



**Corporation of the Township of Clearview**  
**2015 – 2016 Corporate Budget Package**



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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Township of Clearview  
Ontario**

For the Fiscal Year Beginning

**January 1, 2014**

Executive Director

## Clearview Council



(back l-r) C. Walker, C. Davidson, C. Paterson, C. Elwood, C. Leishman, C. Measures  
(front l-r) C. Bronée, Deputy Mayor Burton, Mayor VanderKruys

### Contact information for Clearview Council

His Worship, Mayor Chris Vander kruys	(705) 424-1268	cvanderkruys@clearview.ca
Deputy Mayor Barry Burton	(705) 466-2718	bburton@clearview.ca
Councillor Doug Measures	Ward 1 (705) 445-1937	dmeasures@clearview.ca
Councillor Kevin Elwood	Ward 2 (705) 428-0519	kelwood@clearview.ca
Councillor Robert Walker	Ward 3 (705) 428-3335	rwalker@clearview.ca
Councillor Shawn Davidson	Ward 4 (705) 443-9191	sdavidson@clearview.ca
Councillor Thom Paterson	Ward 5 (705) 466-6321	tpaterson@clearview.ca
Councillor Connie Leishman	Ward 6 (705) 428-5240	cleishman@clearview.ca
Councillor Deborah Bronée	Ward 7 (705) 424-1874	dbronee@clearview.ca

Please note that the Ward boundaries changed effective with the 2014 election.

## Clearview Senior Management Team



(back l-r) S. Sage, C. Shewell, M. Wynia, M. Rawn, E. Henley  
(front l-r) P. Fettes, P. Thompson

Steve Sage  
Pamela Fettes  
Edward Henley  
Mike Rawn  
Gerry LeMay  
Colin Shewell  
Pavlina Thompson  
Vacant

Chief Administrative Officer  
Clerk/Director of Legislative Services  
Treasurer/Director of Finance  
General Manager Environmental Services  
General Manager Transportation and Drainage  
Fire Chief  
Human Resources Manager  
Director of Planning, Building and Info. Services

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## 2015-2016 Budget Summary

This 2015-2016 budget package is approved by Council. It is the Council Proposed Budget presented to the Public for their review at the February 9, 2015 Budget Public Meeting and further modified by Council on March 2, 2015 after receiving comments from the Public and amended again on May 11, 2015 after receiving the County and Education tax rates. Council has the ability to amend this budget should circumstances arise necessitating its amendment, if necessary.

**The Council approved Corporate Budget includes an estimated net residential tax increase of 1.95% for 2015 and an estimated 2.16% for 2016.**

The estimated residential tax rate increase includes an estimated municipal tax levy increase of 7.88% not including the one-time decrease in the policing levy due to the Provincial Police billing revision for 2015, a Simcoe County tax levy increase of -0.34%, and a school board increase of -2.98%. The increase (or decrease) in the assessed value of a residential property would increase or decrease the estimated tax levy increase. The tax increase for residential homes works out to approximately the % increase in assessed value plus 0.95%. For example, the average property increased 1.0% from 2014 to 2015 and 1.95% is approximately as follows: 1.0% (assessment increase) + 0.95% = average tax rate increase accurate to 1 decimal place due to rounding.

The average home assessed at \$255,783 (est.) would see an estimated increase of \$54.87 in their property taxes; \$72.82 municipal (including policing), -\$2.63 County and -\$15.32 education.

The estimated property taxes for the average residential home would be:

<b><u>2015: average \$255,783 home (est.)</u></b>	<b><u>2016: average \$258,340 home (est.)</u></b>
\$1,327.32 Clearview	\$1,373.15 Clearview
\$ 280.08 Policing	\$ 281.65 Policing
\$ 767.24 County	\$ 782.59 County
\$ 498.78 Education	\$ 498.78 Education
<b>\$2,873.43 Total – increase of \$54.87</b>	<b>\$2,936.17 Total – increase of \$62.74</b>

Property tax is the primary source of revenue to delivery municipal services including; roads maintenance and repair, library services, parks and recreation services, legislative services, planning and zoning and bylaw enforcement, among others. User fees, grants and development charges are among additional sources of revenue. Water and sewer services, Building inspection, and the Creemore Medical Centre do not receive funding from municipal property taxes.

The total 2015 Staff Proposed Budget is \$54.4 million which is composed of \$23.4 million in the Operating Budget plus \$31.0 million in the Capital Budget.

The total 2016 Staff Proposed Budget is \$33.6 million which is composed of \$24.8 million in the Operating Budget plus \$8.8 million in the Capital Budget.

Approximately 7.08% of the 2015 Clearview increase is due to the following 3 items; 1.52% (\$183,000) is due to an estimated reduction in the Province's OMPF grant – a grant to rural and northern communities to offset general operating costs, 4.50% (\$542,629) increase in annual transfers to reserves set aside to repair and replace aging municipal infrastructure, and 0.38% (\$45,792) is going towards new staffing including \$9,164 for additional Library staff and \$36,628 for a Communications position. Together these items represent 90% of the 7.88% 2015 Clearview increase.

Approximately 1.56% of the 2016 Clearview increase is due to the following 2 items; 0.80% (\$100,000) is due to an estimated reduction in the Province's OMPF grant – a grant to rural and northern communities to offset general operating costs, and 0.76% (\$94,612) is going towards new staffing including \$13,286 for additional library staff and \$42,500 for an Economic Development staffer. Together these items represent 45% of the 3.45% 2016 Clearview increase.

While Policing costs are broken out in the budget due to its large amount and Clearview's lack of control over the costs, they are included in the Clearview property tax levy on property tax bills.

Full details of the 2015-2016 Budget and meeting resources are available online at [www.clearview.ca/home/budget](http://www.clearview.ca/home/budget). Information for budget from prior years are also available.

The 2015-2016 Budget will be presented and deliberated at the following scheduled meetings held in the Council Chambers at 217 Gideon Street in Stayner.

<b>December 8, 2014</b>	12:30 pm	Workshop #1	Presentations by Staff
<b>January 12, 2015</b>	12:30 pm	Workshop #2	Presentations by Staff
<b>January 26, 2015</b>	12:30 pm	Workshop #3	Presentations by Staff, Council Deliberations and Grants
<b>February 9, 2015</b>	7:00 pm	Public Meeting	Presentation of Council Budget to the Public
<b>March 2, 2015</b>	12:30 pm	Workshop #4	Council Deliberations
<b>March 2, 2015</b>	5:30 pm	Council Meeting	Approval of Budget
<b>May 11, 2015</b>	5:30 pm	Council Meeting	Approval of Tax Rates and Final Budget Package

## Corporate Goals

### Corporate Goal #1

**Clearview will implement the new brand that defines and promotes the Township both internally and externally.**

Purpose: To promote the communities of Clearview.

Target Date: Dec. 2015 and ongoing

Strategic Plan Goal: Economic Development

1.6 Implement a branding strategy to promote the community of Clearview

- Implement the place brand
- Develop a Visual Identity
- Provide Social and Print Media consistency
- Community, Facility and Entrance Sign consistency
- Develop Draft Communications Plan

### Corporate Goal #2

**Clearview will have in place the infrastructure for connecting Stayner Sewer Services to Wasaga Beach.**

Purpose: To provide financial and environmental efficiencies for additional sewer capacity for the community of Stayner.

Target Date: Dec. 2015

Strategic Plan Goal: Municipal Services

3.6 Support and encourage community initiatives that promote the well-being of the Township's residents

- Build infrastructure to provide employment and investment opportunities with available serviced lands in Stayner
- Building infrastructure
- The Stayner Industrial Servicing plan will be implemented
- Financial planning and agreements
- Facilitates execution of all agreements and documents

### Corporate Goal #3

**Enhance Communications and Corporate Processes**

Purpose: Continue to provide information and services to the Public in an efficient manner.

Target Date: Dec. 2015 and ongoing

Strategic Plan Goal: Service Excellence

5.5 Undertake regular communications to describe the activities undertaken by Clearview

- Expand corporate use of social media to multiple departments and continue to provide information with digital displays in public buildings and web-site, Facebook and Twitter
- Implement a FADS (Facility Accessible Design Standards) document
- Complete design and implementation of works for Stayner Park revitalization
- Improve public education services for Fire Prevention. Complete Survey
- Complete Council/Committee reform
- Draft and Present to Council a 4 year Human Resources Plan

### Corporate Goal #4

**Meet legislative compliance**

Purpose: To meet legislative compliance

Target Date: Dec. 2015 and ongoing (or as noted)

Strategic Plan Goal: Service Excellence

5.1 Undertake regular evaluations and performance measurement of delivery of municipal services

- Develop Municipal Asset Management Plan
- Develop a Records Management Plan
- Meet the requirements of the Cemeteries Act

### Corporate Goal #5

**Develop Community Citizen Awards Program**

Purpose: To recognize commitments made by citizens.

Target Date: Dec. 2015 and ongoing

Strategic Plan Goal: Service Excellence

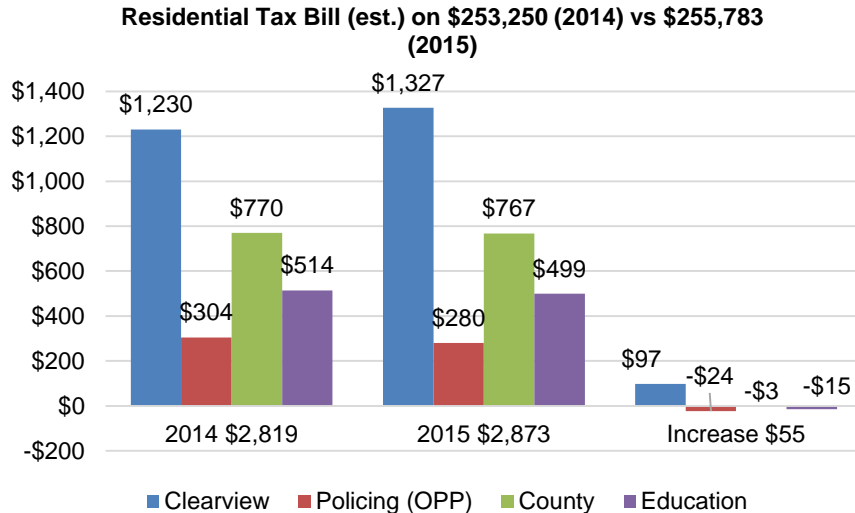
5.3 Develop a strategy to recruit, recognize and retain volunteers

- Develop a Civic Awards Program including volunteerism and athletics
- Develop Sports/Citizens Hall of Fame

**Adopted by Council on March 23, 2015.**

## 2015 and 2016 Clearview Budget Overview

### 1.95% Increase in 2015 Property Taxes for the Average Home



The average net tax increase is 1.95%. The average home in Clearview has an estimated assessment increase of \$2,533 from \$253,250 (2014) to \$255,783 (2015) which is approximately 1.0%. The estimated tax increase on this average home is \$55 from \$2,819 (2014) to \$2,873 (2015). The breakdown of the increase is an additional \$97 for Clearview, a decrease of \$24 for Policing, a decrease of \$3 for Simcoe County and a decrease of \$15 for School Boards.

The tax increase for residential homes works out to approximately the % increase in assessed value plus 0.95%. For example, the average property increased 1.0% from 2014 to 2015 and 1.95% is approximately as follows: 1.0% (assessment increase) + 0.95% = average tax rate increase accurate to 1 decimal place due to rounding.

If a property tax bill increased more or less than 1.95% then it is due to the increase or decrease in the property's assessed value over the prior year and changes in the distribution of taxes to the various property tax classes due to reassessments, property tax class shifts and the effect of tax ratios.

The average home assessed value (est.) is the Median 2015 Phased-in Assessment for a 'Single-family detached home (not on water)' from MPAC's December 2015 Phased-In Assessment Report – Roll Edition. It is the third year in the 4 year Phased-in Assessment cycle and the chart shows how much the prior year's median assessed value property would have paid in the prior tax year.

### 2015 Clearview Tax Levy (est.)

The Clearview levy increase is 7.88% for 2015 for the average home not including the decrease in the Policing portion of the levy. The two biggest impacts on taxes to the budget this year were the Province's reduction in OMPF grant funding for general services of \$183,000 (1.52%) and the increase in transfers to reserves of \$178,902 (4.50%). Policing costs are included in the Clearview levy on the property tax bill and are broken out here for illustrative purposes. Policing costs decreased \$149,329 from \$2,389,486 (2014) to \$2,240,157 (2015) due to the revision of the policing billing model.

### 2015 Simcoe County Tax Levy (est.)

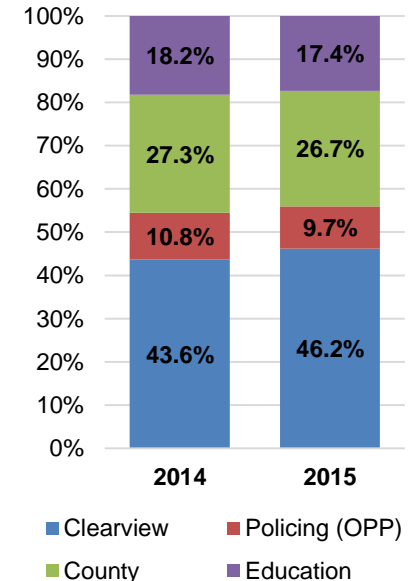
The Simcoe County levy increase for all of Simcoe County averaged out is -0.34% for the average home. When calculated for the average residential property in Clearview there was an effective -0.34% increase in actual County related property taxes in 2015 with a declared 1% increase. Property value increases or decreases modified the County declared increase to arrive at the actual increase. The Simcoe County Waste Levy was previously combined with the Simcoe County levy to produce a modified levy. Uploading of Social Services costs, among others, from the County level to the Provincial level has reduced these expenses for the County.

### 2015 School Board Tax Levy (est.)

The four school boards that service Clearview are; Simcoe County District School Board, Simcoe Muskoka Catholic District School Board, Conseil scolaire Viamonde, and Conseil scolaire de district catholique du nouvel-Ontario.

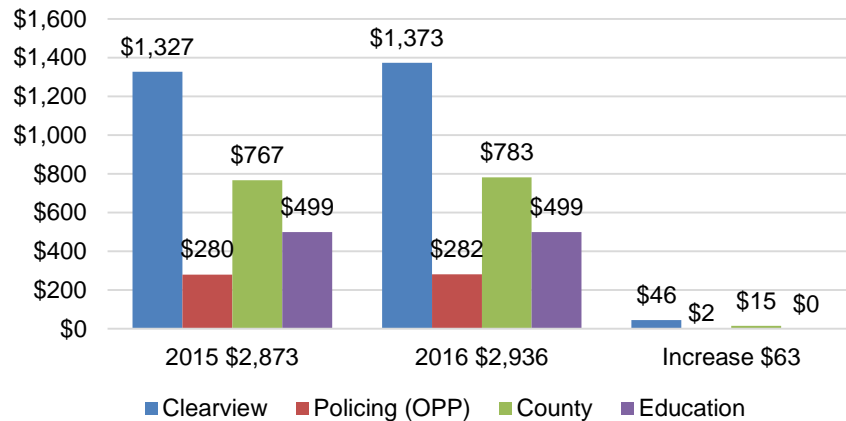
The School Boards tax rate for residential properties in Ontario is - 2.98% for the average property. As mentioned above, property assessment value increases or decreases particular to each individual property would modify this number.

### Components of Residential Property Tax Bill



## 2.16% Increase in 2016 Property Taxes for the Average Home

**Residential Tax Bill (est.) on \$255,783 (2015) vs \$258,340 (2016)**



The average net tax increase is 2.16%. The average home in Clearview has an estimated assessment increase of \$2,873 from \$255,783 (2015) to \$258,340 (2016) which is approximately 1.0%. The estimated tax increase on this average home is \$63 from \$2,873 (2015) to \$2,936 (2016). The breakdown of the increase is an additional \$63 for Clearview, an increase of \$2 for Policing, an increase of \$15 for Simcoe County and a decrease of \$0 for School Boards.

The average home assessed value (est.) is the Median 2016 Phased-in Assessment for a 'Single-family detached home (not on water)' from MPAC's December 2016 Phased-In Assessment Report – Roll Edition. It is the fourth year in the 4 year Phased-in Assessment cycle and the chart shows how much the prior year's median assessed value property would have paid in the prior tax year.

## 2016 Clearview Tax Levy (est.)

The Clearview levy increase is 3.45% for 2016 not including the increase in the Policing portion of the levy. The three biggest impacts on taxes to the budget this year were the (est.) Province's reduction in OMPF grant funding for general services of \$100,000 (0.83%), \$214,469 (1.72%) increase to reserve and capital funding (if the budget is updated to include the 2015 increase in annual reserves allocation), and the increase in staffing of \$94,612 (0.76%). Policing costs are included in the Clearview levy on the property tax bill and are broken out here for illustrative purposes. Policing costs are anticipated to increase \$67,328 (est.) from \$2,240,157 (2015) to \$2,307,485 (2016) due to base cost and call for service changes.

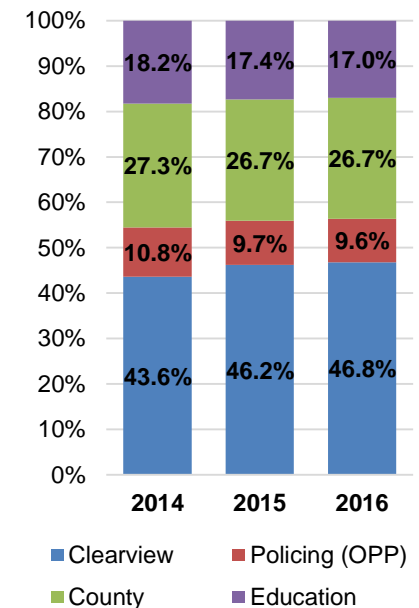
## 2016 Simcoe County Tax Levy (est.)

The Simcoe County levy increase for all of Simcoe County averaged out is estimated to be 2%. Property value increases or decreases would modify this number. The Simcoe County Waste Levy was previously combined with the Simcoe County levy to produce a modified levy. Uploading of Social Services costs, among others, from the County level to the Provincial level has reduced these expenses for the County.

## 2016 School Board Tax Levy (est.)

The four school boards that service Clearview are; Simcoe County District School Board, Simcoe Muskoka Catholic District School Board, Conseil scolaire Viamonde, and Conseil scolaire de district catholique du nouvel-Ontario. The School Boards tax rate for residential properties in Ontario is estimated to increase by 0.00%.

**Components of Residential Property Tax Bill**

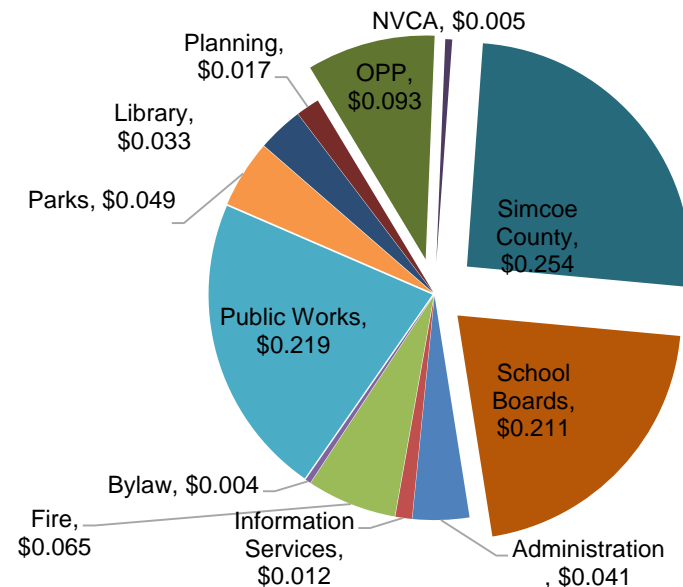


## Where your Total Tax Dollars are Spent

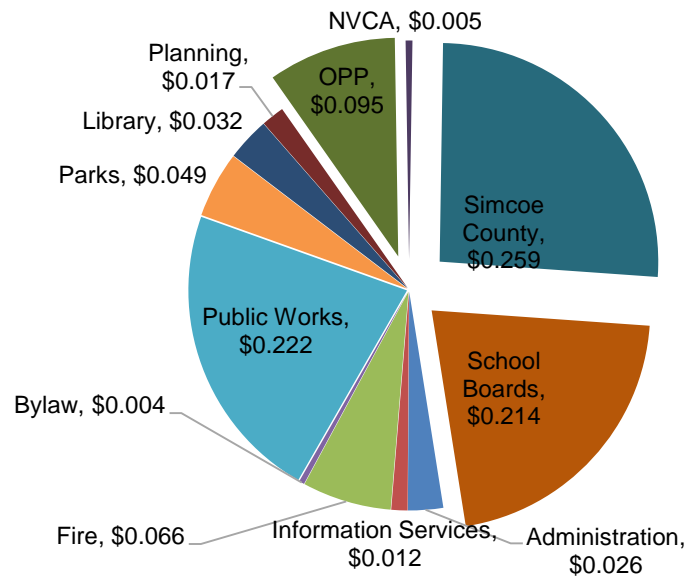
Clearview issues property tax bills and collects money on behalf of Simcoe County and the School Boards. This saves the taxpayer money by saving administrative costs at the County and the School Boards. Clearview remits more than half of the money collected through property taxation to outside organizations including; Simcoe County, the 4 School Boards, the OPP and the NVCA.

Please note that the proportions in this chart are based on the total taxes collected including residential and non-residential whereas the "Components of Residential Property Tax Bill" chart on a previous page shows taxes specifically for a residential property. Non-residential properties have different tax ratios than residential properties, specifically with regards to having a higher Education tax rate.

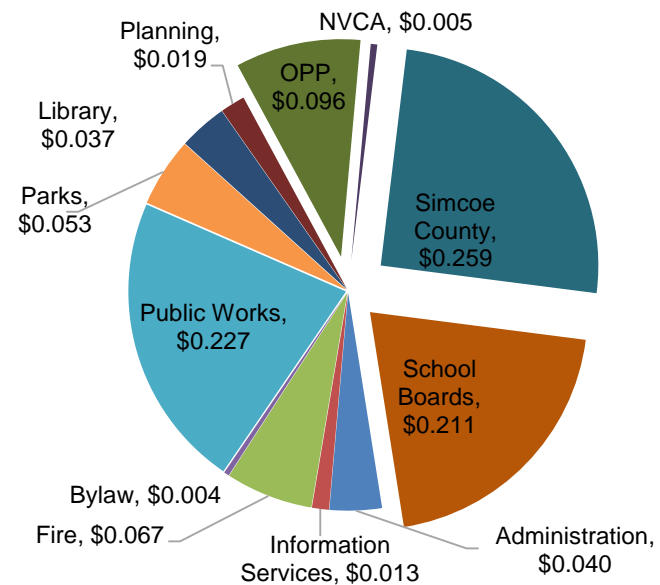
**\$0.44 of each 2015 \$1.00 goes to Clearview**



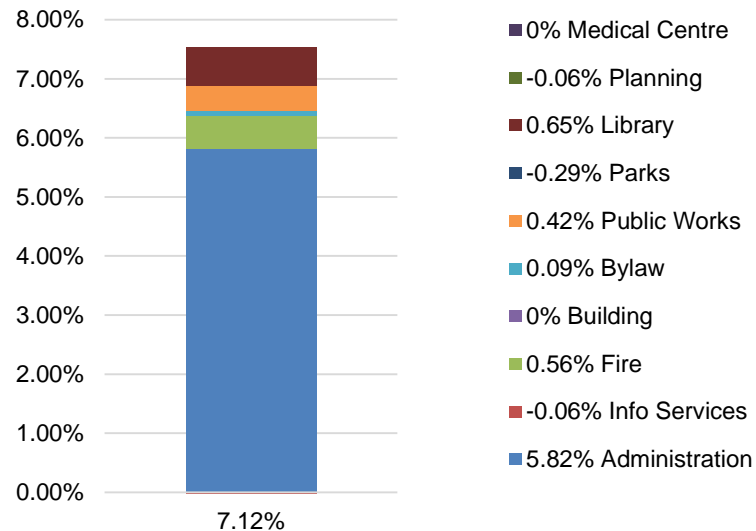
**\$0.414 of each 2014 \$1.00 goes to Clearview**



**\$0.46 of each 2016 \$1.00 goes to Clearview**



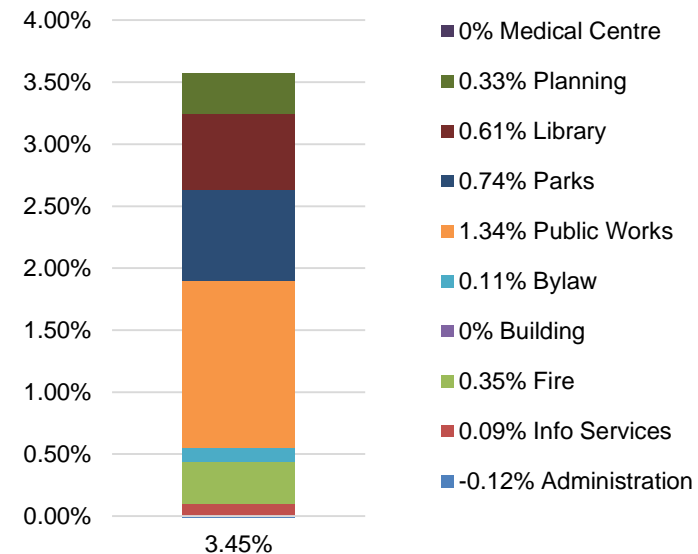
## Components of Clearview's 7.12% (2015) Increase by Department



This chart takes the 7.12% increase (est.) for Clearview controlled expenses (Policing costs excluded) from the 2015 General Operating and Capital Budget Summary and translates it into a portion of the 'Total Clearview Tax increase' before adjusting for changes in the taxes refunded by assessment change, if any, and the effects of the property tax base increase from new growth.

The largest increases are in Administration and Fire Departments. In Administration, reductions in revenues (primarily OMPF), an increase in annual reserve allocations (to be shifted to other departments in September – see Asset Management Plan section), and ongoing reduction in reliance on prior year surpluses through the Tax Stabilization Reserve are the largest factors. The replenishment of the annual capital allocation is the largest factor in the Fire Department. The reduction in OMPF funding is expected to be on-going while the replenishment of the fire Department capital allocation will be over the two-year period of 2015-2016.

## Components of Clearview's 3.45% (2016) Increase by Department



This chart takes the 3.45% increase (est.) for Clearview controlled expenses (Policing costs excluded) from the 2016 General Operating and Capital Budget Summary and translates it into a portion of the 'Total Clearview Tax increase' before adjusting for changes in the taxes refunded by assessment change, if any, and the effects of the property tax base increase from new growth.

The largest increases are in Administration (if the 2015 increase to annual reserves allocation is added in – presently it is excluded) and Public Works. In Administration, reductions in revenues (primarily OMPF) and ongoing reduction in reliance on prior year surpluses through the Tax Stabilization Reserve are the largest factors. The reliance on the Tax Stabilization Reserve for general funding is expected to end this year. The replenishment of Public Works capital funding to 2010 levels is the largest factor in Public Works.

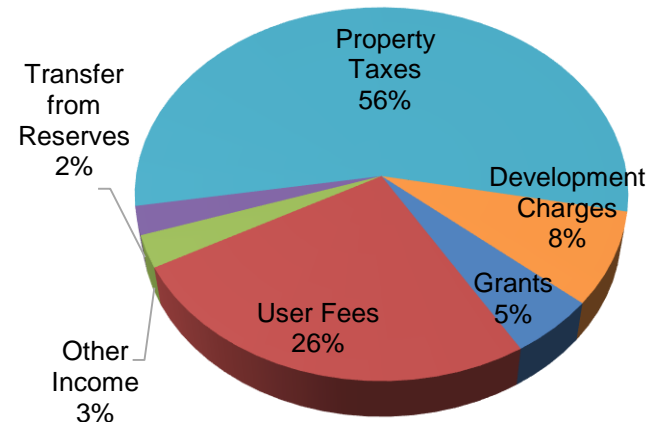
## Where the Clearview Budget Money Comes From

The pie charts below show the revenue sources for the Clearview budget. Property Taxes are the largest source of revenue with User Fees as the next largest source. User Fees primarily consists of Water and Sewer utility payments and arena rentals, among others. Any surplus from the prior year now goes into the Tax Stabilization Reserve and is transferred into the budget through the Transfer from Reserves category. The information forming these charts is from the revenues section of the "Total Clearview Operating Fund" table. Details on what is included in each Revenue category is noted in the Composition of Revenue, Expense and Department Categories section at the back of this document.

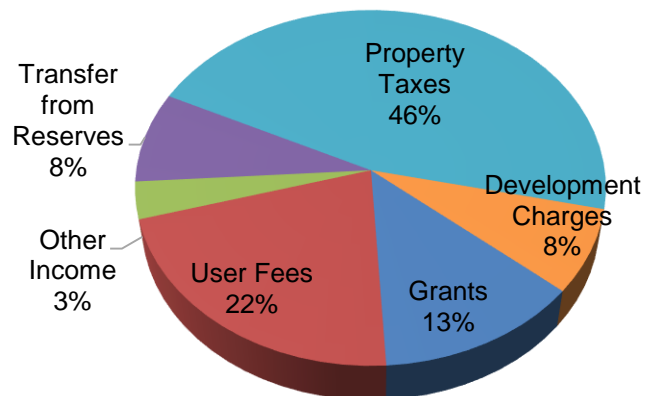
The main change from 2014 to 2015 is the large reduction in Grants and Transfer from Reserves. A large proportion of the construction for the grant funded Stayner Wasaga Beach Sanitary Servicing project has been completed in 2014 and the one-time grant funds will be recognized in 2014. This has resulted in Property taxes and User Fees moving back to a more regular proportion of total revenues.

The main change from 2015 to 2016 is the increase in Development Charges. New construction is expected to increase in 2016 to coincide with the completion of the Stayner Wasaga Beach Sanitary Servicing project as the developers who contributed over \$6 million dollars in pre-paid sewer DCs seek to recoup their investment through the building and sale of new homes and commercial development.

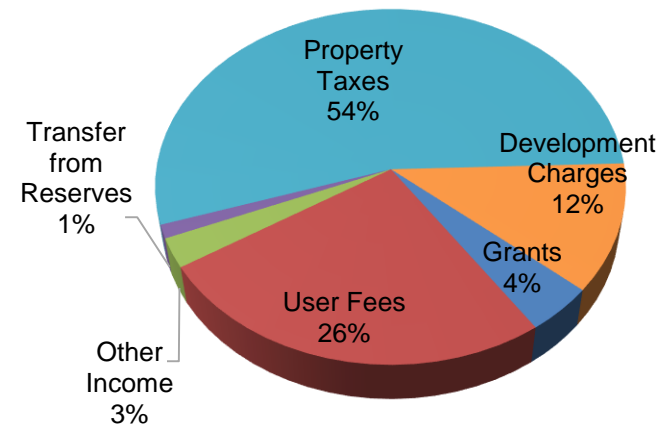
**\$23,322,383 in Total 2015 Revenues**



**\$26,281,329 in Total 2014 Revenues**



**\$24,880,850 in Total 2016 Revenues**

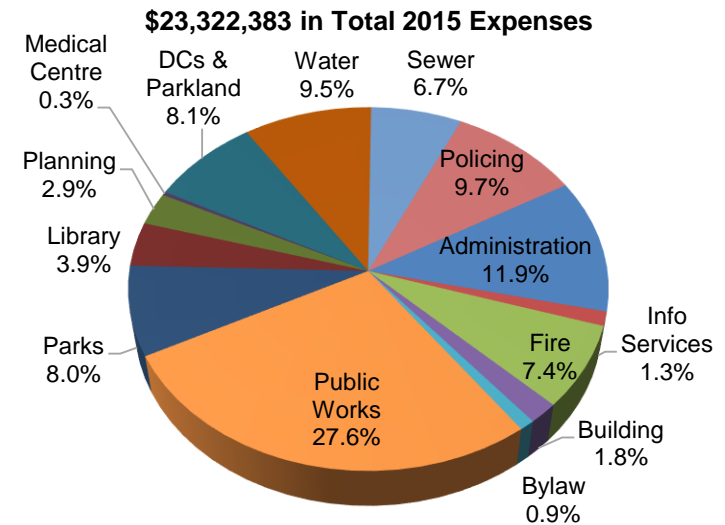


## Where the Clearview Budget Money is Spent – by Department

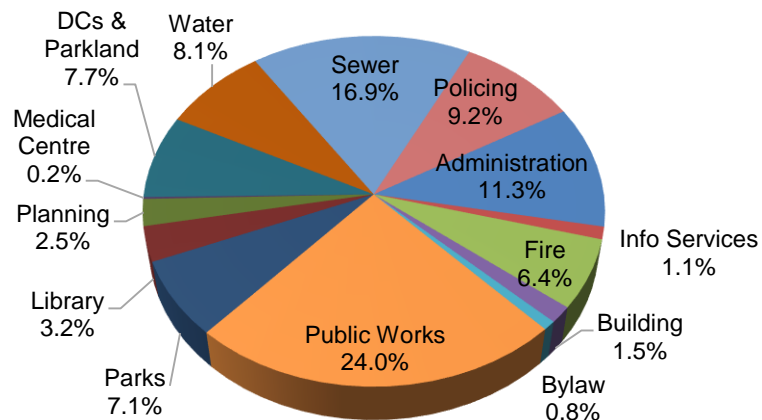
The pie charts below shows how the Operating Budget expenses were allocated by Department with the NVCA requisition broken out of the General Administration Department. The information is from the “Total Operating” table using the lines for each department, sub-department, or NVCA allocation. Details on what is included in each Department category is noted in the Composition of Revenue, Expense and Department Categories section at the back of this document.

The main change from 2014 to 2015 is the large reduction in Sewer and large increase in Library. The KRESI infrastructure project is included in the Operating Budget because it will be owned by Wasaga Beach and not by Clearview and as a result does not qualify as a Capital item. With the completion of the project in 2014 the Sewer operating expenses return back to a historical average and this affects the percentages of all other departments. Library is increasing as new staff and service levels are proposed.

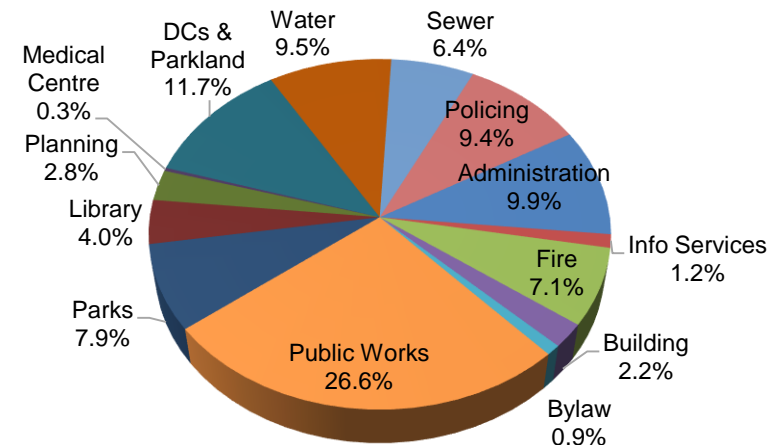
The main change from 2014 to 2015 is the increase in DCs & Parkland. Increased new construction is anticipated in 2016 as discussed in “Where the Clearview Budget Money Comes from” and this area is the transfer of those same funds into the related reserve fund. Funds collected for DCs must flow through the Operating Budget for recordkeeping purposes.



**\$26,281,329 in Total 2014 Expenses**



**\$24,880,850 in Total 2016 Expenses**



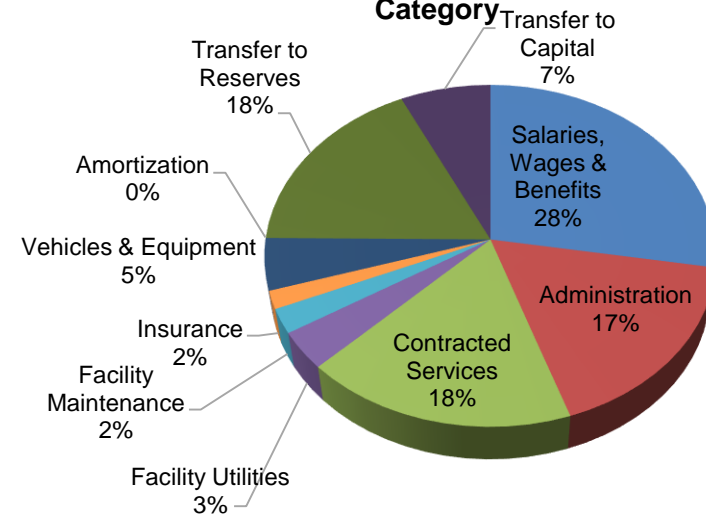
## Where the Clearview Budget Money is Spent – by Expense Category

The pie charts below shows how the Operating Budget expenses were allocated by expense category. It should be noted that a large Sewer Contracted Services expense of \$8,900,000 appears this year for the first time. It was previously accounted for in the Capital Budget. The information is from the expenses section of the “Total Clearview Operating Fund” table. Details on what is included in each Department category is noted in the Composition of Revenue, Expense and Department Categories section at the back of this document.

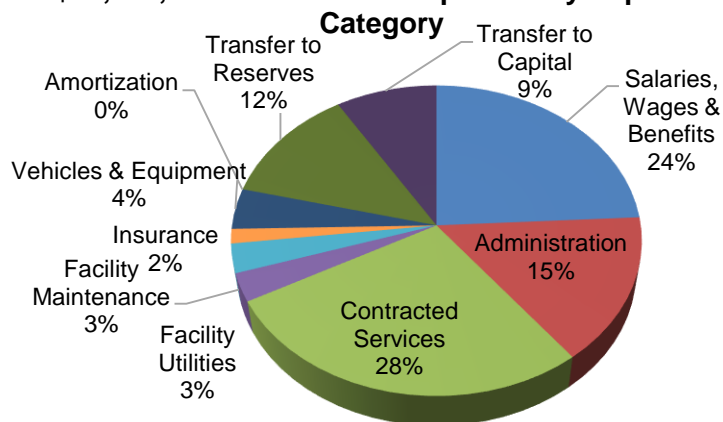
The main change from 2014 to 2015 is the large reduction in Contracted Services. The larger Contracted Services percentage in 2014 is due to \$2.9 million budgeted as operating expense for the Stayner Sewer project. This grant-funded expense is discussed in the previous two pages. With the removal of this one-time item the proportions return to a more typical historical amount. Transfer to Reserves increases with the increase in annual reserves being collected. This is discussed more fully in the Reserves section of this document.

The main change from 2015 to 2016 is the increase in Transfer to Reserves. This is primarily a result of increased DCs being received and then transferred to their respective reserve in the same year as receipt.

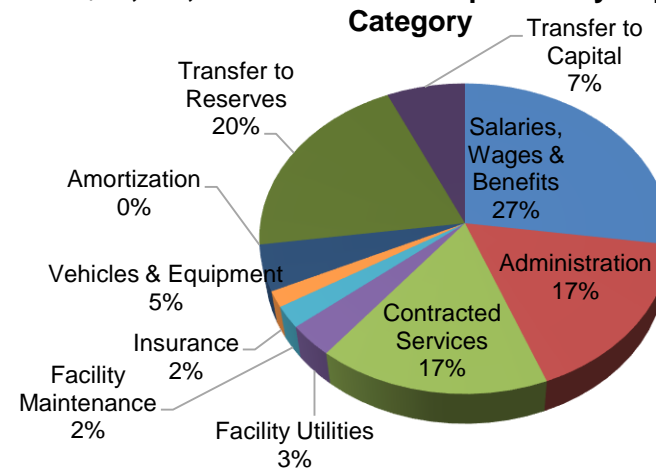
**\$23,322,383 in Total 2015 Expenses by Expense Category**



**\$26,281,329 in Total 2014 Expenses by Expense Category**



**\$24,880,850 in Total 2016 Expenses by Expense Category**



## Increase as % of Expenses by Department

The increase in departments as a percentage tax increase does not show total increases by Department as a percentage of expenses in a relatively proportionate way. This results in large budget departments appearing to be a larger cause of tax increases when their relative increase is lower. Conversely smaller budget departments with larger increases in spending would show lower percentage tax increases.

### 2015 Net increased funding as % of Department Expenses

	2014	2015	Net inc. \$	%
Administration	\$3,062,131	\$2,872,403	\$779,126	25%
Info. Services	\$298,614	\$290,650	-\$7,964	-3%
Fire	\$1,673,948	\$1,712,067	\$74,692	4%
Building	\$398,981	\$426,227	\$0	0%
Bylaw	\$217,665	\$220,150	\$11,435	5%
Public Works	\$6,106,380	\$6,215,552	\$56,406	1%
Parks	\$1,862,165	\$1,845,576	-\$38,567	-2%
Library	\$841,252	\$908,799	\$86,907	10%
Planning	\$645,125	\$669,700	-\$7,921	-1%
Medical Centre	\$45,920	\$70,447	\$0	0%

The largest increase is in Administration. This is due to a large loss of revenue from OMPF grant funds, a reducing reliance on prior year's surpluses/tax stabilization reserve transfers for regular operating costs, staffing increases, and an increase of \$363,272 to annual reserve allocations that are temporarily assigned to Administration until the recommendations from the Asset Management Plan to be presented in September 2015.

The second largest increase is in Library which is primarily due to staffing increases and an increase in Transfers to Reserves.

### 2016 Net increased funding as % of Department Expenses

	2015	2016	Net inc. \$	%
Administration	\$2,872,403	\$2,563,196	-\$18,050	-1%
Information Services	\$290,650	\$304,750	\$14,100	5%
Fire	\$1,712,067	\$1,766,082	\$51,610	3%
Building	\$426,227	\$551,290	\$0	0%
Bylaw	\$220,150	\$232,568	\$16,918	8%
Public Works	\$6,215,552	\$6,427,169	\$200,175	3%
Parks	\$1,845,576	\$1,960,116	\$145,253	8%
Library	\$908,799	\$1,001,055	\$10,317	1%
Planning	\$669,700	\$699,500	\$48,510	7%
Medical Centre	\$70,447	\$72,482	\$0	0%

The largest increase is in Administration if it is adjusted to take into account the continuation of the 2015 reserve allocation increase of \$363,272 which is to be reallocated to other departments with the September 2015 Asset Management Plan recommendations. This is due to a large loss of revenue from OMPF grant funds, a reducing reliance on prior year's surpluses/tax stabilization reserve transfers for regular operating costs, and staffing increases.

The second largest increase is in Bylaw and Parks.

## Closing the Budget Gap

This chart shows the changes made by the Senior Management Team from the budgets proposed by each Department Head prior to presenting the Staff Proposed Budget and the final changes made by Council.

Items changed by Staff	Department	Operating/Capital	2015	2016
Removed increasing part time Admin Assistant to full time	Fire	Operating	(\$39,000)	(\$39,000)
Reduced programming assistant from Jan-Dec to Jul-Dec	Library	Operating	(\$10,000)	
Reduce consulting fees and do Official Plan work in-house	Planning	Operating	(\$15,000)	
Reduce Council Computers - lower priced option chosen	IS	Capital	(\$8,000)	
Reduce Saturday Programming wages	Library	Operating	(\$3,000)	(\$3,000)
Reduce Clerk - move from part-time to full-time	Library	Operating	(\$2,030)	(\$2,030)
Remove Bookmobile Clerk	Library	Operating		(\$34,200)
Add Clerk hours - book delivery to remote locations	Library	Operating		\$2,080
Remove Bookmobile vehicle purchase	Library	Capital		(\$35,000)
Remove Bookmobile related expenses	Library	Operating		(\$7,240)
Reduce Facility Rental	Library	Operating		(\$2,000)
		<b>Total Decreases/Increases:</b>	(\$77,030)	(\$120,390)
		<b>Tax increase equivalent</b>	<b>-0.64%</b>	<b>-0.97%</b>
Items changed by Council Direction	Department	Operating/Capital	2015	2016
Transfer from Tax Stabilization Reserve	Administration	Operating	(\$120,000)	
Reduce Onboard Vehicle Repeater	Fire	Capital	(\$9,000)	
Reduce TNT Equipment Upgrade	Fire	Capital	(\$15,000)	
Defer Saturday Programming Staffing Increase to 2016	Library	Operating	(\$10,000)	
Spread increase to Hall Board reserve transfer over 2015 & 2016	Recreation	Operating	(\$35,000)	\$35,000
Fund Elm Street Bridge from OCIF grant	Public Works	Capital	(\$86,903)	
Increase allocation to reserves - TBD with Asset Management	Administration	Operating	\$363,727	
		<b>Total Decreases/Increases:</b>	\$87,824	\$35,000
		<b>Tax increase equivalent</b>	<b>0.73%</b>	<b>0.28%</b>
		<b>Cumulative Tax Decrease/(Increase) equivalent:</b>	<b>0.09%</b>	<b>-0.69%</b>

## How was the Budget Shortfall Closed?

The budget shortfall is the difference between projected revenues and the estimated costs of continuing to provide the desired levels of services and the projects and initiatives outlined in the proposed budget.

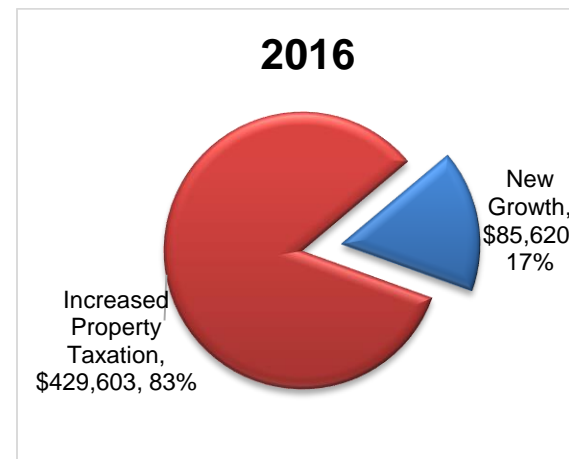
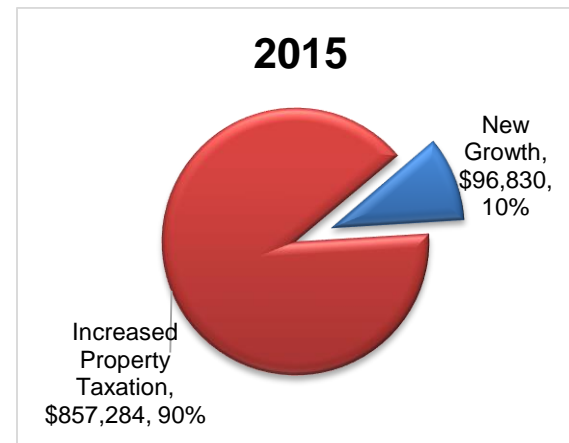
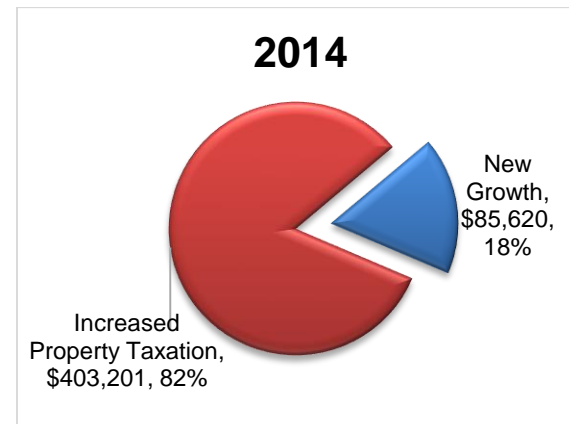
In 2014 Clearview faced a \$488,821 budget shortfall not including a \$31,848 net increase in policing costs. The budget shortfall was reduced by a \$85,620 increase in the property tax base due to new growth which represented 16% of the shortfall. The new growth of \$85,620 offset the tax hike by 0.74% which is less than the 2013 annual CPI (Ontario) rate of inflation of 1.0%.

Rather than cut service levels, property taxation and user fees were increased. The majority of the user fees that are proposed to be increased are for services that are 100% paid for by the user fees and so they do not affect property taxation. As such the increase in costs for services that are not 100% supported by user fees are proposed to be offset by an increase in property taxation.

In 2015 Clearview faced a proposed shortfall of \$954,114 to be made up by an estimated \$96,830 in new growth in the tax base which will offset the tax hike by 0.80%. It is proposed that property taxes and user fees be increased to maintain current service levels and increase service levels in indicated areas.

In 2016 Clearview faces a proposed shortfall of \$468,833 to be made up by an estimated \$85,620 in new growth in the tax base which will offset the tax hike by 0.69%. It is proposed that property taxes and user fees be increased to maintain current service levels and increase service levels in indicated areas.

New Growth is forecasted to increase over the coming years due to the new servicing of a large undeveloped part of Stayner. Efforts have been made to integrate our building permit information electronically with MPAC to reduce the amount of time it takes to get new construction onto the tax rolls. Previously it could take up to 3 years to get a new property on the tax rolls and with the improved electronic coordination (Clearview was the second of the 16 Simcoe municipalities to implement this initiative) properties should appear on the tax rolls sooner.



## What is the Operating Budget and the Capital Budget?

Clearview's total Fiscal 2015 budget is \$54,382,000 and Fiscal 2016 budget is \$33,632,000 including anticipated Development Charges revenue which was not previously shown in the budget prior to 2012. The budget is divided into two major categories: Operating and Capital. The Municipal Act (2001) requires a balanced budget. Clearview budgets using a modified accrual basis and does not budget for amortization although amortization is calculated and included in the year-end financial statements.

### What is the Operating Budget?

The operating budget is a proposed plan of revenue and expenditures for a given year. The operating budget funds Clearview's day-to-day expenses, including salaries and benefits of Clearview employees, rent and utilities, materials and supplies, and equipment needed to provide public safety, recreation, water, sewer, roads, and other services to Clearview residents. The operating budget is \$23,348,000 (2015) and \$24,881,000 (2016) which represents 43% (2015) and 74% (2016) of the total municipal budget.

