000	-0.56%
<b>Contracted Services</b>	<b>230,638</b>	<b>268,027</b>	<b>283,600</b>	<b>213,500</b>	<b>-70,100</b>	<b>-0.52%</b>
Remove 2016 project - Strategic Plan			40,000	0	-40,000	-0.30%
<b>Facility Utilities</b>	<b>38,250</b>	<b>44,087</b>	<b>40,750</b>	<b>41,950</b>	<b>1,200</b>	<b>0.01%</b>
<b>Facility Maintenance</b>	<b>30,000</b>	<b>42,764</b>	<b>31,500</b>	<b>33,000</b>	<b>1,500</b>	<b>0.01%</b>
<b>Insurance</b>	<b>58,700</b>	<b>58,629</b>	<b>60,600</b>	<b>62,000</b>	<b>1,400</b>	<b>0.01%</b>
<b>Vehicles &amp; Equipment</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Amortization</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Transfer to Reserves</b>	<b>488,727</b>	<b>125,000</b>	<b>237,990</b>	<b>172,000</b>	<b>-65,990</b>	<b>-0.49%</b>
Reduce transfer to general reserve by \$5,000 - to Arenas			110,727	55,727	-55,000	-0.41%
Reduce transfer to general reserve by \$25,000 - to Bridges						
Reduce transfer to general reserve by \$25,000 - to Libraries						
<b>TOTAL EXPENSE</b>	<b>2,732,075</b>	<b>2,435,988</b>	<b>2,746,824</b>	<b>2,616,422</b>	<b>-130,402</b>	<b>-0.97%</b>
<b>TOTAL OPERATING</b>	<b>-1,077,001</b>	<b>-577,957</b>	<b>-1,001,590</b>	<b>-1,158,079</b>	<b>156,489</b>	<b>1.21%</b>
<b>Transfer to Capital</b>	<b>0</b>	<b>6,614</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL CAPITAL</b>	<b>0</b>	<b>6,614</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL ADMINISTRATION</b>	<b>-1,077,001</b>	<b>-584,571</b>	<b>-1,001,590</b>	<b>-1,158,079</b>	<b>156,489</b>	<b>1.21%</b>



TOWNSHIP OF CLEARVIEW  
GENERAL ADMINISTRATION



CLEARVIEW

GL5410

Date : Apr 29, 2016

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For Period Ending 31-Dec-2015

zadmin	2014	2014	2015	2015	2016 PROPOSED	2016 - 2015 \$	(2016-2015)/2015 %
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>REVENUE</b>							
GRANTS	-1,267,249.00	-1,240,248.57	-1,006,500.00	-1,006,500.00	-1,031,700.00	-25,200.00	2.50
USER FEES	-132,992.00	-135,897.00	-135,692.00	-155,778.78	-138,473.00	-2,781.00	2.05
OTHER INCOME	-578,979.00	-618,107.23	-340,782.00	-554,127.75	-475,061.00	-134,279.00	39.40
TRANSFER FROM RESERVES	-672,130.00	-216,939.67	-199,522.00	-162,684.00	-145,584.00	53,938.00	-27.03
TAXATION	-12,151,791.00	-12,186,029.55	-12,969,943.00	-12,923,696.46	-13,733,344.00	-763,401.00	5.89
SURPLUS/DEFICIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total REVENUE</b>	<b>-14,803,141.00</b>	<b>-14,397,222.02</b>	<b>-14,652,439.00</b>	<b>-14,802,786.99</b>	<b>-15,524,162.00</b>	<b>-871,723.00</b>	<b>5.95</b>
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	1,442,598.00	1,421,790.61	1,468,000.00	1,579,488.10	1,592,100.00	124,100.00	8.45
ADMINISTRATION	947,629.00	1,092,864.31	779,111.00	1,497,526.26	951,404.00	172,293.00	22.11
CONTRACTED SERVICES	2,796,885.00	2,509,364.36	2,482,306.00	2,393,525.97	2,550,549.00	68,243.00	2.75
FACILITY UTILITIES	39,650.00	40,222.71	38,250.00	44,087.00	40,750.00	2,500.00	6.54
FACILITY MAINTENANCE	231,587.00	49,214.19	30,000.00	42,763.75	31,500.00	1,500.00	5.00
INSURANCE	55,885.00	58,938.91	60,900.00	60,819.07	62,850.00	1,950.00	3.20
VEHICLES & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AMORTIZATION	0.00	98,250.00	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	153,581.00	122,845.30	488,727.00	125,000.00	267,990.00	-220,737.00	-45.17
TRANSFER TO CAPITAL	97,500.00	43,564.56	71,500.00	25,277.86	44,500.00	-27,000.00	-37.76
<b>Total EXPENSE</b>	<b>5,765,315.00</b>	<b>5,437,054.95</b>	<b>5,418,794.00</b>	<b>5,768,488.01</b>	<b>5,541,643.00</b>	<b>122,849.00</b>	<b>2.27</b>
<b>Total OPERATING</b>	<b>-9,037,826.00</b>	<b>-8,960,167.07</b>	<b>-9,233,645.00</b>	<b>-9,034,298.98</b>	<b>-9,982,519.00</b>	<b>-748,874.00</b>	<b>8.11</b>

TOWNSHIP OF CLEARVIEW  
GENERAL ADMINISTRATION BUDGET



CLEARVIEW

GL5410  
Date : A

For Period Ending 31-Dec-2015

badmin	2015	2015	PROPOSED 2016	PROPOSED 2017	2017 - 2016 \$
	BUDGET	ACTUAL TO DATE	BUDGET	BUDGET	BUDGET VARIANCE
<b>OPERATING</b>					
<b>REVENUE</b>					
GRANTS	-1,006,500.00	-1,006,500.00	-1,031,700.00	-846,945.00	184,755.00
USER FEES	-135,692.00	-155,778.78	-138,473.00	-141,337.00	-2,864.00
OTHER INCOME	-340,782.00	-554,127.75	-475,061.00	-470,061.00	5,000.00
TRANSFER FROM RESERVES	-199,522.00	-162,684.00	-145,584.00	-15,584.00	130,000.00
TAXATION	-12,969,943.00	-12,923,696.46	-13,733,344.00	-13,733,344.00	0.00
SURPLUS/DEFICIT	0.00	0.00	0.00	0.00	0.00
<b>Total REVENUE</b>	<b>-14,652,439.00</b>	<b>-14,802,786.99</b>	<b>-15,524,162.00</b>	<b>-15,207,271.00</b>	<b>316,891.00</b>
<b>EXPENSE</b>					
SALARIES, WAGES & BENEFITS	1,468,000.00	1,579,488.10	1,592,100.00	1,735,370.00	143,270.00
ADMINISTRATION	779,111.00	1,497,526.26	951,404.00	870,722.00	-80,682.00
CONTRACTED SERVICES	2,482,306.00	2,393,525.97	2,550,549.00	2,556,036.00	5,487.00
FACILITY UTILITIES	38,250.00	44,087.00	40,750.00	41,950.00	1,200.00
FACILITY MAINTENANCE	30,000.00	42,763.75	31,500.00	33,000.00	1,500.00
INSURANCE	60,900.00	60,819.07	62,850.00	64,300.00	1,450.00
VEHICLES & EQUIPMENT	0.00	0.00	0.00	0.00	0.00
AMORTIZATION	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	488,727.00	125,000.00	267,990.00	172,000.00	-95,990.00
TRANSFER TO CAPITAL	71,500.00	25,277.86	44,500.00	44,500.00	0.00
<b>Total EXPENSE</b>	<b>5,418,794.00</b>	<b>5,768,488.01</b>	<b>5,541,643.00</b>	<b>5,517,878.00</b>	<b>-23,765.00</b>
<b>Total OPERATING</b>	<b>-9,233,645.00</b>	<b>-9,034,298.98</b>	<b>-9,982,519.00</b>	<b>-9,689,393.00</b>	<b>293,126.00</b>

## Economic Development Committee

Established in 2001, the purpose of the Economic Development Advisory Committee is to foster, promote and implement economic initiatives for the Township of Clearview. The Committee's mission is to promote the economic development initiatives of the municipality while enhancing residents' quality of life including economic, social and environmental aspects.



Downtown Stayner

### Mandate

The Economic Development Advisory Committee shall help create local leadership for economic development, build upon the Clearview Township Strategic Plan, and help realize the vision for economic development in Clearview Township. The primary role of the Economic Development Advisory Committee will be commenting on municipal economic development initiatives and advising Council on economic strategies and projects.

The Committee will also be responsible for ensuring that communication of municipal economic development activity is provided to the community. The Committee will foster community spirit and involvement in economic development activities and maintain an ongoing relationship with the local business community.

### Goals

The Economic Development Advisory Committee has the following goals:

- To assist the municipality with a consistent and meaningful application of economic development initiatives as well as with other relevant municipal business as may arise;
- To ensure full communication and cooperation with other related groups;
- To encourage collaboration among stakeholders within the community;
- To ensure that a broad range of choices, options and solutions is considered;
- To increase public awareness and understanding of municipal economic development initiatives



Creemore Children's Festival







Creemore Children's Festival 2014



2014 Concert Series at Avening Community Centre



Copper Kettle Festival in Creemore

## 2016 Economic Development Committee Operating Budget Analysis

Category or SubCategory	2014 Budgeted	2014 Actual	2015 Budgeted	2015 Actual as at Dec. 31	2016 Budgeted	Annual Difference	% with \$129,138 = 1%
<b>REVENUE</b>							
Grants	0	0	0	0	0	0	0.00%
User Fees	0	0	0	0	0	0	0.00%
Other Income	0	0	0	0	0	0	0.00%
Transfer from Reserves	100,000	0	11,838	0	30,000	18,162	0.14%
Remove one-time EDC reserve carry-forward			11,838		30,000	18,162	0.14%
<b>TOTAL REVENUE</b>	<b>100,000</b>	<b>0</b>	<b>11,838</b>	<b>0</b>	<b>30,000</b>	<b>18,162</b>	<b>0.14%</b>
<b>EXPENSE</b>							
Salaries, Wages & Benefits	0	0	0	0	0	0	0.00%
Administration	107,750	54,163	7,750	14,513	58,500	50,750	0.39%
Increase mileage and meeting expenses			500		2,500	2,000	0.02%
Increase publicity and promotional materials			500		2,500	2,000	0.02%
Increase memberships			3,250		5,000	1,750	0.01%
Increase special events			3,500		48,500	45,000	0.35%
Contracted Services	25,000	12,358	16,838	32,535	55,000	38,162	0.30%
Increase consulting for brand implementation			16,838		55,000	38,162	0.30%
Transfer to Reserves	0	0	0	0	30,000	30,000	0.23%
Increase transfer to reserve - use of funds TBD			0		30,000	30,000	0.23%
<b>TOTAL EXPENSE</b>	<b>132,750</b>	<b>66,521</b>	<b>24,588</b>	<b>47,048</b>	<b>143,500</b>	<b>118,912</b>	<b>0.92%</b>
<b>TOTAL OPERATING</b>	<b>-32,750</b>	<b>-66,521</b>	<b>-12,750</b>	<b>-47,048</b>	<b>-113,500</b>	<b>100,750</b>	<b>0.78%</b>
Transfer to Capital	0	0	0	0	0	0	0.00%
<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL ADMINISTRATION</b>	<b>-32,750</b>	<b>-66,521</b>	<b>-12,750</b>	<b>-47,048</b>	<b>-113,500</b>	<b>100,750</b>	<b>0.78%</b>

## 2017 Economic Development Committee Operating Budget Analysis

Category or SubCategory	2015 Budgeted	2015 Actual as at Dec. 31	2016 Budgeted	2017 Budgeted	Annual Difference	% with \$134,304 = 1%
<b>REVENUE</b>						
Grants	0	0	0	0	0	0.00%
User Fees	0	0	0	0	0	0.00%
Other Income	0	0	0	0	0	0.00%
Transfer from Reserves	11,838	0	30,000	30,000	0	0.00%
<b>TOTAL REVENUE</b>	<b>11,838</b>	<b>0</b>	<b>30,000</b>	<b>30,000</b>	<b>0</b>	<b>0.00%</b>
<b>EXPENSE</b>						
<b>Salaries, Wages &amp; Benefits</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>88,000</b>	<b>88,000</b>	<b>0.68%</b>
Hire Eco. Dev. Officer salary/benefits (not approved yet)			0	88,000	88,000	0.68%
<b>Administration</b>	<b>24,588</b>	<b>47,048</b>	<b>113,500</b>	<b>92,500</b>	<b>-21,000</b>	<b>-0.16%</b>
Increase special events from 1 to 3			3,500	10,000	6,500	0.05%
Increase publicity and promotions			2,500	5,000	2,500	0.02%
Decrease consulting - shift to Salaries/Wages			55,000	25,000	-30,000	-0.23%
<b>Contracted Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Transfer to Reserves</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>0</b>	<b>-30,000</b>	<b>-0.23%</b>
<b>TOTAL EXPENSE</b>	<b>24,588</b>	<b>47,048</b>	<b>143,500</b>	<b>180,500</b>	<b>37,000</b>	<b>0.29%</b>
<b>TOTAL OPERATING</b>	<b>-12,750</b>	<b>-47,048</b>	<b>-113,500</b>	<b>-150,500</b>	<b>37,000</b>	<b>0.29%</b>
<b>Transfer to Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL ADMINISTRATION</b>	<b>-12,750</b>	<b>-47,048</b>	<b>-113,500</b>	<b>-150,500</b>	<b>37,000</b>	<b>0.29%</b>

## Information Services

Information Services supports Council and staff of Clearview in their efforts to provide effective public services and maintain efficient government operations through appropriate and innovative application of information technologies.

Some of the services provided include:

- Acquisition and installation of hardware and software Town-wide,
- Regularly scheduled and required replacement of old computers,
- Develop plans for the evolution of technology,
- Respond to employee's questions and concerns regarding technology,
- Co-ordinate staff training and support,
- Provide Help Desk support,
- Maintain off-site storage and backup for major systems, and
- Corporate telecommunications management.

The department will also continue to provide in-house training which is anticipated to increase in response to significant change in software. GIS services will also work with Public Works and Finance to improve digital mapping and capital asset management of municipal infrastructure.

### **Reserves or Reserve Funds:**

None.



## 2016 Information Services Projects

Operating Project Expenditures			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Information Services Program Support</b>												
	Website Redesign (2 year project)	\$ 30,000	\$ 30,000									
<b>Capital Expenditures Investment in Infrastructure</b>												
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Information Services</b>												
	Computer and software (replacement)	\$ 25,000	\$ 25,000									
	Printer (replacement)	\$ 1,000	\$ 1,000									
	Server Replacement (Vadim SQL)	\$ 20,000	\$ 5,000								\$ 15,000	
	Scanner (replacement from 2015)	\$ 15,000	\$ -								\$ 15,000	
	Networking Equipment	\$ 10,000	\$ 10,000									
	Other Computer Equipment Unspecified	\$ 3,500	\$ 3,500									

## 2017 Information Services Projects

Operating Project Expenditures			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Information Services</b>												
	Website Redesign (2 years)	\$ 30,000	\$ 30,000									
	Windows 10 upgrade (Admin. only)	\$ 9,000	\$ 9,000									
	<b>Information Services Sub-total</b>	<b>\$ 39,000</b>	<b>\$ 39,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Expenditures Investment in Infrastructure</b>												
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Information Services</b>												
	Computer and software (replacement)	\$ 25,000	\$ 25,000									
	Printer (replacement)	\$ 1,000	\$ 1,000									
	Replace Council Projectors and equipment	\$ 5,000	\$ 5,000									
	Networking Equipment	\$ 10,000	\$ 10,000									
	Other Computer Equipment Unspecified	\$ 3,500	\$ 3,500									

## 2016 Information Services Department Operating Budget Analysis

Category or SubCategory	2014 Budgeted	2014 Actual	2015 Budgeted	2015 Actual as at Dec. 31	2016 Budgeted	Annual Difference	% with \$129,138 = 1%
<b>REVENUE</b>							
Grants	0	0	0	0	0	0	0.00%
User Fees	0	0	0	0	0	0	0.00%
Other Income	0	0	0	0	0	0	0.00%
Transfer from Reserves	0	0	0	0	0	0	0.00%
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>EXPENSE</b>							
Salaries, Wages & Benefits	141,000	146,113	161,200	163,730	167,700	6,500	0.05%
Administration	43,114	26,000	39,950	37,882	36,150	-3,800	-0.03%
Increase in software costs			7,500		16,500	9,000	0.07%
Decrease Transfer Admin Fee to Planning - salary allocation cancelled			13,000		0	-13,000	-0.10%
Contracted Services	17,000	15,102	18,000	11,072	52,700	34,700	0.27%
Increase in software support licences			18,000		22,700	4,700	0.04%
Website update (First year of two years)			0		30,000	30,000	0.23%
Amortization	0	0	0	0	0	0	0.00%
Transfer to Reserves	0	0	0	0	0	0	0.00%
<b>TOTAL EXPENSE</b>	<b>201,114</b>	<b>187,215</b>	<b>219,150</b>	<b>212,684</b>	<b>256,550</b>	<b>37,400</b>	<b>0.29%</b>
<b>TOTAL OPERATING</b>	<b>-201,114</b>	<b>-187,215</b>	<b>-219,150</b>	<b>-212,684</b>	<b>-256,550</b>	<b>37,400</b>	<b>0.29%</b>
Transfer to Capital	97,500	43,565	71,500	18,663	44,500	-27,000	-0.21%
<b>TOTAL CAPITAL</b>	<b>97,500</b>	<b>43,565</b>	<b>71,500</b>	<b>18,663</b>	<b>44,500</b>	<b>-27,000</b>	<b>-0.21%</b>
<b>TOTAL INFO SERVICES</b>	<b>-298,614</b>	<b>-230,779</b>	<b>-290,650</b>	<b>-231,348</b>	<b>-301,050</b>	<b>10,400</b>	<b>0.08%</b>



## 2017 Information Services Department Operating Budget Analysis

Category or SubCategory	2015 Budgeted	2015 Actual as at Dec. 31	2016 Budgeted	2017 Budgeted	Annual Difference	% with \$134,304 = 1%
<b>REVENUE</b>						
Grants	0	0	0	0	0	0.00%
User Fees	0	0	0	0	0	0.00%
Other Income	0	0	0	0	0	0.00%
Transfer from Reserves	0	0	0	0	0	0.00%
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>EXPENSE</b>						
Salaries, Wages & Benefits	161,200	163,730	167,700	171,600	3,900	0.03%
Administration	39,950	37,882	36,150	26,250	-9,900	-0.07%
Contracted Services	18,000	11,072	52,700	62,100	9,400	0.07%
Increase in cost and number of software support licenses			22,700	32,100	9,400	0.07%
Ongoing website update - Second of two years			30,000	30,000	0	0.00%
Transfer to Reserves	0	0	0	0	0	0.00%
<b>TOTAL EXPENSE</b>	<b>219,150</b>	<b>212,684</b>	<b>256,550</b>	<b>259,950</b>	<b>3,400</b>	<b>0.03%</b>
<b>TOTAL OPERATING</b>	<b>-219,150</b>	<b>-212,684</b>	<b>-256,550</b>	<b>-259,950</b>	<b>3,400</b>	<b>0.03%</b>
Transfer to Capital	71,500	18,663	44,500	44,500	0	0.00%
<b>TOTAL CAPITAL</b>	<b>71,500</b>	<b>18,663</b>	<b>44,500</b>	<b>44,500</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL INFO SERVICES</b>	<b>-290,650</b>	<b>-231,348</b>	<b>-301,050</b>	<b>-304,450</b>	<b>3,400</b>	<b>0.03%</b>

## 2016 Information Services Operating Budget

### TOWNSHIP OF CLEARVIEW INFORMATION SERVICES

For Period Ending 31-Dec-2015



GL5410

Date : Apr 29, 2016

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zit	2014	2014	2015	2015	PROPOSED 2016	2016 - 2015 \$	(2016-2015)/2015 %
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>REVENUE</b>							
OTHER INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total REVENUE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	141,000.00	146,112.56	161,200.00	163,729.74	167,700.00	6,500.00	4.03
ADMINISTRATION	43,114.00	26,000.31	39,950.00	37,882.13	36,150.00	-3,800.00	-9.51
CONTRACTED SERVICES	17,000.00	15,101.96	18,000.00	11,072.49	52,700.00	34,700.00	192.78
AMORTIZATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFER TO CAPITAL	97,500.00	43,564.56	71,500.00	18,663.46	44,500.00	-27,000.00	-37.76
<b>Total EXPENSE</b>	<b>298,614.00</b>	<b>230,779.39</b>	<b>290,650.00</b>	<b>231,347.82</b>	<b>301,050.00</b>	<b>10,400.00</b>	<b>3.58</b>
<b>Total OPERATING</b>	<b>298,614.00</b>	<b>230,779.39</b>	<b>290,650.00</b>	<b>231,347.82</b>	<b>301,050.00</b>	<b>10,400.00</b>	<b>3.58</b>

## 2017 Information Services Operating Budget

### TOWNSHIP OF CLEARVIEW INFORMATION SERVICES

For Period Ending 31-Dec-2015



CLEARVIEW

GL5410

Date : A

bit	2015	2015	PROPOSED 2016	PROPOSED 2017	2017 - 2016 \$
	BUDGET	ACTUAL TO DATE	BUDGET	BUDGET	BUDGET VARIANCE
<b>OPERATING</b>					
<b>REVENUE</b>					
OTHER INCOME	0.00	0.00	0.00	0.00	0.00
<b>Total REVENUE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>EXPENSE</b>					
SALARIES, WAGES & BENEFITS	161,200.00	163,729.74	167,700.00	171,600.00	3,900.00
ADMINISTRATION	39,950.00	37,882.13	36,150.00	26,250.00	-9,900.00
CONTRACTED SERVICES	18,000.00	11,072.49	52,700.00	62,100.00	9,400.00
AMORTIZATION	0.00	0.00	0.00	0.00	0.00
TRANSFER TO CAPITAL	71,500.00	18,663.46	44,500.00	44,500.00	0.00
<b>Total EXPENSE</b>	<b>290,650.00</b>	<b>231,347.82</b>	<b>301,050.00</b>	<b>304,450.00</b>	<b>3,400.00</b>
<b>Total OPERATING</b>	<b>290,650.00</b>	<b>231,347.82</b>	<b>301,050.00</b>	<b>304,450.00</b>	<b>3,400.00</b>

## Policing Services

The Ontario Provincial Police (OPP) is focused on public safety. They deliver proactive and innovative policing in partnership with a number of communities, providing municipal policing services to 324 municipalities throughout Ontario.

The Huronia West OPP detachment provides shared non-contract (Section 5.1) municipal policing services to Clearview and Springwater Townships and the Town of Wasaga Beach.

### New Budgeting Model

The OPP introduced new budgeting model that took effect January 1, 2015 and reflects input from the Auditor General and municipalities to more fairly and transparently distribute policing costs.

The model includes two components: base policing costs such as crime prevention, proactive policing, officer training and administrative duties, and cost for reactive calls for service. Base policing accounts for approximately 60% of the bill, reactive calls accounts for approximately 40%.

This eliminates the large differences in the amounts municipalities were charged and provides municipalities with better data so they can understand the types of calls for police service in their community and direct crime prevention strategies.

The 2016 Billing Statement marks the second year of the new OPP Municipal Policing Cost-Recovery Formula.

Using the new billing formula, Clearview's budgeted costs for policing services has decreased by \$150,272 from \$2,375,940 (2014) to \$2,225,668 (2015). The decrease is due to lower allocated base service due to higher growth in other areas of the Province plus higher calls cost due to an increase in calls volume in Clearview as compared to the rest of the Province.

## O.P.P. Annual Billing Statement

Clearview Tp

Estimated cost for the period January 1 to December 31, 2016

Please see attachments for notes and additional information

			Cost per Property \$	Total Cost \$
<b>Base Service</b>	<u>Property Counts</u>			
	Household	6,177		
	Commercial and Industrial	349		
	Total Properties	<u>6,526</u>	193.07	1,259,975
<b>Calls for Service</b>	(see summaries)			
	Total all municipalities	\$ 143,818,773		
	Municipal portion	0.5739%	126.47	825,335
<b>Overtime</b>	(see notes)		12.64	82,459
<b>Contract Enhancements</b>	(see summary)		-	-
<b>Court Security</b>	(see summary)		-	-
<b>Prisoner Transportation</b>	(per property cost)		2.20	14,357
<b>Accommodation/Cleaning Services</b>	(per property cost)		4.73	30,868
<b>Total 2016 Calculated Cost before Phase-In Adjustment</b>			<u>339.10</u>	<u>2,212,994</u>
<b>2016 Phase-In Adjustment Billing Summary</b>				
<b>2015 Estimated Billing Cost per Property</b>			345.87	
<b>2016 Calculated Cost per Property (see above)</b>			<u>339.10</u>	
<b>Cost per Property Variance</b>		(Decrease)	6.77	
<b>2016 Cost Growth Amount (per property)</b>			-	
<b>2016 Adjustment (Maximum is \$66.39 per property)</b>			<u>-</u>	
<b>Actual 2016 Phase-In Adjustment</b>			<u>-</u>	-
<b>2016 Estimated Cost</b>			<u>339.10</u>	<u>2,212,994</u>
<b>Court Security Prisoner Transport Grant for 2016</b>				<u>6,745</u>
<b>Grand Total Billing for 2016</b>				<u>2,206,249</u>
<b>2016 Monthly Billing Amount</b>				<b>183,854</b>

**2016 Policing Services Projects**

None.

**2016 Policing Services Projects**

None.

## 2016 Policing (OPP) Department Operating Budget Analysis

Category or SubCategory	2014 Budgeted	2014 Actual	2015 Budgeted	2015 Actual as at Dec. 31	2016 Budgeted	Annual Difference	% with \$129,138 = 1%
<b>REVENUE</b>							
Grants	0	0	0	0	0	0	0.00%
User Fees	0	0	0	0	0	0	0.00%
Other Income	0	0	0	0	0	0	0.00%
Transfer from Reserves	15,584	15,718	15,584	15,584	15,584	0	0.00%
<b>TOTAL REVENUE</b>	<b>15,584</b>	<b>15,718</b>	<b>15,584</b>	<b>15,584</b>	<b>15,584</b>	<b>0</b>	<b>0.00%</b>
<b>EXPENSE</b>							
Salaries, Wages & Benefits	0	0	0	0	0	0	0.00%
Administration	20,030	18,890	19,873	17,547	19,873	0	0.00%
Contracted Services	2,385,040	2,243,675	2,233,668	2,114,427	2,214,249	-19,419	-0.15%
Decrease in policing contract costs			2,225,668		2,206,249	-19,419	-0.15%
Facility Utilities	0	0	0	0	0	0	0.00%
Facility Maintenance	0	0	0	0	0	0	0.00%
Insurance	0	2,052	2,200	2,190	2,250	50	0.00%
Transfer to Reserves	0	0	0	0	0	0	0.00%
<b>TOTAL EXPENSE</b>	<b>2,405,070</b>	<b>2,264,616</b>	<b>2,255,741</b>	<b>2,134,164</b>	<b>2,236,372</b>	<b>-19,369</b>	<b>-0.15%</b>
<b>TOTAL OPERATING</b>	<b>-2,389,486</b>	<b>-2,248,898</b>	<b>-2,240,157</b>	<b>-2,118,580</b>	<b>-2,220,788</b>	<b>-19,369</b>	<b>-0.15%</b>
Transfer to Capital	0	0	0	0	0	0	0.00%
<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL POLICING (OPP)</b>	<b>-2,389,486</b>	<b>-2,248,898</b>	<b>-2,240,157</b>	<b>-2,118,580</b>	<b>-2,220,788</b>	<b>-19,369</b>	<b>-0.15%</b>



## 2017 Policing (OPP) Department Operating Budget Analysis

Category or SubCategory	2015 Budgeted	2015 Actual as at Dec. 31	2016 Budgeted	2017 Budgeted	Annual Difference	% with \$134,304 = 1%
<b>REVENUE</b>						
User Fees	0	0	0	0	0	0.00%
Other Income	0	0	0	0	0	0.00%
Transfer from Reserves	15,584	15,584	15,584	15,584	0	0.00%
<b>TOTAL REVENUE</b>	<b>15,584</b>	<b>15,584</b>	<b>15,584</b>	<b>15,584</b>	<b>0</b>	<b>0.00%</b>
<b>EXPENSE</b>						
Salaries, Wages & Benefits	0	0	0	0	0	0.00%
Administration	19,873	17,547	18,030	18,030	0	0.00%
Contracted Services	2,233,668	2,114,427	2,214,249	2,280,436	66,187	0.49%
Increase in policing contract (assumed 3%)			2,206,249	2,272,436	66,187	0.51%
Facility Utilities	0	0	0	0	0	0.00%
Facility Maintenance	0	0	0	0	0	0.00%
Insurance	2,200	2,190	2,250	2,300	50	0.00%
Transfer to Reserves	0	0	0	0	0	0.00%
<b>TOTAL EXPENSE</b>	<b>2,255,741</b>	<b>2,134,164</b>	<b>2,234,529</b>	<b>2,300,766</b>	<b>66,237</b>	<b>0.49%</b>
<b>TOTAL OPERATING</b>	<b>-2,240,157</b>	<b>-2,118,580</b>	<b>-2,218,945</b>	<b>-2,285,182</b>	<b>66,237</b>	<b>0.51%</b>
Transfer to Capital	0	0	0	0	0	0.00%
<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL POLICING (OPP)</b>	<b>-2,240,157</b>	<b>-2,118,580</b>	<b>-2,218,945</b>	<b>-2,285,182</b>	<b>66,237</b>	<b>0.51%</b>

TOWNSHIP OF CLEARVIEW  
POLICE (OPP)

For Period Ending 31-Dec-2015



GL5410

Date : Apr 29, 2016

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Time :

zopp	2014	2014	2015	2015	PROPOSED 2016	2016 - 2015 \$	(2016-2015)/2015 %
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>REVENUE</b>							
TRANSFER FROM RESERVES	-15,584.00	-15,718.00	-15,584.00	-15,584.00	-15,584.00	0.00	0.00
<b>Total REVENUE</b>	<b>-15,584.00</b>	<b>-15,718.00</b>	<b>-15,584.00</b>	<b>-15,584.00</b>	<b>-15,584.00</b>	<b>0.00</b>	<b>0.00</b>
<b>EXPENSE</b>							
ADMINISTRATION	20,030.00	18,889.51	19,873.00	17,547.16	18,030.00	-1,843.00	-9.27
CONTRACTED SERVICES	2,385,040.00	2,243,674.76	2,233,668.00	2,114,426.60	2,214,249.00	-19,419.00	-0.87
FACILITY UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FACILITY MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INSURANCE	0.00	2,052.00	2,200.00	2,190.00	2,250.00	50.00	2.27
VEHICLES & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AMORTIZATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total EXPENSE</b>	<b>2,405,070.00</b>	<b>2,264,616.27</b>	<b>2,255,741.00</b>	<b>2,134,163.76</b>	<b>2,234,529.00</b>	<b>-21,212.00</b>	<b>-0.94</b>
<b>Total OPERATING</b>	<b>2,389,486.00</b>	<b>2,248,898.27</b>	<b>2,240,157.00</b>	<b>2,118,579.76</b>	<b>2,218,945.00</b>	<b>-21,212.00</b>	<b>-0.95</b>

TOWNSHIP OF CLEARVIEW  
POLICE (OPP)

For Period Ending 31-Dec-2015



GL5410

Date : A<sub>1</sub>

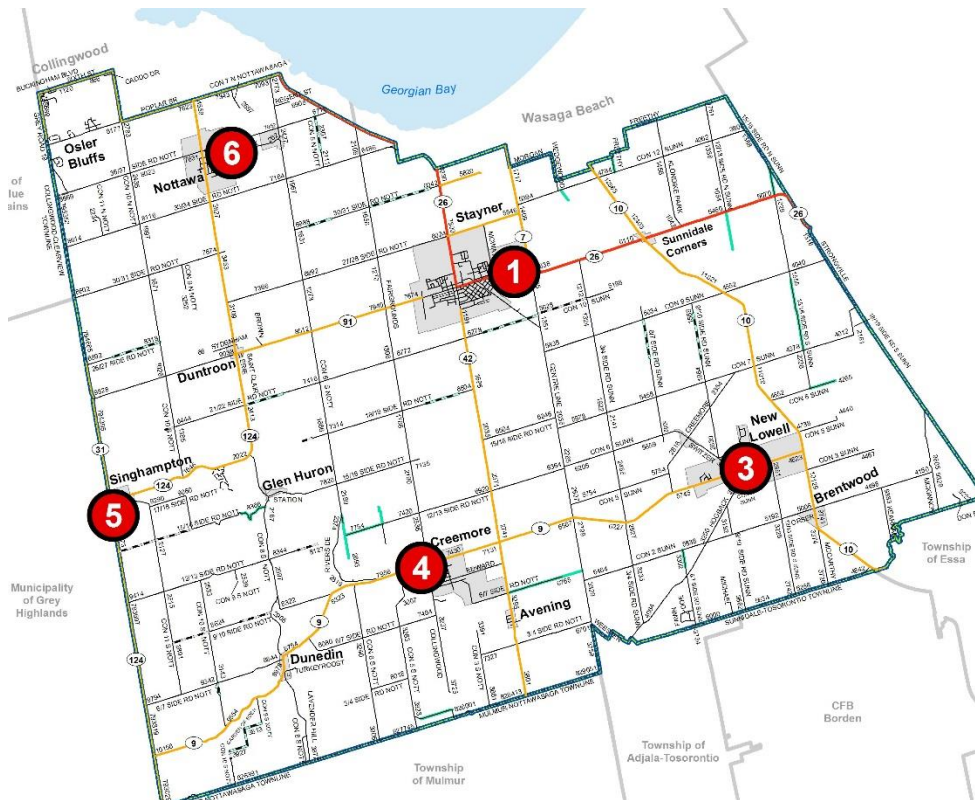
bopp	2015	2015	PROPOSED 2016	PROPOSED 2017	2017 - 2016 \$
	BUDGET	ACTUAL TO DATE	BUDGET	BUDGET	BUDGET VARIANCE
<b>OPERATING</b>					
<b>REVENUE</b>					
TRANSFER FROM RESERVES	-15,584.00	-15,584.00	-15,584.00	-15,584.00	0.00
<b>Total REVENUE</b>	<b>-15,584.00</b>	<b>-15,584.00</b>	<b>-15,584.00</b>	<b>-15,584.00</b>	<b>0.00</b>
<b>EXPENSE</b>					
ADMINISTRATION	19,873.00	17,547.16	18,030.00	18,030.00	0.00
CONTRACTED SERVICES	2,233,668.00	2,114,426.60	2,214,249.00	2,280,436.00	66,187.00
FACILITY UTILITIES	0.00	0.00	0.00	0.00	0.00
FACILITY MAINTENANCE	0.00	0.00	0.00	0.00	0.00
INSURANCE	2,200.00	2,190.00	2,250.00	2,300.00	50.00
VEHICLES & EQUIPMENT	0.00	0.00	0.00	0.00	0.00
AMORTIZATION	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	0.00	0.00	0.00	0.00	0.00
<b>Total EXPENSE</b>	<b>2,255,741.00</b>	<b>2,134,163.76</b>	<b>2,234,529.00</b>	<b>2,300,766.00</b>	<b>66,237.00</b>
<b>Total OPERATING</b>	<b>2,240,157.00</b>	<b>2,118,579.76</b>	<b>2,218,945.00</b>	<b>2,285,182.00</b>	<b>66,237.00</b>

## Fire and Emergency Services

The Clearview Fire Department and Emergency Services provides a number of services including but not limited to:

- Fire fighting
- Fire prevention
- Fire Safety & Education
- Rescue and extrication
- Outdoor Burn Permits
- Emergency Response Registry
- Smoke alarm and Carbon Monoxide alarm safety information
- Emergency Management Services

Clearview operates 5 fire stations strategically located throughout the large geographic area with 100 volunteer fire fighters, 15 fire vehicles and a gator.



### Become a Clearview Firefighter

The Clearview Fire Department is always looking for new firefighter recruits.

Full training is provided for this exciting and valuable community service.

Make friendships that will last a lifetime.

**Contact Pavlina Thompson, HR Manager at (705) 428-6230 ext. 255**

or e-mail [pthompson@clearview.ca](mailto:pthompson@clearview.ca) for more details.

Follow the Clearview Fire department on Twitter!



**@ClearviewFire**

## 2016 Fire and Emergency Services Projects

Capital Expenditures Investment in Infrastructure			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
Fire and Emergency Services												
Fire Protection Services												
	Stn ? Roof & Floor (from 2015)	\$ 25,000	\$ -								\$ 25,000	
	Replace Pumper 42	\$ 390,000	\$ -								\$ 390,000	
	TNT Equip Upgrade - 2	\$ 20,000	\$ 20,000									
	Bunker Gear Replacement	\$ 30,000	\$ 30,000									
	Equipment	\$ 51,000	\$ 51,000									
	Digital Radio Equipment	\$ 132,000	\$ 25,000								\$ 107,000	
	Emergency Facility Sign	\$ 65,000	\$ -		\$ 20,000						\$ 45,000	
	Fire and Emergency Sub-total	\$ 713,000	\$ 126,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 567,000	\$ -

## 2017 Fire and Emergency Services Projects

Capital Expenditures Investment in Infrastructure			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
Fire and Emergency Services												
Fire Protection Services												
	Stn 7 Roof & Floor	\$ 25,000	\$ -								\$ 25,000	
	TNT Equip Upgrade - 2	\$ 20,000	\$ 20,000									
	Bunker Gear Replacement	\$ 30,000	\$ 30,000									
	Equipment	\$ 51,000	\$ 51,000									
	Fire and Emergency Sub-total	\$ 126,000	\$ 101,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -

## 2016 Fire Department Operating Budget Analysis

Category or SubCategory	2014 Budgeted	2014 Actual	2015 Budgeted	2015 Actual as at Dec. 31	2016 Budgeted	Annual Difference	% with \$129,138 = 1%
<b>REVENUE</b>							
Grants	0	0	0	0	0	0	0.00%
User Fees	35,400	39,170	38,400	37,810	39,400	1,000	0.01%
Increase in Burn Permit revenue			13,000		14,000	1,000	0.01%
Other Income	55,588	92,586	50,395	59,393	51,800	1,405	0.01%
Increase Other Municipalities revenue			50,295		51,700	1,405	0.01%
Transfer from Reserves	108,504	81,401	74,124	74,124	74,124	0	0.00%
<b>TOTAL REVENUE</b>	<b>199,492</b>	<b>213,157</b>	<b>162,919</b>	<b>171,327</b>	<b>165,324</b>	<b>2,405</b>	<b>0.02%</b>
<b>EXPENSE</b>							
Salaries, Wages & Benefits	628,395	687,799	611,285	772,580	685,100	73,815	0.57%
Administration	303,351	291,211	277,482	302,595	291,332	13,850	0.11%
Increase advertising			2,000		6,500	4,500	0.03%
Budget for mileage			0		2,500	2,500	0.02%
Increase software			4,400		7,500	3,100	0.02%
Increase fire prevention			13,000		16,900	3,900	0.03%
Contracted Services	32,600	19,651	10,000	50,815	13,000	3,000	0.02%
Increase service from other municipalities			1,000		4,500	3,500	0.03%
Reduce contracts and software			9,000		8,500	-500	0.00%
Facility Utilities	60,000	67,818	69,000	63,799	73,000	4,000	0.03%
Increase in heating/electricity cost			69,000		73,000	4,000	0.03%
Facility Maintenance	58,259	82,671	58,300	72,567	62,000	3,700	0.03%
Insurance	66,893	45,727	49,500	47,409	49,500	0	0.00%
Vehicles & Equipment	142,050	169,243	152,500	185,418	174,200	21,700	0.17%
Increase equipment maintenance			46,650		67,000	20,350	0.16%
Decrease in vehicle & misc maintenance			69,350		66,800	-2,550	-0.02%
Increase in clothing			7,500		10,500	3,000	0.02%
Amortization	0	362,423	0	0	0	0	0.00%
Transfer to Reserves	330,000	350,500	350,000	350,000	450,000	100,000	0.77%
Allocate to create transfer to building replacement reserve			0		100,000	100,000	0.77%
<b>TOTAL EXPENSE</b>	<b>1,621,548</b>	<b>2,077,044</b>	<b>1,578,067</b>	<b>1,845,183</b>	<b>1,798,132</b>	<b>220,065</b>	<b>1.70%</b>



<b>TOTAL OPERATING</b>	<b>-1,422,056</b>	<b>-1,863,887</b>	<b>-1,415,148</b>	<b>-1,673,856</b>	<b>-1,632,808</b>	<b>217,660</b>	<b>1.69%</b>
Transfer to Capital	52,400	109,012	134,000	107,578	126,000	-8,000	-0.06%
<b>TOTAL CAPITAL</b>	<b>52,400</b>	<b>109,012</b>	<b>134,000</b>	<b>107,578</b>	<b>126,000</b>	<b>-8,000</b>	<b>-0.06%</b>
<b>TOTAL FIRE DEPARTMENT</b>	<b>-1,474,456</b>	<b>-1,972,899</b>	<b>-1,549,148</b>	<b>-1,781,434</b>	<b>-1,758,808</b>	<b>209,660</b>	<b>1.62%</b>

## 2017 Fire Department Operating Budget Analysis

Category or SubCategory	2015 Budgeted	2015 Actual as at Dec. 31	2016 Budgeted	2017 Budgeted	Annual Difference	% with \$134,304 = 1%
<b>REVENUE</b>						
Grants	0	0	0	0	0	0.00%
User Fees	38,400	37,810	39,400	39,400	0	0.00%
Increase in fire permit revenue			13,000	14,000	1,000	0.01%
Other Income	50,395	59,393	51,800	58,434	6,634	0.05%
Triennial donation from Stayner R.C. Legion			0	9,000	9,000	0.07%
Reduction in revenues from other municipalities			51,700	48,734	-2,966	-0.02%
Transfer from Reserves	74,124	74,124	74,124	74,124	0	0.00%
<b>TOTAL REVENUE</b>	<b>162,919</b>	<b>171,327</b>	<b>165,324</b>	<b>171,958</b>	<b>6,634</b>	<b>0.05%</b>
<b>EXPENSE</b>						
Salaries, Wages & Benefits	611,285	772,580	685,100	704,718	19,618	0.15%
Administration	277,482	302,595	291,332	304,700	13,368	0.10%
Increase in misc. and incidental expenses			11,400	13,668	2,268	0.02%
Increase in dispatch			27,900	31,000	3,100	0.02%
Increase in training and materials			38,300	43,900	5,600	0.04%
Increase in fire prevention			16,900	19,707	2,807	0.02%
Contracted Services	10,000	50,815	13,000	13,416	416	0.00%
Facility Utilities	69,000	63,799	73,000	76,000	3,000	0.02%
Increase building utilities			73,000	76,000	3,000	0.02%
Facility Maintenance	58,300	72,567	62,000	64,100	2,100	0.02%
Fire halls building maintenance			20,600	22,000	1,400	0.01%
Insurance	49,500	47,409	49,500	50,800	1,300	0.01%
Vehicles & Equipment	152,500	185,418	174,200	182,093	7,893	0.06%
Increase equipment maintenance			67,000	70,100	3,100	0.02%
Increase in vehicle & misc maintenance			107,200	111,993	4,793	0.04%
Amortization	0	0	0	0	0	0.00%
Transfer to Reserves	350,000	350,000	450,000	450,000	0	0.00%
<b>TOTAL EXPENSE</b>	<b>1,578,067</b>	<b>1,845,183</b>	<b>1,798,132</b>	<b>1,845,827</b>	<b>47,695</b>	<b>0.36%</b>
<b>TOTAL OPERATING</b>	<b>-1,415,148</b>	<b>-1,673,856</b>	<b>-1,632,808</b>	<b>-1,673,869</b>	<b>41,061</b>	<b>0.32%</b>
Transfer to Capital	134,000	107,578	126,000	101,000	-25,000	-0.19%

<b>TOTAL CAPITAL</b>	<b>134,000</b>	<b>107,578</b>	<b>126,000</b>	<b>101,000</b>	<b>-25,000</b>	<b>-0.19%</b>
<b>TOTAL FIRE DEPARTMENT</b>	<b>-1,549,148</b>	<b>-1,781,434</b>	<b>-1,758,808</b>	<b>-1,774,869</b>	<b>16,061</b>	<b>0.13%</b>

TOWNSHIP OF CLEARVIEW  
FIRE & EMERGENCY PLANNING



CLEARVIEW

GL5410

Date : Apr 29, 2016

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For Period Ending 31-Dec-2015

zfire	2014	2014	2015	2015	PROPOSED 2016	2016 - 2015 \$	(2016-2015)/2015 %
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>REVENUE</b>							
GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
USER FEES	-35,400.00	-39,170.15	-38,400.00	-37,810.00	-39,400.00	-1,000.00	2.60
OTHER INCOME	-55,588.00	-92,585.86	-50,395.00	-59,392.93	-51,800.00	-1,405.00	2.79
TRANSFER FROM RESERVES	-108,504.00	-81,401.00	-74,124.00	-74,124.00	-74,124.00	0.00	0.00
<b>Total REVENUE</b>	<b>-199,492.00</b>	<b>-213,157.01</b>	<b>-162,919.00</b>	<b>-171,326.93</b>	<b>-165,324.00</b>	<b>-2,405.00</b>	<b>1.48</b>
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	628,395.00	687,798.57	611,285.00	772,579.71	685,100.00	73,815.00	12.08
ADMINISTRATION	303,351.00	291,211.18	277,482.00	302,594.86	291,332.00	13,850.00	4.99
CONTRACTED SERVICES	32,600.00	19,650.71	10,000.00	50,815.32	13,000.00	3,000.00	30.00
FACILITY UTILITIES	60,000.00	67,818.08	69,000.00	63,798.71	73,000.00	4,000.00	5.80
FACILITY MAINTENANCE	58,259.00	82,671.35	58,300.00	72,567.23	62,000.00	3,700.00	6.35
INSURANCE	66,893.00	45,727.20	49,500.00	47,409.16	49,500.00	0.00	0.00
VEHICLES & EQUIPMENT	142,050.00	169,243.45	152,500.00	185,417.75	174,200.00	21,700.00	14.23
AMORTIZATION	0.00	362,423.00	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	330,000.00	350,500.00	350,000.00	350,000.00	450,000.00	100,000.00	28.57
TRANSFER TO CAPITAL	52,400.00	109,012.22	134,000.00	107,578.32	126,000.00	-8,000.00	-5.97
<b>Total EXPENSE</b>	<b>1,673,948.00</b>	<b>2,186,055.76</b>	<b>1,712,067.00</b>	<b>1,952,761.06</b>	<b>1,924,132.00</b>	<b>212,065.00</b>	<b>12.39</b>
<b>Total OPERATING</b>	<b>1,474,456.00</b>	<b>1,972,898.75</b>	<b>1,549,148.00</b>	<b>1,781,434.13</b>	<b>1,758,808.00</b>	<b>209,660.00</b>	<b>13.53</b>

TOWNSHIP OF CLEARVIEW  
FIRE & EMERGENCY PLANNING

For Period Ending 31-Dec-2015



GL5410  
Date : A<sub>1</sub>

bfire	2015	2015	PROPOSED 2016	PROPOSED 2017	2017 - 2016 \$
	BUDGET	ACTUAL TO DATE	BUDGET	BUDGET	BUDGET VARIANCE
<b>OPERATING</b>					
<b>REVENUE</b>					
GRANTS	0.00	0.00	0.00	0.00	0.00
USER FEES	-38,400.00	-37,810.00	-39,400.00	-39,400.00	0.00
OTHER INCOME	-50,395.00	-59,392.93	-51,800.00	-58,434.00	-6,634.00
TRANSFER FROM RESERVES	-74,124.00	-74,124.00	-74,124.00	-74,124.00	0.00
<b>Total REVENUE</b>	<b>-162,919.00</b>	<b>-171,326.93</b>	<b>-165,324.00</b>	<b>-171,958.00</b>	<b>-6,634.00</b>
<b>EXPENSE</b>					
SALARIES, WAGES & BENEFITS	611,285.00	772,579.71	685,100.00	704,718.00	19,618.00
ADMINISTRATION	277,482.00	302,594.86	291,332.00	304,700.00	13,368.00
CONTRACTED SERVICES	10,000.00	50,815.32	13,000.00	13,416.00	416.00
FACILITY UTILITIES	69,000.00	63,798.71	73,000.00	76,000.00	3,000.00
FACILITY MAINTENANCE	58,300.00	72,567.23	62,000.00	64,100.00	2,100.00
INSURANCE	49,500.00	47,409.16	49,500.00	50,800.00	1,300.00
VEHICLES & EQUIPMENT	152,500.00	185,417.75	174,200.00	182,093.00	7,893.00
AMORTIZATION	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	350,000.00	350,000.00	450,000.00	450,000.00	0.00
TRANSFER TO CAPITAL	134,000.00	107,578.32	126,000.00	101,000.00	-25,000.00
<b>Total EXPENSE</b>	<b>1,712,067.00</b>	<b>1,952,761.06</b>	<b>1,924,132.00</b>	<b>1,946,827.00</b>	<b>22,695.00</b>
<b>Total OPERATING</b>	<b>1,549,148.00</b>	<b>1,781,434.13</b>	<b>1,758,808.00</b>	<b>1,774,869.00</b>	<b>16,061.00</b>

## Building Inspection

The Building Inspection department is self-funding from building inspection fees and other building related revenues and do not receive funding from taxation.

The Building Standards Department is responsible for the administration of the Ontario Building Code and other applicable laws including the Clearview by-laws regulating permits for fences, signs and pools.



The department issues building permits and provides inspections for all new or renovated buildings within Clearview, and its operating budget self-funds all operations related to the department's work.

### Energy Conservation and Demand

The department additionally provides support services through implementation and co-ordination of mandatory energy management reporting to the Ministry of the Environment and the management of the Clearview 5 Year Energy Conservation and Demand Management plan.

### Source Water Protection

The department is responsible for the management of the Risk Management Office. The source water protection plan identifies significant drinking water threats that are required to be verified and inspected. The Risk Management Office oversees implementation policies, risk assessments, threat verification and meeting the mandatory reporting requirements as identified in the source water protection plan.

### Building Maintenance Support.

The Building Department provides support and co-ordination of building maintenance to the Administration Centre, Clearview Simcoe Emergency Services and Clearview Library's. This also includes co-ordination of municipal generator service and maintenance planning. Additionally implementation support of accessibility improvements to all municipal building is provided.

Non-department related services, Energy Conservation and Demand, Source Water Protection and Building Maintenance Support expenses are transferred to relevant departments in order to ensure that building

inspection services is isolated and cost-centered for accounting, reporting and building inspection fee review purposes.

### Accumulated Building Surplus/Deficit

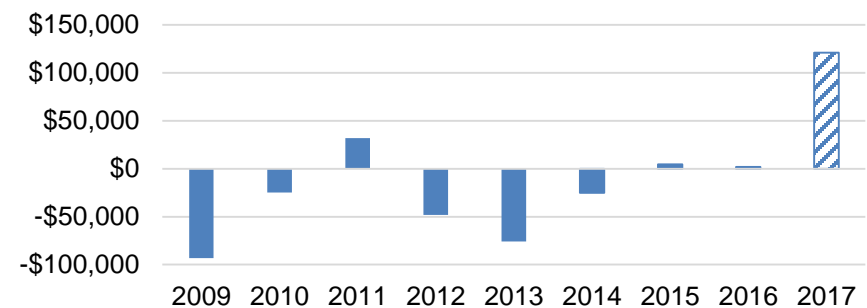
The Building Inspection Department operates on a cost-recovery basis funded by user fees as set out in the Building Code Act, 1992.

Surpluses or deficits in the Building Inspection Department are debited or credited to the Building Department Accumulated Surplus/Deficit. Building-related fees are reviewed on a regular basis in order to offset the Accumulated Surplus/Deficit.

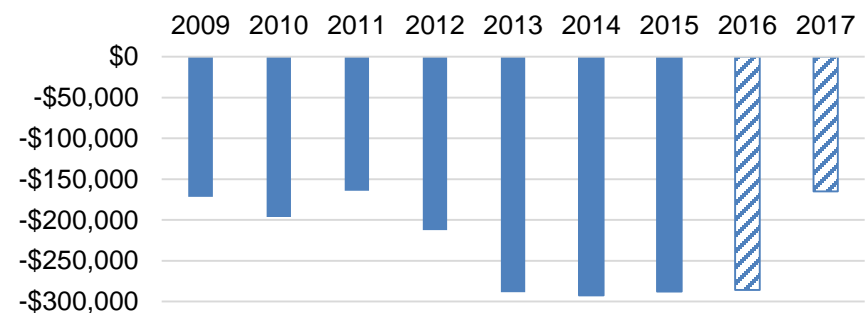
The 2014 budget year had a budgeted deficit of \$25,131 with a budgeted accumulated deficit of \$313,417. The projected annual surpluses are \$4,701 (2015), \$1,876 (2015) and \$121,012 (2017) with a declining projected accumulated deficit of \$285,820 (2016) and \$164,808 (2017).

Capital projects indicating funding from reserves are funded from the Accumulated Building Department Accumulated Deficit.

### Building Department Annual Surplus/Deficit



### Building Department Accumulated Deficit





## 2016 Building Inspection Projects

Capital Expenditures Investment in Infrastructure			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Building Inspection</b>												
	Truck (replacement)	\$ 35,000	\$ -								\$ 35,000	
	<b>Building Inspection Sub-total</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,000</b>	<b>\$ -</b>

## 2017 Building Inspection Projects

None.

## 2016 Building Department Operating Budget Analysis

Category or SubCategory	2014 Budgeted	2014 Actual	2015 Budgeted	2015 Actual as at Dec. 31	2016 Budgeted	Annual Difference	% with \$129,138 = 1%
<b>REVENUE</b>							
Grants	0	0	0	0	0	0	0.00%
User Fees	398,981	417,682	425,677	360,815	427,161	1,484	0.01%
Increase in septic system inspections			23,735		25,085	1,350	0.01%
Other Income	0	800	550	250	550	0	0.00%
Transfer from Reserves	0	0	0	34,352	0	0	0.00%
<b>TOTAL REVENUE</b>	<b>398,981</b>	<b>418,482</b>	<b>426,227</b>	<b>395,417</b>	<b>427,711</b>	<b>1,484</b>	<b>0.01%</b>
<b>EXPENSE</b>							
Salaries, Wages & Benefits	282,740	293,884	278,900	297,615	279,500	600	0.00%
Administration	93,234	78,311	91,076	77,180	94,110	3,034	0.02%
Decrease in Advertising			2,000		1,000	-1,000	-0.01%
Increase in training and memberships			12,302		14,324	2,022	0.02%
Increase in transfer fee for admin			64,740		66,700	1,960	0.02%
Contracted Services	8,950	3,663	8,500	8,920	8,750	250	0.00%
Facility Utilities	0	0	0	0	0	0	0.00%
Facility Maintenance	0	0	0	0	0	0	0.00%
Insurance	5,388	5,388	5,550	5,581	5,725	175	0.00%
Vehicles & Equipment	7,800	5,597	7,500	6,122	7,750	250	0.00%
Amortization	0	3,164	0	0	0	0	0.00%
Transfer to Reserves	-25,131	0	4,701	0	1,876	-2,825	-0.02%
Reduction in surplus from prior year			4,701		1,876	-2,825	-0.02%
<b>TOTAL EXPENSE</b>	<b>372,981</b>	<b>390,007</b>	<b>396,227</b>	<b>395,417</b>	<b>397,711</b>	<b>1,484</b>	<b>0.01%</b>
<b>TOTAL OPERATING</b>	<b>26,000</b>	<b>28,475</b>	<b>30,000</b>	<b>0</b>	<b>30,000</b>	<b>0</b>	<b>0.00%</b>
Transfer to Capital	26,000	28,973	30,000	0	30,000	0	0.00%
<b>TOTAL CAPITAL</b>	<b>26,000</b>	<b>28,973</b>	<b>30,000</b>	<b>0</b>	<b>30,000</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL BUILDING DEPARTMENT</b>	<b>0</b>	<b>-498</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>

## 2017 Building Department Operating Budget Analysis

Category or SubCategory	2015 Budgeted	2015 Actual as at Dec. 31	2016 Budgeted	2017 Budgeted	Annual Difference	% with \$134,304 = 1%
<b>REVENUE</b>						
Grants	0	0	0	0	0	0.00%
User Fees	425,677	360,815	427,161	531,702	104,541	0.78%
Increase in building permit revenue			300,000	458,832	158,832	1.18%
Decrease in cost recovery for non-building dept. work			95,253	40,000	-55,253	-0.41%
Other Income	550	250	550	0	-550	0.00%
Transfer from Reserves	0	34,352	0	0	0	0.00%
<b>TOTAL REVENUE</b>	<b>426,227</b>	<b>395,417</b>	<b>427,711</b>	<b>531,702</b>	<b>103,991</b>	<b>0.77%</b>
<b>EXPENSE</b>						
Salaries, Wages & Benefits	278,900	297,615	279,500	288,600	9,100	0.07%
Administration	91,076	77,180	94,110	97,983	3,873	0.03%
Increase in printing and photocopying			2,500	4,463	1,963	0.01%
Contracted Services	8,500	8,920	8,750	9,762	1,012	0.01%
Insurance	5,550	5,581	5,725	5,900	175	0.00%
Vehicles & Equipment	7,500	6,122	7,750	8,445	695	0.01%
Amortization	0	0	0	0	0	0.00%
Transfer to Reserves	4,701	0	1,876	121,012	119,136	0.89%
Increased paydown of accumulated building department deficit			1,876	121,012	119,136	0.89%
<b>TOTAL EXPENSE</b>	<b>396,227</b>	<b>395,417</b>	<b>397,711</b>	<b>531,702</b>	<b>133,991</b>	<b>1.00%</b>
<b>TOTAL OPERATING</b>	<b>30,000</b>	<b>0</b>	<b>30,000</b>	<b>0</b>	<b>30,000</b>	<b>0.23%</b>
Transfer to Capital	30,000	0	30,000	0	-30,000	-0.22%
<b>TOTAL CAPITAL</b>	<b>30,000</b>	<b>0</b>	<b>30,000</b>	<b>0</b>	<b>-30,000</b>	<b>-0.22%</b>
<b>TOTAL BUILDING DEPARTMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.01%</b>

**TOWNSHIP OF CLEARVIEW**  
**BUILDING INSPECTION**



CLEARVIEW

GL5410

Date : Apr 29, 2016

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For Period Ending 31-Dec-2015

zbuild	2014	2014	2015	2015	PROPOSED 2016	2016 - 2015 \$	(2016-2015)/2015 %
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>REVENUE</b>							
USER FEES	-398,981.00	-417,681.97	-425,677.00	-360,815.27	-427,161.00	-1,484.00	0.35
OTHER INCOME	0.00	-800.00	-550.00	-250.00	-550.00	0.00	0.00
TRANSFER FROM RESERVES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SURPLUS/DEFICIT	0.00	0.00	0.00	-34,352.01	0.00	0.00	0.00
<b>Total REVENUE</b>	<b>-398,981.00</b>	<b>-418,481.97</b>	<b>-426,227.00</b>	<b>-395,417.28</b>	<b>-427,711.00</b>	<b>-1,484.00</b>	<b>0.35</b>
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	282,740.00	293,883.83	278,900.00	297,615.15	279,500.00	600.00	0.22
ADMINISTRATION	93,234.00	78,310.73	91,076.00	77,180.07	94,110.00	3,034.00	3.33
CONTRACTED SERVICES	8,950.00	3,663.36	8,500.00	8,919.78	8,750.00	250.00	2.94
FACILITY UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FACILITY MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INSURANCE	5,388.00	5,388.10	5,550.00	5,580.58	5,725.00	175.00	3.15
VEHICLES & EQUIPMENT	7,800.00	5,596.55	7,500.00	6,121.70	7,750.00	250.00	3.33
AMORTIZATION	0.00	3,164.00	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	-25,131.00	0.00	4,701.00	0.00	1,876.00	-2,825.00	-60.09
TRANSFER TO CAPITAL FUND	26,000.00	28,973.43	30,000.00	0.00	30,000.00	0.00	0.00
<b>Total EXPENSE</b>	<b>398,981.00</b>	<b>418,980.00</b>	<b>426,227.00</b>	<b>395,417.28</b>	<b>427,711.00</b>	<b>1,484.00</b>	<b>0.35</b>
<b>Total OPERATING</b>	<b>0.00</b>	<b>498.03</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**TOWNSHIP OF CLEARVIEW**  
**BUILDING INSPECTION**

For Period Ending 31-Dec-2015



GL5410

Date : A<sub>1</sub>

bbuild	2015	2015	PROPOSED 2016	PROPOSED 2017	2017 - 2016 \$
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET VARIANCE
<b>OPERATING</b>					
<b>REVENUE</b>					
USER FEES	-425,677.00	-360,815.27	-427,161.00	-531,702.00	-104,541.00
OTHER INCOME	-550.00	-250.00	-550.00	0.00	550.00
TRANSFER FROM RESERVES	0.00	0.00	0.00	0.00	0.00
SURPLUS/DEFICIT	0.00	-34,352.01	0.00	0.00	0.00
<b>Total REVENUE</b>	<b>-426,227.00</b>	<b>-395,417.28</b>	<b>-427,711.00</b>	<b>-531,702.00</b>	<b>-103,991.00</b>
<b>EXPENSE</b>					
SALARIES, WAGES & BENEFITS	278,900.00	297,615.15	279,500.00	288,600.00	9,100.00
ADMINISTRATION	91,076.00	77,180.07	94,110.00	97,983.00	3,873.00
CONTRACTED SERVICES	8,500.00	8,919.78	8,750.00	9,762.00	1,012.00
FACILITY UTILITIES	0.00	0.00	0.00	0.00	0.00
FACILITY MAINTENANCE	0.00	0.00	0.00	0.00	0.00
INSURANCE	5,550.00	5,580.58	5,725.00	5,900.00	175.00
VEHICLES & EQUIPMENT	7,500.00	6,121.70	7,750.00	8,445.00	695.00
AMORTIZATION	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	4,701.00	0.00	1,876.00	121,012.00	119,136.00
TRANSFER TO CAPITAL FUND	30,000.00	0.00	30,000.00	0.00	-30,000.00
<b>Total EXPENSE</b>	<b>426,227.00</b>	<b>395,417.28</b>	<b>427,711.00</b>	<b>531,702.00</b>	<b>103,991.00</b>
<b>Total OPERATING</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

## Municipal By-law Enforcement and Crossing Guards

Clearview's By-law enforcement is specifically responsible for:

- Investigating by-law complaints
- Enforcing by-law regulations and standards
- Achieving resolutions to by-law infractions through voluntary compliance or prosecution
- Dog licences
- Parking enforcement
- Public education

Some of the most common problems the department deals with are dog issues, signs, noise infractions and parking problems including; impeding a sidewalk, parking in a handicapped space and parking in school zones.

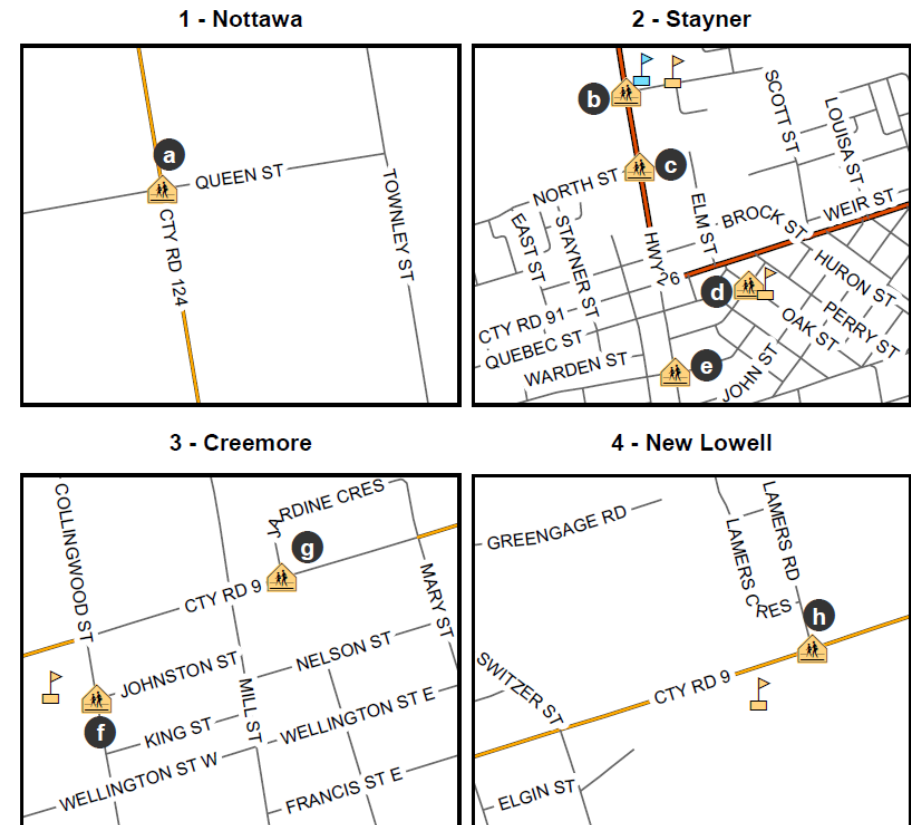
Clearview provides Crossing Guard service for school children at 8 locations across the municipality.

### Crossing Guard Locations (September to June)

- Nottawa
  - a. County Rd #124 at Queen Street (added in 2013)
- Stayner
  - b. Locke Avenue at Stayner Collegiate Institute
  - c. Highway 26 at North Street
  - d. William Street at Byng Public School
  - e. County Rd #42 at Centre Street (added in 2013)
- Creemore
  - f. Collingwood Street at Nottawasaga Creemore Public School (moved in 2013)
  - g. County Rd #9 at Jardine Crescent (added in 2013)
- New Lowell
  - h. County Rd #9 at Lamers Road (added in 2013)



## School Crossing Guard Locations





**2015 Municipal By-law and Crossing Guard Projects**

None.

**2016 Municipal By-law and Crossing Guard Projects**

None

## 2016 Bylaw & Crossing Guard Department Operating Budget Analysis

Category or SubCategory	2014 Budgeted	2014 Actual	2015 Budgeted	2015 Actual as at Dec. 31	2016 Budgeted	Annual Difference	% with \$129,138.00 = 1%
<b>REVENUE</b>							
Grants	20,000	6,694	20,000	15,023	20,000	0	0.00%
User Fees	124,500	123,988	115,550	126,506	113,950	-1,600	-0.01%
Reduction in Provincial Offences Act revenue			75,000		70,000	-5,000	-0.04%
Increase in special event permits revenue			100		3,000	2,900	0.02%
Increase in weed control fine revenue			0		500	500	0.00%
Other Income	0	0	0	0	0	0	0.00%
Transfer from Reserves	0	0	0	0	0	0	0.00%
<b>TOTAL REVENUE</b>	<b>144,500</b>	<b>130,682</b>	<b>135,550</b>	<b>141,528</b>	<b>133,950</b>	<b>-1,600</b>	<b>-0.01%</b>
<b>EXPENSE</b>							
Salaries, Wages & Benefits	159,648	162,946	161,500	173,073	168,500	7,000	0.05%
Administration	38,900	19,571	35,550	31,059	36,250	700	0.01%
Reduction in clothing postage and telephone			5,000		3,600	-1,400	-0.01%
Contracted Services	10,150	5,894	9,800	6,949	9,200	-600	0.00%
Increase in Contracts (Animal Control)			6,000		5,400	-600	0.00%
Insurance	0	0	0	0	0	0	0.00%
Vehicles & Equipment	5,167	11,058	9,800	11,606	12,800	3,000	0.02%
Increase in vehicle expense			9,000		12,000	3,000	0.02%
Amortization	0	2,055	0	0	0	0	0.00%
Transfer to Reserves	4,000	4,000	4,000	4,000	4,000	0	0.00%
<b>TOTAL EXPENSE</b>	<b>217,865</b>	<b>205,524</b>	<b>220,650</b>	<b>226,687</b>	<b>230,750</b>	<b>10,100</b>	<b>0.08%</b>
<b>TOTAL OPERATING</b>	<b>-73,365</b>	<b>-74,842</b>	<b>-85,100</b>	<b>-85,158</b>	<b>-96,800</b>	<b>11,700</b>	<b>0.09%</b>
Transfer to Capital	0	0	0	0	0	0	0.00%
<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL BYLAW &amp; CROSSING</b>	<b>-73,365</b>	<b>-74,842</b>	<b>-85,100</b>	<b>-85,158</b>	<b>-96,800</b>	<b>11,700</b>	<b>0.09%</b>

## 2017 Bylaw & Crossing Guard Department Operating Budget Analysis

Category or SubCategory	2015 Budgeted	2015 Actual as at Dec. 31	2016 Budgeted	2017 Budgeted	Annual Difference	% with \$134,304 = 1%
<b>REVENUE</b>						
Grants	20,000	15,023	20,000	20,000	0	0.00%
User Fees	115,550	126,506	113,950	114,200	250	0.00%
Other Income	0	0	0	0	0	0.00%
Transfer from Reserves	0	0	0	0	0	0.00%
<b>TOTAL REVENUE</b>	<b>135,550</b>	<b>141,528</b>	<b>133,950</b>	<b>134,200</b>	<b>250</b>	<b>0.00%</b>
<b>EXPENSE</b>						
Salaries, Wages & Benefits	161,500	173,073	168,500	172,000	3,500	0.03%
Administration	35,550	31,059	36,250	33,250	-3,000	-0.02%
Contracted Services	9,800	6,949	9,200	11,600	2,400	0.02%
Increase in prosecutions expenses			0	2,500	2,500	0.02%
Vehicles & Equipment	9,800	11,606	12,800	12,800	0	0.00%
Amortization	0	0	0	0	0	0.00%
Transfer to Reserves	4,000	4,000	4,000	4,000	0	0.00%
<b>TOTAL EXPENSE</b>	<b>220,650</b>	<b>226,687</b>	<b>230,750</b>	<b>233,650</b>	<b>2,900</b>	<b>0.02%</b>
<b>TOTAL OPERATING</b>	<b>-85,100</b>	<b>-85,158</b>	<b>-96,800</b>	<b>-99,450</b>	<b>2,650</b>	<b>0.02%</b>
Transfer to Capital	0	0	0	0	0	0.00%
<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL BYLAW &amp; CROSSING</b>	<b>-85,100</b>	<b>-85,158</b>	<b>-96,800</b>	<b>-99,450</b>	<b>2,650</b>	<b>0.02%</b>

TOWNSHIP OF CLEARVIEW  
MUNI BY-LAW & CROSSING GUARDS



CLEARVIEW

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For Period Ending 31-Dec-2015

zbylaw	2014	2014	2015	2015	PROPOSED 2016	2016 - 2015 \$	(2016-2015)/2015 %
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>REVENUE</b>							
GRANTS	-20,000.00	-6,693.80	-20,000.00	-15,022.62	-20,000.00	0.00	0.00
USER FEES	-124,500.00	-123,988.29	-115,550.00	-126,505.77	-113,950.00	1,600.00	-1.38
<b>Total REVENUE</b>	<b>-144,500.00</b>	<b>-130,682.09</b>	<b>-135,550.00</b>	<b>-141,528.39</b>	<b>-133,950.00</b>	<b>1,600.00</b>	<b>-1.18</b>
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	159,648.00	162,946.02	161,500.00	173,072.59	168,500.00	7,000.00	4.33
ADMINISTRATION	38,900.00	19,570.83	35,550.00	31,059.22	36,250.00	700.00	1.97
CONTRACTED SERVICES	10,150.00	5,893.75	9,800.00	6,948.99	9,200.00	-600.00	-6.12
VEHICLES & EQUIPMENT	5,167.00	11,057.99	9,800.00	11,606.03	12,800.00	3,000.00	30.61
AMORTIZATION	0.00	2,055.00	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	0.00	0.00
<b>Total EXPENSE</b>	<b>217,865.00</b>	<b>205,523.59</b>	<b>220,650.00</b>	<b>226,686.83</b>	<b>230,750.00</b>	<b>10,100.00</b>	<b>4.58</b>
<b>Total OPERATING</b>	<b>73,365.00</b>	<b>74,841.50</b>	<b>85,100.00</b>	<b>85,158.44</b>	<b>96,800.00</b>	<b>11,700.00</b>	<b>13.75</b>

**TOWNSHIP OF CLEARVIEW**  
**MUNI BY-LAW & CROSSING GUARDS**

GL5410  
 Date : Apr



CLEARVIEW

For Period Ending 31-Dec-2015

bbylaw	2015	2015	PROPOSED 2016	PROPOSED 2017	2017 - 2016 \$
	BUDGET	ACTUAL TO DATE	BUDGET	BUDGET	BUDGET VARIANCE
<b>OPERATING</b>					
<b>REVENUE</b>					
GRANTS	-20,000.00	-15,022.62	-20,000.00	-20,000.00	0.00
USER FEES	-115,550.00	-126,505.77	-113,950.00	-114,200.00	-250.00
<b>Total REVENUE</b>	<b>-135,550.00</b>	<b>-141,528.39</b>	<b>-133,950.00</b>	<b>-134,200.00</b>	<b>-250.00</b>
<b>EXPENSE</b>					
SALARIES, WAGES & BENEFITS	161,500.00	173,072.59	168,500.00	172,000.00	3,500.00
ADMINISTRATION	35,050.00	27,294.01	33,750.00	33,250.00	-500.00
CONTRACTED SERVICES	9,800.00	6,948.99	9,200.00	11,600.00	2,400.00
VEHICLES & EQUIPMENT	9,800.00	11,606.03	12,800.00	12,800.00	0.00
AMORTIZATION	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	4,000.00	4,000.00	4,000.00	4,000.00	0.00
<b>Total EXPENSE</b>	<b>220,150.00</b>	<b>222,921.62</b>	<b>228,250.00</b>	<b>233,650.00</b>	<b>5,400.00</b>
<b>Total OPERATING</b>	<b>84,600.00</b>	<b>81,393.23</b>	<b>94,300.00</b>	<b>99,450.00</b>	<b>5,150.00</b>

## Public Works

Public Works manages the construction and maintenance of Clearview's roads, bridges, drainage, storm drains, sidewalks, and transportation fleet excluding the vehicles in the Fire Department, Building Department and Bylaw.

Some of the responsibilities related to Transportation and Drainage that the Public Works Department manages are:

- Bridges and Culverts
- Grass & Weed Cutting
- Brushing & Tree Trimming
- Ditching
- Gutter & Catch Basins
- Debris & Litter
- Patching & Spraying
- Sweeping & Flushing
- Shoulder Maintenance and Grading
- Resurfacing
- Patching & Washouts
- Grading & Scarifying
- Dust Layer Control
- Prime & Priming
- Gravel Resurfacing
- Snow Plowing & Removal
- Sanding & Salting
- Snow Fencing & Culvert Thaw
- Winter Standby
- Signs & Signals
- Railway Maintenance
- Pavement Markings





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## 2016 Public Works Projects

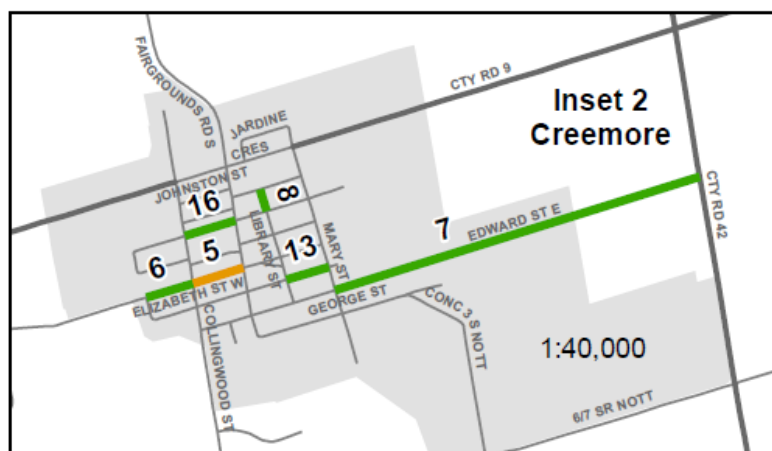
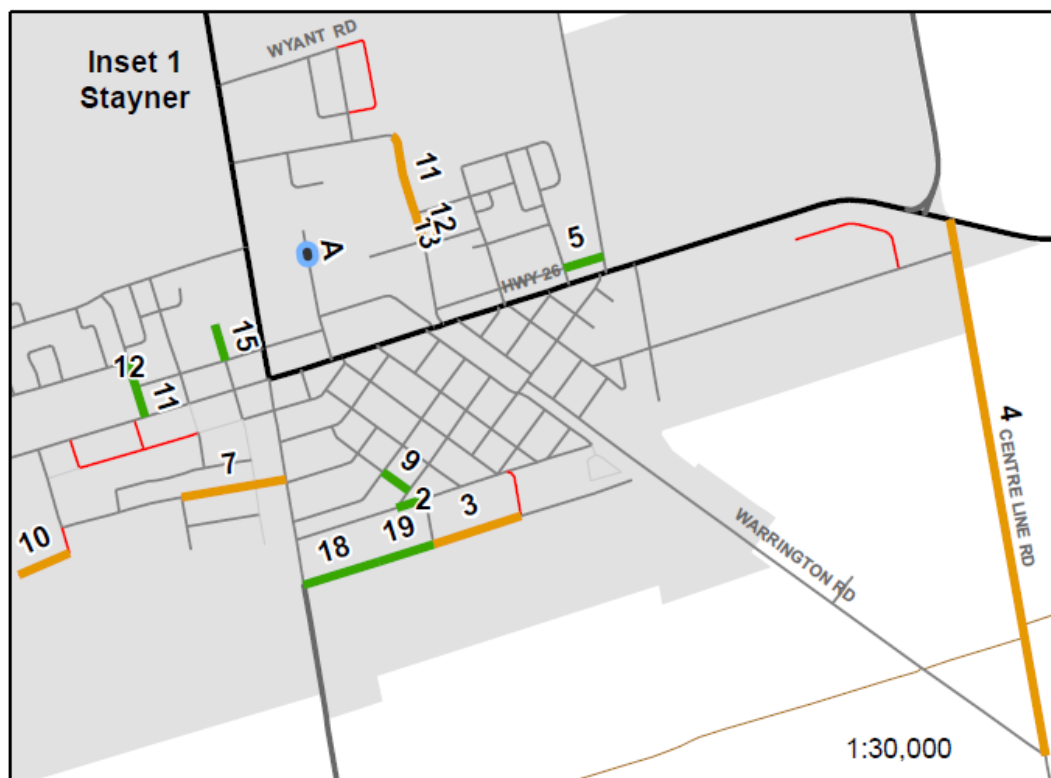
Operating Project Expenditures			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Public Works</b>												
	<b>Admin, Bldg. and Equip</b>											
	Bus Service (July - December)	\$ 82,500	\$ 60,125					\$ 12,375			\$ 10,000	
	<b>Public Works Sub-total</b>	<b>\$ 82,500</b>	<b>\$ 60,125</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,375</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ -</b>
<b>Capital Expenditures Investment in Infrastructure</b>												
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Public Works</b>												
	<b>Admin, Bldg. and Equip</b>											
	Hoist Rehabilitation	\$ 80,000	\$ -								\$ 80,000	
	Equipment Culvert Steamer	\$ 15,000	\$ -								\$ 15,000	
	Equipment (replacement) Roadside Mower	\$ 14,000	\$ -								\$ 14,000	
	Equipment (replace TR 34) Pickup Truck	\$ 30,000	\$ -								\$ 30,000	
	Equipment (replace TR 32) Tandem Truck	\$ 220,000	\$ -								\$ 220,000	
	<b>Bridges</b>											
	Elm Street Bridge BR642-66	\$ 650,000	\$ -								\$ 650,000	
	<b>Road Construction</b>											
	Nottawa Conc 10/CR91 (from 2015)	\$ 9,063,915			\$ 1,283,000	\$ 7,687,305					\$ 93,610	
	Sunnidale Townline: 12/13 to 9/10	\$ 170,000	\$ 85,000		\$ 85,000							
	Margaret St: Clarence to Lawrence	\$ 228,800	\$ 22,900						\$ 205,900			
	Centre Line Rd: #26 to Warrington Patching	\$ 70,000	\$ 70,000									
	Caroline: Mill to Collingwood	\$ 500,000	\$ 500,000									
	Morgan Rd: Wedgewood to Lamont Cr. Dr.	\$ 52,000	\$ 52,000									
	Centre St: Cty. Rd. #42 to Atkinson	\$ 422,000	\$ 222,000								\$ 200,000	
	Fairgrounds Road (27/28 to 30/31)	\$ 130,000	\$ 130,000									
	Nottawa 26/27 from Conc 10 to WTL (from 2015)	\$ 397,500	\$ -		\$ 397,500							
	Industrial Servicing (Poplar Street +)	\$ 50,000	\$ -				\$ 50,000					
	<b>Sidewalks</b>											
	Sidewalk Construction	\$ 70,000	\$ 70,000									
	<b>Public Works Sub-total</b>	<b>\$ 12,163,215</b>	<b>\$ 1,151,900</b>	<b>\$ -</b>	<b>\$ 1,765,500</b>	<b>\$ 7,687,305</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 205,900</b>	<b>\$ -</b>	<b>\$ 1,302,610</b>	<b>\$ -</b>

## 2017 Public Works Projects

Operating Project Expenditures			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Public Works</b>												
<b>Admin, Bldg, and Equip</b>												
	Bus Service (January - December)	\$ 175,000	\$ 150,000					\$ 25,000				
	<b>Public Works Sub-total</b>	<b>\$ 175,000</b>	<b>\$ 150,000</b>	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
<b>Capital Expenditures Investment in Infrastructure</b>												
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Public Works</b>												
<b>Admin, Bldg, and Equip</b>												
	Replace Truck #2 Dump Truck	\$ 220,000	\$ -								\$ 220,000	
	Replace Truck #8 Dump Truck	\$ 80,000	\$ -								\$ 80,000	
	Replace BH #4 Backhoe	\$ 130,000	\$ -								\$ 130,000	
<b>Road Construction</b>												
	Fairgrounds Rd S: Cty Rd91 -21/22 SR	\$ 130,000	\$ 130,000									
	Christopher St: Clarence-Charles	\$ 9,400	\$ 9,400									
	Sunnidale Townline: 9/10 - 6/7	\$ 170,000	\$ 85,000		\$ 85,000							
	Conc 6 Nott : 33/34 -36/37	\$ 130,000	\$ 130,000									
	Weir St: Louisa - Dominion	\$ 167,900	\$ 167,900									
	Caroline: Collingwood- Sarah	\$ 31,400	\$ 31,400									
	Edward St. E: Mary to Cty. Rd. #42	\$ 350,000	\$ 35,000						\$ 315,000			
	Library St.: Nelson to Wellington	\$ 25,000	\$ 25,000									
	Cedar St: Charles- John	\$ 9,800	\$ 9,800									
	Conc 7 Sunnidale : 3/4- 1170 m east	\$ 64,300	\$ 64,300									
	East St: Cty Rd 91- Montreal	\$ 9,600	\$ 9,600									
	East St: Montreal -Spruce	\$ 8,100	\$ 8,100									
	Elizabeth St: Library - Mary (Spot Repair)	\$ 28,100	\$ 28,100									
	Weir St: Dominion- Mowat	\$ 102,700	\$ 102,700									
	Fairgrounds Road (#91 to 27/28)	\$ 130,000	\$ 130,000									
	Weir St: Scott- Louisa	\$ 166,400	\$ 166,400									
	Scott St: Locke- McCrea	\$ 25,000	\$ 25,000									
	Scott St: Sanders-McCrea	\$ 8,700	\$ 8,700									
	Scott St: Sanders- Kirkwood	\$ 9,500	\$ 9,500									
	Switzer : Creemore Av -Conc 5	\$ 100,000	\$ 100,000									
	3/4 Nott: Cty Rd 42- Centre Line	\$ 159,500	\$ 159,500									
	3/4 Sunnidale: South of 9	\$ 110,000	\$ 110,000									
	Sutherland St N: Montreal - End	\$ 15,000	\$ 15,000									
	Wellington St W: Collingwood-Mill	\$ 40,000	\$ 40,000									
<b>Sidewalks</b>												
	Sidewalk Construction	\$ 100,000	\$ 100,000									
	<b>Public Works Sub-total</b>	<b>\$ 2,530,400</b>	<b>\$ 1,700,400</b>	\$ -	\$ 85,000	\$ -	\$ -	\$ -	\$ 315,000	\$ -	\$ 430,000	\$ -

## 2016-2017





## Project List

ID	Year	Location
A	2016	Elm Street Bridge - BR-642-66
1	2016	Nott. Conc. 10/Cty. Rd. #91 (from 2015)
2	2016	Sunnidale Townline: 12/13 to 9/10
3	2016	Margaret St: Clarence to Lawrence (DC no match)
4	2016	Centre Line Rd: 26 to Warrington (Patching)
5	2016	Caroline: Mill to Collingwood
6	2016	Morgan Rd: Wedgewood to Lamont Cr. Dr.
7	2016	Centre St: Cty. Rd. 42 to Atkinson
8	2016	Fairgrounds Rd N: Cty Rd 91 to 30/31
9	2016	Nottawasaga 26/27: Conc. 10 to WTL (from 2015)
10	2016	Industrial Servicing: Poplar St
11	2016	Scott St: Locke to McCrea
12	2016	Scott St: Saunders to McCrea
13	2016	Scott St: Saunders to Kirkwood
14	2016	3/4 SR Sunnidale: South of Cty Rd 9
1	2017	Fairgrounds Rd S: Cty Rd 91 to 21/22 SR
2	2017	Christopher St: Clarence to Charles
3	2017	Sunnidale Townline: 9/10 to 6/7
4	2017	Conc 6 N Nott: 33/34 to 36/37
5	2017	Weir St: Mowat to Dominion
6	2017	Caroline St: Collingwood to Sarah
7	2017	Edward St E: Mary to Cty Rd 42
8	2017	Library St: Nelson to Wellington
9	2017	Cedar St: Charles to John
10	2017	Conc 7 Sunnidale: 3/4 to 1170 m E
11	2017	East St: Cty Rd 91 to Montreal St
12	2017	East St: Montreal to Spruce
13	2017	Elizabeth St E: Library to Mary (Spot Repair)
14	2017	Switzer St: Creemore Ave to Conc 5
15	2017	Sutherland St N: Montreal to End
16	2017	Wellington St W: Collingwood to Mill
17	2017	Sunnidale Conc 12: Cty Rd 7 to Klondike
18	2017	Margaret St: 0.3km to west end
19	2017	Margaret St: 0.3km to East