### What is the Capital Budget?

Capital projects are individual physical assets that cost more than \$5,000 or pooled assets that collectively cost more than \$20,000 and are recorded as Tangible Capital Assets. The capital budget is \$31,034,000 (2015) and \$8,751,000 (2016) which represents 57% (2015) and 26% (2016) of the total Clearview budget and is funded through a combination of taxation, user fees, borrowing, developer contributions and development charges, and other sources. Proposed projects that are contingent on grant funding are included as the municipality cannot apply for grants if the project in its entirety is not already included in the capital budget, even if the spending is anticipated to occur in a future budget year that has not yet been

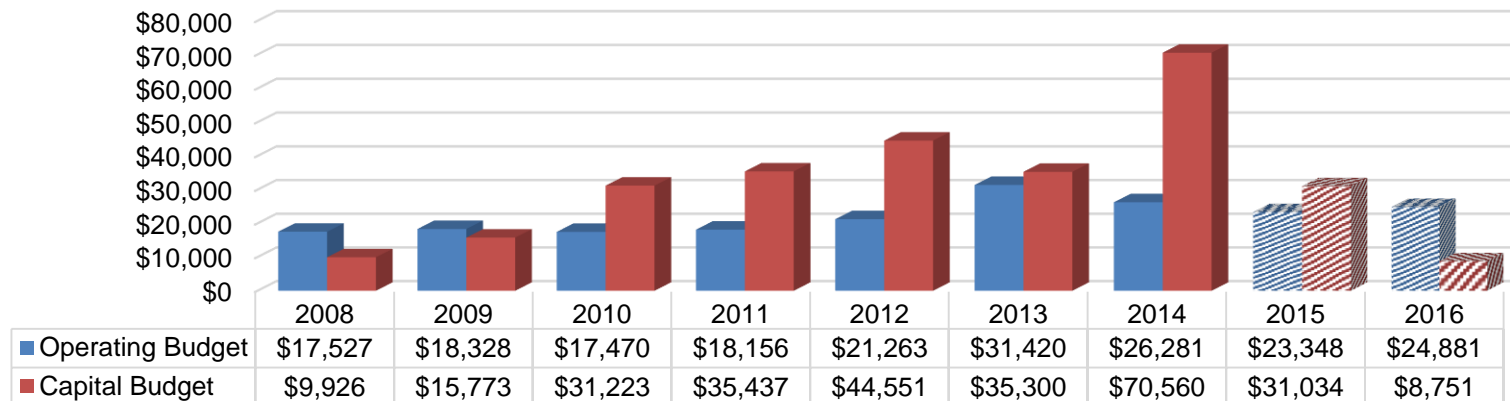
approved by Council. The municipality also includes anticipated developer contributions of new infrastructure in the capital budget.

### Budget History and Variance Analysis

The capital budget has included a large sewer expansion project exceeding \$20,000,000 since 2010 that started construction in 2014 and is expected to conclude in 2015. Upon review of the entire project it was determined that at least two portions of the project would be owned by Wasaga Beach and not Clearview. These items totaling \$8,900,000 were removed from the Sewer Capital budget and moved to the Sewer Operating budget in 2013. The large increase in the Capital Budget in 2014 consists of \$12,500,000 for an anticipated Developer built water system and \$8,500,000 Developer build sewage system in Nottawa.

The operating budget increased by \$10,156,992 in 2013 due in large part to the reclassification of two Sewer projects from Capital to Operating. The operating budget increased by \$1,971,879 in 2012 due to the new inclusion of budgeted development charges revenues that were not previously included. PSAB accounting standards changed starting in 2010 budget year that required items that were once budgeted in the Operating Budget shall be moved to the Capital Budget. The reduction in the Operating Budget from 2009 to 2010 is partly due to this change. The partial construction of the Stayner-WB Sewage project in 2014 and the removal of assets to be constructed by Developers in Nottawa and Creemore reduced the Capital Budget in 2015. Completion of the grant-funded \$10 million County Road #91 and Concession 10 road project in 2015 further reduced the future capital amounts.

## Clearview Budget History (in '000s)



## Clearview Tax Rates

Property Tax Class	2014 Clearview Tax Rate	2015 Clearview Tax Rate	2014 Clearview Tax Revenue	2015 Clearview Tax Revenue	change
Residential	0.00605954	0.00628426	\$ 10,069,009	\$ 11,212,412	\$ 1,143,403
Multi Residential	0.00932259	0.00966833	\$ 61,258	\$ 66,780	\$ 5,522
Commercial Occupied	0.00758714	0.00786852	\$ 723,329	\$ 823,321	\$ 99,992
Commercial Excess Vacant	0.00531100	0.00550797	\$ 18,252	\$ 21,445	\$ 3,193
Industrial Occupied	0.00932259	0.00966833	\$ 107,074	\$ 103,851	\$ (3,223)
Pipeline	0.00785680	0.00814817	\$ 33,656	\$ 38,803	\$ 5,148
Farmland	0.00151488	0.00157107	\$ 388,739	\$ 463,710	\$ 74,971
Managed Forest	0.00151488	0.00157107	\$ 12,308	\$ 15,792	\$ 3,483
			\$ 11,423,057	\$ 12,756,965	\$ 1,333,909

The vast majority of Clearview tax revenue is from the Residential property tax class with the Commercial property tax class a distance second. Clearview does not identify the largest property tax payers due to privacy. No property owners pay more than 10% of the total taxes collected.

## Tax Installments

Billing	Mailed	Instalment	Due Date
Interim Tax Bill	February 2015	1	March 26, 2015
Interim Tax Bill	February 2015	2	June 25, 2015
Final Tax Bill	August 2015	1	September 25, 2015
Final Tax Bill	August 2015	2	November 25, 2015

The Interim Tax Bill is 50% of the prior year's tax levy including Local Improvement charges and/or BIA levies if applicable, plus any prior year adjustments if processed before the Interim Tax Bill is printed. The Final Tax Bill is the entire current year's tax levy including Local Improvement charges and/or BIA levies if applicable less the amount from the Interim Tax Bill. The entire tax increase or decrease will be reflected on the Final Tax Bill and as such the Final Tax Bill is typically more than the Interim Tax Bill. The total taxes for the year would be the total of the 4 tax instalments and not double the Final Tax Bill.

Tax due dates are approximately the same dates each year and are determined by Finance Procedure 2010-001 'Property Tax Instalment Due Dates'.

## Summary and Analysis of the 2015-2016 Clearview Budget by Departments

The Corporation of the Township of Clearview is a municipal corporation headed by an elected Council consisting of a Mayor, Deputy Mayor, and seven Councillors representing the seven wards.

Reporting to the Council, the Chief Administrator Officer (CAO) directs and co-ordinates the general management of business affairs of Clearview, in accordance with the by-laws, policies, and plans established and approved by Council to ensure the delivery of high quality services and facilities which preserve or enhance the social, economic, and physical well-being of the communities at best value for the residents of Clearview.

Under the authority of the Council, the CAO delegates the responsibility of carrying out the day-to-day functions of the municipality to Senior Management Team who report to her. The Senior Management Team consists of eight staff members, including the CAO, and are responsible for all departments with the exception of the Clearview Public Library which is managed by the Clearview Public Library Board which is appointed by Council.

Clearview's budgeting is divided into 2 main categories; departments funded by Property Taxation and departments that are not. The departments that are not subsidized by Property Taxes are generally referred to as self-funding. Self-funding means that the revenues collected by these departments are used to pay for the expenses of the department. Tax dollars are not used by self-funded departments.

## Summary of Operating and Capital Projects

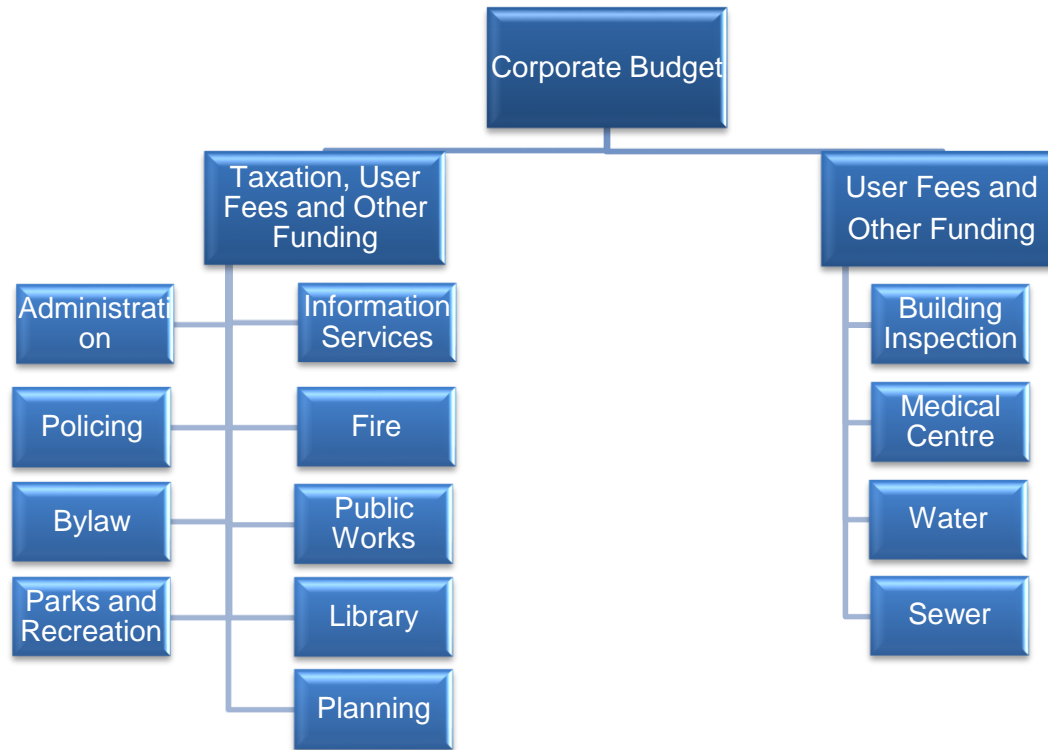
The following sections have an analysis of the Operating Budget for the various municipal Departments showing the cause for the variances in the changes year-over-year in budgeted amounts. Information on operating and capital projects and reserves for each department are also included. The full financial details of these projects are available in the pages following the General Operating and Capital Budget Summary or in each Departmental section on the Proposed Capital and Operating Projects information sheets.

### Segmentation of Departments for Financial Reporting

The segmentation of the Departments is in line with provincial Financial Information Return (FIR) reporting requirements and as according to Finance Procedure 2010-004 "Financial Statement Segmentation" as required by PSAB regulations.

It is important to note that while Policing Services is included in the General Administration portion of the Clearview Budget it is broken out separately in the tax increase calculations in the sections prior to this one. This is due to Policing Services being a large budgetary item in comparison with the rest of the Municipal budget and one in which Clearview has little to no control over to effect service level changes or expense reductions. The minimum policing standards are set by the Province and the salaries and wages, by far the largest component of the Huronia West OPP budget, are negotiated and set by the Province.

## Departmental/Fund Relationship



### Segmentation of Departments for Financial Reporting

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## 2015 General Operating and Capital Budget Summary

### Net Operating Budget Dollars Requested

	2014	2015
Administration	\$ 310,625	\$ 1,089,751
Information Services	\$ 201,114	\$ 219,150
Fire	\$ 1,422,056	\$ 1,415,148
Building	\$ (26,000)	\$ (30,000)
Bylaw	\$ 73,165	\$ 84,600
Public Works	\$ 3,954,573	\$ 4,064,979
Parks	\$ 966,015	\$ 1,013,448
Library	\$ 621,078	\$ 698,900
Planning	\$ 411,080	\$ 403,159
Medical Centre	\$ -	\$ -
<b>Total</b>	<b>\$7,933,706</b>	<b>\$8,959,135</b>

### Net Capital Budget Dollars Requested

	2014
Administration	\$ -
Information Services	\$ 97,500
Fire	\$ 52,400
Building	\$ 26,000
Bylaw	\$ -
Public Works	\$ 1,235,000
Parks	\$ 238,000
Library	\$ 79,417
Planning	\$ -
Medical Centre	\$ -
<b>Total</b>	<b>\$1,728,317</b>

### Net Increased Operating Dollars Requested

	2014	2015
Administration		\$ 779,126
Information Services		\$ 18,036
Fire		\$ (6,908)
Building		\$ (4,000)
Bylaw		\$ 11,435
Public Works		\$ 110,406
Parks		\$ 47,433
Library		\$ 77,822
Planning		\$ (7,921)
Medical Centre		\$ -
<b>Total</b>		<b>\$1,025,429</b>

### Net Increased Capital Dollars Requested

	2014
Administration	
Information Services	
Fire	
Building	
Bylaw	
Public Works	
Parks	
Library	
Planning	
Medical Centre	
<b>Total</b>	

### Municipal Tax Increase Requested for Operating

	2014	2015
Administration		6.47%
Information Services		0.15%
Fire		-0.06%
Building		-0.03%
Bylaw		0.09%
Public Works		0.92%
Parks		0.39%
Library		0.65%
Planning		-0.07%
Medical Centre		0.00%
<b>Total</b>		<b>8.52%</b>

### Municipal Tax Increase Requested for Capital

	2014
Administration	
Information Services	
Fire	
Building	
Bylaw	
Public Works	
Parks	
Library	
Planning	
Medical Centre	
<b>Total</b>	

1.00% Clearview Tax Increase (est.) = \$120,377

1% Net Tax Increase (est.) = \$215,188

Property Tax on Average home assessed at \$253,250 (2014 est.) and at \$255,783 (2015 est.)	2014	2015
Clearview	\$ 1,230.31	\$ 1,327.32
Policing (OPP)	\$ 304.27	\$ 280.08
County	\$ 769.87	\$ 767.24
Education	\$ 514.10	\$ 498.78
	<b>\$ 2,818.55</b>	<b>\$ 2,873.43</b>

Avg. Property Tax increase on average home as (2014 est.) and at \$255,783 (2015 est.)
Clearview
Policing (OPP)
County
Education

### Net Operating and Net Capital Dollars Requested

2015		2014	2015
\$ -	Administration	\$ 310,625	\$ 1,089,751
\$ 71,500	Information Services	\$ 298,614	\$ 290,650
\$ 134,000	Fire	\$ 1,474,456	\$ 1,549,148
\$ 30,000	Building	\$ -	\$ -
\$ -	Bylaw	\$ 73,165	\$ 84,600
\$ 1,181,000	Public Works	\$ 5,189,573	\$ 5,245,979
\$ 152,000	Parks	\$ 1,204,015	\$ 1,165,448
\$ 88,502	Library	\$ 700,495	\$ 787,402
\$ -	Planning	\$ 411,080	\$ 403,159
\$ -	Medical Centre	\$ -	\$ -
<b>\$1,657,002</b>	<b>Total</b>	<b>\$9,662,023</b>	<b>\$10,616,137</b>

### Net Operating and Net Capital Increased Dollars Requested

2015		2014	2015
\$ -	Administration	\$ 779,126	\$ 779,126
\$ (26,000)	Information Services	\$ (7,964)	\$ (7,964)
\$ 81,600	Fire	\$ 74,692	\$ 74,692
\$ 4,000	Building	\$ -	\$ -
\$ -	Bylaw	\$ 11,435	\$ 11,435
\$ (54,000)	Public Works	\$ 56,406	\$ 56,406
\$ (86,000)	Parks	\$ (38,567)	\$ (38,567)
\$ 9,085	Library	\$ 86,907	\$ 86,907
\$ -	Planning	\$ (7,921)	\$ (7,921)
\$ -	Medical Centre	\$ -	\$ -
<b>-\$71,315</b>	<b>Total</b>	<b>\$954,114</b>	<b>\$954,114</b>
	Plus increase in taxes refunded by assessment change		\$0
	Less property tax base increase from new growth (est.)		-\$96,830
	<b>Total Clearview Tax increase (est.)</b>		<b>\$857,284</b>

### Municipal Tax Increase Requested for Operating and Capital

2015		2014	2015
0.00%	Administration		6.47%
-0.22%	Information Services		-0.07%
0.68%	Fire		0.62%
0.03%	Building		0.00%
0.00%	Bylaw		0.09%
-0.45%	Public Works		0.47%
-0.71%	Parks		-0.32%
0.08%	Library		0.72%
0.00%	Planning		-0.07%
0.00%	Medical Centre		0.00%
<b>-0.59%</b>	<b>Total</b>		<b>7.93%</b>
	Plus increase in taxes refunded by assessment change		0.00%
	Less property tax base increase from new growth (est.)		-0.80%
	<b>Total Clearview Tax increase (est.)</b>		<b>7.12%</b>

Assessed at \$253,250

2015		
\$ 97.01	Clearview Tax Increase (est. using tax rate)	7.88%
\$ (24.18)	Policing (OPP) Tax Increase (est. using tax rate)	-7.95%
\$ (2.63)	Simcoe County Tax Increase (est. using tax rate)	-0.34%
\$ (15.32)	Education Tax Increase (est. using tax rate)	-2.98%
<b>\$ 54.87</b>	<b>Net Tax Increase (assuming 1% inc. in property's va)</b>	<b>1.95%</b>

## 2016 General Operating and Capital Budget Summary

### Net Operating Budget Dollars Requested

	2015	2016
Administration	\$ 1,089,751	\$ 1,071,701
Information Services	\$ 219,150	\$ 225,250
Fire	\$ 1,415,148	\$ 1,449,758
Building	\$ (30,000)	\$ -
Bylaw	\$ 84,600	\$ 101,518
Public Works	\$ 4,064,979	\$ 4,146,154
Parks	\$ 1,013,448	\$ 1,205,701
Library	\$ 698,900	\$ 793,901
Planning	\$ 403,159	\$ 451,669
Medical Centre	\$ -	\$ -
<b>Total</b>	<b>\$8,959,135</b>	<b>\$9,445,652</b>

### Net Capital Budget Dollars Requested

	2015
Administration	\$ -
Information Services	\$ 71,500
Fire	\$ 134,000
Building	\$ 30,000
Bylaw	\$ -
Public Works	\$ 1,181,000
Parks	\$ 152,000
Library	\$ 88,502
Planning	\$ -
Medical Centre	\$ -
<b>Total</b>	<b>\$1,657,002</b>

### Net Increased Operating Dollars Requested

	2015	2016
Administration		\$ (18,050)
Information Services		\$ 6,100
Fire		\$ 34,610
Building		\$ 30,000
Bylaw		\$ 16,918
Public Works		\$ 81,175
Parks		\$ 192,253
Library		\$ 95,001
Planning		\$ 48,510
Medical Centre		\$ -
<b>Total</b>		<b>\$486,517</b>

### Net Increased Capital Dollars Requested

	2015
Administration	
Information Services	
Fire	
Building	
Bylaw	
Public Works	
Parks	
Library	
Planning	
Medical Centre	
<b>Total</b>	

### Municipal Tax Increase Requested for Operating

	2015	2016
Administration		-0.15%
Information Services		0.05%
Fire		0.28%
Building		0.24%
Bylaw		0.14%
Public Works		0.65%
Parks		1.55%
Library		0.76%
Planning		0.39%
Medical Centre		0.00%
<b>Total</b>		<b>3.91%</b>

### Municipal Tax Increase Requested for Capital

	2015
Administration	
Information Services	
Fire	
Building	
Bylaw	
Public Works	
Parks	
Library	
Planning	
Medical Centre	
<b>Total</b>	

1.00% Clearview Tax Increase (est.) = \$124,425

1% Net Tax Increase (est.) = \$220,021

Property Tax on Average home assessed at \$255,783 (2015 est.) at \$258,340 (estimated)	2015	2016
Clearview	\$ 1,327.32	\$ 1,373.15
Policing (OPP)	\$ 280.08	\$ 281.65
County	\$ 767.24	\$ 782.59
Education	\$ 498.78	\$ 498.78
	<b>\$ 2,873.43</b>	<b>\$ 2,936.17</b>

Avg. Property Tax increase on average home as assessed at \$258,340 (estimated)
Clearview
Policing (OPP)
County
Education

### Net Operating and Net Capital Dollars Requested

2016		2015	2016
\$ -	Administration	\$ 1,089,751	\$ 1,071,701
\$ 79,500	Information Services	\$ 290,650	\$ 304,750
\$ 151,000	Fire	\$ 1,549,148	\$ 1,600,758
\$ -	Building	\$ -	\$ -
\$ -	Bylaw	\$ 84,600	\$ 101,518
\$ 1,300,000	Public Works	\$ 5,245,979	\$ 5,446,154
\$ 70,000	Parks	\$ 1,165,448	\$ 1,275,701
\$ 85,208	Library	\$ 787,402	\$ 879,109
\$ -	Planning	\$ 403,159	\$ 451,669
\$ -	Medical Centre	\$ -	\$ -
<b>\$1,685,708</b>	<b>Total</b>	<b>\$10,616,137</b>	<b>\$11,131,360</b>

### Net Operating and Net Capital Increased Dollars Requested

2016		2015	2016
\$ -	Administration	\$ -	\$ (18,050)
\$ 8,000	Information Services	\$ -	\$ 14,100
\$ 17,000	Fire	\$ -	\$ 51,610
\$ (30,000)	Building	\$ -	\$ -
\$ -	Bylaw	\$ -	\$ 16,918
\$ 119,000	Public Works	\$ -	\$ 200,175
\$ (82,000)	Parks	\$ -	\$ 110,253
\$ (3,294)	Library	\$ -	\$ 91,707
\$ -	Planning	\$ -	\$ 48,510
\$ -	Medical Centre	\$ -	\$ -
<b>\$28,706</b>	<b>Total</b>		<b>\$515,223</b>
	Plus increase in taxes refunded by assessment change		\$0
	Less property tax base increase from new growth (est.)		-\$85,620
	<b>Total Clearview Tax increase (est.)</b>		<b>\$429,603</b>

### Municipal Tax Increase Requested for Operating and Capital

2016		2015	2016
0.00%	Administration		-0.15%
0.06%	Information Services		0.11%
0.14%	Fire		0.41%
-0.24%	Building		0.00%
0.00%	Bylaw		0.14%
0.96%	Public Works		1.61%
-0.66%	Parks		0.89%
-0.03%	Library		0.74%
0.00%	Planning		0.39%
0.00%	Medical Centre		0.00%
<b>0.23%</b>	<b>Total</b>		<b>4.14%</b>
	Plus increase in taxes refunded by assessment change		0.00%
	Less property tax base increase from new growth (est.)		-0.69%
	<b>Total Clearview Tax increase (est.)</b>		<b>3.45%</b>

Assessed at \$255,783

2016		
\$ 45.83	Clearview Tax Increase (est.)	3.45%
\$ 1.57	Policing (OPP) Tax Increase (est.)	0.56%
\$ 15.34	Simcoe County Tax Increase (est.)	2.00%
\$ -	Education Tax Increase (est.)	0.00%
<b>\$ 62.74</b>	<b>Net Tax Increase (est.)</b>	<b>2.16%</b>

## 2015 Proposed General, Water, and Sewer Operating Projects

Operating Project Expenditures			Sources of Financing										
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures	Total
General Government													
Administration													
1-4-112-530	EDC - Branding	\$ 11,838	\$ -								\$ 11,838		\$ 11,838
1-4-114-120	Strategic Plan Part 1	\$ 20,000	\$ 20,000										\$ 20,000
1-4-120-530	Asset Management - Non-Core Assets	\$ 25,000	\$ -								\$ 25,000		\$ 25,000
1-4-120-770	Records Management Software (to reserve)	\$ 35,000	\$ 35,000										\$ 35,000
General Administration Sub-total		\$ 91,838	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,838	\$ -	
Public Works													
	Schell Farm consulting	\$ 19,040									\$ 19,040		\$ 19,040
	Bus Line consulting	\$ 10,000									\$ 10,000		\$ 10,000
Public Works Sub-total		\$ 29,040	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,040	\$ -	
Library Services													
1-4-661-320	New circulation desk - Stayner	\$ 5,000	\$ 5,000										\$ 5,000
1-4-661-320	Install drop box in unserved community	\$ 3,000	\$ 3,000										\$ 3,000
1-4-661-320	Construct small library in unserved community	\$ 750	\$ 750										\$ 750
Library Services Sub-total		\$ 8,750	\$ 8,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Land Use Planning													
1-4-711-530	Walkability Study (from 2014)	\$ 25,000	\$ -								\$ 25,000		\$ 25,000
Land Use Planning Sub-total		\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	
General Operating Projects Total		\$ 154,628	\$ 63,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,878	\$ -	\$ 154,628
Water Services													
1-4-420-530	Stayner Water Location	\$ 110,000	\$ 110,000										\$ 110,000
Water Operating Projects Total		\$ 110,000	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110,000
Sewer Service													
1-4-408-545	Sludge Haulage	\$ 69,000	\$ 69,000										\$ 69,000
Sewer Operating Projects Total		\$ 69,000	\$ 69,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 69,000

## 2015 Proposed General Capital Projects

Capital Expenditures Investment in Infrastructure			Sources of Financing										Total
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures	
General Government Administration													
2-4-120-805	Land Acquisition	\$ 10,000	\$ -								\$ 10,000		\$ 10,000
Information Services													
2-4-121-840	Computer and software (replacement)	\$ 25,000	\$ 25,000										\$ 25,000
2-4-121-840	Printer (replacement)	\$ 1,000	\$ 1,000										\$ 1,000
2-4-121-840	Council Computers	\$ 12,000	\$ 12,000										\$ 12,000
2-4-121-840	Server Replacement	\$ 20,000	\$ -								\$ 20,000		\$ 20,000
2-4-121-840	Scanner Replacement	\$ 15,000	\$ 15,000										\$ 15,000
2-4-121-840	Networking Equipment	\$ 10,000	\$ 10,000										\$ 10,000
2-4-121-840	Digital Display Equipment	\$ 5,000	\$ 5,000										\$ 5,000
2-4-121-840	Phone System from 2014	\$ 35,000	\$ -								\$ 35,000		\$ 35,000
2-4-121-840	Other Computer Equipment Unspecified	\$ 3,500	\$ 3,500										\$ 3,500
General Administration Sub-total		\$ 136,500	\$ 71,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000	\$ -	
Fire Protection Services													
2-4-242-825	Stn 7 Roof & Floor	\$ 25,000	\$ 25,000										\$ 25,000
2-4-242-845	Replace Car 1 (2005 Dodge)	\$ 50,000	\$ -								\$ 50,000		\$ 50,000
2-4-242-840	Firefighter Protective (Bunker) Gear repl	\$ 30,000	\$ 30,000										\$ 30,000
2-4-242-840	Portable Pagers	\$ 5,000	\$ 5,000										\$ 5,000
2-4-242-840	Portable Radios	\$ 6,000	\$ 6,000										\$ 6,000
2-4-242-840	Onboard Vehicle Repeater (1)	\$ 9,000	\$ 9,000										\$ 9,000
2-4-242-840	Equipment	\$ 44,000	\$ 44,000										\$ 44,000
2-4-242-840	TNT Equipment Upgrade	\$ 15,000	\$ 15,000										\$ 15,000
Fire and Emergency Sub-total		\$ 184,000	\$ 134,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	
Building Inspection													
2-4-292-845	Truck (replacement)	\$ 30,000	\$ -								\$ 30,000		\$ 30,000
Building Inspection Sub-total		\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	
Public Works													
Admin, Bldg, and Equip													
2-4-300-820	Shed Expansion	\$ 30,000	\$ 30,000										\$ 30,000
2-4-300-845	Equipment (replacement) 1 4x4 Pickup	\$ 29,000	\$ -								\$ 29,000		\$ 29,000
2-4-300-845	Equipment (replacement) 1 Pickup	\$ 25,000	\$ -								\$ 25,000		\$ 25,000
2-4-300-845	Equipment (replacement) JD2350	\$ 60,000	\$ -								\$ 60,000		\$ 60,000
Bridges													
2-4-300-866	Elm Street Bridge	\$ 350,000	\$ -	\$ 86,903							\$ 263,097		\$ 350,000
2-4-300-867	Concession 6 Bridge	\$ 250,000	\$ -								\$ 250,000		\$ 250,000
Road Construction													
2-4-300-805	Industrial Servicing	\$ 1,632,595	\$ -	\$ 333,333		\$ 253,920			\$ 83,562	\$ 105,742		\$ 856,038	\$ 1,632,595
2-4-300-905	Huron St.	\$ 9,327	\$ -								\$ 9,327		\$ 9,327
2-4-300-909	Nottawa Conc 10/CR91	\$ 9,063,915	\$ -		\$ 1,283,000	\$ 7,687,305				\$ 93,610			\$ 9,063,915
2-4-300-928	Sunnidale Townline	\$ 170,000	\$ -		\$ 85,000					\$ 85,000			\$ 170,000
2-4-300-937	Warrington Road	\$ 61,903	\$ -	\$ 61,903									\$ 61,903
2-4-300-939	County Rd #91 Service Cuts	\$ 70,536	\$ -								\$ 70,536		\$ 70,536
2-4-300-942	Montreal Street	\$ 250,000	\$ 250,000										\$ 250,000
2-4-300-945	Caroline West of Mad River	\$ 45,000	\$ 45,000										\$ 45,000
2-4-300-946	Louisa, Hwy #26 to Hamilton Drive	\$ 25,000	\$ 25,000										\$ 25,000
2-4-300-948	Kirkwood	\$ 15,000	\$ 15,000										\$ 15,000
2-4-300-959	Quebec Street	\$ 285,000	\$ 80,000							\$ 205,000			\$ 285,000
2-4-300-964	Cherry St PGA	\$ 31,505	\$ -								\$ 31,505		\$ 31,505
2-4-300-970	Sutherland St.	\$ 69,364	\$ -								\$ 69,364		\$ 69,364
2-4-300-972	Sunnidale Conc 6 from 3/4 to 6/7	\$ 80,000	\$ 80,000										\$ 80,000
2-4-300-985	Mowat Street	\$ 135,000	\$ 135,000										\$ 135,000

## 2015 Proposed General Capital Projects (cont.)

Capital Expenditures Investment in Infrastructure			Sources of Financing										Total
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures	
2-4-300-990	Fairgrounds Road	\$ 130,000	\$ 130,000										\$ 130,000
2-4-300-993	Nottawa 26/27 from Conc 10 to WTL	\$ 397,500	\$ -		\$ 397,500								\$ 397,500
2-4-300-994	Side Street	\$ 241,000	\$ 241,000										\$ 241,000
2-4-300-995	Industrial Road	\$ 50,000	\$ 50,000										\$ 50,000
<b>Sidewalks</b>													
2-4-300-924	Sidewalk Construction	\$ 100,000	\$ 100,000										\$ 100,000
<b>Public Works Sub-total</b>		<b>\$ 13,606,645</b>	<b>\$ 1,181,000</b>	<b>\$ 482,139</b>	<b>\$ 1,765,500</b>	<b>\$ 7,941,225</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 83,562</b>	<b>\$ 489,352</b>	<b>\$ 807,829</b>	<b>\$ 856,038</b>	<b>\$ 100,000</b>
<b>Parks and Recreation</b>													
2-4-610-840	New Pickup Truck	\$ 25,000	\$ 25,000										\$ 25,000
2-4-610-840	Event Infrastructure	\$ 10,000	\$ 10,000										\$ 10,000
<b>Stayner Arena</b>													
2-4-611-825	Hall Heating	\$ 9,000	\$ 9,000										\$ 9,000
<b>Creemore Arena</b>													
2-4-612-825	West Wall Insulation	\$ 10,000	\$ 10,000										\$ 10,000
2-4-612-840	Flooder	\$ 75,000	\$ -								\$ 75,000		\$ 75,000
<b>Stayner Pool</b>													
2-4-613-825	Sandblast & Resurface pool	\$ 8,000	\$ 8,000										\$ 8,000
<b>Stayner Parks</b>													
2-4-625-825	Ives Park Tennis Court Resurface	\$ 25,000	\$ 25,000										\$ 25,000
2-4-625-825	Station Park Expansion	\$ 60,000	\$ 20,000	\$ 20,000							\$ 20,000		\$ 60,000
<b>Creemore Parks</b>													
2-4-626-825	Gowan Park Bleachers	\$ 10,000	\$ 10,000										\$ 10,000
<b>New Lowell Parks</b>													
2-4-627-825	New Lowell Bleachers	\$ 15,000	\$ 15,000										\$ 15,000
<b>Other Parks</b>													
2-4-629-825	Nottawa Dug Out	\$ 10,000	\$ -							\$ 10,000			\$ 10,000
<b>Trails</b>													
2-4-721-825	Trails Construction	\$ 68,763	\$ 20,000						\$ 20,000		\$ 28,763		\$ 68,763
<b>Parks and Recreation Sub-total</b>		<b>\$ 325,763</b>	<b>\$ 152,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ 10,000</b>	<b>\$ 123,763</b>	<b>\$ -</b>	<b>\$ 68,763</b>
<b>Library Services</b>													
2-4-661-810	Special Projects Comp Equip Ind Can	\$ 3,000	\$ 1,725	\$ 1,275									\$ 3,000
2-4-661-825	Stayner Roof Replacement	\$ 5,000	\$ 5,000										\$ 5,000
2-4-661-840	Books Collection Materials	\$ 81,777	\$ 81,777										\$ 81,777
<b>Library Services Sub-total</b>		<b>\$ 89,777</b>	<b>\$ 88,502</b>	<b>\$ 1,275</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>General Capital Projects Total</b>		<b>\$ 14,372,685</b>	<b>\$ 1,627,002</b>	<b>\$ 503,414</b>	<b>\$ 1,765,500</b>	<b>\$ 7,941,225</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 103,562</b>	<b>\$ 499,352</b>	<b>\$ 1,076,592</b>	<b>\$ 856,038</b>	<b>\$ 14,372,685</b>

## 2015 Proposed Water Capital Projects

Capital Expenditures Investment in Infrastructure			Sources of Financing										Total	
Dept.	Project Description	Budget	Water Equipment Replacement Reserve	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures		
Municipal Waterworks Services														
Administration, Bldg & Equip														
2-4-420-840	Meter Reading Equipment	\$ 10,500	\$ 10,500										\$ 10,500	
2-4-421-840	Hydrants Valves (Creemore & Stayner)	\$ 14,500	\$ 14,500										\$ 14,500	
2-4-420-840	GIS Tablet	\$ 2,050	\$ 2,050	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,050	
	Sub-total	\$ 27,050	\$ 27,050	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Stayner Waterworks														
2-4-421-840	Well 4 Including Generator	\$ 608,324	\$ 121,665						\$ 486,659				\$ 608,324	
2-4-421-820	Well 2 Building (WPST0202)	\$ 134,392	\$ 134,392										\$ 134,392	
2-4-421-840	Well 2 Electrical & Piping (WPST0213)	\$ 53,757	\$ 53,757										\$ 53,757	
2-4-421-840	Well 3 Flow & Pressure Control Valve (WPST0304)	\$ 4,569	\$ 4,569										\$ 4,569	
2-4-421-840	Well 3 Chlorine Analyzer (WPST0306)	\$ 4,704	\$ 4,704										\$ 4,704	
2-4-421-845	Centre St from 42 to Industrial	\$ 1,199,000	\$ 119,900			\$ 552,000			\$ 527,100				\$ 1,199,000	
2-4-421-845	200/300mm Dancor, Hwy 26 to Mowat (1570m)	\$ 1,107,000				\$ 942,000			\$ 165,000				\$ 1,107,000	
2-4-421-845	Emerald Creek Watermain	\$ 396,000							\$ 396,000				\$ 396,000	
2-4-421-845	Industrial Servicing	\$ 597,689					\$ 359,976		\$ 237,713				\$ 597,689	
	Sub-total	\$ 4,105,435	\$ 438,987	\$ -	\$ -	\$ 1,494,000	\$ 359,976	\$ -	\$ 1,812,472	\$ -	\$ -	\$ -		
Creemore Waterworks														
2-4-422-840	Creemore Reservoir Repairs	\$ 59,000	\$ 59,000									\$ -	\$ 59,000	
2-4-422-845	WMCR0002 Caroline from Collingwood to Mill	\$ 234,827	\$ 234,827									\$ -	\$ 234,827	
2-4-422-845	WMCR0020 Elizabeth from Library to Mary	\$ 187,860	\$ 187,860									\$ -	\$ 187,860	
2-4-422-845	WMCR0052 Mill Street to CL2 Bldg	\$ 171,000	\$ 171,000										\$ 171,000	
2-4-422-845	WMCR0053 Collingwood st CL2 Bldg to Farm Hou	\$ 128,000	\$ 128,000										\$ 128,000	
	Sub-total	\$ 780,687	\$ 780,687	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
New Lowell Waterworks														
	Sub-total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Nottawa Waterworks														
	Sub-total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Buckingham Woods Waterworks														
	Sub-total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Collingwoodlands Waterworks														
2-4-426-840	Pressure Tanks x 5	\$ 6,720	\$ 6,720										\$ 6,720	
	Sub-total	\$ 6,720	\$ 6,720	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total Water Capital Projects		\$ 4,919,892	\$ 1,253,444	\$ -	\$ -	\$ 1,494,000	\$ 359,976	\$ -	\$ 1,812,472	\$ -	\$ -	\$ -	\$ 4,919,892	

## 2015 Proposed Sewer Capital Projects

### Capital Expenditures Investment in Infrastructure

Dept.	Project Description	Budget	Sewer Equipment Replacement Reserve	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures	Total
<b>Municipal Wastewater Services</b>													
<b>Administration, Bldg &amp; Equip</b>													
2-4-406-840	Equipment	\$ -											\$ -
	<b>Sub-total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Stayner Wastewater</b>													
2-4-408-901	Pump Stn #2 (57.36% Grant started in 2014)	\$ 2,268,645		\$ 1,301,295					\$ 967,350				\$ 2,268,645
2-4-408-902	Forcemain to WB (57.5% Grant started in 2014)	\$ 600,000		\$ 345,000					\$ 255,000				\$ 600,000
2-4-408-903	Mowat Trunk Sewermain (37% Grant started in 2014)	\$ 3,035,061		\$ 1,122,973					\$ 1,912,088				\$ 3,035,061
2-4-408-904	Emerald Trunk Sewermain (37% Grant started in 2014)	\$ 650,445		\$ 240,665					\$ 409,780				\$ 650,445
2-4-408-905	Quebec, Side, Industrial Mains (2/3 grants)	\$ 1,545,099		\$ 1,030,066			\$ 515,033						\$ 1,545,099
2-4-408-845	Pump Stn #3 (Margaret Street)	\$ 1,875,000				\$ 1,875,000							\$ 1,875,000
2-4-408-850	Forcemain Margaret/Philips	\$ 900,000				\$ 900,000							\$ 900,000
2-4-408-840	Honeywell Aeration Upgrade	\$ 425,003	\$ 140,000									\$ 285,003	\$ 425,003
	<b>Sub-total</b>	<b>\$ 11,299,253</b>	<b>\$ 140,000</b>	<b>\$ 4,039,998</b>	<b>\$ -</b>	<b>\$ 2,775,000</b>	<b>\$ 515,033</b>	<b>\$ -</b>	<b>\$ 3,544,219</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 285,003</b>	<b>\$ -</b>
<b>Creemore Wastewater</b>													
2-4-407-840	PLC #2,3,4	\$ 54,600	\$ 54,600									\$ -	\$ 54,600
2-4-407-840	Chemical Pump #3 & 4	\$ 7,000	\$ 7,000									\$ -	\$ 7,000
2-4-407-840	Monarch Pump #1	\$ 300	\$ 300									\$ -	\$ 300
2-4-407-840	pH Gauge (UV room)	\$ 2,060	\$ 2,060										\$ 2,060
2-4-407-840	DO Controller Probe	\$ 1,545	\$ 1,545										\$ 1,545
2-4-407-840	Influent Pump #1&2	\$ 20,600	\$ 20,600										\$ 20,600
2-4-407-840	Waste Pump #1	\$ 5,000	\$ 5,000										\$ 5,000
2-4-407-840	Auger & Motor	\$ 30,900	\$ 30,900										\$ 30,900
2-4-407-840	Honeywell Blower Refit	\$ 218,228										\$ 218,228	\$ 218,228
	<b>Sub-total</b>	<b>\$ 340,233</b>	<b>\$ 122,005</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 218,228</b>	<b>\$ -</b>
<b>Total Sewer Capital Projects</b>			<b>\$ 11,639,486</b>	<b>\$ 262,005</b>	<b>\$ 4,039,998</b>	<b>\$ -</b>	<b>\$ 2,775,000</b>	<b>\$ 515,033</b>	<b>\$ -</b>	<b>\$ 3,544,219</b>	<b>\$ -</b>	<b>\$ 503,231</b>	<b>\$ 11,639,486</b>

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## 2016 Proposed General, Water, and Sewer Operating Projects

Operating Project Expenditures			Sources of Financing										Total
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures	
<b>General Government</b>													
<b>Administration</b>													
1-4-114-120	Strategic Plan Part 2	\$ 20,000	\$ 20,000										\$ 20,000
1-4-120-541	Records Management Software	\$ 70,000	\$ 35,000								\$ 35,000		\$ 70,000
	<b>General Administration Sub-total</b>	<b>\$ 90,000</b>	<b>\$ 55,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,000</b>	<b>\$ -</b>	
<b>Library Services</b>													
1-4-661-650	Library Rebranding	\$ 7,000	\$ 7,000										\$ 7,000
	<b>Library Services Sub-total</b>	<b>\$ 7,000</b>	<b>\$ 7,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	<b>General Operating Projects Total</b>	<b>\$ 97,000</b>	<b>\$ 62,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ 97,000</b>
<b>Water Services</b>													
1-4-420-520	Water System Audit	\$ 6,180	\$ 6,180										\$ 6,180
	<b>Water Operating Projects Total</b>	<b>\$ 6,180</b>	<b>\$ 6,180</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,180</b>
<b>Sewer Service</b>													
1-4-408-545	Sludge Haulage	\$ 73,202	\$ 73,202										\$ 73,202
	<b>Sewer Operating Projects Total</b>	<b>\$ 73,202</b>	<b>\$ 73,202</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 73,202</b>

## 2016 Proposed General Capital Projects

Capital Expenditures Investment in Infrastructure			Sources of Financing											Total
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures		
General Government														
Information Services Program Support														
2-4-121-840	Computer and software (replacement)	\$ 25,000	\$ 25,000										\$ 25,000	
2-4-121-840	Printer (replacement)	\$ 1,000	\$ 1,000										\$ 1,000	
2-4-121-840	Other Computer Equipment Unspecified	\$ 3,500	\$ 3,500										\$ 3,500	
2-4-121-840	Digital Display Reserve	\$ 5,000	\$ 5,000										\$ 5,000	
2-4-121-840	Other Networking Equipment	\$ 45,000	\$ 45,000										\$ 45,000	
General Administration Sub-total		\$ 79,500	\$ 79,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Fire and Emergency Services														
Fire Protection Services														
2-4-242-825	Building Improvements	\$ 25,000	\$ 25,000										\$ 25,000	
2-4-242-845	Rescue Truck (NOW PUMP TANKER STATION 4)	\$ 490,000	\$ -						\$ 49,000	\$ 441,000			\$ 490,000	
2-4-242-840	Firefighter Protective (Bunker) Gear repl	\$ 30,000	\$ 30,000										\$ 30,000	
2-4-242-840	Portable Pagers	\$ 5,000	\$ 5,000										\$ 5,000	
2-4-242-840	Portable Radios	\$ 6,000	\$ 6,000										\$ 6,000	
2-4-242-840	Equipment	\$ 50,000	\$ 50,000										\$ 50,000	
2-4-242-840	TNT Equipment Upgrade	\$ 35,000	\$ 35,000										\$ 35,000	
Fire and Emergency Sub-total		\$ 641,000	\$ 151,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,000	\$ 441,000	\$ -	\$ -		
Public Works														
Admin, Bldg, and Equip														
2-4-300-845	Equipment (replacement) - 1 pickup	\$ 25,000	\$ -								\$ 25,000		\$ 25,000	
2-4-300-845	Equipment (replacement) TR37	\$ 220,000	\$ -								\$ 220,000		\$ 220,000	
Road Construction														
	Sutherland Street North	\$ 15,000	\$ 15,000										\$ 15,000	
	Wellington Street West	\$ 40,000	\$ 40,000										\$ 40,000	
	Centre Line Road	\$ 70,000	\$ 70,000										\$ 70,000	
	3/4 Sunnidale, South of 9	\$ 110,000	\$ 110,000										\$ 110,000	
	Sunnidale Conc 12 to Klondike Park	\$ 280,000	\$ 280,000										\$ 280,000	
	Fairgrounds Road South	\$ 130,000	\$ 130,000										\$ 130,000	
	Fairgrounds Road North	\$ 225,000	\$ 225,000										\$ 225,000	
	Margaret Street	\$ 60,000	\$ 60,000										\$ 60,000	
	Edward Street East	\$ 350,000	\$ 35,000				\$ 315,000						\$ 350,000	
	Library Street	\$ 15,000	\$ 15,000										\$ 15,000	
	Centre Street	\$ 100,000	\$ 100,000										\$ 100,000	
	Switzer Street	\$ 100,000	\$ 100,000										\$ 100,000	
Sidewalks														
2-4-300-924	Sidewalk Construction	\$ 120,000	\$ 120,000										\$ 120,000	
Public Works Sub-total		\$ 1,860,000	\$ 1,300,000	\$ -	\$ -	\$ 315,000	\$ -	\$ -	\$ -	\$ -	\$ 245,000	\$ -		
Parks and Recreation														
Administration														
2-4-610-840	Event Infrastructure	\$ 10,000	\$ 10,000										\$ 10,000	
Stayner Parks														
2-4-625-825	Station Park Expansion	\$ 40,000	\$ 40,000										\$ 40,000	
Trails														
2-4-721-825	Trails Construction	\$ 20,000	\$ 20,000										\$ 20,000	
Parks and Recreation Sub-total		\$ 70,000	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Library Services														
2-4-661-810	Special Projects Comp Equip Ind Can	\$ 3,000	\$ 1,725	\$ 1,275									\$ 3,000	
2-4-661-840	Books Collection Materials	\$ 83,483	\$ 83,483										\$ 83,483	
Library Services Sub-total		\$ 86,483	\$ 85,208	\$ 1,275	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
General Capital Projects Total		\$ 2,736,983	\$ 1,685,708	\$ 1,275	\$ -	\$ 315,000	\$ -	\$ -	\$ 49,000	\$ 441,000	\$ 245,000	\$ -	\$ 2,736,983	

## 2016 Proposed Water Capital Projects

Capital Expenditures Investment in Infrastructure			Sources of Financing										Total	
Dept.	Project Description	Budget	Water	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures		
Municipal Waterworks Services														
Administration, Bldg & Equip														
2-4-420-840	Meter Reading Equipment	\$ 10,500	\$ 10,500										\$ 10,500	
2-4-421-840	Hydrants Valves (Creemore & Stayner)	\$ 14,500	\$ 14,500										\$ 14,500	
2-4-420-840	GIS Tablet	\$ 2,050	\$ 2,050	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,050	
	Sub-total	\$ 27,050	\$ 27,050	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Stayner Waterworks														
2-4-421-840	Well 4 Including Generator	\$ 608,324	\$ 121,665						\$ 486,659				\$ 608,324	
2-4-421-820	Well 2 Building (WPST0202)	\$ 134,392	\$ 134,392										\$ 134,392	
2-4-421-840	Well 2 Electrical & Piping (WPST0213)	\$ 53,757	\$ 53,757										\$ 53,757	
2-4-421-840	Well 3 Flow & Pressure Control Valve (W	\$ 4,569	\$ 4,569										\$ 4,569	
2-4-421-840	Well 3 Chlorine Analyzer (WPST0306)	\$ 4,704	\$ 4,704										\$ 4,704	
2-4-421-845	Transmission Main Reservoir to Margaret	\$ 641,250	\$ 64,125						\$ 577,125				\$ 641,250	
2-4-421-845	Centre St from 42 to Industrial	\$ 1,199,000	\$ 119,900			\$ 552,000			\$ 527,100				\$ 1,199,000	
2-4-421-845	200/300mm Dancor, Hwy 26 to Mowat (1:	\$ 1,107,000				\$ 942,000			\$ 165,000				\$ 1,107,000	
2-4-421-845	Emerald Creek Watermain	\$ 396,000							\$ 396,000				\$ 396,000	
2-4-218-463	Industrial Servicing	\$ 597,689					\$ 359,976		\$ 237,713				\$ 597,689	
	Sub-total	\$ 4,746,685	\$ 503,112	\$ -	\$ -	\$ 1,494,000	\$ 359,976	\$ -	\$ 2,389,597	\$ -	\$ -	\$ -		
Creemore Waterworks														
2-4-422-840	Creemore Reservoir Repairs	\$ 59,000	\$ 59,000									\$ -	\$ 59,000	
2-4-422-845	WMCR0002 Caroline from Collingwood to	\$ 234,827	\$ 234,827									\$ -	\$ 234,827	
2-4-422-845	WMCR0020 Elizabeth from Library to Ma	\$ 187,860	\$ 187,860									\$ -	\$ 187,860	
2-4-422-845	WMCR0052 Mill Street to CL2 Bldg	\$ 171,000	\$ 171,000										\$ 171,000	
2-4-422-845	WMCR0053 Collingwood st CL2 Bldg to f	\$ 128,000	\$ 128,000										\$ 128,000	
	Sub-total	\$ 780,687	\$ 780,687	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
New Lowell Waterworks														
	Sub-total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Nottawa Waterworks														
	Sub-total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Buckingham Woods Waterworks														
	Sub-total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Collingwoodlands Waterworks														
2-4-426-840	Pressure Tanks x 5	\$ 6,720	\$ 6,720										\$ 6,720	
	Sub-total	\$ 6,720	\$ 6,720	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Total Water Capital Projects	\$ 5,561,142	\$ 1,317,569	\$ -	\$ -	\$ 1,494,000	\$ 359,976	\$ -	\$ 2,389,597	\$ -	\$ -	\$ -	\$ 5,561,142	

## 2016 Proposed Sewer Capital Projects

### Capital Expenditures Investment in Infrastructure

Dept.	Project Description	Budget	Sewer Equipment Replacement Reserve	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures	Total
<b>Municipal Wastewater Services</b>													
<b>Administration, Bldg &amp; Equip</b>													
2-4-406-840	Equipment	\$ -											\$ -
	Item	\$ -											\$ -
	<b>Sub-total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Stayner Wastewater</b>													
2-4-408-840	Service Locate/Hydraulic VT	\$ 35,500	\$ 35,500										\$ 35,500
	Item	\$ -											\$ -
	Item	\$ -											\$ -
	<b>Sub-total</b>	<b>\$ 35,500</b>	<b>\$ 35,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Creemore Wastewater</b>													
2-4-407-840	Chemical Pump #1,2,5,6	\$ 14,000	\$ 14,000									\$ -	\$ 14,000
2-4-407-840	Cyclic Air Valve	\$ 3,600	\$ 3,600									\$ -	\$ 3,600
2-4-407-840	Wasting Pump #3	\$ 5,000	\$ 5,000										\$ 5,000
	Item	\$ -											\$ -
	<b>Sub-total</b>	<b>\$ 22,600</b>	<b>\$ 22,600</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Sewer Capital Projects</b>		<b>\$ 58,100</b>	<b>\$ 58,100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 58,100</b>