## 2016 Public Works Department Operating Budget Analysis

Category or SubCategory	2014 Budgeted	2014 Actual	2015 Budgeted	2015 Actual as at Dec. 31	2016 Budgeted	Annual Difference	% with \$129,138 = 1%
<b>REVENUE</b>							
<b>Grants</b>	<b>70,000</b>	<b>48,235</b>	<b>70,000</b>	<b>44,327</b>	<b>80,000</b>	<b>10,000</b>	<b>0.08%</b>
Increase in pits and quarries rebate			70,000		80,000	10,000	0.08%
<b>User Fees</b>	<b>967,532</b>	<b>1,086,214</b>	<b>1,030,533</b>	<b>978,319</b>	<b>1,045,390</b>	<b>14,857</b>	<b>0.12%</b>
New half-year revenue for bussing service			0		12,375	12,375	0.10%
Increase in charges to other departments			92,733		95,515	2,782	0.02%
<b>Other Income</b>	<b>28,647</b>	<b>2,026,833</b>	<b>22,591</b>	<b>2,927</b>	<b>2,500</b>	<b>-20,091</b>	<b>-0.16%</b>
Remove Landfill revenue - monetized income stream in 2014			20,000		0	-20,000	-0.15%
<b>Transfer from Reserves</b>	<b>21,275</b>	<b>0</b>	<b>29,040</b>	<b>107,558</b>	<b>10,000</b>	<b>-19,040</b>	<b>-0.15%</b>
Removed carryforward for Schell Farm consultation			19,040		0	-19,040	-0.15%
<b>TOTAL REVENUE</b>	<b>1,087,454</b>	<b>3,161,282</b>	<b>1,152,164</b>	<b>1,133,130</b>	<b>1,137,890</b>	<b>-14,274</b>	<b>-0.11%</b>
<b>EXPENSE</b>							
<b>Salaries, Wages &amp; Benefits</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Administration</b>	<b>34,000</b>	<b>34,400</b>	<b>35,000</b>	<b>25,124</b>	<b>36,000</b>	<b>1,000</b>	<b>0.01%</b>
Increase streetlight maintenance			31,000		32,000	1,000	0.01%
<b>Contracted Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Facility Utilities</b>	<b>128,000</b>	<b>163,836</b>	<b>145,000</b>	<b>179,257</b>	<b>145,000</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL EXPENSE</b>	<b>162,000</b>	<b>198,236</b>	<b>180,000</b>	<b>204,381</b>	<b>181,000</b>	<b>1,000</b>	<b>0.01%</b>
<b>WORKS EXPENSE</b>							
<b>Salaries, Wages &amp; Benefits</b>	<b>1,385,033</b>	<b>1,191,379</b>	<b>1,402,323</b>	<b>1,279,068</b>	<b>1,438,280</b>	<b>35,957</b>	<b>0.28%</b>
<b>Administration</b>	<b>1,182,575</b>	<b>1,086,676</b>	<b>1,240,389</b>	<b>1,057,424</b>	<b>1,281,000</b>	<b>40,611</b>	<b>0.31%</b>
Add Solar panel loan			0		2,591	2,591	0.02%
Add full year of Eco Park loan			21,275		34,398	13,123	0.10%
Budget for snow fencing			0		4,000	4,000	0.03%
Increase signs and signals			34,100		41,200	7,100	0.05%
Increase in gravel resurfacing equipment rental			22,000		25,000	3,000	0.02%
Decrease health and safety training			40,000		30,000	-10,000	-0.08%
Increase in snow plowing equipment rental			310,000		330,000	20,000	0.15%
<b>Contracted Services</b>	<b>880,700</b>	<b>741,221</b>	<b>892,540</b>	<b>798,526</b>	<b>958,500</b>	<b>65,960</b>	<b>0.51%</b>
Reduce general consulting and contract services			70,000		50,000	-20,000	-0.15%
Reduce bridges and culverts outside services			26,000		20,000	-6,000	-0.05%



Increase ditching outside services			24,000		28,000	4,000	0.03%
Decrease debris and litter outside services			24,000		20,000	-4,000	-0.03%
Increase in dust layer control outside services			115,000		120,000	5,000	0.04%
Increase in snow plowing outside services			40,000		50,000	10,000	0.08%
Decrease in pavement markings outside services			12,000		8,000	-4,000	-0.03%
1/2 year of new bus service			0		82,500	82,500	0.64%
<b>Facility Utilities</b>	<b>44,000</b>	<b>43,938</b>	<b>46,000</b>	<b>37,046</b>	<b>48,000</b>	<b>2,000</b>	<b>0.02%</b>
<b>Facility Maintenance</b>	<b>90,647</b>	<b>95,803</b>	<b>83,000</b>	<b>137,119</b>	<b>90,000</b>	<b>7,000</b>	<b>0.05%</b>
Increase in shed maintenance due to 2015 expansion			78,000		85,000	7,000	0.05%
<b>Insurance</b>	<b>103,925</b>	<b>103,925</b>	<b>108,100</b>	<b>107,789</b>	<b>111,500</b>	<b>3,400</b>	<b>0.03%</b>
<b>Vehicles &amp; Equipment</b>	<b>703,500</b>	<b>653,363</b>	<b>729,500</b>	<b>664,787</b>	<b>735,000</b>	<b>5,500</b>	<b>0.04%</b>
Misc. increases and decreases in various vehicle expenses			729,500		735,000	5,500	0.04%
<b>Amortization</b>	<b>0</b>	<b>1,193,454</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Transfer to Reserves</b>	<b>481,000</b>	<b>3,112,876</b>	<b>532,700</b>	<b>544,714</b>	<b>664,900</b>	<b>132,200</b>	<b>1.02%</b>
Cancel Snow Event reserve transfer - now at planned \$100,000			20,000		0	-20,000	-0.15%
Create PW buildings reserve - reallocation from general admin			0		100,000	100,000	0.77%
Allocate Increase transfer to Bridges reserve			325,000		376,000	51,000	0.39%
<b>TOTAL WORKS EXPENSE</b>	<b>4,871,380</b>	<b>8,222,634</b>	<b>5,034,552</b>	<b>4,626,471</b>	<b>5,327,180</b>	<b>292,628</b>	<b>2.27%</b>
<b>TOTAL OPERATING</b>	<b>-3,945,926</b>	<b>-5,259,588</b>	<b>-4,062,388</b>	<b>-3,697,722</b>	<b>-4,370,290</b>	<b>307,902</b>	<b>2.38%</b>
<b>Transfer to Capital</b>	<b>1,235,000</b>	<b>814,931</b>	<b>1,181,000</b>	<b>1,246,644</b>	<b>1,101,900</b>	<b>-79,100</b>	<b>-0.61%</b>
<b>TOTAL Capital</b>	<b>1,235,000</b>	<b>814,931</b>	<b>1,181,000</b>	<b>1,008,252</b>	<b>1,101,900</b>	<b>-79,100</b>	<b>-0.61%</b>
<b>TOTAL PUBLIC WORKS</b>	<b>-5,180,926</b>	<b>-6,074,519</b>	<b>-5,243,388</b>	<b>-4,705,975</b>	<b>-5,472,190</b>	<b>228,802</b>	<b>1.77%</b>

## 2017 Public Works Department Operating Budget Analysis

Category or SubCategory	2015 Budgeted	2015 Actual as at Dec. 31	2016 Budgeted	2017 Budgeted	Annual Difference	% with \$134,304 = 1%
<b>REVENUE</b>						
Grants	70,000	44,327	80,000	80,000	0	0.00%
User Fees	1,030,533	978,319	1,045,390	1,060,880	15,490	0.12%
Increase in charges to other departments revenue			95,515	98,380	2,865	0.02%
Other Income	22,591	2,927	2,500	0	-2,500	-0.02%
Transfer from Reserves	29,040	107,558	10,000	0	-10,000	-0.07%
Removal of one-time bus transfer from reserve			10,000	0	-10,000	-0.07%
<b>TOTAL REVENUE</b>	<b>1,152,164</b>	<b>1,133,130</b>	<b>1,137,890</b>	<b>1,140,880</b>	<b>2,990</b>	<b>0.02%</b>
<b>EXPENSE</b>						
Salaries, Wages & Benefits	0	0	0	0	0	0.00%
Administration	35,000	25,124	36,000	37,000	1,000	0.01%
Increased streetlight maintenance			32,000	33,000	1,000	0.01%
Contracted Services	0	0	0	0	0	0.00%
Facility Utilities	145,000	179,257	145,000	145,000	0	0.00%
Amortization	0	0	0	0	0	0.00%
<b>TOTAL EXPENSE</b>	<b>180,000</b>	<b>204,381</b>	<b>181,000</b>	<b>182,000</b>	<b>1,000</b>	<b>0.01%</b>
<b>WORKS EXPENSE</b>						
Salaries, Wages & Benefits	1,402,323	1,279,068	1,438,280	1,518,844	80,564	0.60%
Administration	1,240,389	1,057,424	1,281,000	1,376,301	95,301	0.71%
Increase training			17,000	23,000	6,000	0.04%
Increase bridges/culverts repair materials equipment			45,000	56,000	11,000	0.08%
Increase ditching materials and rental			37,000	47,000	10,000	0.07%
Increase snowplowing equipment rental			330,000	358,000	28,000	0.21%
Increase sanding and salting			310,000	335,000	25,000	0.19%
Increase patching and spraying			43,000	54,000	11,000	0.08%
Contracted Services	892,540	798,526	958,500	1,063,500	105,000	0.78%
Reduce consulting			50,000	40,000	-10,000	-0.07%
Increased bus service cost			82,500	175,000	92,500	0.69%
Decrease bridges and culverts			22,000	18,000	-4,000	-0.03%
Increase patching and spraying			100,000	110,000	10,000	0.07%
Increase sweeping and flushing			41,000	44,000	3,000	0.02%
Increase dust layer control			120,000	135,000	15,000	0.11%

Increase snowplowing and removal			50,000	54,000	4,000	0.03%
<b>Facility Utilities</b>	<b>46,000</b>	<b>37,046</b>	<b>48,000</b>	<b>50,000</b>	<b>2,000</b>	<b>0.01%</b>
<b>Facility Maintenance</b>	<b>83,000</b>	<b>137,119</b>	<b>90,000</b>	<b>89,000</b>	<b>-1,000</b>	<b>-0.01%</b>
<b>Insurance</b>	<b>108,100</b>	<b>107,789</b>	<b>111,500</b>	<b>114,845</b>	<b>3,345</b>	<b>0.02%</b>
<b>Vehicles &amp; Equipment</b>	<b>729,500</b>	<b>664,787</b>	<b>735,000</b>	<b>790,100</b>	<b>55,100</b>	<b>0.41%</b>
Misc increases/decreases in vehicle maintenance			735,000	790,100	55,100	0.41%
<b>Amortization</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Transfer to Reserves</b>	<b>532,700</b>	<b>544,714</b>	<b>664,900</b>	<b>691,100</b>	<b>26,200</b>	<b>0.20%</b>
Increase transfer to vehicle reserve			238,900	240,100	1,200	0.01%
Increase transfer to bridge reserve			350,000	375,000	25,000	0.19%
<b>TOTAL WORKS EXPENSE</b>	<b>5,034,552</b>	<b>4,626,471</b>	<b>5,327,180</b>	<b>5,693,690</b>	<b>366,510</b>	<b>2.73%</b>
<b>TOTAL OPERATING</b>	<b>-4,062,388</b>	<b>-3,697,722</b>	<b>-4,370,290</b>	<b>-4,734,810</b>	<b>364,520</b>	<b>2.82%</b>
<b>Transfer to Capital</b>	<b>1,181,000</b>	<b>1,246,644</b>	<b>1,101,900</b>	<b>1,700,400</b>	<b>598,500</b>	<b>4.46%</b>
<b>TOTAL Capital</b>	<b>1,181,000</b>	<b>1,246,644</b>	<b>1,101,900</b>	<b>1,700,400</b>	<b>598,500</b>	<b>4.46%</b>
<b>TOTAL PUBLIC WORKS</b>	<b>-5,243,388</b>	<b>-4,944,366</b>	<b>-5,472,190</b>	<b>-6,435,210</b>	<b>963,020</b>	<b>7.28%</b>

**TOWNSHIP OF CLEARVIEW**  
**PUBLIC WORKS**



CLEARVIEW

GL5410

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For Period Ending 31-Dec-2015

zpubwk	2014	2014	2015	2015	PROPOSED 2016	2016 - 2015 \$	(2016-2015)/2015 %
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>REVENUE</b>							
GRANTS	-70,000.00	-48,235.24	-70,000.00	-44,326.74	-80,000.00	-10,000.00	14.29
USER FEES	-967,532.00	-1,086,214.07	-1,030,533.00	-978,318.54	-1,045,390.00	-14,857.00	1.44
OTHER INCOME	-28,647.00	-2,026,832.89	-22,591.00	-2,755.21	-2,500.00	20,091.00	-88.93
TRANSFER FROM RESERVES	-21,275.00	0.00	-29,040.00	-53,778.98	-10,000.00	19,040.00	-65.56
<b>Total REVENUE</b>	<b>-1,087,454.00</b>	<b>-3,161,282.20</b>	<b>-1,152,164.00</b>	<b>-1,079,179.47</b>	<b>-1,137,890.00</b>	<b>14,274.00</b>	<b>-1.24</b>
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ADMINISTRATION	34,000.00	34,400.35	35,000.00	25,124.20	36,000.00	1,000.00	2.86
CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FACILITY UTILITIES	128,000.00	163,835.65	145,000.00	179,256.91	145,000.00	0.00	0.00
VEHICLES & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AMORTIZATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total EXPENSE</b>	<b>162,000.00</b>	<b>198,236.00</b>	<b>180,000.00</b>	<b>204,381.11</b>	<b>181,000.00</b>	<b>1,000.00</b>	<b>0.56</b>
<b>WORKS EXPENSE</b>							
SALARIES, WAGES & BENEFITS	1,385,033.00	1,191,379.13	1,402,323.00	1,279,067.90	1,438,280.00	35,957.00	2.56
ADMINISTRATION	1,182,575.00	1,086,676.07	1,240,389.00	1,057,423.50	1,281,000.00	40,611.00	3.27
CONTRACTED SERVICES	880,700.00	741,220.84	892,540.00	798,989.72	958,500.00	65,960.00	7.39
FACILITY UTILITIES	44,000.00	43,937.64	46,000.00	37,045.80	48,000.00	2,000.00	4.35
FACILITY MAINTENANCE	90,647.00	95,802.95	83,000.00	137,118.88	90,000.00	7,000.00	8.43
INSURANCE	103,925.00	103,924.57	108,100.00	107,789.31	111,500.00	3,400.00	3.15
VEHICLES & EQUIPMENT	703,500.00	653,362.64	729,500.00	664,787.04	735,000.00	5,500.00	0.75
AMORTIZATION	0.00	1,193,454.00	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	481,000.00	3,112,876.38	532,700.00	544,713.52	664,900.00	132,200.00	24.82
TRANSFER TO CAPITAL	1,235,000.00	814,931.17	1,181,000.00	1,008,252.35	1,101,900.00	-79,100.00	-6.70
<b>Total WORKS EXPENSE</b>	<b>6,106,380.00</b>	<b>9,037,565.39</b>	<b>6,215,552.00</b>	<b>5,635,188.02</b>	<b>6,429,080.00</b>	<b>213,528.00</b>	<b>3.44</b>
<b>Total OPERATING</b>	<b>5,180,926.00</b>	<b>6,074,519.19</b>	<b>5,243,388.00</b>	<b>4,760,389.66</b>	<b>5,472,190.00</b>	<b>228,802.00</b>	<b>4.36</b>

**TOWNSHIP OF CLEARVIEW**  
**PUBLIC WORKS**

For Period Ending 31-Dec-2015



GL5410  
 Date : A1

bpubwk	2015	2015	PROPOSED 2016	PROPOSED 2017	2017 - 2016 \$
	BUDGET	ACTUAL TO DATE	BUDGET	BUDGET	BUDGET VARIANCE
<b>OPERATING</b>					
<b>REVENUE</b>					
GRANTS	-70,000.00	-44,326.74	-80,000.00	-80,000.00	0.00
USER FEES	-1,030,533.00	-978,318.54	-1,045,390.00	-1,060,880.00	-15,490.00
OTHER INCOME	-20,000.00	0.00	0.00	0.00	0.00
TRANSFER FROM RESERVES	-29,040.00	-53,778.98	-10,000.00	0.00	10,000.00
<b>Total REVENUE</b>	<b>-1,149,573.00</b>	<b>-1,076,424.26</b>	<b>-1,135,390.00</b>	<b>-1,140,880.00</b>	<b>-5,490.00</b>
<b>EXPENSE</b>					
SALARIES, WAGES & BENEFITS	0.00	0.00	0.00	0.00	0.00
ADMINISTRATION	35,000.00	25,124.20	36,000.00	37,000.00	1,000.00
CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
FACILITY UTILITIES	145,000.00	179,256.91	145,000.00	145,000.00	0.00
VEHICLES & EQUIPMENT	0.00	0.00	0.00	0.00	0.00
AMORTIZATION	0.00	0.00	0.00	0.00	0.00
<b>Total EXPENSE</b>	<b>180,000.00</b>	<b>204,381.11</b>	<b>181,000.00</b>	<b>182,000.00</b>	<b>1,000.00</b>
<b>WORKS EXPENSE</b>					
SALARIES, WAGES & BENEFITS	1,402,323.00	1,279,067.90	1,438,280.00	1,518,844.00	80,564.00
ADMINISTRATION	1,240,389.00	1,057,423.50	1,281,000.00	1,376,301.00	95,301.00
CONTRACTED SERVICES	892,540.00	798,989.72	958,500.00	1,063,500.00	105,000.00
FACILITY UTILITIES	46,000.00	37,045.80	48,000.00	50,000.00	2,000.00
FACILITY MAINTENANCE	83,000.00	137,118.88	90,000.00	89,000.00	-1,000.00
INSURANCE	108,100.00	107,789.31	111,500.00	114,845.00	3,345.00
VEHICLES & EQUIPMENT	729,500.00	664,787.04	735,000.00	790,100.00	55,100.00
AMORTIZATION	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	532,700.00	544,713.52	664,900.00	691,100.00	26,200.00
TRANSFER TO CAPITAL	1,181,000.00	1,008,252.35	1,101,900.00	1,700,400.00	598,500.00
<b>Total WORKS EXPENSE</b>	<b>6,215,552.00</b>	<b>5,635,188.02</b>	<b>6,429,080.00</b>	<b>7,394,090.00</b>	<b>965,010.00</b>
<b>Total OPERATING</b>	<b>5,245,979.00</b>	<b>4,763,144.87</b>	<b>5,474,690.00</b>	<b>6,435,210.00</b>	<b>960,520.00</b>

## Parks and Recreation

Parks and Recreation manage the outdoor and indoor recreation facilities including the Community Recreation Centres in Stayner and Creemore, the outdoor swimming pool in Stayner, the tennis courts, and the many parks and trails. The community halls, Granite Curling Club and outdoor skating rinks are managed by the great volunteer committees in Clearview.

Another function of the department is to provide community culture and recreation events for the community including the Stayner Farmer's Market, Small Halls Festival, Health and Leisure Showcase and work with community groups to augment community festivals including the Children's Festival, Copper Kettle Festival, and others.

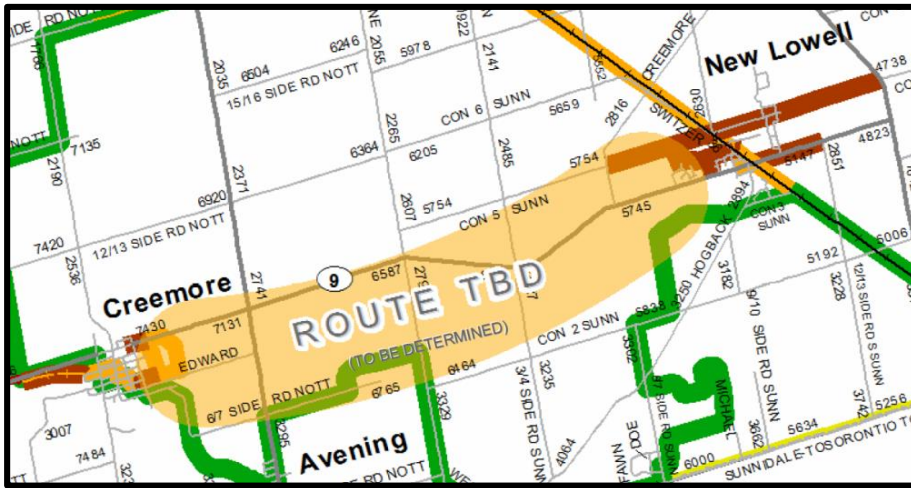


**Station Park in Stayner – Home of Music in the Park**

Expansion plans for trails to connect the main settlement areas of Clearview are in progress with grants being applied for at the County and Provincial levels.







**Proposed Creemore to New Lowell Trail (in progress)**

Follow the Clearview Health and Leisure Showcase on Twitter!



**@ClrviewShowcase**

A study was commissioned in 2012 to review the structures of 6 of Clearview's Community Halls and to provide a plan and costing for upgrades, repairs and refurbishments.

Council resolved in 2013 to renovate and upgrade the 6 Community Halls and share the costs 50/50 with the Halls to raise their half of the anticipated costs. The municipal funding came from the newly established Consolidated Hall Boards reserve which funded this initiative over a two year period. Repairs were underway in 2013 and were completed in 2014.



**Brentwood Community Hall**



**Main Hall at Avening Community Centre**

Further upgrades of approximately \$1,000,000 are required to make the Halls accessible and meet Provincial Accessibility for Ontarians with Disabilities Act guidelines.

## 2016 Parks and Recreation Projects

Operating Project Expenditures			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Parks and Recreation</b>												
	Citizen's Award	\$ 5,000	\$ 5,000									
	Small Halls Festival	\$ 50,000	\$ 50,000									
<b>Stayner Arena</b>												
	Arena ceiling paint beams	\$ 20,000	\$ -							\$ 20,000		
<b>Parks and Recreation Sub-total</b>			<b>\$ 55,000</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -

Capital Expenditures Investment in Infrastructure			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Parks and Recreation</b>												
	Event Infrastructure	\$ 10,000	\$ 10,000									
<b>Stayner Arena</b>												
	Replace Boards	\$ 50,000	\$ 50,000									
<b>Stayner Parks</b>												
	Bike and dog park	\$ 30,000	\$ -							\$ 30,000		
<b>Creemore Parks</b>												
	Gowan Park Pavilion	\$ 90,000	\$ -								\$ 90,000	
<b>New Lowell Parks</b>												
	Remove Tennis Courts	\$ 5,000	\$ 5,000									
<b>Other Parks</b>												
	Dunedin Park Playground	\$ 20,000	\$ 20,000									
<b>Trails</b>												
	Trails Construction	\$ 20,000	\$ 20,000									
<b>Community Hall Boards and Local Boards</b>												
	ACC Accessibility Renovation	\$ 235,000	\$ -	\$ 110,000							\$ 125,000	
<b>Parks and Recreation Sub-total</b>			<b>\$ 105,000</b>	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 215,000	\$ -

## 2017 Parks and Recreation Projects

Operating Project Expenditures			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
Parks and Recreation												
	Small Halls Festival	\$ 50,000	\$ 50,000									

Capital Expenditures Investment in Infrastructure			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
Parks and Recreation												
	Event Infrastructure	\$ 10,000	\$ 10,000									
Stayner Arena												
	Hall Heating	\$ 20,000	\$ -							\$ 20,000		
Stayner Parks												
	Ives Park Tennis Court Resurface	\$ 25,000	\$ -								\$ 25,000	
	Station Park Expansion	\$ 60,000	\$ 20,000								\$ 40,000	
Creemore Parks												
	Gowan Park Pavilion	\$ 90,000	\$ 90,000									
	Bike Park	\$ 10,000	\$ -							\$ 10,000		
New Lowell Parks												
	New Lowell Bleachers	\$ 10,000	\$ 10,000									
Trails												
	Trails Construction	\$ 20,000	\$ 20,000									
Community Hall Boards and Local Boards												
	ACC Accessibility Renovations	\$ 235,000	\$ -	\$ 110,000							\$ 125,000	
Parks and Recreation Sub-total		\$ 480,000	\$ 150,000	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 190,000	\$ -

## 2016 Parks & Recreation Department Operating Budget Analysis

Category or SubCategory	2014 Budgeted	2014 Actual	2015 Budgeted	2015 Actual as at Dec. 31	2016 Budgeted	Annual Difference	% with \$129,138 = 1%
<b>REVENUE</b>							
Grants	71,350	109,812	75,850	171,493	76,000	150	0.00%
User Fees	581,200	591,202	591,275	583,810	591,700	425	0.00%
Other Income	5,600	54,111	13,003	55,133	11,165	-1,838	-0.01%
Transfer from Reserves	0	127,552	0	0	20,000	20,000	0.15%
Increase transfer from reserves - paint Stayner Arena ceiling beams			0		20,000	20,000	0.15%
<b>TOTAL REVENUE</b>	<b>658,150</b>	<b>882,676</b>	<b>680,128</b>	<b>810,436</b>	<b>698,865</b>	<b>18,737</b>	<b>0.15%</b>
<b>EXPENSE</b>							
Salaries, Wages & Benefits	691,835	690,544	720,323	739,565	742,525	22,202	0.17%
Administration	250,111	278,584	203,503	502,019	286,063	82,560	0.64%
Increase meeting expense			0		5,000	5,000	0.04%
Increase public relations			1,000		3,500	2,500	0.02%
Increase community and special events incl. Citizen's award			5,000		25,000	20,000	0.15%
Increase Recreation programming office supplies			2,000		5,000	3,000	0.02%
Fund small halls - 2 year Simcoe County grant ended in 2015			0		50,000	50,000	0.39%
Contracted Services	22,500	6,625	12,400	-818	10,400	-2,000	-0.02%
Decrease in consulting services			10,000		8,000	-2,000	-0.02%
Facility Utilities	161,600	182,996	160,700	177,577	162,700	2,000	0.02%
Facility Maintenance	156,010	358,061	142,800	158,972	161,500	18,700	0.14%
Paint ceiling beams - Stayner Arena			0		20,000	20,000	0.15%
Reduce Stayner pool maintenance			20,000		18,000	-2,000	-0.02%
Insurance	73,509	73,509	77,950	77,835	80,600	2,650	0.02%
Vehicles & Equipment	83,600	65,083	75,900	69,507	76,900	1,000	0.01%
Amortization	0	181,865	0	0	0	0	0.00%
Transfer to Reserves	185,000	303,421	300,000	300,000	330,737	30,737	0.24%
Reduce 2015 general transfer to reserve/capital (maintain stable level)			60,000		0	-60,000	-0.46%
Allocate Increase in Stayner Arena Reserve transfer			25,000		37,500	12,500	0.10%
Allocate Increase in Creemore Arena Reserve transfer			25,000		37,500	12,500	0.10%
Allocate Increase in Community Halls Reserve transfer			60,000		125,737	65,737	0.51%
<b>TOTAL EXPENSE</b>	<b>1,624,165</b>	<b>2,140,688</b>	<b>1,693,576</b>	<b>2,024,657</b>	<b>1,851,425</b>	<b>157,849</b>	<b>1.22%</b>

<b>TOTAL OPERATING</b>	<b>-966,015</b>	<b>-1,258,011</b>	<b>-1,013,448</b>	<b>-1,214,220</b>	<b>-1,152,560</b>	<b>139,112</b>	<b>1.08%</b>
<b>Transfer to Capital</b>	238,000	171,132	152,000	71,583	150,000	-2,000	-0.02%
<b>TOTAL CAPITAL</b>	<b>238,000</b>	<b>171,132</b>	<b>152,000</b>	<b>71,583</b>	<b>150,000</b>	<b>-2,000</b>	<b>-0.02%</b>
<b>TOTAL PARKS</b>	<b>-1,204,015</b>	<b>-1,429,144</b>	<b>-1,165,448</b>	<b>-1,285,803</b>	<b>-1,302,560</b>	<b>137,112</b>	<b>1.06%</b>

## 2017 Parks & Recreation Department Operating Budget Analysis

Category or SubCategory	2015 Budgeted	2015 Actual as at Dec. 31	2016 Budgeted	2017 Budgeted	Annual Difference	% with \$134,304 = 1%
<b>REVENUE</b>						
<b>Grants</b>	75,850	171,493	76,000	76,000	0	0.00%
Reduction in Ontario Grants			74,850	73,550	-1,300	-0.01%
<b>User Fees</b>	591,275	583,810	591,700	589,950	-1,750	-0.01%
Increase in charges to curling club			17,825	18,750	925	0.01%
<b>Other Income</b>	13,003	55,133	11,165	10,865	-300	0.00%
Increase in trail donations			6,000	9,000	3,000	0.02%
<b>Transfer from Reserves</b>	0	0	20,000	0	-20,000	-0.15%
<b>TOTAL REVENUE</b>	680,128	810,436	698,865	676,815	-22,050	-0.17%
<b>EXPENSE</b>						
<b>Salaries, Wages &amp; Benefits</b>	720,323	739,565	742,525	703,025	-39,500	-0.31%
<b>Administration</b>	203,503	502,019	286,063	278,063	-8,000	-0.06%
Reduction in Rec. Programming advertising			11,000	8,500	-2,500	-0.02%
Reduction in Rec. Programming supplies			2,000	400	-1,600	-0.01%
<b>Contracted Services</b>	12,400	-818	10,400	10,400	0	0.00%
<b>Facility Utilities</b>	160,700	177,577	162,700	163,100	400	0.00%
<b>Facility Maintenance</b>	142,800	158,972	161,500	157,900	-3,600	-0.03%
<b>Insurance</b>	77,950	77,835	80,600	84,060	3,460	0.03%
<b>Vehicles &amp; Equipment</b>	75,900	69,507	76,900	77,500	600	0.00%
Increase in vehicle expenses			52,400	54,500	2,100	0.02%
increase in small tools/equipment			500	3,400	2,900	0.02%
<b>Amortization</b>	0	0	0	0	0	0.00%
<b>Transfer to Reserves</b>	300,000	300,000	330,737	335,727	4,990	0.04%
Increase in Stayner Arena Reserve transfer			37,500	40,000	2,500	0.02%
Increase in Creemore Arena Reserve transfer			37,500	40,000	2,500	0.02%
<b>TOTAL EXPENSE</b>	1,693,576	2,024,657	1,851,425	1,809,775	-41,650	-0.32%
<b>TOTAL OPERATING</b>	-1,013,448	-1,214,220	-1,152,560	-1,132,960	-19,600	-0.15%
<b>Transfer to Capital</b>	152,000	71,583	150,000	105,000	-45,000	-0.34%
<b>TOTAL CAPITAL</b>	152,000	71,583	150,000	105,000	-45,000	-0.34%
<b>TOTAL PARKS</b>	-1,165,448	-1,285,803	-1,302,560	-1,237,960	-64,600	-0.49%



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**TOWNSHIP OF CLEARVIEW**  
**PARKS & RECREATION**



CLEARVIEW

GL5410

Date : Apr 29, 2016

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For Period Ending 31-Dec-2015

zarks	2014	2014	2015	2015	PROPOSED 2016	2016 - 2015 \$	(2016-2015)/2015 %
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>REVENUE</b>							
GRANTS	-71,350.00	-109,811.50	-75,850.00	-171,493.49	-76,000.00	-150.00	0.20
USER FEES	-581,200.00	-591,202.04	-591,275.00	-583,809.58	-591,700.00	-425.00	0.07
OTHER INCOME	-5,600.00	-54,111.11	-13,003.00	-55,305.13	-11,165.00	1,838.00	-14.14
TRANSFER FROM RESERVES	0.00	-127,551.76	0.00	0.00	-20,000.00	-20,000.00	0.00
<b>Total REVENUE</b>	<b>-658,150.00</b>	<b>-882,676.41</b>	<b>-680,128.00</b>	<b>-810,608.20</b>	<b>-698,865.00</b>	<b>-18,737.00</b>	<b>2.75</b>
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	691,835.00	690,543.57	720,323.00	739,564.77	742,525.00	22,202.00	3.08
ADMINISTRATION	250,111.00	278,584.34	203,503.00	502,782.00	286,063.00	82,560.00	40.57
CONTRACTED SERVICES	22,500.00	6,625.48	12,400.00	-818.15	10,400.00	-2,000.00	-16.13
FACILITY UTILITIES	161,600.00	182,995.64	160,700.00	177,576.51	162,700.00	2,000.00	1.24
FACILITY MAINTENANCE	156,010.00	358,060.90	142,800.00	158,972.48	161,500.00	18,700.00	13.10
INSURANCE	73,509.00	73,508.60	77,950.00	77,835.48	80,600.00	2,650.00	3.40
VEHICLES & EQUIPMENT	83,600.00	65,083.38	75,900.00	70,269.56	76,900.00	1,000.00	1.32
AMORTIZATION	0.00	181,865.00	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	185,000.00	303,420.72	300,000.00	300,000.00	330,737.00	30,737.00	10.25
TRANSFER TO CAPITAL	238,000.00	171,132.28	152,000.00	71,583.09	150,000.00	-2,000.00	-1.32
<b>Total EXPENSE</b>	<b>1,862,165.00</b>	<b>2,311,819.91</b>	<b>1,845,576.00</b>	<b>2,097,765.74</b>	<b>2,001,425.00</b>	<b>155,849.00</b>	<b>8.44</b>
<b>Total OPERATING</b>	<b>1,204,015.00</b>	<b>1,429,143.50</b>	<b>1,165,448.00</b>	<b>1,287,157.54</b>	<b>1,302,560.00</b>	<b>137,112.00</b>	<b>11.76</b>

**TOWNSHIP OF CLEARVIEW**  
**PARKS & RECREATION**



CLEARVIEW

GL5410

Date : A1

For Period Ending 31-Dec-2015

bparks	2015	2015	PROPOSED 2016	PROPOSED 2017	2017 - 2016 \$
	BUDGET	ACTUAL TO DATE	BUDGET	BUDGET	BUDGET VARIANCE
<b>OPERATING</b>					
<b>REVENUE</b>					
GRANTS	-75,850.00	-171,493.49	-76,000.00	-76,000.00	0.00
USER FEES	-591,275.00	-583,809.58	-591,700.00	-589,950.00	1,750.00
OTHER INCOME	-13,003.00	-55,305.13	-11,165.00	-9,865.00	1,300.00
TRANSFER FROM RESERVES	0.00	0.00	-20,000.00	0.00	20,000.00
<b>Total REVENUE</b>	<b>-680,128.00</b>	<b>-810,608.20</b>	<b>-698,865.00</b>	<b>-675,815.00</b>	<b>23,050.00</b>
<b>EXPENSE</b>					
SALARIES, WAGES & BENEFITS	720,323.00	739,564.77	742,525.00	703,025.00	-39,500.00
ADMINISTRATION	203,503.00	502,782.00	286,063.00	278,063.00	-8,000.00
CONTRACTED SERVICES	12,400.00	-818.15	10,400.00	10,400.00	0.00
FACILITY UTILITIES	160,700.00	177,576.51	162,700.00	163,100.00	400.00
FACILITY MAINTENANCE	142,800.00	158,972.48	161,500.00	157,900.00	-3,600.00
INSURANCE	77,950.00	77,835.48	80,600.00	84,060.00	3,460.00
VEHICLES & EQUIPMENT	75,900.00	70,269.56	76,900.00	77,500.00	600.00
AMORTIZATION	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	300,000.00	300,000.00	330,737.00	366,454.00	35,717.00
TRANSFER TO CAPITAL	152,000.00	71,583.09	150,000.00	105,000.00	-45,000.00
<b>Total EXPENSE</b>	<b>1,845,576.00</b>	<b>2,097,765.74</b>	<b>2,001,425.00</b>	<b>1,945,502.00</b>	<b>-55,923.00</b>
<b>Total OPERATING</b>	<b>1,165,448.00</b>	<b>1,287,157.54</b>	<b>1,302,560.00</b>	<b>1,269,687.00</b>	<b>-32,873.00</b>

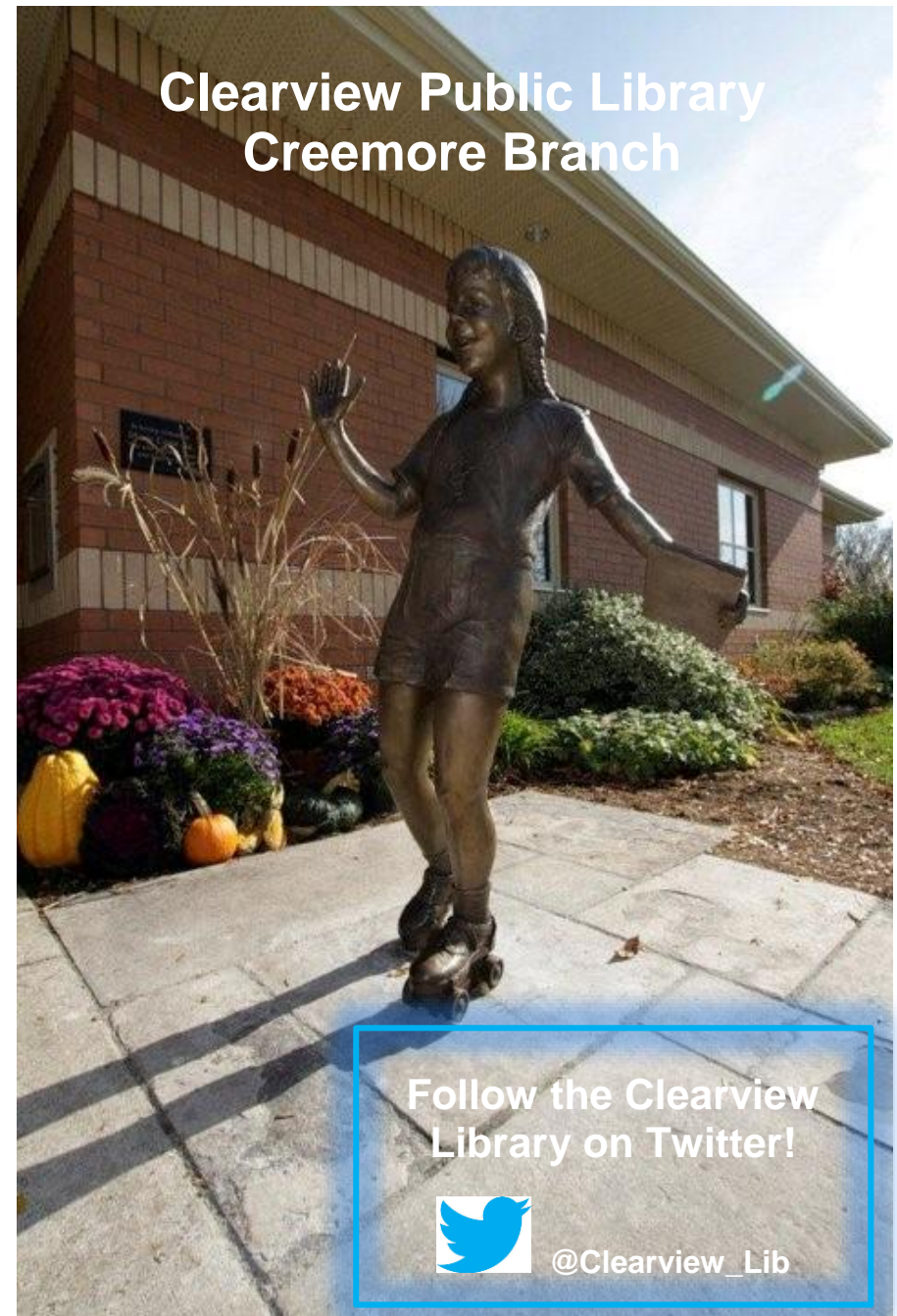
## Library Services

The Clearview Public Library has branches in Stayner, New Lowell and Creemore. It is managed by the Clearview Public Library Board which is composed of volunteers from the community appointed by Council. Reciprocal borrowing agreements are in place for the libraries in Essa Township and Base Borden. Residents of Mulmur and Adjala-Tosorontio Townships also have access to the Clearview library system through funding provided by their respective local governments.

The library has \$81,673 budgeted for new collection materials.

The 2016 budget includes \$4,000 to replace the windows at the Creemore branch. Also budgeted for 2016 are staffing increases to provide to improve library service delivery including; increasing the number of after school programs, providing Saturday programs and activities at all branches, improve interlibrary loan service, provide three drop boxes in communities not served by a library branch, establish two Small Libraries in a community not served by a library branch, and replace Stayner Branch's circulation desk. The transfer to building reserve of \$100,000 (2015) is scheduled to be increased to \$125,000 (2016). This will provide funds to construct a future replacement for the branch in Stayner and to provide an increase in Library funding to provide revenue for the future construction loan payments.

Clearview Public Library runs many programs throughout the year. Programs for 2015 include Baby Time, Story Hour at the Stayner Branch and the Nottawa Public School, Tweens' Club, Kids' Craft Club, Therapy Tails Reading Improvement Program (Reading with Canines), Summer Reading Programs for Kids and Teens, Adult Book Club, Employment Workshops, free internet access, beginner and intermediate computer and internet training, among others.



Follow the Clearview  
Library on Twitter!



@Clearview\_Lib

## 2016 Library Services Projects

Operating Project Expenditures			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Library Services</b>												
	New Circulation desk - Stayner (from 2015)	\$ 5,000	\$ -								\$ 5,000	
	Install Drop Box in unserved community (from 2015)	\$ 4,500	\$ 1,500								\$ 3,000	
	Two small Free Libraries	\$ 1,250	\$ 1,250									
	Branding	\$ 7,000	\$ -								\$ 7,000	
	Replace Windows - Creemore	\$ 4,000	\$ -								\$ 4,000	
	<b>Library Services Sub-total</b>	<b>\$ 21,750</b>	<b>\$ 2,750</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	<b>\$ 19,000</b>	\$ -
<b>Capital Expenditures Investment in Infrastructure</b>												
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Library Services</b>												
	Special Projects Comp Equip Ind Can	\$ 6,000	\$ 4,725	\$ 1,275								
	Books Collection Materials	\$ 81,673	\$ 81,673									
	<b>Library Services Sub-total</b>	<b>\$ 87,673</b>	<b>\$ 86,398</b>	<b>\$ 1,275</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## 2017 Library Services Projects

Capital Expenditures Investment in Infrastructure			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Library Services</b>												
	Special Projects Comp Equip Ind Can	\$ 6,000	\$ 4,725	\$ 1,275								
	Books Collection Materials	\$ 87,195	\$ 87,195									
	<b>Library Services Sub-total</b>	<b>\$ 93,195</b>	<b>\$ 91,920</b>	<b>\$ 1,275</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



## 2016 Library Department Operating Budget Analysis

Category or SubCategory	2014 Budgeted	2014 Actual	2015 Budgeted	2015 Actual as at Dec. 31	2016 Budgeted	Annual Difference	% with \$129,138 = 1%
<b>REVENUE</b>							
<b>Grants</b>	<b>41,493</b>	<b>38,343</b>	<b>40,029</b>	<b>45,231</b>	<b>47,589</b>	<b>7,560</b>	<b>0.06%</b>
Increase in Canada grants			13,726		17,280	3,554	0.03%
Increase in Ontario grants			25,803		29,809	4,006	0.03%
<b>User Fees</b>	<b>6,680</b>	<b>2,130</b>	<b>5,120</b>	<b>5,320</b>	<b>5,320</b>	<b>200</b>	<b>0.00%</b>
Decrease in municipal contracts revenue			5,120		5,320	200	0.00%
<b>Other Income</b>	<b>30,341</b>	<b>22,569</b>	<b>25,000</b>	<b>32,352</b>	<b>25,000</b>	<b>0</b>	<b>0.00%</b>
<b>Transfer from Reserves</b>	<b>62,243</b>	<b>24,524</b>	<b>51,248</b>	<b>17,160</b>	<b>67,636</b>	<b>16,388</b>	<b>0.13%</b>
Reduction in DC funding for property loan - lower interest rate			37,875		33,406	-4,469	-0.03%
Increase in transfers - \$7,000 for branding from reserve			0		7,000	7,000	0.05%
Increase in transfers - \$4,000 for Creemore windows from building reserve			0		4,000	4,000	0.03%
Increase in transfers - \$5,000 carryforward Stayner desk			0		5,000	5,000	0.04%
Increase in transfers - \$3,000 carryforward drop box			0		3,000	3,000	0.02%
<b>TOTAL REVENUE</b>	<b>140,757</b>	<b>87,566</b>	<b>121,397</b>	<b>100,062</b>	<b>145,545</b>	<b>24,148</b>	<b>0.19%</b>
<b>EXPENSE</b>							
<b>Salaries, Wages &amp; Benefits</b>	<b>465,873</b>	<b>483,153</b>	<b>497,040</b>	<b>547,402</b>	<b>527,749</b>	<b>30,709</b>	<b>0.24%</b>
Increase Stayner library clerk part-time to full-time position (Jan-Jun)			3,164		6,328	3,164	0.02%
<b>Administration</b>	<b>113,898</b>	<b>71,724</b>	<b>114,575</b>	<b>76,612</b>	<b>123,650</b>	<b>9,075</b>	<b>0.07%</b>
Add Library branding project			0		7,000	7,000	0.05%
Increase Facility rent - drop boxes			0		2,400	2,400	0.02%
Reduce Perry/Gideon loan - lower interest rate- 90% Library DC			37,875		33,406	-4,469	-0.03%
Increase training/workshops			3,000		5,500	2,500	0.02%
<b>Contracted Services</b>	<b>25,228</b>	<b>21,019</b>	<b>25,658</b>	<b>22,132</b>	<b>26,427</b>	<b>769</b>	<b>0.01%</b>
<b>Facility Utilities</b>	<b>26,080</b>	<b>24,636</b>	<b>27,274</b>	<b>27,597</b>	<b>28,200</b>	<b>926</b>	<b>0.01%</b>
<b>Facility Maintenance</b>	<b>36,880</b>	<b>39,840</b>	<b>27,500</b>	<b>20,052</b>	<b>28,950</b>	<b>1,450</b>	<b>0.01%</b>
Reduction from prior year one-time project			26,000		23,700	-2,300	-0.02%
Replace windows in Creemore			0		4,000	4,000	0.03%
<b>Insurance</b>	<b>18,876</b>	<b>18,876</b>	<b>19,500</b>	<b>19,674</b>	<b>20,100</b>	<b>600</b>	<b>0.00%</b>
<b>Vehicles &amp; Equipment</b>	<b>0</b>	<b>0</b>	<b>8,750</b>	<b>0</b>	<b>12,250</b>	<b>3,500</b>	<b>0.03%</b>
New circulation desk - Stayner (from 2015)			5,000		5,000	0	0.00%
Install drop box in unserved community (from 2015)			3,000		4,500	1,500	0.01%
Construct two 'small libraries' in unserved communities			0		1,250	1,250	0.01%



Amortization	0	86,206	0	0	0	0	0.00%
Transfer to Reserves	75,000	78,992	100,000	115,196	125,000	25,000	0.19%
Allocate Increase to reserve - to level required for loan payments			100,000		125,000	25,000	0.19%
<b>TOTAL EXPENSE</b>	<b>761,835</b>	<b>824,446</b>	<b>820,297</b>	<b>828,665</b>	<b>892,326</b>	<b>72,029</b>	<b>0.56%</b>
<b>TOTAL OPERATING</b>	<b>-621,078</b>	<b>-736,880</b>	<b>-698,900</b>	<b>-728,602</b>	<b>-746,781</b>	<b>47,881</b>	<b>0.37%</b>
Transfer to Capital	79,417	81,516	88,502	72,731	89,380	878	0.01%
<b>TOTAL CAPITAL</b>	<b>79,417</b>	<b>81,516</b>	<b>88,502</b>	<b>72,731</b>	<b>89,380</b>	<b>878</b>	<b>0.01%</b>
<b>TOTAL LIBRARY</b>	<b>-700,495</b>	<b>-818,397</b>	<b>-787,402</b>	<b>-801,333</b>	<b>-836,161</b>	<b>48,759</b>	<b>0.38%</b>

## 2017 Library Department Operating Budget Analysis

Category or SubCategory	2015 Budgeted	2015 Actual as at Dec. 31	2016 Budgeted	2017 Budgeted	Annual Difference	% with \$134,304 = 1%
<b>REVENUE</b>						
Grants	40,029	45,231	47,589	47,383	-206	0.00%
User Fees	5,120	5,320	5,320	5,320	0	0.00%
Other Income	25,000	32,352	25,000	25,000	0	0.00%
Transfer from Reserves	51,248	17,160	67,636	40,636	-27,000	-0.20%
Reduction in one-time 2016 project transfers			19,000	0	-19,000	-0.14%
<b>TOTAL REVENUE</b>	<b>121,397</b>	<b>100,062</b>	<b>145,545</b>	<b>118,339</b>	<b>-27,206</b>	<b>-0.20%</b>
<b>EXPENSE</b>						
Salaries, Wages & Benefits	497,040	547,402	527,749	542,363	14,614	0.11%
Administration	114,575	76,612	123,650	120,612	-3,038	-0.02%
Reduce advertising promotion - 2016 branding project complete			7,000	0	-7,000	-0.05%
Increase facility rent for drop boxes from 2 to 3			2,400	3,600	1,200	0.01%
Contracted Services	25,658	22,132	26,427	27,238	811	0.01%
Facility Utilities	27,274	27,597	28,200	29,050	850	0.01%
Facility Maintenance	27,500	20,052	28,950	25,761	-3,189	-0.02%
Reduce facility maintenance - removal of one-time window replacement			28,950	25,761	-3,189	-0.02%
Insurance	19,500	19,674	20,100	20,703	603	0.00%
Vehicles & Equipment	8,750	0	12,250	3,750	-8,500	-0.06%
Decrease to add only one new drop box and one new free library			12,250	3,750	-8,500	-0.06%
Amortization	0	0	0	0	0	0.00%
Transfer to Reserves	100,000	115,196	125,000	150,000	25,000	0.19%
Increase transfer to reserve - target \$250,000			125,000	150,000	25,000	0.19%
<b>TOTAL EXPENSE</b>	<b>820,297</b>	<b>828,665</b>	<b>892,326</b>	<b>919,477</b>	<b>27,151</b>	<b>0.20%</b>
<b>TOTAL OPERATING</b>	<b>-698,900</b>	<b>-728,602</b>	<b>-746,781</b>	<b>-801,138</b>	<b>54,357</b>	<b>0.42%</b>
Transfer to Capital	88,502	72,731	89,380	92,110	2,730	0.02%
<b>TOTAL CAPITAL</b>	<b>88,502</b>	<b>72,731</b>	<b>89,380</b>	<b>92,110</b>	<b>2,730</b>	<b>0.02%</b>
<b>TOTAL LIBRARY</b>	<b>-787,402</b>	<b>-801,333</b>	<b>-836,161</b>	<b>-893,248</b>	<b>57,087</b>	<b>0.44%</b>

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**TOWNSHIP OF CLEARVIEW**  
**PUBLIC LIBRARY**



CLEARVIEW

GL5410

Date : Apr 29, 2016

Page

Time

For Period Ending 31-Dec-2015

zlib	2014	2014	2015	2015	PROPOSED 2016	2016 - 2015 \$	(2016-2015)/2015 %
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>REVENUE</b>							
GRANTS	-41,493.00	-38,343.09	-40,029.00	-45,230.52	-47,589.00	-7,560.00	18.89
USER FEES	-6,680.00	-2,130.00	-5,120.00	-5,320.00	-5,320.00	-200.00	3.91
OTHER INCOME	-30,341.00	-22,568.73	-25,000.00	-32,351.96	-25,000.00	0.00	0.00
TRANSFER FROM RESERVES	-62,243.00	-24,524.24	-51,248.00	-17,160.00	-67,636.00	-16,388.00	31.98
SURPLUS/DEFICIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total REVENUE</b>	<b>-140,757.00</b>	<b>-87,566.06</b>	<b>-121,397.00</b>	<b>-100,062.48</b>	<b>-145,545.00</b>	<b>-24,148.00</b>	<b>19.89</b>
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	465,873.00	483,153.13	497,040.00	547,402.05	527,749.00	30,709.00	6.18
ADMINISTRATION	113,898.00	71,723.99	114,575.00	76,611.68	123,650.00	9,075.00	7.92
CONTRACTED SERVICES	25,228.00	21,019.36	25,658.00	22,131.85	26,427.00	769.00	3.00
FACILITY UTILITIES	26,080.00	24,636.49	27,274.00	27,596.78	28,200.00	926.00	3.40
FACILITY MAINTENANCE	36,880.00	39,839.54	27,500.00	20,051.85	28,950.00	1,450.00	5.27
INSURANCE	18,876.00	18,876.20	19,500.00	19,674.16	20,100.00	600.00	3.08
VEHICLES & EQUIPMENT	0.00	0.00	8,750.00	0.00	12,250.00	3,500.00	40.00
AMORTIZATION	0.00	86,206.00	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	75,000.00	78,991.61	100,000.00	115,196.27	125,000.00	25,000.00	25.00
TRANSFER TO CAPITAL	79,417.00	81,516.44	88,502.00	72,730.74	89,380.00	878.00	0.99
<b>Total EXPENSE</b>	<b>841,252.00</b>	<b>905,962.76</b>	<b>908,799.00</b>	<b>901,395.38</b>	<b>981,706.00</b>	<b>72,907.00</b>	<b>8.02</b>
<b>Total OPERATING</b>	<b>700,495.00</b>	<b>818,396.70</b>	<b>787,402.00</b>	<b>801,332.90</b>	<b>836,161.00</b>	<b>48,759.00</b>	<b>6.19</b>

**TOWNSHIP OF CLEARVIEW**  
**PUBLIC LIBRARY**

For Period Ending 31-Dec-2015



GL5410

Date : Apr

blib	2015	2015	PROPOSED 2016	PROPOSED 2017	2017 - 2016 \$
	BUDGET	ACTUAL TO DATE	BUDGET	BUDGET	BUDGET VARIANCE
<b>OPERATING</b>					
<b>REVENUE</b>					
GRANTS	-40,029.00	-45,230.52	-47,589.00	-47,383.00	206.00
USER FEES	-5,120.00	-5,320.00	-5,320.00	-5,320.00	0.00
OTHER INCOME	-25,000.00	-32,351.96	-25,000.00	-25,000.00	0.00
TRANSFER FROM RESERVES	-51,248.00	-17,160.00	-67,636.00	-40,636.00	27,000.00
SURPLUS/DEFICIT	0.00	0.00	0.00	0.00	0.00
<b>Total REVENUE</b>	<b>-121,397.00</b>	<b>-100,062.48</b>	<b>-145,545.00</b>	<b>-118,339.00</b>	<b>27,206.00</b>
<b>EXPENSE</b>					
SALARIES, WAGES & BENEFITS	497,040.00	547,402.05	527,749.00	542,363.00	14,614.00
ADMINISTRATION	114,575.00	76,611.68	123,650.00	120,612.00	-3,038.00
CONTRACTED SERVICES	25,658.00	22,131.85	26,427.00	27,238.00	811.00
FACILITY UTILITIES	27,274.00	27,596.78	28,200.00	29,050.00	850.00
FACILITY MAINTENANCE	27,500.00	20,051.85	28,950.00	25,761.00	-3,189.00
INSURANCE	19,500.00	19,674.16	20,100.00	20,703.00	603.00
VEHICLES & EQUIPMENT	8,750.00	0.00	12,250.00	3,750.00	-8,500.00
AMORTIZATION	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	100,000.00	115,196.27	125,000.00	150,000.00	25,000.00
TRANSFER TO CAPITAL	88,502.00	72,730.74	89,380.00	92,110.00	2,730.00
<b>Total EXPENSE</b>	<b>908,799.00</b>	<b>901,395.38</b>	<b>981,706.00</b>	<b>1,011,587.00</b>	<b>29,881.00</b>
<b>Total OPERATING</b>	<b>787,402.00</b>	<b>801,332.90</b>	<b>836,161.00</b>	<b>893,248.00</b>	<b>57,087.00</b>

## Land Use Planning and Development Services

The land use planning process aims to balance the interests of individual property owners with the wider needs and objectives of the community. Our municipal planners deal with issues ranging from severances to subdivisions, cultural to natural heritage, and commercial to industrial developments. Good planning contributes greatly to the long term, orderly growth and efficient use of land and services. Property owners interested in developing their property are encouraged to contact the Planning Department at the beginning of the development process.

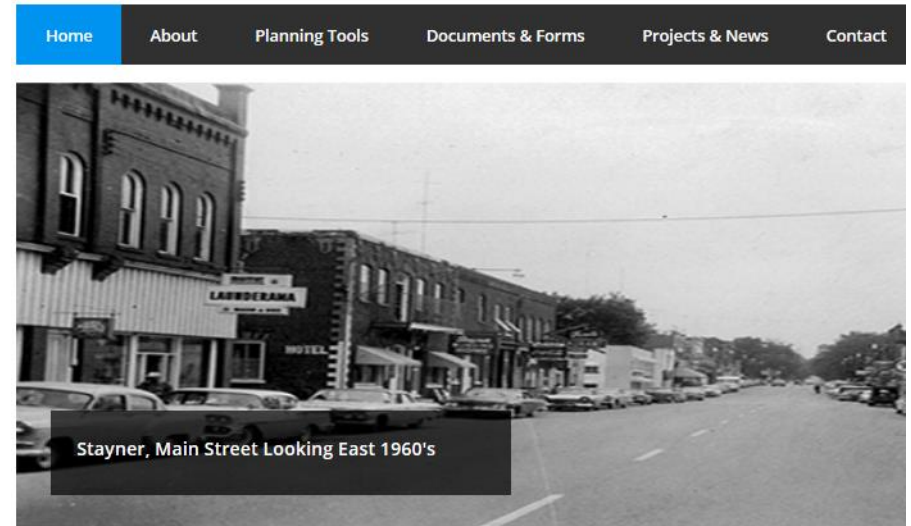
The Clearview Planning website <http://clearviewplanning.ca/> has information on planning topics of particular interest in Clearview.

On this site you can inquire about your property including the Zoning and Official Plan designation, what you can build, previous building permits and approvals and more.

The site includes a calendar of planning-related items and a wealth of other information and contacts.



## Planning Department



### Planning Calendar

For information on Planning-related items on the latest Council agenda, this month's Committee of Adjustment hearing, and the latest Public Notices:

[Visit the Planning Calendar](#)

### Property Inquiries

For information about the zoning on a specific property or to request other information from the Planning Department:

[Property Inquiry Request Form](#)



## 2016 Land Use Planning and Development Services Projects

Operating Project Expenditures			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Planning</b>												
	Summer Student	\$ 12,000	\$ 12,000									
	Official Plan Review and Update	\$ 46,153	\$ 15,000						\$ 31,153			
	<b>Planning Sub-total</b>	<b>\$ 58,153</b>	<b>\$ 27,000</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,153	\$ -	\$ -	\$ -

## 2017 Land Use Planning and Development Services Projects

Operating Project Expenditures			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Planning</b>												
	Summer Student	\$ 12,000	\$ 12,000									
	Zoning By-law Conformity	\$ 46,153	\$ 15,000						\$ 31,153			
	<b>Planning Sub Total</b>	<b>\$ 58,153</b>	<b>\$ 27,000</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,153	\$ -	\$ -	\$ -

## 2016 Planning Department Operating Budget Analysis

Category or SubCategory	2014 Budgeted	2014 Actual	2015 Budgeted	2015 Actual as at Dec. 31	2016 Budgeted	Annual Difference	% with \$129,138 = 1%
<b>REVENUE</b>							
<b>Grants</b>	<b>0</b>	<b>374</b>	<b>26,500</b>	<b>23,750</b>	<b>1,500</b>	<b>-25,000</b>	<b>-0.19%</b>
Removal of one-time Eco Park grant			26,500		1,500	-25,000	-0.19%
<b>User Fees</b>	<b>229,045</b>	<b>187,387</b>	<b>238,941</b>	<b>203,119</b>	<b>139,000</b>	<b>-99,941</b>	<b>-0.77%</b>
Increase in OP Amendment Fees			5,000		8,000	3,000	0.02%
Decrease in Zoning Amendment fees			45,000		20,000	-25,000	-0.19%
Decrease in Site Control Planning Fees			50,000		25,000	-25,000	-0.19%
Decrease in Subdivision and Condo Fees			60,000		20,000	-40,000	-0.31%
Increase in Application Fees			27,061		30,000	2,939	0.02%
Decrease in Cost Recovery (IT)			37,480		21,600	-15,880	-0.12%
<b>Other Income</b>	<b>5,000</b>	<b>15,516</b>	<b>1,100</b>	<b>10,689</b>	<b>1,100</b>	<b>0</b>	<b>0.00%</b>
<b>Transfer from Reserves</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>0</b>	<b>31,153</b>	<b>6,153</b>	<b>0.05%</b>
Remove funding for one-time Walkability Study			25,000		0	-25,000	-0.19%
Add Admin DC funding of Official Plan Update			0			31,153	0.24%
<b>TOTAL REVENUE</b>	<b>234,045</b>	<b>203,277</b>	<b>291,541</b>	<b>237,558</b>	<b>172,753</b>	<b>-118,788</b>	<b>-0.92%</b>
<b>EXPENSE</b>							
<b>Salaries, Wages &amp; Benefits</b>	<b>531,925</b>	<b>471,930</b>	<b>573,900</b>	<b>606,651</b>	<b>544,400</b>	<b>-29,500</b>	<b>-0.23%</b>
Decrease in one-time Eco Park grant related salaries and expenses			50,000		27,000	-23,000	-0.18%
<b>Administration</b>	<b>70,200</b>	<b>55,441</b>	<b>77,800</b>	<b>43,537</b>	<b>73,200</b>	<b>-4,600</b>	<b>-0.04%</b>
Decrease in postage			4,000		2,000	-2,000	-0.02%
Increase in telephone			3,000		6,000	3,000	0.02%
Decrease in advertising and photocopying			12,000		9,000	-3,000	-0.02%
Decrease in books/publications and memberships			9,550		7,500	-2,050	-0.02%
<b>Contracted Services</b>	<b>43,000</b>	<b>46,514</b>	<b>43,000</b>	<b>35,885</b>	<b>71,153</b>	<b>28,153</b>	<b>0.22%</b>
Increase in legal fees			18,000		20,000	2,000	0.02%
Official Plan update project			25,000		46,153	21,153	0.16%
Increase Consulting costs - OMB hearings			0		5,000	5,000	0.04%
<b>Transfer to Reserves</b>	<b>0</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL EXPENSE</b>	<b>645,125</b>	<b>599,164</b>	<b>694,700</b>	<b>686,073</b>	<b>688,753</b>	<b>-5,947</b>	<b>-0.05%</b>
<b>TOTAL OPERATING</b>	<b>-411,080</b>	<b>-395,888</b>	<b>-403,159</b>	<b>-448,515</b>	<b>-516,000</b>	<b>112,841</b>	<b>0.87%</b>
<b>Transfer to Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>

<b>TOTAL PLANNING</b>	<b>-411,080</b>	<b>-395,888</b>	<b>-403,159</b>	<b>-448,515</b>	<b>-516,000</b>	<b>112,841</b>	<b>0.87%</b>
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## 2017 Planning Department Operating Budget Analysis

Category or SubCategory	2015 Budgeted	2015 Actual as at Dec. 31	2016 Budgeted	2017 Budgeted	Annual Difference	% with \$134,304 = 1%
<b>REVENUE</b>						
Grants	26,500	23,750	1,500	1,500	0	0.00%
User Fees	238,941	203,119	139,000	138,830	-170	0.00%
Other Income	1,100	10,689	1,100	1,100	0	0.00%
Transfer from Reserves	25,000	0	31,153	31,153	0	0.00%
<b>TOTAL REVENUE</b>	<b>291,541</b>	<b>237,558</b>	<b>172,753</b>	<b>172,583</b>	<b>-170</b>	<b>0.00%</b>
<b>EXPENSE</b>						
Salaries, Wages & Benefits	573,900	606,651	544,400	556,100	11,700	0.09%
Administration	77,800	43,537	73,200	73,200	0	0.00%
Contracted Services	43,000	35,885	71,153	71,153	0	0.00%
Zoning Update Study replaces 2016 OP Update study			46,153	46,153	0	0.00%
Transfer to Reserves	0	0	0	0	0	0.00%
<b>TOTAL EXPENSE</b>	<b>694,700</b>	<b>686,073</b>	<b>688,753</b>	<b>700,453</b>	<b>11,700</b>	<b>0.09%</b>
<b>TOTAL OPERATING</b>	<b>-403,159</b>	<b>-448,515</b>	<b>-516,000</b>	<b>-527,870</b>	<b>11,870</b>	<b>0.09%</b>
Transfer to Capital	0	0	0	0	0	0.00%
<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL PLANNING</b>	<b>-403,159</b>	<b>-448,515</b>	<b>-516,000</b>	<b>-527,870</b>	<b>11,870</b>	<b>0.09%</b>

**TOWNSHIP OF CLEARVIEW**  
**LAND USE PLANNING & ZONING**



CLEARVIEW

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For Period Ending 31-Dec-2015

zplan	2014	2014	2015	2015	PROPOSED 2016	2016 - 2015 \$	(2016 - 2015)/2015 %
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>REVENUE</b>							
GRANTS	0.00	-374.29	-26,500.00	-23,750.00	-1,500.00	25,000.00	-94.34
USER FEES	-229,045.00	-187,387.00	-238,941.00	-203,118.82	-139,000.00	99,941.00	-41.83
OTHER INCOME	-5,000.00	-15,515.50	-1,100.00	-10,688.75	-1,100.00	0.00	0.00
TRANSFER FROM RESERVES	0.00	0.00	-25,000.00	0.00	-31,153.00	-6,153.00	24.61
<b>Total REVENUE</b>	<b>-234,045.00</b>	<b>-203,276.79</b>	<b>-291,541.00</b>	<b>-237,557.57</b>	<b>-172,753.00</b>	<b>118,788.00</b>	<b>-40.74</b>
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	531,925.00	471,929.78	548,900.00	606,650.54	529,400.00	-19,500.00	-3.55
ADMINISTRATION	70,200.00	55,441.01	77,800.00	43,537.19	73,200.00	-4,600.00	-5.91
CONTRACTED SERVICES	43,000.00	46,513.60	68,000.00	35,884.99	86,153.00	18,153.00	26.70
INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AMORTIZATION	0.00	280.00	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	0.00	25,000.00	0.00	0.00	0.00	0.00	0.00
TRANSFER TO CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total EXPENSE</b>	<b>645,125.00</b>	<b>599,164.39</b>	<b>694,700.00</b>	<b>686,072.72</b>	<b>688,753.00</b>	<b>-5,947.00</b>	<b>-0.86</b>
<b>Total OPERATING</b>	<b>411,080.00</b>	<b>395,887.60</b>	<b>403,159.00</b>	<b>448,515.15</b>	<b>516,000.00</b>	<b>112,841.00</b>	<b>27.99</b>

**TOWNSHIP OF CLEARVIEW**  
**LAND USE PLANNING & ZONING**

For Period Ending 31-Dec-2015



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bplan	2015	2015	PROPOSED 2016	PROPOSED 2017	2017 - 2016 \$
	BUDGET	ACTUAL TO DATE	BUDGET	BUDGET	BUDGET VARIANCE
<b>OPERATING</b>					
<b>REVENUE</b>					
GRANTS	-26,500.00	-23,750.00	-1,500.00	-1,500.00	0.00
USER FEES	-238,941.00	-203,118.82	-139,000.00	-138,830.00	170.00
OTHER INCOME	-1,100.00	-10,688.75	-1,100.00	-1,100.00	0.00
TRANSFER FROM RESERVES	-25,000.00	0.00	-31,153.00	-31,153.00	0.00
<b>Total REVENUE</b>	<b>-291,541.00</b>	<b>-237,557.57</b>	<b>-172,753.00</b>	<b>-172,583.00</b>	<b>170.00</b>
<b>EXPENSE</b>					
SALARIES, WAGES & BENEFITS	573,900.00	630,318.83	544,400.00	556,100.00	11,700.00
ADMINISTRATION	77,800.00	43,537.19	73,200.00	73,200.00	0.00
CONTRACTED SERVICES	43,000.00	12,216.70	71,153.00	71,153.00	0.00
INSURANCE	0.00	0.00	0.00	0.00	0.00
AMORTIZATION	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	0.00	0.00	0.00	0.00	0.00
TRANSFER TO CAPITAL	0.00	0.00	0.00	0.00	0.00
<b>Total EXPENSE</b>	<b>694,700.00</b>	<b>686,072.72</b>	<b>688,753.00</b>	<b>700,453.00</b>	<b>11,700.00</b>
<b>Total OPERATING</b>	<b>403,159.00</b>	<b>448,515.15</b>	<b>516,000.00</b>	<b>527,870.00</b>	<b>11,870.00</b>

## Development Charges and Parkland Dedication

The *Development Charges Act, 1997* (the “Act”) authorizes municipalities to pass by-laws to impose development charges against land to pay for the increased capital costs required because of increased needs for services arising from the development, including redevelopment, of land within the municipalities.

### List of Services to Which Development Charges Relate

The following are services to which the Development Charges By-law relates:

- Administration (Growth-Related Studies)
- Fire Protection
- Police
- Roads and Related
- Municipal Parking
- Recreation
- Library
- Water Facilities and Distribution Systems
- Wastewater Facilities and Collection Systems

### Lands subject to Development Charges

The development of all lands within Clearview are subject to the terms of the By-law. Development Charges are levied according to the service area in which the development is located. The Clearview-wide uniform Charges are applied to all development in the municipality. Additional Charges by service area are applicable for lands receiving or intended to receive municipal water and wastewater (sanitary sewer) services.

### Residential Development Charges

Development Charges are levied on a per unit basis for residential dwelling units. There are different amounts for different types of residential dwelling units.

Clearview-wide uniform Charges, by component, per single detached dwelling unit (SDU):

Administration	\$ 375.55
Fire Protection	\$ 304.50
Police	\$ 113.68
Roads and Related	\$ 3,296.72
Municipal Parking	\$ 70.04
Recreation	\$ 900.31
Library	\$ 726.74
<b>Sub-total Other Services</b>	<b>\$ 5,787.54</b>

### Totals by Service Area

Area	Total
Stayner	\$21,232.80
Stayner pre-paid	\$18,796.80
Creemore	\$16,196.37
New Lowell	\$14,814.95
All Other Areas	\$ 5,787.54

Charges, by service area, including Clearview-wide uniform Charges from above (Other Services), per single detached dwelling unit:

Area	Other Services	Water	Sanitary Sewer
Stayner	\$5,787.54	\$10,329.66	\$5,115.60
Stayner pre-paid	\$5,787.54	\$10,329.66	\$2,679.60
Creemore	\$5,787.54	\$ 5,590.62	\$4,818.21
New Lowell	\$5,787.54	\$ 9,027.41	n/a
All Other Areas	\$5,787.54	n/a	n/a

“Stayner pre-paid” represents developments included in Stayner Sewer DC prepayment agreements.

### Residential Development Charges

Charges, by service area, by type of residential dwelling, per unit:

<u>Stayner</u>	<u>Amount</u>
Apartments bachelor or 1 bedroom	\$ 9,367.57
Apartments two bedroom or more	\$12,857.01
Multiple or other res. dwelling	\$17,507.74
Single detached or semi-detached	\$21,232.80
 <u>Stayner pre-paid</u>	
Apartments bachelor or 1 bedroom	\$ 8,291.54
Apartments two bedroom or more	\$11,332.48
Multiple or other res. dwelling	\$15,437.14
Single detached or semi-detached	\$18,796.80
 <u>Creemore</u>	
Apartments bachelor or 1 bedroom	\$ 7,109.06
Apartments two bedroom or more	\$ 9,674.98
Multiple or other res. dwelling	\$13,309.70
Single detached or semi-detached	\$16,196.37



### **New Lowell**

Apartments bachelor or 1 bedroom	\$ 6,502.09
Apartments two bedroom or more	\$ 8,849.79
Multiple or other res. dwelling	\$12,174.93
Single detached or semi-detached	\$14,814.95

### **All Other Areas**

Apartments bachelor or 1 bedroom	\$ 2,539.53
Apartments two bedroom or more	\$ 3,457.09
Multiple or other res. dwelling	\$ 4,756.29
Single detached or semi-detached	\$ 5,787.54

“Stayner pre-paid” represents developments included in Stayner Sewer DC prepayment agreements.

### **Non-Residential Development Charges**

Non-Residential Development Charges are levied per square foot (ft.<sup>2</sup>) of gross floor area (GFA) for non-residential development.

Clearview-wide uniform Charges, by component, per square foot (ft.<sup>2</sup>) of non-residential GFA:

Administration	\$0.17
Fire Protection	\$0.17
Police	\$0.04
Roads and Related	\$1.38
Municipal Parking	\$0.00
Recreation	\$0.00
Library	\$0.00
Sub-total Other Services	\$1.76

Charges, by service area, including Clearview-wide uniform Charges from above (Other Services), per ft.<sup>2</sup> of GFA:

Area	Other Services	Water	Sanitary Sewer	Total
Stayner	\$1.76	\$4.13	\$2.54	<b>\$8.43</b>
Stayner pre-paid	\$1.76	\$4.13	\$1.30	<b>\$7.19</b>
Creemore	\$1.76	\$2.23	\$1.93	<b>\$5.92</b>
New Lowell	\$1.76	\$3.74	n/a	<b>\$5.50</b>
All Other Areas	\$1.76	n/a	n/a	<b>\$1.76</b>

### **Indexing of Development Charges**

As permitted under the *Act* and Regulations, the Development Charges shall be indexed annually based on the Statistics Canada Construction Price Indexes (Toronto CMA, number 62-007) on January 1<sup>st</sup> of each year, commencing January 1<sup>st</sup>, 2015.

### **Non-Statutory Exemptions**

There are a number of non-statutory exemptions that may apply and reduce the total DCs payable. Full details are available in the Bylaw. Please consult with Clearview staff for additional information.

The Development Charges are subject to change. Consult the most up to date pamphlet or contact Clearview to confirm the correct DC rates.

### **Parkland Dedication**

Developers must convey 5% of the land for residential development (2% for commercial or industrial development) or the cash-in-lieu as according to the value of the subdivision the day prior to draft approval. These lands are then used for municipal parkland or the cash is used for the acquisition of land building or equipment for park purposes. This is set out in Section 51.1 of the Planning Act, 1990.

### **Growth Assumptions**

These are discussed in the Growth section of this document.

**TOWNSHIP OF CLEARVIEW**  
**DEVELOPMENT CHARGES & PARKLAND**



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For Period Ending 31-Dec-2015

zres	2014	2014	2015	2015	PROPOSED 2016	2016 - 2015 \$	(2016-2015)/2015 %
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>REVENUE</b>							
DEVELOPMENT CHARGES	-2,007,375.00	-5,640,199.70	-1,888,496.00	-306,825.54	-1,926,266.00	-37,770.00	2.00
<b>Total REVENUE</b>	<b>-2,007,375.00</b>	<b>-5,640,199.70</b>	<b>-1,888,496.00</b>	<b>-306,825.54</b>	<b>-1,926,266.00</b>	<b>-37,770.00</b>	<b>2.00</b>
<b>EXPENSE</b>							
TRANSFER TO RESERVES	2,007,375.00	5,640,199.70	1,888,496.00	253,609.94	1,926,266.00	37,770.00	2.00
<b>Total EXPENSE</b>	<b>2,007,375.00</b>	<b>5,640,199.70</b>	<b>1,888,496.00</b>	<b>253,609.94</b>	<b>1,926,266.00</b>	<b>37,770.00</b>	<b>2.00</b>
<b>Total OPERATING</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-53,215.60</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**TOWNSHIP OF CLEARVIEW**  
**DEVELOPMENT CHARGES & PARKLAND**

GL5410  
 Date : Ap



CLEARVIEW

For Period Ending 31-Dec-2015

bres	2015	2015	PROPOSED 2016	PROPOSED 2017	2017 - 2016 \$
	BUDGET	ACTUAL TO DATE	BUDGET	BUDGET	BUDGET VARIANCE
<b>OPERATING</b>					
<b>REVENUE</b>					
DEVELOPMENT CHARGES	-1,888,496.00	-306,825.54	-1,926,266.00	-2,955,615.00	-1,029,349.00
<b>Total REVENUE</b>	<b>-1,888,496.00</b>	<b>-306,825.54</b>	<b>-1,926,266.00</b>	<b>-2,955,615.00</b>	<b>-1,029,349.00</b>
<b>EXPENSE</b>					
TRANSFER TO RESERVES	1,888,496.00	253,609.94	1,926,266.00	2,955,615.00	1,029,349.00
<b>Total EXPENSE</b>	<b>1,888,496.00</b>	<b>253,609.94</b>	<b>1,926,266.00</b>	<b>2,955,615.00</b>	<b>1,029,349.00</b>
<b>Total OPERATING</b>	<b>0.00</b>	<b>-53,215.60</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

## Creemore Medical Centre

The Creemore Medical Centre provides office space for medical professionals in Creemore and is operated on a full cost-recovery basis. There is no cost to tax payers to operate the facility as the costs for operating and maintaining the medical centre is paid from the rent collected from the tenants.

The medical professionals offering services include three family physicians, a dentist and a chiropractor.

With the completion of the 2013-2015 renovations and expansion there is currently room for two more medical professionals plus a Nurse Practitioner or other medical-oriented service providers. The Medical Centre is managed by a Council appointed volunteer committee.



Creemore Medical Centre pre-expansion



2014 Grand Opening of renovated and expanded Creemore Medical Centre

**2016 Creemore Medical Centre Projects**

None.

**2017 Creemore Medical Centre Projects**

None.

## 2016 Creemore Medical Centre Department Operating Budget Analysis

Category or SubCategory	2014 Budgeted	2014 Actual	2015 Budgeted	2015 Actual as at Dec. 31	2016 Budgeted	Annual Difference	% with \$129,138 = 1%
<b>REVENUE</b>							
Grants	0	0	0	0	0	0	0.00%
User Fees	45,920	38,101	67,857	59,454	52,639	-15,218	-0.12%
Decrease in rent revenue - two vacancies			67,857		52,639	-15,218	-0.12%
Other Income	0	2,350	2,590	4,961	4,177	1,587	0.01%
Increase in solar panel revenue			2,590		4,177	1,587	0.01%
Transfer from Reserves	0	12,250	0	0	8,394	8,394	0.07%
Transfer to offset deficit			0		8,394	8,394	0.07%
<b>TOTAL REVENUE</b>	<b>45,920</b>	<b>52,702</b>	<b>70,447</b>	<b>64,416</b>	<b>65,210</b>	<b>-5,237</b>	<b>-0.04%</b>
<b>EXPENSE</b>							
Salaries, Wages & Benefits	0	0	0	0	0	0	0.00%
Administration	12,000	18,159	37,475	16,144	31,610	-5,865	-0.05%
Revise loan payment costs - lower anticipated interest rate			28,075		21,810	-6,265	-0.05%
Contracted Services	0	0	0	0	0	0	0.00%
Facility Utilities	13,800	15,493	14,400	14,440	15,000	600	0.00%
Increase in utilities			14,400		15,000	600	0.00%
Facility Maintenance	13,800	8,629	14,400	20,011	15,000	600	0.00%
Increase in facility maintenance			14,400		15,000	600	0.00%
Insurance	2,281	2,257	3,450	2,414	3,600	150	0.00%
Increase in insurance - increased value			3,450		3,600	150	0.00%
Amortization	0	8,163	0	0	0	0	0.00%
Transfer to Reserves	4,039	0	722	11,406	0	-722	-0.01%
Remove surplus expectation from prior year			722		0	-722	-0.01%
<b>TOTAL EXPENSE</b>	<b>45,920</b>	<b>52,702</b>	<b>70,447</b>	<b>64,416</b>	<b>65,210</b>	<b>-5,237</b>	<b>-0.04%</b>
<b>TOTAL OPERATING</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
Transfer to Capital	0	0	0	0	0	0	0.00%
<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL MEDICAL CENTRE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>



## 2017 Creemore Medical Centre Department Operating Budget Analysis

Category or SubCategory	2015 Budgeted	2015 Actual as at Dec. 31	2016 Budgeted	2017 Budgeted	Annual Difference	% with \$134,304 = 1%
<b>REVENUE</b>						
Grants	0	0	0	0	0	0.00%
User Fees	67,857	59,454	52,639	52,639	0	0.00%
Other Income	2,590	4,961	4,177	4,177	0	0.00%
Transfer from Reserves	0	0	8,394	9,738	1,344	0.01%
<b>TOTAL REVENUE</b>	<b>70,447</b>	<b>64,416</b>	<b>65,210</b>	<b>66,554</b>	<b>1,344</b>	<b>0.01%</b>
<b>EXPENSE</b>						
Salaries, Wages & Benefits	0	0	0	0	0	0.00%
Administration	37,475	16,144	31,610	31,904	294	0.00%
Contracted Services	0	0	0	0	0	0.00%
Facility Utilities	14,400	14,440	15,000	15,450	450	0.00%
Facility Maintenance	14,400	20,011	15,000	15,450	450	0.00%
Insurance	3,450	2,414	3,600	3,750	150	0.00%
Amortization	0	0	0	0	0	0.00%
Transfer to Reserves	722	11,406	0	0	0	0.00%
<b>TOTAL EXPENSE</b>	<b>70,447</b>	<b>64,416</b>	<b>65,210</b>	<b>66,554</b>	<b>1,344</b>	<b>0.01%</b>
<b>TOTAL OPERATING</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
Transfer to Capital	0	0	0	0	0	0.00%
<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL MEDICAL CENTRE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>

**TOWNSHIP OF CLEARVIEW**  
**CREEMORE MEDICAL CENTRE**



CLEARVIEW

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Date : Apr 29, 2016

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For Period Ending 31-Dec-2015

zcmc	2014	2014	2015	2015	PROPOSED 2016	2016- 2015 \$	(2016-2015)/2015 %
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>REVENUE</b>							
USER FEES	-45,920.00	-38,101.10	-67,857.00	-59,454.32	-52,639.00	15,218.00	-22.43
OTHER INCOME	0.00	-2,350.31	-2,590.00	-4,961.31	-4,177.00	-1,587.00	61.27
TRANSFER FROM RESERVES	0.00	-12,250.37	0.00	0.00	-8,394.00	-8,394.00	0.00
<b>Total REVENUE</b>	<b>-45,920.00</b>	<b>-52,701.78</b>	<b>-70,447.00</b>	<b>-64,415.63</b>	<b>-65,210.00</b>	<b>5,237.00</b>	<b>-7.43</b>
<b>EXPENSE</b>							
ADMINISTRATION	12,000.00	18,159.18	37,475.00	16,143.63	31,610.00	-5,865.00	-15.65
CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FACILITY UTILITIES	13,800.00	15,493.35	14,400.00	14,440.12	15,000.00	600.00	4.17
FACILITY MAINTENANCE	13,800.00	8,629.25	14,400.00	20,011.40	15,000.00	600.00	4.17
INSURANCE	2,257.00	2,257.00	3,450.00	2,414.00	3,600.00	150.00	4.35
AMORTIZATION	0.00	8,163.00	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	4,063.00	0.00	722.00	11,406.48	0.00	-722.00	-100.00
TRANSFER TO CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total EXPENSE</b>	<b>45,920.00</b>	<b>52,701.78</b>	<b>70,447.00</b>	<b>64,415.63</b>	<b>65,210.00</b>	<b>-5,237.00</b>	<b>-7.43</b>
<b>Total OPERATING</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**TOWNSHIP OF CLEARVIEW**  
**CREEMORE MEDICAL CENTRE**



CLEARVIEW

GL5410  
 Date : A<sub>1</sub>

For Period Ending 31-Dec-2015

bcmc	2015	2015	PROPOSED 2016	PROPOSED 2017	2017 - 2016 \$
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET VARIANCE
<b>OPERATING</b>					
<b>REVENUE</b>					
USER FEES	-67,857.00	-59,454.32	-52,639.00	-52,639.00	0.00
OTHER INCOME	-2,590.00	-4,961.31	-4,177.00	-4,177.00	0.00
TRANSFER FROM RESERVES	0.00	0.00	-8,394.00	-9,738.00	-1,344.00
<b>Total REVENUE</b>	<b>-70,447.00</b>	<b>-64,415.63</b>	<b>-65,210.00</b>	<b>-66,554.00</b>	<b>-1,344.00</b>
<b>EXPENSE</b>					
ADMINISTRATION	37,475.00	16,143.63	31,610.00	31,904.00	294.00
CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
FACILITY UTILITIES	14,400.00	14,440.12	15,000.00	15,450.00	450.00
FACILITY MAINTENANCE	14,400.00	20,011.40	15,000.00	15,450.00	450.00
INSURANCE	3,450.00	2,414.00	3,600.00	3,750.00	150.00
AMORTIZATION	0.00	0.00	0.00	0.00	0.00
TRANSFER TO RESERVES	722.00	11,406.48	0.00	0.00	0.00
TRANSFER TO CAPITAL	0.00	0.00	0.00	0.00	0.00
<b>Total EXPENSE</b>	<b>70,447.00</b>	<b>64,415.63</b>	<b>65,210.00</b>	<b>66,554.00</b>	<b>1,344.00</b>
<b>Total OPERATING</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

## Water Utilities

Clearview operates 6 separate water systems in;

- Stayner,
- Creemore,
- Nottawa (McKean subdivision only),
- New Lowell,
- Collingwoodlands and,
- Buckinghamwoods.

The water systems are self-funding and do not receive funding from standard property taxation. Some properties in Stayner and Creemore settlement areas are not yet connected to the water service and are not charged for usage but may have a base fee charged for fire hydrant service. Rural properties not connected to or not serviced by the water systems are not charged for usage.