TOWNSHIP OF CLEARVIEW  
TOTAL TOWNSHIP OPERATING FUND



CLEARVIEW

GL5410

Date : May 28, 2015

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For Period Ending 31-Dec-2014

zall	2013	2013	2014	2014	PROPOSED 2015	2015 - 2014 \$	(2015-2014)/2014 %
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>REVENUE</b>							
GRANTS	-3,528,946.00	-1,682,173.37	-3,403,425.00	-2,610,301.78	-1,238,879.00	2,164,546.00	-63.60
USER FEES	-5,416,144.00	-5,572,427.50	-5,664,586.00	-5,841,415.83	-6,035,611.00	-371,025.00	6.55
OTHER INCOME	-7,804,555.00	-1,013,994.70	-887,044.00	-3,020,399.74	-637,991.00	249,053.00	-28.08
TRANSFER FROM RESERVES	-1,030,703.00	-970,827.02	-2,167,206.00	-2,158,588.88	-576,963.00	1,590,243.00	-73.38
TAXATION	-11,631,819.00	-11,586,922.07	-12,151,791.00	-12,186,029.55	-12,969,943.00	-818,152.00	6.73
DEVELOPMENT CHARGES	-2,007,357.00	-306,422.16	-2,007,375.00	-5,640,199.70	-1,888,496.00	118,879.00	-5.92
<b>Total REVENUE</b>	<b>-31,419,524.00</b>	<b>-21,132,766.82</b>	<b>-26,281,427.00</b>	<b>-31,456,935.48</b>	<b>-23,347,883.00</b>	<b>2,933,544.00</b>	<b>-11.16</b>
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	4,713,306.00	4,610,156.95	4,962,884.00	4,879,553.03	5,062,029.00	99,145.00	2.00
ADMINISTRATION	2,790,848.00	2,740,437.82	2,955,310.00	3,235,213.27	2,872,531.00	-82,779.00	-2.80
CONTRACTED SERVICES	12,241,728.00	2,924,340.62	6,370,626.00	4,957,734.95	3,256,103.00	-3,114,523.00	-48.89
FACILITY UTILITIES	691,607.00	771,603.02	728,211.00	824,112.33	792,534.00	64,323.00	8.83
FACILITY MAINTENANCE	396,563.00	364,738.73	620,008.00	638,073.17	366,010.00	-253,998.00	-40.97
INSURANCE	263,405.00	199,242.35	292,062.00	273,950.41	288,182.00	-3,880.00	-1.33
VEHICLES & EQUIPMENT	398,380.00	354,055.36	408,258.00	381,742.87	411,159.00	2,901.00	0.71
AMORTIZATION	2.00	1,394,197.00	2.00	1,426,418.00	2.00	0.00	0.00
TRANSFER TO RESERVES	3,424,733.00	1,371,798.34	2,773,911.00	7,259,760.12	3,607,779.00	833,868.00	30.06
TRANSFER TO CAPITAL FUND	518,400.00	388,146.13	1,063,775.00	434,198.93	476,002.00	-587,773.00	-55.25
<b>Total EXPENSE</b>	<b>25,438,972.00</b>	<b>15,118,716.32</b>	<b>20,175,047.00</b>	<b>24,310,757.08</b>	<b>17,132,331.00</b>	<b>-3,042,716.00</b>	<b>-15.08</b>
<b>WORKS EXPENSE</b>							
SALARIES, WAGES & BENEFITS	1,365,452.00	1,223,225.24	1,385,033.00	1,191,379.13	1,402,323.00	17,290.00	1.25
ADMINISTRATION	1,158,700.00	1,110,252.47	1,182,575.00	1,086,136.89	1,240,389.00	57,814.00	4.89
CONTRACTED SERVICES	814,400.00	808,020.60	880,700.00	741,220.84	892,540.00	11,840.00	1.34
FACILITY UTILITIES	42,000.00	30,982.70	44,000.00	43,937.64	46,000.00	2,000.00	4.55
FACILITY MAINTENANCE	80,000.00	76,596.07	90,647.00	95,802.95	83,000.00	-7,647.00	-8.44
INSURANCE	115,000.00	144,881.00	103,925.00	103,924.57	108,100.00	4,175.00	4.02
VEHICLES & EQUIPMENT	696,700.00	696,165.61	703,500.00	653,901.82	729,500.00	26,000.00	3.70
AMORTIZATION	0.00	1,205,622.00	0.00	1,193,454.00	0.00	0.00	0.00
TRANSFER TO RESERVES	481,300.00	587,787.74	481,000.00	3,112,876.38	532,700.00	51,700.00	10.75
TRANSFER TO CAPITAL FUND	1,227,000.00	1,085,589.59	1,235,000.00	814,931.17	1,181,000.00	-54,000.00	-4.37
<b>Total WORKS EXPENSE</b>	<b>5,980,552.00</b>	<b>6,969,123.02</b>	<b>6,106,380.00</b>	<b>9,037,565.39</b>	<b>6,215,552.00</b>	<b>109,172.00</b>	<b>1.79</b>
<b>Total OPERATING</b>	<b>0.00</b>	<b>955,072.52</b>	<b>0.00</b>	<b>1,891,386.99</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**TOWNSHIP OF CLEARVIEW**  
**CONSOLIDATED CAPITAL FINANCIAL REPORT**



CLEARVIEW

GL5410

Date : May 28, 2015

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For Period Ending 31-Dec-2014

xcp2	CURRENT	ACTUAL	BUDGET	\$ VARIANCE B-A	% USED YTD A/B	PROJECTED 2015	\$ VARIANCE	% VARIANCE
	PERIOD	YEAR TO DATE				BUDGET	2015-2014 BUDGET	(2015-2014)/2014
<b>CAPITAL FUND</b>								
<b>REVENUE</b>								
<b>REVENUE</b>								
GRANTS	-1,380,341.41	-4,511,931.18	-10,138,886.00	-5,626,954.82	44.50	-4,543,412.00	5,595,474.00	-55.19
OTHER	-443,032.29	-1,305,078.91	-44,555,104.00	-43,250,025.09	2.93	-13,686,868.00	30,868,236.00	-69.28
RESERVES	-1,221,328.17	-5,246,929.18	-10,442,633.00	-5,195,703.82	50.25	-10,644,050.00	-201,417.00	1.93
OWN PURPOSE TAX	-234,768.14	-1,247,855.10	-2,298,775.00	-1,050,919.90	54.28	-1,657,002.00	641,773.00	-27.92
DEBENTURES	-163,621.12	-2,216,230.68	-3,139,423.00	-923,192.32	70.59	-503,231.00	2,636,192.00	-83.97
<b>Total REVENUE</b>	<b>-3,443,091.13</b>	<b>-14,528,025.05</b>	<b>-70,574,821.00</b>	<b>-56,046,795.95</b>	<b>20.59</b>	<b>-31,034,563.00</b>	<b>39,540,258.00</b>	<b>-56.03</b>
<b>Total REVENUE</b>	<b>-3,443,091.13</b>	<b>-14,528,025.05</b>	<b>-70,574,821.00</b>	<b>-56,046,795.95</b>	<b>20.59</b>	<b>-31,034,563.00</b>	<b>39,540,258.00</b>	<b>-56.03</b>
<b>EXPENSE</b>								
<b>EXPENSE</b>								
GENERAL ADMINISTRATION	-413,462.05	458,943.94	762,400.00	303,456.06	60.20	136,500.00	-625,900.00	-82.10
FIRE & EMERGENCY PLANNING	33,044.57	606,215.21	570,900.00	-35,315.21	106.19	184,000.00	-386,900.00	-67.77
BUILDING INSPECTION	0.00	28,973.43	26,000.00	-2,973.43	111.44	30,000.00	4,000.00	15.38
BY-LAW & CROSSING GUARDS	1,027.37	35,617.24	36,000.00	382.76	98.94	0.00	-36,000.00	-100.00
MUNICIPAL WATERWORKS	219,291.18	474,542.42	23,670,472.00	23,195,929.58	2.00	4,919,892.00	-18,750,580.00	-79.22
MUNICIPAL SANITARY SEWAGE WORKS	2,185,042.52	7,564,378.08	30,431,122.00	22,866,743.92	24.86	11,639,486.00	-18,791,636.00	-61.75
PUBLIC WORKS	924,444.70	2,731,956.70	13,181,874.00	10,449,917.30	20.73	13,709,145.00	527,271.00	4.00
PARKS & RECREATION	2,500.00	984,145.28	1,247,861.00	263,715.72	78.87	325,763.00	-922,098.00	-73.89
PUBLIC LIBRARY	451,991.46	623,521.52	165,692.00	-457,829.52	376.31	89,777.00	-75,915.00	-45.82
LAND USE PLANNING & ZONING	0.00	0.00	7,500.00	7,500.00	0.00	0.00	-7,500.00	-100.00
CREEMORE MEDICAL CENTRE	16,907.65	1,019,731.23	475,000.00	-544,731.23	214.68	0.00	-475,000.00	-100.00
<b>Total EXPENSE</b>	<b>3,420,787.40</b>	<b>14,528,025.05</b>	<b>70,574,821.00</b>	<b>56,046,795.95</b>	<b>20.59</b>	<b>31,034,563.00</b>	<b>-39,540,258.00</b>	<b>-56.03</b>
<b>Total EXPENSE</b>	<b>3,420,787.40</b>	<b>14,528,025.05</b>	<b>70,574,821.00</b>	<b>56,046,795.95</b>	<b>20.59</b>	<b>31,034,563.00</b>	<b>-39,540,258.00</b>	<b>-56.03</b>
<b>Total CAPITAL FUND</b>	<b>-22,303.73</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

## TOWNSHIP OF CLEARVIEW

## TOTAL TOWNSHIP incl requisitions



CLEARVIEW

GL5410

Date : May 27, 2015

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For Period Ending 31-Dec-2015

all1	2013	2013	2014	2014	PROPOSED 2015	2015 - 2014 \$	(2015-2014)/2014%
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>REVENUE</b>							
<b>OPERATING REVENUE</b>							
GENERAL ADMIN & TAXATION	-24,927,898.00	-25,062,077.97	-25,864,573.00	-25,500,372.25	-25,799,523.00	65,050.00	-0.25
FIRE & EMERGENCY SERVICES	-171,224.00	-177,490.28	-206,401.00	-233,657.01	-162,919.00	43,482.00	-21.07
BUILDING INSPECTION	-387,523.00	-303,017.73	-398,981.00	-421,633.97	-426,227.00	-27,246.00	6.83
BY-LAW & CROSSING GUARDS	-168,200.00	-147,852.91	-144,500.00	-130,682.09	-135,550.00	8,950.00	-6.19
MUNICIPAL WATERWORKS	-1,947,406.00	-1,966,855.63	-2,132,332.00	-2,440,944.54	-2,203,295.00	-70,963.00	3.33
MUNICIPAL SEWER	-10,542,350.00	-1,717,179.22	-4,422,371.00	-3,703,300.39	-1,563,280.00	2,859,091.00	-64.65
PUBLIC WORKS	-1,037,500.00	-1,191,502.29	-1,087,454.00	-3,161,282.20	-1,152,164.00	-64,710.00	5.95
PARKS & RECREATION	-799,650.00	-736,988.46	-658,150.00	-856,839.72	-680,128.00	-21,978.00	3.34
LIBRARY	-139,985.00	-99,165.97	-140,757.00	-87,566.06	-121,397.00	19,360.00	-13.75
PLANNING & ZONING	-2,255,142.00	-472,917.11	-2,241,420.00	-5,843,476.49	-2,180,037.00	61,383.00	-2.74
CREEMORE MEDICAL CENTRE	-44,583.00	-39,984.27	-45,920.00	-52,701.78	-70,447.00	-24,527.00	53.41
<b>Total OPERATING REVENUE</b>	<b>-42,421,461.00</b>	<b>-31,915,031.84</b>	<b>-37,342,859.00</b>	<b>-42,432,456.50</b>	<b>-34,494,967.00</b>	<b>2,847,892.00</b>	<b>-7.63</b>
<b>Total REVENUE</b>	<b>-42,421,461.00</b>	<b>-31,915,031.84</b>	<b>-37,342,859.00</b>	<b>-42,432,456.50</b>	<b>-34,494,967.00</b>	<b>2,847,892.00</b>	<b>-7.63</b>
<b>EXPENSE</b>							
<b>OPERATING EXPENSE</b>							
GENERAL ADMIN & TAXATION	16,115,960.00	15,800,539.96	16,826,747.00	16,614,928.66	16,565,878.00	-260,869.00	-1.55
FIRE & EMERGENCY SERVICES	1,645,773.00	2,086,927.82	1,673,948.00	2,186,055.76	1,712,067.00	38,119.00	2.28
BUILDING INSPECTION	387,523.00	378,992.97	398,981.00	421,645.97	426,227.00	27,246.00	6.83
BY-LAW & CROSSING GUARDS	202,570.00	223,886.30	217,865.00	205,523.59	220,650.00	2,785.00	1.28
MUNICIPAL WATERWORKS	1,947,406.00	1,911,434.10	2,132,332.00	2,449,321.54	2,203,295.00	70,963.00	3.33
MUNICIPAL SEWER	10,542,350.00	1,672,838.62	4,422,371.00	3,702,612.39	1,563,280.00	-2,859,091.00	-64.65
PUBLIC WORKS	147,000.00	202,743.29	162,000.00	198,236.00	180,000.00	18,000.00	11.11
PARKS & RECREATION	2,001,520.00	1,969,112.90	1,862,563.00	2,348,406.91	1,845,576.00	-16,987.00	-0.91
LIBRARY	795,437.00	811,425.08	841,252.00	905,962.76	908,799.00	67,547.00	8.03
PLANNING & ZONING	2,610,787.00	863,375.42	2,652,500.00	6,244,111.09	2,583,196.00	-69,304.00	-2.61
CREEMORE MEDICAL CENTRE	44,583.00	39,984.27	45,920.00	52,701.78	70,447.00	24,527.00	53.41
<b>Total OPERATING EXPENSE</b>	<b>36,440,909.00</b>	<b>25,961,260.73</b>	<b>31,236,479.00</b>	<b>35,329,506.45</b>	<b>28,279,415.00</b>	<b>-2,957,064.00</b>	<b>-9.47</b>
<b>Total EXPENSE</b>	<b>36,440,909.00</b>	<b>25,961,260.73</b>	<b>31,236,479.00</b>	<b>35,329,506.45</b>	<b>28,279,415.00</b>	<b>-2,957,064.00</b>	<b>-9.47</b>
<b>WORKS EXPENSE</b>							
<b>OPERATING EXPENSE</b>							
PUBLIC WORKS	5,980,552.00	6,969,123.02	6,106,380.00	9,037,565.39	6,215,552.00	109,172.00	1.79
<b>Total OPERATING EXPENSE</b>	<b>5,980,552.00</b>	<b>6,969,123.02</b>	<b>6,106,380.00</b>	<b>9,037,565.39</b>	<b>6,215,552.00</b>	<b>109,172.00</b>	<b>1.79</b>
<b>Total WORKS EXPENSE</b>	<b>5,980,552.00</b>	<b>6,969,123.02</b>	<b>6,106,380.00</b>	<b>9,037,565.39</b>	<b>6,215,552.00</b>	<b>109,172.00</b>	<b>1.79</b>
<b>Total OPERATING</b>	<b>0.00</b>	<b>1,015,351.91</b>	<b>0.00</b>	<b>1,934,615.34</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

## TOWNSHIP OF CLEARVIEW

## TOTAL TOWNSHIP incl requisitions

GL5410

P

Date : May 27, 2015

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For Period Ending 31-Dec-2015



all1	2013	2013	2014	2014	PROPOSED 2015	2015 - 2014 \$	(2015-2014)/2014%
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>CAPITAL FUND</b>							
<b>REVENUE</b>							
<b>CAPITAL REVENUE</b>							
GENERAL ADMIN & TAXATION	-493,500.00	-229,292.11	-762,400.00	-953,719.19	-136,500.00	625,900.00	-82.10
FIRE & EMERGENCY SERVICES	-738,500.00	-754,180.80	-570,900.00	-606,214.94	-184,000.00	386,900.00	-67.77
BUILDING INSPECTION	0.00	0.00	-26,000.00	-28,973.43	-30,000.00	-4,000.00	15.38
BY-LAW & CROSSING GUARDS	0.00	0.00	-36,000.00	-35,617.24	0.00	36,000.00	-100.00
MUNICIPAL WATERWORKS	-10,042,116.00	-35,283.88	-23,670,472.00	-474,542.42	-4,919,892.00	18,750,580.00	-79.22
MUNICIPAL SEWER	-16,254,161.00	-1,229,336.53	-30,431,122.00	-7,564,378.10	-11,639,486.00	18,791,636.00	-61.75
PUBLIC WORKS	-6,503,700.00	-1,750,509.89	-13,177,674.00	-2,688,326.70	-13,709,145.00	-531,471.00	4.03
PARKS & RECREATION	-681,100.00	-322,147.12	-1,252,061.00	-984,145.28	-325,763.00	926,298.00	-73.98
LIBRARY	-79,400.00	-70,553.95	-165,692.00	-172,376.54	-89,777.00	75,915.00	-45.82
PLANNING & ZONING	-7,500.00	0.00	-7,500.00	0.00	0.00	7,500.00	-100.00
CREEMORE MEDICAL CENTRE	-500,000.00	-91,115.36	-475,000.00	-1,019,731.21	0.00	475,000.00	-100.00
<b>Total CAPITAL REVENUE</b>	<b>-35,299,977.00</b>	<b>-4,482,419.64</b>	<b>-70,574,821.00</b>	<b>-14,528,025.05</b>	<b>-31,034,563.00</b>	<b>39,540,258.00</b>	<b>-56.03</b>
<b>Total REVENUE</b>	<b>-35,299,977.00</b>	<b>-4,482,419.64</b>	<b>-70,574,821.00</b>	<b>-14,528,025.05</b>	<b>-31,034,563.00</b>	<b>39,540,258.00</b>	<b>-56.03</b>
<b>EXPENSE</b>							
<b>CAPITAL EXPENSE</b>							
GENERAL ADMIN & TAXATION	493,500.00	229,292.11	762,400.00	458,943.94	136,500.00	-625,900.00	-82.10
FIRE & EMERGENCY SERVICES	738,500.00	754,180.80	570,900.00	606,215.21	184,000.00	-386,900.00	-67.77
BUILDING INSPECTION	0.00	0.00	26,000.00	28,973.43	30,000.00	4,000.00	15.38
BY-LAW & CROSSING GUARDS	0.00	0.00	36,000.00	35,617.24	0.00	-36,000.00	-100.00
MUNICIPAL WATERWORKS	10,042,116.00	35,283.88	23,670,472.00	474,542.42	4,919,892.00	-18,750,580.00	-79.22
MUNICIPAL SEWER	16,254,161.00	1,229,336.53	30,431,122.00	7,564,378.08	11,639,486.00	-18,791,636.00	-61.75
PUBLIC WORKS	6,503,700.00	1,750,509.89	13,181,874.00	2,731,956.70	13,709,145.00	527,271.00	4.00
PARKS & RECREATION	681,100.00	322,147.12	1,247,861.00	984,145.28	325,763.00	-922,098.00	-73.89
LIBRARY	79,400.00	70,553.95	165,692.00	623,521.52	89,777.00	-75,915.00	-45.82
PLANNING & ZONING	7,500.00	0.00	7,500.00	0.00	0.00	-7,500.00	-100.00
CREEMORE MEDICAL CENTRE	500,000.00	91,115.36	475,000.00	1,019,731.23	0.00	-475,000.00	-100.00
<b>Total CAPITAL EXPENSE</b>	<b>35,299,977.00</b>	<b>4,482,419.64</b>	<b>70,574,821.00</b>	<b>14,528,025.05</b>	<b>31,034,563.00</b>	<b>-39,540,258.00</b>	<b>-56.03</b>
<b>Total EXPENSE</b>	<b>35,299,977.00</b>	<b>4,482,419.64</b>	<b>70,574,821.00</b>	<b>14,528,025.05</b>	<b>31,034,563.00</b>	<b>-39,540,258.00</b>	<b>-56.03</b>
<b>Total CAPITAL FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**TOWNSHIP OF CLEARVIEW**  
**TOTAL TOWNSHIP INCLUDING REQUISITIONS**



GL5410  
 Date : M

For Period Ending 31-Dec-2015

CLEARVIEW

ball1	2014	2014	PROPOSED 2015	PROPOSED 2016	2016 - 2015 \$
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET VARIANCE
<b>OPERATING</b>					
<b>REVENUE</b>					
<b>OPERATING REVENUE</b>					
GENERAL ADMIN & TAXATION	-25,864,573.00	-25,500,372.25	-25,799,523.00	-24,604,562.00	1,194,961.00
FIRE & EMERGENCY SERVICES	-206,401.00	-233,657.01	-162,919.00	-165,324.00	-2,405.00
BUILDING INSPECTION	-398,981.00	-421,633.97	-426,227.00	-551,290.00	-125,063.00
BY-LAW & CROSSING GUARDS	-144,500.00	-130,682.09	-135,550.00	-131,050.00	4,500.00
MUNICIPAL WATERWORKS	-2,132,332.00	-2,440,944.54	-2,203,295.00	-2,344,342.00	-141,047.00
MUNICIPAL SEWER	-4,422,371.00	-3,703,300.39	-1,563,280.00	-1,585,569.00	-22,289.00
PUBLIC WORKS	-1,087,454.00	-3,161,282.20	-1,152,164.00	-1,135,606.00	16,558.00
PARKS & RECREATION	-658,150.00	-856,839.72	-680,128.00	-684,415.00	-4,287.00
LIBRARY	-140,757.00	-87,566.06	-121,397.00	-121,946.00	-549.00
PLANNING & ZONING	-2,241,420.00	-5,843,476.49	-2,180,037.00	-3,145,493.00	-965,456.00
CREEMORE MEDICAL CENTRE	-45,920.00	-52,701.78	-70,447.00	-72,482.00	-2,035.00
<b>Total OPERATING REVENUE</b>	<b>-37,342,859.00</b>	<b>-42,432,456.50</b>	<b>-34,494,967.00</b>	<b>-34,542,079.00</b>	<b>-47,112.00</b>
<b>Total REVENUE</b>	<b>-37,342,859.00</b>	<b>-42,432,456.50</b>	<b>-34,494,967.00</b>	<b>-34,542,079.00</b>	<b>-47,112.00</b>
<b>EXPENSE</b>					
<b>OPERATING EXPENSE</b>					
GENERAL ADMIN & TAXATION	16,826,747.00	16,614,928.66	16,565,878.00	16,252,447.00	-313,431.00
FIRE & EMERGENCY SERVICES	1,673,948.00	2,186,055.76	1,712,067.00	1,766,082.00	54,015.00
BUILDING INSPECTION	398,981.00	421,645.97	426,227.00	551,290.00	125,063.00
BY-LAW & CROSSING GUARDS	217,865.00	205,523.59	220,650.00	233,068.00	12,418.00
MUNICIPAL WATERWORKS	2,132,332.00	2,449,321.54	2,203,295.00	2,344,342.00	141,047.00
MUNICIPAL SEWER	4,422,371.00	3,702,612.39	1,563,280.00	1,585,569.00	22,289.00
PUBLIC WORKS	162,000.00	198,236.00	180,000.00	152,000.00	-28,000.00
PARKS & RECREATION	1,862,563.00	2,348,406.91	1,845,576.00	1,960,116.00	114,540.00
LIBRARY	841,252.00	905,962.76	908,799.00	1,001,055.00	92,256.00
PLANNING & ZONING	2,652,500.00	6,244,111.09	2,583,196.00	3,597,162.00	1,013,966.00
CREEMORE MEDICAL CENTRE	45,920.00	52,701.78	70,447.00	72,482.00	2,035.00
<b>Total OPERATING EXPENSE</b>	<b>31,236,479.00</b>	<b>35,329,506.45</b>	<b>28,279,415.00</b>	<b>29,515,613.00</b>	<b>1,236,198.00</b>
<b>Total EXPENSE</b>	<b>31,236,479.00</b>	<b>35,329,506.45</b>	<b>28,279,415.00</b>	<b>29,515,613.00</b>	<b>1,236,198.00</b>
<b>WORKS EXPENSE</b>					
<b>OPERATING EXPENSE</b>					
PUBLIC WORKS	6,106,380.00	9,037,565.39	6,215,552.00	6,427,169.00	211,617.00
<b>Total OPERATING EXPENSE</b>	<b>6,106,380.00</b>	<b>9,037,565.39</b>	<b>6,215,552.00</b>	<b>6,427,169.00</b>	<b>211,617.00</b>
<b>Total WORKS EXPENSE</b>	<b>6,106,380.00</b>	<b>9,037,565.39</b>	<b>6,215,552.00</b>	<b>6,427,169.00</b>	<b>211,617.00</b>
<b>Total OPERATING</b>	<b>0.00</b>	<b>1,934,615.34</b>	<b>0.00</b>	<b>1,400,703.00</b>	<b>1,400,703.00</b>

**TOWNSHIP OF CLEARVIEW**  
**TOTAL TOWNSHIP INCLUDING REQUISITIONS**

GL5410  
 Date : M

For Period Ending 31-Dec-2015



ball1	2014	2014	PROPOSED 2015	PROPOSED 2016	2016 - 2015 \$
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET VARIANCE
<b>CAPITAL FUND</b>					
<b>REVENUE</b>					
<b>CAPITAL REVENUE</b>					
GENERAL ADMIN & TAXATION	-762,400.00	-953,719.19	-136,500.00	-79,500.00	57,000.00
FIRE & EMERGENCY SERVICES	-570,900.00	-606,214.94	-184,000.00	-641,000.00	-457,000.00
BUILDING INSPECTION	-26,000.00	-28,973.43	-30,000.00	0.00	30,000.00
BY-LAW & CROSSING GUARDS	-36,000.00	-35,617.24	0.00	0.00	0.00
MUNICIPAL WATERWORKS	-23,670,472.00	-474,542.42	-4,919,892.00	-5,955,542.00	-1,035,650.00
MUNICIPAL SEWER	-30,431,122.00	-7,564,378.10	-11,639,486.00	-58,100.00	11,581,386.00
PUBLIC WORKS	-13,177,674.00	-2,688,326.70	-13,709,145.00	-1,860,000.00	11,849,145.00
PARKS & RECREATION	-1,252,061.00	-984,145.28	-325,763.00	-70,000.00	255,763.00
LIBRARY	-165,692.00	-172,376.54	-89,777.00	-86,483.00	3,294.00
PLANNING & ZONING	-7,500.00	0.00	0.00	0.00	0.00
CREEMORE MEDICAL CENTRE	-475,000.00	-1,019,731.21	0.00	0.00	0.00
<b>Total CAPITAL REVENUE</b>	<b>-70,574,821.00</b>	<b>-14,528,025.05</b>	<b>-31,034,563.00</b>	<b>-8,750,625.00</b>	<b>22,283,938.00</b>
<b>Total REVENUE</b>	<b>-70,574,821.00</b>	<b>-14,528,025.05</b>	<b>-31,034,563.00</b>	<b>-8,750,625.00</b>	<b>22,283,938.00</b>
<b>EXPENSE</b>					
<b>CAPITAL EXPENSE</b>					
GENERAL ADMIN & TAXATION	762,400.00	458,943.94	136,500.00	79,500.00	-57,000.00
FIRE & EMERGENCY SERVICES	570,900.00	606,215.21	184,000.00	641,000.00	457,000.00
BUILDING INSPECTION	26,000.00	28,973.43	30,000.00	0.00	-30,000.00
BY-LAW & CROSSING GUARDS	36,000.00	35,617.24	0.00	0.00	0.00
MUNICIPAL WATERWORKS	23,670,472.00	474,542.42	4,919,892.00	5,955,542.00	1,035,650.00
MUNICIPAL SEWER	30,431,122.00	7,564,378.08	11,639,486.00	58,100.00	-11,581,386.00
PUBLIC WORKS	13,181,874.00	2,731,956.70	13,709,145.00	1,860,000.00	-11,849,145.00
PARKS & RECREATION	1,247,861.00	984,145.28	325,763.00	70,000.00	-255,763.00
LIBRARY	165,692.00	623,521.52	89,777.00	86,483.00	-3,294.00
PLANNING & ZONING	7,500.00	0.00	0.00	0.00	0.00
CREEMORE MEDICAL CENTRE	475,000.00	1,019,731.23	0.00	0.00	0.00
<b>Total CAPITAL EXPENSE</b>	<b>70,574,821.00</b>	<b>14,528,025.05</b>	<b>31,034,563.00</b>	<b>8,750,625.00</b>	<b>-22,283,938.00</b>
<b>Total EXPENSE</b>	<b>70,574,821.00</b>	<b>14,528,025.05</b>	<b>31,034,563.00</b>	<b>8,750,625.00</b>	<b>-22,283,938.00</b>
<b>Total CAPITAL FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

## General Administration including Council

The General Administration Department is responsible for the implementation and management of new and existing government policies and programs under the direction of the elected Clearview Council.

This broadly defined department includes many individual departments in the budget framework including; Council, the CAO's office, the Clerk's Department, the Finance Department, Human Resources, Information Services, Economic Development, policing services and the management of properties and buildings not assigned to another department. Several of these are broken out separately for budget purposes specifically; Council and Clerk's Department, Economic Development, Information Services and Policing Services.



Clearview Administration Centre in Stayner

## 2015 General Administration Projects

Operating Project Expenditures			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>General Government</b>												
<b>Administration</b>												
	EDC - Branding	\$ 11,838	\$ -								\$ 11,838	
	Strategic Plan Part 1	\$ 20,000	\$ 20,000									
	Asset Management - Non-Core Assets	\$ 25,000	\$ -								\$ 25,000	
	Records Management Software (to reserve)	\$ 35,000	\$ 35,000									
	<b>General Administration Sub-total</b>	<b>\$ 91,838</b>	<b>\$ 55,000</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,838	\$ -

Capital Expenditures Investment in Infrastructure			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>General Government</b>												
<b>Administration</b>												
	Land Acquisition	\$ 10,000	\$ -								\$ 10,000	

## 2016 General Administration Projects

Operating Project Expenditures			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>General Government</b>												
<b>Administration</b>												
	Strategic Plan Part 2	\$ 20,000	\$ 20,000									
	Records Management Software	\$ 70,000	\$ 35,000								\$ 35,000	
	<b>General Administration Sub-total</b>	<b>\$ 90,000</b>	<b>\$ 55,000</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -

## Council and Clerk's Department

This department provides governance and support for the governance of the municipality. This includes overseeing the management of the municipality's records and coordinating meetings of Council and administering the municipality's elections. The Clerk's Department also manages Freedom of Information requests, municipal By-law enforcement, the two municipally managed cemeteries, lottery licencing and wildlife damage claims, among others.

### Some of the Committees and Municipal Service Boards of Council are:

- Accessibility Advisory Committee
- Avening Community Centre Hall Service Board
- Brentwood Community Hall Board
- Carruthers Memorial Conservation Area
- Clearview Committee of Adjustment
- Clearview Economic Development Committee
- Clearview Parks & Recreation Committee
- Clearview Public Library Board
- CPAC (Police)
- Creemore BIA
- Creemore Log Cabin Service Board
- Creemore Medical Centre Service Board
- Cyber Gnomes Team 2013 Service Board
- Dunedin Community Centre Service Board
- Lavender Cemetery Board
- New Lowell Parks and Recreation Service Board
- Nottawa Memorial Hall Service Board
- Nottawasaga Community Hall Service Board
- Station on the Green Management Board
- Stayner Cemetery Commission
- Sunnidale Community Hall Service Board
- Sunnidale Winterama Service Board

The financial information for Clearview's Committees and Municipal Service Boards are included in Clearview's budget and consolidated audited financial statements.

## Clearview Grants

Council has increased the amount of funding for grants to eligible community organizations from \$20,750 (2013) to \$22,800 (2014). These organizations provide valuable cultural and social contributions to Clearview. With the grants from Clearview they will be able to continue their good works and help build the community of Clearview for all residents. Applications for the 2015 round of funding have been approved in the amount of \$20,400. \$2,400 remains in the budget for additional grants throughout the year. Applications are available in the Clerk's office.

## Clearview Community Assistance Grants for 2014

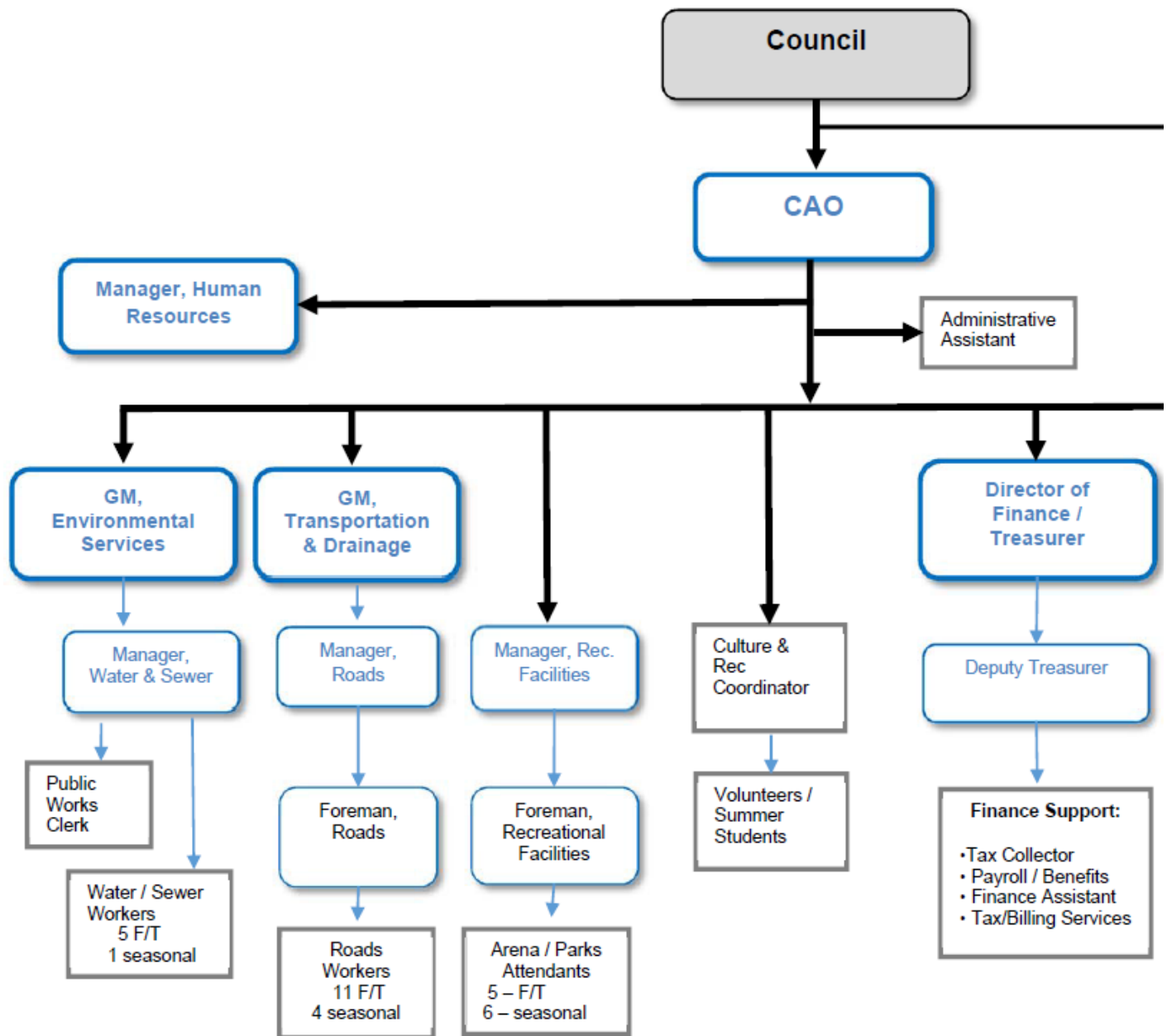
Name of Organization	Amount of Grant
Big Brothers Big Sisters of Georgian Triangle	\$1,000
Breaking Down Barriers	\$500
Brentwood Horticultural Society	\$700
Bruce Trail Kiln Project	\$1,000
Clearview Community Radio Station	\$250
Clearview Community Theatre	\$1,750
Clearview Stayner Food Bank	\$2,000
Creemore Cats	\$250
Creemore Horticultural Society	\$700
Crime Stoppers of Simcoe Dufferin Muskoka	\$250
Cyber Gnomes Team 2013	\$1,000
Duntroon - Stayner Road Race	\$500
Georgian Triangle Anglers Association	\$250
Georgian Triangle Residential Resource	\$1,500
Highlands Youth for Christ/The Door	\$2,000
Hospice Georgian Triangle Foundation	\$1,000
Magic of Children in the Arts	\$250
Mathew Buie	\$250
My Friend's House-Collingwood Crisis Centre	\$1,000
Royal Canadian Legion #397-Canada Day	\$500
Singhampton Community Park Committee	\$500
South Simcoe 4-H Association	\$250
Stayner Chamber of Commerce	\$500
Stayner Heritage Society	\$300
Stayner Horticultural Society	\$700
Teddy Bears Picnic Children's Centre	\$1,000
Tin Roof Global	\$500
<b>Total</b>	<b>\$20,400</b>

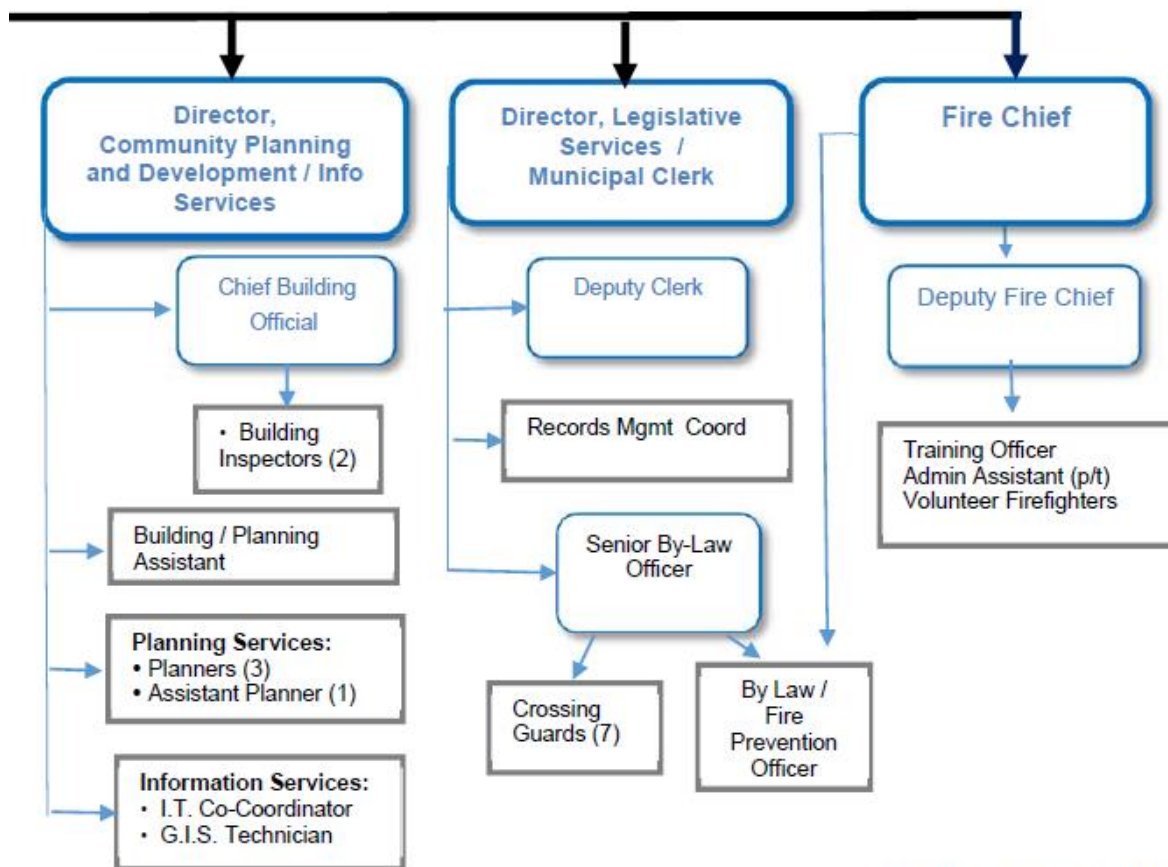
Clearview provides an annual grant of \$25,000 to the Collingwood Airport which is owned and operated by the Town of Collingwood. The grant was first approved by Council on March 5, 2002 for a period of two years. It was renewed on June 27, 2005 in conjunction with the establishment of a joint municipal Regional Airport Service Agreement approved by By-law 05-80.

Clearview provided an annual grant for the four year period of 2011 to 2014 to the Collingwood General and Marine Hospital Foundation. The Foundation's mission is to raise funds in support of the Collingwood General and Marine Hospital for equipment, furnishings, facilities and programs / services that are not funded by the Ministry of Health & Long Term Care. We fund capital equipment (over \$1,000) and facility renovations at the General and Marine. We also fund some specialty programs and services not covered by the government. The Foundation cannot (according to its by-laws) fund operational costs for the Hospital. The Foundation is the only dependable source of capital funding for the Collingwood General and Marine Hospital Foundation.

In 2011 Council approved the granting of \$1.25 per household as an annual grant for the four years starting in 2011. The grant amounts for the four years were; \$7,613.75 (2011), \$7,641.25 (2012), \$7,675 (2013), and \$7,703.75 (2014). A grant has not yet been approved for 2015.

## Organizational Chart





Updated: October 30, 2014

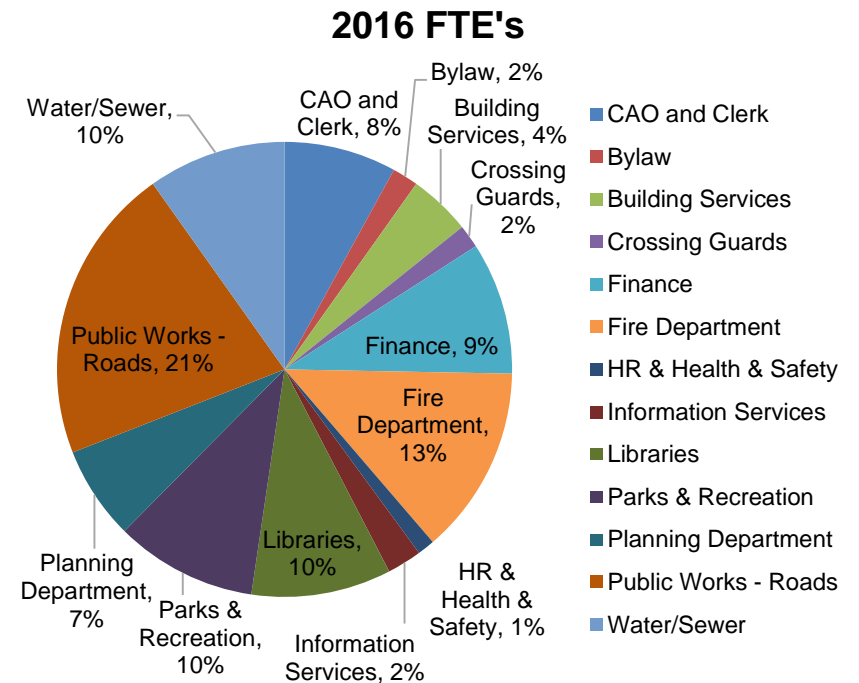
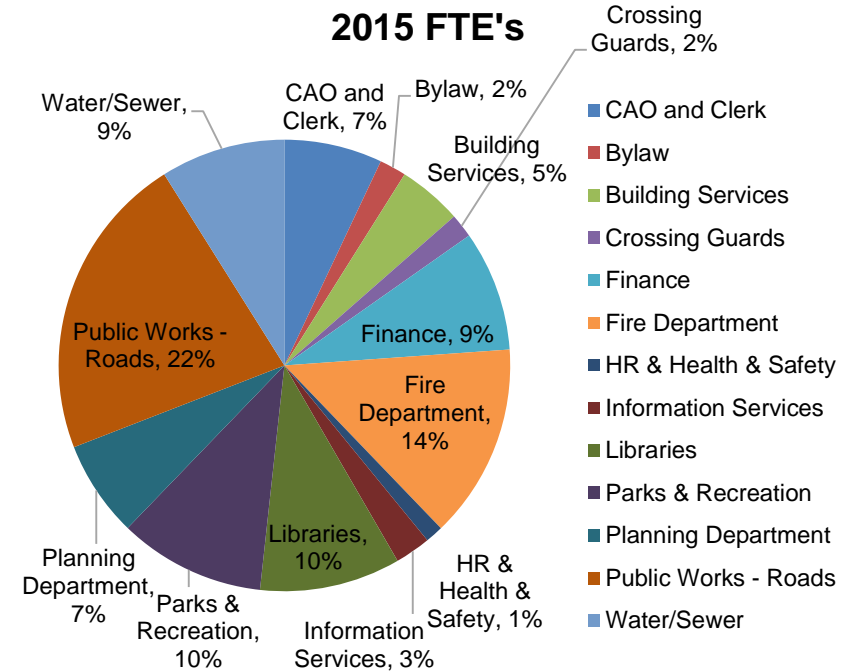
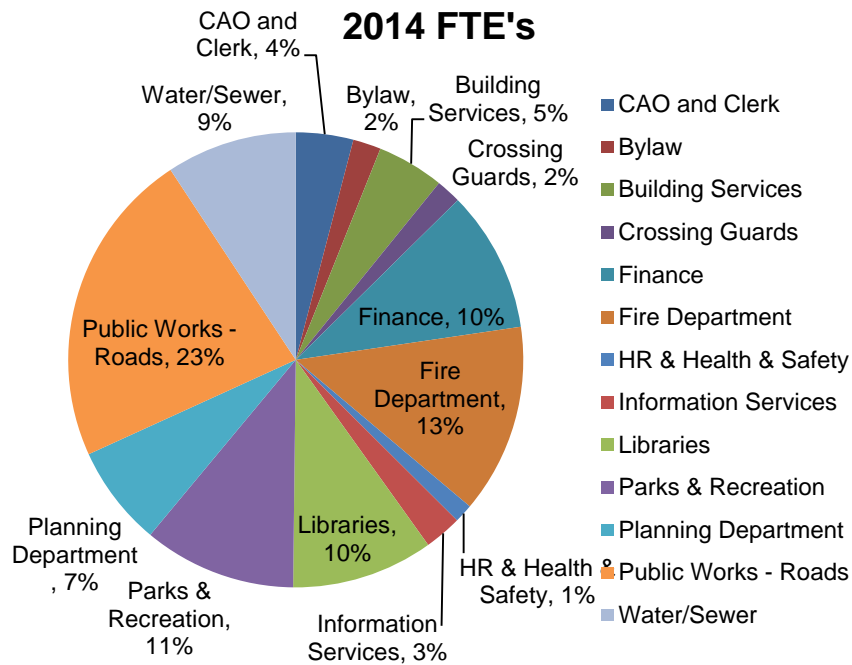
## Clearview Employees by Department

Department	2010		2011		2012		2013		2014		2015		2016		2014	2015	2016
	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FTE's	FTE's	FTE's
CAO and Clerk	3	0.41	3	0.64	3	0.5	3	0.00	3.08	0.00	5.5	0.00	6.5	0.00	4%	7%	8%
Bylaw	1	0.26	1	0.59	1	0.6	1	0.66	1.5	0.00	1.5	0.00	1.5	0.00	2%	2%	2%
Building Services	4	0.00	4	0.00	4	0.0	4	0.00	3.6	0.00	3.6	0.00	3.6	0.00	5%	5%	4%
Crossing Guards	0	0.78	0	0.79	0	0.8	0	0.86	0	1.34	0	1.34	0.0	1.34	2%	2%	2%
Finance	8	0.17	8	0.30	8	0.4	7	0.49	6.9	0.69	6	0.76	6.9	0.76	10%	9%	9%
Fire Department	2	8.43	2	8.58	2	10.7	2	9.03	2.5	7.66	2.5	8.42	2.5	8.42	13%	14%	13%
HR & Health & Safety	0	0.38	0	0.70	1	0.0	1	0.00	1	0.00	1	0.00	1.0	0.00	1%	1%	1%
Information Services	2	0.18	2	0.00	2	0.0	2	0.00	2	0.00	2	0.00	2.0	0.00	3%	3%	2%
Libraries	2	6.29	3	5.60	3	4.8	3	5.37	3	4.60	3	4.90	3.0	5.10	10%	10%	10%
Parks & Recreation	6	2.01	8	1.56	8	1.7	8	1.53	8	0.19	8	0.21	8.0	0.21	11%	10%	10%
Planning Department	5	0.61	5	0.00	5	0.0	5	0.00	5.4	0.00	5.4	0.00	5.4	0.00	7%	7%	7%
Public Works - Roads	16	3.17	16	2.90	16	3.1	15	3.23	15	2.00	15	2.20	15.0	2.20	23%	22%	21%
Water/Sewer	9	0.91	8	1.03	8	1.0	7	0.00	7	0.00	7	0.00	8.0	0.00	9%	9%	10%
	<b>58</b>	<b>23.60</b>	<b>60</b>	<b>22.69</b>	<b>61</b>	<b>23.4</b>	<b>58</b>	<b>21.17</b>	<b>59</b>	<b>16.48</b>	<b>61</b>	<b>17.83</b>	<b>63</b>	<b>18.03</b>			
<b>Total FTE</b>	<b>81.6</b>		<b>82.7</b>		<b>84.4</b>		<b>79.2</b>		<b>75.5</b>		<b>78.3</b>		<b>81.4</b>		<b>100%</b>	<b>100%</b>	<b>100%</b>

### Proposed Staff Changes

Year	Department	Position	Timeframe	# of months in budget year	Cost	% increase
2015	Administration	Communications	July - December	6 months	\$36,628	0.30%
2015	Library	Additional sick and vacation coverage	Full year	12 months	\$6,000	0.05%
2015	Library	Change p/t Stayner library clerk to f/t	July - December	6 months	\$3,164	0.03%
					<b>\$45,792</b>	<b>0.38%</b>
2016	Administration	Communications	January - June	6 months unfunded in 2015	\$38,826	0.31%
2016	Administration	Economic Development	July - December	6 months	\$42,500	0.34%
2016	Library	Saturday Programming	July - December	6 months	\$10,000	0.08%
2016	Library	Change p/t Stayner library clerk to f/t	July - December	6 months unfunded in 2015	\$3,286	0.03%
2016	Water	Civil Engineering Technologist	Full year	12 months	\$45,500	
2016	Sewer	Civil Engineering Technologist	Full year	12 months	\$45,500	
					<b>\$185,612</b>	<b>0.76%</b>

The Communications and change to the Part-time Stayner library clerk are budgeted in 2016 to provide funding for the 6 months of the year not previously budgeted in 2015. The Civil Engineering Technologist position in 2016 is a single position with the cost split between Water and Sewer. Water and Sewer are not funded by general taxation and as such do not have an impact on the property taxation rate.



## 2015 Administration Department Operating Budget Analysis

2013 Budgeted	2013 Actual	2014 Budgeted	2014 Actual as at Dec. 31		2015 Budgeted	Annual Difference	% with \$120377 = 1%
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### REVENUE

<b>Grants</b>	<b>1,404,700</b>	<b>1,434,556</b>	<b>1,267,249</b>	<b>1,190,249</b>	<b>1,006,500</b>	<b>-260,749</b>	<b>-2.17%</b>
Reduced OMPF Grant			1,189,500		1,006,500	-183,000	-1.52%
Remove Hydro One (2014) and tourism grant (moved to Parks/Rec)			77,749		0	-77,749	-0.65%
Ontario Community Infrastructure Fund grant			0		25,000	25,000	0.21%
<b>User Fees</b>	<b>99,321</b>	<b>110,258</b>	<b>132,992</b>	<b>135,897</b>	<b>135,692</b>	<b>2,700</b>	<b>0.02%</b>
Increase in cost recovery from other departments			89,992		92,692	2,700	0.02%
<b>Other Income</b>	<b>330,600</b>	<b>577,403</b>	<b>578,979</b>	<b>621,732</b>	<b>340,782</b>	<b>-238,197</b>	<b>-1.98%</b>
Increase penalty and interest on taxes revenue and misc revenue			300,500		310,182	9,682	0.08%
Remove admin sale of debentures - energy efficiency project			247,879		0	-247,879	-2.06%
<b>Transfer from Reserves</b>	<b>443,937</b>	<b>445,437</b>	<b>656,546</b>	<b>251,222</b>	<b>183,938</b>	<b>-472,608</b>	<b>-3.93%</b>
Remove Vadim open transfer (one-time project collected over 2 years)			8,250		0	-8,250	-0.07%
Remove Tourism grant transfer - moved to Parks and Rec			100,000		0	-100,000	-0.83%
Remove Pay Equity Review transfer 2013-2014 item			13,000		0	-13,000	-0.11%
Remove Energy Management project transfer from budgeted items			35,000		0	-35,000	-0.29%
Remove DC Study transfers from DC and Budgeted Items - 2014 project			49,000		0	-49,000	-0.41%
Remove Asset Management Plan transfer from budgeted items			20,000		0	-20,000	-0.17%
Remove transfers from land sale reserve - 2014 land purchases			70,211		0	-70,211	-0.58%
Increase EDC transfer from reserve - 2014 carryforward			0		11,838	11,838	0.10%
Remove internal transfers - one time			117,894		0	-117,894	-0.98%
Reduce Transfer from Tax Stabilization reserve			243,191		120,000	-123,191	-1.02%
<b>Own Purpose Taxes</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Development Charges</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Surplus/Deficit</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL REVENUE</b>	<b>2,278,558</b>	<b>2,567,655</b>	<b>2,635,766</b>	<b>2,199,099</b>	<b>1,666,912</b>	<b>-968,854</b>	<b>-8.05%</b>

### EXPENSE

<b>Salaries, Wages &amp; Benefits</b>	<b>1,240,096</b>	<b>1,183,462</b>	<b>1,301,598</b>	<b>1,275,539</b>	<b>1,306,800</b>	<b>5,202</b>	<b>0.04%</b>
Communications position July-Dec)			0		36,628	36,628	0.30%
WSIB/NEER adjustment for 2015			0		16,000	16,000	0.13%
Staffing change			62,100		0	-62,100	-0.52%
<b>Administration</b>	<b>548,487</b>	<b>705,222</b>	<b>769,245</b>	<b>965,512</b>	<b>603,548</b>	<b>-165,697</b>	<b>-1.38%</b>

Increase postage, photocopying and advertising	32,000				49,000	17,000	0.14%
Increase Council conference and convention	0				2,000	2,000	0.02%
Reduce Health and Safety	5,300				1,000	-4,300	-0.04%
Increase NVCA funding	112,000				113,849	1,849	0.02%
Reduce Loan payment - Station Park Building	70,211				46,064	-24,147	-0.20%
Removal of Tourism Project grant - moved to Parks/Rec budget	100,000				0	-100,000	-0.83%
Reduction of election expenses (4 year cycle)	65,000				1,200	-63,800	-0.53%
Increase in Building Dept Time Charge (Maint./Energy Efficiency project)	37,434				40,000	2,566	0.02%
<b>Contracted Services</b>	<b>395,847</b>	<b>196,079</b>	<b>394,845</b>	<b>250,588</b>	<b>230,638</b>	<b>-164,207</b>	<b>-1.36%</b>
Reduction in EDC consulting	25,000				16,838	-8,162	-0.07%
Reduction in consulting services (many 1 time 2014 projects)	206,292				20,000	-186,292	-1.55%
Increase audit fees due to large infrastructure projects review	39,253				50,000	10,747	0.09%
Asset Management Plan - OCIF grant funded	0				25,000	25,000	0.21%
Reduction in computer/software support	69,500				67,000	-2,500	-0.02%
<b>Facility Utilities</b>	<b>33,105</b>	<b>41,307</b>	<b>39,650</b>	<b>40,223</b>	<b>38,250</b>	<b>-1,400</b>	<b>-0.01%</b>
<b>Facility Maintenance</b>	<b>46,030</b>	<b>71,688</b>	<b>231,587</b>	<b>49,214</b>	<b>30,000</b>	<b>-201,587</b>	<b>-1.67%</b>
Remove one-time Energy efficiency contingency			200,000		0	-200,000	-1.66%
<b>Insurance</b>	<b>51,900</b>	<b>59,513</b>	<b>55,885</b>	<b>56,887</b>	<b>58,700</b>	<b>2,815</b>	<b>0.02%</b>
<b>Vehicles &amp; Equipment</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Amortization</b>	<b>0</b>	<b>89,493</b>	<b>0</b>	<b>98,250</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Transfer to Reserves</b>	<b>85,750</b>	<b>167,750</b>	<b>153,581</b>	<b>122,845</b>	<b>488,727</b>	<b>335,146</b>	<b>2.78%</b>
Establish Records Management Software transfer to reserve			0		35,000	35,000	0.29%
Increase Transfer to reserves TBD in September 2015			0		363,727	363,727	3.02%
Increase annual Elections transfer to reserve			12,500		15,000	2,500	0.02%
Increase Contingency transfer to reserve			40,000		50,000	10,000	0.08%
Remove Digital signage transfer to reserve (budgeted in IS)			5,000		0	-5,000	-0.04%
Removal of one-time EDC grant and Honeywell transfer to reserve			71,081		0	-71,081	-0.59%
<b>TOTAL EXPENSE</b>	<b>2,401,215</b>	<b>2,514,515</b>	<b>2,946,391</b>	<b>2,859,057</b>	<b>2,756,663</b>	<b>-189,728</b>	<b>-1.58%</b>
<b>TOTAL OPERATING</b>	<b>-122,657</b>	<b>53,140</b>	<b>-310,625</b>	<b>-659,959</b>	<b>-1,089,751</b>	<b>779,126</b>	<b>6.47%</b>
<b>Transfer to Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL ADMINISTRATION</b>	<b>-122,657</b>	<b>53,140</b>	<b>-310,625</b>	<b>-659,959</b>	<b>-1,089,751</b>	<b>779,126</b>	<b>6.47%</b>

## 2016 Administration Department Operating Budget Analysis

2014 Budgeted	2014 Actual as at Dec. 31	2015 Budgeted		2016 Budgeted	Annual Difference	% with \$124425 = 1%
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### REVENUE

<b>Grants</b>	<b>1,267,249</b>	<b>1,190,249</b>	<b>1,006,500</b>	<b>856,500</b>	<b>-150,000</b>	<b>-1.21%</b>
Reduced OMPF Grant			1,089,500	989,500	-100,000	-0.80%
Removal of one time Ontario Community Infrastructure Fund grant			25,000	0	-25,000	-0.20%
<b>User Fees</b>	<b>132,992</b>	<b>135,897</b>	<b>135,692</b>	<b>138,473</b>	<b>2,781</b>	<b>0.02%</b>
Increased cost recovery			92,692	95,473	2,781	0.02%
<b>Other Income</b>	<b>578,979</b>	<b>621,732</b>	<b>340,782</b>	<b>345,782</b>	<b>5,000</b>	<b>0.04%</b>
Increase in penalty and interest on taxes revenue			305,000	310,000	5,000	0.04%
<b>Transfer from Reserves</b>	<b>656,546</b>	<b>251,222</b>	<b>183,938</b>	<b>35,000</b>	<b>-148,938</b>	<b>-1.20%</b>
Records Management software funding from 2015			0	35,000	35,000	0.28%
<b>Own Purpose Taxes</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Development Charges</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL REVENUE</b>	<b>2,635,766</b>	<b>2,199,099</b>	<b>1,666,912</b>	<b>1,375,755</b>	<b>-291,157</b>	<b>-2.34%</b>

### EXPENSE

<b>Salaries, Wages &amp; Benefits</b>	<b>1,301,598</b>	<b>1,275,539</b>	<b>1,306,800</b>	<b>1,378,200</b>	<b>71,400</b>	<b>0.57%</b>
Communications position for full year (2015 was half year)			36,628	75,453	38,826	0.31%
Add Economic Development Officer (Jul-Dec)			0	42,500	42,500	0.34%
Removal of one-time WSIB/NEER adjustment (2015)			16,000	0	-16,000	-0.13%
<b>Administration</b>	<b>769,245</b>	<b>965,512</b>	<b>603,548</b>	<b>583,206</b>	<b>-20,342</b>	<b>-0.16%</b>
Full year loan payment - Huron street			0	16,609	16,609	0.13%
Increase in cost recovery from other departments			40,000	41,200	1,200	0.01%
Increase in postage			22,000	23,000	1,000	0.01%
<b>Contracted Services</b>	<b>394,845</b>	<b>250,588</b>	<b>230,638</b>	<b>266,100</b>	<b>35,462</b>	<b>0.29%</b>
Remove one-time Asset Management Plan consultation			25,000	0	-25,000	-0.20%
Purchase records management software and annual fee			0	71,500	71,500	0.57%
<b>Facility Utilities</b>	<b>39,650</b>	<b>40,223</b>	<b>38,250</b>	<b>38,450</b>	<b>200</b>	<b>0.00%</b>
<b>Facility Maintenance</b>	<b>231,587</b>	<b>49,214</b>	<b>30,000</b>	<b>30,900</b>	<b>900</b>	<b>0.01%</b>
<b>Insurance</b>	<b>55,885</b>	<b>56,887</b>	<b>58,700</b>	<b>60,600</b>	<b>1,900</b>	<b>0.02%</b>
<b>Vehicles &amp; Equipment</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>

Amortization	0	98,250	0	0	0	0.00%
Transfer to Reserves	153,581	122,845	488,727	90,000	-398,727	-3.20%
Move increase to reserves TBD September 2015			363,727	0	-363,727	-2.92%
Remove one-time transfer to reserve to fund records mgt. software			35,000	0	-35,000	-0.28%
<b>TOTAL EXPENSE</b>	<b>2,946,391</b>	<b>2,859,057</b>	<b>2,756,663</b>	<b>2,447,456</b>	<b>-309,207</b>	<b>-2.49%</b>
<b>TOTAL OPERATING</b>	<b>-310,625</b>	<b>-659,959</b>	<b>-1,089,751</b>	<b>-1,071,701</b>	<b>-18,050</b>	<b>-0.15%</b>

Transfer to Capital	0	0	0	0	0	0.00%
<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL ADMINISTRATION</b>	<b>-310,625</b>	<b>-659,959</b>	<b>-1,089,751</b>	<b>-1,071,701</b>	<b>-18,050</b>	<b>-0.15%</b>

**TOWNSHIP OF CLEARVIEW**  
**GENERAL ADMINISTRATION**



CLEARVIEW

GL5410

Date : May 28, 2015

Pag

Tim

For Period Ending 31-Dec-2014

zadmin	2013	2013	2014	2014	2015 PROPOSED	2015 - 2014 \$	(2015-2014)/2014 %
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>REVENUE</b>							
GRANTS	-1,404,700.00	-1,434,556.49	-1,267,249.00	-1,190,248.57	-1,006,500.00	260,749.00	-20.58
USER FEES	-99,321.00	-110,258.00	-132,992.00	-135,897.00	-135,692.00	-2,700.00	2.03
OTHER INCOME	-330,600.00	-577,403.39	-578,979.00	-621,731.54	-340,782.00	238,197.00	-41.14
TRANSFER FROM RESERVES	-459,521.00	-461,021.00	-672,130.00	-266,939.67	-199,522.00	472,608.00	-70.31
TAXATION	-11,631,819.00	-11,586,922.07	-12,151,791.00	-12,186,029.55	-12,969,943.00	-818,152.00	6.73
<b>Total REVENUE</b>	<b>-13,925,961.00</b>	<b>-14,170,160.95</b>	<b>-14,803,141.00</b>	<b>-14,400,846.33</b>	<b>-14,652,439.00</b>	<b>150,702.00</b>	<b>-1.02</b>
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	1,373,920.00	1,324,607.41	1,442,598.00	1,421,651.61	1,468,000.00	25,402.00	1.76
ADMINISTRATION	722,009.00	793,011.77	947,629.00	1,165,256.31	779,111.00	-168,518.00	-17.78
CONTRACTED SERVICES	2,702,015.00	2,257,096.76	2,796,885.00	2,509,364.36	2,482,306.00	-314,579.00	-11.25
FACILITY UTILITIES	33,105.00	41,307.45	39,650.00	40,222.71	38,250.00	-1,400.00	-3.53
FACILITY MAINTENANCE	46,030.00	71,688.41	231,587.00	49,214.19	30,000.00	-201,587.00	-87.05
INSURANCE	51,900.00	59,513.35	55,885.00	58,938.91	60,900.00	5,015.00	8.97
AMORTIZATION	0.00	89,493.00	0.00	98,250.00	0.00	0.00	0.00
TRANSFER TO RESERVES	141,544.00	223,544.00	153,581.00	122,845.30	488,727.00	335,146.00	218.22
TRANSFER TO CAPITAL	43,500.00	38,671.40	97,500.00	43,564.56	71,500.00	-26,000.00	-26.67
<b>Total EXPENSE</b>	<b>5,114,023.00</b>	<b>4,898,933.55</b>	<b>5,765,315.00</b>	<b>5,509,307.95</b>	<b>5,418,794.00</b>	<b>-346,521.00</b>	<b>-6.01</b>
<b>Total OPERATING</b>	<b>-8,811,938.00</b>	<b>-9,271,227.40</b>	<b>-9,037,826.00</b>	<b>-8,891,538.38</b>	<b>-9,233,645.00</b>	<b>-195,819.00</b>	<b>2.17</b>

**TOWNSHIP OF CLEARVIEW**  
**GENERAL ADMINISTRATION BUDGET**



CLEARVIEW

GL5410

Date : M

For Period Ending 31-Dec-2014

badmin	2014	2014	PROPOSED 2015	PROPOSED 2016	2016 - 2015 \$
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET VARIANCE
<b>OPERATING</b>					
<b>REVENUE</b>					
GRANTS	-1,267,249.00	-1,190,248.57	-1,006,500.00	-856,500.00	150,000.00
USER FEES	-132,992.00	-135,897.00	-135,692.00	-138,473.00	-2,781.00
OTHER INCOME	-578,979.00	-621,731.54	-340,782.00	-345,782.00	-5,000.00
TRANSFER FROM RESERVES	-672,130.00	-266,939.67	-199,522.00	-50,584.00	148,938.00
TAXATION	-12,151,791.00	-12,186,029.55	-12,969,943.00	-12,151,791.00	818,152.00
<b>Total REVENUE</b>	<b>-14,803,141.00</b>	<b>-14,400,846.33</b>	<b>-14,652,439.00</b>	<b>-13,543,130.00</b>	<b>1,109,309.00</b>
<b>EXPENSE</b>					
SALARIES, WAGES & BENEFITS	1,442,598.00	1,421,651.61	1,468,000.00	1,544,600.00	76,600.00
ADMINISTRATION	947,629.00	1,165,256.31	779,111.00	759,326.00	-19,785.00
CONTRACTED SERVICES	2,796,885.00	2,509,364.36	2,482,306.00	2,585,339.00	103,033.00
FACILITY UTILITIES	39,650.00	40,222.71	38,250.00	38,450.00	200.00
FACILITY MAINTENANCE	231,587.00	49,214.19	30,000.00	30,900.00	900.00
INSURANCE	55,885.00	58,938.91	60,900.00	62,900.00	2,000.00
AMORTIZATION	0.00	98,250.00	0.00	0.00	0.00
TRANSFER TO RESERVES	153,581.00	122,845.30	488,727.00	90,000.00	-398,727.00
TRANSFER TO CAPITAL	97,500.00	43,564.56	71,500.00	79,500.00	8,000.00
<b>Total EXPENSE</b>	<b>5,765,315.00</b>	<b>5,509,307.95</b>	<b>5,418,794.00</b>	<b>5,191,015.00</b>	<b>-227,779.00</b>
<b>Total OPERATING</b>	<b>-9,037,826.00</b>	<b>-8,891,538.38</b>	<b>-9,233,645.00</b>	<b>-8,352,115.00</b>	<b>881,530.00</b>

## Economic Development Committee

Established in 2001, the purpose of the Economic Development Advisory Committee is to foster, promote and implement economic initiatives for the Township of Clearview. The Committee's mission is to promote the economic development initiatives of the municipality while enhancing residents' quality of life including economic, social and environmental aspects.

## Mandate

The Economic Development Advisory Committee shall help create local leadership for economic development, build upon the Clearview Township Strategic Plan, and help realize the vision for economic development in Clearview Township. The primary role of the Economic Development Advisory Committee will be commenting on municipal economic development initiatives and advising Council on economic strategies and projects.

The Committee will also be responsible for ensuring that communication of municipal economic development activity is provided to the community. The Committee will foster community spirit and involvement in economic development activities and maintain an ongoing relationship with the local business community.



## Downtown Stayner

## Goals

The Economic Development Advisory Committee has the following goals:

- To assist the municipality with a consistent and meaningful application of economic development initiatives as well as with other relevant municipal business as may arise;
- To ensure full communication and cooperation with other related groups;
- To encourage collaboration among stakeholders within the community;
- To ensure that a broad range of choices, options and solutions is considered;
- To increase public awareness and understanding of municipal economic development initiatives



## Creemore Children's Festival



Creemore Children's Festival 2014



2014 Concert Series at Avening Community Centre



Copper Kettle Festival in Creemore

## 2015 Economic Development Committee Operating Budget Analysis

2013 Budgeted	2013 Actual	2014 Budgeted	2014 Actual as at Dec. 31		2015 Budgeted	Annual Difference	% with \$120377 = 1%
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<b>REVENUE</b>							
Grants	0	0	0	0	0	0	0.00%
User Fees	0	0	0	0	0	0	0.00%
Other Income	0	0	0	0	0	0	0.00%
Transfer from Reserves	7,937	7,937	100,000	50,000	11,838	-88,162	-0.73%
Remove one-time County EDC funding			100,000		0	-100,000	-0.83%
Increase transfer from Reserve - 2014 carryforward			0		11,838	11,838	0.10%
<b>TOTAL REVENUE</b>	<b>7,937</b>	<b>7,937</b>	<b>100,000</b>	<b>50,000</b>	<b>11,838</b>	<b>-88,162</b>	<b>-0.73%</b>
<b>EXPENSE</b>							
Salaries, Wages & Benefits	0	0	0	0	0	0	0.00%
Administration	35,437	28,954	132,750	66,521	24,588	-108,162	-0.90%
Remove one-time County EDC grant-related expenses			100,000		0	-100,000	-0.83%
Remove matching funding for RT07 branding grant			25,000		5,000	-20,000	-0.17%
Increase consulting - 2014 carryforward			0		11,838	11,838	0.10%
Transfer to Reserves	0	0	0	0	0	0	0.00%
<b>TOTAL EXPENSE</b>	<b>35,437</b>	<b>28,954</b>	<b>132,750</b>	<b>66,521</b>	<b>24,588</b>	<b>-108,162</b>	<b>-0.90%</b>
<b>TOTAL OPERATING</b>	<b>-27,500</b>	<b>-21,017</b>	<b>-32,750</b>	<b>-16,521</b>	<b>-12,750</b>	<b>-20,000</b>	<b>-0.17%</b>
<b>Transfer to Capital</b>							
Transfer to Capital	0	0	0	0	0	0	0.00%
<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL ADMINISTRATION</b>	<b>-27,500</b>	<b>-21,017</b>	<b>-32,750</b>	<b>-16,521</b>	<b>-12,750</b>	<b>-20,000</b>	<b>-0.17%</b>

## 2016 Economic Development Committee Operating Budget Analysis

	2014 Budgeted	2014 Actual as at Dec. 31	2015 Budgeted			2016 Budgeted	Annual Difference	% with \$124425 = 1%
<b>REVENUE</b>								
Grants	0	0	0	0		0	0	0.00%
User Fees	0	0	0	0		0	0	0.00%
Other Income	0	0	0	0		0	0	0.00%
Transfer from Reserves	100,000	50,000	11,838	0		11,838	0	0.00%
<b>TOTAL REVENUE</b>	<b>100,000</b>	<b>50,000</b>	<b>11,838</b>	<b>0</b>		<b>11,838</b>	<b>0</b>	<b>0.00%</b>
<b>EXPENSE</b>								
Salaries, Wages & Benefits	0	0	0	0		42,500	42,500	0.35%
Hire Economic Development Officer (Jul-Dec)			0			42,500	42,500	0.35%
Administration	132,750	66,521	24,588	0		12,750	-11,838	-0.10%
Transfer to Reserves	0	0	0	0		0	0	0.00%
<b>TOTAL EXPENSE</b>	<b>132,750</b>	<b>66,521</b>	<b>24,588</b>	<b>0</b>		<b>55,250</b>	<b>30,662</b>	<b>0.25%</b>
<b>TOTAL OPERATING</b>	<b>-32,750</b>	<b>-16,521</b>	<b>-12,750</b>	<b>0</b>		<b>-43,412</b>	<b>30,662</b>	<b>0.25%</b>
<b>Transfer to Capital</b>								
Transfer to Capital	0	0	0	0		0	0	0.00%
<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL ADMINISTRATION</b>	<b>-32,750</b>	<b>-16,521</b>	<b>-12,750</b>	<b>0</b>		<b>-43,412</b>	<b>30,662</b>	<b>0.25%</b>

## Information Services

Information Services supports Council and staff of Clearview in their efforts to provide effective public services and maintain efficient government operations through appropriate and innovative application of information technologies.

Some of the services provided include:

- Acquisition and installation of hardware and software Town-wide,
- Regularly scheduled and required replacement of old computers,
- Develop plans for the evolution of technology,
- Respond to employee's questions and concerns regarding technology,
- Co-ordinate staff training and support,
- Provide Help Desk support,
- Maintain off-site storage and backup for major systems, and
- Corporate telecommunications management.

The department will also continue to provide in-house training which is anticipated to increase in response to significant change in software. GIS services will also work with Public Works and Finance to improve digital mapping and capital asset management of municipal infrastructure.

### **Reserves or Reserve Funds:**

None.

## 2015 Information Services Projects

Capital Expenditures Investment in Infrastructure			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Information Services</b>												
	Computer and software (replacement)	\$ 25,000	\$ 25,000									
	Printer (replacement)	\$ 1,000	\$ 1,000									
	Council Computers	\$ 12,000	\$ 12,000									
	Server Replacement	\$ 20,000	\$ -								\$ 20,000	
	Scanner Replacement	\$ 15,000	\$ 15,000									
	Networking Equipment	\$ 10,000	\$ 10,000									
	Digital Display Equipment	\$ 5,000	\$ 5,000									
	Phone System from 2014	\$ 35,000	\$ -								\$ 35,000	
	Other Computer Equipment Unspecified	\$ 3,500	\$ 3,500									
<b>General Administration Sub-total</b>			<b>\$ 71,500</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000	\$ -

## 2016 Information Services Projects

Capital Expenditures Investment in Infrastructure			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>General Government</b>												
<b>Information Services Program Support</b>												
	Computer and software (replacement)	\$ 25,000	\$ 25,000									
	Printer (replacement)	\$ 1,000	\$ 1,000									
	Other Computer Equipment Unspecified	\$ 3,500	\$ 3,500									
	Digital Display Reserve	\$ 5,000	\$ 5,000									
	Other Networking Equipment	\$ 45,000	\$ 45,000									
<b>General Administration Sub-total</b>			<b>\$ 79,500</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## 2015 Information Services Department Operating Budget Analysis

2013 Budgeted	2013 Actual	2014 Budgeted	2014 Actual as at Dec. 31		2015 Budgeted	Annual Difference	% with \$120377 = 1%
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<b>REVENUE</b>							
Grants	0	0	0	0	0	0	0.00%
User Fees	0	0	0	0	0	0	0.00%
Other Income	0	0	0	0	0	0	0.00%
Transfer from Reserves	0	0	0	0	0	0	0.00%
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>EXPENSE</b>							
Salaries, Wages & Benefits	133,824	141,146	141,000	146,113	161,200	20,200	0.17%
Administration	37,767	28,807	43,114	26,000	39,950	-3,164	-0.03%
Reduced office supplies			4,000		1,000	-3,000	-0.02%
Contracted Services	8,755	2,049	17,000	15,102	18,000	1,000	0.01%
Increase in software support licences			17,000		18,000	1,000	0.01%
Facility Utilities	0	0	0	0	0	0	0.00%
Facility Maintenance	0	0	0	0	0	0	0.00%
Insurance	0	0	0	0	0	0	0.00%
Vehicles & Equipment	0	0	0	0	0	0	0.00%
Amortization	0	0	0	0	0	0	0.00%
Transfer to Reserves	0	0	0	0	0	0	0.00%
<b>TOTAL EXPENSE</b>	<b>180,346</b>	<b>172,002</b>	<b>201,114</b>	<b>187,215</b>	<b>219,150</b>	<b>18,036</b>	<b>0.15%</b>
<b>TOTAL OPERATING</b>	<b>-180,346</b>	<b>-172,002</b>	<b>-201,114</b>	<b>-187,215</b>	<b>-219,150</b>	<b>18,036</b>	<b>0.15%</b>
Transfer to Capital	43,500	38,671	97,500	43,565	71,500	-26,000	-0.22%
<b>TOTAL CAPITAL</b>	<b>43,500</b>	<b>38,671</b>	<b>97,500</b>	<b>43,565</b>	<b>71,500</b>	<b>-26,000</b>	<b>-0.22%</b>
<b>TOTAL INFO SERVICES</b>	<b>-223,846</b>	<b>-210,673</b>	<b>-298,614</b>	<b>-230,779</b>	<b>-290,650</b>	<b>-7,964</b>	<b>-0.07%</b>

## 2016 Information Services Department Operating Budget Analysis

2014 Budgeted	2014 Actual as at Dec. 31	2015 Budgeted		2016 Budgeted	Annual Difference	% with \$124425 = 1%
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<b>REVENUE</b>						
Grants	0	0	0	0	0	0.00%
User Fees	0	0	0	0	0	0.00%
Other Income	0	0	0	0	0	0.00%
Transfer from Reserves	0	0	0	0	0	0.00%
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>EXPENSE</b>						
Salaries, Wages & Benefits	141,000	146,113	161,200	166,400	5,200	0.04%
Administration	43,114	26,000	39,950	40,350	400	0.00%
Contracted Services	17,000	15,102	18,000	18,500	500	0.00%
Facility Utilities	0	0	0	0	0	0.00%
Facility Maintenance	0	0	0	0	0	0.00%
Insurance	0	0	0	0	0	0.00%
Vehicles & Equipment	0	0	0	0	0	0.00%
Amortization	0	0	0	0	0	0.00%
Transfer to Reserves	0	0	0	0	0	0.00%
<b>TOTAL EXPENSE</b>	<b>201,114</b>	<b>187,215</b>	<b>219,150</b>	<b>225,250</b>	<b>6,100</b>	<b>0.05%</b>
<b>TOTAL OPERATING</b>	<b>-201,114</b>	<b>-187,215</b>	<b>-219,150</b>	<b>-225,250</b>	<b>6,100</b>	<b>0.05%</b>
Transfer to Capital	97,500	43,565	71,500	79,500	8,000	0.06%
<b>TOTAL CAPITAL</b>	<b>97,500</b>	<b>43,565</b>	<b>71,500</b>	<b>79,500</b>	<b>8,000</b>	<b>0.06%</b>
<b>TOTAL INFO SERVICES</b>	<b>-298,614</b>	<b>-230,779</b>	<b>-290,650</b>	<b>-304,750</b>	<b>14,100</b>	<b>0.11%</b>

## 2015 Information Services Operating Budget

### TOWNSHIP OF CLEARVIEW INFORMATION SERVICES

For Period Ending 31-Dec-2014



GL5410

Date : May 28, 2015

Page

Time

zit	2013	2013	2014	2014	PROPOSED 2015	2015 - 2014 \$	(2015-2014)/2014 %
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	133,824.00	141,145.63	141,000.00	146,112.56	161,200.00	20,200.00	14.33
ADMINISTRATION	37,767.00	28,807.21	43,114.00	26,000.31	39,950.00	-3,164.00	-7.34
CONTRACTED SERVICES	8,755.00	2,048.88	17,000.00	15,101.96	18,000.00	1,000.00	5.88
TRANSFER TO CAPITAL	43,500.00	38,671.40	97,500.00	43,564.56	71,500.00	-26,000.00	-26.67
<b>Total EXPENSE</b>	<b>223,846.00</b>	<b>210,673.12</b>	<b>298,614.00</b>	<b>230,779.39</b>	<b>290,650.00</b>	<b>-7,964.00</b>	<b>-2.67</b>
<b>Total OPERATING</b>	<b>223,846.00</b>	<b>210,673.12</b>	<b>298,614.00</b>	<b>230,779.39</b>	<b>290,650.00</b>	<b>-7,964.00</b>	<b>-2.67</b>

## 2016 Information Services Operating Budget

### TOWNSHIP OF CLEARVIEW INFORMATION SERVICES

For Period Ending 31-Dec-2015



GL5410

Date : M

bit	2014	2014	PROPOSED 2015	PROPOSED 2016	2016 - 2015 \$
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET VARIANCE
<b>OPERATING</b>					
<b>EXPENSE</b>					
SALARIES, WAGES & BENEFITS	141,000.00	146,112.56	161,200.00	166,400.00	5,200.00
ADMINISTRATION	43,114.00	26,000.31	39,950.00	40,350.00	400.00
CONTRACTED SERVICES	17,000.00	15,101.96	18,000.00	18,500.00	500.00
TRANSFER TO CAPITAL	97,500.00	43,564.56	71,500.00	79,500.00	8,000.00
<b>Total EXPENSE</b>	<b>298,614.00</b>	<b>230,779.39</b>	<b>290,650.00</b>	<b>304,750.00</b>	<b>14,100.00</b>
<b>Total OPERATING</b>	<b>298,614.00</b>	<b>230,779.39</b>	<b>290,650.00</b>	<b>304,750.00</b>	<b>14,100.00</b>

## Policing Services

The Ontario Provincial Police (OPP) is focused on public safety. They deliver proactive and innovative policing in partnership with a number of communities, providing municipal policing services to 324 municipalities throughout Ontario.

The Huronia West OPP detachment provides shared non-contract (Section 5.1) municipal policing services to Clearview and Springwater Townships and the Town of Wasaga Beach.

### New Budgeting Model

The OPP is introducing a fairer, more transparent billing model for the municipalities it serves across the province.

The new model, which takes effect January 1, 2015, reflects input from the Auditor General and municipalities to more fairly and transparently distribute policing costs.

The model includes two components: base policing costs such as crime prevention, proactive policing, officer training and administrative duties, and cost for reactive calls for service. Base policing will account for approximately 60% of the bill, reactive calls will account for approximately 40%.

This eliminates the large differences in the amounts municipalities were charged and provides municipalities with better data so they can understand the types of calls for police service in their community and direct crime prevention strategies.

After two years of consultation, municipal engagement and extensive review, the Ministry of Community Safety and Correctional Services (Ministry) has announced that a new OPP billing model has been approved for use and will be phased in, commencing January 1, 2015. The OPP is committed to working closely with the Ministry and our municipal partners to ensure that cost-recovery methods are clear and transparent. Regardless of changes to the billing process, the OPP will remain one of the most cost-effective options for many municipalities in Ontario.

The 2015 Billing Statement marks the first year of the new OPP Municipal Policing Cost-Recovery Formula.

Using the new billing formula, Clearview's budgeted costs for policing services has decreased by \$150,272 from \$2,375,940 (2014) to \$2,225,668 (2015). The decrease is attributed to the new costing formula primarily based on the number of households for policing purposes and local calls for service which were lower than the Provincial average.

## O.P.P. Annual Billing Statement

### Clearview Tp

For the period January 1 to December 31, 2015

Please see attachments for notes and additional information

			Cost per Property	\$
<b>Base Service</b>	<u>Property Counts</u>			
	Household	6,091		
	Commercial and Industrial	<u>344</u>		
	Total properties	<u>6,435</u>	\$ 200.51	\$ 1,290,282
<b>Calls for Service</b>	(see summaries)			
	Total all municipalities	\$138,122,392		
	Municipal portion	0.5768%	\$ 123.81	\$ 796,704
<b>Overtime</b>	(see notes)		\$ 14.32	\$ 92,157
<b>Contract Enhancements</b>	(see summary)			
<b>Court Security</b>	(see summary)			
<b>Prisoner Transportation</b>	(per property cost)		\$ 2.41	\$ 15,508
<b>Accommodation</b>	(per property cost)		\$ 1.14	\$ 7,336
<b>Cleaning Services</b>	(per property cost)		\$ 3.68	\$ 23,681
<b>Total 2015 Calculated Cost before Phase-In Adjustment</b>			<u>\$ 345.87</u>	<u>\$ 2,225,668</u>
<b>2015 Phase-In Adjustment Billing Summary</b>				
<b>2014 Forecasted cost</b>	Total	\$ 2,268,377	\$ 352.51	
<b>2015 Calculated Cost per Property (see above)</b>			\$ 345.87	
<b>Cost per Property Variance</b>	(Decrease)		\$ 6.64	
<b>2015 Adjustment (Maximum per property)</b>	(Decrease)		\$ 6.64	
<b>Actual 2015 Phase-In Adjustment</b>				
<b>Total Billing for 2015</b>			<u>\$ 345.87</u>	<u>\$ 2,225,668</u>
<b>2015 Monthly Billing Amount</b>				<b>\$ 185,472</b>

**2015 Policing Services Projects**

None.

**2016 Policing Services Projects**

None.

## 2015 Policing (OPP) Department Operating Budget Analysis

	2013 Budgeted	2013 Actual	2014 Budgeted	2014 Actual as at Dec. 31		2015 Budgeted	Annual Difference	% with \$120377 = 1%
<b>REVENUE</b>								
Grants	0	0	0	0		0	0	0.00%
User Fees	0	0	0	0		0	0	0.00%
Other Income	0	0	0	0		0	0	0.00%
Transfer from Reserves	15,584	15,584	15,584	15,718		15,584	0	0.00%
<b>TOTAL REVENUE</b>	<b>15,584</b>	<b>15,584</b>	<b>15,584</b>	<b>15,718</b>		<b>15,584</b>	<b>0</b>	<b>0.00%</b>
<b>EXPENSE</b>								
Salaries, Wages & Benefits	0	0	0	0		0	0	0.00%
Administration	20,015	8,509	20,030	18,890		19,873	-157	0.00%
Contracted Services	2,297,413	2,058,969	2,385,040	2,243,675		2,233,668	-151,372	-1.26%
Decrease in policing contract costs			2,375,940			2,225,668	-150,272	-1.25%
Decrease in 911 CERB billing to match 2013 actual			9,100			8,000	-1,100	-0.01%
Facility Utilities	0	0	0	0		0	0	0.00%
Facility Maintenance	0	0	0	0		0	0	0.00%
Insurance	0	0	0	2,052		2,200	2,200	0.02%
Insurance allocated to policing portion of Joint Emergency Facility			0			2,200	2,200	0.02%
Vehicles & Equipment	0	0	0	0		0	0	0.00%
Amortization	0	0	0	0		0	0	0.00%
Transfer to Reserves	55,794	55,794	0	0		0	0	0.00%
<b>TOTAL EXPENSE</b>	<b>2,373,222</b>	<b>2,123,273</b>	<b>2,405,070</b>	<b>2,264,616</b>		<b>2,255,741</b>	<b>-149,329</b>	<b>-1.24%</b>
<b>TOTAL OPERATING</b>	<b>-2,357,638</b>	<b>-2,107,689</b>	<b>-2,389,486</b>	<b>-2,248,898</b>		<b>-2,240,157</b>	<b>-149,329</b>	<b>-1.24%</b>
<b>Transfer to Capital</b>								
Transfer to Capital	0	0	0	0		0	0	0.00%
<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL POLICING (OPP)</b>	<b>-2,357,638</b>	<b>-2,107,689</b>	<b>-2,389,486</b>	<b>-2,248,898</b>		<b>-2,240,157</b>	<b>-149,329</b>	<b>-1.24%</b>

## 2016 Policing (OPP) Department Operating Budget Analysis

	2014 Budgeted	2014 Actual as at Dec. 31	2015 Budgeted		2016 Budgeted	Annual Difference	% with \$124425 = 1%
<b>REVENUE</b>							
Grants	0	0	0		0	0	0.00%
User Fees	0	0	0		0	0	0.00%
Other Income	0	0	0		0	0	0.00%
Transfer from Reserves	15,584	15,718	15,584		15,584	0	0.00%
<b>TOTAL REVENUE</b>	<b>15,584</b>	<b>15,718</b>	<b>15,584</b>		<b>15,584</b>	<b>0</b>	<b>0.00%</b>
<b>EXPENSE</b>							
Salaries, Wages & Benefits	0	0	0		0	0	0.00%
Administration	20,030	18,890	19,873		20,030	157	0.00%
Contracted Services	2,385,040	2,243,675	2,233,668		2,300,739	67,071	0.54%
Increase in policing contract (assumed 3%)			2,225,668		2,292,439	66,771	0.55%
Increase in 911 CERB billing			8,000		8,300	300	0.00%
Facility Utilities	0	0	0		0	0	0.00%
Facility Maintenance	0	0	0		0	0	0.00%
Insurance	0	2,052	2,200		2,300	100	0.00%
<b>TOTAL EXPENSE</b>	<b>2,405,070</b>	<b>2,264,616</b>	<b>2,255,741</b>		<b>2,323,069</b>	<b>67,328</b>	<b>0.54%</b>
<b>TOTAL OPERATING</b>	<b>-2,389,486</b>	<b>-2,248,898</b>	<b>-2,240,157</b>		<b>-2,307,485</b>	<b>67,328</b>	<b>0.56%</b>
Transfer to Capital	0	0	0		0	0	0.00%
<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL POLICING (OPP)</b>	<b>-2,389,486</b>	<b>-2,248,898</b>	<b>-2,240,157</b>		<b>-2,307,485</b>	<b>67,328</b>	<b>0.56%</b>

TOWNSHIP OF CLEARVIEW  
POLICE (OPP)

For Period Ending 31-Dec-2014



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Date : May 28, 2015

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zopp	2013	2013	2014	2014	PROPOSED 2015	2015 - 2014 \$	(2015-2014)/2014 %
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>REVENUE</b>							
TRANSFER FROM RESERVES	-15,584.00	-15,584.00	-15,584.00	-15,718.00	-15,584.00	0.00	0.00
<b>Total REVENUE</b>	<b>-15,584.00</b>	<b>-15,584.00</b>	<b>-15,584.00</b>	<b>-15,718.00</b>	<b>-15,584.00</b>	<b>0.00</b>	<b>0.00</b>
<b>EXPENSE</b>							
ADMINISTRATION	20,015.00	8,509.33	20,030.00	18,889.51	19,873.00	-157.00	-0.78
CONTRACTED SERVICES	2,297,413.00	2,058,969.37	2,385,040.00	2,243,674.76	2,233,668.00	-151,372.00	-6.35
INSURANCE	0.00	0.00	0.00	2,052.00	2,200.00	2,200.00	0.00
TRANSFER TO RESERVES	55,794.00	55,794.00	0.00	0.00	0.00	0.00	0.00
<b>Total EXPENSE</b>	<b>2,373,222.00</b>	<b>2,123,272.70</b>	<b>2,405,070.00</b>	<b>2,264,616.27</b>	<b>2,255,741.00</b>	<b>-149,329.00</b>	<b>-6.21</b>
<b>Total OPERATING</b>	<b>2,357,638.00</b>	<b>2,107,688.70</b>	<b>2,389,486.00</b>	<b>2,248,898.27</b>	<b>2,240,157.00</b>	<b>-149,329.00</b>	<b>-6.25</b>

**TOWNSHIP OF CLEARVIEW**  
**POLICE (OPP)**

For Period Ending 31-Dec-2015



CLEARVIEW

GL5410

Date : M

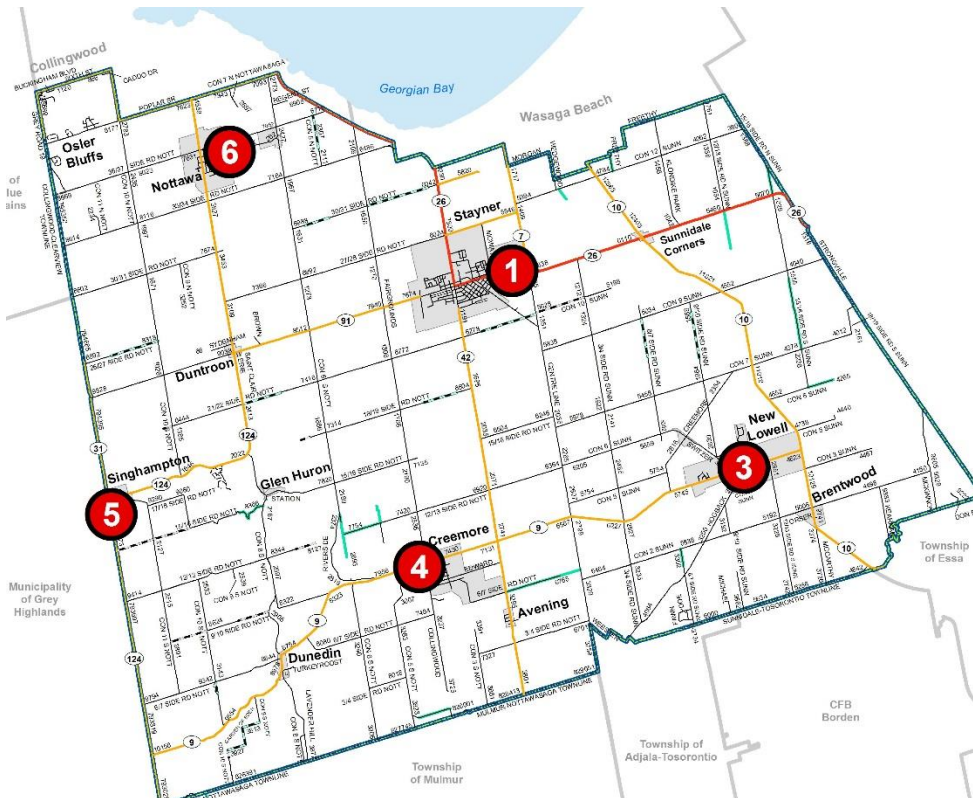
bopp	2014	2014	PROPOSED 2015	PROPOSED 2016	2016 - 2015 \$
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET VARIANCE
<b>OPERATING</b>					
<b>REVENUE</b>					
TRANSFER FROM RESERVES	-15,584.00	-15,718.00	-15,584.00	-15,584.00	0.00
<b>Total REVENUE</b>	<b>-15,584.00</b>	<b>-15,718.00</b>	<b>-15,584.00</b>	<b>-15,584.00</b>	<b>0.00</b>
<b>EXPENSE</b>					
ADMINISTRATION	20,030.00	18,889.51	19,873.00	20,030.00	157.00
CONTRACTED SERVICES	2,385,040.00	2,243,674.76	2,233,668.00	2,300,739.00	67,071.00
INSURANCE	0.00	2,052.00	2,200.00	2,300.00	100.00
<b>Total EXPENSE</b>	<b>2,405,070.00</b>	<b>2,264,616.27</b>	<b>2,255,741.00</b>	<b>2,323,069.00</b>	<b>67,328.00</b>
<b>Total OPERATING</b>	<b>2,389,486.00</b>	<b>2,248,898.27</b>	<b>2,240,157.00</b>	<b>2,307,485.00</b>	<b>67,328.00</b>

## Fire and Emergency Services

The Clearview Fire Department and Emergency Services provides a number of services including but not limited to:

- Fire fighting
- Fire prevention
- Fire Safety & Education
- Rescue and extrication
- Outdoor Burn Permits
- Emergency Response Registry
- Smoke alarm and Carbon Monoxide alarm safety information
- Emergency Management Services

Clearview operates 5 fire stations strategically located throughout the large geographic area with 100 volunteer fire fighters, 15 fire vehicles and a gator.



## Become a Clearview Firefighter

The Clearview Fire Department is always looking for new firefighter recruits.

Full training is provided for this exciting and valuable community service.

Make friendships that will last a lifetime.

Contact **Pavlina Thompson, HR Manager** at (705) 428-6230 ext. 255

or e-mail [pthompson@clearview.ca](mailto:pthompson@clearview.ca) for more details.

Follow the Clearview Fire department on Twitter!