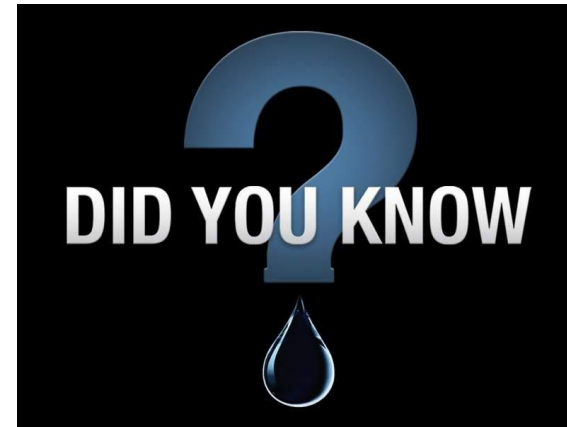
User fees are scheduled to increase annually from 2015 to 2020 to offset increasing provincial regulations and to provide funding for the water capital reserve. Some of the water mains are approaching 100 years of age and will need to be replaced soon. There is currently no money in the water capital reserve for water main or other water infrastructure replacement.

Funding for capital replacement will likely come from borrowing with the scheduled user fee increases to provide the funds needed for the loan payments. Clearview's 6 year Water Financial Plan was updated in 2014. The plan provides



recommendations regarding user fees, capital replacement schedules and how to fund their replacement.

The large projects for Stayner and Stayner Central East are related to new development and are budgeted as being constructed by developers and contributed to Clearview upon completion. Watermains will be replaced on portions of Huron Street and Cherry Street in Stayner in conjunction with the road repairs.



Clearview is an accredited operating authority. Clearview's 6 water systems received its most recent 5-year Ministry of the Environment Drinking Water Licence approval in July 2010.

The Drinking Water Licence is up for renewal in 2015. Many of the requirements for renewal including a Water Rate Study and a 2015-2020 6-year Water Financial Plan were completed and approved by Council in 2014.

## Water User Rates 2015 – 2020

Annual water costs for the average family using 300 cubic meters of water per year are expected to increase \$13 or 1.7% from \$745 to \$758 in 2015 and \$24 or 3.2% to \$745 in 2016.

For the period commencing on January 1, 2015 and beyond as outlined below for all Clearview Water and Sewer Systems;

Effective January 1	2015	2016*	2017*	2018*	2019*	2020*
Fixed Water Rate/Meter/Year	\$163	\$164	\$165	\$167	\$168	\$169
Volumetric Rate per cubic meter (M <sup>3</sup> )	\$1.99	\$2.06	\$2.08	\$2.17	\$2.23	\$2.27
Hydrant Service Only Rate/Year	\$163	\$164	\$165	\$167	\$168	\$169
Sewer Surcharge as % of Water Bill	89.1%	87.5%	85.5%	81.3%	79.5%	78.6%

\*Subject to annual review

### Notes:

Hydrant Service Only Rate applies in municipal serviced area to properties with structure(s) but without a service connection.

Rates shall be effective January 1 of the year noted.

## 2016 Water Operating and Capital Projects

### Capital Expenditures Investment in Infrastructure

Dept.	Project Description	Budget	Water	Sewer	Grants Subsidies	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Municipal Waterworks Services</b>												
<b>Admin, Bldg. and Equip</b>												
	Fibre Optic into PW Building	\$ 12,500	12500									
	Computer Equipment (Laptop Replacement)	\$ 4,000	\$ 4,000									
<b>Stayner Waterworks</b>												
	WPST0113 Electrical and piping Stayner well 1	\$ 55,369	\$ 55,369									
	WPST0313 Electrical and piping Stayner well 3	\$ 55,369	\$ 55,369									
	service locate / hydraulic (vt)/ vac	\$ 35,500	\$ 35,500									
	Stayner Well #2	\$ 1,404,288	\$ 93,619		\$ 936,192				\$ 374,477			
	Transmission main Reservoir to Margaret	\$ 3,633,750	\$ 163,375		\$ 2,000,000				\$ 1,470,375			
	300mm Margaret St - CR42 to Clarence Street	\$ 520,000	\$ 52,000			\$ 468,000						
	Elm St. main at Bridge	\$ 76,000	\$ 76,000									
	Scott ST main (design) Campground to Locke 166 n	\$ 23,240	\$ 23,240									
	Scott St main (design) Hwy 26 to Saunders 336 m	\$ 47,040	\$ 47,040									
	Cedar St main (design) William to John 260m	\$ 36,400	\$ 36,400									
<b>Creemore Waterworks</b>												
	Caroline ST main Mill to Collingwood St.	\$ 316,000	\$ 149,220							\$ 166,780		
<b>New Lowell Waterworks</b>												
	WPNL1106 4" Singer at Reservoir	\$ 4,706	\$ 4,706									
<b>Nottawa Waterworks</b>												
	Well Pumps (3)	\$ 11,628	\$ 11,628									
	High Lift Pumps (4)	\$ 33,220								\$ 33,220		
<b>Municipal Waterworks Subtotal</b>		<b>\$ 6,269,010</b>	<b>\$ 819,966</b>	<b>\$ -</b>	<b>\$ 2,936,192</b>	<b>\$ 468,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,844,852</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>



## 2017 Water Operating and Capital Projects

Capital Expenditures Investment in Infrastructure													
Dept.	Project Description	Budget	Water	Sewer	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
Municipal Waterworks Services													
Admin, Bldg, and Equip													
Stayner Waterworks													
	Water meter - Well 3	\$ 5,500	\$ 5,500										
	Scott ST main Campground to Locke 166 m	\$ 144,000	\$ 94,000								\$ 50,000		
	Scott St main Hwy 26 to Saunders 336 m	\$ 336,000	\$ 286,000								\$ 50,000		
	Cedar St main William to John 260m	\$ 235,000	\$ 235,000										
	Locke St Main Scott to Jonathon 428 m design	\$ 59,920	\$ 9,920								\$ 50,000		
Creemore Waterworks													
New Lowell Waterworks													
Nottawa Waterworks													
Buckingham Woods Waterworks													
	Equipment	\$ 900	\$ 900										
Collingwoodlands Waterworks													
Municipal Waterworks Subtotal		\$ 781,320	\$ 631,320	\$ -	\$ 111,275	\$ 85,000	\$ -	\$ -	\$ -	\$ 315,000	\$ 180,000	\$ 670,000	\$ -

## 2016 Water Department Operating Budget Analysis

Category or SubCategory	2014 Budgeted	2014 Actual	2015 Budgeted	2015 Actual as at Dec. 31	2016 Budgeted	Annual Difference
<b>REVENUE</b>						
<b>Grants</b>	0	28,950	0	15,000	0	0
<b>User Fees</b>	2,003,635	1,926,533	2,074,597	2,061,110	2,215,644	141,047
Increase in water meter hook-up fee revenue			10,000		10,300	300
Increase in user fee revenue			2,050,000		2,190,000	140,000
<b>Other Income</b>	100	6,652	100	14,708	700	600
<b>Transfer from Reserves</b>	128,597	487,187	128,598	128,598	128,598	0
<b>TOTAL REVENUE</b>	2,132,332	2,449,322	2,203,295	2,219,416	2,344,942	141,647
<b>EXPENSE</b>						
<b>Salaries, Wages &amp; Benefits</b>	628,570	558,082	631,117	616,291	748,045	116,928
Hire Civil Engineering Technologist (may be partly sewer)			0		91,000	91,000
Reduce Standby Pay			9,000		1,000	-8,000
<b>Administration</b>	492,590	485,395	535,294	484,686	611,842	76,548
New Water Capital Loan Payment			233,814		298,847	65,033
Increase transfer Admin fee			173,032		178,223	5,191
<b>Contracted Services</b>	175,144	143,513	293,308	124,477	187,111	-106,197
Remove Stayner well investigation (2015 project)			132,829		24,000	-108,829
Increase software support			12,270		13,600	1,330
Periodic water system audit			0		6,180	6,180
Decrease in lab testing costs			37,595		35,723	-1,872
Increase water pipeline usage cost			74,688		76,929	2,241
<b>Facility Utilities</b>	103,500	99,754	112,215	103,374	122,436	10,221
<b>Facility Maintenance</b>	181,316	192,776	115,175	126,237	138,525	23,350
Increased Stayner maintenance			2,000		5,000	3,000
Increased maintenance Creemore			22,842		29,500	6,658
Increase in water line maintenance			36,600		63,698	27,098
Decreased cost for Chemicals			39,031		25,000	-14,031
<b>Insurance</b>	32,524	32,524	33,500	33,811	34,505	1,005
<b>Vehicles &amp; Equipment</b>	132,212	103,386	118,157	96,689	137,732	19,575
Increase in equipment maintenance			29,873		46,800	16,927
Increase in vehicle expense			77,584		79,911	2,327
<b>Amortization</b>	1	358,589	1	0	1	0

<b>Transfer to Reserves</b>	<b>-183,983</b>	<b>475,302</b>	<b>364,528</b>	<b>0</b>	<b>364,745</b>	<b>217</b>
Slight reduction in operating surplus to fund capital			364,528		364,745	217
<b>TOTAL EXPENSE</b>	<b>1,561,874</b>	<b>2,449,322</b>	<b>2,203,295</b>	<b>1,585,565</b>	<b>2,344,942</b>	<b>141,647</b>
<b>TOTAL OPERATING</b>	<b>570,458</b>	<b>0</b>	<b>0</b>	<b>633,851</b>	<b>0</b>	<b>0</b>
<b>Transfer to Capital</b>	570,458	0	0	0	0	0
<b>TOTAL CAPITAL</b>	<b>570,458</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL WATER</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>633,851</b>	<b>0</b>	<b>0</b>

## 2017 Water Department Operating Budget Analysis

Category or SubCategory	2015 Budgeted	2015 Actual as at Dec. 31	2016 Budgeted	2017 Budgeted	Annual Difference
<b>REVENUE</b>					
Grants	0	15,000	0	0	0
User Fees	2,074,597	2,061,110	2,215,644	2,337,613	121,969
Increase in billing revenue			2,050,000	2,190,000	140,000
Other Income	100	14,708	700	700	0
Transfer from Reserves	128,598	128,598	128,598	128,597	-1
<b>TOTAL REVENUE</b>	<b>2,203,295</b>	<b>2,219,416</b>	<b>2,344,942</b>	<b>2,466,910</b>	<b>121,968</b>
<b>EXPENSE</b>					
Salaries, Wages & Benefits	631,117	616,291	748,045	783,600	35,555
Administration	535,294	484,686	611,842	619,307	7,465
Increase Transfer Payment in lieu			14,853	15,500	647
Increase transfer Admin fee			178,223	183,570	5,347
Contracted Services	293,308	124,477	187,111	195,159	8,048
Increase consulting			24,000	35,000	11,000
Decrease in lab testing costs			35,723	30,885	-4,838
Increase TNT water pipeline usage cost			76,929	80,500	3,571
Facility Utilities	112,215	103,374	122,436	135,712	13,276
Increase in utilities - additional well			122,436	135,712	13,276
Facility Maintenance	115,175	126,237	138,525	125,322	-13,203
Decrease in facility maintenance - additional well not built			29,500	13,000	-16,500
Increase in water line maintenance			63,698	65,009	1,311
Increase in chemicals			25,000	26,000	1,000
Insurance	33,500	33,811	34,505	35,540	1,035
Vehicles & Equipment	118,157	96,689	137,732	152,160	14,428
Increase in equipment maintenance			46,800	58,500	11,700
Increase in vehicle expense			79,911	82,308	2,397
Amortization	1	0	1	0	-1
Transfer to Reserves	364,528	0	364,745	420,110	55,365
Increase transfer to operating reserve			364,745	420,110	55,365
<b>TOTAL EXPENSE</b>	<b>2,203,295</b>	<b>1,585,565</b>	<b>2,344,942</b>	<b>2,466,910</b>	<b>121,968</b>
<b>TOTAL OPERATING</b>	<b>0</b>	<b>633,851</b>	<b>0</b>	<b>0</b>	<b>0</b>
Transfer to Capital	0	0	0	0	0

<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL WATER</b>	<b>0</b>	<b>633,851</b>	<b>0</b>	<b>0</b>	<b>0</b>

**TOWNSHIP OF CLEARVIEW**  
**MUNICIPAL WATERWORKS**



CLEARVIEW

GL5410

Date : Apr 29, 2016

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For Period Ending 31-Dec-2015

zwater	2014	2014	2015	2015	PROPOSED 2016	2016 - 2015 \$	(2016-2015)/2015 %
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>REVENUE</b>							
GRANTS	0.00	-28,950.29	0.00	-15,000.00	0.00	0.00	0.00
USER FEES	-2,003,635.00	-1,926,532.72	-2,074,597.00	-2,061,109.61	-2,215,644.00	-141,047.00	6.80
OTHER INCOME	-100.00	-6,651.63	-100.00	-14,708.28	-700.00	-600.00	600.00
TRANSFER FROM RESERVES	-128,597.00	-487,186.90	-128,598.00	-128,598.00	-128,598.00	0.00	0.00
<b>Total REVENUE</b>	<b>-2,132,332.00</b>	<b>-2,449,321.54</b>	<b>-2,203,295.00</b>	<b>-2,219,415.89</b>	<b>-2,344,942.00</b>	<b>-141,647.00</b>	<b>6.43</b>
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	628,570.00	558,082.35	631,117.00	616,291.30	748,045.00	116,928.00	18.53
ADMINISTRATION	492,590.00	485,394.52	535,294.00	484,685.99	611,842.00	76,548.00	14.30
CONTRACTED SERVICES	175,144.00	143,512.88	293,308.00	124,477.18	187,111.00	-106,197.00	-36.21
FACILITY UTILITIES	103,500.00	99,754.04	112,215.00	103,374.21	122,436.00	10,221.00	9.11
FACILITY MAINTENANCE	181,316.00	192,776.12	115,175.00	126,236.56	138,525.00	23,350.00	20.27
INSURANCE	32,524.00	32,524.20	33,500.00	33,811.16	34,505.00	1,005.00	3.00
VEHICLES & EQUIPMENT	132,212.00	103,386.07	118,157.00	96,688.87	137,732.00	19,575.00	16.57
AMORTIZATION	1.00	358,589.00	1.00	0.00	1.00	0.00	0.00
TRANSFER TO RESERVES	-183,983.00	475,302.36	364,528.00	633,850.62	364,745.00	217.00	0.06
TRANSFER TO CAPITAL	570,458.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total EXPENSE</b>	<b>2,132,332.00</b>	<b>2,449,321.54</b>	<b>2,203,295.00</b>	<b>2,219,415.89</b>	<b>2,344,942.00</b>	<b>141,647.00</b>	<b>6.43</b>
<b>Total OPERATING</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>



**TOWNSHIP OF CLEARVIEW**  
**MUNICIPAL WATERWORKS**

For Period Ending 31-Dec-2015



GL5410  
 Date : A

bwater	2015	2015	PROPOSED 2016	PROPOSED 2017	2017 - 2016 \$
	BUDGET	ACTUAL TO DATE	BUDGET	BUDGET	BUDGET VARIANCE
<b>OPERATING</b>					
<b>REVENUE</b>					
GRANTS	0.00	-15,000.00	0.00	0.00	0.00
USER FEES	-2,074,597.00	-2,061,109.61	-2,215,644.00	-2,337,613.00	-121,969.00
OTHER INCOME	-100.00	-14,708.28	-700.00	-700.00	0.00
TRANSFER FROM RESERVES	-128,598.00	-128,598.00	-128,598.00	-128,597.00	1.00
<b>Total REVENUE</b>	<b>-2,203,295.00</b>	<b>-2,219,415.89</b>	<b>-2,344,942.00</b>	<b>-2,466,910.00</b>	<b>-121,968.00</b>
<b>EXPENSE</b>					
SALARIES, WAGES & BENEFITS	631,117.00	616,291.30	748,045.00	783,600.00	35,555.00
ADMINISTRATION	535,294.00	484,685.99	611,842.00	619,307.00	7,465.00
CONTRACTED SERVICES	293,308.00	124,477.18	187,111.00	195,159.00	8,048.00
FACILITY UTILITIES	112,215.00	103,374.21	122,436.00	135,712.00	13,276.00
FACILITY MAINTENANCE	115,175.00	126,236.56	138,525.00	125,322.00	-13,203.00
INSURANCE	33,500.00	33,811.16	34,505.00	35,540.00	1,035.00
VEHICLES & EQUIPMENT	118,157.00	96,688.87	137,732.00	152,160.00	14,428.00
AMORTIZATION	1.00	0.00	1.00	0.00	-1.00
TRANSFER TO RESERVES	364,528.00	633,850.62	364,745.00	420,110.00	55,365.00
TRANSFER TO CAPITAL	0.00	0.00	0.00	0.00	0.00
<b>Total EXPENSE</b>	<b>2,203,295.00</b>	<b>2,219,415.89</b>	<b>2,344,942.00</b>	<b>2,466,910.00</b>	<b>121,968.00</b>
<b>Total OPERATING</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

## Sewer Utilities

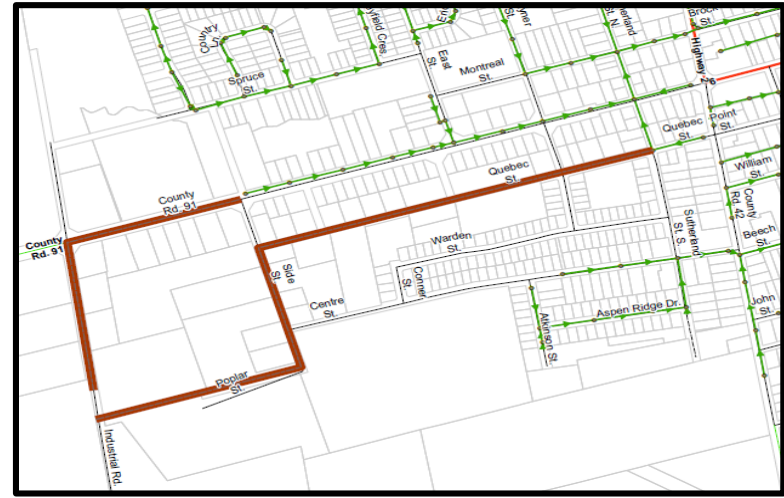
Clearview operates 2 separate sewer systems in Stayner and Creemore. The sewer systems are self-funding and do not receive funding from standard property taxation. Rural properties not connected to or not serviced by the sewer systems are not charged for usage.

The sewer surcharge (sewer user rates) is based on a percentage (%) of the water user rates. The Stayner sewer surcharge will increase from 86.6% (2013) to 87.1% (2014). The Stayner sewer surcharge will now be the same as the surcharge charged in Creemore. The Creemore sewer surcharge will decrease from 94.0% (2013) to 87.1% (2014). The Creemore sewer surcharge will now be the same as the rate charged in Stayner.

### Sewer User Rates – Schedule A of By-Law #14-70

Effective Date	Jan. 1, 2014	Jan. 1, 2015	Jan. 1, 2016	Jan. 1, 2017
<b>Stayner Sewer Surcharge as % of Water Bill</b>	87.1%	89.1%	87.5%	85.5%
<b>Creemore Sewer Surcharge as % of Water Bill</b>	87.1%	89.1%	87.5%	85.5%

These rate changes were included in Clearview's 6 year Water Financial Plan that was approved in January 2011 and contains further information on the need to increase user fees in order to provide funds to operate, maintain, replace and upgrade the sewer system. The 6 year Water Financial Plan is going to be updated in 2014 with the updating of the 2009 Sharratt report. There is currently no money in the sewer capital reserve for sewer main or other sewer infrastructure replacement. This will be addressed with the updated Sharratt report.



**Map of the Industrial Servicing project**

GIS mapping of the sewer system will be ongoing.

Creemore sewer system projects include the continuing work on the Aeration upgrade budgeted from reserves and developer contributions. Other projects include building and equipment upgrades.

Stayner sewer system projects include an updated aeration system and equipment upgrades to improve functionality and energy efficiency. Clearview has retained the services of Honeywell to recommend energy efficiency improvements. Sludge removal will continue on an annual basis.

The Stayner-Wasaga Beach Sewer connection is ongoing. The connecting pipes and pumping station will be tendered in 2014 and construction scheduled with completion expected in early 2015. Design work on the servicing of the Industrial lands will continue and the project will be tendered with construction to commence in 2014. The projects are being funded 100% by; a Federal/Provincial grant, developers, Development Charges, and other property-related charges to benefitting landowners.

## Sewer User Rates 2015 – 2020

Sewer charges are a surcharge based on water usage as measured by the water meter. Annual sewer costs for the average family using 300 cubic meters of water per year are expected to increase \$28 or 4.3% from \$638 to \$656 in 2015 and \$24 or 3.2% to \$652 in 2016.

For the period commencing on January 1, 2015 and beyond as outlined below for all Clearview Water and Sewer Systems;

Effective January 1	2015	2016*	2017*	2018*	2019*	2020*
Fixed Water Rate/Meter/Year	\$163	\$164	\$165	\$167	\$168	\$169
Volumetric Rate per cubic meter (M <sup>3</sup> )	\$1.99	\$2.06	\$2.08	\$2.17	\$2.23	\$2.27
Hydrant Service Only Rate/Year	\$163	\$164	\$165	\$167	\$168	\$169
Sewer Surcharge as % of Water Bill	89.1%	87.5%	85.5%	81.3%	79.5%	78.6%

\*Subject to annual review

### Notes:

Large consumption, industrial users will have their Sewer Surcharge adjusted to consider actual flows and will also be subject to Extra Strength Agreement Charges.

Rates shall be effective January 1 of the year noted.

## 2016 Sewer Operating and Capital Projects

Operating Project Expenditures			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Sewer Services</b>												
	Sludge Haulage	\$ 72,000	\$ 72,000									
	<b>Sewer Operating Projects Total</b>	<b>\$ 72,000</b>	<b>\$ 72,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Capital Expenditures Investment in Infrastructure												
Dept.	Project Description	Budget	Water	Sewer	Grants Subsidies	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Municipal Wastewater Services</b>												
<b>Admin, Building &amp; Equipment</b>												
<b>Stayner Wastewater</b>												
	Communications Upgrade	4200		4200								
	service locate / hydraulic (vt)/ vac	35500		35500								
<b>Creemore Wastewater</b>												
	Chemical pumps #1,2 @3500 ea	\$ 7,000		\$ 7,000								
	Cyclic Air Valve	\$ 3,800		\$ 3,800								
	sampler	\$ 3,000		\$ 3,000								
	return pump	\$ 7,000		\$ 7,000								
	Vacuum Pump	\$ 3,200		\$ 3,200								
	Wasting pump #2	\$ 5,000		\$ 5,000								
	<b>Municipal Wastewaterworks Subtotal</b>	<b>\$ 68,700</b>	<b>\$ -</b>	<b>\$ 68,700</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## 2017 Sewer Operating and Capital Projects

Operating Project Expenditures			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Sewer Services</b>												
	Sludge Haulage	\$ 73,000	\$ 73,000									
	<b>Sewer Operating Projects Total</b>	<b>\$ 73,000</b>	<b>\$ 73,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Capital Expenditures Investment in Infrastructure													
Dept.	Project Description	Budget	Water	Sewer	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Municipal Wastewater Services</b>													
<b>Admin, Building &amp; Equipment</b>													
<b>Stayner Wastewater</b>													
	Line to WWTP from Works bldg.	\$ 12,200		\$ 12,200									
<b>Creemore Wastewater</b>													
	Chemical pumps #5,6 @ \$3,500 ea	\$ 7,000		\$ 7,000									
	Pneumatic Actuator	\$ 700		\$ 700									
	Digester Diffusers	\$ 57,000		\$ 7,000							\$ 50,000		
	Wasting pump #3	\$ 5,000		\$ 5,000									
<b>New Lowell Wastewater</b>													
	Waiting on developer contributions	\$ -											
<b>Nottawa Wastewater</b>													
	Waiting on developer contributions	\$ -											
	<b>Municipal Wastewaterworks Subtotal</b>	<b>\$ 81,900</b>	<b>\$ -</b>	<b>\$ 31,900</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>

## 2016 Sewer Department Operating Budget Analysis

Category or SubCategory	2014 Budgeted	2014 Actual	2015 Budgeted	2015 Actual as at Dec. 31	2016 Budgeted	Annual Difference
<b>REVENUE</b>						
Grants	1,933,333	1,187,645	0	57,494	0	0
User Fees	1,138,701	1,169,057	1,311,969	1,295,825	1,342,226	30,257
Increase in user fees			1,311,969		1,342,226	30,257
Other Income	175,880	177,638	181,880	203,356	187,880	6,000
Sewer Debenture charge increase			181,880		187,880	6,000
Transfer from Reserves	1,174,457	1,168,960	69,431	81,064	0	-69,431
Removal of transfer from Stayner Sewer DC - loan paid off			14,431		0	-14,431
Removal of loan payment - loan paid off in 2015			55,000		0	-55,000
<b>TOTAL REVENUE</b>	<b>4,422,371</b>	<b>3,703,300</b>	<b>1,563,280</b>	<b>1,637,739</b>	<b>1,530,106</b>	<b>-33,174</b>
<b>EXPENSE</b>						
Salaries, Wages & Benefits	131,300	109,564	119,964	78,522	158,908	38,944
Administration	489,885	473,241	578,494	449,901	529,216	-49,278
Increase advertising and publicity			388		2,050	1,662
Removal of Stayner Sewer loan payment - loan paid off			61,244		5,600	-55,644
Increase in Sewer line maintenance			51,425		52,968	1,543
Increase in transfer admin fee			55,578		57,395	1,817
Contracted Services	3,281,169	2,213,849	387,969	480,197	399,206	11,237
Increase Town of Collingwood operations contract costs			313,014		322,404	9,390
Increase sludge haulage expense			71,070		72,000	930
Facility Utilities	195,581	229,356	225,695	287,696	232,467	6,772
Increase in Stayner Pumping Station electricity			210,245		216,553	6,308
Facility Maintenance	26,270	19,985	68,168	19,537	67,620	-548
Increase in maintenance			68,168		67,620	-548
Insurance	36,730	36,730	37,832	39,529	38,780	948
Vehicles & Equipment	37,429	27,375	38,552	27,038	39,708	1,156
Amortization	1	325,423	1	0	1	0
Transfer to Reserves	224,006	267,775	106,605	0	64,200	-42,405
Reduce operating surplus transfer to reserve			106,605		64,200	-42,405
<b>TOTAL EXPENSE</b>	<b>4,422,371</b>	<b>3,703,300</b>	<b>1,563,280</b>	<b>1,382,420</b>	<b>1,530,106</b>	<b>-33,174</b>
<b>TOTAL OPERATING</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>255,319</b>	<b>0</b>	<b>0</b>
<b>Transfer to Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL SEWER</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>255,319</b>	<b>0</b>	<b>0</b>



## 2017 Sewer Department Operating Budget Analysis

Category or SubCategory	2015 Budgeted	2015 Actual as at Dec. 31	2016 Budgeted	2017 Budgeted	Annual Difference
<b>REVENUE</b>					
Grants	0	57,494	0	0	0
User Fees	1,311,969	1,295,825	1,342,226	1,373,936	31,710
Increase in billing revenue			1,306,969	1,392,689	85,720
Other Income	181,880	203,356	187,880	197,864	9,984
Increase in sewer debenture charge - Creemore local improvement			181,880	187,880	6,000
Transfer from Reserves	69,431	81,064	0	0	0
Removal of transfer from Stayner Sewer DC - loan paid off			69,431	0	-69,431
<b>TOTAL REVENUE</b>	<b>1,563,280</b>	<b>1,637,739</b>	<b>1,530,106</b>	<b>1,571,800</b>	<b>41,694</b>
<b>EXPENSE</b>					
Salaries, Wages & Benefits	119,964	78,522	158,908	162,711	3,803
New Staff - Compliance Officer/Technician (1/2 in water)			0	45,500	45,500
Administration	578,494	449,901	529,216	527,173	-2,043
Removal of Stayner Sewer loan payment - loan paid off			55,000	0	-55,000
Increase in Sewer line maintenance			51,425	52,968	1,543
Increase in transfer admin fee			55,578	57,395	1,817
Contracted Services	387,969	480,197	399,206	410,148	10,942
Increase Town of Collingwood operations contract costs			313,014	322,404	9,390
Increase sludge haulage expense			71,070	73,202	2,132
Facility Utilities	225,695	287,696	232,467	239,440	6,973
Increase hydro - new pumping station			210,245	216,553	6,308
Facility Maintenance	68,168	19,537	67,620	70,019	2,399
Increase maintenance - new pumping station			42,058	43,320	1,262
Insurance	37,832	39,529	38,780	39,950	1,170
Vehicles & Equipment	38,552	27,038	39,708	40,899	1,191
Amortization	1	0	1	0	-1
Transfer to Reserves	106,605	0	64,200	81,460	17,260
Increase transfer to operating reserve			106,605	126,556	19,951
<b>TOTAL EXPENSE</b>	<b>1,563,280</b>	<b>1,382,420</b>	<b>1,530,106</b>	<b>1,571,800</b>	<b>41,694</b>
<b>TOTAL OPERATING</b>	<b>0</b>	<b>255,319</b>	<b>0</b>	<b>0</b>	<b>0</b>
Transfer to Capital	0	0	0	0	0

<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL SEWER</b>	<b>0</b>	<b>255,319</b>	<b>0</b>	<b>0</b>	<b>0</b>

**TOWNSHIP OF CLEARVIEW**  
**MUNICIPAL SANITARY SEWAGE WORKS**



CLEARVIEW

GL5410

Date : Apr 29, 2016

Page :

Time :

For Period Ending 31-Dec-2015

zsewer	2014	2014	2015	2015	PROPOSED 2016	2016 - 2015 \$	(2016-2015)/2015 %
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>REVENUE</b>							
GRANTS	-1,933,333.00	-1,187,645.00	0.00	-57,494.00	0.00	0.00	0.00
USER FEES	-1,138,701.00	-1,169,057.28	-1,311,969.00	-1,295,824.83	-1,342,226.00	-30,257.00	2.31
OTHER INCOME	-175,880.00	-177,638.17	-181,880.00	-203,356.03	-187,880.00	-6,000.00	3.30
TRANSFER FROM RESERVES	-1,174,457.00	-1,168,959.94	-69,431.00	-81,064.00	0.00	69,431.00	-100.00
<b>Total REVENUE</b>	<b>-4,422,371.00</b>	<b>-3,703,300.39</b>	<b>-1,563,280.00</b>	<b>-1,637,738.86</b>	<b>-1,530,106.00</b>	<b>33,174.00</b>	<b>-2.12</b>
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	131,300.00	109,564.17	119,964.00	78,521.51	158,908.00	38,944.00	32.46
ADMINISTRATION	489,885.00	473,241.28	578,494.00	449,900.79	529,216.00	-49,278.00	-8.52
CONTRACTED SERVICES	3,281,169.00	2,213,849.14	387,969.00	480,196.84	399,206.00	11,237.00	2.90
FACILITY UTILITIES	195,581.00	229,356.37	225,695.00	287,695.89	232,467.00	6,772.00	3.00
FACILITY MAINTENANCE	26,270.00	19,985.34	68,168.00	19,537.16	67,620.00	-548.00	-0.80
INSURANCE	36,730.00	36,730.20	37,832.00	39,529.32	38,780.00	948.00	2.51
VEHICLES & EQUIPMENT	37,429.00	27,375.43	38,552.00	27,038.24	39,708.00	1,156.00	3.00
AMORTIZATION	1.00	325,423.00	1.00	0.00	1.00	0.00	0.00
TRANSFER TO RESERVES	224,006.00	267,775.48	106,605.00	255,319.11	64,200.00	-42,405.00	-39.78
TRANSFER TO CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total EXPENSE</b>	<b>4,422,371.00</b>	<b>3,703,300.41</b>	<b>1,563,280.00</b>	<b>1,637,738.86</b>	<b>1,530,106.00</b>	<b>-33,174.00</b>	<b>-2.12</b>
<b>Total OPERATING</b>	<b>0.00</b>	<b>0.02</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**TOWNSHIP OF CLEARVIEW**  
**MUNICIPAL SANITARY SEWAGE WORKS**

For Period Ending 31-Dec-2015



GL5410  
 Date : A<sub>1</sub>

bsewer	2015	2015	PROPOSED 2016	PROPOSED 2017	2017 - 2016 \$
	BUDGET	ACTUAL TO DATE	BUDGET	BUDGET	BUDGET VARIANCE
<b>OPERATING</b>					
<b>REVENUE</b>					
GRANTS	0.00	-57,494.00	0.00	0.00	0.00
USER FEES	-1,311,969.00	-1,295,824.83	-1,342,226.00	-1,373,936.00	-31,710.00
OTHER INCOME	-181,880.00	-203,356.03	-187,880.00	-197,864.00	-9,984.00
TRANSFER FROM RESERVES	-69,431.00	-81,064.00	0.00	0.00	0.00
<b>Total REVENUE</b>	<b>-1,563,280.00</b>	<b>-1,637,738.86</b>	<b>-1,530,106.00</b>	<b>-1,571,800.00</b>	<b>-41,694.00</b>
<b>EXPENSE</b>					
SALARIES, WAGES & BENEFITS	119,964.00	78,521.51	158,908.00	162,711.00	3,803.00
ADMINISTRATION	578,494.00	449,900.79	529,216.00	527,173.00	-2,043.00
CONTRACTED SERVICES	387,969.00	480,196.84	399,206.00	410,148.00	10,942.00
FACILITY UTILITIES	225,695.00	287,695.89	232,467.00	239,440.00	6,973.00
FACILITY MAINTENANCE	68,168.00	19,537.16	67,620.00	70,019.00	2,399.00
INSURANCE	37,832.00	39,529.32	38,780.00	39,950.00	1,170.00
VEHICLES & EQUIPMENT	38,552.00	27,038.24	39,708.00	40,899.00	1,191.00
AMORTIZATION	1.00	0.00	1.00	0.00	-1.00
TRANSFER TO RESERVES	106,605.00	255,319.11	64,200.00	81,460.00	17,260.00
TRANSFER TO CAPITAL	0.00	0.00	0.00	0.00	0.00
<b>Total EXPENSE</b>	<b>1,563,280.00</b>	<b>1,637,738.86</b>	<b>1,530,106.00</b>	<b>1,571,800.00</b>	<b>41,694.00</b>
<b>Total OPERATING</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

## 2016 Budget Process and Clearview Strategic Goals

Clearview's fiscal year is January 1 to December 31 of each calendar year. Fiscal 2015 is the seventh year since implementing Clearview's current method of budgeting – Strategic Goal Budgeting. This change is reflected in how the budget is presented. Prior to 2009, the primary budgeting methodology was departments and their programs. With the establishment of Clearview's first Strategic Plan "Our Focus: Our Future" in 2008 the budget process was reorganized to focus on the Strategic Plan's strategic goals and priority strategic actions. In January 2013 Council passed a resolution stated that Clearview is committed to the development of a comprehensive Asset Management plan that includes all of the information analysis described in Building Together: Guide for Municipal Asset Management Plan is a priority.

**What is Strategic Goal Budgeting?** Strategic Goal Budgeting, a variant of Outcome Budgeting, is a process that aligns resources with the strategic goals set out by Council. It is a budgeting tool that integrates financial resources, strategic planning and long-range financial planning. Full Outcome Budgeting will be achieved once performance management is integrated into the budgeting process. Outcome Budgeting is a recommended practice of the Government Finance Officers Association (GFOA).

In traditional budgeting, the starting point is last year's spending and municipal departments propose increase from that base. Revenue shortfalls are handled with across-the-board cuts that make all services worse. In Strategic Goal Budgeting, the starting point is next year's objectives – the strategic goals and priority strategic actions that the municipality wants to deliver. Departments collaborate for funding by proposing how they can cost-effectively contribute to achieving the objectives.

OLD METHOD (pre 2009)		NEW METHOD (2009 – present)
Starting Point: Last year's spending	→	Starting Point: Next year's objectives
Funding Targets: By Department	→	Funding Targets: By municipal goal and priority
Department Submission: How allocation will be spent	→	Department Submission: Proposal to achieve goal or priority
Debate: What to cut	→	Debate: What to keep

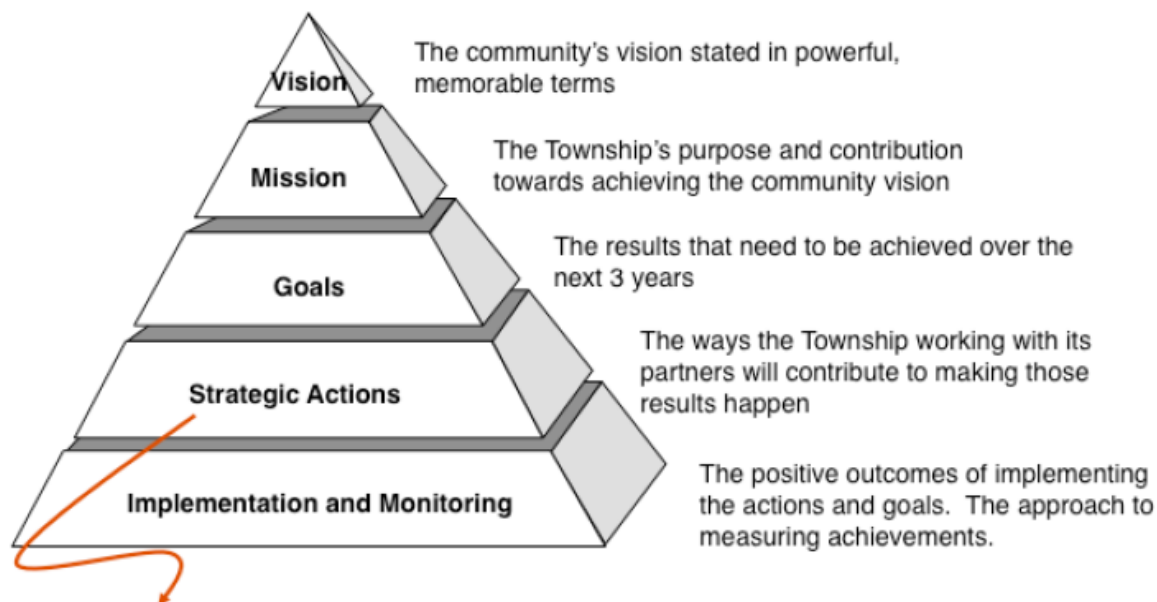
## How does Strategic Goal Budgeting work?

The basic steps in Strategic Goal Budgeting are:

1. Review prior year's actual expenditures and determine how much is required to maintain service levels
2. Determine what goals and priorities matter most to the Public
3. Decide which goals and priorities take precedence
4. Decide how best to achieve the determined goals and priorities

Clearview's process is summarized in the flowchart below:





*The business plans developed by Township Departments will contain activities to further describe how the strategic actions will be implemented.*

### **Establishing Clearview's Strategic Goals and Priority Strategic Actions**

The preparation of the plan began in the fall of 2007. Council and the Clearview's Senior Management Team worked to develop a draft plan for review by staff and the community. Over a four-month period, citizens, community organizations, businesses, special interest groups and Clearview employees have been involved in discussing the vision, mission, goals and strategic actions for Clearview. They attended meetings, prepared briefs and responded to on-line questions about the draft Strategic Plan.

Clearview's Strategic Plan contains the following components:

#### **Vision:**

Clearview will be a unified community consisting of vibrant towns, villages and hamlets in a rural setting, drawing from the strength of its unique and diverse heritage to embrace the future

#### **Mission:**

As a steward of our natural and human resources, Clearview Township will provide creative and thoughtful leadership to guide the services required for the benefit of present and future generations.

#### **Primary Goals:**

##### **Economic Development**

- Encouraging employment opportunities and investment in Clearview Township.

##### **Growth and Development**

- Managing growth that recognizes and supports the character of the community.

##### **Municipal Services**

- Developing and managing Clearview Township's service plans to meet current and future needs.

##### **Community Heritage**

- Preserving and sustaining Clearview Township's natural, cultural and built heritage.

##### **Service Excellence**

- Providing cost-effective services that benefit from community participation and partnerships.

#### **Priority Strategic Actions:**

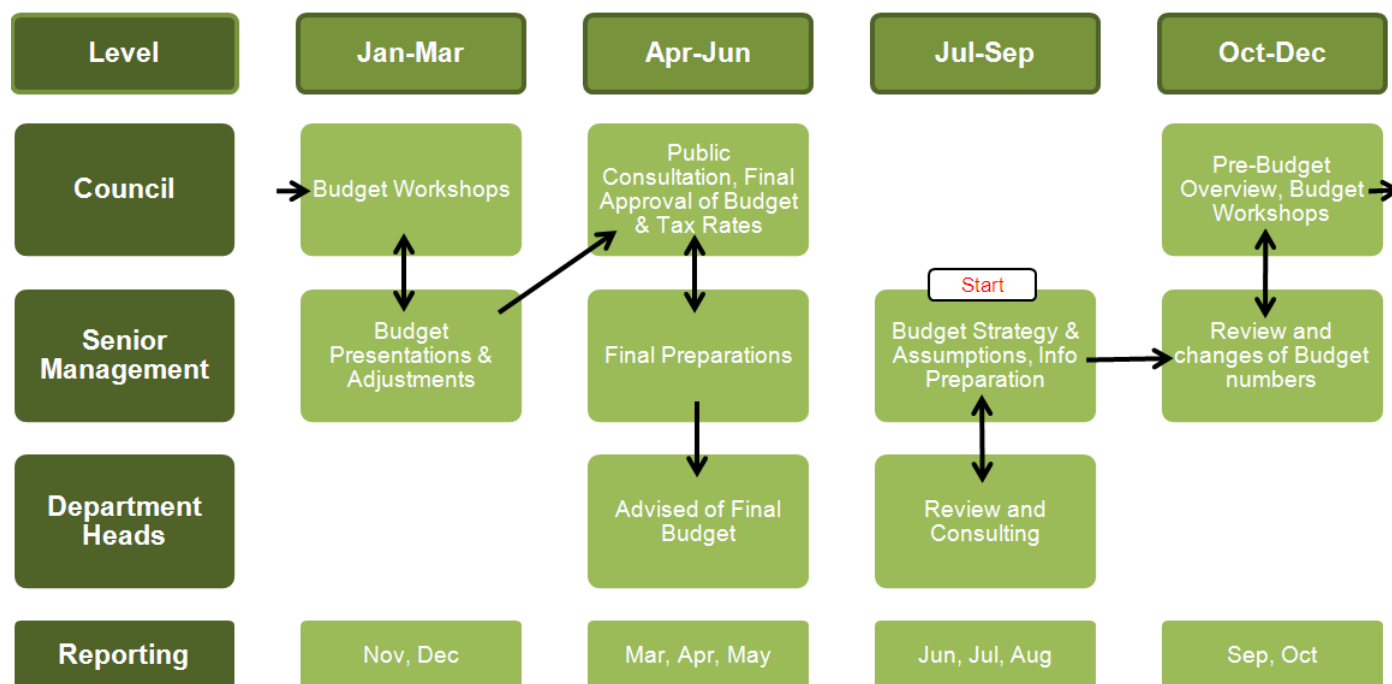
1. Work with neighbouring municipalities to identify service gaps, joint priorities and projects.
2. Develop a growth plan for Clearview Township.
3. Work with partners to protect and enhance environmental & agricultural resources (e.g. NEC, NVCA, OFA).
4. Identify mechanisms to service employment lands.
5. Complete the Official Plan to a level of detail that includes community design.
6. Work with neighbouring municipalities and partners to identify other potential joint economic development opportunities.
7. Work to ensure that the County Growth Plan reflects the needs and interests of Clearview Township.
8. Develop environmental policies that showcase Clearview as a sustainable community.
9. Develop a strategy to recruit, recognize and retain volunteers.

#### **Why Strategic Goal Budgeting?**

Strategic Goal Budgeting has:

- Enabled Clearview to build a budget that more clearly connects dollars to the strategic goals and priority strategic actions most important to the Public;
- Given Council better information with which to make decisions;
- Expanded participation in the budget process; and
- Encouraged long-term, creative thinking about how to achieve better outcomes for Clearview.

## Integrated Budget Planning Cycle Chart and Details



### 1) Gathering of Information

The Senior Management Team began gathering information for the Operating and Capital budget in early fall 2015. Actual expenditures are compared to the budgeted expenditures and modifications are made based on best estimates for the following budget year.

### 2) Staff presents the Staff Proposed Budget to Council

Through 2 Budget Workshops open to the public held on October 26, 2015 and November 9, 2015 the Senior Management Team presented the Staff Proposed Operating and Capital budget to Council. Discussions were held with regards to existing service levels, changes to staffing levels conducted in 2015 and proposed projects and initiatives.

### 3) Council modifications to the Staff Proposed Budget

Council met at a 3<sup>rd</sup> Budget Workshop open to the public on November 23, 2015 and made changes to the Staff Proposed budget so as to finalize the Council Proposed Budget to be presented at a Public Meeting on December 7, 2015.

### 4) Council presents Council Proposed Budget at Public Meeting

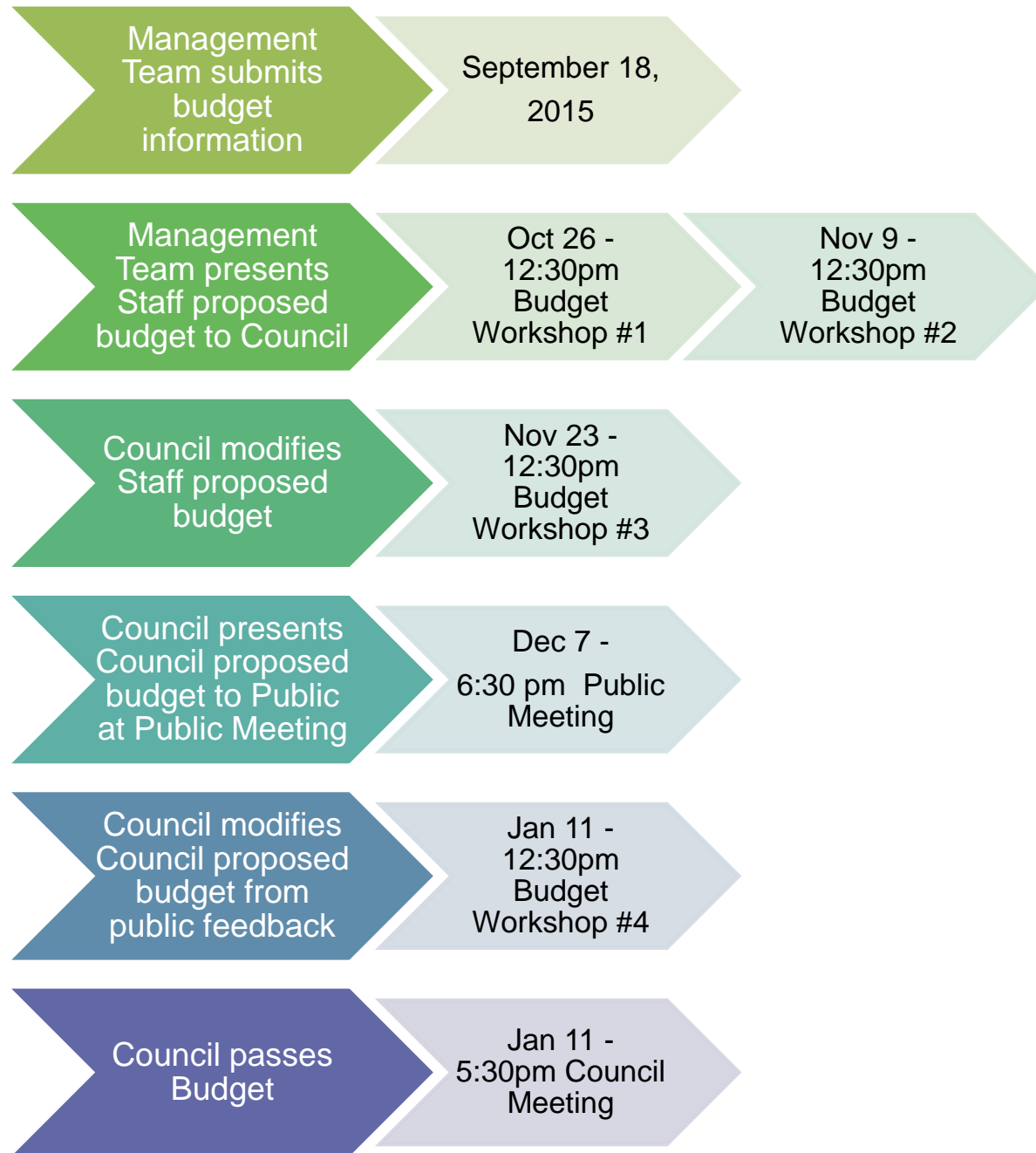
Council presented their proposed 2016-2017 Operating and Capital budget to the public for their input, comments and suggestions at a Public Meeting on December 7, 2015 at 6:30 p.m.

### 5) Council modifies the Council Proposed Budget and approves the tax rates

Council met again on January 11, 2016 to make amendments to the budget based on the feedback they received from the Public at the Budget Public Meeting and other contacts with residents, businesses and others. Following these amendments Council approved the budget in principal. Council again met on May 16, 2016 to approve the final budget package and the property tax rates. An amendment to increase allocations to reserves was made to the final budget package and to the property tax rates.



## 2016 Budget Process Timeline



## Priorities, Issues and Short and Long-term Factors

When assembling a budget there are always a number of priorities, issues and short-term and long-term factors to take into account. Two of the major and immediate priorities are the completion of the Stayner-Wasaga Beach sewer servicing and the renovation and the conclusion of the repair of 6 of the Community Halls that began in 2013 and concluded in early 2015.

With the sewer servicing project, grants had been applied for since 2009 and the application made in 2010 was approved in January 2013 with the requirement that the \$10,000,000 in grants be spent by December of 2014. Inspections of 6 of the Community Halls showed that immediate renovations and repairs are required and Council approved a plan to address these issues through a cost-sharing agreement with the volunteer boards. Changes in laws and regulations, especially with respect to the environment and health and safety continue to add pressure to meet the financial and staffing requirements to meet the changes. The Source Water Protection Act is a recent example.

Most of the short-term factors that are under the control of Clearview have been addressed in this budget and in previous budgets. Other factors that are not in the control of Clearview, such as the Walker Quarry expansion approval, have been budgeted for a number of years and were waiting for final approval to proceed with the related Nottawasaga Concession 10 project. A one-time reduction to policing costs for Clearview occurred in 2015 due to the province-wide billing model change. The salary increase exceeding inflation and the resultant budget pressures are expected to recur starting with the 2017 budget year.

### **Some of the primary short-term factors include the following:**

- Clearview received a grant of \$10 million in January 2013 for the Stayner-Wasaga Beach Sanitary Sewer Connection and Industrial Lands servicing projects. The grant requires that all funds be expended by December 31, 2014.
  - It is anticipated that an extension will be granted.
- Annually declining OMPF funding for general operations has declined by \$665,100 (44%) since 2012 and there is uncertainty as to what level of funding it will eventually stabilize at and when.
  - The current plan is for reductions over a 4 year period based on a new funding formula established in 2014 and concluding in 2016. It is unknown how much the 2016 reduction will be or if cuts will continue in the future.
- Desire to start an inter-community bus service in July 2016
- County initiative to reduce Greenhouse Gas emissions and to reduce the energy footprint of Clearview.

- This has been addressed with the Energy Efficiency project currently underway and slated for completion by December 2015. The project will be funded by debentures for which the payments will be funded from a portion of the energy savings.

### **Some of the primary long-term factors include the following:**

- Rising Policing (OPP) costs with expected rise in salaries to match highest level in the Province commencing in 2014 and continuing to future years.
  - Clearview has little direct influence on the costs.
- Replacement of existing infrastructure.
  - A core asset management plan was completed in early 2015 and a full asset management plan for December 2015.
  - Clearview has increased taxes by an average of 1.6% each year to fund the infrastructure deficit.
  - A formal long-term strategy for funding the future replacement of assets is required.
- Expanding and enhancing facilities.
  - Sometimes new services are typically subsidized by taxpayers who do not necessarily use the services. Restricting new services to full-cost recovery from users would reduce or eliminate the need for tax increases.
- Renovations and upgrades to all municipal facilities to meet provincially mandated Accessibility requirements.
  - This increases the costs of asset replacement as replacement infrastructure must be built to a higher standard. This requires setting aside even more funds.
- Growth expectations, focusing primarily on Stayner, could double the population in 15-20 years.
  - Some new infrastructure required to service the new growth is only funded to 90% by Development Charges with the remaining to come from taxation.
  - Some infrastructure to service the new growth must be built before the growth occurs with the challenge in funding pre-growth expenses.
- Source Water Protection legislation including septic re-inspection with enforcement techniques and recovery of costs still to be determined.
  - Higher levels of regulation increase costs and demand for staff time.

## Municipal Asset Management Plan

Clearview's 2008 Strategic Plan identified the goal of 'Developing and managing Clearview's service plans to meet current and future needs' and identified the strategic action to 'Develop a long term financial plan for Clearview.' In addition to this the Province outlined in 2012 the desire for municipalities to develop a minimum 10-year municipal Asset Management Plan (AMP). In 2012 the Province provided a grant program, of which Clearview was approved for \$25,000 to purchase financial forecasting software. The Province also created a Municipal Infrastructure Investment Initiative grant program which tied approvals of grants to Council approving an AMP that meets their criteria. Future grant funding could be tied to the requirement to have an AMP. The Ontario Community Infrastructure Fund which is a grant spread out over 3 years requires an AMP to be completed to qualify.

An AMP would assist Clearview in determining short and long-term funding requirements for infrastructure replacement and to determine how the funds will be made available or if changes in service levels and infrastructure are desirable.

A 6 year Operating and Capital Financial Plan was presented and discussed but not approved during the 2011 budget deliberations. A 5 year Operating and Capital Financial Plan was presented and discussed but not approved during the 2012 budget deliberations.

In January of 2013 Council passed a resolution stating that Clearview is 'committed to the development of a comprehensive Asset Management Plan that includes all of the information analysis described in Building Together: Guide for Municipal Asset Management plan is a priority'.

Work on the AMP began in 2013 and continued in 2014 using information from other 2014 studies including the DC Study update and the update to the 6 year Water Financial Plan. A consulting firm was engaged to prepare the base AMP by December 31, 2014 in conjunction with Clearview's asset forecasting software. The base AMP included the minimum 'core' assets required to be included; roads, bridges, water and wastewater systems. The 'core' AMP was presented to and approved by Council at the January 16, 2015 Council Meeting.

Funds to complete a full AMP are included in the 2015 budget. Additional assets to add to the AMP include but are not limited to; recreational facilities, buildings, vehicles, equipment, and library collection materials. The full AMP is expected to be completed in December 2015.

## Amending the Budget

A budget is a living document which means that it is continually edited and updated as required. Council may amend the budget after it has been adopted, in whole or in part, by passing a resolution in a Council meeting. Amendments are required for items affecting reserves, borrowing and items of a significant financial amount.

One of the main functions of the budget is to use it to calculate the amount of funds required to be raised through property taxation. Property taxation is the main source of recurring revenue that Clearview receives. There may be some years that non-property tax revenue is higher however these are typically intermittent and the spending of the funds are tied to specific projects. The property tax rates cannot be changed after May as they will have already been entered into the Ontario Property Tax Analysis (OPTA) website and used to calculate the property taxes that each property owner must pay. Clearview is permitted to send out two property tax bills each year; the Interim Tax Bill and the Final Tax Bill. Property taxes cannot be changed retroactively once they have been finalized with OPTA.

The OPTA website is operated on behalf of the Province of Ontario's Ministry of Finance is responsible for calculating the property tax amounts, including adjustments including tax capping, for all Ontario municipalities. Once the Clearview tax rate is entered into OPTA's website they are used to calculate the final tax bills for properties and OPTA sends a CD to Clearview for use in printing up the property tax bills.

After this period all amendments to the budget must be made in such a way as that they do not impact on the funds to be raised by property taxes. In summary, all subsequent amendments must involve funding from grants, spending decreases, increased spending accompanied by equal spending decreases or funding from reserves or other non-tax funding.

## Clearview Property Taxation Review and Proposed Increase

### Increase in Clearview Property Taxation Revenue from new Growth

Realty Tax Class	2015 Taxation As Returned	2015 Taxation As Revised	Change \$	%
<b>Taxable</b>				
Residential	\$11,189,185	\$11,289,296	\$100,111	0.89%
Farm	\$463,710	\$465,390	\$1,680	0.36%
Managed Forest	\$15,792	\$16,875	\$1,083	6.86%
Pipeline	\$38,803	\$39,020	\$217	0.56%
<b>Subtotal</b>	<b>\$11,707,491</b>	<b>\$11,810,582</b>	<b>\$103,091</b>	<b>0.88%</b>
Multi-Residential	\$66,780	\$66,780	\$0	0.00%
Commercial	\$772,753	\$779,121	\$6,368	0.82%
Industrial	\$110,661	\$148,281	\$37,620	34.00%
<b>Subtotal Protected</b>	<b>\$950,194</b>	<b>\$994,181</b>	<b>\$43,988</b>	<b>4.63%</b>
<b>Subtotal Taxable</b>	<b>\$12,657,685</b>	<b>\$12,804,764</b>	<b>\$147,079</b>	<b>1.16%</b>
<b>Payments in Lieu</b>				
Residential	\$23,226	\$28,907	\$5,680	24.46%
Commercial	\$72,013	\$72,198	\$185	0.26%
Industrial	\$4,042	\$4,042	\$0	0.00%
<b>Subtotal PIL</b>	<b>\$99,281</b>	<b>\$105,146</b>	<b>\$5,865</b>	<b>5.91%</b>
<b>Total</b>	<b>\$12,756,965</b>	<b>\$12,909,910</b>	<b>\$152,944</b>	<b>1.20%</b>

Clearview will receive approximately \$89,120 in 2016 from new taxation revenues due to growth in the property tax base. This represents growth in the overall property tax base of 0.68% (est.). The primary source of the increase is growth in the Industrial tax base which will contribute \$39,053.

That increase is augmented by an increase of \$29,605 in the Residential tax base, an increase of \$13,521 in the Farm tax base and a \$5,422 increase in the Commercial tax base. There were no changes in the Payments in Lieu tax base categories.

2015 Taxation As Returned shows the prior year's estimated property taxes as calculated at the beginning of the year. 2015 Taxation As Revised

shows the prior year's estimated property taxes as calculated at the end of the year including any additions, deletions or amendments to the tax rolls throughout the 2015 tax year which is January 1 to December 31. The change column shows the increase or decrease from initially reported to actual for the prior year and represents the growth/decline in taxes for each Realty Tax Class or property class.

This chart shows only new Growth in tax revenues and excludes the effects of the phased-in value assessment through the 4 year cycle.

New properties may take up to 3 years to be included by MPAC depending upon local conditions. Only the current year revenue would show in this chart with prior uncounted years being excluded from this chart.

With increasing activity expected in Residential (especially Stayner settlement

area), Commercial and Industrial this growth is expected to continue at this pace and gradually increase in coming years. This forecast is based upon growth estimates presented to Council on May 12, 2014 which was used in the 2014 Development Charge Update.

## 2015 Assessment Growth/Loss – Changes in Full CVA

of the largest Farm tax bases proportionately to the tax base as a whole in all of Simcoe County and commensurately one of the lowest Industrial tax bases proportionately at only 0.61%. The servicing of the Stayner Industrial area which is part of the \$10 million Federal/Provincial Stayner-Wasaga Beach sewer servicing grant will allow increased growth in Clearview's Industrial tax base through newly serviced industrial land.

### 2015 Assessment Growth/Loss - Changes in Full CVA (Roll Edition)

Realty Tax Class	----- 2015 -----		----- 2016 -----		Change	
	Total Full CVA	% of Total	Total Full CVA	% of Total	\$	%
<b>Taxable</b>						
Residential	1,780,509,631	80.13%	1,796,440,049	80.10%	15,930,418	0.89%
Farm	295,155,777	13.28%	296,225,138	13.21%	1,069,361	0.36%
Managed Forest	10,051,570	0.45%	10,741,216	0.48%	689,646	6.86%
Pipeline	4,762,210	0.21%	4,788,848	0.21%	26,638	0.56%
<b>Subtotal</b>	<b>2,090,479,188</b>	<b>94.08%</b>	<b>2,108,195,251</b>	<b>94.00%</b>	<b>17,716,063</b>	<b>0.85%</b>
Multi-Residential	6,907,050	0.31%	6,907,050	0.31%	-	0.00%
Commercial	99,376,269	4.47%	99,966,442	4.46%	590,173	0.59%
Industrial	11,928,566	0.54%	13,566,091	0.60%	1,637,525	13.73%
<b>Subtotal Protected</b>	<b>118,211,885</b>	<b>5.32%</b>	<b>120,439,583</b>	<b>5.37%</b>	<b>2,227,698</b>	<b>1.88%</b>
<b>Subtotal Taxable</b>	<b>2,208,691,073</b>	<b>99.40%</b>	<b>2,228,634,834</b>	<b>99.37%</b>	<b>19,943,761</b>	<b>0.90%</b>
<b>Payments in Lieu</b>						
Residential	3,695,943	0.17%	4,599,840	0.21%	903,897	24.46%
Commercial	9,152,000	0.41%	9,175,500	0.41%	23,500	0.26%
Industrial	435,825	0.02%	435,825	0.02%	-	0.00%
<b>Subtotal PIL</b>	<b>13,283,768</b>	<b>0.60%</b>	<b>14,211,165</b>	<b>0.63%</b>	<b>927,397</b>	<b>6.98%</b>
<b>Total</b>	<b>2,221,974,841</b>	<b>100.00%</b>	<b>2,242,845,999</b>	<b>100.00%</b>	<b>20,871,158</b>	<b>0.94%</b>

The 'Change' column shows the increase or decrease in assessed values from the prior year. Changes can occur due to new construction, new expansions, reassessments, vacancies, demolition or fire, and reassignment from one tax class to another. New properties may take upwards of three years before they appear on the tax roll prepared by MPAC. The properties are then assessed property taxes retroactively.

The increase in Residential is due to new residential construction.

The increase in Commercial is due to new construction.

There increase in industrial is due to new construction.

There is no change in the Payments in Lieu Residential property tax class.

2016 represents the fourth year in the new 4 year Phased-In Assessment period. Properties have been reassessed and the new Current Value Assessment (CVA) will be phased-in over a 4 year period except for if the property value has decreased in which case the new assessed value will take effect immediately.

The Residential tax class is the largest proportion of Clearview's taxable property classes at 79.33%. The next largest is the Farm tax class at 13.97% followed by the Commercial tax class at 4.48%. Clearview has one

The 'Increase in Clearview Property Taxation Revenue from new Growth' chart on the previous page shows a 0.68% increase while the '2015 Assessment Growth/Loss – Changes in Full CVA' chart above shows a 0.72% increase. This is due to the effect of tax ratios on the property tax base. The first chart shows the net effect of the growth in relation to changes in the property taxes received. The second chart shows the changes in the assessed values and the total property tax base. The effect of the tax ratios in relation to the assessed values is shown on the following page.



## 2015 Assessed Values and Weighted Assessment Value after Tax Ratio adjustment

Realty Tax Class	----- 2016 -----			Change (ratios est.)	
	Total Full Current Value Assessment	Weighted Assessment	% of Total	\$ Weighted Assessment	% change
<b>Taxable</b>					
Residential	1,796,440,049	1,796,440,049	87.51%	15,930,418	0.89%
Farm	296,225,138	74,056,285	3.61%	267,340	0.36%
Managed Forest	10,741,216	2,685,304	0.13%	172,412	6.86%
Pipeline	4,788,848	6,209,220	0.30%	34,539	0.56%
<b>Subtotal</b>	<b>2,108,195,251</b>	<b>1,879,390,858</b>	<b>91.55%</b>	<b>16,404,709</b>	<b>0.88%</b>
Multi-Residential	6,907,050	10,626,496	0.52%	-	0.00%
Commercial	99,966,442	125,167,982	6.10%	738,956	0.59%
Industrial	13,566,091	20,871,431	1.02%	2,519,332	13.73%
<b>Subtotal Protected</b>	<b>120,439,583</b>	<b>156,665,909</b>	<b>7.63%</b>	<b>3,258,288</b>	<b>2.12%</b>
<b>Subtotal Taxable</b>	<b>2,228,634,834</b>	<b>2,036,056,767</b>	<b>99.18%</b>	<b>19,662,996</b>	<b>0.98%</b>
<b>Payments in Lieu</b>					
Residential	4,599,840	4,599,840	0.22%	903,897	24.46%
Commercial	9,175,500	11,488,644	0.56%	29,424	0.26%
Industrial	435,825	670,517	0.03%	-	0.00%
<b>Subtotal PIL</b>	<b>14,211,165</b>	<b>16,759,000</b>	<b>0.82%</b>	<b>933,321</b>	<b>5.90%</b>
<b>Total</b>	<b>2,242,845,999</b>	<b>2,052,815,768</b>	<b>100.00%</b>	<b>20,596,318</b>	<b>1.01%</b>

While Residential property classes represent 79.33% of the taxable value of Clearview's property tax base they pay 87.21% of the total property taxes. This is due to properties in the Farm and Managed Forest property classes having their assessed values modified to 25% for tax levy purposes due to the tax ratio applied to them. Similarly the Commercial property class values are increased by 125% for tax levy purposes and represent 4.89% of the total property tax base while paying 6.16% of the total Clearview taxes levied. Industrial is increased by 154% and while representing 0.61% of the tax base pays 1.04% of the taxes.

## Property Tax Ratios and Tax Rate Reductions

Tax ratios distribute tax burden between classes relative to the residential class tax ratio, which is equal to "one".

In 1998, the Fair Municipal Finance Act (Bill 79) provided municipalities with a limited authority to establish tax ratios for each property class. For example, a property with a tax ratio of 2 would pay twice the amount of municipal tax as a similarly valued residential property. The Province established the prescribed tax ratios for all municipalities for the taxation years 1998, 1999 and 2000. Council has since approved the use of this tool and adopted revenue neutral ratios for the Multi-residential, Commercial and Pipeline property classes.

The [Continued Protection for Property Taxpayers Act, 2000 \(Bill 140\)](#) permitted County Council to adopt the established tax ratios or to move the tax ratios closer or within the provincially prescribed ranges of fairness. The ranges of fairness prescribed for each class are shown in the table below.

### Tax Ratios to be used by all Municipalities within Simcoe County

<b>Property Class</b>	<b>2016</b>
Residential/Farm	1.0000
Farmland Awaiting Development I	0.7500
Farmland Awaiting Development II	1.0000
Multi-Residential	1.5385
Commercial	1.2521
Industrial	1.5385
Pipelines	1.2966
Farmlands / Managed Forests	0.2500

### Tax rate reductions:

Additional tax rate reductions may apply for vacant land for commercial or industrial properties and farmland awaiting development.

The property tax ratios and property tax rate reductions did not change from the prior year. Taxes are further modified by reductions for vacant commercial and industrial properties and also capping of certain tax increases and a possibility of claw-backs as set out by the Province of Ontario. Property tax rate reductions must be applied for each tax year. Applications can be found on the Clearview website.

### Residential and Commercial tax ratios in Simcoe County

<b>Year</b>	<b>Residential</b>	<b>Multi-Residential</b>	<b>Commercial</b>
2016	1.0	1.5385	1.2521
2015	1.0	1.5385	1.2521
2014	1.0	1.5385	1.2521
2013	1.0	1.5385	1.2521
2012	1.0	1.5385	1.2521
2011	1.0	1.5385	1.2521
<b>Provincial Ranges of Fairness</b>	<b>1.0</b>	<b>1 - 1.1</b>	<b>0.6 - 1.1</b>

### Industrial and Other tax ratios in Simcoe County

<b>Year</b>	<b>Industrial</b>	<b>Pipeline</b>	<b>Farm / Managed Forest</b>
2016	1.5385	1.2966	0.25
2015	1.5385	1.2966	0.25
2014	1.5385	1.2966	0.25
2013	1.5385	1.2966	0.25
2012	1.5385	1.2966	0.25
2011	1.5385	1.2966	0.25
<b>Provincial Ranges of Fairness</b>	<b>0.6 - 1.1</b>	<b>0.6 - 1.1</b>	<b>0.25</b>

As the dominant property tax class in Clearview is Residential, any changes to the non-residential tax ratios will have an effect on Residential property taxation.

An increase in the Farm and Managed Forest tax ratios or in the Commercial or Industrial tax ratios would decrease the overall tax burden to Residential and thus lower residential property taxes. A decrease in the Farm and Managed Forest tax ratios or in the Commercial or Industrial tax ratios would increase the overall tax burden to Residential resulting in a higher Residential property tax rate and thus higher residential property taxes.

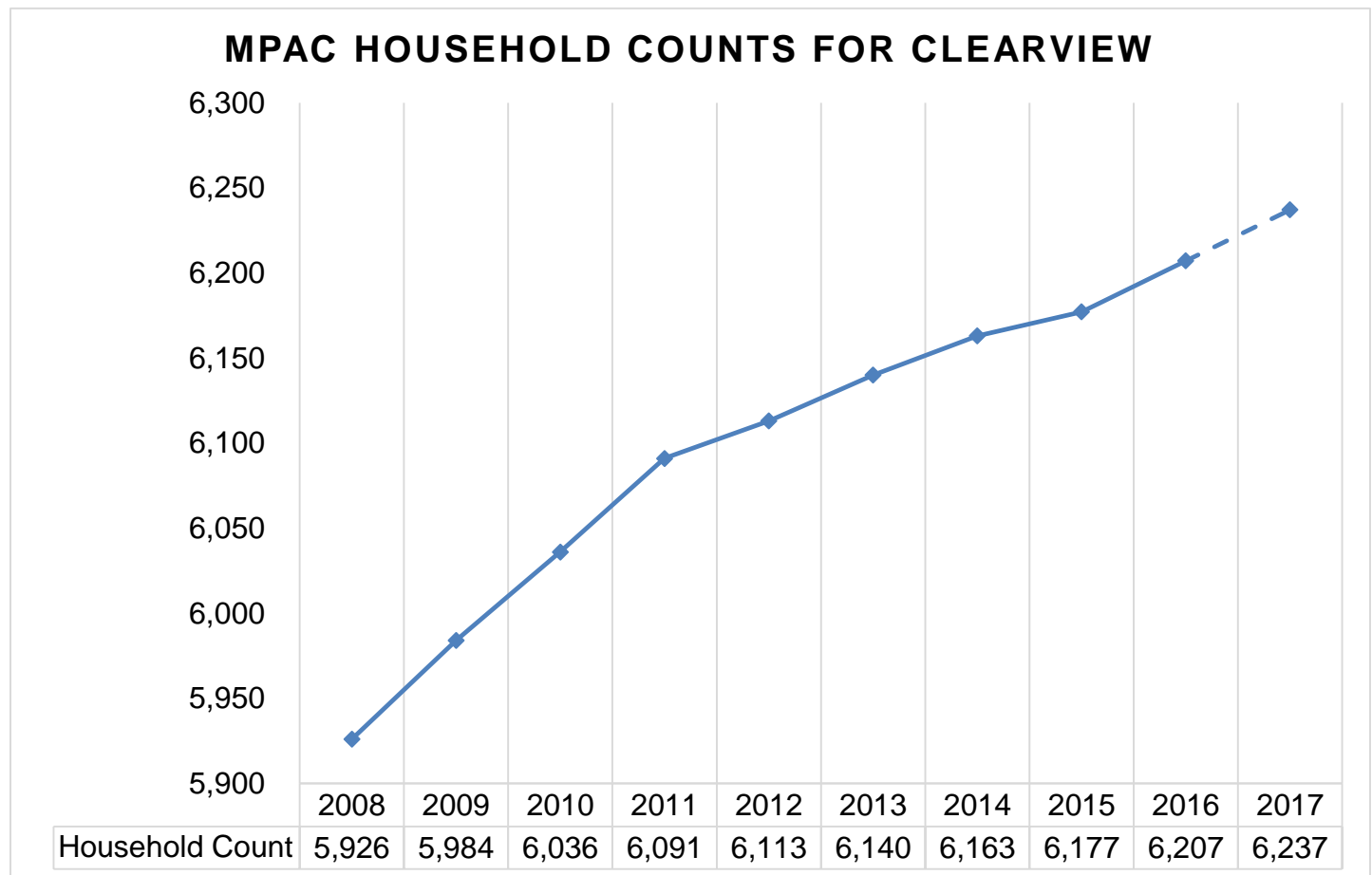
Commercial and Industrial tax ratios affect Commercial and Industrial property taxation and may influence decisions to locate in one area versus another that may have a lower tax ratio and potentially lower taxes.



## MPAC Household Counts for Clearview

Each year Municipal Property Assessment Corporation (MPAC) provides municipalities with the total number of households in the municipality and this information is used for determining funding for unconditional grants to the municipality, among other things. The 2011-2014 grant to the Collingwood General and Marine Hospital Foundation is based upon the number of households in Clearview.

Clearview's household count increased by 30 over the prior year from 6,177 (2015) to 6,207 (2016). Current trends suggest an increase to 6,237 for 2017.



## Clearview's Growth Expectations for Development Charge Purposes

These calculations are for new growth that results in Development Charges (DCs). This typically represents new construction although some types of new construction are exempted from DCs in full or in part. These numbers do not represent growth to the tax base. These assumptions were used as the base for the 2014 DC Study calculations.

Total Estimated Residential Growth 2014-2033							
Year	Stayner	Creemore	New Lowell	Nottawa	Schell Farm	Rural	Total
2014	20	5	0	0	0	5	30
2015	80	15	0	0	0	5	100
2016	100	50	0	0	0	5	155
2017	150	75	0	0	20	5	250
2018	150	100	0	0	20	5	275
2019 - 2023	750	255	60	50	100	25	1,240
2024 - 2028	1,000	250	250	150	100	25	1,775
2029 - 2033	1,250	250	250	300	90	25	2,165
<b>Total</b>	<b>3,500</b>	<b>1,000</b>	<b>560</b>	<b>500</b>	<b>330</b>	<b>100</b>	<b>5,990</b>

DCs collected - Residential							
Year	Stayner	Creemore	New Lowell	Nottawa	Schell Farm	Rural	Total
2014	\$375,180	\$79,785	\$0	\$0	\$0	\$28,510	\$483,475
2015	\$1,530,734	\$244,142	\$0	\$0	\$0	\$29,080	\$1,803,957
2016	\$1,951,686	\$830,083	\$0	\$0	\$0	\$29,662	\$2,811,431

Total Estimated Non-residential Growth 2014-2033					
Year	Stayner	Creemore	New Lowell	Nottawa	Total
2014	1,000	0	0	0	1,000
2015	1,000	0	0	0	1,000
2016	1,000	0	0	0	1,000
2017	1,000	0	0	0	1,000
2018	1,000	0	300	0	1,300
2019 - 2023	5,000	1,000	300	0	6,300
2024 - 2028	7,500	1,500	800	250	10,050
2029 - 2033	10,000	1,500	1,000	500	13,000
<b>Total</b>	<b>27,500</b>	<b>4,000</b>	<b>2,400</b>	<b>750</b>	<b>34,650</b>

DCs collected - Non-Residential					
Year	Stayner	Creemore	New Lowell	Nottawa	Total
2014	\$82,882	\$0	\$0	\$0	\$82,882
2015	\$84,540	\$0	\$0	\$0	\$84,540
2016	\$86,230	\$0	\$0	\$0	\$86,230

Totals for Budgeting Purposes							
Year	Stayner	Creemore	New Lowell	Nottawa	Schell Farm	Rural	Total
2014	\$458,062	\$79,785	\$0	\$0	\$0	\$28,510	\$566,357
2015	\$1,615,274	\$244,142	\$0	\$0	\$0	\$29,080	\$1,888,496
2016	\$2,037,917	\$830,083	\$0	\$0	\$0	\$29,662	\$2,897,662

## Clearview's Growth compared to other Simcoe County Municipalities

Clearview has consistently experienced below average growth in the property tax base as compared to the other municipalities in Simcoe County. As a result, Clearview ranks 14<sup>th</sup> out of 16 communities in Simcoe County for cumulative growth from 2009 to 2015 and 8<sup>th</sup> for 2015 growth.

The low growth has translated into Clearview receiving significantly lower taxation revenues from new residences and businesses compared to the rest of Simcoe County and some of the neighbouring municipalities.

### Ranking by Cumulative 2009-2015 growth

Community	2009	2010	2011	2012	2013	2014	2015	Cumulative 2009-2015	Ranking 2009-2015
Bradford-West Gwillimbury	4.06%	6.27%	6.28%	6.78%	4.99%	4.59%	2.80%	41.67%	1
New Tecumseth	1.94%	2.98%	1.23%	2.69%	2.77%	2.88%	3.58%	19.51%	2
Collingwood	2.48%	4.29%	3.66%	1.88%	2.87%	1.00%	1.66%	19.22%	3
Wasaga	2.25%	2.41%	2.39%	3.39%	2.73%	2.37%	1.06%	17.81%	4
Essa	2.75%	2.74%	2.08%	1.66%	2.26%	2.01%	1.26%	15.72%	5
Innisfil	-0.22%	1.66%	1.74%	2.12%	2.30%	2.28%	4.02%	14.70%	6
Springwater	0.77%	2.68%	1.87%	1.20%	1.92%	1.21%	1.70%	11.90%	7
Severn	0.50%	1.97%	1.20%	1.71%	1.76%	1.30%	1.11%	9.94%	8
Tay	0.61%	3.35%	1.19%	1.62%	0.71%	0.53%	1.11%	9.45%	9
Penatanguishene	0.93%	2.49%	0.77%	1.08%	0.31%	3.67%	-0.34%	9.20%	10
Oro-Medonte	0.58%	1.19%	0.67%	1.07%	1.13%	1.99%	1.64%	8.56%	11
Tiny	0.66%	0.94%	1.94%	1.79%	0.67%	0.46%	0.61%	7.28%	12
Midland	1.40%	3.48%	0.46%	1.11%	0.23%	0.47%	-0.26%	7.05%	13
<b>Clearview</b>	<b>0.75%</b>	<b>1.39%</b>	<b>0.79%</b>	<b>1.06%</b>	<b>0.80%</b>	<b>0.81%</b>	<b>1.20%</b>	<b>7.00%</b>	<b>14</b>
Adjala-Tosorontio	0.12%	0.93%	0.84%	1.04%	1.10%	0.43%	0.75%	5.32%	15
Ramara	0.44%	1.37%	0.68%	0.56%	-0.01%	0.34%	0.95%	4.41%	16

### Ranking by 2015 growth

Community	2009	2010	2011	2012	2013	2014	2015	Cumulative 2009-2015	Ranking 2015
Innisfil	-0.22%	1.66%	1.74%	2.12%	2.30%	2.28%	4.02%	14.70%	1
New Tecumseth	1.94%	2.98%	1.23%	2.69%	2.77%	2.88%	3.58%	19.51%	2
Bradford-West Gwillimbury	4.06%	6.27%	6.28%	6.78%	4.99%	4.59%	2.80%	41.67%	3
Springwater	0.77%	2.68%	1.87%	1.20%	1.92%	1.21%	1.70%	11.90%	4
Collingwood	2.48%	4.29%	3.66%	1.88%	2.87%	1.00%	1.66%	19.22%	5
Oro-Medonte	0.58%	1.19%	0.67%	1.07%	1.13%	1.99%	1.64%	8.56%	6
Essa	2.75%	2.74%	2.08%	1.66%	2.26%	2.01%	1.26%	15.72%	7
<b>Clearview</b>	<b>0.75%</b>	<b>1.39%</b>	<b>0.79%</b>	<b>1.06%</b>	<b>0.80%</b>	<b>0.81%</b>	<b>1.20%</b>	<b>7.00%</b>	<b>8</b>
Severn	0.50%	1.97%	1.20%	1.71%	1.76%	1.30%	1.11%	9.94%	9
Tay	0.61%	3.35%	1.19%	1.62%	0.71%	0.53%	1.11%	9.45%	9
Wasaga	2.25%	2.41%	2.39%	3.39%	2.73%	2.37%	1.06%	17.81%	11
Ramara	0.44%	1.37%	0.68%	0.56%	-0.01%	0.34%	0.95%	4.41%	12
Adjala-Tosorontio	0.12%	0.93%	0.84%	1.04%	1.10%	0.43%	0.75%	5.32%	13
Tiny	0.66%	0.94%	1.94%	1.79%	0.67%	0.46%	0.61%	7.28%	14
Midland	1.40%	3.48%	0.46%	1.11%	0.23%	0.47%	-0.26%	7.05%	15
Penatanguishene	0.93%	2.49%	0.77%	1.08%	0.31%	3.67%	-0.34%	9.20%	16

The charts on this page show Clearview's growth compared to two sets of comparators.

Clearview's tax base has grown 7.00% since 2009. All of Clearview's comparators have seen their property tax base grow faster than Clearview's since 2009. Tiny Township's grew 7.28%, Tay Township's grew 9.45%, Springwater Township's grew 11.9%, and Oro-Medonte Township grew 8.56%.

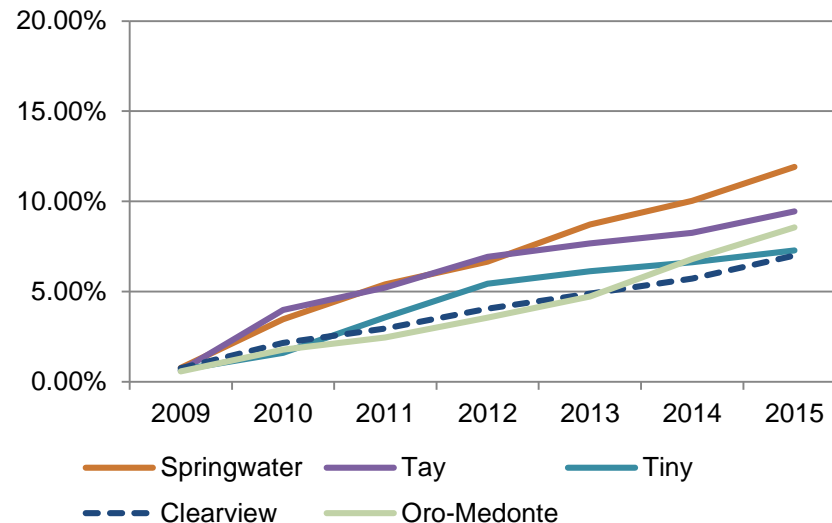
Clearview's closest neighbours have grown much faster than Clearview since 2009. Springwater Township's property tax base grew 11.9%, Town of Wasaga Beach 17.81% and Town of Collingwood 19.22%. Clearview's tax base growth of 7.00% in the 7 year period from 2009 to 2015 was less than the inflation rate of 12.6%.

With Clearview's tax base growing slower than inflation and a desire to maintain and/or increase service levels to the public over that same period and with the need to find funds to repair and replace infrastructure, there has been upwards pressure on the property tax rates.

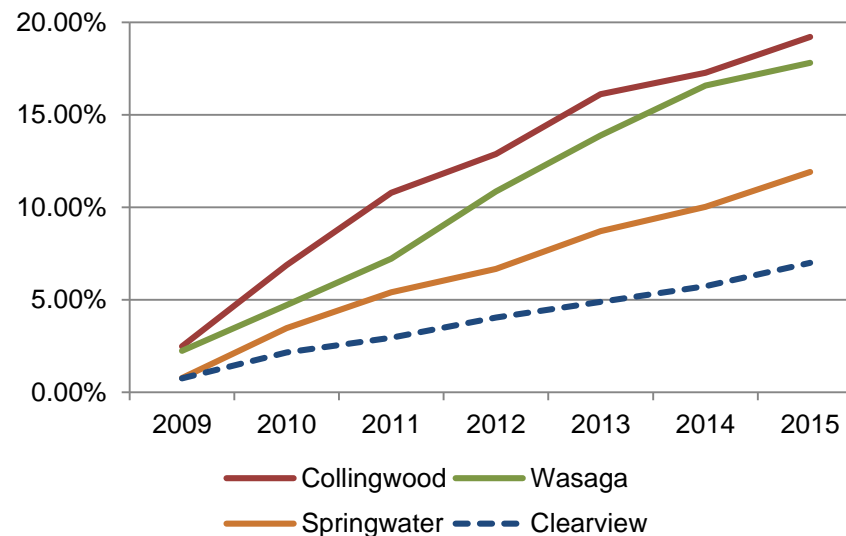
For 2016, it is estimated that a \$121,234 increase in spending represents a 1% increase in Clearview's own overall tax rate. An estimated \$216,720 increase in spending represents a 1% increase in the Net combined tax rate which includes Clearview, Policing Services, County of Simcoe, and the four School Boards.

Annual growth is forecasted to increase in the coming years with the construction of the sewer servicing currently underway in Stayner. The servicing will permit 4,700 additional housing units which, assuming 2.5 persons per household, would almost triple the current population of Stayner.