@ClearviewFire

## 2015 Fire and Emergency Services Projects

Capital Expenditures Investment in Infrastructure			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Fire and Emergency Services</b>												
	<b>Emergency Services</b>											
	-	\$ -	\$ -									
<b>Fire Protection Services</b>												
	Stn 7 Roof & Floor	\$ 25,000	\$ 25,000									
	Replace Car 1 (2005 Dodge)	\$ 50,000	\$ -								\$ 50,000	
	Firefighter Protective (Bunker) Gear repl	\$ 30,000	\$ 30,000									
	Portable Pagers	\$ 5,000	\$ 5,000									
	Portable Radios	\$ 6,000	\$ 6,000									
	Onboard Vehicle Repeater (1)	\$ 9,000	\$ 9,000									
	Equipment	\$ 44,000	\$ 44,000									
	TNT Equipment Upgrade	\$ 15,000	\$ 15,000									
	Firefighter Rescue Air Supply Tanks											
	Firefighter Rescue Equipment											
	<b>Fire and Emergency Sub-total</b>	<b>\$ 184,000</b>	<b>\$ 134,000</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -

## 2016 Fire and Emergency Services Projects

Capital Expenditures Investment in Infrastructure			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Fire and Emergency Services</b>												
	<b>Emergency Services</b>											
	-	\$ -	\$ -									
<b>Fire Protection Services</b>												
	Building Improvements	\$ 25,000	\$ 25,000									
	Rescue Truck	\$ 490,000	\$ -						\$ 49,000	\$ 441,000		
	Firefighter Protective (Bunker) Gear repl	\$ 30,000	\$ 30,000									
	Portable Pagers	\$ 5,000	\$ 5,000									
	Portable Radios	\$ 6,000	\$ 6,000									
	Equipment	\$ 50,000	\$ 50,000									
	TNT Equipment Upgrade	\$ 35,000	\$ 35,000									
	<b>Fire and Emergency Sub-total</b>	<b>\$ 641,000</b>	<b>\$ 151,000</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,000	\$ 441,000	\$ -	\$ -

## 2015 Fire Department Operating Budget Analysis

	2013 Budgeted	2013 Actual	2014 Budgeted	2014 Actual as at Dec. 31		2015 Budgeted	Annual Difference	% with \$120377 = 1%
<b>REVENUE</b>								
<b>Grants</b>	0	0	0	0		0	0	0.00%
<b>User Fees</b>	35,400	49,320	35,400	39,170		38,400	3,000	0.02%
Increase in Burn Permit revenue			10,000			13,000	3,000	0.02%
<b>Other Income</b>	45,700	52,718	55,588	113,086		50,395	-5,193	-0.04%
Remove Triennial Poppy Fund donation			9,000			0	-9,000	-0.07%
Increase Other Municipalities revenue			46,488			50,295	3,807	0.03%
<b>Transfer from Reserves</b>	90,124	75,452	108,504	81,401		74,124	-34,380	-0.29%
Removal of one-time reserve transfers-Energy, dry hydrants, master plan			33,909			0	-33,909	-0.28%
<b>TOTAL REVENUE</b>	<b>171,224</b>	<b>177,490</b>	<b>199,492</b>	<b>233,657</b>		<b>162,919</b>	<b>-36,573</b>	<b>-0.30%</b>
<b>EXPENSE</b>								
<b>Salaries, Wages &amp; Benefits</b>	614,565	634,930	628,395	687,799		611,285	-17,110	-0.14%
<b>Administration</b>	291,698	282,979	303,351	291,211		277,482	-25,869	-0.21%
Reduction in dispatch fees			35,000			27,000	-8,000	-0.07%
Reduction in training materials			20,000			15,000	-5,000	-0.04%
Reduction in transfer admin fee - Bldg Dept recovery			18,069			6,000	-12,069	-0.10%
<b>Contracted Services</b>	30,100	10,195	32,600	19,651		10,000	-22,600	-0.19%
Reduction of consulting - Fire Master Plan			22,500			0	-22,500	-0.19%
<b>Facility Utilities</b>	52,000	57,440	60,000	67,818		69,000	9,000	0.07%
Increase in heating/electricity cost			60,000			69,000	9,000	0.07%
<b>Facility Maintenance</b>	57,840	75,165	58,259	82,671		58,300	41	0.00%
<b>Insurance</b>	41,620	41,904	66,893	45,727		49,500	-17,393	-0.14%
Reduction in property insurance - reallocation			36,426			20,250	-16,176	-0.13%
<b>Vehicles &amp; Equipment</b>	142,450	178,519	142,050	169,243		152,500	10,450	0.09%
Reduction in equipment maintenance			36,000			24,000	-12,000	-0.10%
Increase in vehicle & misc maintenance			89,050			109,500	20,450	0.17%
Reduction in bunker gear maintenance			12,000			10,000	-2,000	-0.02%
Increase in small tools and equipment			5,000			9,000	4,000	0.03%
<b>Amortization</b>	0	367,671	0	362,423		0	0	0.00%
<b>Transfer to Reserves</b>	330,000	341,000	330,000	350,500		350,000	20,000	0.17%
Increase in transfer to reserve			330,000			350,000	20,000	0.17%

<b>TOTAL EXPENSE</b>	1,560,273	1,989,803	1,621,548	2,077,044	1,578,067	-43,481	-0.36%
<b>TOTAL OPERATING</b>	-1,389,049	-1,812,313	-1,422,056	-1,843,387	-1,415,148	-6,908	-0.06%
<b>Transfer to Capital</b>	85,500	97,125	52,400	109,012	134,000	81,600	0.68%
<b>TOTAL CAPITAL</b>	85,500	97,125	52,400	109,012	134,000	81,600	0.68%
<b>TOTAL FIRE DEPARTMENT</b>	-1,474,549	-1,909,438	-1,474,456	-1,952,399	-1,549,148	74,692	0.62%

## 2016 Fire Department Operating Budget Analysis

2014 Budgeted	2014 Actual as at Dec. 31	2015 Budgeted		2016 Budgeted	Annual Difference	% with \$124425 = 1%
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<b>REVENUE</b>						
Grants	0	0	0	0	0	0.00%
User Fees	35,400	39,170	38,400	39,400	1,000	0.01%
Increase in fire permit revenue			13,000	14,000	1,000	0.01%
Other Income	55,588	113,086	50,395	51,800	1,405	0.01%
Increase in charges to other municipalities			50,295	51,700	1,405	0.01%
Transfer from Reserves	108,504	81,401	74,124	74,124	0	0.00%
<b>TOTAL REVENUE</b>	<b>199,492</b>	<b>233,657</b>	<b>162,919</b>	<b>165,324</b>	<b>2,405</b>	<b>0.02%</b>
<b>EXPENSE</b>						
Salaries, Wages & Benefits	628,395	687,799	611,285	631,000	19,715	0.16%
Administration	303,351	291,211	277,482	282,632	5,150	0.04%
Increase in dispatch			27,000	27,900	900	0.01%
Increase in training material			15,000	15,500	500	0.00%
Increase in fire prevention			13,000	13,400	400	0.00%
Contracted Services	32,600	19,651	10,000	10,400	400	0.00%
Facility Utilities	60,000	67,818	69,000	71,400	2,400	0.02%
Facility Maintenance	58,259	82,671	58,300	60,400	2,100	0.02%
Insurance	66,893	45,727	49,500	51,100	1,600	0.01%
Vehicles & Equipment	142,050	169,243	152,500	158,150	5,650	0.05%
Increase in equipment maintenance			24,000	24,800	800	0.01%
Increase in vehicle & misc maintenance			109,500	113,750	4,250	0.03%
Increase in bunker gear maintenance			10,000	10,300	300	0.00%
Increase in small tools and equipment			9,000	9,300	300	0.00%
Amortization	0	362,423	0	0	0	0.00%
Transfer to Reserves	330,000	350,500	350,000	350,000	0	0.00%
<b>TOTAL EXPENSE</b>	<b>1,621,548</b>	<b>2,077,044</b>	<b>1,578,067</b>	<b>1,615,082</b>	<b>37,015</b>	<b>0.30%</b>
<b>TOTAL OPERATING</b>	<b>-1,422,056</b>	<b>-1,843,387</b>	<b>-1,415,148</b>	<b>-1,449,758</b>	<b>34,610</b>	<b>0.29%</b>

Transfer to Capital	52,400	109,012	134,000	151,000	17,000	0.14%
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<b>TOTAL CAPITAL</b>	<b>52,400</b>	<b>109,012</b>	<b>134,000</b>	<b>151,000</b>	<b>17,000</b>	<b>0.14%</b>
<b>TOTAL FIRE DEPARTMENT</b>	<b>-1,474,456</b>	<b>-1,952,399</b>	<b>-1,549,148</b>	<b>-1,600,758</b>	<b>51,610</b>	<b>0.42%</b>

TOWNSHIP OF CLEARVIEW  
FIRE & EMERGENCY PLANNING



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For Period Ending 31-Dec-2014

zfire	2013	2013	2014	2014	PROPOSED 2015	2015 - 2014 \$	(2015-2014)/2014 %
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>REVENUE</b>							
USER FEES	-35,400.00	-49,320.00	-35,400.00	-39,170.15	-38,400.00	-3,000.00	8.47
OTHER INCOME	-45,700.00	-52,718.28	-55,588.00	-113,085.86	-50,395.00	5,193.00	-9.34
TRANSFER FROM RESERVES	-90,124.00	-75,452.00	-108,504.00	-81,401.00	-74,124.00	34,380.00	-31.69
<b>Total REVENUE</b>	<b>-171,224.00</b>	<b>-177,490.28</b>	<b>-199,492.00</b>	<b>-233,657.01</b>	<b>-162,919.00</b>	<b>36,573.00</b>	<b>-18.33</b>
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	614,565.00	634,930.38	628,395.00	687,798.57	611,285.00	-17,110.00	-2.72
ADMINISTRATION	291,698.00	282,979.05	303,351.00	291,211.18	277,482.00	-25,869.00	-8.53
CONTRACTED SERVICES	30,100.00	10,194.92	32,600.00	19,650.71	10,000.00	-22,600.00	-69.33
FACILITY UTILITIES	52,000.00	57,439.85	60,000.00	67,818.08	69,000.00	9,000.00	15.00
FACILITY MAINTENANCE	57,840.00	75,165.24	58,259.00	82,671.35	58,300.00	41.00	0.07
INSURANCE	41,620.00	41,904.00	66,893.00	45,727.20	49,500.00	-17,393.00	-26.00
VEHICLES & EQUIPMENT	142,450.00	178,518.56	142,050.00	169,243.45	152,500.00	10,450.00	7.36
AMORTIZATION	0.00	367,671.00	0.00	362,423.00	0.00	0.00	0.00
TRANSFER TO RESERVES	330,000.00	341,000.00	330,000.00	350,500.00	350,000.00	20,000.00	6.06
TRANSFER TO CAPITAL	85,500.00	97,124.82	52,400.00	109,012.22	134,000.00	81,600.00	155.73
<b>Total EXPENSE</b>	<b>1,645,773.00</b>	<b>2,086,927.82</b>	<b>1,673,948.00</b>	<b>2,186,055.76</b>	<b>1,712,067.00</b>	<b>38,119.00</b>	<b>2.28</b>
<b>Total OPERATING</b>	<b>1,474,549.00</b>	<b>1,909,437.54</b>	<b>1,474,456.00</b>	<b>1,952,398.75</b>	<b>1,549,148.00</b>	<b>74,692.00</b>	<b>5.07</b>

**TOWNSHIP OF CLEARVIEW**  
**FIRE & EMERGENCY PLANNING**

For Period Ending 31-Dec-2015



GL5410  
 Date : M

bfire	2014	2014	PROPOSED 2015	PROPOSED 2016	2016 - 2015 \$
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET VARIANCE
<b>OPERATING</b>					
<b>REVENUE</b>					
USER FEES	-35,400.00	-39,170.15	-38,400.00	-39,400.00	-1,000.00
OTHER INCOME	-55,588.00	-113,085.86	-50,395.00	-51,800.00	-1,405.00
TRANSFER FROM RESERVES	-108,504.00	-81,401.00	-74,124.00	-74,124.00	0.00
<b>Total REVENUE</b>	<b>-199,492.00</b>	<b>-233,657.01</b>	<b>-162,919.00</b>	<b>-165,324.00</b>	<b>-2,405.00</b>
<b>EXPENSE</b>					
SALARIES, WAGES & BENEFITS	628,395.00	687,798.57	611,285.00	631,000.00	19,715.00
ADMINISTRATION	303,351.00	291,211.18	277,482.00	282,632.00	5,150.00
CONTRACTED SERVICES	32,600.00	19,650.71	10,000.00	10,400.00	400.00
FACILITY UTILITIES	60,000.00	67,818.08	69,000.00	71,400.00	2,400.00
FACILITY MAINTENANCE	58,259.00	82,671.35	58,300.00	60,400.00	2,100.00
INSURANCE	66,893.00	45,727.20	49,500.00	51,100.00	1,600.00
VEHICLES & EQUIPMENT	142,050.00	169,243.45	152,500.00	158,150.00	5,650.00
AMORTIZATION	0.00	362,423.00	0.00	0.00	0.00
TRANSFER TO RESERVES	330,000.00	350,500.00	350,000.00	350,000.00	0.00
TRANSFER TO CAPITAL	52,400.00	109,012.22	134,000.00	151,000.00	17,000.00
<b>Total EXPENSE</b>	<b>1,673,948.00</b>	<b>2,186,055.76</b>	<b>1,712,067.00</b>	<b>1,766,082.00</b>	<b>54,015.00</b>
<b>Total OPERATING</b>	<b>1,474,456.00</b>	<b>1,952,398.75</b>	<b>1,549,148.00</b>	<b>1,600,758.00</b>	<b>51,610.00</b>

## Building Inspection

### Building Department Services

The Building Inspection department is self-funding from building inspection fees and other building related revenues and do not receive funding from taxation.

The Building Standards Department is responsible for the administration of the Ontario Building Code and other applicable laws including the Clearview by-laws regulating permits for fences, signs and pools.

The department issues building permits and provides inspections for all new or renovated buildings within Clearview, and its operating budget self-funds all operations related to the department's work.



### Energy Conservation and Demand

The Building Department additionally provides support services through implementation and co-ordination of mandatory energy management reporting to the Ministry of the Environment and the development and management of the Clearview 5 Year Energy Conservation and Demand Management plan. This includes the implementation of the Clearview Energy Infrastructure Improvement Project with Honeywell Building Solutions.

### Source Water Protection

The Building Department is responsible for the management of the Risk Management Office. The source water protection plan identifies significant drinking water threats that are required to be verified and inspected. The Risk Management Office oversees implementation policies, risk assessments, threat verification and meeting the mandatory reporting requirements as identified in the source water protection plan.

### Building Maintenance Support.

The Building Department provides support and co-ordination of building maintenance to the Administration Centre, Clearview Simcoe Emergency Services and Clearview Library's. This also includes co-ordination of municipal generator service and maintenance planning. Additionally implementation support of accessibility improvements to all municipal building is provided.

Non Building Department related services, Energy Conservation and Demand, Source Water Protection and Building Maintenance Support expenses are transferred to relevant departments in order to ensure that building inspection services is isolated and cost-centered for accounting, reporting purposes and building inspection fee review purposes.

Non-building inspection related expenses are billed to the relevant department in order to ensure that the building inspection function is isolated and cost-centered for accounting, reporting, and building inspection fee review purposes.

### Accumulated Building Surplus/Deficit

The Building Inspection Department operates on a cost-recovery basis funded by user fees as set out in the Building Code Act, 1992.

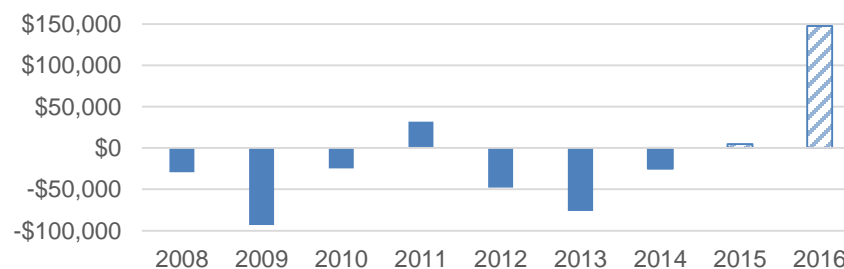
Surpluses or deficits in the Building Inspection Department are debited or credited to the Building Department Accumulated Surplus/Deficit. Building-related fees are reviewed on a regular basis in order to offset the Accumulated Surplus/Deficit.

The 2014 budget year had a budgeted deficit of \$25,131 with a budgeted accumulated deficit of \$313,417.

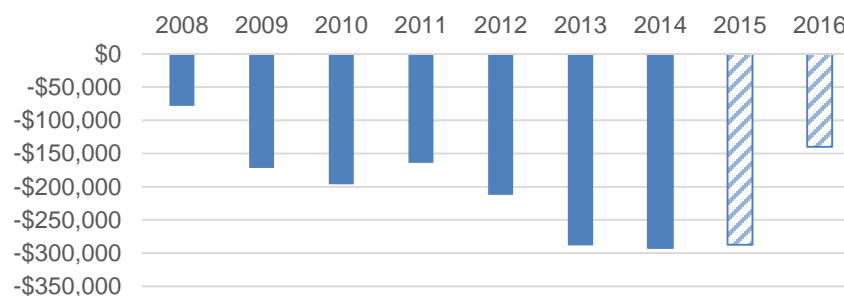
The projected annual surpluses are \$4,701 (2015) and \$147,755 (2016) with a declining projected accumulated deficit of \$287,696 (2015) and \$139,941 (2016).

Capital projects indicating funding from reserves are funded from the Accumulated Building Department Accumulated Deficit.

Building Department Annual Surplus/Deficit



Building Department Accumulated Deficit



## 2015 Building Inspection Projects

Capital Expenditures Investment in Infrastructure			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Building Inspection</b>												
	Truck (replacement)	\$ 30,000	\$ -								\$ 30,000	
	<b>Building Inspection Sub-total</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ -</b>

## 2016 Building Inspection Projects

None.

## 2015 Building Department Operating Budget Analysis

	2013 Budgeted	2013 Actual	2014 Budgeted	2014 Actual as at Dec. 31		2015 Budgeted	Annual Difference	% with \$120377 = 1%
<b>REVENUE</b>								
User Fees	387,523	302,763	398,981	417,682		425,677	26,696	0.22%
Increase in building permit revenue			273,580			300,000	26,420	0.22%
Other Income	0	255	0	800		550	550	0.00%
Transfer from Reserves	0	0	0	3,152		0	0	0.00%
<b>TOTAL REVENUE</b>	<b>387,523</b>	<b>303,018</b>	<b>398,981</b>	<b>421,634</b>		<b>426,227</b>	<b>27,246</b>	<b>0.23%</b>
<b>EXPENSE</b>								
Salaries, Wages & Benefits	282,080	283,268	282,740	293,884		278,900	-3,840	-0.03%
Administration	85,745	78,713	93,234	78,311		91,076	-2,158	-0.02%
Removing one-time Source Water protection and Energy Mgt. software			2,983			500	-2,483	-0.02%
Contracted Services	8,674	7,563	8,950	3,663		8,500	-450	0.00%
Insurance	920	842	5,388	5,388		5,550	162	0.00%
Vehicles & Equipment	7,651	5,867	7,800	5,597		7,500	-300	0.00%
Amortization	0	2,739	0	3,164		0	0	0.00%
Transfer to Reserves	2,453	0	-25,131	2,666		4,701	29,832	0.25%
Move to a small surplus to pay down accumulated deficit			-25,131			4,701	29,832	0.25%
<b>TOTAL EXPENSE</b>	<b>387,523</b>	<b>378,993</b>	<b>372,981</b>	<b>392,673</b>		<b>396,227</b>	<b>23,246</b>	<b>0.19%</b>
<b>TOTAL OPERATING</b>	<b>0</b>	<b>-75,975</b>	<b>26,000</b>	<b>28,961</b>		<b>30,000</b>	<b>-4,000</b>	<b>-0.03%</b>
Transfer to Capital	0	0	26,000	28,973		30,000	4,000	0.03%
<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>26,000</b>	<b>28,973</b>		<b>30,000</b>	<b>4,000</b>	<b>0.03%</b>
<b>TOTAL BUILDING DEPARTMENT</b>	<b>0</b>	<b>-75,975</b>	<b>0</b>	<b>-12</b>		<b>0</b>	<b>0</b>	<b>0.00%</b>

## 2016 Building Department Operating Budget Analysis

2014 Budgeted	2014 Actual as at Dec. 31	2015 Budgeted		2016 Budgeted	Annual Difference	% with \$124425 = 1%
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<b>REVENUE</b>						
Grants	0	0	0	0	0	0.00%
<b>User Fees</b>	<b>398,981</b>	<b>417,682</b>	<b>425,677</b>	<b>550,740</b>	<b>125,063</b>	<b>1.01%</b>
Increase in building permit revenue			300,000	458,832	158,832	1.28%
Increase in septic system inspections revenue			23,735	25,085	1,350	0.01%
Decrease in cost recovery for non-building dept. work			95,253	60,000	-35,253	-0.28%
<b>Other Income</b>	<b>0</b>	<b>800</b>	<b>550</b>	<b>550</b>	<b>0</b>	<b>0.00%</b>
<b>Transfer from Reserves</b>	<b>0</b>	<b>3,152</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL REVENUE</b>	<b>398,981</b>	<b>421,634</b>	<b>426,227</b>	<b>551,290</b>	<b>125,063</b>	<b>1.01%</b>

<b>EXPENSE</b>						
<b>Salaries, Wages &amp; Benefits</b>	<b>282,740</b>	<b>293,884</b>	<b>278,900</b>	<b>287,300</b>	<b>8,400</b>	<b>0.07%</b>
<b>Administration</b>	<b>93,234</b>	<b>78,311</b>	<b>91,076</b>	<b>94,010</b>	<b>2,934</b>	<b>0.02%</b>
Increase in Admin Fee transfer			64,740	66,700	1,960	0.02%
<b>Contracted Services</b>	<b>8,950</b>	<b>3,663</b>	<b>8,500</b>	<b>8,750</b>	<b>250</b>	<b>0.00%</b>
<b>Insurance</b>	<b>5,388</b>	<b>5,388</b>	<b>5,550</b>	<b>5,725</b>	<b>175</b>	<b>0.00%</b>
<b>Vehicles &amp; Equipment</b>	<b>7,800</b>	<b>5,597</b>	<b>7,500</b>	<b>7,750</b>	<b>250</b>	<b>0.00%</b>
<b>Amortization</b>	<b>0</b>	<b>3,164</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Transfer to Reserves</b>	<b>-25,131</b>	<b>2,666</b>	<b>4,701</b>	<b>147,755</b>	<b>143,054</b>	<b>1.15%</b>
Increased paydown of accumulated building department deficit			4,701	147,755	143,054	1.15%
<b>TOTAL EXPENSE</b>	<b>372,981</b>	<b>392,673</b>	<b>396,227</b>	<b>551,290</b>	<b>155,063</b>	<b>1.25%</b>
<b>TOTAL OPERATING</b>	<b>26,000</b>	<b>28,961</b>	<b>30,000</b>	<b>0</b>	<b>30,000</b>	<b>0.25%</b>

<b>Transfer to Capital</b>	<b>26,000</b>	<b>28,973</b>	<b>30,000</b>	<b>0</b>	<b>-30,000</b>	<b>-0.24%</b>
<b>TOTAL CAPITAL</b>	<b>26,000</b>	<b>28,973</b>	<b>30,000</b>	<b>0</b>	<b>-30,000</b>	<b>-0.24%</b>
<b>TOTAL BUILDING DEPARTMENT</b>	<b>0</b>	<b>-12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.01%</b>

**TOWNSHIP OF CLEARVIEW**  
**BUILDING INSPECTION**



GL5410

Date : May 28, 2015

Page :

Time :

For Period Ending 31-Dec-2014

zbuild	2013	2013	2014	2014	PROPOSED 2015	2015 - 2014 \$	(2015-2014)/2014 %
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>REVENUE</b>							
USER FEES	387,523.00	-302,762.73	-398,981.00	-417,681.97	-425,677.00	-26,696.00	6.69
OTHER INCOME	0.00	-255.00	0.00	-800.00	-550.00	-550.00	0.00
TRANSFER FROM RESERVES	0.00	0.00	0.00	-3,152.00	0.00	0.00	0.00
<b>Total REVENUE</b>	<b>-387,523.00</b>	<b>-303,017.73</b>	<b>-398,981.00</b>	<b>-421,633.97</b>	<b>-426,227.00</b>	<b>-27,246.00</b>	<b>6.83</b>
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	282,080.00	283,268.14	282,740.00	293,883.83	278,900.00	-3,840.00	-1.36
ADMINISTRATION	85,745.00	78,713.36	93,234.00	78,310.73	91,076.00	-2,158.00	-2.31
CONTRACTED SERVICES	8,674.00	7,563.36	8,950.00	3,663.36	8,500.00	-450.00	-5.03
INSURANCE	920.00	842.00	5,388.00	5,388.10	5,550.00	162.00	3.01
VEHICLES & EQUIPMENT	7,651.00	5,867.11	7,800.00	5,596.55	7,500.00	-300.00	-3.85
AMORTIZATION	0.00	2,739.00	0.00	3,164.00	0.00	0.00	0.00
TRANSFER TO RESERVES	2,453.00	0.00	-25,131.00	2,665.97	4,701.00	29,832.00	-118.71
TRANSFER TO CAPITAL FUND	0.00	0.00	26,000.00	28,973.43	30,000.00	4,000.00	15.38
<b>Total EXPENSE</b>	<b>387,523.00</b>	<b>378,992.97</b>	<b>398,981.00</b>	<b>421,645.97</b>	<b>426,227.00</b>	<b>27,246.00</b>	<b>6.83</b>
<b>Total OPERATING</b>	<b>0.00</b>	<b>75,975.24</b>	<b>0.00</b>	<b>12.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**TOWNSHIP OF CLEARVIEW**  
**BUILDING INSPECTION**

For Period Ending 31-Dec-2015



GL5410  
 Date : M

bbuild	2014	2014	PROPOSED 2015	PROPOSED 2016	2016 - 2015 \$
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET VARIANCE
<b>OPERATING</b>					
<b>REVENUE</b>					
USER FEES	-398,981.00	-417,681.97	-425,677.00	-550,740.00	-125,063.00
OTHER INCOME	0.00	-800.00	-550.00	-550.00	0.00
TRANSFER FROM RESERVES	0.00	-3,152.00	0.00	0.00	0.00
<b>Total REVENUE</b>	<b>-398,981.00</b>	<b>-421,633.97</b>	<b>-426,227.00</b>	<b>-551,290.00</b>	<b>-125,063.00</b>
<b>EXPENSE</b>					
SALARIES, WAGES & BENEFITS	282,740.00	293,883.83	278,900.00	287,300.00	8,400.00
ADMINISTRATION	93,234.00	78,310.73	91,076.00	94,010.00	2,934.00
CONTRACTED SERVICES	8,950.00	3,663.36	8,500.00	8,750.00	250.00
INSURANCE	5,388.00	5,388.10	5,550.00	5,725.00	175.00
VEHICLES & EQUIPMENT	7,800.00	5,596.55	7,500.00	7,750.00	250.00
AMORTIZATION	0.00	3,164.00	0.00	0.00	0.00
TRANSFER TO RESERVES	-25,131.00	2,665.97	4,701.00	147,755.00	143,054.00
TRANSFER TO CAPITAL FUND	26,000.00	28,973.43	30,000.00	0.00	-30,000.00
<b>Total EXPENSE</b>	<b>398,981.00</b>	<b>421,645.97</b>	<b>426,227.00</b>	<b>551,290.00</b>	<b>125,063.00</b>
<b>Total OPERATING</b>	<b>0.00</b>	<b>12.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

## Municipal By-law Enforcement and Crossing Guards

Clearview's By-law enforcement is specifically responsible for:

- Investigating by-law complaints
- Enforcing by-law regulations and standards
- Achieving resolutions to by-law infractions through voluntary compliance or prosecution
- Dog licences
- Parking enforcement
- Public education

Some of the most common problems the department deals with are dog issues, signs, noise infractions and parking problems including; impeding a sidewalk, parking in a handicapped space and parking in school zones.

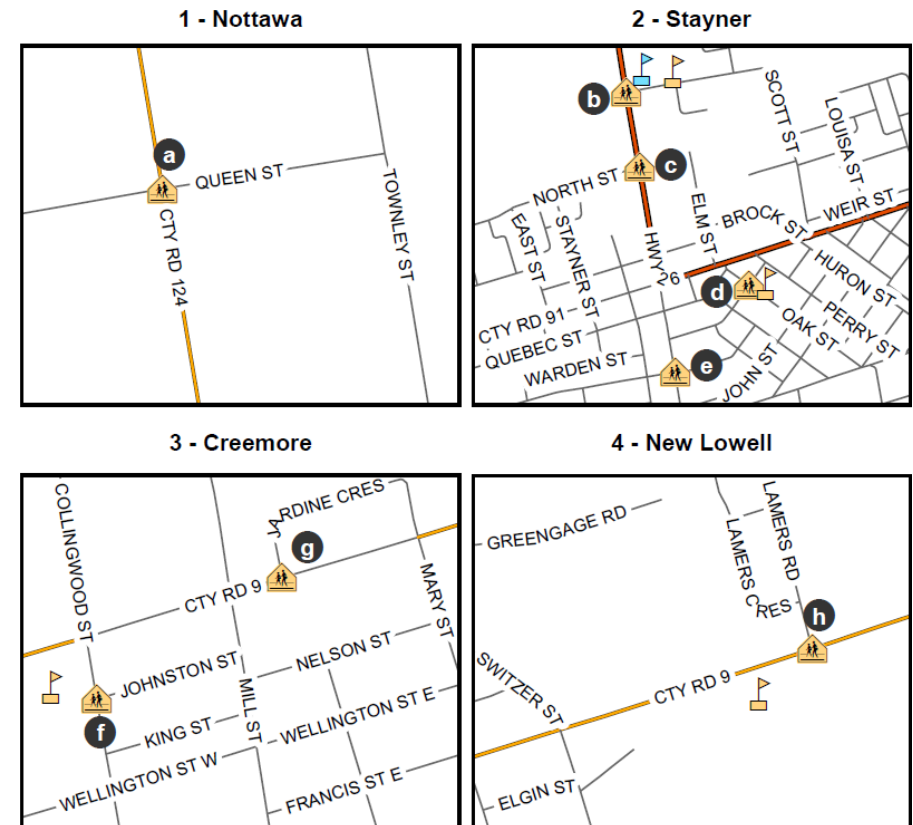
Clearview provides Crossing Guard service for school children at 8 locations across the municipality.

### Crossing Guard Locations (September to June)

- Nottawa
  - a. County Rd #124 at Queen Street (added in 2013)
- Stayner
  - b. Locke Avenue at Stayner Collegiate Institute
  - c. Highway 26 at North Street
  - d. William Street at Byng Public School
  - e. County Rd #42 at Centre Street (added in 2013)
- Creemore
  - f. Collingwood Street at Nottawasaga Creemore Public School (moved in 2013)
  - g. County Rd #9 at Jardine Crescent (added in 2013)
- New Lowell
  - h. County Rd #9 at Lamers Road (added in 2013)



## School Crossing Guard Locations



**2015 Municipal By-law and Crossing Guard Projects**

None.

**2016 Municipal By-law and Crossing Guard Projects**

None

## 2015 Bylaw & Crossing Guard Department Operating Budget Analysis

2013 Budgeted	2013 Actual	2014 Budgeted	2014 Actual as at Dec. 31		2015 Budgeted	Annual Difference	% with \$120377 = 1%
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<b>REVENUE</b>							
Grants	20,000	28,559	20,000	6,694	20,000	0	0.00%
User Fees	148,200	119,294	124,500	123,988	115,550	-8,950	-0.07%
Reduction in Provincial Offences Act revenue			80,000		75,000	-5,000	-0.04%
Reduction in dog licence revenue			40,000		37,500	-2,500	-0.02%
Reduction in special event permits revenue			1,000		100	-900	-0.01%
Reduction in other fines (weed, animal control, bylaw)			1,000		500	-500	0.00%
<b>TOTAL REVENUE</b>	<b>168,200</b>	<b>147,853</b>	<b>144,500</b>	<b>130,682</b>	<b>135,550</b>	<b>-8,950</b>	<b>-0.07%</b>
<b>EXPENSE</b>							
Salaries, Wages & Benefits	146,220	162,709	159,648	162,946	161,500	1,852	0.02%
Administration	36,900	39,811	38,700	17,058	35,050	-3,650	-0.03%
Reduction in clothing and mileage			4,000		1,800	-2,200	-0.02%
Contracted Services	10,000	7,823	10,150	5,894	9,800	-350	0.00%
Reduction in livestock valuers fees			3,200		2,200	-1,000	-0.01%
Reduction in legal fees			3,000		1,500	-1,500	-0.01%
Increase in Contracts (Animal Control)			1,250		6,000	4,750	0.04%
Reduction in Contracts (Prosecutions)			2,500		0	-2,500	-0.02%
Vehicles & Equipment	5,450	7,788	5,167	11,058	9,800	4,633	0.04%
Increase in vehicle expense			4,967		9,000	4,033	0.03%
Amortization	0	1,481	0	2,055	0	0	0.00%
Transfer to Reserves	4,000	4,000	4,000	4,000	4,000	0	0.00%
<b>TOTAL EXPENSE</b>	<b>202,570</b>	<b>223,612</b>	<b>217,665</b>	<b>203,011</b>	<b>220,150</b>	<b>2,485</b>	<b>0.02%</b>
<b>TOTAL OPERATING</b>	<b>-34,370</b>	<b>-75,759</b>	<b>-73,165</b>	<b>-72,328</b>	<b>-84,600</b>	<b>11,435</b>	<b>0.09%</b>
<b>Transfer to Capital</b>					<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL BYLAW &amp; CROSSING</b>	<b>-34,370</b>	<b>-75,759</b>	<b>-73,165</b>	<b>-72,328</b>	<b>-84,600</b>	<b>11,435</b>	<b>0.09%</b>

## 2016 Bylaw & Crossing Guard Department Operating Budget Analysis

2014 Budgeted	2014 Actual as at Dec. 31	2015 Budgeted	2016 Budgeted	Annual Difference	% with \$124425 = 1%
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<b>REVENUE</b>						
Grants	20,000	6,694	20,000	20,000	0	0.00%
User Fees	124,500	123,988	115,550	111,050	-4,500	-0.04%
Decrease in Provincial Offences Act revenue			75,000	70,000	-5,000	-0.04%
Other Income	0	0	0	0	0	0.00%
<b>TOTAL REVENUE</b>	<b>144,500</b>	<b>130,682</b>	<b>135,550</b>	<b>131,050</b>	<b>-4,500</b>	<b>-0.04%</b>
<b>EXPENSE</b>						
Salaries, Wages & Benefits	159,648	162,946	161,500	172,568	11,068	0.09%
Administration	38,700	17,058	35,050	35,250	200	0.00%
Contracted Services	10,150	5,894	9,800	10,800	1,000	0.01%
Vehicles & Equipment	5,167	11,058	9,800	9,950	150	0.00%
Increase in equipment maintenance			0	750	750	0.01%
Decrease in small tools and equipment			800	200	-600	0.00%
Amortization	0	2,055	0	0	0	0.00%
Transfer to Reserves	4,000	4,000	4,000	4,000	0	0.00%
<b>TOTAL EXPENSE</b>	<b>217,665</b>	<b>203,011</b>	<b>220,150</b>	<b>232,568</b>	<b>12,418</b>	<b>0.10%</b>
<b>TOTAL OPERATING</b>	<b>-73,165</b>	<b>-72,328</b>	<b>-84,600</b>	<b>-101,518</b>	<b>16,918</b>	<b>0.14%</b>
Transfer to Capital	0	0	0	0	0	0.00%
<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL BYLAW &amp; CROSSING</b>	<b>-73,165</b>	<b>-72,328</b>	<b>-84,600</b>	<b>-101,518</b>	<b>16,918</b>	<b>0.14%</b>

TOWNSHIP OF CLEARVIEW  
MUNI BY-LAW & CROSSING GUARDS



CLEARVIEW

GL5410

Date : May 28, 2015

Page

Time

For Period Ending 31-Dec-2014

zbylaw	2013	2013	2014	2014	PROPOSED 2015	2015 - 2014 \$	(2015-2014)/2013 %
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>REVENUE</b>							
GRANTS	-20,000.00	-28,558.77	-20,000.00	-6,693.80	-20,000.00	0.00	0.00
USER FEES	-148,200.00	-119,294.14	-124,500.00	-123,988.29	-115,550.00	8,950.00	-7.19
<b>Total REVENUE</b>	<b>-168,200.00</b>	<b>-147,852.91</b>	<b>-144,500.00</b>	<b>-130,682.09</b>	<b>-135,550.00</b>	<b>8,950.00</b>	<b>-6.19</b>
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	146,220.00	162,709.41	159,648.00	162,946.02	161,500.00	1,852.00	1.16
ADMINISTRATION	36,900.00	39,810.76	38,700.00	17,057.79	35,050.00	-3,650.00	-9.43
CONTRACTED SERVICES	10,000.00	7,822.99	10,150.00	5,893.75	9,800.00	-350.00	-3.45
VEHICLES & EQUIPMENT	5,450.00	7,788.14	5,167.00	11,057.99	9,800.00	4,633.00	89.67
AMORTIZATION	0.00	1,481.00	0.00	2,055.00	0.00	0.00	0.00
TRANSFER TO RESERVES	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	0.00	0.00
<b>Total EXPENSE</b>	<b>202,570.00</b>	<b>223,612.30</b>	<b>217,665.00</b>	<b>203,010.55</b>	<b>220,150.00</b>	<b>2,485.00</b>	<b>1.14</b>
<b>Total OPERATING</b>	<b>34,370.00</b>	<b>75,759.39</b>	<b>73,165.00</b>	<b>72,328.46</b>	<b>84,600.00</b>	<b>11,435.00</b>	<b>15.63</b>

TOWNSHIP OF CLEARVIEW  
MUNI BY-LAW & CROSSING GUARDS



CLEARVIEW

GL5410

Date : N

For Period Ending 31-Dec-2015

bbylaw	2014	2014	PROPOSED 2015	PROPOSED 2016	2016 - 2015 \$
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET VARIANCE
<b>OPERATING</b>					
<b>REVENUE</b>					
GRANTS	-20,000.00	-6,693.80	-20,000.00	-20,000.00	0.00
USER FEES	-124,500.00	-123,988.29	-115,550.00	-111,050.00	4,500.00
<b>Total REVENUE</b>	<b>-144,500.00</b>	<b>-130,682.09</b>	<b>-135,550.00</b>	<b>-131,050.00</b>	<b>4,500.00</b>
<b>EXPENSE</b>					
SALARIES, WAGES & BENEFITS	159,648.00	162,946.02	161,500.00	172,568.00	11,068.00
ADMINISTRATION	38,700.00	17,057.79	35,050.00	35,250.00	200.00
CONTRACTED SERVICES	10,150.00	5,893.75	9,800.00	10,800.00	1,000.00
VEHICLES & EQUIPMENT	5,167.00	11,057.99	9,800.00	9,950.00	150.00
AMORTIZATION	0.00	2,055.00	0.00	0.00	0.00
TRANSFER TO RESERVES	4,000.00	4,000.00	4,000.00	4,000.00	0.00
<b>Total EXPENSE</b>	<b>217,665.00</b>	<b>203,010.55</b>	<b>220,150.00</b>	<b>232,568.00</b>	<b>12,418.00</b>
<b>Total OPERATING</b>	<b>73,165.00</b>	<b>72,328.46</b>	<b>84,600.00</b>	<b>101,518.00</b>	<b>16,918.00</b>

## Public Works

Public Works manages the construction and maintenance of Clearview's roads, bridges, drainage, storm drains, sidewalks, and transportation fleet excluding the vehicles in the Fire Department, Building Department and Bylaw.

Some of the responsibilities related to Transportation and Drainage that the Public Works Department manages are:

- Bridges and Culverts
- Grass & Weed Cutting
- Brushing & Tree Trimming
- Ditching
- Gutter & Catch Basins
- Debris & Litter
- Patching & Spraying
- Sweeping & Flushing
- Shoulder Maintenance and Grading
- Resurfacing
- Patching & Washouts
- Grading & Scarifying
- Dust Layer Control
- Prime & Priming
- Gravel Resurfacing
- Snow Plowing & Removal
- Sanding & Salting
- Snow Fencing & Culvert Thaw
- Winter Standby
- Signs & Signals
- Railway Maintenance
- Pavement Markings



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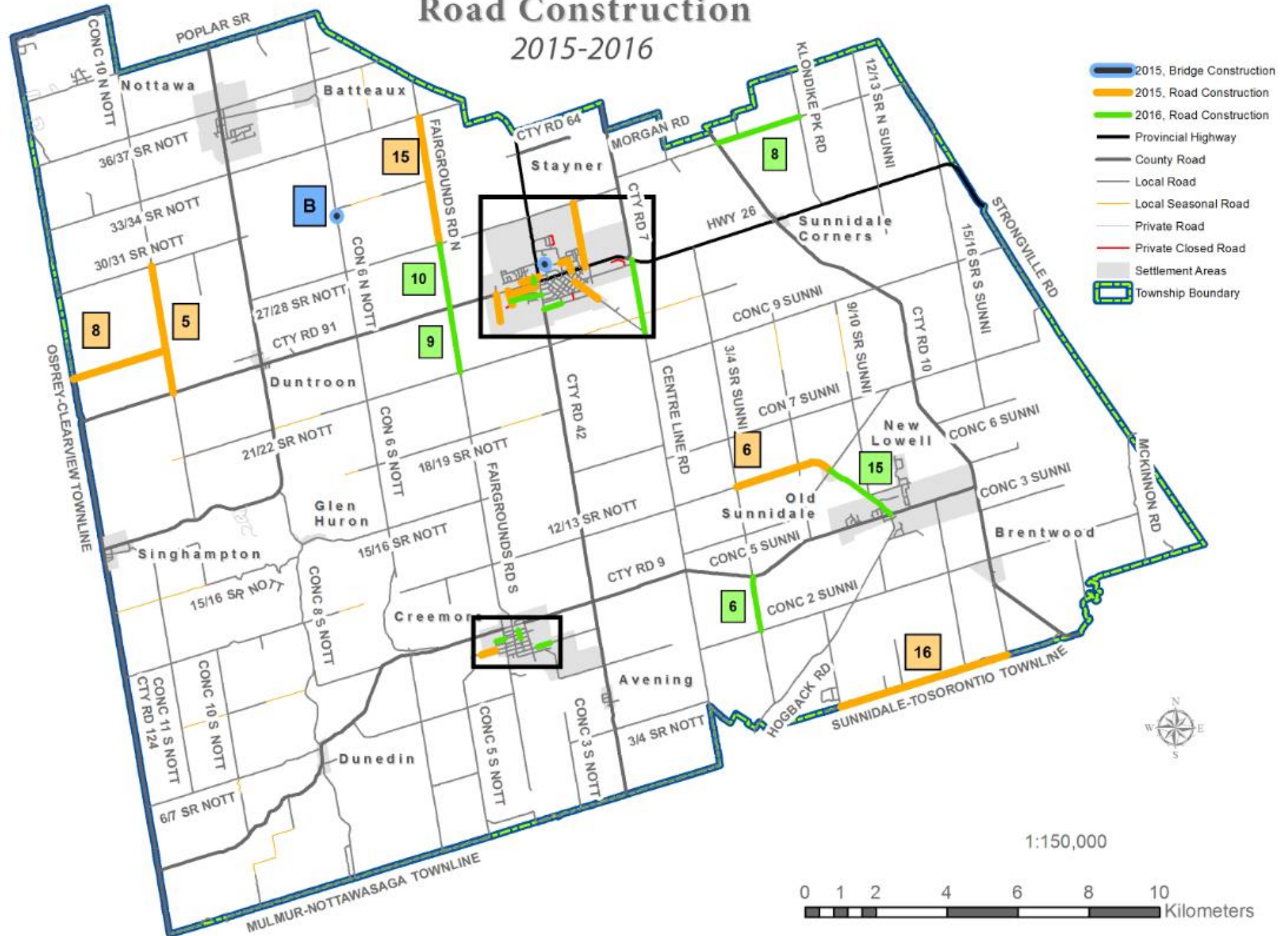
## 2015 Public Works Projects

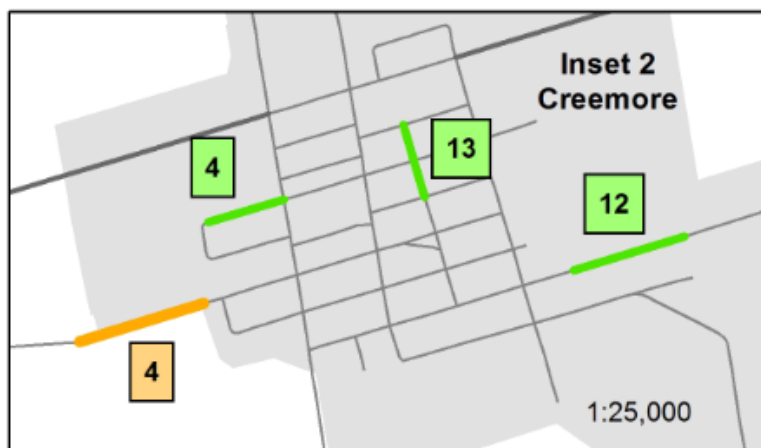
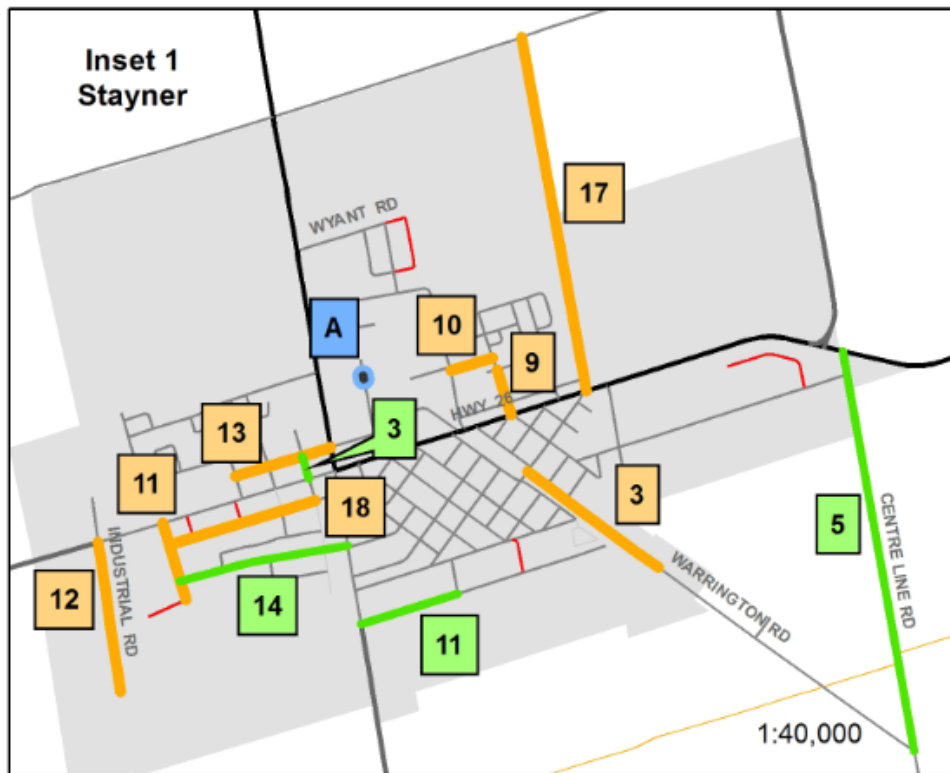
Capital Expenditures Investment in Infrastructure			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Public Works</b>												
<b>Admin, Bldg, and Equip</b>												
	Shed Expansion	\$ 30,000	\$ 30,000									
	Equipment (replacement) 1 4x4 Pickup	\$ 29,000	\$ -								\$ 29,000	
	Equipment (replacement) 1 Pickup	\$ 25,000	\$ -								\$ 25,000	
	Equipment (replacement) JD2350	\$ 60,000	\$ -								\$ 60,000	
<b>Bridges</b>												
	Elm Street Bridge	\$ 350,000	\$ -	\$ 86,903							\$ 263,097	
	Concession 6 Bridge	\$ 250,000	\$ -								\$ 250,000	
<b>Road Construction</b>												
	Industrial Servicing	\$ 1,632,595	\$ -	\$ 333,333		\$ 253,920			\$ 83,562	\$ 105,742		\$ 856,038
	Huron St.	\$ 9,327	\$ -								\$ 9,327	
	Nottawa Conc 10/CR91	\$ 9,063,915	\$ -		\$ 1,283,000	\$ 7,687,305				\$ 93,610		
	Sunnidale Townline	\$ 170,000	\$ -		\$ 85,000					\$ 85,000		
	Warrington Road	\$ 61,903	\$ -	\$ 61,903								
	County Rd #91 Service Cuts	\$ 70,536	\$ -								\$ 70,536	
	Montreal Street	\$ 250,000	\$ 250,000									
	Caroline West of Mad River	\$ 45,000	\$ 45,000									
	Louisa, Hwy #26 to Hamilton Drive	\$ 25,000	\$ 25,000									
	Kirkwood	\$ 15,000	\$ 15,000									
	Quebec Street	\$ 285,000	\$ 80,000							\$ 205,000		
	Cherry St PGA	\$ 31,505	\$ -								\$ 31,505	
	Sutherland St.	\$ 69,364	\$ -								\$ 69,364	
	Sunnidale Conc 6 from 3/4 to 6/7	\$ 80,000	\$ 80,000									
	Mowat Street	\$ 135,000	\$ 135,000									
	Fairgrounds Road	\$ 130,000	\$ 130,000									
	Nottawa 26/27 from Conc 10 to WTL	\$ 397,500	\$ -		\$ 397,500							
	Side Street	\$ 241,000	\$ 241,000									
	Industrial Road	\$ 50,000	\$ 50,000									
<b>Sidewalks</b>												
	Sidewalk Construction	\$ 100,000	\$ 100,000									
<b>Street Lights</b>												
	Street Lights	\$ -	\$ -									
<b>Public Works Sub-total</b>		<b>\$ 13,606,645</b>	<b>\$ 1,181,000</b>	<b>\$ 482,139</b>	<b>\$ 1,765,500</b>	<b>\$ 7,941,225</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 83,562</b>	<b>\$ 489,352</b>	<b>\$ 807,829</b>	<b>\$ 856,038</b>

## 2016 Public Works Projects

Capital Expenditures Investment in Infrastructure			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Public Works</b>												
<b>Admin, Bldg, and Equip</b>												
	Equipment (replacement) - 1 pickup	\$ 25,000	\$ -								\$ 25,000	
	Equipment (replacement) TR37	\$ 220,000	\$ -								\$ 220,000	
<b>Bridges</b>												
	see bridges construction reserve	\$ -	\$ -									
<b>Road Construction</b>												
	Sutherland Street North	\$ 15,000	\$ 15,000									
	Wellington Street West	\$ 40,000	\$ 40,000									
	Centre Line Road	\$ 70,000	\$ 70,000									
	3/4 Sunnidale, South of 9	\$ 110,000	\$ 110,000									
	Sunnidale Conc 12 to Klondike Park	\$ 280,000	\$ 280,000									
	Fairgrounds Road South	\$ 130,000	\$ 130,000									
	Fairgrounds Road North	\$ 225,000	\$ 225,000									
	Margaret Street	\$ 60,000	\$ 60,000									
	Edward Street East	\$ 350,000	\$ 35,000			\$ 315,000						
	Library Street	\$ 15,000	\$ 15,000									
	Centre Street	\$ 100,000	\$ 100,000									
	Switzer Street	\$ 100,000	\$ 100,000									
<b>Sidewalks</b>												
	Sidewalk Construction	\$ 120,000	\$ 120,000									
<b>Street Lights</b>												
	Street Lights	\$ -	\$ -									
<b>Public Works Sub-total</b>			<b>\$ 1,860,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 315,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 245,000</b>	<b>\$ -</b>

# Road Construction 2015-2016





ID	Year	Location
A	2015	Elm Street - BR-642-66
B	2015	Conc. 6 - BR-176-38
3	2015	Warrington Road
4	2015	Caroline west of Mad River
5	2015	Nott. Conc. 10/Cty. Rd. #91 construction
6	2015	Sunn. Conc. 6 from 3-4 to 6-7
8	2015	Nott. 26/27 from Conc. 10 to WTL
9	2015	Louisa 26 to Hamilton Drive
10	2015	Kirkwood
11	2015	Side Street
12	2015	Industrial Road
13	2015	Montreal Street
15	2015	Fairgrounds Road
16	2015	Sunnidale Townline
17	2015	Mowat Street
18	2015	Quebec Street
3	2016	Sutherland Street N
4	2016	Wellington Street W
5	2016	Centre Line Road
6	2016	3/4 Sunnidale South of 9
8	2016	Sunnidale Conc. 12 - Cty Rd 10 to Klondike Pk Rd
9	2016	Fairgrounds South
10	2016	Fairgrounds North
11	2016	Margaret Street
12	2016	Edward Street
13	2016	Library Street
14	2016	Centre Street
15	2016	Switzer Street

## 2015 Public Works Department Operating Budget Analysis

2013 Budgeted	2013 Actual	2014 Budgeted	2014 Actual as at Dec. 31		2015 Budgeted	Annual Difference	% with \$120377 = 1%
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### REVENUE