**Cumulative Growth 2009-2015  
Clearview and Comparators**



**Cumulative Growth 2009-2015  
Clearview and Simcoe Neighbours**



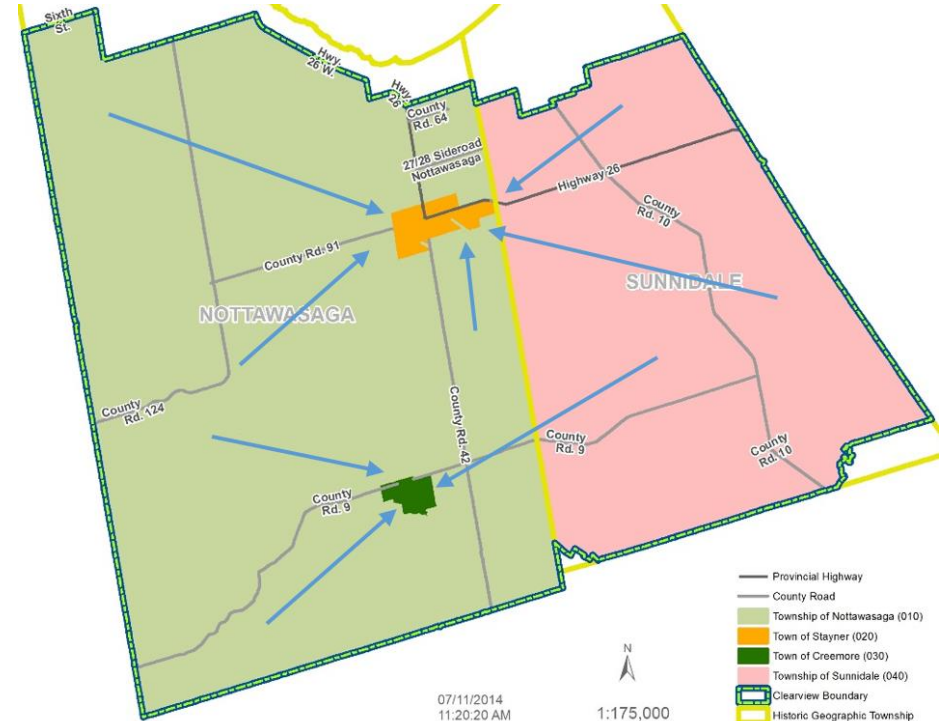
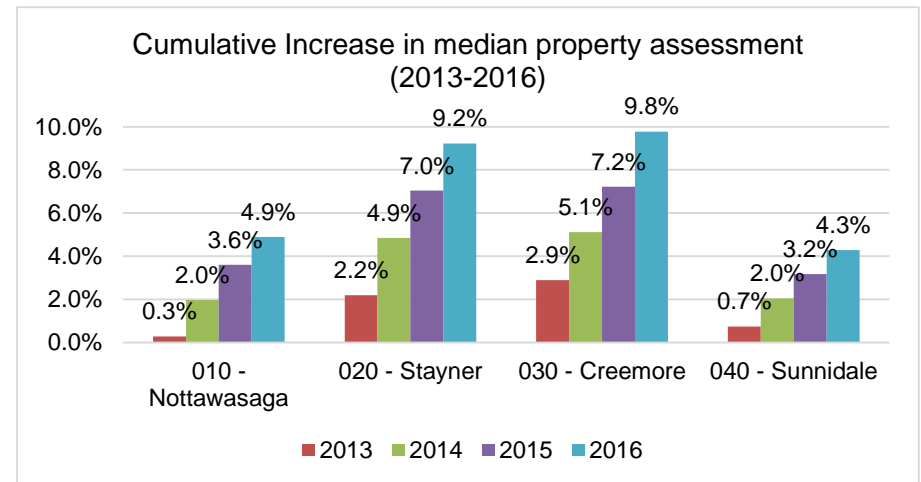
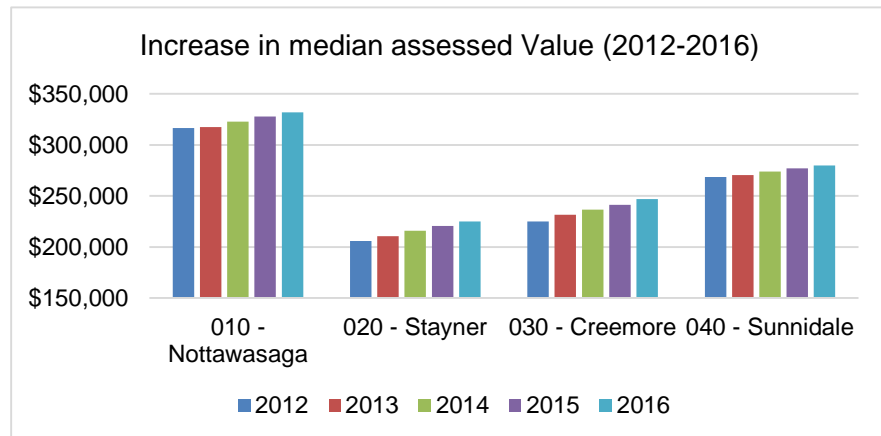
## Tax Base Shifts for Clearview Property Taxpayers

Residential properties represent 80% of the property tax base in Clearview. With 13% for farms and non-residential at 7% changes in the Residential property tax base affects Clearview's total tax base the most, by far.

While residential properties in Nottawasaga (\$327,875) have the highest median values in 2015 with Sunnidale (\$277,000) the second highest, the residential property tax base is shifting towards Stayner and Creemore. This is occurring due to properties in Stayner and Creemore increasing in value at twice the rate of Nottawasaga and Sunnidale.

Weighting of Res. Property Tax Base	2012	2013	2014	2015	2016
010 - Nottawasaga	46.1%	45.8%	45.8%	45.8%	45.7%
020 - Stayner	22.7%	23.0%	23.1%	23.1%	23.2%
030 - Creemore	8.4%	8.5%	8.5%	8.6%	8.7%
040 - Sunnidale	22.8%	22.7%	22.6%	22.5%	22.4%
Total Property Tax Base	100.0%	100.0%	100.0%	100.0%	100.0%

Measure	Nottawasaga	Stayner	Creemore	Sunnidale
2015 Median	\$327,875	\$220,500	\$241,250	\$277,000
2015 Avg.	\$370,617	\$228,200	\$256,177	\$292,847
2015 High	\$1,634,000	\$635,000	\$634,750	\$823,750
2015 Low	\$92,000	\$58,125	\$105,750	\$68,250



### Clearview Taxes shifting towards Stayner and Creemore

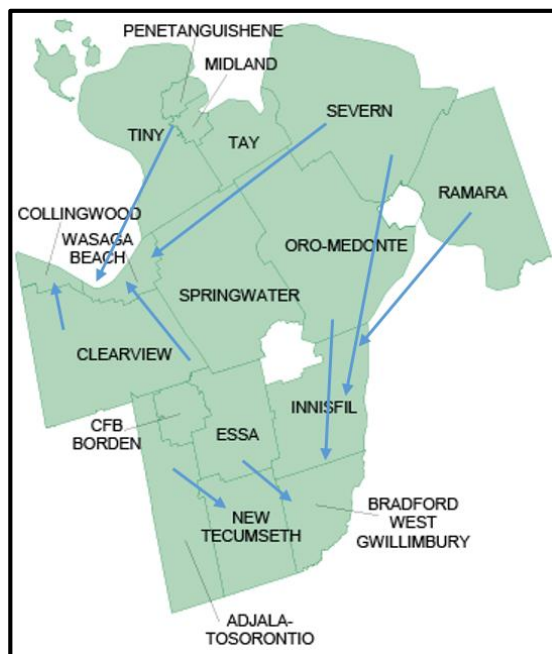
Of note, residential properties on farms are generally assessed at 1/3<sup>rd</sup> to 1/4<sup>th</sup> what they would be if they were severed from the farm.



## COUNTY PROPERTY TAX SHIFTING

The County taxes have been shifting from the low and lower growth municipalities towards the higher and high growth municipalities as shown Share of County Budget by Municipality table in the preceding pages. The County of Simcoe issues a single tax rate for each property tax class to use across the entire County. As a result, there can be shifting of the total County tax burden depending upon which areas have a higher proportion of the total property tax base across the County.

The total share of the County property tax revenues collected from properties in Clearview has declined from 4.75% (2007) to 4.29% (2016). A higher amount of new growth and a higher increase in assessed values is occurring in the 3 main Simcoe County growth areas of Bradford-West Gwillimbury, Innisfil, New Tecumseth and Collingwood as they were the only 4 municipalities, out of 16, that experienced a growth in funding of the County tax base. It is further illustrated in the charts and tables in the Clearview's Growth Compared to other Simcoe County Municipalities section which shows the municipalities with the highest growth from 2007 to 2014. As an example, Bradford's average property increased 2.6% from \$351,200 (2014) to \$360,220 (2015).

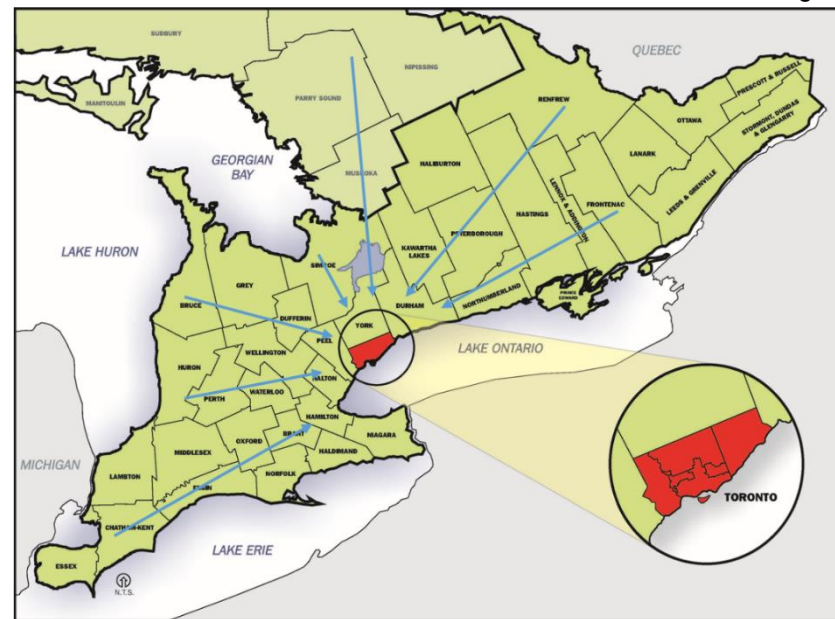


County Taxes shifting to Bradford, Collingwood and Wasaga Beach

## EDUCATION PROPERTY TAX SHIFTING

The Education taxes have been shifting from the low and lower growth areas of the province towards the higher and high growth municipalities in Ontario. The Province of Ontario issues a single residential education tax rate for all residential properties across the province. The non-residential tax rates vary by single-tier or upper-tier (County or Region) municipal government. Clearview is a lower-tier municipality to the upper-tier Simcoe County.

The three fastest growing municipalities are Milton, Brampton and Vaughan, all of which are in the Greater Toronto and Hamilton Area (GTHA). The city of Toronto is also growing at a fast rate with more high rises recently under construction than the other major cities in North America combined. Additionally, single detached homes in Toronto have been increasing in value almost 10% per year over the past few years with average house prices in downtown Toronto well over \$1,000,000. The result is that homes in downtown Toronto are paying on average 4 times as much education tax as homes in Clearview and thus shifting the total education tax base towards the GTHA. The high growth in new homes and assessed values has moved out to the Toronto suburbs including Vaughan and Milton but also from Hamilton to Oshawa and north to York Region.



Education Taxes shifting to Greater Toronto Hamilton Area (GTHA)

## Clearview's % share of Simcoe County Budget

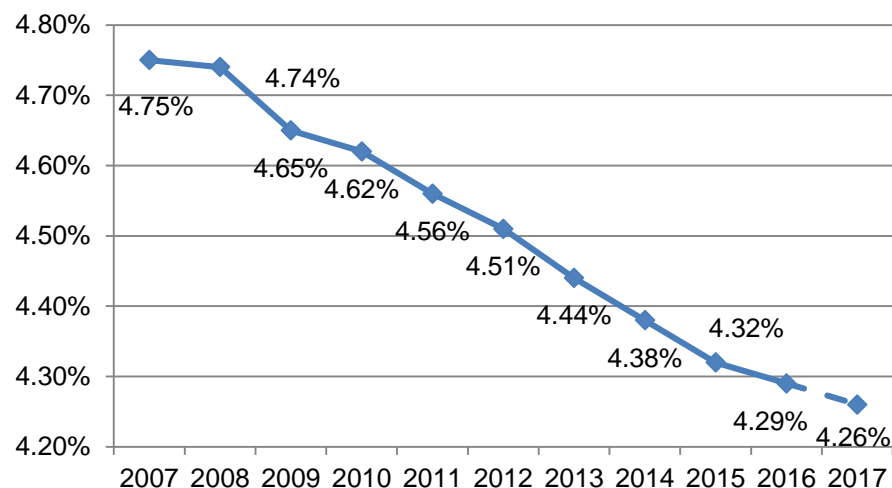
As Clearview's new growth and property assessment increases have been below the average for the County, Clearview's share of the total County tax levies has reduced commensurately. In 2007 Clearview accounted for 4.75% of total County tax levies and by 2016 this had decreased to 4.29%. At current trends it may decrease to 4.26% in 2017.

Note: Numbers may not add up to 100.00% due to rounding.

The percentage share of the Simcoe County budget in the chart above is based on the total weighted assessment of each municipality's taxable properties as a portion of Simcoe County's total weighted assessment of taxable properties.

Of note, residential properties on farms are generally assessed at 1/3<sup>rd</sup> to 1/4<sup>th</sup> what they would be if they were severed from the farm.

**Clearview Taxpayers' % share of County Budget (est.)**



Share of County Budget by Municipality										
Municipality	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Innisfil	11.61%	11.53%	11.68%	11.54%	11.47%	11.47%	11.46%	11.49%	11.53%	11.78%
New Tecumseth	9.91%	9.93%	9.86%	9.87%	9.86%	9.75%	9.83%	9.89%	9.97%	10.13%
Bradford-West Gwillimbury	7.80%	7.89%	8.09%	8.26%	8.52%	8.84%	9.29%	9.58%	9.85%	9.96%
Oro-Medonte	8.81%	8.70%	8.54%	8.45%	8.32%	8.20%	8.15%	8.09%	8.11%	8.11%
Collingwood	7.62%	7.72%	7.72%	7.75%	7.83%	7.90%	7.88%	7.95%	7.88%	7.95%
Wasaga Beach	7.27%	7.45%	7.59%	7.73%	7.79%	7.88%	7.83%	7.91%	7.98%	7.87%
Tiny	7.63%	7.57%	7.59%	7.59%	7.52%	7.57%	7.48%	7.37%	7.26%	7.16%
Springwater	5.88%	5.88%	5.87%	5.84%	5.85%	5.85%	5.83%	5.83%	5.80%	5.80%
Essa	5.25%	5.21%	5.19%	5.23%	5.21%	5.19%	5.21%	5.22%	5.24%	5.18%
Severn	5.29%	5.28%	5.29%	5.28%	5.29%	5.28%	5.25%	5.24%	5.22%	5.22%
Ramara	4.68%	4.66%	4.68%	4.68%	4.65%	4.63%	4.58%	4.50%	4.44%	4.41%
<b>Clearview</b>	<b>4.75%</b>	<b>4.74%</b>	<b>4.65%</b>	<b>4.62%</b>	<b>4.56%</b>	<b>4.51%</b>	<b>4.44%</b>	<b>4.38%</b>	<b>4.32%</b>	<b>4.29%</b>
Midland	4.71%	4.71%	4.59%	4.58%	4.60%	4.51%	4.41%	4.30%	4.21%	4.09%
Adjala-Tosorontio	4.00%	3.98%	3.91%	3.86%	3.79%	3.74%	3.71%	3.68%	3.63%	3.58%
Tay	2.54%	2.52%	2.53%	2.52%	2.56%	2.56%	2.55%	2.52%	2.49%	2.47%
Penetanguishene	2.24%	2.23%	2.22%	2.20%	2.18%	2.15%	2.11%	2.05%	2.07%	2.01%
	99.99%	100.00%	100.00%	100.00%	100.00%	100.03%	100.01%	100.00%	100.00%	100.00%



## Impact of Capital Projects on Operating Budget

Department	Description or Scope	Impact on General Operating Budget (Tax funded)	Financial Impact on Operating Budget
<b>General Government</b>	Purchase of small parcel of land and accessibility improvements. Replacement of existing computer equipment.	No increase in operating costs anticipated.	0.00%
<b>Fire and Emergency Services</b>	Ongoing replacement of equipment and vehicles. Repairs to facilities. New signage.	Digital sign operating costs minimal.	0.00%
<b>Building Inspection</b>	Replacement of existing vehicle.	No change in operating costs.	0.00%
<b>Public Works</b>	Replacement of existing equipment, vehicles and a bridge. Reconstruction or repaving of existing roads. Replacement of existing sidewalks.	No change in operating costs.	0.00%
<b>Parks and Recreation</b>	Replacement of existing HVAC and infrastructure. Trails are not maintained and lengthening them does not increase costs. New bike park consists of adding earthen mounds, bumps and swales and is considered one-time expenses. Community hall accessibility renovations will add minor costs for licensing and electricity.	None or minimal change in operating costs.	0.00%
<b>Library</b>	Ongoing replacement of library materials and equipment.	No change in operating costs.	0.00%
<b>Organization-wide Energy Efficiency Project</b>	Reduced operating expenses for 20 year period guaranteed by Honeywell.	Project will result in energy savings estimated at 20% higher than loan payments. Offset by ongoing increases in electricity prices.	0.00%

## 2016-2017 Debt Requirements

### OPERATING DEBT

Clearview does not have any debt related to the Operating Budget. Each year Clearview passes a Temporary Borrowing By-law. This By-law permits Clearview to utilize an overdraft facility of up to 50% (January 1<sup>st</sup> to September 30<sup>th</sup>) of the total estimated revenues as set out in the budget or up to 25% (October 1<sup>st</sup> to December 1<sup>st</sup>) of the total estimated revenues as set out in the budget.

The overdraft facility is on the main bank account only. All other related bank accounts including those utilized by boards, committees or others are not permitted to go into overdraft.

Clearview has not used the overdraft facility since a one month period from December 20, 2004 to January 31, 2005.

Clearview utilizes purchasing cards, specifically credit cards, for purchasing or reserving various goods and services. The credit facilities are arranged through the primary municipal bank and the balances are automatically paid from the main bank account on a monthly basis. Usage of the credit cards is governed by the Procurement By-law and internal policies. Credit cards are only issued to select members of the Senior Management Team or persons approved by the Senior Management Team.

Clearview borrows funds from the Province on behalf of agricultural property owners for Tile Drain loans. These loans have 10-year terms and landowners are eligible for a loan of up to 75% of the value of the tile drainage work. Municipalities may further restrict the maximum percentage – Clearview currently does not. The fixed rate loans are approved by the Province. Clearview collects the loan payments from the owner and remits them to the Province. Defaulted payments are rare and are treated in the same manner as unpaid taxes. Clearview must pass a borrowing by-law for each Tile Drain loan.

The payments for Tile Drain loans are deducted from Clearview's debt payments when calculating Clearview's debt capacity and so it does not impact on the ARL debt capacity calculations.

### CAPITAL DEBT

All of Clearview's debt, other than Tile Drain Loans, all of the debt that Clearview currently has or is proposing is related to capital projects. The sole exception is the Energy Efficiency Project which contains projects which may have small components that will not be accounted for as capital, such as weather sealing some buildings.

\$5,708,089 in new loans are proposed for 2016. The majority of the loans being added do not impact taxation as 99.2% of proposed new loan payments are proposed to come from sources other than property taxation. The servicing loans will be funded by property owners who have had their properties improved with servicing. The Creemore Medical Centre loan payments will not impact property taxation as they will be funded by lease payments by the occupants. Only 10% of the loan payments for the Perry/Gideon property will come from property taxation as the remaining 90% will be funded from Library DCs. The Solar Power loan payments will not impact property taxation as the expected revenue from the sale of generated power will exceed the loan payments. The Water Well #4 loan will not impact property taxation as the loan payments will be from the water utility user fees. The Industrial Land loan will be paid from the sale of subdivided land that the loan has purchased and serviced. The Energy Efficiency Project will not impact property taxation as the savings from the improvements is guaranteed by Honeywell to exceed the loan payments.

No new loans are proposed for 2017.

In summary, the majority of the loan payments will not have an impact on property taxation or on user fees. Additional information is available in the following pages.

The loan requirements for 2016 and 2017 capital projects consist of:

Project	Year	Amount
Creemore Medical Centre	2015	\$ 420,000
Perry/Gideon	2015	\$ 472,000
Solar Power Generation	2015	\$ 278,000
Water Well #4	2016	\$ 608,324
Industrial Land	2016	\$ 186,000
Mowat Servicing	2016	\$ 55,765
Industrial Servicing	2016	\$1,688,000
Energy Efficiency Project	2016	\$2,000,000
		<b>\$5,708,089</b>

## Total Outstanding Loans and Proposed Loans

The rows highlighted in yellow are the loans proposed for 2016 or 2017.

As of January 2016 a total of \$7,770,614 in debt will be outstanding. Eight loans totaling \$5,708,089 are proposed for 2016 and no loans are proposed for 2017. The majority of payments on the loans will not come from property taxes and is discussed in more detail in the following pages. Some loans will be paid for by revenues or savings that exceed the cost of the loan payments. The \$2,000,000 Energy Efficiency Project loan is expected to be \$1,800,000 as no expenses are currently expected for the included \$200,000 contingency portion.

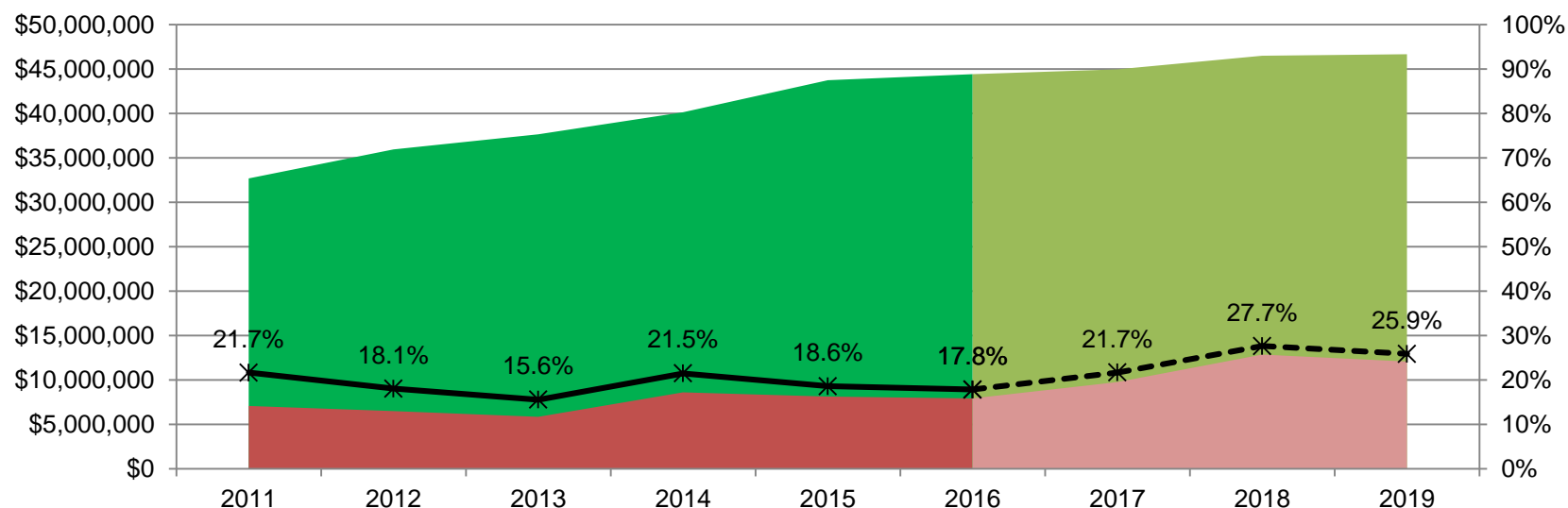
The loans for the Mowat and Industrial Servicing projects in Stayner will be paid by the benefitting property owners. The method of financing has not yet been finalized and some property owners may pay in full in advance.

Owing Jan. 2016 or proposed	Project	Year Borr.	Year Paid Off	# of yrs	Rate	Notes
\$1,156,033	Creemore Sewer Upgrade	2001	2021	20	3.65%	Built Sewage Plant and installed sewer lines.
\$623,726	Mill Street Water Upgrade	2009	2029	20	5.24%	Replace/upgrade of 90 yr old Creemore water mains.
\$1,916,550	Stayner Water Reservoir	2006	2026	20	4.74%	Built two 2,050 M <sup>3</sup> water reservoirs on Airport Road.
\$181,712	New Lowell Library Replacement	2008	2023	15	3.16%	Renovation and addition of new building.
\$41,738	Station on the Green Solar	2011	2030	20	3.10%	Install solar panels to generate income.
\$3,212,086	Joint Emergency Facility	2012	2051	40	3.79%	Construction costs.
\$137,088	Eco Park	2014	2019	5	2.45%	Land purchase for park and sewer pumping station.
\$119,831	Station Park	2014	2019	5	2.83%	Station Park expansion and building renovation.
\$381,850	Creemore Aeration Upgrade	2015	2024	10	2.15%	Improve Creemore Sewer.
\$420,000	Creemore Medical Centre	2015	2054	40	3.50%	Renovation and addition to medical centre.
\$472,000	Perry/Gideon	2015	2034	20	5.00%	Land purchase for library and other.
\$278,000	Solar Power Generation	2015	2034	20	4.00%	Install solar panels to generate income.
\$608,324	Water Well #4	2015	2034	20	5.00%	Develop new water supply in Stayner.
\$186,000	Industrial Land	2016	2021	5	2.00%	Buy Industrial land and improve for resale.
\$55,765	Mowat Servicing	2016	2035	20	5.00%	Servicing of properties on Mowat St.
\$1,688,000	Industrial Servicing	2016	2035	20	5.00%	Servicing of properties in southwest Stayner.
\$2,000,000	Energy Efficiency Project	2016	2034	20	5.00%	Replace infrastructure to save energy costs.

**\$13,478,703 Total**

Current debt in Blue, proposed new debt in Yellow.

### Clearview's Debt Position 2011 - 2016 (2017 and 2018 est.)



	2011	2012	2013	2014	2015	2016	2016	2017	2018	2019
Total Debt Permitted	32,692,000	35,950,000	37,663,000	40,142,000	43,752,000	44,439,000	0	0	0	0
Current Debt (per ARL)	7,078,584	6,493,116	5,865,472	8,630,193	8,134,209	7,928,700	0	0	0	0
Projected Debt Permitted	0	0	0	0	0	0	44,439,000	44,979,000	46,507,000	46,671,000
Projected Debt (per ARL)	0	0	0	0	0	0	7,928,700	9,766,738	12,862,064	12,073,299
% debt utilized	21.7%	18.1%	15.6%	21.5%	18.6%	17.8%	17.8%	21.7%	27.7%	25.9%

Clearview has the capacity to take on an additional \$33,600,000 (2016) or \$34,500,000 (2017) of debt in addition to the proposed new debt. This is measured by subtracting "Current Debt per ARL" for the year from "Total Debt Permitted." As of 2015 Clearview is using 18.6% of its debt capacity and it is expected to fall to 17.8% in 2016 and then rise to 21.7% in 2017.

This is with the assumption that all new debt is amortized over 20 years and that the interest rate for all new debt is a conservative 7%. This amount increases to \$39,500,000 (2016) or \$40,700,000 (2017) at 5% interest and 20 year amortization. Additionally, if the amortization of the new debt is longer than 20 years or the interest rate is less than 7% then the capacity is higher. Current 20 year debt borrowed through the Province is a much lower 3.25% as at October 19, 2015. This means that even the 5% interest rate is a conservative rate.

The projected numbers are based on future Net Debt Revenue (which borrowing capacity is based upon) increasing at a conservative 2.0% when the running 5 year average from 2008 to 2015 has actually ranged at a higher 4.1% to 6.5%.

Clearview's debt capacity is measured by the Province's ARL calculation which is calculated on the debt totals, debt payments and eligible revenue as of two years prior to the current year which means that 2016's projected debt will be reflected in the 2018 ARL. As such, the projected impact on the 2018 ARL based on debt budgeted for 2016 is reflected here. 2019 is also added to provide context for 2017 projected debt. The lighter coloured areas and the hashed line are future projections based on proposed 2016-2017 borrowings.

## How Current and Proposed loan payments are to be funded

The source of the repayments for Clearview's current and projected new debt for 2016 and 2017 (highlighted in yellow) are shown in the chart below. The loan payment amounts shown for the projected new debt are conservative estimates using higher than current interest rates. All projected new debt are expected to be finalized in 2016.

The Energy Efficiency Project will involve progress draws. Most other projects will only have one draw.

Only 12.1% of loan payments, including the projected new debt, will come from property taxes. 18.1% will come from water or sewer user fees, 20.4% from

Development Charges paid by developers constructing new buildings, 20.8% will pay for itself from either revenues from sales of energy produced by the solar panels or from reductions in energy costs from the Energy Efficiency Project. Both projects will generate more revenue or save more money than the loan payments. The final 28.7% of debt payments come from property owners who opted to pay for installing services to their properties over a 20 year period rather than up front. Some proposed debt is shown with a 5% estimated interest rate. Actual amounts borrowed and actual interest rates may result in lower payments for the projected new debt.

Project	Source of Loan Payments						Total	%
	General Taxation	Water User Fees	Sewer User Fees	Dev. Charges (DCs)	Other Revenue	Local Improvt. Fees		
Creemore Sewer Upgrade						238,838	\$238,838	18.1%
Mill Street Water Upgrade		65,033					\$65,033	4.9%
Stayner Water Reservoir		105,216		128,598			\$233,814	17.7%
New Lowell Library Replacement	8,576			17,154			\$25,730	1.9%
Station on the Green Solar					3,559		\$3,559	0.3%
Joint Emergency Facility	72,454			89,708			\$162,162	12.3%
Eco Park	34,400		5,600				\$40,000	3.0%
Station Park	40,882						\$40,882	3.1%
Creemore Aeration Upgrade			13,676		31,911		\$45,587	3.5%
Creemore Medical Centre					19,667		\$19,667	1.5%
Perry/Gideon	3,787			34,088			\$37,875	2.9%
Solar Power Generation					19,121		\$19,121	1.4%
Water Well #4		48,813					\$48,813	3.7%
Industrial Land					39,461		\$39,461	3.0%
Mowat Servicing						4,475	\$4,475	0.3%
Industrial Servicing						135,449	\$135,449	10.3%
Energy Efficiency Project					160,485		\$160,485	12.1%
<b>Total</b>	<b>\$160,099</b>	<b>\$219,062</b>	<b>\$19,276</b>	<b>\$269,548</b>	<b>\$274,204</b>	<b>\$378,762</b>	<b>\$1,320,951</b>	<b>100.0%</b>
<b>%</b>	<b>12.1%</b>	<b>16.6%</b>	<b>1.5%</b>	<b>20.4%</b>	<b>20.8%</b>	<b>28.7%</b>		

Current debt in Blue, proposed new debt in Yellow.

## Breakdown of Loan Payments

### Breakdown of Taxation Column for Loans

Loan	Admin.	Fire	Police	PW	Parks	Library	Total
New Lowell Library Replacement						8,577	
Joint Emergency Facility		70,508	1,946				72,454
Station Park Expansion	\$40,882						\$40,882
ECO Park				34,400			
Perry/Gideon						3,787	
<b>Total</b>	<b>\$40,882</b>	<b>\$70,508</b>	<b>\$1,946</b>	<b>\$34,400</b>	<b>\$0</b>	<b>\$8,581</b>	<b>\$113,336</b>

### Breakdown of DC Column for Loans

Loan	Admin.	Fire	Police	Sewer	Water	Library	Total
New Lowell Library Replacement						17,154	17,154
Joint Emergency Facility		74,124	15,584				89,708
Stayner Sewer Upgrade				55,644			55,644
Stayner Water Reservoir					128,598		128,598
Perry/Gideon						34,088	34,088
<b>Total</b>	<b>\$0</b>	<b>\$74,124</b>	<b>\$15,584</b>	<b>\$55,644</b>	<b>\$128,598</b>	<b>\$51,242</b>	<b>\$325,192</b>

**Breakdown of Solar Power Generation**

Location	Revenue (est.)	Loan (est.)	Net Income	Return on Investment
Avening Community Centre	\$4,275	\$2,199	\$2,076	48.56%
Creemore Medical Centre	\$4,177	\$2,142	\$2,035	48.72%
Duntroon Hall	\$3,611	\$2,199	\$1,412	39.10%
Nottawa Hall	\$4,271	\$2,199	\$2,072	48.51%
Stayner Arena	\$4,442	\$2,563	\$1,879	42.30%
Station Park Admin Building	\$4,417	\$2,313	\$2,104	47.63%
Administration Centre	\$4,240	\$2,505	\$1,735	40.92%
Public Works Building	\$4,228	\$3,002	\$1,226	29.00%
<b>Total</b>	<b>\$33,661</b>	<b>\$19,122</b>	<b>\$14,539</b>	<b>43.19%</b>

The solar power generation loans are shown as break-even for budget purposes. The chart above shows a conservative estimate of the potential revenue which depends upon a number of weather factors. The actual net incomes from the solar power generations will be transferred to the respective department reserve or hall board accounts at the end of each fiscal year-end.

The net annual revenue and returns on investment are expected to be lower than the Station on the Green due to the reduction in the payment per kW produced and sold by Ontario Power Generation.

**Station on the Green**

The net annual revenue generated by the solar panels is an average 288% higher than the annual loan payments resulting in an average net annual income of \$6,677 for the Station on the Green. The total return on investment may be lower due to the expectation of higher interest rates in the future however additional revenues will continue after the loan is paid off as the expected lifespan of the solar panels exceeds the period of the loan.



## Reserve and Reserve Funds

Reserves and Reserve Funds' balances are estimated to have a net increase of \$1,449,768 from \$6,622,569 (2015 year-end) to \$8,061,336 (2016 year-end) in part due to current and proposed capital projects funded by reserves. Estimated Reserve Funds' revenues, based on growth, include collection of \$2,014,467 in DCs and \$417,557 in Federal Gas Tax grants. It is important to note that some projects, especially those that involve DCs may not proceed without advance funding by Developers.

DC contributions are based on new growth projections of 100 SDUs as follows; 80 SDUs in Stayner and 15 SDUs in Creemore and 5 SDUs in rural areas. Non-residential growth is also projected. Commercial and Industrial growth numbers are not budgeted separately and form part of the estimated DCs. Pre-paid DCs, of which almost \$5,000,000 were received in 2014, are also not budgeted separately and form part of the estimated DCs. No additional pre-paid DCs are currently anticipated although it may be required for certain future projects to move forward.

The annual contribution to Bridges Construction reserve will increase \$76,000 in 2016 and 2016 from \$325,000 (2015) to \$376,000 (2016) and \$401,000 (2017). This builds on the annual allotment to the reserve for which regular annual contributions was established at \$250,000 in 2011. Recommendations have been made by the municipality's engineers to eventually increase this annual allotment to \$750,000 per year (2012 dollars). Clearview has 78 bridges and culverts of varying ages and conditions that may have an average lifespan of 75 years and long-term replacement costs may average \$750,000 per bridge. The replacement costs recommended by the Engineers are higher than the PSAB calculated replacement costs due to many do not meet current standards of standard width and sightlines, and also due to increased regulatory control and costs as many were built before the NEC (1973) and/or the NVCA (1946) existed.

The Snow Events reserve created in 2011 had its final \$20,000 annual allocation in 2015 and is now at \$100,000 where it will float up and down and will be used for mitigating annual variances in snow plowing and removal.

The Library expansion reserve will increase \$25,000 annually to \$125,000 (2016) and then \$150,000 (2017). Funds were removed from the reserve in 2014 and 2015 to pay for repairs to the Stayner branch. Library Resources reserve allocation continues to increase by 3.0% (2016) and 6.8% (2017).

Fire Equipment (Vehicle) reserves are to increase from \$330,000 (2014) to \$350,000 (2015) to reflect the increasing costs of vehicles. Funds were removed in 2014 to fund purchases of non-vehicle capital items.

The Roads Equipment reserve will increase. This will be achieved by increasing the hourly charge out of the Public Works fleet to Public Works, Parks, Water and Sewer and others. Roads and related will increase \$31,900 in 2016 to \$1,101,900 and increase \$598,500 in 2017 to \$1,700,400. The Roads and related reserve allocation will finally return to 2010 levels with the increase in 2017 after a 10.6% reduction made in 2010 that carried on for years. This reduced the funding available for repairing and repaving roads each year since 2010. The reduced funding over that period amounted to \$233,300 not counting annual inflation of costs.

Sidewalks allocation will decrease \$40,000 in 2016 from \$110,000 to \$70,000 then increase back to \$100,000 in 2017 as some work in 2016 is combined in other projects.

Arena replacement reserve for the two arenas will increase by \$5,000 annually from \$70,000 (2015) to \$75,000 (2016) and \$80,000 (2017). \$50,000 will be transferred each year from 2015-2018 to reimburse the \$200,000 borrowed from the Working Fund in 2013 for the Energy Efficiency project.

Hall Boards reserve will increase by \$65,727 in 2016 from \$95,000 (2015) to \$160,727 (2016 and 2017). A 2012 study determined that over \$1,000,000 was required to make the Halls accessible. This increase in funding will permit Clearview to meet Provincial AODA requirements by 2024 when accounting for inflation in costs. After the upgrades are completed the reserve allocation will continue to fund future building replacement.

A Landfill reserve was created in 2014 with the \$2,000,000 payout from the County for future tipping fees.

Department capital funds for Fire, Public Works and Parks and Recreation were also created in 2014 funded by unused Funding for Capital allocations from the Operating Budget. The Fire Department had overspent their budgeted Funding for Capital and so no funds were transferred into the newly created reserve.

A number of new reserves were created in 2016 with the reserve funding designated at the end of the budget process in 2015 when the County and Education tax rates were much lower than budgeted.

A new Accessibility Capital Projects reserve was created. This is to create a set of funds available to be able to apply for Federal or Provincial Accessibility grants yet to be announced that require municipal funding in order to qualify. By setting aside funds it permits the municipality the flexibility of applying for these grants without the need of finding funds and reallocating them from already committed projects.

\$363,727 was set aside for allocation to reserves to be determined when the AMP is completed in 2015. This funding has been fully allocated for 2015, and partly allocated in 2016 and fully allocated by 2017 as shown in the following chart.

Year	2015	2016	2017
Youth	\$100,000		
Council Laptops	\$ 3,000	\$ 3,000	\$ 3,000
Server Replacement		\$ 15,000	\$ 15,000
Fire Buildings Reserve		\$ 50,000	\$ 50,000
Admin. Building Reserve		\$ 50,000	\$ 50,000
PW Buildings/Depots Reserve		\$ 50,000	\$ 50,000
Bridges Reserve		\$ 25,000	\$ 50,000
Arenas Reserve			\$ 5,000
Community Halls Reserve		\$ 65,727	\$ 65,727
Libraries Reserve		\$ 25,000	\$ 50,000
Fire Digital Project	\$107,000		
Fire Sign	\$ 45,000		
Library Branding	\$ 7,000		
Records Management	\$ 35,000		
Hoist Rehabilitation	\$ 66,727	\$ 13,273	
Accessibility Capital Projects		\$ 25,000	\$ 25,000
To be allocated		\$ 41,727	\$ 0
<b>Total</b>	<b>\$363,727</b>	<b>\$363,727</b>	<b>\$363,727</b>

Reserve Funds are invested separately to meet regulation guidelines. Reserve balances are also invested however only some of the interest is allocated directly to the specific reserve while others have the interest accrue to general operations revenue in the Administration portion of the budget.

## Expansion of Capital Funding and Capital Reserves

Capital Item/Grouping	2010	2011	2012	2013	2014	2015	2016	2017
Bridges	\$0	\$250,000	\$250,000	\$300,000	\$300,000	\$325,000	\$376,000	\$401,000
Admin. Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$25,000
Council Computers	\$0	\$0	\$0	\$0	\$0	\$3,000	\$3,000	\$3,000
Server Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000	\$15,000
Digital Signage	\$0	\$0	\$0	\$0	\$5,000	\$5,000	\$5,000	\$5,000
Fire Equipment (Vehicles)	\$250,000	\$250,000	\$250,000	\$330,000	\$330,000	\$350,000	\$350,000	\$350,000
Fire Capital	\$154,180	\$95,200	\$161,359	\$85,500	\$52,400	\$134,000	\$126,000	\$101,000
Fire Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000
Bylaw	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
PW Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000
Roads Equip.	\$150,600	\$116,000	\$122,400	\$161,300	\$161,000	\$187,700	\$188,900	\$190,100
Roads & Related	\$1,152,860	\$1,031,000	\$1,128,000	\$1,117,000	\$1,125,000	\$1,070,000	\$1,101,900	\$1,700,400
Sidewalks	\$65,000	\$100,000	\$100,000	\$110,000	\$110,000	\$110,000	\$70,000	\$100,000
Snow Events	\$0	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$0	\$0
Swimming Pool	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Parks Equipment	\$40,000	\$60,000	\$60,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Arena Equip. Stayner	\$0	\$0	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Arena Equip. Creemore	\$0	\$0	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Arena	\$0	\$0	\$0	\$50,000	\$50,000	\$70,000	\$75,000	\$80,000
Community Halls	\$0	\$0	\$0	\$50,000	\$60,000	\$95,000	\$160,727	\$160,727
Library	\$0	\$0	\$0	\$50,000	\$75,000	\$100,000	\$125,000	\$150,000
Library Resources	\$75,380	\$72,642	\$70,000	\$76,400	\$78,692	\$79,294	\$81,673	\$87,195
To Be Determined						\$260,727	\$41,727	\$0
<b>Total</b>	<b>\$1,892,020</b>	<b>\$1,998,842</b>	<b>\$2,165,759</b>	<b>\$2,429,200</b>	<b>\$2,446,092</b>	<b>\$2,888,721</b>	<b>\$3,073,927</b>	<b>\$3,697,422</b>

Increase from prior year		\$106,822	\$166,917	\$263,441	\$16,892	\$442,629	\$185,206	\$623,495
% Tax increase equivalent		1.2%	1.7%	2.5%	0.1%	3.7%	1.4%	4.6%
Cumulative Inc. since 2010		\$106,822	\$273,739	\$537,180	\$554,072	\$996,701	\$1,181,907	\$1,805,402
Cum. % increase since 2010		1.2%	2.8%	5.3%	5.5%	9.1%	10.6%	15.2%
Avg. % increase since 2010		1.2%	1.4%	1.8%	1.4%	1.8%	1.8%	2.2%
\$new = 1% tax increase	\$87,820	\$91,980	\$99,424	\$106,240	\$114,507	\$120,377	\$129,138	\$134,304

## Managing the Municipal Infrastructure Deficit

In 2010 Clearview had a large looming municipal infrastructure deficit and low reserve levels to fund the replacement of infrastructure. Some reserves did not exist such as bridges which resulted in 1 bridge being replaced every 5 years or every 3 years with grant funding assistance when over the long term 1 bridge needs to be replaced yearly. Many buildings, including the Community Halls, were not in a state of good repair or had fire safety or building code issues that were resolved with the assistance of the creation of reserve funding in 2013. Some assets including the libraries did not have any funding allocated towards replacing them even though the Stayner branch had been identified for replacement since 2006.

The steady increase of reserve allocations, through the increasing of taxation by an average of 1.6% per year since 2010 (cumulative 9.7% from 2010 to 2016) has moved Clearview towards being more sustainable. Additional increases to reserves are needed and are proposed in this budget. Many municipalities have not yet taken this step towards funding the municipal infrastructure deficit and Clearview is ahead of the curve in this aspect – however more still needs to be done and will be identified in the full Asset Management Plan.

Also of note is the low level of infrastructure replacement reserves currently for Water and Sewer. Capital replacement reserves were created in 2012 however funds are required to be put in place. A number of pending costly replacements in the millions will need to be financed as reserve funds are not currently available.