<b>Grants</b>	<b>70,000</b>	<b>47,189</b>	<b>70,000</b>	<b>48,235</b>	<b>70,000</b>	<b>0</b>	<b>0.00%</b>
<b>User Fees</b>	<b>947,500</b>	<b>1,144,008</b>	<b>967,532</b>	<b>1,086,214</b>	<b>1,030,533</b>	<b>63,001</b>	<b>0.52%</b>
Increase in machine time rental revenue			860,000		920,000	60,000	0.50%
Increase in charges to other departments			90,032		92,733	2,701	0.02%
<b>Other Income</b>	<b>20,000</b>	<b>0</b>	<b>20,000</b>	<b>2,011,336</b>	<b>20,000</b>	<b>0</b>	<b>0.00%</b>
<b>Transfer from Reserves</b>	<b>0</b>	<b>0</b>	<b>21,275</b>	<b>0</b>	<b>29,040</b>	<b>7,765</b>	<b>0.06%</b>
Prior year funding for Bus Line consultation			0		10,000	10,000	0.08%
Prior year funding for Schell Farm servicing consultation			0		19,040	19,040	0.16%
<b>TOTAL REVENUE</b>	<b>1,037,500</b>	<b>1,191,198</b>	<b>1,078,807</b>	<b>3,145,786</b>	<b>1,149,573</b>	<b>70,766</b>	<b>0.59%</b>

### EXPENSE

<b>Administration</b>	<b>32,000</b>	<b>26,521</b>	<b>34,000</b>	<b>33,733</b>	<b>35,000</b>	<b>1,000</b>	<b>0.01%</b>
Increase streetlight maintenance			30,000		31,000	1,000	0.01%
<b>Contracted Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Facility Utilities</b>	<b>115,000</b>	<b>164,186</b>	<b>128,000</b>	<b>163,836</b>	<b>145,000</b>	<b>17,000</b>	<b>0.14%</b>
Increase streetlight hydro (assumed Aspen Ridge and Atkinson in 2013/4)			128,000		145,000	17,000	0.14%
<b>Amortization</b>	<b>0</b>	<b>12,037</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL EXPENSE</b>	<b>147,000</b>	<b>202,743</b>	<b>162,000</b>	<b>197,568</b>	<b>180,000</b>	<b>18,000</b>	<b>0.15%</b>

### WORKS EXPENSE

<b>Salaries, Wages &amp; Benefits</b>	<b>1,365,452</b>	<b>1,223,225</b>	<b>1,385,033</b>	<b>1,191,379</b>	<b>1,402,323</b>	<b>17,290</b>	<b>0.14%</b>
<b>Administration</b>	<b>1,158,700</b>	<b>1,110,252</b>	<b>1,182,575</b>	<b>1,086,676</b>	<b>1,240,389</b>	<b>57,814</b>	<b>0.48%</b>
Add Solar panel loan			0		2,591	2,591	0.02%
Add full year of Eco Park loan			21,275		34,398	13,123	0.11%
Increase in Health and Safety training to closer reflect actual 2014			26,300		40,000	13,700	0.11%
Increase in patching/washouts equipment rental and materials			40,000		51,000	11,000	0.09%
Increase in gravel resurfacing equipment rental			18,000		22,000	4,000	0.03%
Increase in snow plowing equipment rental to move closer to 2013 actual			300,000		310,000	10,000	0.08%
<b>Contracted Services</b>	<b>814,400</b>	<b>808,021</b>	<b>880,700</b>	<b>741,221</b>	<b>892,540</b>	<b>11,840</b>	<b>0.10%</b>

Reduce general consulting and contract services	70,000				50,000	-20,000	-0.17%
Reduce bridges and culverts outside services	26,000				20,000	-6,000	-0.05%
Increase ditching outside services	24,000				28,000	4,000	0.03%
Decrease debris and litter outside services	24,000				20,000	-4,000	-0.03%
Increase in dust layer control outside services	115,000				120,000	5,000	0.04%
Increase in snow plowing outside services	40,000				50,000	10,000	0.08%
Decrease in pavement markings outside services	12,000				8,000	-4,000	-0.03%
Bus line consultation (Prior year funding)	0				10,000	10,000	0.08%
Schell Farm servicing consultation (Prior year funding)	0				19,040	19,040	0.16%
<b>Facility Utilities</b>	<b>42,000</b>	<b>30,983</b>	<b>44,000</b>	<b>43,938</b>	<b>46,000</b>	<b>2,000</b>	<b>0.02%</b>
<b>Facility Maintenance</b>	<b>80,000</b>	<b>76,596</b>	<b>90,647</b>	<b>95,803</b>	<b>83,000</b>	<b>-7,647</b>	<b>-0.06%</b>
<b>Insurance</b>	<b>115,000</b>	<b>144,881</b>	<b>103,925</b>	<b>103,925</b>	<b>108,100</b>	<b>4,175</b>	<b>0.03%</b>
<b>Vehicles &amp; Equipment</b>	<b>696,700</b>	<b>696,166</b>	<b>703,500</b>	<b>653,363</b>	<b>729,500</b>	<b>26,000</b>	<b>0.22%</b>
Misc. increases and decreases in various vehicle expenses			703,500		729,500	26,000	0.22%
<b>Amortization</b>	<b>0</b>	<b>1,205,622</b>	<b>0</b>	<b>1,193,454</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Transfer to Reserves</b>	<b>481,300</b>	<b>587,788</b>	<b>481,000</b>	<b>3,112,876</b>	<b>532,700</b>	<b>51,700</b>	<b>0.43%</b>
Increase transfer to equipment reserve			161,000		187,700	26,700	0.22%
Increase transfer to Bridges reserve			300,000		325,000	25,000	0.21%
<b>TOTAL WORKS EXPENSE</b>	<b>4,753,552</b>	<b>5,883,533</b>	<b>4,871,380</b>	<b>8,222,634</b>	<b>5,034,552</b>	<b>163,172</b>	<b>1.36%</b>
<b>TOTAL OPERATING</b>	<b>-3,863,052</b>	<b>-4,895,079</b>	<b>-3,954,573</b>	<b>-5,274,417</b>	<b>-4,064,979</b>	<b>110,406</b>	<b>0.92%</b>

<b>Transfer to Capital</b>	1,227,000	1,085,590	1,235,000	814,931	1,181,000	-54,000	-0.45%
<b>TOTAL Capital</b>	<b>1,227,000</b>	<b>1,085,590</b>	<b>1,235,000</b>	<b>814,931</b>	<b>1,181,000</b>	<b>-54,000</b>	<b>-0.45%</b>
<b>TOTAL PUBLIC WORKS</b>	<b>-5,090,052</b>	<b>-5,980,669</b>	<b>-5,189,573</b>	<b>-6,089,348</b>	<b>-5,245,979</b>	<b>56,406</b>	<b>0.47%</b>

## 2016 Public Works Department Operating Budget Analysis

2014 Budgeted	2014 Actual as at Dec. 31	2015 Budgeted		2016 Budgeted	Annual Difference	% with \$124425 = 1%
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<b>REVENUE</b>						
<b>Grants</b>	<b>70,000</b>	<b>48,235</b>	<b>70,000</b>	<b>80,000</b>	<b>10,000</b>	<b>0.08%</b>
Increase in Pits and Quarries rebate			70,000	80,000	10,000	0.08%
<b>User Fees</b>	<b>967,532</b>	<b>1,086,214</b>	<b>1,030,533</b>	<b>1,033,015</b>	<b>2,482</b>	<b>0.02%</b>
Increase in charges to other departments revenue			92,733	95,515	2,782	0.02%
<b>Other Income</b>	<b>20,000</b>	<b>2,011,336</b>	<b>20,000</b>	<b>20,000</b>	<b>0</b>	<b>0.00%</b>
<b>Transfer from Reserves</b>	<b>21,275</b>	<b>0</b>	<b>29,040</b>	<b>0</b>	<b>-29,040</b>	<b>-0.23%</b>
<b>TOTAL REVENUE</b>	<b>1,078,807</b>	<b>3,145,786</b>	<b>1,149,573</b>	<b>1,133,015</b>	<b>-16,558</b>	<b>-0.13%</b>
<b>EXPENSE</b>						
<b>Salaries, Wages &amp; Benefits</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Administration</b>	<b>34,000</b>	<b>33,733</b>	<b>35,000</b>	<b>36,000</b>	<b>1,000</b>	<b>0.01%</b>
Increase streetlight maintenance			31,000	32,000	1,000	0.01%
<b>Contracted Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Facility Utilities</b>	<b>128,000</b>	<b>163,836</b>	<b>145,000</b>	<b>116,000</b>	<b>-29,000</b>	<b>-0.23%</b>
Reduction in electricity			145,000	116,000	-29,000	-0.23%
<b>TOTAL EXPENSE</b>	<b>162,000</b>	<b>197,568</b>	<b>180,000</b>	<b>152,000</b>	<b>-28,000</b>	<b>-0.23%</b>
<b>WORKS EXPENSE</b>						
<b>Salaries, Wages &amp; Benefits</b>	<b>1,385,033</b>	<b>1,191,379</b>	<b>1,402,323</b>	<b>1,439,580</b>	<b>37,257</b>	<b>0.30%</b>
<b>Administration</b>	<b>1,182,575</b>	<b>1,086,676</b>	<b>1,240,389</b>	<b>1,259,589</b>	<b>19,200</b>	<b>0.15%</b>
Increase bridges and culverts rental			32,000	33,000	1,000	0.01%
Increase patching/washouts rental and material			51,000	53,000	2,000	0.02%
Increase dust control and gravel resurfacing equipment rental			36,000	38,000	2,000	0.02%
Increase snowplowing and removal			310,000	315,000	5,000	0.04%
Increase sanding and salting materials			170,000	175,000	5,000	0.04%
Increase traffic lights maintenance			8,000	9,000	1,000	0.01%
<b>Contracted Services</b>	<b>880,700</b>	<b>741,221</b>	<b>892,540</b>	<b>869,500</b>	<b>-23,040</b>	<b>-0.19%</b>
Increase sweeping and flushing			38,000	41,000	3,000	0.02%
Increase snowplowing and removal			50,000	52,000	2,000	0.02%
Increase pavement markings			14,000	15,000	1,000	0.01%

Facility Utilities	44,000	43,938	46,000	48,000	2,000	0.02%
Facility Maintenance	90,647	95,803	83,000	85,000	2,000	0.02%
Insurance	103,925	103,925	108,100	111,500	3,400	0.03%
Vehicles & Equipment	703,500	653,363	729,500	755,100	25,600	0.21%
Misc increases/decreases in vehicle maintenance			729,500	755,100	25,600	0.21%
Amortization	0	1,193,454	0	0	0	0.00%
Transfer to Reserves	481,000	3,112,876	532,700	558,900	26,200	0.21%
Increase transfer to vehicle reserve			187,700	188,900	1,200	0.01%
Increase transfer to bridge reserve			325,000	350,000	25,000	0.20%
<b>TOTAL WORKS EXPENSE</b>	<b>4,871,380</b>	<b>8,222,634</b>	<b>5,034,552</b>	<b>5,127,169</b>	<b>92,617</b>	<b>0.74%</b>
<b>TOTAL OPERATING</b>	<b>-3,954,573</b>	<b>-5,274,417</b>	<b>-4,064,979</b>	<b>-4,146,154</b>	<b>81,175</b>	<b>0.67%</b>

Transfer to Capital	1,235,000	814,931	1,181,000	1,300,000	119,000	0.96%
<b>TOTAL Capital</b>	<b>1,235,000</b>	<b>814,931</b>	<b>1,181,000</b>	<b>1,300,000</b>	<b>119,000</b>	<b>0.96%</b>
<b>TOTAL PUBLIC WORKS</b>	<b>-5,189,573</b>	<b>-6,089,348</b>	<b>-5,245,979</b>	<b>-5,446,154</b>	<b>200,175</b>	<b>1.63%</b>

**TOWNSHIP OF CLEARVIEW**  
**PUBLIC WORKS**



CLEARVIEW

GL5410

Date : May 28, 2015

Pag

Tim

For Period Ending 31-Dec-2014

zpw	2013	2013	2014	2014	PROPOSED 2015	2015 - 2014 \$	(2015-2014)/2014 %
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>REVENUE</b>							
GRANTS	-70,000.00	-47,189.38	-70,000.00	-48,235.24	-70,000.00	0.00	0.00
USER FEES	-947,500.00	-1,144,008.35	-967,532.00	-1,086,214.07	-1,030,533.00	-63,001.00	6.51
OTHER INCOME	-20,000.00	0.00	-20,000.00	-2,011,336.23	-20,000.00	0.00	0.00
TRANSFER FROM RESERVES	0.00	0.00	-21,275.00	0.00	-29,040.00	-7,765.00	36.50
<b>Total REVENUE</b>	<b>-1,037,500.00</b>	<b>-1,191,197.73</b>	<b>-1,078,807.00</b>	<b>-3,145,785.54</b>	<b>-1,149,573.00</b>	<b>-70,766.00</b>	<b>6.56</b>
<b>EXPENSE</b>							
ADMINISTRATION	32,000.00	26,520.78	34,000.00	33,732.69	35,000.00	1,000.00	2.94
FACILITY UTILITIES	115,000.00	164,185.51	128,000.00	163,835.65	145,000.00	17,000.00	13.28
AMORTIZATION	0.00	12,037.00	0.00	0.00	0.00	0.00	0.00
<b>Total EXPENSE</b>	<b>147,000.00</b>	<b>202,743.29</b>	<b>162,000.00</b>	<b>197,568.34</b>	<b>180,000.00</b>	<b>18,000.00</b>	<b>11.11</b>
<b>WORKS EXPENSE</b>							
SALARIES, WAGES & BENEFITS	1,365,452.00	1,223,225.24	1,385,033.00	1,191,379.13	1,402,323.00	17,290.00	1.25
ADMINISTRATION	1,158,700.00	1,110,252.47	1,182,575.00	1,086,676.07	1,240,389.00	57,814.00	4.89
CONTRACTED SERVICES	814,400.00	808,020.60	880,700.00	741,220.84	892,540.00	11,840.00	1.34
FACILITY UTILITIES	42,000.00	30,982.70	44,000.00	43,937.64	46,000.00	2,000.00	4.55
FACILITY MAINTENANCE	80,000.00	76,596.07	90,647.00	95,802.95	83,000.00	-7,647.00	-8.44
INSURANCE	115,000.00	144,881.00	103,925.00	103,924.57	108,100.00	4,175.00	4.02
VEHICLES & EQUIPMENT	696,700.00	696,165.61	703,500.00	653,362.64	729,500.00	26,000.00	3.70
AMORTIZATION	0.00	1,205,622.00	0.00	1,193,454.00	0.00	0.00	0.00
TRANSFER TO RESERVES	481,300.00	587,787.74	481,000.00	3,112,876.38	532,700.00	51,700.00	10.75
TRANSFER TO CAPITAL	1,227,000.00	1,085,589.59	1,235,000.00	814,931.17	1,181,000.00	-54,000.00	-4.37
<b>Total WORKS EXPENSE</b>	<b>5,980,552.00</b>	<b>6,969,123.02</b>	<b>6,106,380.00</b>	<b>9,037,565.39</b>	<b>6,215,552.00</b>	<b>109,172.00</b>	<b>1.79</b>
<b>Total OPERATING</b>	<b>5,090,052.00</b>	<b>5,980,668.58</b>	<b>5,189,573.00</b>	<b>6,089,348.19</b>	<b>5,245,979.00</b>	<b>56,406.00</b>	<b>1.09</b>

**TOWNSHIP OF CLEARVIEW**  
**PUBLIC WORKS**



CLEARVIEW

GL5410  
 Date : M

For Period Ending 31-Dec-2015

bpubwk	2014	2014	PROPOSED 2015	PROPOSED 2016	2016 - 2015 \$
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET VARIANCE
<b>OPERATING</b>					
<b>REVENUE</b>					
GRANTS	-70,000.00	-48,235.24	-70,000.00	-80,000.00	-10,000.00
USER FEES	-967,532.00	-1,086,214.07	-1,030,533.00	-1,033,015.00	-2,482.00
OTHER INCOME	-20,000.00	-2,011,336.23	-20,000.00	-20,000.00	0.00
TRANSFER FROM RESERVES	-21,275.00	0.00	-29,040.00	0.00	29,040.00
<b>Total REVENUE</b>	<b>-1,078,807.00</b>	<b>-3,145,785.54</b>	<b>-1,149,573.00</b>	<b>-1,133,015.00</b>	<b>16,558.00</b>
<b>EXPENSE</b>					
ADMINISTRATION	34,000.00	33,732.69	35,000.00	36,000.00	1,000.00
FACILITY UTILITIES	128,000.00	163,835.65	145,000.00	116,000.00	-29,000.00
<b>Total EXPENSE</b>	<b>162,000.00</b>	<b>197,568.34</b>	<b>180,000.00</b>	<b>152,000.00</b>	<b>-28,000.00</b>
<b>WORKS EXPENSE</b>					
SALARIES, WAGES & BENEFITS	1,385,033.00	1,191,379.13	1,402,323.00	1,439,580.00	37,257.00
ADMINISTRATION	1,182,575.00	1,086,676.07	1,240,389.00	1,259,589.00	19,200.00
CONTRACTED SERVICES	880,700.00	741,220.84	892,540.00	869,500.00	-23,040.00
FACILITY UTILITIES	44,000.00	43,937.64	46,000.00	48,000.00	2,000.00
FACILITY MAINTENANCE	90,647.00	95,802.95	83,000.00	85,000.00	2,000.00
INSURANCE	103,925.00	103,924.57	108,100.00	111,500.00	3,400.00
VEHICLES & EQUIPMENT	703,500.00	653,362.64	729,500.00	755,100.00	25,600.00
AMORTIZATION	0.00	1,193,454.00	0.00	0.00	0.00
TRANSFER TO RESERVES	481,000.00	3,112,876.38	532,700.00	558,900.00	26,200.00
TRANSFER TO CAPITAL	1,235,000.00	814,931.17	1,181,000.00	1,300,000.00	119,000.00
<b>Total WORKS EXPENSE</b>	<b>6,106,380.00</b>	<b>9,037,565.39</b>	<b>6,215,552.00</b>	<b>6,427,169.00</b>	<b>211,617.00</b>
<b>Total OPERATING</b>	<b>5,189,573.00</b>	<b>6,089,348.19</b>	<b>5,245,979.00</b>	<b>5,446,154.00</b>	<b>200,175.00</b>

## Parks and Recreation

Parks and Recreation manage the outdoor and indoor recreation facilities including the Community Recreation Centres in Stayner and Creemore, the outdoor swimming pool in Stayner, the tennis courts, and the many parks and trails. The community halls, Granite Curling Club and outdoor skating rinks are managed by the great volunteer committees in Clearview.

Another function of the department is to provide community culture and recreation events for the community including the Stayner Farmer's Market, Small Halls Festival, Health and Leisure Showcase and work with community groups to augment community festivals including the Children's Festival, Copper Kettle Festival, and others.



**Station Park in Stayner – Home of Music in the Park**

Expansion plans for trails to connect the main settlement areas of Clearview are in progress with grants being applied for at the County and Provincial levels.

A study was commissioned in 2012 to review the structures of 6 of Clearview's Community Halls and to provide a plan and costing for upgrades, repairs and refurbishments.

Council resolved in 2013 to renovate and upgrade the 6 Community Halls and share the costs 50/50 with the Halls to raise their half of the anticipated costs. The municipal funding came from the newly established Consolidated Hall Boards reserve which funded this initiative over a two year



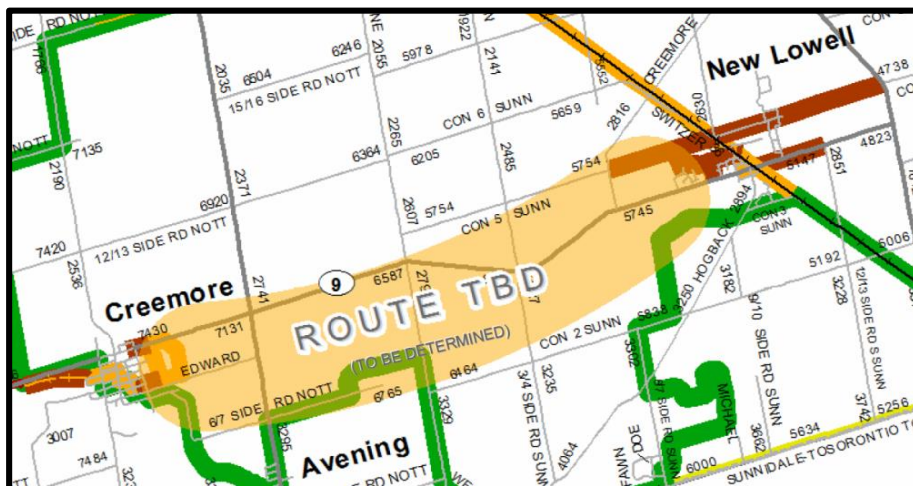
**Brentwood Community Hall**

period. Repairs were underway in 2013 and were completed in 2014.

Further upgrades of approximately \$1,000,000 are required to make the Halls accessible and meet Provincial Accessibility for Ontarians with Disabilities Act guidelines.



**Main Hall at Avening Community Centre**



**Proposed Creemore to New Lowell Trail (in progress)**

Follow the Clearview Health and Leisure Showcase on Twitter!



**@ClrviewShowcase**

## 2015 Parks and Recreation Projects

Capital Expenditures Investment in Infrastructure			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Parks and Recreation</b>												
	New Pickup Truck	\$ 25,000	\$ 25,000									
	Event Infrastructure	\$ 10,000	\$ 10,000									
<b>Stayner Arena</b>												
	Hall Heating	\$ 9,000	\$ 9,000									
<b>Creemore Arena</b>												
	West Wall Insulation	\$ 10,000	\$ 10,000									
	Flooder	\$ 75,000	\$ -								\$ 75,000	
<b>Stayner Pool</b>												
	Sandblast & Resurface pool	\$ 8,000	\$ 8,000									
<b>Stayner Parks</b>												
	Ives Park Tennis Court Resurface	\$ 25,000	\$ 25,000									
	Station Park Expansion	\$ 60,000	\$ 20,000	\$ 20,000							\$ 20,000	
<b>Creemore Parks</b>												
	Gowan Park Bleachers	\$ 10,000	\$ 10,000									
<b>New Lowell Parks</b>												
	New Lowell Bleachers	\$ 15,000	\$ 15,000									
	Other	\$ -	\$ -					\$ -			\$ -	
<b>Other Parks</b>												
	Nottawa Dug Out	\$ 10,000	\$ -							\$ 10,000		
<b>Trails</b>												
	Trails Construction	\$ 68,763	\$ 20,000						\$ 20,000		\$ 28,763	
<b>Parks and Recreation Sub-total</b>			<b>\$ 325,763</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ 10,000</b>	<b>\$ 123,763</b>	<b>\$ -</b>

## 2016 Parks and Recreation Projects

Capital Expenditures Investment in Infrastructure			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Parks and Recreation</b>												
	Administration											
	Event Infrastructure	\$ 10,000	\$ 10,000									
<b>Stayner Parks</b>												
	Station Park Expansion	\$ 40,000	\$ 40,000									
<b>Trails</b>												
	Trails Construction	\$ 20,000	\$ 20,000									
<b>Parks and Recreation Sub-total</b>			<b>\$ 70,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## 2015 Parks & Recreation Department Operating Budget Analysis

	2013 Budgeted	2013 Actual	2014 Budgeted	2014 Actual as at Dec. 31		2015 Budgeted	Annual Difference	% with \$120377 = 1%
<b>REVENUE</b>								
<b>Grants</b>	<b>62,100</b>	<b>80,186</b>	<b>71,350</b>	<b>109,812</b>		<b>75,850</b>	<b>4,500</b>	<b>0.04%</b>
Increase in grants-Ontario			70,350			74,850	4,500	0.04%
<b>User Fees</b>	<b>583,950</b>	<b>619,670</b>	<b>581,200</b>	<b>591,251</b>		<b>591,275</b>	<b>10,075</b>	<b>0.08%</b>
Decrease in Stayner Hall Rental revenue			9,500			8,000	-1,500	-0.01%
Increase in Stayner public skating revenue			1,000			2,000	1,000	0.01%
Increase in Stayner Parks summer revenue			8,000			13,500	5,500	0.05%
Increase in Stayner Pool admission/membership revenue			6,000			8,000	2,000	0.02%
Increase in Stayner Pool lessons revenue			17,000			18,500	1,500	0.01%
Increase in Recreation Programming Lessons revenue			1,500			2,500	1,000	0.01%
<b>Other Income</b>	<b>81,600</b>	<b>12,960</b>	<b>5,600</b>	<b>33,225</b>		<b>13,003</b>	<b>7,403</b>	<b>0.06%</b>
Increase in Misc Revenues Stayner CRC, Pool and Programming			1,000			5,191	4,191	0.03%
Increase in trails donations			3,000			6,000	3,000	0.02%
<b>Transfer from Reserves</b>	<b>72,000</b>	<b>24,173</b>	<b>0</b>	<b>122,552</b>		<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL REVENUE</b>	<b>799,650</b>	<b>736,989</b>	<b>658,150</b>	<b>856,840</b>		<b>680,128</b>	<b>21,978</b>	<b>0.18%</b>
<b>EXPENSE</b>								
<b>Salaries, Wages &amp; Benefits</b>	<b>635,570</b>	<b>614,218</b>	<b>691,835</b>	<b>690,544</b>		<b>720,323</b>	<b>28,488</b>	<b>0.24%</b>
Increase in Grant funded PARC salaries			42,600			55,600	13,000	0.11%
<b>Administration</b>	<b>361,100</b>	<b>269,891</b>	<b>250,111</b>	<b>278,584</b>		<b>203,503</b>	<b>-46,608</b>	<b>-0.39%</b>
Decrease in Community and Special Events			25,000			5,000	-20,000	-0.17%
Increase in advertising and promotion			7,000			11,000	4,000	0.03%
Decrease in office supplies			3,800			2,000	-1,800	-0.01%
Increase in employee training			3,500			9,500	6,000	0.05%
Decrease Loan - Co-Op property (5 years)			38,100			2,803	-35,297	-0.29%
<b>Contracted Services</b>	<b>18,500</b>	<b>718</b>	<b>22,500</b>	<b>6,625</b>		<b>12,400</b>	<b>-10,100</b>	<b>-0.08%</b>
Decrease in consulting services			20,000			10,000	-10,000	-0.08%
<b>Facility Utilities</b>	<b>161,900</b>	<b>185,758</b>	<b>161,600</b>	<b>182,996</b>		<b>160,700</b>	<b>-900</b>	<b>-0.01%</b>
<b>Facility Maintenance</b>	<b>150,600</b>	<b>120,724</b>	<b>156,010</b>	<b>355,637</b>		<b>142,800</b>	<b>-13,210</b>	<b>-0.11%</b>
Decrease in facility maintenance			95,154			85,900	-9,254	-0.08%
Removal of one-time Hall board repairs project			7,956			0	-7,956	-0.07%

Increase trails maintenance			6,000		10,000	4,000	0.03%
<b>Insurance</b>	<b>110,150</b>	<b>42,602</b>	<b>73,509</b>	<b>73,509</b>	<b>77,950</b>	<b>4,441</b>	<b>0.04%</b>
<b>Vehicles &amp; Equipment</b>	<b>83,700</b>	<b>43,601</b>	<b>83,600</b>	<b>65,083</b>	<b>75,900</b>	<b>-7,700</b>	<b>-0.06%</b>
<b>Amortization</b>	<b>0</b>	<b>164,010</b>	<b>0</b>	<b>181,865</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Transfer to Reserves</b>	<b>170,000</b>	<b>295,000</b>	<b>185,000</b>	<b>288,421</b>	<b>300,000</b>	<b>115,000</b>	<b>0.96%</b>
Maintain general transfer to reserve/capital at stable level			0		60,000	60,000	0.50%
Increase in Stayner Arena Reserve transfer			25,000		35,000	10,000	0.08%
Increase in Creemore Arena Reserve transfer			25,000		35,000	10,000	0.08%
Increase in Community Halls Reserve transfer			60,000		95,000	35,000	0.29%
<b>TOTAL EXPENSE</b>	<b>1,691,520</b>	<b>1,736,524</b>	<b>1,624,165</b>	<b>2,123,264</b>	<b>1,693,576</b>	<b>69,411</b>	<b>0.58%</b>
<b>TOTAL OPERATING</b>	<b>-891,870</b>	<b>-999,535</b>	<b>-966,015</b>	<b>-1,266,424</b>	<b>-1,013,448</b>	<b>47,433</b>	<b>0.39%</b>
<b>Transfer to Capital</b>	<b>310,000</b>	<b>180,880</b>	<b>238,000</b>	<b>171,132</b>	<b>152,000</b>	<b>-86,000</b>	<b>-0.71%</b>
<b>TOTAL CAPITAL</b>	<b>310,000</b>	<b>180,880</b>	<b>238,000</b>	<b>171,132</b>	<b>152,000</b>	<b>-86,000</b>	<b>-0.71%</b>
<b>TOTAL PARKS</b>	<b>-1,201,870</b>	<b>-1,180,415</b>	<b>-1,204,015</b>	<b>-1,437,556</b>	<b>-1,165,448</b>	<b>-38,567</b>	<b>-0.32%</b>

## 2016 Parks & Recreation Department Operating Budget Analysis

2014 Budgeted	2014 Actual as at Dec. 31	2015 Budgeted		2016 Budgeted	Annual Difference	% with \$124425 = 1%
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<b>REVENUE</b>						
<b>Grants</b>	<b>71,350</b>	<b>109,812</b>	<b>75,850</b>	<b>74,550</b>	<b>-1,300</b>	<b>-0.01%</b>
Reduction in Ontario Grants			74,850	73,550	-1,300	-0.01%
<b>User Fees</b>	<b>581,200</b>	<b>591,251</b>	<b>591,275</b>	<b>593,700</b>	<b>2,425</b>	<b>0.02%</b>
Increase in charges to curling club			17,825	18,750	925	0.01%
<b>Other Income</b>	<b>5,600</b>	<b>33,225</b>	<b>13,003</b>	<b>16,165</b>	<b>3,162</b>	<b>0.03%</b>
Increase in trail donations			6,000	9,000	3,000	0.02%
<b>TOTAL REVENUE</b>	<b>658,150</b>	<b>856,840</b>	<b>680,128</b>	<b>684,415</b>	<b>4,287</b>	<b>0.04%</b>
<b>EXPENSE</b>						
<b>Salaries, Wages &amp; Benefits</b>	<b>691,835</b>	<b>690,544</b>	<b>720,323</b>	<b>739,775</b>	<b>19,452</b>	<b>0.16%</b>
<b>Administration</b>	<b>250,111</b>	<b>278,584</b>	<b>203,503</b>	<b>199,091</b>	<b>-4,412</b>	<b>-0.04%</b>
Reduction in Rec. Programming advertising			11,000	8,500	-2,500	-0.02%
Reduction in Rec. Programming supplies			2,000	400	-1,600	-0.01%
<b>Contracted Services</b>	<b>22,500</b>	<b>6,625</b>	<b>12,400</b>	<b>12,400</b>	<b>0</b>	<b>0.00%</b>
<b>Facility Utilities</b>	<b>161,600</b>	<b>182,996</b>	<b>160,700</b>	<b>161,700</b>	<b>1,000</b>	<b>0.01%</b>
<b>Facility Maintenance</b>	<b>156,010</b>	<b>355,637</b>	<b>142,800</b>	<b>142,500</b>	<b>-300</b>	<b>0.00%</b>
<b>Insurance</b>	<b>73,509</b>	<b>73,509</b>	<b>77,950</b>	<b>81,250</b>	<b>3,300</b>	<b>0.03%</b>
<b>Vehicles &amp; Equipment</b>	<b>83,600</b>	<b>65,083</b>	<b>75,900</b>	<b>80,900</b>	<b>5,000</b>	<b>0.04%</b>
Increase in vehicle expenses			52,400	54,500	2,100	0.02%
increase in small tools/equipment			500	3,400	2,900	0.02%
<b>Amortization</b>	<b>0</b>	<b>181,865</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Transfer to Reserves</b>	<b>185,000</b>	<b>288,421</b>	<b>300,000</b>	<b>472,500</b>	<b>172,500</b>	<b>1.43%</b>
Maintain general transfer to reserve/capital at stable level			135,000	262,500	127,500	1.02%
Increase in Stayner Arena Reserve transfer			35,000	40,000	5,000	0.04%
Increase in Creemore Arena Reserve transfer			35,000	40,000	5,000	0.04%
<b>TOTAL EXPENSE</b>	<b>1,624,165</b>	<b>2,123,264</b>	<b>1,693,576</b>	<b>1,890,116</b>	<b>196,540</b>	<b>1.63%</b>
<b>TOTAL OPERATING</b>	<b>-966,015</b>	<b>-1,266,424</b>	<b>-1,013,448</b>	<b>-1,205,701</b>	<b>192,253</b>	<b>1.60%</b>
<b>Transfer to Capital</b>	<b>238,000</b>	<b>171,132</b>	<b>152,000</b>	<b>70,000</b>	<b>-82,000</b>	<b>-0.66%</b>

<b>TOTAL CAPITAL</b>	<b>238,000</b>	<b>171,132</b>	<b>152,000</b>	<b>70,000</b>	<b>-82,000</b>	<b>-0.66%</b>
<b>TOTAL PARKS</b>	<b>-1,204,015</b>	<b>-1,437,556</b>	<b>-1,165,448</b>	<b>-1,275,701</b>	<b>110,253</b>	<b>0.94%</b>

**TOWNSHIP OF CLEARVIEW**  
**PARKS & RECREATION**



CLEARVIEW

GL5410

Date : May 28, 2015

Page :

Time :

For Period Ending 31-Dec-2014

zarks	2013	2013	2014	2014	PROPOSED 2015	2015 - 2014 \$	(2015-2014)/2014 %
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>REVENUE</b>							
GRANTS	-62,100.00	-80,185.65	-71,350.00	-109,811.50	-75,850.00	-4,500.00	6.31
USER FEES	-583,950.00	-619,669.59	-581,200.00	-591,251.35	-591,275.00	-10,075.00	1.73
OTHER INCOME	-81,600.00	-12,960.09	-5,600.00	-33,225.11	-13,003.00	-7,403.00	132.20
TRANSFER FROM RESERVES	-72,000.00	-24,173.13	0.00	-122,551.76	0.00	0.00	0.00
<b>Total REVENUE</b>	<b>-799,650.00</b>	<b>-736,988.46</b>	<b>-658,150.00</b>	<b>-856,839.72</b>	<b>-680,128.00</b>	<b>-21,978.00</b>	<b>3.34</b>
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	635,570.00	614,218.29	691,835.00	690,543.57	720,323.00	28,488.00	4.12
ADMINISTRATION	361,100.00	269,891.48	250,111.00	278,584.34	203,503.00	-46,608.00	-18.63
CONTRACTED SERVICES	18,500.00	718.37	22,500.00	6,625.48	12,400.00	-10,100.00	-44.89
FACILITY UTILITIES	161,900.00	185,758.43	161,600.00	182,995.64	160,700.00	-900.00	-0.56
FACILITY MAINTENANCE	150,600.00	120,724.14	156,010.00	355,636.90	142,800.00	-13,210.00	-8.47
INSURANCE	110,150.00	42,602.00	73,509.00	73,508.60	77,950.00	4,441.00	6.04
VEHICLES & EQUIPMENT	83,700.00	43,601.16	83,600.00	65,083.38	75,900.00	-7,700.00	-9.21
AMORTIZATION	0.00	164,010.00	0.00	181,865.00	0.00	0.00	0.00
TRANSFER TO RESERVES	170,000.00	295,000.00	185,000.00	288,420.72	300,000.00	115,000.00	62.16
TRANSFER TO CAPITAL	310,000.00	180,880.12	238,000.00	171,132.28	152,000.00	-86,000.00	-36.13
<b>Total EXPENSE</b>	<b>2,001,520.00</b>	<b>1,917,403.99</b>	<b>1,862,165.00</b>	<b>2,294,395.91</b>	<b>1,845,576.00</b>	<b>-16,589.00</b>	<b>-0.89</b>
<b>Total OPERATING</b>	<b>1,201,870.00</b>	<b>1,180,415.53</b>	<b>1,204,015.00</b>	<b>1,437,556.19</b>	<b>1,165,448.00</b>	<b>-38,567.00</b>	<b>-3.20</b>

**TOWNSHIP OF CLEARVIEW**  
**PARKS & RECREATION**

For Period Ending 31-Dec-2015



GL5410  
 Date : M.

bparks	2014	2014	PROPOSED 2015	PROPOSED 2016	2016 - 2015 \$
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET VARIANCE
<b>OPERATING</b>					
<b>REVENUE</b>					
GRANTS	-71,350.00	-109,811.50	-75,850.00	-74,550.00	1,300.00
USER FEES	-581,200.00	-591,251.35	-591,275.00	-593,700.00	-2,425.00
OTHER INCOME	-5,600.00	-33,225.11	-13,003.00	-16,165.00	-3,162.00
TRANSFER FROM RESERVES	0.00	-122,551.76	0.00	0.00	0.00
<b>Total REVENUE</b>	<b>-658,150.00</b>	<b>-856,839.72</b>	<b>-680,128.00</b>	<b>-684,415.00</b>	<b>-4,287.00</b>
<b>EXPENSE</b>					
SALARIES, WAGES & BENEFITS	691,835.00	690,543.57	720,323.00	739,775.00	19,452.00
ADMINISTRATION	250,111.00	278,584.34	203,503.00	199,091.00	-4,412.00
CONTRACTED SERVICES	22,500.00	6,625.48	12,400.00	12,400.00	0.00
FACILITY UTILITIES	161,600.00	182,995.64	160,700.00	161,700.00	1,000.00
FACILITY MAINTENANCE	156,010.00	355,636.90	142,800.00	142,500.00	-300.00
INSURANCE	73,509.00	73,508.60	77,950.00	81,250.00	3,300.00
VEHICLES & EQUIPMENT	83,600.00	65,083.38	75,900.00	80,900.00	5,000.00
AMORTIZATION	0.00	181,865.00	0.00	0.00	0.00
TRANSFER TO RESERVES	185,000.00	288,420.72	300,000.00	472,500.00	172,500.00
TRANSFER TO CAPITAL	238,000.00	171,132.28	152,000.00	70,000.00	-82,000.00
<b>Total EXPENSE</b>	<b>1,862,165.00</b>	<b>2,294,395.91</b>	<b>1,845,576.00</b>	<b>1,960,116.00</b>	<b>114,540.00</b>
<b>Total OPERATING</b>	<b>1,204,015.00</b>	<b>1,437,556.19</b>	<b>1,165,448.00</b>	<b>1,275,701.00</b>	<b>110,253.00</b>

## Library Services

The Clearview Public Library has branches in Stayner, New Lowell and Creemore. It is managed by the Clearview Public Library Board which is composed of volunteers from the community appointed by Council. Reciprocal borrowing agreements are in place for the libraries in Essa Township and Base Borden. Residents of Mulmur and Adjala-Tosorontio Townships also have access to the Clearview library system through funding provided by their respective local governments.

The library has \$81,777 budgeted for new collection materials.

The Stayner Branch renovations are complete! The 2015 budget includes \$5,000 to replace the windows on the first floor of this branch as they are 27 years old. Also budgeted for 2015 are staffing increases to provide to improve library service delivery including; increasing the number of after school programs, providing Saturday programs and activities at all branches, improve interlibrary loan service, provide a drop box in a community not served by a library branch, establish a Small Library in a community not served by a library branch, and replace Stayner Branch's circulation desk. The transfer to building reserve of \$75,000 (2014) is scheduled to be increased to \$100,000 in 2016. This will provide funds to construct a future replacement for the branch in Stayner and to provide an increase in Library funding to provide revenue for the future construction loan payments.

Clearview Public Library runs many programs throughout the year. Programs for 2015 include Baby Time, Story Hour at the Stayner Branch and the Nottawa Public School, Tweens' Club, Kids' Craft Club, Therapy Tails Reading Improvement Program (Reading with Canines), Summer Reading Programs for Kids and Teens, Adult Book Club, Employment Workshops, free internet access, beginner and intermediate computer and internet training, among others.



Follow the Clearview Library on Twitter!



@Clearview\_Lib

## 2015 Library Services Projects

Operating Project Expenditures			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Library Services</b>												
	New circulation desk - Stayner	\$ 5,000	\$ 5,000									
	Install drop box in unserved community	\$ 3,000	\$ 3,000									
	Construct small library in unserved community	\$ 750	\$ 750									
	<b>Library Services Sub-total</b>	<b>\$ 8,750</b>	<b>\$ 8,750</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Capital Expenditures Investment in Infrastructure</b>												
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Library Services</b>												
	Special Projects Comp Equip Ind Can	\$ 3,000	\$ 1,725	\$ 1,275								
	Stayner Roof Replacement	\$ 5,000	\$ 5,000									
	Books Collection Materials	\$ 81,777	\$ 81,777									
	<b>Library Services Sub-total</b>	<b>\$ 89,777</b>	<b>\$ 88,502</b>	\$ 1,275	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## 2016 Library Services Projects

Operating Project Expenditures			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Library Services</b>												
	Library Rebranding	\$ 7,000	\$ 7,000									
	<b>Library Services Sub-total</b>	<b>\$ 7,000</b>	<b>\$ 7,000</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>General Operating Projects Total</b>	<b>\$ 97,000</b>	<b>\$ 62,000</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -
<b>Capital Expenditures Investment in Infrastructure</b>												
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Library Services</b>												
	Special Projects Comp Equip Ind Can	\$ 3,000	\$ 1,725	\$ 1,275								
	Books Collection Materials	\$ 83,483	\$ 83,483									
	<b>Library Services Sub-total</b>	<b>\$ 86,483</b>	<b>\$ 85,208</b>	\$ 1,275	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## 2015 Library Department Operating Budget Analysis

	2013 Budgeted	2013 Actual	2014 Budgeted	2014 Actual as at Dec. 31		2015 Budgeted	Annual Difference	% with \$120377 = 1%
<b>REVENUE</b>								
<b>Grants</b>	<b>38,813</b>	<b>43,290</b>	<b>41,493</b>	<b>38,343</b>		<b>40,029</b>	<b>-1,464</b>	<b>-0.01%</b>
Canada Summer jobs grant - summer students			5,280			5,280	0	0.00%
Community Access Program Youth Interns (2)			8,445			8,445	0	0.00%
Reduction from one-time capacity building grant			27,681			25,803	-1,878	-0.02%
Grant/donation for March Break and Summer Events			0			500	500	0.00%
<b>User Fees</b>	<b>5,075</b>	<b>11,160</b>	<b>6,680</b>	<b>2,130</b>		<b>5,120</b>	<b>-1,560</b>	<b>-0.01%</b>
Decrease in municipal contracts revenue			6,680			5,120	-1,560	-0.01%
<b>Other Income</b>	<b>25,960</b>	<b>17,880</b>	<b>30,341</b>	<b>22,569</b>		<b>25,000</b>	<b>-5,341</b>	<b>-0.04%</b>
Reduction of funds from debenture Energy Efficiency project			5,341			0	-5,341	-0.04%
<b>Transfer from Reserves</b>	<b>70,137</b>	<b>26,837</b>	<b>62,243</b>	<b>24,524</b>		<b>51,248</b>	<b>-10,995</b>	<b>-0.09%</b>
Library DC funding for Perry/Gideon land loan			0			32,878	32,878	0.27%
Remove reserve funding for library schematics			43,873			0	-43,873	-0.36%
<b>TOTAL REVENUE</b>	<b>139,985</b>	<b>99,166</b>	<b>140,757</b>	<b>87,566</b>		<b>121,397</b>	<b>-19,360</b>	<b>-0.16%</b>
<b>EXPENSE</b>								
<b>Salaries, Wages &amp; Benefits</b>	<b>465,314</b>	<b>443,708</b>	<b>465,873</b>	<b>483,153</b>		<b>497,040</b>	<b>31,167</b>	<b>0.26%</b>
Additional staff hours to cover sick and vacation			0			6,000	6,000	0.05%
Increase Stayner library clerk part-time to full-time position (Jul-Dec)			0			3,164	3,164	0.03%
<b>Administration</b>	<b>123,517</b>	<b>64,894</b>	<b>113,898</b>	<b>71,724</b>		<b>114,575</b>	<b>677</b>	<b>0.01%</b>
Increase in program supplies			2,240			3,700	1,460	0.01%
Increase in Performance programs			1,000			2,500	1,500	0.01%
Perry/Gideon loan - 90% Library DC recoverable			1,000			2,500	1,500	0.01%
Increase loan payment for library land			0			38,433	38,433	0.32%
Remove library schematics project budgeted in prior year			43,873			0	-43,873	-0.36%
<b>Contracted Services</b>	<b>25,204</b>	<b>28,954</b>	<b>25,228</b>	<b>21,019</b>		<b>25,658</b>	<b>430</b>	<b>0.00%</b>
<b>Facility Utilities</b>	<b>28,858</b>	<b>24,055</b>	<b>26,080</b>	<b>24,636</b>		<b>27,274</b>	<b>1,194</b>	<b>0.01%</b>
<b>Facility Maintenance</b>	<b>17,358</b>	<b>23,668</b>	<b>36,880</b>	<b>39,840</b>		<b>27,500</b>	<b>-9,380</b>	<b>-0.08%</b>
Removal of one-time carpet replacement expense			10,000	57		0	-10,000	-0.08%

<b>Insurance</b>	<b>5,785</b>	<b>6,640</b>	<b>18,876</b>	<b>18,876</b>	<b>19,500</b>	<b>624</b>	<b>0.01%</b>
Insurance increase			0		624	624	0.01%
<b>Vehicles &amp; Equipment</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8,750</b>	<b>8,750</b>	<b>0.07%</b>
New circulation desk - Stayner			0		5,000	5,000	0.04%
Install drop box in unserved community			0		3,000	3,000	0.02%
Construct 'small library' in unserved community			0		750	750	0.01%
<b>Amortization</b>	<b>0</b>	<b>98,952</b>	<b>0</b>	<b>86,206</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Transfer to Reserves</b>	<b>50,000</b>	<b>50,000</b>	<b>75,000</b>	<b>78,992</b>	<b>100,000</b>	<b>25,000</b>	<b>0.21%</b>
Increase to reserve - gradual increase to level required for loan payments			75,000		75,000	0	0.00%
<b>TOTAL EXPENSE</b>	<b>716,037</b>	<b>740,871</b>	<b>761,835</b>	<b>824,446</b>	<b>820,297</b>	<b>58,462</b>	<b>0.49%</b>
<b>TOTAL OPERATING</b>	<b>-576,052</b>	<b>-641,705</b>	<b>-621,078</b>	<b>-736,880</b>	<b>-698,900</b>	<b>77,822</b>	<b>0.65%</b>

<b>Transfer to Capital</b>	<b>79,400</b>	<b>70,554</b>	<b>79,417</b>	<b>81,516</b>	<b>88,502</b>	<b>9,085</b>	<b>0.08%</b>
<b>TOTAL CAPITAL</b>	<b>79,400</b>	<b>70,554</b>	<b>79,417</b>	<b>81,516</b>	<b>88,502</b>	<b>9,085</b>	<b>0.08%</b>
<b>TOTAL LIBRARY</b>	<b>-655,452</b>	<b>-712,259</b>	<b>-700,495</b>	<b>-818,397</b>	<b>-787,402</b>	<b>86,907</b>	<b>0.72%</b>

## 2016 Library Department Operating Budget Analysis

2014 Budgeted	2014 Actual as at Dec. 31	2015 Budgeted		2016 Budgeted	Annual Difference	% with \$124425 = 1%
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<b>REVENUE</b>						
Grants	41,493	38,343	40,029	40,578	549	0.00%
User Fees	6,680	2,130	5,120	5,120	0	0.00%
Other Income	30,341	22,569	25,000	25,000	0	0.00%
Transfer from Reserves	62,243	24,524	51,248	51,248	0	0.00%
<b>TOTAL REVENUE</b>	<b>140,757</b>	<b>87,566</b>	<b>121,397</b>	<b>121,946</b>	<b>549</b>	<b>0.00%</b>
<b>EXPENSE</b>						
<b>Salaries, Wages &amp; Benefits</b>	<b>465,873</b>	<b>483,153</b>	<b>497,040</b>	<b>557,101</b>	<b>60,061</b>	<b>0.48%</b>
2015 Saturday programming increase for full year in 2016 (Jan-Jun)			0	10,000	10,000	0.08%
2015 Stayner clerk hours increase for full year in 2016 (Jan-Jun)			3,316	6,632	3,316	0.03%
<b>Administration</b>	<b>113,898</b>	<b>71,724</b>	<b>114,575</b>	<b>128,949</b>	<b>14,374</b>	<b>0.12%</b>
Increase in equipment maintenance (bookmobile operating costs)			1,000	1,100	100	0.00%
Facility rent for bookmobile			0	3,000	3,000	0.02%
Increase Training and Workshops			3,000	5,500	2,500	0.02%
Increase in advertising/publicity (Library rebranding)			1,250	8,238	6,988	0.06%
<b>Contracted Services</b>	<b>25,228</b>	<b>21,019</b>	<b>25,658</b>	<b>26,427</b>	<b>769</b>	<b>0.01%</b>
<b>Facility Utilities</b>	<b>26,080</b>	<b>24,636</b>	<b>27,274</b>	<b>28,200</b>	<b>926</b>	<b>0.01%</b>
<b>Facility Maintenance</b>	<b>36,880</b>	<b>39,840</b>	<b>27,500</b>	<b>26,320</b>	<b>-1,180</b>	<b>-0.01%</b>
<b>Insurance</b>	<b>18,876</b>	<b>18,876</b>	<b>19,500</b>	<b>20,100</b>	<b>600</b>	<b>0.00%</b>
<b>Vehicles &amp; Equipment</b>	<b>0</b>	<b>0</b>	<b>8,750</b>	<b>3,750</b>	<b>-5,000</b>	<b>-0.04%</b>
Decrease in small tools and equipment expense			8,750	3,750	-5,000	-0.04%
<b>Amortization</b>	<b>0</b>	<b>86,206</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Transfer to Reserves</b>	<b>75,000</b>	<b>78,992</b>	<b>100,000</b>	<b>125,000</b>	<b>25,000</b>	<b>0.20%</b>
Increase in library transfer to reserve			100,000	125,000	25,000	0.20%
<b>TOTAL EXPENSE</b>	<b>761,835</b>	<b>824,446</b>	<b>820,297</b>	<b>915,847</b>	<b>95,550</b>	<b>0.77%</b>
<b>TOTAL OPERATING</b>	<b>-621,078</b>	<b>-736,880</b>	<b>-698,900</b>	<b>-793,901</b>	<b>95,001</b>	<b>0.79%</b>

<b>Transfer to Capital</b>	<b>79,417</b>	<b>81,516</b>	<b>88,502</b>	<b>85,208</b>	<b>-3,294</b>	<b>-0.03%</b>
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<b>TOTAL CAPITAL</b>	<b>79,417</b>	<b>81,516</b>	<b>88,502</b>	<b>85,208</b>	<b>-3,294</b>	<b>-0.03%</b>
<b>TOTAL LIBRARY</b>	<b>-700,495</b>	<b>-818,397</b>	<b>-787,402</b>	<b>-879,109</b>	<b>91,707</b>	<b>0.76%</b>

**TOWNSHIP OF CLEARVIEW  
PUBLIC LIBRARY**



GL5410

Page :

Date : May 28, 2015

Time :

For Period Ending 31-Dec-2014

zlib	2013	2013	2014	2014	PROPOSED 2015	2015 - 2014 \$	(2015-2014)/2014 %
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>REVENUE</b>							
GRANTS	-38,813.00	-43,289.50	-41,493.00	-38,343.09	-40,029.00	1,464.00	-3.53
USER FEES	-5,075.00	-11,160.00	-6,680.00	-2,130.00	-5,120.00	1,560.00	-23.35
OTHER INCOME	-25,960.00	-17,879.51	-30,341.00	-22,568.73	-25,000.00	5,341.00	-17.60
TRANSFER FROM RESERVES	-70,137.00	-26,836.96	-62,243.00	-24,524.24	-51,248.00	10,995.00	-17.66
<b>Total REVENUE</b>	<b>-139,985.00</b>	<b>-99,165.97</b>	<b>-140,757.00</b>	<b>-87,566.06</b>	<b>-121,397.00</b>	<b>19,360.00</b>	<b>-13.75</b>
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	465,314.00	443,707.78	465,873.00	483,153.13	497,040.00	31,167.00	6.69
ADMINISTRATION	123,517.00	64,894.49	113,898.00	71,723.99	114,575.00	677.00	0.59
CONTRACTED SERVICES	25,204.00	28,953.85	25,228.00	21,019.36	25,658.00	430.00	1.70
FACILITY UTILITIES	28,858.00	24,055.07	26,080.00	24,636.49	27,274.00	1,194.00	4.58
FACILITY MAINTENANCE	17,358.00	23,667.94	36,880.00	39,839.54	27,500.00	-9,380.00	-25.43
INSURANCE	5,785.00	6,640.00	18,876.00	18,876.20	19,500.00	624.00	3.31
VEHICLES & EQUIPMENT	1.00	0.00	0.00	0.00	8,750.00	8,750.00	0.00
AMORTIZATION	0.00	98,952.00	0.00	86,206.00	0.00	0.00	0.00
TRANSFER TO RESERVES	50,000.00	50,000.00	75,000.00	78,991.61	100,000.00	25,000.00	33.33
TRANSFER TO CAPITAL	79,400.00	70,553.95	79,417.00	81,516.44	88,502.00	9,085.00	11.44
<b>Total EXPENSE</b>	<b>795,437.00</b>	<b>811,425.08</b>	<b>841,252.00</b>	<b>905,962.76</b>	<b>908,799.00</b>	<b>67,547.00</b>	<b>8.03</b>
<b>Total OPERATING</b>	<b>655,452.00</b>	<b>712,259.11</b>	<b>700,495.00</b>	<b>818,396.70</b>	<b>787,402.00</b>	<b>86,907.00</b>	<b>12.41</b>

**TOWNSHIP OF CLEARVIEW**  
**PUBLIC LIBRARY**

For Period Ending 31-Dec-2015



GL5410  
 Date : M

blib	2014	2014	PROPOSED 2015	PROPOSED 2016	2016 - 2015 \$
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET VARIANCE
<b>OPERATING</b>					
<b>REVENUE</b>					
GRANTS	-41,493.00	-38,343.09	-40,029.00	-40,578.00	-549.00
USER FEES	-6,680.00	-2,130.00	-5,120.00	-5,120.00	0.00
OTHER INCOME	-30,341.00	-22,568.73	-25,000.00	-25,000.00	0.00
TRANSFER FROM RESERVES	-62,243.00	-24,524.24	-51,248.00	-51,248.00	0.00
<b>Total REVENUE</b>	<b>-140,757.00</b>	<b>-87,566.06</b>	<b>-121,397.00</b>	<b>-121,946.00</b>	<b>-549.00</b>
<b>EXPENSE</b>					
SALARIES, WAGES & BENEFITS	465,873.00	483,153.13	497,040.00	557,101.00	60,061.00
ADMINISTRATION	113,898.00	71,723.99	114,575.00	128,949.00	14,374.00
CONTRACTED SERVICES	25,228.00	21,019.36	25,658.00	26,427.00	769.00
FACILITY UTILITIES	26,080.00	24,636.49	27,274.00	28,200.00	926.00
FACILITY MAINTENANCE	36,880.00	39,839.54	27,500.00	26,320.00	-1,180.00
INSURANCE	18,876.00	18,876.20	19,500.00	20,100.00	600.00
VEHICLES & EQUIPMENT	0.00	0.00	8,750.00	3,750.00	-5,000.00
AMORTIZATION	0.00	86,206.00	0.00	0.00	0.00
TRANSFER TO RESERVES	75,000.00	78,991.61	100,000.00	125,000.00	25,000.00
TRANSFER TO CAPITAL	79,417.00	81,516.44	88,502.00	85,208.00	-3,294.00
<b>Total EXPENSE</b>	<b>841,252.00</b>	<b>905,962.76</b>	<b>908,799.00</b>	<b>1,001,055.00</b>	<b>92,256.00</b>
<b>Total OPERATING</b>	<b>700,495.00</b>	<b>818,396.70</b>	<b>787,402.00</b>	<b>879,109.00</b>	<b>91,707.00</b>

## Land Use Planning and Development Services

The land use planning process aims to balance the interests of individual property owners with the wider needs and objectives of the community. Our municipal planners deal with issues ranging from severances to subdivisions, cultural to natural heritage, and commercial to industrial developments. Good planning contributes greatly to the long term, orderly growth and efficient use of land and services. Property owners interested in developing their property are encouraged to contact the Planning Department at the beginning of the development process.