## Federal Gas Tax Grant Funds

The Government of Canada makes up to \$2 billion per year available for allocation for the purpose of municipal, regional and First Nations infrastructure. The Association of Municipalities Ontario administers the funds for Ontario municipalities. The allocation for Clearview for the 2014-2018 period is:

Year	Payment #1	Payment #2
2014	\$198,836.83	\$198,836.82
2015	\$198,836.83	\$198,836.82
2016	\$208,778.67	\$208,778.67
2017	\$208,778.67	\$208,778.67
2018	\$218,720.51	\$218,720.51

The following charts show the balance in the gas tax reserve, the projected expenditures of the funds, and future anticipated contributions.

### Proposed Gas Tax Funded Projects

Budget Year	Department	Project	Amount from Gas Tax
2016	Parks & Rec.	Arena beams rehabilitation	\$ 20,000
2016	Public Works	Centre St. paving	\$ 200,000
2016	Public Works	Nottawa Conc. 10 upgrade	\$ 93,610
2016	Water	Caroline St. Main	\$ 166,780
2016	Water	Nottawa Pumps	\$ 33,220
2017	Parks & Rec.	Bike and Dog Park	\$ 30,000
2017	Sewer	Digester Diffuser	\$ 50,000

Cashflow	Amount
<b>Balance as at Dec. 31, 2015 (est.)</b>	<b>\$ 1,855,210</b>
Plus 2016 Contributions	\$ 417,557
Less 2016 Expenditures	\$ 513,610
<b>Balance as at Dec. 31, 2016 (est.)</b>	<b>\$ 1,759,157</b>
Plus 2017 Contributions	\$ 417,557
Less 2017 Expenditures	\$ 80,000
<b>Balance as at Dec. 31, 2017 (est)</b>	<b>\$ 2,096,714</b>

## 2016 Forecast of Reserves and Reserve Funds

	Reserve Name	Starting Balance	Transfer to Reserves	Transfer to Revenue	Transfer to Capital	Ending Balance
	<b>Obligatory Reserve Funds</b>					
3-2-401-420	DCs Administration Services	-7,736	38,306	-31,153		-583
3-2-401-417	DCs Fire Protection Services	-188,029	31,059	-74,124		-231,094
3-2-401-422	DCs Police Services	-36,630	11,595	-15,584		-40,619
3-2-401-418	DCs Stayner Municipal Waterworks	-1,049,564	842,900	-128,598		-335,262
3-2-401-419	DCs Stayner Municipal Wastewater	-3,003,574	417,433			-2,586,141
3-2-401-423	DCs Creemore Municipal Waterworks	75,867	78,269			154,136
3-2-401-424	DCs Creemore Municipal Wastewater	23,883	85,536			109,419
3-2-401-425	DCs Nottawa Municipal Waterworks	-2,054	0			-2,054
3-2-401-426	DCs Nottawa Municipal Wastewater	-8,485	0			-8,485
3-2-401-427	DCs New Lowell Municipal Waterworks	7,322	0			7,322
3-2-401-428	DCs New Lowell Municipal Wastewater	8,485	0			8,485
3-2-401-414	DCs Municipal Parking	11,424	7,144			18,568
3-2-401-421	DCs Roads and Related Services	224,292	336,265		-205,900	354,657
3-2-401-415	DCs Recreation Services	111,942	91,832			203,774
3-2-401-416	DCs Library Services	-16,867	74,127	-39,642		17,618
						0
3-2-401-411	Parkland Dedications and Contributions	135,938	0			135,938
3-2-401-412	Parking Contributions	10,368	0			10,368
3-2-401-430	Creemore Sewer Project Loan	0	0			0
3-2-401-431	Carruthers Memorial Park	139,488	0			139,488
3-2-401-440	Federal Gas Tax	1,850,308	417,557	-20,000	-553,610	1,694,255
	<b>sub total</b>	<b>-1,713,622</b>	<b>2,432,025</b>	<b>-309,101</b>	<b>-759,510</b>	<b>-350,208</b>
	<b>Discretionary Reserves</b>					
3-2-405-025	Consolidated Recreation Boards	194,870	160,727		-125,000	230,597
3-2-405-027	Consolidated Creemore BIA	8,694				8,694
3-2-405-500	Working Fund	1,233,012	25,000			1,258,012
3-2-405-501	Legal Fees/Assessment Contingency	192,341				192,341

3-2-405-502	Tax Stabilization Reserve	716,177			-152,000	564,177
3-2-405-503	Land Sales	197,991			-10,000	187,991
3-2-405-505	Roads Equipment Replacement	304,695	238,900		-279,000	264,595
3-2-405-510	Fire Equipment Replacement	551,430	400,000		-415,000	536,430
	Fire Hall Replacement	0	100,000			100,000
3-2-405-515	Water Equipment Replacement	-1,297,226				-1,297,226
3-2-405-516	Water Operations Reserve	1,233,937				1,233,937
3-2-405-520	Sewer Equipment Replacement	-948,628				-948,628
3-2-405-521	Sewer Operations Reserve	91,063				91,063
3-2-405-524	Parks Equipment	266,701	25,000			291,701
3-2-405-524	Stayner Arena Equipment Replacement	221,260	72,500		-20,000	273,760
3-2-405-524	Creemore Arena Equipment Replacement	245,000	72,500			317,500
3-2-405-525	Swimming Pool	13,749				13,749
3-2-405-541	Municipal By-law Enforcement	4,382	4,000			8,382
3-2-405-545	Library	110,093				110,093
3-2-405-547	Library Donations	26,649				26,649
3-2-405-548	Library Building	95,246	125,000	-4,000		216,246
3-2-405-555	Creemore Medical Centre	37,275				37,275
3-2-405-560	Capital Grants	480,998				480,998
3-2-405-565	Accessibility Capital Projects	0	25,000			25,000
3-2-405-565	Budgeted Items	175,658	178,727	-97,000	-110,000	147,385
3-2-405-565	Stayner Kinsmen	2,000				2,000
3-2-405-565	Station Park	15,000				15,000
3-2-405-565	Landfill Payout	2,010,684				2,010,684
3-2-405-565	PW & Parks Unused Capital Funds	323,357				323,357
3-2-405-565	Projects carried forward to 2015	295,373				295,373
3-2-405-565	Municipal Election	27,500	15,000			42,500
3-2-405-565	Community Economic Development	215	30,000			30,215
3-2-405-565	Non-Growth Share (Fire Master Plan)	10,000				10,000
3-2-405-565	Roads Construction	492,750				492,750
3-2-405-565	Bridges Construction	908,050	376,000		-650,000	634,050
	PW Building Replacement	0	100,000			100,000
3-2-405-565	Snow Event	100,000				100,000
3-2-405-565	Youth Foundation	100,000				100,000
	<b>sub total</b>	<b>8,440,296</b>	<b>1,948,354</b>	<b>-101,000</b>	<b>-1,761,000</b>	<b>8,526,650</b>
	<b>TOTAL RESERVES and RESERVE FUNDS</b>	<b>6,611,569</b>	<b>4,380,379</b>	<b>-410,101</b>	<b>-2,520,510</b>	<b>8,061,336</b>



## Additional Budget Information

### Local Improvement Charges

Clearview will collect Local Improvement Charges from properties that benefited from specific capital improvements;

#### Current Local Improvement Charges

- 1) Creemore 2001-2020
  - Sewer Treatment Plant and sewer mains
  - Payments were fixed for the first 10 years and then increase 5% per year for the final 10 years

#### Proposed or Future Local Improvement Charges

- 1) Stayner Industrial Servicing Project
  - Roads and related, Water, and Sewer
  - Details are still to be determined
- 2) Mowat Industrial Servicing Project
  - Sewer
  - Details are still to be determined
- 3) "Schell Farm" – post budget package years
  - Roads and related, Water
  - Details are still to be determined

#### Previous Local Improvement Charges

- 1) "Schell Farm" 2012-2014
  - Bridge and road improvements
- 2) Stayner 1994-2013
  - Sewer Treatment Plant upgrades

The Schell Farm local improvement is awaiting a response from the Ministry of Transportation Ontario before proceeding further. A source of water is still to be determined.

## Municipal Act Section 391 Capital Improvements

Section 391 of the Municipal Act authorizes a municipality to impose a fee or charge for capital costs related to services or activities provided by the Municipality on persons who derive or will derive a benefit from certain improvements.

The Mowat Street Sewer Project includes a component of funding to be collected from certain property owners who live on Mowat Street and who will derive a benefit from the servicing improvements to their property. The form and revenue collection method will be determined in 2015 and 2016.

The Industrial Servicing Project includes a component of funding to be collected from certain property owners who will derive a benefit from the servicing improvements to their property. The form and revenue collection method will be determined in 2016.

### Other Targeted Tax Levies

Clearview has one Business Improvement Area (BIA) and it is located in the town of Creemore. The Creemore BIA was established by the Village of Creemore By-Law #88-003. Commercial and Industrial properties located within the boundary of the Creemore BIA have a special tax levy to raise funds for the Creemore BIA. Residential properties located within the boundary of the Creemore BIA are not charged the special tax levy.

The special tax levy is divided amongst the eligible properties based on the assessed value of the property subject to the minimum and maximum charges set out in the By-Law which states that "No person shall be charged less than \$25.00, nor shall any one person be charged more than 10% of the total estimates." Two properties pay the maximum 10% with the overage being split amongst the other properties in the BIA.

The total amount to be levied in 2016 on behalf of the Creemore BIA is \$20,000.

Funds are transferred to the BIA according to the schedule in Finance Procedure 2010-002 "Payments of Levies to BIAs".



## Revenue Trends

Senior Managers review budgeted revenue against actual received for the prior year and adjust budgeted revenues taking into account future trends. Property taxes based on MPAC calculated property assessment values have been and continue to rise at a steady pace to offset inflation, decreases in other revenues, increases beyond inflation in certain costs including policing, and reductions in annual operating grants.

Grants revenue is challenged on the operating side by a major reductions in OMPF funding in 2013, 2014, and 2015. There was a slight increase in 2016 due to a change in the Provincial formula used to calculate the municipal allotments. Regular decreases are anticipated to continue in coming years although the exact amount of the decreases have not been stated. The OMPF allocation for Clearview has decreased by \$489,900 over the past 4 years from \$1,521,600 (2012) to \$1,031,700 (2016). To maintain service levels the general municipal taxation has had to increase 4.33% for those 4 years. This has reduced the municipality's ability to raise funds for service increases or allocations to reserves.

Federal Gas Tax infrastructure funding has been capped at an annual amount and has not been adjusted for inflation for years. The amount will increase in 2016 with the new funding agreement.

Development Charges revenues are highly variable and depend upon eligible building permits being approved. Thousands of new units have received approval for construction over the past few years. The developers involved with those projects have pre-paid over \$6 million in Stayner Sewer Development Charges since 2012. It is expected that these developments will proceed in the coming years once the Stayner-Wasaga Beach sewer project is completed in 2015.

Water and Sewer user fees are scheduled to increase at a steady rate for a 6 year period based on the approval of the 6-year Water Financial Plan in September of 2014. Other Income continues to remain constant for the standard portions while several Local Improvement initiatives may provide additional funds, although they are targeted to offset the related expenses. 2016 is forecasted to be more similar to 2015 and 2014 than 2013 in terms of revenue sources due to the single-item change from 2013.

## Capital and Operating Budget Forecast

The 2017 and future operating budgets are expected to stabilize in an inflated 2012 amount with the completion of the KRESI works portion of the Stayner-Wasaga Beach sewer connection project and the completion of the County Road #91 and Concession 10 road works.

The 2017 and future capital budgets are expected to remain variable depending upon the rate of developer contributed assets from newly constructed subdivisions.

## Service Level Changes for 2016

This table outlines ongoing changes to service levels to the Public in Clearview. Individual projects with a one or two year duration are not noted here as they are not ongoing increases to service levels. They can be found in the project pages within each departmental section.

Some service level changes may only involve a one-time cost rather than an ongoing cost. These types of service level changes do not show a cost or percentage increase.

Department or Sub-Department	Service Level Change (Major)	Cost	% inc.
<b>General Administration</b>	Start quarterly newsletter mailings to the Public	\$15,000	0.12%
Council and Clerk	None		0.00%
Economic Development	Increase funding for economic development initiatives.	\$100,750	0.78%
Information Services	None		0.00%
Policing Services	None		0.00%
<b>Fire &amp; Emergency Services</b>	None		0.00%
<b>Building Inspection</b>	None		0.00%
<b>By-Law and Crossing Guards</b>	None		0.00%
<b>Public Works</b>	New inter-community bussing service starting in mid-2016. Increase spread over 2016/2017	\$70,125	0.54%
<b>Parks and Recreation</b>	Creation of Citizen's Award. One-time expense of \$5,000		0.00%
<b>Library Services</b>	Increased staffing at Stayner branch – Part-time clerk made full-time halfway through 2015	\$3,164	0.03%
<b>Planning and Development Services</b>	None		0.00%
<b>Creemore Medical Centre</b>	None		0.00%
<b>Water Utilities</b>	Hiring of new Civil Engineering Technologist (CET) mainly for Water and some Sewer. \$91,000 cost does not impact taxation - it impacts water/sewer user fees		0.00%
<b>Sewer Utilities</b>	None		0.00%
	<b>TOTAL INCREASE TO TAXATION DUE TO INCREASED SERVICE LEVELS</b>	<b>\$189,039</b>	<b>1.47%</b>

## Donations and Tax Receipts



Clearview is authorized by Canada Revenue Agency (CRA) as a 'qualified donee' and is permitted to issue tax receipts for eligible donations. Donations of cash, cheques, eligible shares and investments may be made to Clearview, Clearview Public Library, Clearview's two cemeteries, the Clearview community halls and any of the Clearview Service Boards or the Creemore Business Improvement Area. Please contact Clearview's Treasurer or any of the groups

noted above for more details.

In 2011 the Creemore Log Cabin was reconstructed by donations.

In 2012 donations funded the majority of the cost of the new playground equipment in New Lowell. In 2013 more than 504 tax receipts were issued for over \$329,000 in donations.

More than \$190,000 was donated in 2014 by 228 donors with the majority of the funds targeted to fund the expansion of the Creemore Medical Centre.

Non-cash donations of artwork can also be made. Many community initiatives have been made possible through the power of donations.



Creemore Log Cabin on Library Street

Thank you for contributing to your community!



Unveiling of Ernest Herzog's 'Harmony' at Station on the Green in Creemore



Kick-off of Clearview Library's New Lowell branch fundraising



Mary Barrie's statue unveiling at Clearview Library's Creemore branch

## How Can I Get More Involved In The Budget Process?

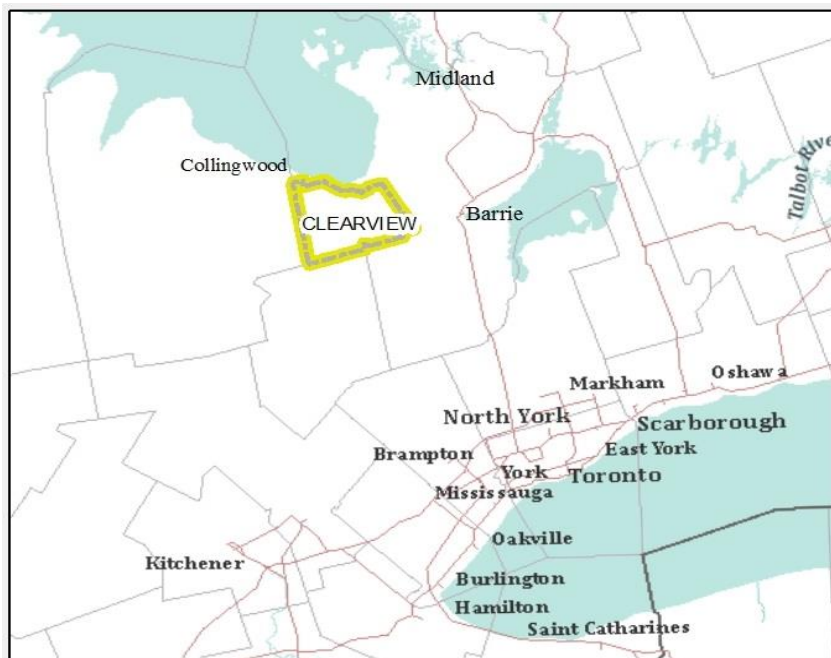
- Learn about municipal Departments and their budgets. This information is available at Clearview Public Libraries, online at [www.clearview.ca/home/budget](http://www.clearview.ca/home/budget) or in our Administration Centre in Stayner.
- Meet with your member of Council to discuss your concerns or suggestions. Their contact information is in the front of this booklet.
- Send your ideas to the appropriate Manager to explore the feasibility of your suggestions.
- Attend the Budget Workshops. Dates can be found online or by contacting the Clerk's office.
- Attend the Budget Public Meeting. The date can be found online or by contacting the Clerk's office.
- Attend the Council Meetings discussing the budget. Dates can be found online or by contacting the Clerk's office.
- Keep in mind that budget preparation for the next fiscal year, which begins January 1, generally starts in September of the prior year.
- Use these resources for more information:
  - Clearview website: [www.clearview.ca](http://www.clearview.ca)
  - Information on Public Display at the Clearview Administration Centre
  - Clearview's Clerk or Treasurer – contact information is in the front of this booklet.





## Community Profile – Clearview at a Glance

One of the southernmost municipalities in the Georgian Triangle, Clearview was established on January 1, 1994 by the amalgamation of the four municipalities of the Town of Stayner (1872), the Village of Creemore (1889), and the Townships of Nottawasaga (1851) and Sunnidale (1858).



Clearview is a 560 km<sup>2</sup> rural municipality of approximately 14,000 full time residents and thousands of seasonal residents with 4 main settlement areas consisting of Stayner, Creemore, Nottawa and New Lowell. Located 30 minutes west of Barrie, Clearview borders on Collingwood and Wasaga Beach to the north and Springwater and Angus to the east.

Clearview is less than one hour from Toronto and the Pearson International Airport. Visitors will enjoy the quaint and quiet charm of rural Clearview and experience some of the most appealing scenery and natural beauty in the Georgian Triangle. Residents enjoy clean safe communities, quality homes, beautiful surroundings, great business opportunities, interesting shops, good schools; everything that a family needs.

English-only speakers account for 95% of the population, English and French speakers 5% and less than 1% speak neither English nor French. 25% (3,415) of the population is 19 years of age or younger and 16% (2,250) are 65 years of age or older. The median age is 43.7.

There are 5 public elementary schools in Clearview; 2 in Stayner, 1 in Creemore, 1 in Nottawa and 1 in New Lowell. There is 1 public high school in Clearview and it is located in Stayner.

There are two medical centers located in Stayner and Creemore and the closest hospitals are the Collingwood General and Marine Hospital located in Collingwood and Royal Victoria Hospital located in Barrie. The Collingwood Airport and the Edenvale Aerodrome are both located in Clearview. The Collingwood Airport offers customs clearance.

The major employers in Clearview are Reinhart Foods, Creemore Springs Brewery, Walker Aggregates, Simcoe County District School Board and Clearview. The major taxpayers are not mentioned due to privacy.

The Clearview Administration Centre is located at 217 Gideon Street in Stayner and is open Monday to Friday, 8:30 AM to 4:30 PM

### Population profile

Year	Clearview	Simcoe County
2011	13,734	446,063
2006	14,008	422,204
2001	13,796	377,050

Source: Statistics Canada

### Other Statistics

Year	Median Age	Mean Household Income	Total Private Dwellings
2011	43.7	N/A	5,852
2006	41.2	\$61,518	5,814
2001	38.4	\$56,964	5,546

Source: Statistics Canada

## Notes

2015 Property Assessment Notices for 2016 show the assessed value of properties based on a January 1, 2012 calculation date and represent the fourth year in the 4 year phased-in assessment cycle (2013-2016 Phase-In Assessments). Previous Property Assessment Notices for 2008 CVA (2009 – 2012 Phase-In Assessments) were based on a January 1, 2008 valuation date. Assessment increases are being phased-in over a four year period by the Province. Municipalities use the phased-in assessed value in setting the 2016 municipal tax rates which are in turn used to calculate 2016 property taxes. County tax rates which are set by the County of Simcoe and Education tax rates for School Board funding, which are set by the Province of Ontario, are also used to calculate 2016 property taxes.

The extra garbage collection services offered by Clearview were assumed by the County of Simcoe effective July 1, 2013 and no longer require an additional tax levy. Prior to 2012 the County Waste Levy plus the extra garbage collection services offered by Clearview were added to all taxable properties as an additional tax levy to the County tax levy as shown in the Clearview Tax Rate Bylaws. In 2012 changes were made to OPTA that no longer permitted the lower-tier municipality (Clearview) to adjust the upper-tier municipality (Simcoe County) tax rate which was how the County Waste Levy was added to the County tax rate. The County Waste Levy was actually added to the Clearview tax rate on OPTA and in effect was collected through the municipal portion of taxes. In 2013 there was a delay in adding the extra garbage collection services offered by Clearview to the County waste collection service. The \$20,000 budgeted cost for the period of January 1, 2013 to June 30, 2013 was calculated and taxed similar to 2012 even though it shows in the tax rate bylaw as a separate levy added to the County tax rate. Beginning in 2014 and for subsequent years there has been no additional tax levy for garbage collection services as all services are now included in the County tax rate.

Final tax rates and amounts are subject to approval of the Tax Rate By-Law and confirmation of the tax rates from the County and the four School Boards.

All 'Actual Year to Date as at December 31, 2015' amounts noted in this budget package are subject to change until the final year-end adjustments are made and the audit is complete.

The 2016 budget does not provide for sustainable capital asset replacement. This process is evolving and will be addressed with the proposed Municipal Asset Management Plan which is discussed above. Amortization of TCA is not budgeted as it is a non-cash item. Full

budgeting of amortization would result in the collection of funds from current users to replace assets to be used by future users. The Municipal Asset Management Plan would set out the principals as to who pays for the replacement of assets; current users and/or future users.

The analysis sheets show a comparison of the 2014 Budgeted, 2014 Actual, 2015 Budgeted and 2015 Actual (YTD) to the 2016 Budgeted and 2017 Budgeted. This is done so that the reader can compare the budgeted to prior year budgeted and actuals. The numbers in the analysis sheets match the ones in the appendices at the end of this document.

It is the budgeted amounts that are used for calculating the property tax rates each year and so the comparison used to show the increases or decreases each year is based on the budgeted numbers.

The summary sheets for each department show 2014 Budgeted, 2014 Actual (audited), 2015 Budgeted, 2015 Actual (YTD), and 2016 Budgeted along with a 2016-2015 Budgeted difference and the % variance for that Budgeted difference.

The showing of the difference between the 2016 Budgeted and 2015 Budgeted amounts and the % variance is used as it is the best way to show the changes in the tax rate for the current budget year. The tax rate each year is set according to the budget that is passed and the change in the tax rate is based on the difference between the current budgeted amounts and the prior budgeted amounts. The determination of the current budgeted amounts is by analysis of the actual amounts and a forecast of future increases in costs to maintain the same services and adjustments to service levels.

## Key Budgetary and Financial Policies and Procedures

The establishment of sound fiscal management policies and procedures establishes clear objectives to align budget planning and ongoing department operations to address the short-term and long-term issues and challenges of the municipality.

### Operating and Capital Budget Policies

Fundamental budget policies are set forth in the Municipal Act (2001), Development Charges Act (1997), Local Improvement Municipal Act (1997), Planning Act (1990), Assessment Act (1990), Building Code Act (1992), Safe Drinking Water Act (2002), amongst others, and related Ontario Regulations and other related legislation and regulations.

#### *Balanced Budget:*

The Municipal Act requires a balanced budget. A difference between revenues and total expenditures is to be resolved by adjusting the property tax rate or other revenues, or reducing expenses.

#### *Public Meetings:*

Although not required by the Municipal Act, Clearview Council decided in Fiscal 2010 to hold annual Public Meetings on the proposed budget.

#### *Timely Adoption:*

The budget must be approved prior to the property tax rates being approved by Bylaw. The Property Tax Rate Bylaw must be approved prior to the August mailing of the Final Tax Bills.

#### *Six-Year Financial Plan:*

The Safe Drinking Water Act requires a six-year operating and capital financial plan for the Water Department. As the output of the supplied water and the roads, under which the distribution and collection pipes lie, are required to be integrated for an optimum budgeting outcome. Due to the Public Works budget being such a large part of the taxation funded total general (non-utilities) budget it was determined that it was preferable to have a full six-year budget. The multi-year forecast is updated annually during the budget process.

#### *Self-funding Departments:*

Provincial legislation requires the following departments to be self-funding; Municipal Water, Municipal Sewer and Building Inspection. Clearview has determined that the Creemore Medical Centre shall be self-funding. Self-funding means that the expenses of the department shall be funded from revenues collected for the services provided by that particular department

and that no funds from any other departments or from general taxation shall be provided to fund the department.

### *Capital Project Budgeting and Financing*

This policy sets out the duties of the Treasurer and other Clearview staff with regards to including capital items in the budget and ensuring that the capital projects are funded in a clear manner and that the fund availability is confirmed.

### **Reserve Policies**

In 2012 the Reserves and Reserve Funds established by bylaw, resolution or practice since 1994 were codified into a Reserves Manual and approved by Council. The Manual set out the name, objective, source funding, eligible expenditures, interest allocation, and other details of the reserves and reserve funds.

#### *Tax Stabilization Reserve:*

The Tax Stabilization Reserve is designed to provide some General Fund flexibility should funding shortfalls occur. The Tax Stabilization Reserve will be funded by the annual surplus, if any. Should a deficit occur, the reserve will provide the funds to offset the shortfall. Council has the option to allocate any or all funds in the reserve to current year funding to provide funds for projects.

### **Financial Reporting Policies:**

The Municipal Act requires the Financial Information Return (FIR) to be filed annually. Council requires financial reports to be made on a regular basis to an open Council meeting.

### *Capital Project Spending Reports*

This policy sets out the requirements for reporting internally and to Council with regards to the reporting of capital project spending for capital items included in the budget.

### *AMO Gas Tax Compliance Management Plan Procedure*

The policy sets out the duties of the Treasurer and other Clearview staff with regards to receiving, administering and spending of the AMO gas tax funds.

### *Financial Management of Tangible Capital Assets*

This policy sets out the requirements for managing the maintenance and updating of the TCA asset tracking software and accounting records.



**Debt Policies:**

The Province limits municipal borrowing through the Municipal Act and related regulations and outlines the municipal debt capacity with the Annual Repayment Limit (ARL) report. The ARL report is issued in January of each year and is based on the most recently completed FIR. As the most recent FIR is for the Fiscal year prior to the prior year, the current year's ARL is based on the FIR from two years prior.

**Cash Management and Investment Policies:**

Clearview currently manages all funds in a revolving cash account with a Schedule A Chartered Bank. Clearview operates on a pooled cash basis for its primary funds with a separate account for its Reserve Funds. Interest is accrued or allocated for Reserve Funds, reserves for self-funding departments, and accounts held directly by local or municipal service boards. Clearview arranged in 2010 for their bank to provide all local and municipal boards the same investment-grade interest rate and no-fee transactions for all of their self-managed bank accounts.

***Non-TD Bank Investments***

This policy sets out the procedures required for making an investment outside of the TD bank account and specifically investing in the BMO Nesbitt Burns brokerage account.

***Investment Policy***

This policy sets out the guidelines for what investments are permitted to be purchased by the Treasurer on behalf of Clearview. The policy further restricts the permissible investments in addition to the restrictions set out by provincial legislation.

***Discount Brokerage Account Policy***

This policy sets out the procedure for utilizing the TD Discount Brokerage account which is to be used strictly for receiving donated securities and then immediately selling them to convert to cash.

**Fiscal Stability Policies:**

Clearview annually determines the liabilities for funding the unused Vacation Pay and the Early Retirement Benefit program through internal calculations in the case of unused Vacation Pay or a multi-year actuarial study in the case of the Early Retirement Benefit program. The Vacation Pay liability has been fully funded since Fiscal 2011 and the Early Retirement Benefit program has been fully funded since Fiscal 2010.

## Glossary of Terms

### Accrual Accounting

Clearview's sources of financing and expenditures are recorded using the accrual basis of accounting. This basis recognizes revenues as they become available and measurable and expenditures as they are incurred and measurable as the result of receipt of goods or services and the creation of a legal obligation to pay. This is also the basis for developing Clearview's budget.

### Administration

A category of expenses representing administrative costs and other costs that do not fit into any of the other categories of expenses.

### Amortization

The reduction of the value of an asset by prorating its cost over a period of years. The period of time that a debt would be paid off over. A category of expenses representing the reduction of the value of an asset.

### Appropriation

A sum of money or total of assets devoted to a special purpose.

### Assessment

A value established by the Municipal Property Assessment Corporation (MPAC) for real property for use as a basis of levying property taxes for municipal purposes.

### Asset Management Plan

A plan that determines how a municipality can become sustainable with regards to the replacement of their tangible capital assets by determining the current amount of funding and the deficit that is required to be funded in the future.

### Balanced Budget

A balanced budget refers to a budget in which revenues are equal to expenditures. Municipalities are required to pass a balanced budget and are not permitted to run a deficit or a surplus.

### Base Budget

Budget resources that are required to maintain service at the level provided in the previous year's budget.

### Bond

A debt investment in which an investor loans money to an entity that borrows the funds for a defined period of time at a fixed interest rate.

Clearview borrows, in part, through Infrastructure Ontario, an Ontario crown corporation which issues bonds in the name of the Government of Ontario.

### Budget

An estimation of the revenues and expenses over a specified future period of time. Clearview prepares an annual budget which is for the fiscal year of January 1 to December 31.

### Business Improvement Area

A Business Improvement Area (BIA) is a "made-in-Ontario" innovation that allows local business people and commercial property owners and tenants to join together and, with the support of the municipality, to organize, finance, and carry out physical improvements and promote economic development in their district.

### Capital Budget

A plan of proposed capital expenditures to be incurred in the current year and over a period of subsequent future years identifying each capital project and the method of financing.

### Capital Expenditure (Project)

Expenditures to purchase or construct capital assets. Typically a capital expenditure consists of purchasing land or equipment, improving land, and/or the construction of a building or infrastructure. Sometimes capital assets are purchased or constructed by third parties and turned over to the municipality for future operation, maintenance and repair.

### Collective Agreement

A legally binding agreement between an employer and a union detailing the terms and conditions of employment.

### Contracted Services

A category of expenses representing services performed by contractors

### Council Proposed Budget

The budget proposed by Council to the Public typically after reviewing and amending the Staff Proposed Budget.

### Debenture Debt

The repayment of principal and payment of interest to holders of the municipality's debt instruments which were used to finance capital projects.

### Debt Limit

The total debt that a municipality can incur. Additional debt capacity is based on a percentage of eligible revenue less existing debt obligations

which is then used to calculate the additional debt that can be borrowed using estimated interest rates and amortization periods.

**Department**

A basic organizational unit of Clearview which is functionally unique in its delivery of services.

**Depreciation**

Similar to amortization it is a method of allocating the cost of a tangible capital asset (TCA) over its useful life.

**Development Charge (DC)**

A fee assessed against certain land development projects in order to help fund the cost of specified capital infrastructure needed to service growth.

**Facility Maintenance**

A category of expenses representing the cost of maintaining facilities including costs for repair and maintenance but not including utility costs or insurance.

**Facility Utilities**

A category of expenses representing the cost of utilities including gas and hydro.

**Financial Information Return (FIR)**

The Financial Information Return is the main data collection tool used by the Ministry of Municipal Affairs and Housing to collect financial and statistical information on Municipalities. The FIR is a standard document comprised of a number of Schedules which are updated each year to comply with current legislation and reporting requirements.

**Fiscal Year**

The twelve month accounting period for recording financial transactions. Clearview's fiscal year is January 1 to December 31.

**Full Time Equivalent (FTE)**

A measure to account for all staffing dollars in terms of their value as a staffing unit. For example, two (2) half-time positions would equate to one (1) FTE.

**Fund**

A supply of money or pecuniary resources for some purpose.

**Grant**

A monetary contribution by one governmental unit or other organization to another. Typically these contributions are made to local governments by

the Provincial and Federal Governments or the upper-tier government (County or Region). It is also a category of revenue consisting of grant funds.

**Huronia West OPP**

The police force that has responsibility for policing Clearview. The policing is governed under a Section 5.1 non-contract basis. Huronia West OPP serves Clearview, Wasaga Beach and Springwater. All three municipalities plus the Province of Ontario pay for the service. Clearview charges for net policing services costs through Clearview property taxes.

**Insurance**

A category of expenses representing the cost of acquiring insurance for the assets or activities of Clearview.

**Living Document**

A living document is a document that is continually edited and updated.

**Local Improvement Charges**

A financial tool used by municipalities for neighbourhood capital improvements such as but not limited to roads, sidewalks, water or sewer services. These charges are added to the property tax bills for the properties that benefit from the improvements over a specified period of time in order to spread out the cost of the improvements to the property owners.

**Official Plan**

The Official Plan establishes goals, objectives and land use, transportation and servicing policies to direct the physical growth of Clearview within the context of relevant social, economic and environmental constraints, in order to obtain the most desirable living environment for present and future residents.

**Ontario Municipal Protection Fund Grant (OMPF)**

A grant provided to rural and northern municipalities that is to subsidize general municipal operations. Formerly calculated on the basis of rural and policing factors it is now based on a formula calculated on prior grant funding and a variable modifier. Total envelope funding was reduced in 2013 by over \$155 million and would reduce by a further \$25 million per year until 2016 when it would be reduced to \$500 million.

**Ontario Property Tax Analysis (OPTA)**

The Online Property Tax Analysis System (OPTA) was created by Reamined Systems Inc. on behalf of the Government of Ontario. OPTA is a comprehensive, centralized budgetary planning tool and property tax accounting system for Ontario municipalities, the unincorporated territories

and Government Ministries. Reamined assists professionals in the property tax field by providing systems and applications that municipalities can use to enhance their property tax calculations and processes. Reamined maintains a secure online database management system that provides real-time dynamic reporting.

### **Operating Budget**

The budget containing allocations for such expenditures as salaries and benefits, materials and supplies, utilities, and insurance in order to provide basic government programs and services.

### **Operating Project**

Projects that do not purchase or construct capital assets and are accounted for in the operating budget.

### **Other Income**

A category of revenues representing funds that do not fit into any of the other categories of revenues.

### **Payments in Lieu of Taxes (PIL or PILT)**

Payments in lieu of taxes received from other governments which are exempt from the payment of property taxes.

### **Provincial Growth Plan**

Places to Grow is the Ontario government's program to plan for growth and development in a way that supports economic prosperity, protects the environment and helps communities achieve a high quality of life across the province. Regional growth plans are developed to guide government investments and policies.

### **Public Sector Accounting Board (PSAB)**

The subcommittee of the Canadian Institute of Chartered Accountants which provides recommendations and issues pronouncement to enhance the financial reporting information of public sector bodies.

### **Reserve**

An allocation of accumulated net revenue. It has no reference to any specific asset and does not require the physical segregation of money or assets.

### **Reserve Fund**

Assets segregated and restricted to meet the purpose of the reserve fund. They may be:

- **Obligatory** – created whenever a statute require revenues received for special purpose to be segregated

- **Discretionary** – created whenever a municipal council wishes to designate revenues to finance a future project for which it has authority to spend money.

### **Salaries, Wages & Benefits**

A category of expenses representing the salaries, wages and benefits of employees. This also includes adjustments to vacation accruals.

### **Segmentation**

The organizing of the financial information of the municipality into parts that are determined to be meaningful to the expected financial statement users. Clearview's segmentation is determined by Finance Procedure 2010-004 "Financial Statement Segmentation".

### **Single Dwelling Unit**

This is a measure used for measurements of growth and typically refers to a single detached home.

### **Source Water Protection**

The Provincial methods, legislation and regulations applied to the lakes, rivers and aquifers from which we get the water we drink and use is made safe.

### **Staff Proposed Budget**

The budget first proposed by Staff to Council for Council to review and amend prior to presentation to the Public.

### **Stayner Wasaga Beach Sanitary Servicing Project**

This project was approved for a \$10 million grant funded jointly by the Federal and Provincial governments. The project consists of two main components with 6 main projects. The first component consists of the connection of the sanitary service in Stayner to the sanitary service in the neighbouring municipality of Wasaga Beach and is composed of the following projects; KRESI, Forcemain to KRESI, Emerald development servicing, Mowat St. servicing and the Stayner Pumping Station. The second component consists of the servicing and improvements of the Industrial area in south west Stayner.

### **Surplus**

The excess that exists when expenditures at fiscal year-end are lower than had been budgeted for or revenue are higher. Surpluses are required to be applied fully in the following year's operating budget to reduce amounts raised through taxation, unless allocated to a reserve by Council.

### **Tangible Capital Assets (TCA)**

An asset that is designated to be part of the capital budget due to it meeting the definition of a tangible capital asset as set out by PSAB regulations and as determined by Clearview's TCA policy.

**Tax Levy**

The total amount to be raised by property taxes for operating and debt service purposes specified in the annual Tax Levy By-Law.

**Tax Rate**

The rate levied on each real property according to assessed property value and property class.

**Tax Ratio**

The amount greater or lesser than the base rate and is applied to properties to increase or decrease their assessed value in order to produce the taxable value which is used to calculate the property taxes. Residential properties are used as the base rate.

**Taxation**

A category of revenues representing funds raised from property owners based upon a tax rate and their assessed value.

**Transfer from Reserves**

A category of revenues representing funds withdrawn from reserves or reserve funds.

**Transfer to Capital**

A category of expenses representing funds transferred from the operating portion of the budget to the capital portion of the budget in order to provide funds to pay for the capital items.

**Transfer to Reserves**

A category of expenses representing funds placed or saved in reserves or reserve funds.

**Useful Life**

The period during which an asset or property is expected to be usable for the purpose it was acquired. It may or may not correspond with the item's actual physical life or economic life.

**User Fee**

A fee levied for services or use of municipal property on an individual or groups of individuals benefitting from service.

**Vehicles and Equipment**

A category of expenses representing the cost of vehicles and equipment including but not exclusive to fuel, repairs and maintenance.

## Composition of Revenue, Expense and Department Categories

Revenue Name	Description
Property Taxes	Based on the municipal property tax rate multiplied by MPAC's taxable assessed value for the property. Also includes Tile Drain loan payments, Creemore BIA, tax write offs, PILT, and tax supplementals, among others.
User Fees	Fees charged only to users of a particular service, primarily municipal water and/or municipal sewer services.
Grants	Grants received from Federal, Provincial, County or other sources.
Development Charges	Charges received from developers of new or expanded properties.
Prior Year Surplus	Unused funds from the previous year – discontinued in 2012. Surpluses are now transferred to the Tax Stabilization Reserve and will be included in 'Transfer from Reserves'.
Transfer from Reserves	Funds from reserves including allocated amounts, surplus amounts and funds contributed by others destined for the reserves.
Other Income	Revenue from sources not categorized above including sale of land, penalties and interest, donations, fees charged to other municipalities for Fire and Library services, vending machines, funds collected for Local Improvements.

Department	Description
Administration	Council, Administration and Clerk's office, Human Resources, and Financial services.
Policing	Protection of lives and property of the inhabitants contracted out to Huronia West OPP.
NVCA	Nottawasaga Valley Conservation Authority is dedicated to preservation of a healthy environment.
Info. Services	Information services including GIS and information technology.
Fire & Emergency	Protection of lives and property of the inhabitants of Clearview.
Building Inspection	Building permit approval, inspections, enforcement and other related activities. Self-funding.
Bylaw & Crossing Guard	Enforcement of municipal bylaws and other Provincial Statutes and safe street crossings.
Water	Production and delivery of safe, potable water to selected areas. Self-funding from user fees.
Sewer	Collection and treatment of wastewater for Stayner and Creemore. Self-funding from user fees.
Public Works	Roadways, sidewalks, drainage, including summer and winter maintenance.
Parks & Recreation	Arenas, parks, curling rinks, sporting fields, and other recreation and cultural activities.
Library	Provision of library services for Clearview with branches located in Stayner, Creemore and New Lowell.
Planning	Preparing Official Plan, Comprehensive and Zoning bylaws and other development related activities.
Medical Centre	Management of medical services facility in Creemore. Self-funding.
Transfer to DC Reserves	Transfer of Development Charge funds collected for future use.



Expense Category	Expenses
Salaries, Wages & Benefits	Salaries, wages, benefits, vacation pay accrual adjustments
Administration	NVCA requisition, Council allowances, Tile Drain loan, Creemore BIA, loan principal and interest, net Community Hall expenses, equipment rentals, Public Works materials, blue boxes, vending machine supplies, mileage, telephone, photocopying, printing, office supplies, books, memberships, training, tax collection costs, allowance for doubtful accounts, public relations, grants, advertising, equipment maintenance, equipment leases, software, health & safety, internal transfers, loss/gain on disposal of assets, expenses not assigned to other categories.
Contracted Services	Water purchase from CNT pipeline, OPP contract, consulting services, 911 billing, legal fees, software support, other contractors including cleaning, auditors, road sweeping, ditching, patching/paving, water/sewer main construction owned by third parties, repair & maintenance contractors, etc.
Facility Utilities	Electricity, natural gas, other utilities.
Facility Maintenance	Building maintenance, public works shed maintenance, grounds keeping at community halls, cleaning supplies, clothing, chemicals, small tools, trails and tree maintenance.
Insurance	Property, vehicle, equipment, liability and other insurances.
Vehicles & Equipment	Fuel, repair, maintenance of vehicles and equipment.
Amortization	Amortization of TCA.
Transfers to Reserves	Transfers to reserves from DCs collected, other non-DCs collected, and funds allocated to reserves.
Transfers to Capital	Funding for capital projects from taxation.

## Acronyms

AMO Association of Municipalities of Ontario  
AMP Asset Management Plan  
BIA Business Improvement Area  
CAO Chief Administrative Officer  
CICA Canadian Institute of Chartered Accountants  
CVA Current Value Assessment  
CNT Collingwood New Tecumseth Water Pipeline  
DC Development Charge  
EDC Economic Development Committee  
FT Full Time  
FTE Full Time Equivalent  
GAAP Generally Accepted Accounting Principles  
GASB Governmental Accounting Standards Board  
GFOA Government Finance Officers Association  
GIS Geographic Information System  
GTHA Greater Toronto Hamilton Area  
HR Human Resources  
HRIS Human Resources Information System  
HVAC Heating, Ventilation and Air Conditioning  
KRESI Knox Road East Sewer Infrastructure

MPAC Municipal Property Assessment Corporation  
NEC Niagara Escarpment Commission  
NVCA Nottawasaga Valley Conservation Authority  
OMPF Ontario Municipal Protection Fund grant  
OFA Ontario Federation of Agriculture  
OP Official Plan  
OPP Ontario Provincial Police  
OPTA Ontario Property Tax Analysis  
PIL Payments in Lieu  
PS Pumping Station  
PSAB Public Sector Accounting Board  
PT Part Time  
PW Public Works  
SCADA Supervisory Control and Data Acquisition  
SCBA Self-Contained Breathing Apparatus  
SDU Single Dwelling Unit  
STP Sewage Treatment Plant  
TCA Tangible Capital Asset  
TNT Vehicle Extrication Tools  
UPS Uninterruptible Power Supply  
WHMIS Workplace Hazardous Materials Information System  
WB Town of Wasaga Beach

# *Beautiful Landscapes. Friendly People*



## Corporation of the Township of Clearview

### Contact Information

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