The Planning Clearview website <http://planningclearview.org/> has information on planning topics of particular interest in Clearview.

### Subdivision Approvals in Clearview <http://clearviewsubdivisions.org/>

This web site has been developed to assist applicants and their agents through the subdivision application, review, approval, and administration process.

This website will also facilitate making the required submissions for all phases of the process by providing applicants with the checklists and forms required to complete their obligations.

This web site also provides information that assists home owners and the public in understanding the subdivision process and how they may be impacted by that process if they have purchased a lot or home in a subdivision.

## Clearview Subdivision Approval

Information about the subdivision approval process in Clearview Township

**HOME**   DRAFT PLAN APPROVAL   FINAL APPROVAL   SUBDIVISION ADMINISTRATION   BUILDING PERMITS

LOT GRADING PLANS, SECURITIES AND RESTRICTIONS   RESTRICTIVE COVENANTS, NOTICES, AND WARNING CLAUSES

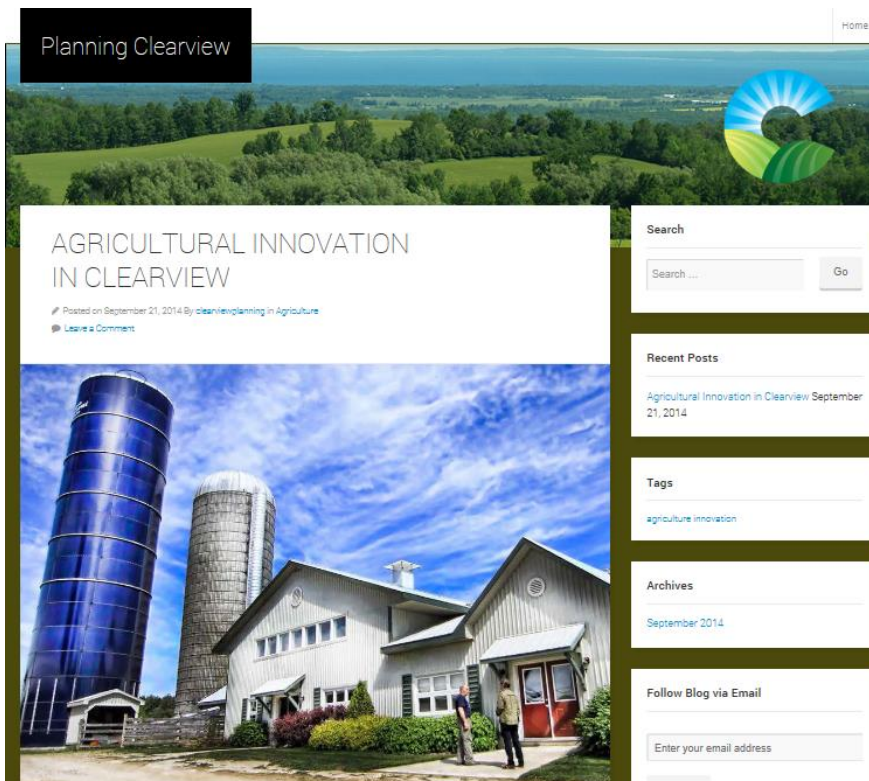
FIRE BREAK LOTS   ARCHITECTURAL CONTROL



### The Subdivision Approval Process in Clearview Township

The subdivision of land is the process of taking one piece of land and dividing it into 3 or more pieces, with the intention of selling one or more pieces. Land ownership may also be subdivided through a condominium process.

To subdivide land, you need approval



### 2015 Land Use Planning and Development Services Projects

Operating Project Expenditures			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Land Use Planning</b>												
	Walkability Study (from 2014)	\$ 25,000	\$ -								\$ 25,000	
	<b>Land Use Planning Sub-total</b>	<b>\$ 25,000</b>	<b>\$ -</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -

### 2016 Land Use Planning and Development Services Projects

None.

## 2015 Planning Department Operating Budget Analysis

	2013 Budgeted	2013 Actual	2014 Budgeted	2014 Actual as at Dec. 31	2015 Budgeted	Annual Difference	% with \$120377 = 1%
<b>REVENUE</b>							
<b>Grants</b>	0	0	0	374	1,500	1,500	0.01%
Summer Jobs grant			0		1,500	1,500	0.01%
<b>User Fees</b>	246,785	156,877	229,045	187,387	238,941	9,896	0.08%
Increase in Zoning Amendment Fees revenue			40,000		45,000	5,000	0.04%
Increase in Site Control Planning Fees revenue			45,000		50,000	5,000	0.04%
Increase in Certificate of Compliance revenue			6,000		8,000	2,000	0.02%
Reduction in Application Fees revenue			30,000		27,061	-2,939	-0.02%
<b>Other Income</b>	1,000	9,618	5,000	15,516	1,100	-3,900	-0.03%
Reduction in misc. income			5,000		1,100	-3,900	-0.03%
<b>Transfer from Reserves</b>	0	0	0	0	25,000	25,000	0.21%
Funding for Walkability Study - from 2014			0		25,000	25,000	0.21%
<b>TOTAL REVENUE</b>	<b>247,785</b>	<b>166,495</b>	<b>234,045</b>	<b>203,277</b>	<b>266,541</b>	<b>32,496</b>	<b>0.27%</b>
<b>EXPENSE</b>							
<b>Salaries, Wages &amp; Benefits</b>	508,230	482,478	531,925	471,930	548,900	16,975	0.14%
<b>Administration</b>	75,200	61,068	70,200	55,441	77,800	7,600	0.06%
Increase in advertising			3,000		5,000	2,000	0.02%
Increase in software			4,000		6,500	2,500	0.02%
<b>Contracted Services</b>	20,000	12,781	43,000	46,514	43,000	0	0.00%
<b>Amortization</b>	0	626	0	280	0	0	0.00%
<b>Transfer to Reserves</b>	0	0	0	25,000	0	0	0.00%
<b>TOTAL EXPENSE</b>	<b>603,430</b>	<b>556,953</b>	<b>645,125</b>	<b>599,164</b>	<b>669,700</b>	<b>24,575</b>	<b>0.20%</b>
<b>TOTAL OPERATING</b>	<b>-355,645</b>	<b>-390,458</b>	<b>-411,080</b>	<b>-395,888</b>	<b>-403,159</b>	<b>-7,921</b>	<b>-0.07%</b>
<b>Transfer to Capital</b>	0	0	0	0	0	0	0.00%
<b>TOTAL CAPITAL</b>	0	0	0	0	0	0	0.00%
<b>TOTAL PLANNING</b>	<b>-355,645</b>	<b>-390,458</b>	<b>-411,080</b>	<b>-395,888</b>	<b>-403,159</b>	<b>-7,921</b>	<b>-0.07%</b>

## 2016 Planning Department Operating Budget Analysis

2014 Budgeted	2014 Actual as at Dec. 31	2015 Budgeted		2016 Budgeted	Annual Difference	% with \$124425 = 1%
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<b>REVENUE</b>						
Grants	0	374	1,500	1,500	0	0.00%
User Fees	229,045	187,387	238,941	245,231	6,290	0.05%
Increase in zoning amendment fees revenue			45,000	50,000	5,000	0.04%
Other Income	5,000	15,516	1,100	1,100	0	0.00%
Transfer from Reserves	0	0	25,000	0	-25,000	-0.20%
Remove Walkability Study one time (2015)			25,000	0	-25,000	-0.20%
<b>TOTAL REVENUE</b>	<b>234,045</b>	<b>203,277</b>	<b>266,541</b>	<b>247,831</b>	<b>-18,710</b>	<b>-0.15%</b>
<b>EXPENSE</b>						
Salaries, Wages & Benefits	531,925	471,930	548,900	567,700	18,800	0.15%
Administration	70,200	55,441	77,800	101,800	24,000	0.19%
Increase in advertising			10,000	11,000	1,000	0.01%
Increase in copying and postage			16,500	17,500	1,000	0.01%
Contracted Services	43,000	46,514	43,000	30,000	-13,000	-0.10%
Reduction in legal fees			25,000	20,000	-5,000	-0.04%
Reduction in consulting and study costs			25,000	5,000	-20,000	-0.16%
Reduction in Official Plan consulting and study costs			15,000	0	-15,000	-0.12%
<b>TOTAL EXPENSE</b>	<b>645,125</b>	<b>599,164</b>	<b>669,700</b>	<b>699,500</b>	<b>29,800</b>	<b>0.24%</b>
<b>TOTAL OPERATING</b>	<b>-411,080</b>	<b>-395,888</b>	<b>-403,159</b>	<b>-451,669</b>	<b>48,510</b>	<b>0.40%</b>
<b>Transfer to Capital</b>						
	0	0	0	0	0	0.00%
<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL PLANNING</b>	<b>-411,080</b>	<b>-395,888</b>	<b>-403,159</b>	<b>-451,669</b>	<b>48,510</b>	<b>0.40%</b>

TOWNSHIP OF CLEARVIEW  
LAND USE PLANNING & ZONING



CLEARVIEW

GL5410

Date : May 28, 2015

Page :

Time :

For Period Ending 31-Dec-2014

zplan	2013	2013	2014	2014	PROPOSED 2015	2015 - 2014 \$	(2015 - 2014)/2014 %
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>REVENUE</b>							
GRANTS	0.00	0.00	0.00	-374.29	-26,500.00	-26,500.00	0.00
USER FEES	-246,785.00	-156,876.50	-229,045.00	-187,387.00	-238,941.00	-9,896.00	4.32
OTHER INCOME	-1,000.00	-9,618.45	-5,000.00	-15,515.50	-1,100.00	3,900.00	-78.00
TRANSFER FROM RESERVES	0.00	0.00	0.00	0.00	-25,000.00	-25,000.00	0.00
<b>Total REVENUE</b>	<b>-247,785.00</b>	<b>-166,494.95</b>	<b>-234,045.00</b>	<b>-203,276.79</b>	<b>-291,541.00</b>	<b>-57,496.00</b>	<b>24.57</b>
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	508,230.00	482,477.51	531,925.00	471,929.78	573,900.00	41,975.00	7.89
ADMINISTRATION	75,200.00	61,068.30	70,200.00	55,441.01	77,800.00	7,600.00	10.83
CONTRACTED SERVICES	20,000.00	12,781.45	43,000.00	46,513.60	43,000.00	0.00	0.00
AMORTIZATION	0.00	626.00	0.00	280.00	0.00	0.00	0.00
TRANSFER TO RESERVES	0.00	0.00	0.00	25,000.00	0.00	0.00	0.00
<b>Total EXPENSE</b>	<b>603,430.00</b>	<b>556,953.26</b>	<b>645,125.00</b>	<b>599,164.39</b>	<b>694,700.00</b>	<b>49,575.00</b>	<b>7.68</b>
<b>Total OPERATING</b>	<b>355,645.00</b>	<b>390,458.31</b>	<b>411,080.00</b>	<b>395,887.60</b>	<b>403,159.00</b>	<b>-7,921.00</b>	<b>-1.93</b>

**TOWNSHIP OF CLEARVIEW**  
**LAND USE PLANNING & ZONING**

For Period Ending 31-Dec-2015



GL5410

Date : M

bplan	2014	2014	PROPOSED 2015	PROPOSED 2016	2016 - 2015 \$
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET VARIANCE
<b>OPERATING</b>					
<b>REVENUE</b>					
GRANTS	0.00	-374.29	-26,500.00	-1,500.00	25,000.00
USER FEES	-229,045.00	-187,387.00	-238,941.00	-245,231.00	-6,290.00
OTHER INCOME	-5,000.00	-15,515.50	-1,100.00	-1,100.00	0.00
TRANSFER FROM RESERVES	0.00	0.00	-25,000.00	0.00	25,000.00
<b>Total REVENUE</b>	<b>-234,045.00</b>	<b>-203,276.79</b>	<b>-291,541.00</b>	<b>-247,831.00</b>	<b>43,710.00</b>
<b>EXPENSE</b>					
SALARIES, WAGES & BENEFITS	531,925.00	471,929.78	573,900.00	567,700.00	-6,200.00
ADMINISTRATION	70,200.00	55,441.01	77,800.00	101,800.00	24,000.00
CONTRACTED SERVICES	43,000.00	46,513.60	43,000.00	30,000.00	-13,000.00
AMORTIZATION	0.00	280.00	0.00	0.00	0.00
TRANSFER TO RESERVES	0.00	25,000.00	0.00	0.00	0.00
<b>Total EXPENSE</b>	<b>645,125.00</b>	<b>599,164.39</b>	<b>694,700.00</b>	<b>699,500.00</b>	<b>4,800.00</b>
<b>Total OPERATING</b>	<b>411,080.00</b>	<b>395,887.60</b>	<b>403,159.00</b>	<b>451,669.00</b>	<b>48,510.00</b>

## Development Charges and Parkland Dedication

The *Development Charges Act, 1997* (the “Act”) authorizes municipalities to pass by-laws to impose development charges against land to pay for the increased capital costs required because of increased needs for services arising from the development, including redevelopment, of land within the municipalities.

### List of Services to Which Development Charges Relate

The following are services to which the Development Charges By-law relates:

- Administration (Growth-Related Studies)
- Fire Protection
- Police
- Roads and Related
- Municipal Parking
- Recreation
- Library
- Water Facilities and Distribution Systems
- Wastewater Facilities and Collection Systems

### Lands subject to Development Charges

The development of all lands within Clearview are subject to the terms of the By-law. Development Charges are levied according to the service area in which the development is located. The Clearview-wide uniform Charges are applied to all development in the municipality. Additional Charges by service area are applicable for lands receiving or intended to receive municipal water and wastewater (sanitary sewer) services. There are different amounts for water and wastewater (sanitary sewer) services in different service areas.

### Residential Development Charges

Development Charges are levied on a per unit basis for residential dwelling units. There are different amounts for different types of residential dwelling units.

Clearview-wide uniform Charges, by component, per single detached dwelling unit(SDU):

Administration	\$ 370.00
Fire Protection	\$ 300.00
Police	\$ 112.00
Roads and Related	\$ 3,248.00
Municipal Parking	\$ 69.00
Recreation	\$ 887.00
Library	\$ 716.00
<b>Sub-total Other Services</b>	<b>\$ 5,702.00</b>

### Totals by Service Area

Area	Total
Stayner	\$20,919.00
Stayner pre-paid	\$18,519.00
Creemore	\$15,957.00
New Lowell	\$14,686.00
All Other Areas	\$ 5,702.00

Charges, by service area, including Clearview-wide uniform Charges from above (Other Services), per single detached dwelling unit:

Area	Other Services	Water	Sanitary Sewer
Stayner	\$5,702.00	\$10,177.00	\$5,040.00
Stayner pre-paid	\$5,702.00	\$10,177.00	\$2,640.00
Creemore	\$5,702.00	\$ 5,508.00	\$4,747.00
New Lowell	\$5,702.00	\$8,984.00	n/a
All Other Areas	\$5,702.00	n/a	n/a

“Stayner pre-paid” represents developments included in Stayner Sewer DC prepayment agreements.

### Residential Development Charges

Charges, by service area, by type of residential dwelling, per unit:

#### Stayner

Apartments bachelor or 1 bedroom	\$ 9,238.00
Apartments two bedroom or more	\$12,667.00
Multiple or other res. dwelling	\$17,249.00
Single detached or semi-detached	\$20,919.00

#### Stayner pre-paid

Apartments bachelor or 1 bedroom	\$ 8,169.00
Apartments two bedroom or more	\$11,165.00
Multiple or other res. dwelling	\$15,209.00
Single detached or semi-detached	\$18,519.00

#### Creemore

Apartments bachelor or 1 bedroom	\$ 7,004.00
Apartments two bedroom or more	\$ 9,532.00
Multiple or other res. dwelling	\$13,113.00
Single detached or semi-detached	\$15,957.00

#### New Lowell

Apartments bachelor or 1 bedroom	\$ 6,406.00
Apartments two bedroom or more	\$ 8,719.00
Multiple or other res. dwelling	\$11,995.00
Single detached or semi-detached	\$14,686.00

### **All Other Areas**

Apartments bachelor or 1 bedroom	\$ 2,502.00
Apartments two bedroom or more	\$ 3,406.00
Multiple or other res. dwelling	\$ 4,686.00
Single detached or semi-detached	\$ 5,702.00

“Stayner pre-paid” represents developments included in Stayner Sewer DC prepayment agreements.

### **Non-Residential Development Charges**

Non-Residential Development Charges are levied per square foot (ft.<sup>2</sup>) of gross floor area (GFA) for non-residential development.

Clearview-wide uniform Charges, by component, per square foot (ft.<sup>2</sup>) of non-residential GFA:

Administration	\$0.17
Fire Protection	\$0.17
Police	\$0.04
Roads and Related	\$1.36
Municipal Parking	\$0.00
Recreation	\$0.00
Library	\$0.00
Sub-total Other Services	\$1.74

Charges, by service area, including Clearview-wide uniform Charges from above (Other Services), per ft.<sup>2</sup> of GFA:

Area	Other Services	Water	Sanitary Sewer	Total
Stayner	\$1.74	\$4.07	\$2.50	<b>\$8.31</b>
Stayner pre-paid	\$1.74	\$4.07	\$1.28	<b>\$7.09</b>
Creemore	\$1.74	\$2.20	\$1.90	<b>\$5.84</b>
New Lowell	\$1.74	\$3.68	n/a	<b>\$5.42</b>
All Other Areas	\$1.74	n/a	n/a	<b>\$1.74</b>

### **Indexing of Development Charges**

As permitted under the *Act* and Regulations, the Development Charges shall be indexed annually based on the Statistics Canada Construction Price Indexes (Toronto CMA, number 62-007) on January 1<sup>st</sup> of each year, commencing January 1<sup>st</sup>, 2015.

### **Non-Statutory Exemptions**

The following are a list of exemptions and reductions that may be applicable. Full details are available in the Bylaw. Please consult with Clearview staff for additional information.

- i. Land, buildings, structures or additions constructed by a charitable or a non-profit organization for a purpose that benefits the community as determined by Council may have up to a 100% exemption to DCs.
- ii. Land, buildings, structures or additions constructed for uses with a significant community benefit, as determined by Council, may have up to a 50% reduction to DCs.
- iii. Land, buildings, structures or additions constructed for industrial or commercial uses utilizing green technologies as defined by the Planning Act shall have a cumulative reduction to total DCs as follows:
  - a. Green roof – 10% reduction
  - b. Grey-water recycling – 10% reduction
  - c. Wastewater pre-treatment facility – 20% reduction
  - d. Rainwater capture and re-use – 5% reduction
- iv. Land, buildings, structures or additions constructed for industrial use creating jobs shall have a reduction in total DCs of 0.5% per new full time equivalent direct jobs created to a maximum reduction of 30%.
- v. Land, buildings or structures for agricultural use which do not receive municipal water or wastewater services shall be exempt.
- vi. Non-residential buildings used accessory to an agricultural operation shall be exempt if no rezoning is required.

### **Limitations to Non-Statutory Exemptions:**

Where a building, structure or addition qualifies for a reduction under clause (i) or (ii) further reductions to DCs for clauses (iv), (v) and/or (vi) shall be calculated only from the remaining full DC portion. Unless this By-law specifically provides for an exemption of 100% of DC charges, the total cumulative exemption or reduction in DC charges shall not exceed 66% of the DC charges which would apply in the absence of such exemptions or reductions.

### **Parkland Dedication**

Developers must convey 5% of the land for residential development (2% for commercial or industrial development) or the cash-in-lieu as according to the value of the subdivision the day prior to draft approval. These lands are then used for municipal parkland or the cash is used for the acquisition of land building or equipment for park purposes. This is set out in Section 51.1 of the Planning Act, 1990.

### **Growth Assumptions**

These are discussed in the Growth section of this document.

**TOWNSHIP OF CLEARVIEW**  
**DEVELOPMENT CHARGES & PARKLAND**



GL5410

Date : May 28, 2015

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For Period Ending 31-Dec-2014

zres	2013	2013	2014	2014	PROPOSED 2015	2014 - 2015 \$	(2014-2015)/2014 %
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>REVENUE</b>							
DEVELOPMENT CHARGES	-2,007,357.00	-306,422.16	-2,007,375.00	-5,640,199.70	-1,888,496.00	118,879.00	-5.92
<b>Total REVENUE</b>	<b>-2,007,357.00</b>	<b>-306,422.16</b>	<b>-2,007,375.00</b>	<b>-5,640,199.70</b>	<b>-1,888,496.00</b>	<b>118,879.00</b>	<b>-5.92</b>
<b>EXPENSE</b>							
TRANSFER TO RESERVES	2,007,357.00	306,422.16	2,007,375.00	5,644,946.70	1,888,496.00	-118,879.00	-5.92
<b>Total EXPENSE</b>	<b>2,007,357.00</b>	<b>306,422.16</b>	<b>2,007,375.00</b>	<b>5,644,946.70</b>	<b>1,888,496.00</b>	<b>-118,879.00</b>	<b>-5.92</b>
<b>Total OPERATING</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,747.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**TOWNSHIP OF CLEARVIEW**  
**DEVELOPMENT CHARGES & PARKLAND**

GL5410  
 Date : M

For Period Ending 31-Dec-2015



Item	2014	2014	PROPOSED 2015	PROPOSED 2016	2016 - 2015 \$
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET VARIANCE
<b>OPERATING</b>					
<b>REVENUE</b>					
DEVELOPMENT CHARGES	-2,007,375.00	-5,640,199.70	-1,888,496.00	-2,897,662.00	-1,009,166.00
<b>Total REVENUE</b>	<b>-2,007,375.00</b>	<b>-5,640,199.70</b>	<b>-1,888,496.00</b>	<b>-2,897,662.00</b>	<b>-1,009,166.00</b>
<b>EXPENSE</b>					
TRANSFER TO RESERVES	2,007,375.00	5,644,946.70	1,888,496.00	2,897,662.00	1,009,166.00
<b>Total EXPENSE</b>	<b>2,007,375.00</b>	<b>5,644,946.70</b>	<b>1,888,496.00</b>	<b>2,897,662.00</b>	<b>1,009,166.00</b>
<b>Total OPERATING</b>	<b>0.00</b>	<b>4,747.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

## Creemore Medical Centre

The Creemore Medical Centre provides office space for medical professionals in Creemore and is operated on a full cost-recovery basis. There is no cost to tax payers to operate the facility as the costs for operating and maintaining the medical centre is paid from the rent collected from the tenants.

The medical professionals offering services include three family physicians, a dentist and a chiropractor.

With the completion of the 2013-2014 renovations and expansion there is currently room for two more medical professionals plus a Nurse Practitioner or other medical-oriented service providers. The Medical Centre is managed by a Council appointed volunteer committee.



Creemore Medical Centre pre-expansion



2014 Grand Opening of renovated and expanded Creemore Medical Centre

2015 Creemore Medical Centre Projects

None.

2016 Creemore Medical Centre Projects

None.

## 2015 Creemore Medical Centre Department Operating Budget Analysis

2013 Budgeted	2013 Actual	2014 Budgeted	2014 Actual as at Dec. 31	2015 Budgeted	Annual Difference	% with \$120377 = 1%
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REVENUE							
Grants	0	0	0	0	0	0	0.00%
User Fees	44,583	36,430	45,920	38,101	67,857	21,937	0.18%
Increase in leases after renovation/expansion			45,920		67,857	21,937	0.18%
Other Income	0	277	0	2,350	2,590	2,590	0.02%
Solar Panel revenue			0		2,590	2,590	0.02%
Transfer from Reserves	0	3,278	0	12,250	0	0	0.00%
TOTAL REVENUE	44,583	39,984	45,920	52,702	70,447	24,527	0.20%
EXPENSE							
Salaries, Wages & Benefits	0	0	0	0	0	0	0.00%
Administration	8,600	8,177	12,000	18,159	37,475	25,475	0.21%
Increase in property taxes (additional to 2014)			9,000		9,400	400	0.00%
Expansion loan			3,000		25,485	22,485	0.19%
Solar panels loan (portion)			0		2,465	2,465	0.02%
Contracted Services	0	0	0	0	0	0	0.00%
Facility Utilities	13,200	12,347	13,800	15,493	14,400	600	0.00%
Increase in utilities			13,800		14,400	600	0.00%
Facility Maintenance	13,200	16,226	13,800	8,629	14,400	600	0.00%
Increase in facility maintenance			13,800		14,400	600	0.00%
Insurance	3,150	1,213	2,281	2,257	3,450	1,169	0.01%
Increase in insurance			2,257		3,450	1,193	0.01%
Vehicles & Equipment	0	0	0	0	0	0	0.00%
Amortization	0	2,022	0	8,163	0	0	0.00%
Transfer to Reserves	6,433	0	4,039	0	722	-3,317	-0.03%
TOTAL EXPENSE	44,583	39,984	45,920	52,702	70,447	24,527	0.20%
TOTAL OPERATING	0	0	0	0	0	0	0.00%

Transfer to Capital	0	0	0	0	0	0	0.00%
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<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL MEDICAL CENTRE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>

## 2016 Creemore Medical Centre Department Operating Budget Analysis

<b>2014 Budgeted</b>	<b>2014 Actual as at Dec. 31</b>	<b>2015 Budgeted</b>	<b>2016 Budgeted</b>	<b>Annual Difference</b>	<b>% with \$124425 = 1%</b>
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<b>REVENUE</b>						
Grants	0	0	0	0	0	0.00%
User Fees	45,920	38,101	67,857	69,892	2,035	0.02%
Rents up for review in 2016 with cost analysis of new building expenses						
Other Income	0	2,350	2,590	2,590	0	0.00%
Transfer from Reserves	0	12,250	0	0	0	0.00%
<b>TOTAL REVENUE</b>	<b>45,920</b>	<b>52,702</b>	<b>70,447</b>	<b>72,482</b>	<b>2,035</b>	<b>0.02%</b>
<b>EXPENSE</b>						
Salaries, Wages & Benefits	0	0	0	0	0	0.00%
Administration	12,000	18,159	37,475	37,662	187	0.00%
Contracted Services	0	0	0	0	0	0.00%
Facility Utilities	13,800	15,493	14,400	15,000	600	0.00%
Facility Maintenance	13,800	8,629	14,400	15,000	600	0.00%
Insurance	2,281	2,257	3,450	3,600	150	0.00%
Amortization	0	8,163	0	0	0	0.00%
Transfer to Reserves	4,039	0	722	1,220	498	0.00%
<b>TOTAL EXPENSE</b>	<b>45,920</b>	<b>52,702</b>	<b>70,447</b>	<b>72,482</b>	<b>2,035</b>	<b>0.02%</b>
<b>TOTAL OPERATING</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>

Transfer to Capital	0	0	0	0	0	0.00%
<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL MEDICAL CENTRE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>

TOWNSHIP OF CLEARVIEW  
CREEMORE MEDICAL CENTRE



CLEARVIEW

GL5410

Date : May 28, 2015

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For Period Ending 31-Dec-2014

zcmc	2013	2013	2014	2014	PROPOSED 2015	2015- 2014 \$	(2015-2014)/2014 %
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>REVENUE</b>							
USER FEES	-44,583.00	-36,429.56	-45,920.00	-38,101.10	-67,857.00	-21,937.00	47.77
OTHER INCOME	0.00	-277.00	0.00	-2,350.31	-2,590.00	-2,590.00	0.00
TRANSFER FROM RESERVES	0.00	-3,277.71	0.00	-12,250.37	0.00	0.00	0.00
<b>Total REVENUE</b>	<b>-44,583.00</b>	<b>-39,984.27</b>	<b>-45,920.00</b>	<b>-52,701.78</b>	<b>-70,447.00</b>	<b>-24,527.00</b>	<b>53.41</b>
<b>EXPENSE</b>							
ADMINISTRATION	8,600.00	8,176.60	12,000.00	18,159.18	37,475.00	25,475.00	212.29
FACILITY UTILITIES	13,200.00	12,346.55	13,800.00	15,493.35	14,400.00	600.00	4.35
FACILITY MAINTENANCE	13,200.00	16,226.12	13,800.00	8,629.25	14,400.00	600.00	4.35
INSURANCE	3,150.00	1,213.00	2,257.00	2,257.00	3,450.00	1,193.00	52.86
AMORTIZATION	0.00	2,022.00	0.00	8,163.00	0.00	0.00	0.00
TRANSFER TO RESERVES	6,433.00	0.00	4,063.00	0.00	722.00	-3,341.00	-82.23
<b>Total EXPENSE</b>	<b>44,583.00</b>	<b>39,984.27</b>	<b>45,920.00</b>	<b>52,701.78</b>	<b>70,447.00</b>	<b>24,527.00</b>	<b>53.41</b>
<b>Total OPERATING</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**TOWNSHIP OF CLEARVIEW**  
**CREEMORE MEDICAL CENTRE**

For Period Ending 31-Dec-2015



CLEARVIEW

GL5410

Date : M:

bcmc	2014	2014	PROPOSED 2015	PROPOSED 2016	2016 - 2015 \$
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET VARIANCE
<b>OPERATING</b>					
<b>REVENUE</b>					
USER FEES	-45,920.00	-38,101.10	-67,857.00	-69,892.00	-2,035.00
OTHER INCOME	0.00	-2,350.31	-2,590.00	-2,590.00	0.00
TRANSFER FROM RESERVES	0.00	-12,250.37	0.00	0.00	0.00
<b>Total REVENUE</b>	<b>-45,920.00</b>	<b>-52,701.78</b>	<b>-70,447.00</b>	<b>-72,482.00</b>	<b>-2,035.00</b>
<b>EXPENSE</b>					
ADMINISTRATION	12,000.00	18,159.18	37,475.00	37,662.00	187.00
FACILITY UTILITIES	13,800.00	15,493.35	14,400.00	15,000.00	600.00
FACILITY MAINTENANCE	13,800.00	8,629.25	14,400.00	15,000.00	600.00
INSURANCE	2,257.00	2,257.00	3,450.00	3,600.00	150.00
AMORTIZATION	0.00	8,163.00	0.00	0.00	0.00
TRANSFER TO RESERVES	4,063.00	0.00	722.00	1,220.00	498.00
<b>Total EXPENSE</b>	<b>45,920.00</b>	<b>52,701.78</b>	<b>70,447.00</b>	<b>72,482.00</b>	<b>2,035.00</b>
<b>Total OPERATING</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

## Water Utilities

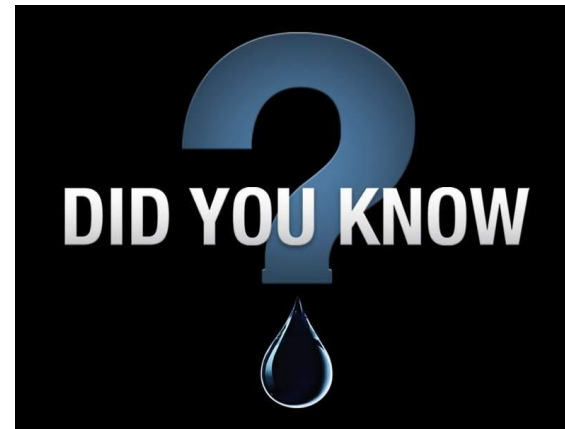
Clearview operates 6 separate water systems in;

- Stayner,
- Creemore,
- Nottawa (McKean subdivision only),
- New Lowell,
- Collingwoodlands and,
- Buckinghamwoods.

The water systems are self-funding and do not receive funding from standard property taxation. Some properties in Stayner and Creemore settlement areas are not yet connected to the water service and are not charged for usage but may have a base fee charged for fire hydrant service. Rural properties not connected to or not serviced by the water systems are not charged for usage.

User fees are scheduled to increase annually from 2015 to 2020 to offset increasing provincial regulations and to provide funding for the water capital reserve. Some of the water mains are approaching 100 years of age and will need to be replaced soon. There is currently no money in the water capital reserve for water main or other water infrastructure replacement. Funding for capital replacement will likely come from borrowing with the scheduled user fee increases to provide the funds needed for the loan payments. Clearview's 6 year Water Financial Plan was updated in 2014. The plan provides recommendations regarding user fees, capital replacement schedules and how to fund their replacement.

The large projects for Stayner and Stayner Central East are related to new development and are budgeted as being constructed by developers and contributed to Clearview upon completion. Watermains will be replaced on portions of Huron Street and Cherry Street in Stayner in conjunction with the road repairs.



Clearview is an accredited operating authority. Clearview's 6 water systems received its most recent 5-year Ministry of the Environment Drinking Water Licence approval in July 2010.

The Drinking Water Licence is up for renewal in 2015. Many of the requirements for renewal including a Water Rate Study and a 2015-2020 6-year Water Financial Plan were completed and approved by Council in 2014.

## Water User Rates 2015 – 2020

Annual water costs for the average family using 300 cubic meters of water per year are expected to increase \$13 or 1.7% from \$745 to \$758 in 2015 and \$24 or 3.2% to \$745 in 2016.

For the period commencing on January 1, 2015 and beyond as outlined below for all Clearview Water and Sewer Systems;

Effective January 1	2015	2016*	2017*	2018*	2019*	2020*
Fixed Water Rate/Meter/Year	\$163	\$164	\$165	\$167	\$168	\$169
Volumetric Rate per cubic meter (M <sup>3</sup> )	\$1.99	\$2.06	\$2.08	\$2.17	\$2.23	\$2.27
Hydrant Service Only Rate/Year	\$163	\$164	\$165	\$167	\$168	\$169
Sewer Surcharge as % of Water Bill	89.1%	87.5%	85.5%	81.3%	79.5%	78.6%

\*Subject to annual review

### Notes:

Hydrant Service Only Rate applies in municipal serviced area to properties with structure(s) but without a service connection.

Rates shall be effective January 1 of the year noted.

## 2015 Water Operating and Capital Projects

Operating Project Expenditures			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Water Services</b>												
I	Stayner Water Location	\$ 110,000	\$ 110,000									
	<b>Water Operating Projects Total</b>	<b>\$ 110,000</b>	<b>\$ 110,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Capital Expenditures Investment in Infrastructure			Sources of Financing									
Dept.	Project Description	Budget	Water Equipment Replacement Reserve	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Municipal Waterworks Services</b>												
	<b>Administration, Bldg &amp; Equip</b>											
	Meter Reading Equipment	\$ 10,500	\$ 10,500									
	Hydrants Valves (Creemore & Stayner)	\$ 14,500	\$ 14,500									
	GIS Tablet	\$ 2,050	\$ 2,050	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Sub-total</b>	<b>\$ 27,050</b>	<b>\$ 27,050</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Stayner Waterworks</b>												
	Well 4 Including Generator	\$ 608,324	\$ 121,665					\$ 486,659				
	Well 2 Building (WPST0202)	\$ 134,392	\$ 134,392									
	Well 2 Electrical & Piping (WPST0213)	\$ 53,757	\$ 53,757									
	Well 3 Flow & Pressure Control Valve (WPST0304)	\$ 4,569	\$ 4,569									
	Well 3 Chlorine Analyzer (WPST0306)	\$ 4,704	\$ 4,704									
	Centre St from 42 to Industrial	\$ 1,199,000	\$ 119,900			\$ 552,000		\$ 527,100				
	200/300mm Dancor, Hwy 26 to Mowat (1570m)	\$ 1,107,000				\$ 942,000		\$ 165,000				
	Emerald Creek Watermain	\$ 396,000						\$ 396,000				
	Industrial Servicing	\$ 597,689					\$ 359,976	\$ 237,713				
	<b>Sub-total</b>	<b>\$ 4,105,435</b>	<b>\$ 438,987</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,494,000</b>	<b>\$ 359,976</b>	<b>\$ 1,812,472</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Creemore Waterworks</b>												
	Creemore Reservoir Repairs	\$ 59,000	\$ 59,000									\$ -
	WMCR0002 Caroline from Collingwood to Mill	\$ 234,827	\$ 234,827									\$ -
	WMCR0020 Elizabeth from Library to Mary	\$ 187,860	\$ 187,860									\$ -
	WMCR0052 Mill Street to CL2 Bldg	\$ 171,000	\$ 171,000									
	WMCR0053 Collingwood st CL2 Bldg to Farm Hou	\$ 128,000	\$ 128,000									
	<b>Sub-total</b>	<b>\$ 780,687</b>	<b>\$ 780,687</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Collingwoodlands Waterworks</b>												
	Pressure Tanks x 5	\$ 6,720	\$ 6,720									
	<b>Sub-total</b>	<b>\$ 6,720</b>	<b>\$ 6,720</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Total Water Capital Projects</b>	<b>\$ 4,919,892</b>	<b>\$ 1,253,444</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,494,000</b>	<b>\$ 359,976</b>	<b>\$ 1,812,472</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## 2016 Water Operating and Capital Projects

Operating Project Expenditures			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Water Services</b>												
	Water System Audit	\$ 6,180	\$ 6,180									
	<b>Water Operating Projects Total</b>	<b>\$ 6,180</b>	<b>\$ 6,180</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Expenditures Investment in Infrastructure</b>												
Dept.	Project Description	Budget	Water Equipment Replacement Reserve	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Municipal Waterworks Services</b>												
	Administration, Bldg & Equip	\$ 4,000	\$ 4,000									
	Computer Equipment	\$ 12,000	\$ 12,000									
	Meter Reading Equipment	\$ 16,000	\$ 16,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Sub-total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Stayner Waterworks</b>												
	WPST0113 Electrical & Piping Well#1	\$ 55,369	\$ 55,369									
	WPST0313 Electrical & Piping Well#3	\$ 55,369	\$ 55,369									
	Service Locate/Hydraulic VT/Vac	\$ 35,500	\$ 35,500									
	Transmission Main Reservoir to Margaret	\$ 3,633,750	\$ 363,375					\$ 3,270,375				
	300mm Margaret St, CR42 to Lawrence (870m)	\$ 870,000	\$ 87,000			\$ 522,000		\$ 261,000				
	300mm Lawrence/Superior - Margaret to Hyw26	\$ 1,240,000	\$ 310,000			\$ 744,000		\$ 186,000				
	<b>Sub-total</b>	<b>\$ 5,889,988</b>	<b>\$ 906,613</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,266,000</b>	<b>\$ -</b>	<b>\$ 3,717,375</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>New Lowell Waterworks</b>												
	WPNL1106 4" Singer at Reservoir	\$ 4,706	\$ 4,706									\$ -
	<b>Sub-total</b>	<b>\$ 4,706</b>	<b>\$ 4,706</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Nottawa Waterworks</b>												
	Well Pumps x 3	\$ 11,628	\$ 11,628									\$ -
	High Lift Pumps x 4	\$ 33,220	\$ 33,220									\$ -
	<b>Sub-total</b>	<b>\$ 44,848</b>	<b>\$ 44,848</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Total Water Capital Projects</b>	<b>\$ 5,955,542</b>	<b>\$ 972,167</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,266,000</b>	<b>\$ -</b>	<b>\$ 3,717,375</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## 2015 Water Department Operating Budget Analysis

2013 Budgeted	2013 Actual	2014 Budgeted	2014 Actual as at Dec. 31	2015 Budgeted	Annual Difference
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<b>REVENUE</b>						
<b>Grants</b>	0	0	0	28,950	0	0
<b>User Fees</b>	1,818,406	1,829,122	2,003,635	1,926,533	2,074,597	70,962
Increase in water meter hook-up fee revenue			8,000		10,000	2,000
Increase in user fee revenue			1,981,635		2,050,000	68,365
<b>Other Income</b>	403	9,136	100	6,652	100	0
<b>Transfer from Reserves</b>	128,597	128,598	128,597	478,810	128,598	1
<b>TOTAL REVENUE</b>	<b>1,947,406</b>	<b>1,966,856</b>	<b>2,132,332</b>	<b>2,440,945</b>	<b>2,203,295</b>	<b>70,963</b>
<b>EXPENSE</b>						
<b>Salaries, Wages &amp; Benefits</b>	596,100	549,178	628,570	558,082	631,117	2,547
<b>Administration</b>	446,265	443,867	492,590	485,395	535,294	42,704
Increase in Building Dept. Time chargeout - Source Water Protection			129,157		173,032	43,875
<b>Contracted Services</b>	156,464	112,812	175,144	143,513	293,308	118,164
Increase Consulting - Stayner water location project			22,164		132,829	110,665
Increase in lab testing costs			36,500		37,595	1,095
Increase water pipeline usage cost			72,513		74,688	2,175
Sourcewater protection software			0		3,000	3,000
<b>Facility Utilities</b>	93,000	84,190	103,500	99,754	112,215	8,715
<b>Facility Maintenance</b>	178,977	102,638	181,316	192,776	115,175	-66,141
Reduced maintenance Stayner-one time 2014 item			59,702		2,000	-57,702
Reduced maintenance Creemore-one time 2014 item			37,500		22,842	-14,658
Increased cost for Chemicals			36,000		39,031	3,031
Increase in Water Meters			8,000		10,000	2,000
<b>Insurance</b>	21,630	21,205	32,524	32,524	33,500	976
<b>Vehicles &amp; Equipment</b>	128,216	78,203	132,212	103,386	118,157	-14,055
Reduction in equipment maintenance			46,500		29,873	-16,627
Increase in vehicle expense			75,324		77,584	2,260
<b>Amortization</b>	1	355,888	1	358,589	1	0
<b>Transfer to Reserves</b>	326,753	163,453	-183,983	475,302	364,528	548,511
Shift from reducing to increasing operating reserve			-183,983		348,145	532,128

<b>TOTAL EXPENSE</b>	<b>1,947,406</b>	<b>1,911,434</b>	<b>1,561,874</b>	<b>2,449,322</b>	<b>2,203,295</b>	<b>641,421</b>
<b>TOTAL OPERATING</b>	<b>0</b>	<b>55,422</b>	<b>570,458</b>	<b>-8,377</b>	<b>0</b>	<b>570,458</b>
<b>Transfer to Capital</b>	<b>0</b>	<b>0</b>	<b>570,458</b>	<b>0</b>	<b>0</b>	<b>-570,458</b>
<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>570,458</b>	<b>0</b>	<b>0</b>	<b>-570,458</b>
<b>TOTAL WATER</b>	<b>0</b>	<b>55,422</b>	<b>0</b>	<b>-8,377</b>	<b>0</b>	<b>0</b>

## 2016 Water Department Operating Budget Analysis

2014 Budgeted	2014 Actual as at Dec. 31	2015 Budgeted		2016 Budgeted	Annual Difference
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<b>REVENUE</b>					
<b>Grants</b>	<b>0</b>	<b>28,950</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>User Fees</b>	<b>2,003,635</b>	<b>1,926,533</b>	<b>2,074,597</b>	<b>2,215,644</b>	<b>141,047</b>
Increase in billing revenue			2,050,000	2,190,000	140,000
<b>Other Income</b>	<b>100</b>	<b>6,652</b>	<b>100</b>	<b>100</b>	<b>0</b>
<b>Transfer from Reserves</b>	<b>128,597</b>	<b>478,810</b>	<b>128,598</b>	<b>128,598</b>	<b>0</b>
<b>TOTAL REVENUE</b>	<b>2,132,332</b>	<b>2,440,945</b>	<b>2,203,295</b>	<b>2,344,342</b>	<b>141,047</b>
<b>EXPENSE</b>					
<b>Salaries, Wages &amp; Benefits</b>	<b>628,570</b>	<b>558,082</b>	<b>631,117</b>	<b>675,523</b>	<b>44,406</b>
New Staff - Compliance Officer/Technician (1/2 in sewer)			0	45,500	45,500
<b>Administration</b>	<b>492,590</b>	<b>485,395</b>	<b>535,294</b>	<b>741,476</b>	<b>206,182</b>
New Water Capital Loan Payment			0	194,411	194,411
Increase transfer Admin fee			173,032	178,223	5,191
<b>Contracted Services</b>	<b>175,144</b>	<b>143,513</b>	<b>293,308</b>	<b>194,573</b>	<b>-98,735</b>
Remove Stayner well investigation (2015 project)			109,315	0	-109,315
Periodic water system audit			0	6,180	6,180
Increase in lab testing costs			37,595	38,723	1,128
Increase water pipeline usage cost			74,688	76,929	2,241
<b>Facility Utilities</b>	<b>103,500</b>	<b>99,754</b>	<b>112,215</b>	<b>122,436</b>	<b>10,221</b>
Increase in utilities - additional well			112,215	122,436	10,221
<b>Facility Maintenance</b>	<b>181,316</b>	<b>192,776</b>	<b>115,175</b>	<b>131,783</b>	<b>16,608</b>
Increase in facility maintenance - additional well			22,842	28,372	5,530
Increase in water line maintenance - additional well			36,600	43,698	7,098
Increase in chemicals - additional well			39,031	42,586	3,555
<b>Insurance</b>	<b>32,524</b>	<b>32,524</b>	<b>33,500</b>	<b>34,505</b>	<b>1,005</b>
<b>Vehicles &amp; Equipment</b>	<b>132,212</b>	<b>103,386</b>	<b>118,157</b>	<b>138,312</b>	<b>20,155</b>
Increase in equipment maintenance			29,873	47,380	17,507
<b>Amortization</b>	<b>1</b>	<b>358,589</b>	<b>1</b>	<b>1</b>	<b>0</b>
<b>Transfer to Reserves</b>	<b>-183,983</b>	<b>475,302</b>	<b>364,528</b>	<b>305,733</b>	<b>-58,795</b>
Reduce transfer to operating reserve			364,528	305,733	-58,795
<b>TOTAL EXPENSE</b>	<b>1,561,874</b>	<b>2,449,322</b>	<b>2,203,295</b>	<b>2,344,342</b>	<b>141,047</b>

<b>TOTAL OPERATING</b>	<b>570,458</b>	<b>-8,377</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfer to Capital</b>	<b>570,458</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL CAPITAL</b>	<b>570,458</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL WATER</b>	<b>0</b>	<b>-8,377</b>	<b>0</b>	<b>0</b>	<b>0</b>

**TOWNSHIP OF CLEARVIEW**  
**MUNICIPAL WATERWORKS**



CLEARVIEW

GL5410

Date : May 28, 2015

Pag

Time

For Period Ending 31-Dec-2014

zwater	2013	2013	2014	2014	PROPOSED 2015	2015 - 2014 \$	(2015-2014)/2014 %
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>REVENUE</b>							
GRANTS	0.00	0.00	0.00	-28,950.29	0.00	0.00	0.00
USER FEES	-1,818,406.00	-1,829,121.91	-2,003,635.00	-1,926,532.72	-2,074,597.00	-70,962.00	3.54
OTHER INCOME	-403.00	-9,135.92	-100.00	-6,651.63	-100.00	0.00	0.00
TRANSFER FROM RESERVES	-128,597.00	-128,597.80	-128,597.00	-478,809.90	-128,598.00	-1.00	0.00
<b>Total REVENUE</b>	<b>-1,947,406.00</b>	<b>-1,966,855.63</b>	<b>-2,132,332.00</b>	<b>-2,440,944.54</b>	<b>-2,203,295.00</b>	<b>-70,963.00</b>	<b>3.33</b>
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	596,100.00	549,178.06	628,570.00	558,082.35	631,117.00	2,547.00	0.41
ADMINISTRATION	446,265.00	443,866.90	492,590.00	485,394.52	535,294.00	42,704.00	8.67
CONTRACTED SERVICES	156,464.00	112,812.13	175,144.00	143,512.88	293,308.00	118,164.00	67.47
FACILITY UTILITIES	93,000.00	84,190.49	103,500.00	99,754.04	112,215.00	8,715.00	8.42
FACILITY MAINTENANCE	178,977.00	102,637.83	181,316.00	192,776.12	115,175.00	-66,141.00	-36.48
INSURANCE	21,630.00	21,205.00	32,524.00	32,524.20	33,500.00	976.00	3.00
VEHICLES & EQUIPMENT	128,216.00	78,203.16	132,212.00	103,386.07	118,157.00	-14,055.00	-10.63
AMORTIZATION	1.00	355,888.00	1.00	358,589.00	1.00	0.00	0.00
TRANSFER TO RESERVES	326,753.00	163,452.53	-183,983.00	475,302.36	364,528.00	548,511.00	-298.13
TRANSFER TO CAPITAL	0.00	0.00	570,458.00	0.00	0.00	-570,458.00	-100.00
<b>Total EXPENSE</b>	<b>1,947,406.00</b>	<b>1,911,434.10</b>	<b>2,132,332.00</b>	<b>2,449,321.54</b>	<b>2,203,295.00</b>	<b>70,963.00</b>	<b>3.33</b>
<b>Total OPERATING</b>	<b>0.00</b>	<b>-55,421.53</b>	<b>0.00</b>	<b>8,377.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**TOWNSHIP OF CLEARVIEW**  
**MUNICIPAL WATERWORKS**

For Period Ending 31-Dec-2015



GL5410  
 Date : M

bwater	2014	2014	PROPOSED 2015	PROPOSED 2016	2016 - 2015 \$
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET VARIANCE
<b>OPERATING</b>					
<b>REVENUE</b>					
GRANTS	0.00	-28,950.29	0.00	0.00	0.00
USER FEES	-2,003,635.00	-1,926,532.72	-2,074,597.00	-2,215,644.00	-141,047.00
OTHER INCOME	-100.00	-6,651.63	-100.00	-100.00	0.00
TRANSFER FROM RESERVES	-128,597.00	-478,809.90	-128,598.00	-128,598.00	0.00
<b>Total REVENUE</b>	<b>-2,132,332.00</b>	<b>-2,440,944.54</b>	<b>-2,203,295.00</b>	<b>-2,344,342.00</b>	<b>-141,047.00</b>
<b>EXPENSE</b>					
SALARIES, WAGES & BENEFITS	628,570.00	558,082.35	631,117.00	675,523.00	44,406.00
ADMINISTRATION	492,590.00	485,394.52	535,294.00	741,476.00	206,182.00
CONTRACTED SERVICES	175,144.00	143,512.88	293,308.00	194,573.00	-98,735.00
FACILITY UTILITIES	103,500.00	99,754.04	112,215.00	122,436.00	10,221.00
FACILITY MAINTENANCE	181,316.00	192,776.12	115,175.00	131,783.00	16,608.00
INSURANCE	32,524.00	32,524.20	33,500.00	34,505.00	1,005.00
VEHICLES & EQUIPMENT	132,212.00	103,386.07	118,157.00	138,312.00	20,155.00
AMORTIZATION	1.00	358,589.00	1.00	1.00	0.00
TRANSFER TO RESERVES	-183,983.00	475,302.36	364,528.00	305,733.00	-58,795.00
TRANSFER TO CAPITAL	570,458.00	0.00	0.00	0.00	0.00
<b>Total EXPENSE</b>	<b>2,132,332.00</b>	<b>2,449,321.54</b>	<b>2,203,295.00</b>	<b>2,344,342.00</b>	<b>141,047.00</b>
<b>Total OPERATING</b>	<b>0.00</b>	<b>8,377.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

## Sewer Utilities

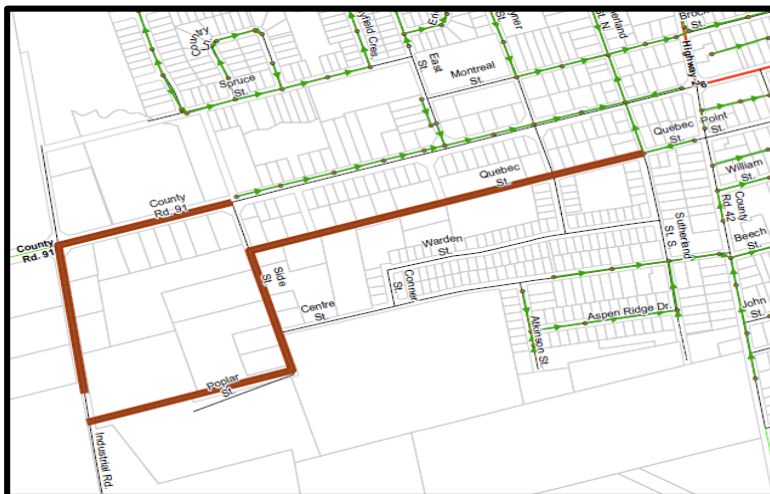
Clearview operates 2 separate sewer systems in Stayner and Creemore. The sewer systems are self-funding and do not receive funding from standard property taxation. Rural properties not connected to or not serviced by the sewer systems are not charged for usage.

The sewer surcharge (sewer user rates) is based on a percentage (%) of the water user rates. The Stayner sewer surcharge will increase from 86.6% (2013) to 87.1% (2014). The Stayner sewer surcharge will now be the same as the surcharge charged in Creemore. The Creemore sewer surcharge will decrease from 94.0% (2013) to 87.1% (2014). The Creemore sewer surcharge will now be the same as the rate charged in Stayner.

### Sewer User Rates – Schedule A of By-Law #14-70

Effective Date	Jan. 1, 2014	Jan. 1, 2015	Jan. 1, 2016	Jan. 1, 2017
Stayner Sewer Surcharge as % of Water Bill	87.1%	89.1%	87.5%	85.5%
Creemore Sewer Surcharge as % of Water Bill	87.1%	89.1%	87.5%	85.5%

These rate changes were included in Clearview's 6 year Water Financial Plan that was approved in January 2011 and contains further information on the need to increase user fees in order to provide funds to operate, maintain, replace and upgrade the sewer system. The 6 year Water Financial Plan is going to be updated in 2014 with the updating of the 2009 Sharratt report. There is currently no money in the sewer capital reserve for sewer main or other sewer infrastructure replacement. This will be addressed with the updated Sharratt report.



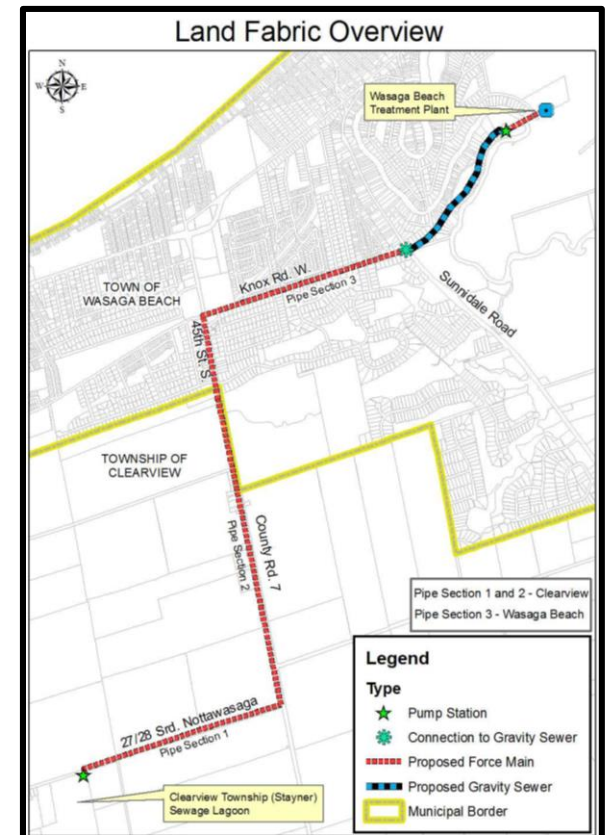
Map of the Industrial Servicing project

GIS mapping of the sewer system will be ongoing.

Creemore sewer system projects include the continuing work on the Aeration upgrade budgeted from reserves and developer contributions. Other projects include building and equipment upgrades.

Stayner sewer system projects include an updated aeration system and equipment upgrades to improve functionality and energy efficiency. Clearview has retained the services of Honeywell to recommend energy efficiency improvements. Sludge removal will continue on an annual basis.

The Stayner-Wasaga Beach Sewer connection is ongoing. The connecting pipes and pumping station will be tendered in 2014 and construction scheduled with completion expected in early 2015. Design work on the servicing of the Industrial lands will continue and the project will be tendered with construction to commence in 2014. The projects are being funded 100% by a Federal/Provincial grant, developers, Development Charges, and other property-related charges to benefitting landowners.



Map of Stayner – Wasaga Beach Sewer connection

## Sewer User Rates 2015 – 2020

Sewer charges are a surcharge based on water usage as measured by the water meter. Annual sewer costs for the average family using 300 cubic meters of water per year are expected to increase \$28 or 4.3% from \$638 to \$656 in 2015 and \$24 or 3.2% to \$652 in 2016.

For the period commencing on January 1, 2015 and beyond as outlined below for all Clearview Water and Sewer Systems;

Effective January 1	2015	2016*	2017*	2018*	2019*	2020*
Fixed Water Rate/Meter/Year	\$163	\$164	\$165	\$167	\$168	\$169
Volumetric Rate per cubic meter (M <sup>3</sup> )	\$1.99	\$2.06	\$2.08	\$2.17	\$2.23	\$2.27
Hydrant Service Only Rate/Year	\$163	\$164	\$165	\$167	\$168	\$169
Sewer Surcharge as % of Water Bill	89.1%	87.5%	85.5%	81.3%	79.5%	78.6%

\*Subject to annual review

### Notes:

Large consumption, industrial users will have their Sewer Surcharge adjusted to consider actual flows and will also be subject to Extra Strength Agreement Charges.

Rates shall be effective January 1 of the year noted.

## 2015 Sewer Operating and Capital Projects

Operating Project Expenditures			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Sewer Service</b>												
	Sludge Haulage	\$ 69,000	\$ 69,000									
	<b>Sewer Operating Projects Total</b>	<b>\$ 69,000</b>	<b>\$ 69,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Expenditures Investment in Infrastructure</b>												
Dept.	Project Description	Budget	Sewer Equipment Replacement Reserve	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Municipal Wastewater Services</b>												
	Administration, Bldg & Equip											
	Equipment	\$ -										
	<b>Sub-total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Stayner Wastewater</b>												
	Pump Stn #2 (57.36% Grant started in 2014)	\$ 2,268,645		\$ 1,301,295					\$ 967,350			
	Forcemain to WB (57.5% Grant started in 2014)	\$ 600,000		\$ 345,000					\$ 255,000			
	Mowat Trunk Sewermain (37% Grant started in 2014)	\$ 3,035,061		\$ 1,122,973					\$ 1,912,088			
	Emerald Trunk Sewermain (37% Grant started in 2014)	\$ 650,445		\$ 240,665					\$ 409,780			
	Quebec, Side, Industrial Mains (2/3 grants)	\$ 1,545,099		\$ 1,030,066			\$ 515,033					
	Pump Stn #3 (Margaret Street)	\$ 1,875,000				\$ 1,875,000						
	Forcemain Margaret/Phillips	\$ 900,000				\$ 900,000						
	Honeywell Aeration Upgrade	\$ 425,003	\$ 140,000									\$ 285,003
	<b>Sub-total</b>	<b>\$ 11,299,253</b>	<b>\$ 140,000</b>	<b>\$ 4,039,998</b>	<b>\$ -</b>	<b>\$ 2,775,000</b>	<b>\$ 515,033</b>	<b>\$ -</b>	<b>\$ 3,544,219</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 285,003</b>
<b>Creemore Wastewater</b>												
	PLC #2,3,4	\$ 54,600	\$ 54,600									\$ -
	Chemical Pump #3 & 4	\$ 7,000	\$ 7,000									\$ -
	Monarch Pump #1	\$ 300	\$ 300									\$ -
	pH Gauge (UV room)	\$ 2,060	\$ 2,060									
	DO Controller Probe	\$ 1,545	\$ 1,545									
	Influent Pump #1&2	\$ 20,600	\$ 20,600									
	Waste Pump #1	\$ 5,000	\$ 5,000									
	Auger & Motor	\$ 30,900	\$ 30,900									
	Honeywell Blower Refit	\$ 218,228										\$ 218,228
	<b>Sub-total</b>	<b>\$ 340,233</b>	<b>\$ 122,005</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 218,228</b>
<b>Total Sewer Capital Projects</b>			<b>\$ 262,005</b>	<b>\$ 4,039,998</b>	<b>\$ -</b>	<b>\$ 2,775,000</b>	<b>\$ 515,033</b>	<b>\$ -</b>	<b>\$ 3,544,219</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 503,231</b>

## 2016 Sewer Operating and Capital Projects

Operating Project Expenditures			Sources of Financing									
Dept.	Project Description	Budget	Taxation/ User Fees	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
Sewer Service												
	Sludge Haulage	\$ 73,202	\$ 73,202									
	Sewer Operating Projects Total	\$ 73,202	\$ 73,202	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Expenditures Investment in Infrastructure												
Dept.	Project Description	Budget	Sewer Equipment Replacement Reserve	Grants Subsidies	Other Municipal County Contributions	Developer Contributions	Municipal Act	Donations Fundraising Other Revenues	Development Charges Deferred Rev	Other Reserve Funds Deferred Rev	Reserves	Debentures
<b>Municipal Wastewater Services</b>												
	<b>Administration, Bldg &amp; Equip</b>											
	Equipment	\$ -										
	Item	\$ -										
	<b>Sub-total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Stayner Wastewater</b>												
	Service Locate/Hydraulic VT	\$ 35,500	\$ 35,500									
	Item	\$ -										
	Item	\$ -										
	<b>Sub-total</b>	<b>\$ 35,500</b>	<b>\$ 35,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Creemore Wastewater</b>												
	Chemical Pump #1,2,5,6	\$ 14,000	\$ 14,000									\$ -
	Cyclic Air Valve	\$ 3,600	\$ 3,600									\$ -
	Wasting Pump #3	\$ 5,000	\$ 5,000									
	Item	\$ -										
	<b>Sub-total</b>	<b>\$ 22,600</b>	<b>\$ 22,600</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Total Sewer Capital Projects</b>	<b>\$ 58,100</b>	<b>\$ 58,100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## 2015 Sewer Department Operating Budget Analysis

	2013 Budgeted	2013 Actual	2014 Budgeted	2014 Actual as at Dec. 31	2015 Budgeted	Annual Difference
<b>REVENUE</b>						
<b>Grants</b>	1,933,333	48,394	1,933,333	1,187,645	0	-1,933,333
<b>User Fees</b>	1,099,401	1,083,875	1,138,701	1,169,057	1,311,969	173,268
Increase in user fees			1,138,701		1,311,969	173,268
<b>Other Income</b>	7,299,292	333,443	175,880	177,638	181,880	6,000
Sewer Debenture charge increase			175,880		181,880	6,000
<b>Transfer from Reserves</b>	210,324	251,468	1,174,457	1,168,960	69,431	-1,105,026
Decrease in contribution from reserve - Creemore Sewer			94,602		14,431	-80,171
Removal of Stayner-WB KRESI project funding from Stayner Sewer DCs			1,078,609		55,000	-1,023,609
<b>TOTAL REVENUE</b>	<b>10,542,350</b>	<b>1,717,179</b>	<b>4,422,371</b>	<b>3,703,300</b>	<b>1,563,280</b>	<b>-2,859,091</b>
<b>EXPENSE</b>						
<b>Salaries, Wages &amp; Benefits</b>	91,307	115,060	131,300	109,564	119,964	-11,336
<b>Administration</b>	486,931	464,573	489,885	473,241	578,494	88,609
Decrease in funding for Debt - final payment in 2015			113,885		61,244	-52,641
Increase in Creemore Sewer Loan payment			238,839		377,718	138,879
<b>Contracted Services</b>	9,298,708	511,397	3,281,169	2,213,849	387,969	-2,893,200
Reduction in legal fees			1,500		0	-1,500
Reduction in consulting fees			3,000		0	-3,000
Stayner-WB KRESI construction completed in 2014			2,900,000		0	-2,900,000
Increase in sludge haulage costs			69,000		71,070	2,070
Increase in Collingwood Contract costs			303,897		313,014	9,117
<b>Facility Utilities</b>	194,544	202,320	195,581	229,356	225,695	30,114
Increase in Stayner Pumping Station electricity			180,081		210,245	30,164
<b>Facility Maintenance</b>	25,504	25,515	26,270	19,985	68,168	41,898
Increase in maintenance			26,270		68,168	41,898
<b>Insurance</b>	28,250	25,323	36,730	36,730	37,832	1,102
<b>Vehicles &amp; Equipment</b>	30,912	40,077	37,429	27,375	38,552	1,123
<b>Amortization</b>	1	299,278	1	325,423	1	0
<b>Transfer to Reserves</b>	386,193	-11,620	224,006	267,087	106,605	-117,401

Reduce operating surplus transfer to reserve	224,006				106,605	-117,401
<b>TOTAL EXPENSE</b>	<b>10,542,350</b>	<b>1,671,923</b>	<b>4,422,371</b>	<b>3,702,612</b>	<b>1,563,280</b>	<b>-2,859,091</b>
<b>TOTAL OPERATING</b>	<b>0</b>	<b>45,256</b>	<b>0</b>	<b>688</b>	<b>0</b>	<b>0</b>
<b>Transfer to Capital</b>	<b>0</b>	<b>916</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL CAPITAL</b>	<b>0</b>	<b>916</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL SEWER</b>	<b>0</b>	<b>44,341</b>	<b>0</b>	<b>688</b>	<b>0</b>	<b>0</b>

## 2016 Sewer Department Operating Budget Analysis

2014 Budgeted	2014 Actual as at Dec. 31	2015 Budgeted		2016 Budgeted	Annual Difference
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<b>REVENUE</b>					
<b>Grants</b>	<b>1,933,333</b>	<b>1,187,645</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>User Fees</b>	<b>1,138,701</b>	<b>1,169,057</b>	<b>1,311,969</b>	<b>1,397,689</b>	<b>85,720</b>
Increase in billing revenue			1,306,969	1,392,689	85,720
<b>Other Income</b>	<b>175,880</b>	<b>177,638</b>	<b>181,880</b>	<b>187,880</b>	<b>6,000</b>
Increase in sewer debenture charge - Creemore local improvement			181,880	187,880	6,000
<b>Transfer from Reserves</b>	<b>1,174,457</b>	<b>1,168,960</b>	<b>69,431</b>	<b>0</b>	<b>-69,431</b>
Removal of transfer from Stayner Sewer DC - loan paid off			69,431	0	-69,431
<b>TOTAL REVENUE</b>	<b>4,422,371</b>	<b>3,703,300</b>	<b>1,563,280</b>	<b>1,585,569</b>	<b>22,289</b>
<b>EXPENSE</b>					
<b>Salaries, Wages &amp; Benefits</b>	<b>131,300</b>	<b>109,564</b>	<b>119,964</b>	<b>150,863</b>	<b>30,899</b>
New Staff - Compliance Officer/Technician (1/2 in water)			0	45,500	45,500
<b>Administration</b>	<b>489,885</b>	<b>473,241</b>	<b>578,494</b>	<b>527,186</b>	<b>-51,308</b>
Removal of Stayner Sewer loan payment - loan paid off			55,000	0	-55,000
Increase in Sewer line maintenance			51,425	52,968	1,543
Increase in transfer admin fee			55,578	57,395	1,817
<b>Contracted Services</b>	<b>3,281,169</b>	<b>2,213,849</b>	<b>387,969</b>	<b>399,608</b>	<b>11,639</b>
Increase Town of Collingwood operations contract costs			313,014	322,404	9,390
Increase sludge haulage expense			71,070	73,202	2,132
<b>Facility Utilities</b>	<b>195,581</b>	<b>229,356</b>	<b>225,695</b>	<b>232,467</b>	<b>6,772</b>
Increase hydro - new pumping station			210,245	216,553	6,308
<b>Facility Maintenance</b>	<b>26,270</b>	<b>19,985</b>	<b>68,168</b>	<b>70,213</b>	<b>2,045</b>
Increase maintenance - new pumping station			42,058	43,320	1,262
<b>Insurance</b>	<b>36,730</b>	<b>36,730</b>	<b>37,832</b>	<b>38,967</b>	<b>1,135</b>
<b>Vehicles &amp; Equipment</b>	<b>37,429</b>	<b>27,375</b>	<b>38,552</b>	<b>39,708</b>	<b>1,156</b>
<b>Amortization</b>	<b>1</b>	<b>325,423</b>	<b>1</b>	<b>1</b>	<b>0</b>
<b>Transfer to Reserves</b>	<b>224,006</b>	<b>267,087</b>	<b>106,605</b>	<b>126,556</b>	<b>19,951</b>
Increase transfer to operating reserve			106,605	126,556	19,951
<b>TOTAL EXPENSE</b>	<b>4,422,371</b>	<b>3,702,612</b>	<b>1,563,280</b>	<b>1,585,569</b>	<b>22,289</b>

<b>TOTAL OPERATING</b>	<b>0</b>	<b>688</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfer to Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL SEWER</b>	<b>0</b>	<b>688</b>	<b>0</b>	<b>0</b>	<b>0</b>

TOWNSHIP OF CLEARVIEW  
MUNICIPAL SANITARY SEWAGE WORKS



CLEARVIEW

GL5410

Date : May 28, 2015

Page

Time :

For Period Ending 31-Dec-2014

zsewr	2013	2013	2014	2014	PROPOSED 2015	2015 - 2014 \$	(2015-2014)/2014 %
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET VARIANCE	BUDGET VARIANCE
<b>OPERATING</b>							
<b>REVENUE</b>							
GRANTS	-1,933,333.00	-48,393.58	-1,933,333.00	-1,187,645.00	0.00	1,933,333.00	-100.00
USER FEES	-1,099,401.00	-1,083,874.72	-1,138,701.00	-1,169,057.28	-1,311,969.00	-173,268.00	15.22
OTHER INCOME	-7,299,292.00	-333,442.50	-175,880.00	-177,638.17	-181,880.00	-6,000.00	3.41
TRANSFER FROM RESERVES	-210,324.00	-251,468.42	-1,174,457.00	-1,168,959.94	-69,431.00	1,105,026.00	-94.09
<b>Total REVENUE</b>	<b>-10,542,350.00</b>	<b>-1,717,179.22</b>	<b>-4,422,371.00</b>	<b>-3,703,300.39</b>	<b>-1,563,280.00</b>	<b>2,859,091.00</b>	<b>-64.65</b>
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	91,307.00	115,059.97	131,300.00	109,564.17	119,964.00	-11,336.00	-8.63
ADMINISTRATION	486,931.00	464,573.19	489,885.00	473,241.28	578,494.00	88,609.00	18.09
CONTRACTED SERVICES	9,298,708.00	511,396.79	3,281,169.00	2,213,849.14	387,969.00	-2,893,200.00	-88.18
FACILITY UTILITIES	194,544.00	202,319.67	195,581.00	229,356.37	225,695.00	30,114.00	15.40
FACILITY MAINTENANCE	25,504.00	25,515.28	26,270.00	19,985.34	68,168.00	41,898.00	159.49
INSURANCE	28,250.00	25,323.00	36,730.00	36,730.20	37,832.00	1,102.00	3.00
VEHICLES & EQUIPMENT	30,912.00	40,077.23	37,429.00	27,375.43	38,552.00	1,123.00	3.00
AMORTIZATION	1.00	299,278.00	1.00	325,423.00	1.00	0.00	0.00
TRANSFER TO RESERVES	386,193.00	-11,620.35	224,006.00	267,087.46	106,605.00	-117,401.00	-52.41
TRANSFER TO CAPITAL	0.00	915.84	0.00	0.00	0.00	0.00	0.00
<b>Total EXPENSE</b>	<b>10,542,350.00</b>	<b>1,672,838.62</b>	<b>4,422,371.00</b>	<b>3,702,612.39</b>	<b>1,563,280.00</b>	<b>-2,859,091.00</b>	<b>-64.65</b>
<b>Total OPERATING</b>	<b>0.00</b>	<b>-44,340.60</b>	<b>0.00</b>	<b>-688.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**TOWNSHIP OF CLEARVIEW**  
**MUNICIPAL SANITARY SEWAGE WORKS**



CLEARVIEW

GL5410

Date : M

For Period Ending 31-Dec-2015

bsewer	2014	2014	PROPOSED 2015	PROPOSED 2016	2016 - 2015 \$
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET VARIANCE
<b>OPERATING</b>					
<b>REVENUE</b>					
GRANTS	-1,933,333.00	-1,187,645.00	0.00	0.00	0.00
USER FEES	-1,138,701.00	-1,169,057.28	-1,311,969.00	-1,397,689.00	-85,720.00
OTHER INCOME	-175,880.00	-177,638.17	-181,880.00	-187,880.00	-6,000.00
TRANSFER FROM RESERVES	-1,174,457.00	-1,168,959.94	-69,431.00	0.00	69,431.00
<b>Total REVENUE</b>	<b>-4,422,371.00</b>	<b>-3,703,300.39</b>	<b>-1,563,280.00</b>	<b>-1,585,569.00</b>	<b>-22,289.00</b>
<b>EXPENSE</b>					
SALARIES, WAGES & BENEFITS	131,300.00	109,564.17	119,964.00	150,863.00	30,899.00
ADMINISTRATION	489,885.00	473,241.28	578,494.00	527,186.00	-51,308.00
CONTRACTED SERVICES	3,281,169.00	2,213,849.14	387,969.00	399,608.00	11,639.00
FACILITY UTILITIES	195,581.00	229,356.37	225,695.00	232,467.00	6,772.00
FACILITY MAINTENANCE	26,270.00	19,985.34	68,168.00	70,213.00	2,045.00
INSURANCE	36,730.00	36,730.20	37,832.00	38,967.00	1,135.00
VEHICLES & EQUIPMENT	37,429.00	27,375.43	38,552.00	39,708.00	1,156.00
AMORTIZATION	1.00	325,423.00	1.00	1.00	0.00
TRANSFER TO RESERVES	224,006.00	267,087.46	106,605.00	126,556.00	19,951.00
<b>Total EXPENSE</b>	<b>4,422,371.00</b>	<b>3,702,612.39</b>	<b>1,563,280.00</b>	<b>1,585,569.00</b>	<b>22,289.00</b>
<b>Total OPERATING</b>	<b>0.00</b>	<b>-688.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

## 2015 Budget Process and Clearview Strategic Goals

Clearview's fiscal year is January 1 to December 31 of each calendar year. Fiscal 2015 is the seventh year since implementing Clearview's current method of budgeting – Strategic Goal Budgeting. This change is reflected in how the budget is presented. Prior to 2009, the primary budgeting methodology was departments and their programs. With the establishment of Clearview's first Strategic Plan "Our Focus: Our Future" in 2008 the budget process was reorganized to focus on the Strategic Plan's strategic goals and priority strategic actions. Long-range financial planning and forecasting was added in Fiscal 2011. In January 2013 Council passed a resolution stated that Clearview is committed to the development of a comprehensive Asset Management plan that includes all of the information analysis described in Building Together: Guide for Municipal Asset Management Plan is a priority.

**What is Strategic Goal Budgeting?** Strategic Goal Budgeting, a variant of Outcome Budgeting, is a process that aligns resources with the strategic goals set out by Council. It is a budgeting tool that integrates financial resources, strategic planning and long-range financial planning. Full Outcome Budgeting will be achieved once performance management is integrated into the budgeting process. Outcome Budgeting is a recommended practice of the Government Finance Officers Association (GFOA).

In traditional budgeting, the starting point is last year's spending and municipal departments propose increase from that base. Revenue shortfalls are handled with across-the-board cuts that make all services worse. In Strategic Goal Budgeting, the starting point is next year's objectives – the strategic goals and priority strategic actions that the municipality wants to deliver. Departments collaborate for funding by proposing how they can cost-effectively contribute to achieving the objectives.

### OLD METHOD (pre 2009)

<i>Starting Point:</i> Last year's spending
<i>Funding Targets:</i> By Department
<i>Department Submission:</i> How allocation will be spent
<i>Debate:</i> What to cut

### NEW METHOD (2009 – present)

<i>Starting Point:</i> Next year's objectives
<i>Funding Targets:</i> By municipal goal and priority
<i>Department Submission:</i> Proposal to achieve goal or priority
<i>Debate:</i> What to keep

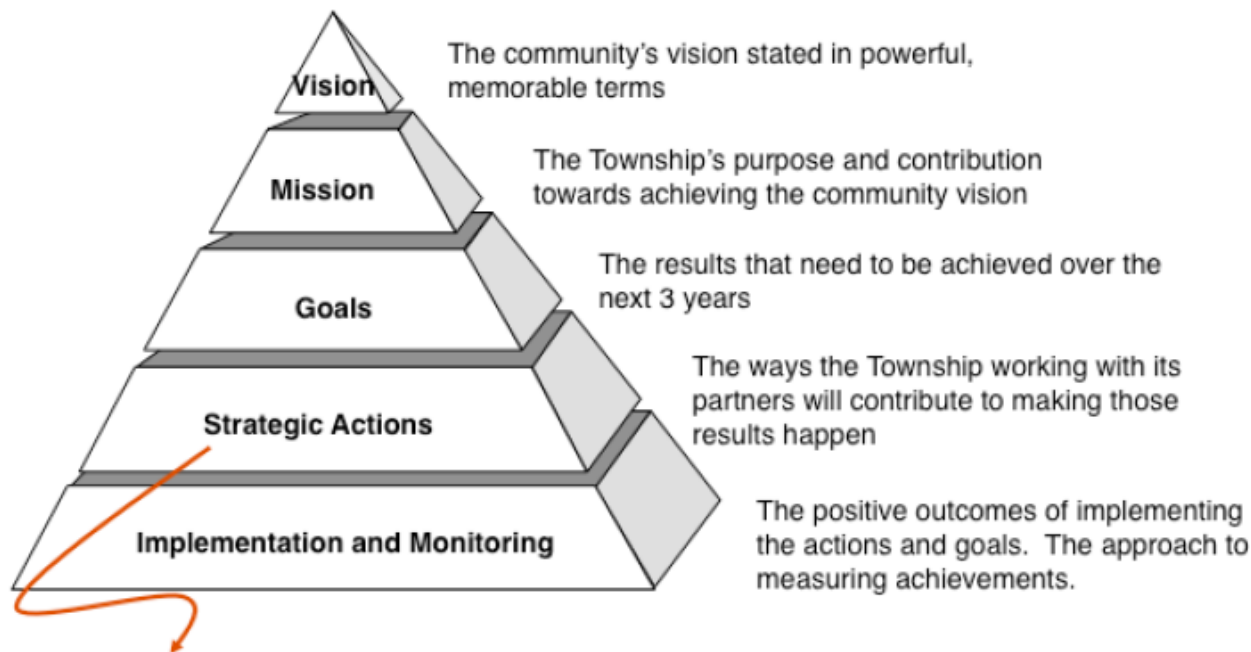
### How does Strategic Goal Budgeting work?

The basic steps in Strategic Goal Budgeting are:

1. Review prior year's actual expenditures and determine how much is required to maintain service levels
2. Determine what goals and priorities matter most to the Public
3. Decide which goals and priorities take precedence
4. Decide how best to achieve the determined goals and priorities

Clearview's process is summarized in the flowchart below:





*The business plans developed by Township Departments will contain activities to further describe how the strategic actions will be implemented.*

#### **Establishing Clearview's Strategic Goals and Priority Strategic Actions**

The preparation of the plan began in the fall of 2007. Council and the Clearview's Senior Management Team worked to develop a draft plan for review by staff and the community. Over a four-month period, citizens, community organizations, businesses, special interest groups and Clearview employees have been involved in discussing the vision, mission, goals and strategic actions for Clearview. They attended meetings, prepared briefs and responded to on-line questions about the draft Strategic Plan.

Clearview's Strategic Plan contains the following components:

#### **Vision:**

Clearview will be a unified community consisting of vibrant towns, villages and hamlets in a rural setting, drawing from the strength of its unique and diverse heritage to embrace the future

#### **Mission:**

As a steward of our natural and human resources, Clearview Township will provide creative and thoughtful leadership to guide the services required for the benefit of present and future generations.

#### **Primary Goals:**

- **Economic Development**
  - Encouraging employment opportunities and investment in Clearview Township.
- **Growth and Development**
  - Managing growth that recognizes and supports the character of the community.
- **Municipal Services**
  - Developing and managing Clearview Township's service plans to meet current and future needs.
- **Community Heritage**
  - Preserving and sustaining Clearview Township's natural, cultural and built heritage.
- **Service Excellence**
  - Providing cost-effective services that benefit from community participation and partnerships.

#### **Priority Strategic Actions:**

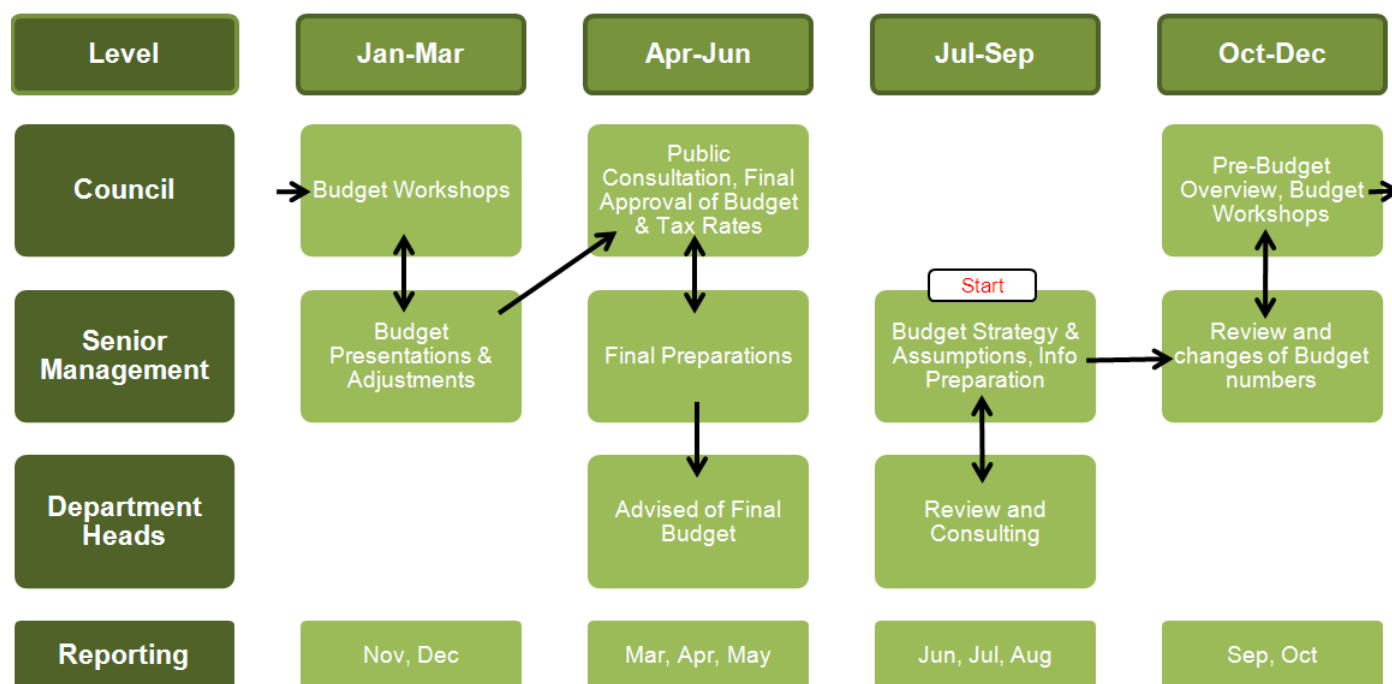
1. Work with neighbouring municipalities to identify service gaps, joint priorities and projects.
2. Develop a growth plan for Clearview Township.
3. Work with partners to protect and enhance environmental & agricultural resources (e.g. NEC, NVCA, OFA).
4. Identify mechanisms to service employment lands.
5. Complete the Official Plan to a level of detail that includes community design.
6. Work with neighbouring municipalities and partners to identify other potential joint economic development opportunities.
7. Work to ensure that the County Growth Plan reflects the needs and interests of Clearview Township.
8. Develop environmental policies that showcase Clearview as a sustainable community.
9. Develop a strategy to recruit, recognize and retain volunteers.

#### **Why Strategic Goal Budgeting?**

Strategic Goal Budgeting has:

- Enabled Clearview to build a budget that more clearly connects dollars to the strategic goals and priority strategic actions most important to the Public;
- Given Council better information with which to make decisions;
- Expanded participation in the budget process; and
- Encouraged long-term, creative thinking about how to achieve better outcomes for Clearview.

## Integrated Budget Planning Cycle Chart and Details



### 1) Gathering of Information

The Senior Management Team began gathering information for the Operating and Capital budget in early fall 2014. Actual expenditures are compared to the budgeted expenditures and modifications are made based on best estimates for the following budget year.

### 2) Staff presents the Staff Proposed Budget to Council

Through 2 Budget Workshops open to the public held on December 8, 2014 and January 12, 2015 the Senior Management Team presented the Staff Proposed Operating and Capital budget to Council. Discussions were held with regards to existing service levels, changes to staffing levels conducted in 2014 and proposed projects and initiatives.

### 3) Council modifications to the Staff Proposed Budget

Council met at a 3<sup>rd</sup> Budget Workshop open to the public on January 26, 2015 and made changes to the Staff Proposed budget so as to finalize the Council Proposed Budget to be presented at a Public Meeting on February 9, 2015.

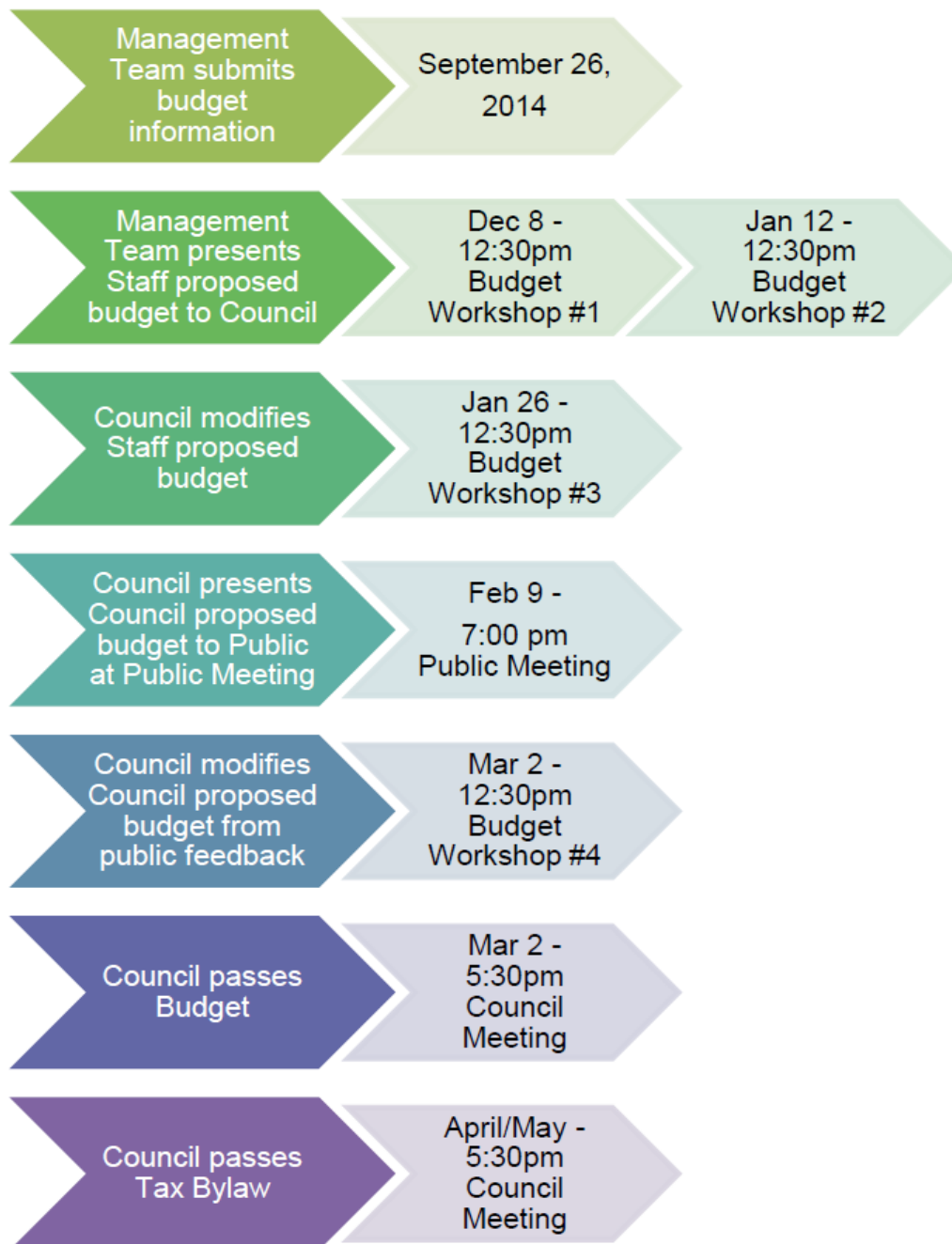
### 4) Council presents Council Proposed Budget at Public Meeting

Council presented their proposed 2015 Operating and Capital budget to the public for their input, comments and suggestions at a Public Meeting on February 9, 2015 at 7:00 p.m.

### 5) Council modifies the Council Proposed Budget and approves the tax rates

Council met again on March 2, 2015 to make amendments to the budget based on the feedback they received from the Public at the Budget Public Meeting and other contacts with residents, businesses and others. Following these amendments Council approved the budget in principal. Council again met on May 11, 2015 to approve the final budget package and the property tax rates. An amendment to increase allocations to reserves was made to the final budget package and to the property tax rates.

## 2015 Budget Process Timeline



## Priorities, Issues and Short and Long-term Factors

When assembling a budget there are always a number of priorities, issues and short-term and long-term factors to take into account. Two of the major and immediate priorities are the completion of the Stayner-Wasaga Beach sewer servicing and the renovation and the conclusion of the repair of 6 of the Community Halls that began in 2013 and concluded in early 2015.

With the sewer servicing project, grants had been applied for since 2009 and the application made in 2010 was approved in January 2013 with the requirement that the \$10,000,000 in grants be spent by December of 2014. Inspections of 6 of the Community Halls showed that immediate renovations and repairs are required and Council approved a plan to address these issues through a cost-sharing agreement with the volunteer boards. Changes in laws and regulations, especially with respect to the environment and health and safety continue to add pressure to meet the financial and staffing requirements to meet the changes. The Source Water Protection Act is a recent example.

Most of the short-term factors that are under the control of Clearview have been addressed in this budget and in previous budgets. Other factors that are not in the control of Clearview, such as the Walker Quarry expansion approval, have been budgeted for a number of years and were waiting for final approval to proceed with the related Nottawasaga Concession 10 project. The Province negotiates the wages and benefits for the Ontario Provincial Police (OPP) and municipalities are not a party to these negotiations. A one-time reduction to policing costs for Clearview occurred in 2015 due to the province-wide billing model change. The salary increase exceeding inflation and the resultant budget pressures are expected to recur starting with the 2016 budget year. Clearview currently receives the basic level of service mandated by the Province and service-level reductions are not likely.

### Some of the primary short-term factors include the following:

- Clearview received a grant of \$10 million in January 2013 for the Stayner-Wasaga Beach Sanitary Sewer Connection and Industrial Lands servicing projects. The grant requires that all funds be expended by December 31, 2014.
  - It is anticipated that an extension will be granted.
- Annually declining OMPF funding for general operations has reduced by 34% since 2012 and there is uncertainty as to what level of funding it will eventually stabilize at and when.
  - The current plan is for reductions over a 4 year period based on a new funding formula established in 2014 and concluding in 2016. It is unknown how much the 2016 reduction will be or if further reductions will be made in the future.
- Renovations and repairs to 6 of the Community Halls to bring up to date for fire and electrical codes.
  - This will have been mainly completed in 2014 with some minor work to be done in 2015.
- County initiative to reduce Greenhouse Gas emissions and to reduce the energy footprint of Clearview.

- This has been addressed with the Energy Efficiency project currently underway and slated for completion by December 2015. The project will be funded by debentures for which the payments will be funded from a portion of the energy savings.

### Some of the primary long-term factors include the following:

- Rising Policing (OPP) costs with expected rise in salaries to match highest level in the Province commencing in 2014 and continuing to future years.
  - Clearview has little direct influence on the costs.
- Replacement of existing infrastructure.
  - A core asset management plan was completed in early 2015 and funding for a full asset management plan is included in the 2015 budget.
  - Clearview has increased taxes by an average of 1.3% each year to fund the infrastructure deficit.
  - A formal long-term strategy for funding the future replacement of assets is required.
- Expanding and enhancing facilities.
  - New services are typically subsidized by taxpayers who do not necessarily use the services. Restricting new services to full-cost recovery from users would reduce or eliminate the need for tax increases.
- Renovations and upgrades to all municipal facilities to meet Provincially mandated Accessibility requirements.
  - This increases the costs of asset replacement as replacement infrastructure must be built to a higher standard. This requires setting aside even more funds.
- Growth expectations, focusing primarily on Stayner, could double the population in 15-20 years.
  - Some new infrastructure required to service the new growth is only funded to 90% by Development Charges with the remaining to come from taxation.
  - Some infrastructure to service the new growth must be built before the growth occurs with the challenge in funding pre-growth expenses.
- Source Water Protection legislation including septic re-inspection with enforcement techniques and recovery of costs still to be determined.
  - Higher levels of regulation increase costs and demand for staff time.

## Municipal Asset Management Plan

Clearview's 2008 Strategic Plan identified the goal of 'Developing and managing Clearview's service plans to meet current and future needs' and identified the strategic action to 'Develop a long term financial plan for Clearview.' In addition to this the Province outlined in 2012 the desire for municipalities to develop a minimum 10-year municipal Asset Management Plan (AMP). In 2012 the Province provided a grant program, of which Clearview was approved for \$25,000 to purchase financial forecasting software. The Province also created a Municipal Infrastructure Investment Initiative grant program which tied approvals of grants to Council approving an AMP that meets their criteria. Future grant funding could be tied to the requirement to have an AMP. The Ontario Community Infrastructure Fund which is a grant spread out over 3 years requires an AMP to be completed to qualify.

An AMP would assist Clearview in determining short and long-term funding requirements for infrastructure replacement and to determine how the funds will be made available or if changes in service levels and infrastructure are desirable.

A 6 year Operating and Capital Financial Plan was presented and discussed but not approved during the 2011 budget deliberations. A 5 year Operating and Capital Financial Plan was presented and discussed but not approved during the 2012 budget deliberations.

In January of 2013 Council passed a resolution stating that Clearview is 'committed to the development of a comprehensive Asset Management Plan that includes all of the information analysis described in Building Together: Guide for Municipal Asset Management plan is a priority'.

Work on the MAMP began in 2013 and continued in 2014 using information from other 2014 studies including the DC Study update and the update to the 6 year Water Financial Plan. A consulting firm was engaged to prepare the base AMP by December 31, 2014 in conjunction with Clearview's asset forecasting software. The base AMP included the minimum 'core' assets required to be included; roads, bridges, water and wastewater systems. The 'core' AMP was presented to and approved by Council at the January 16, 2015 Council Meeting.

Funds to complete a full AMP are included in the 2015 budget. Additional assets to add to the AMP include but are not limited to; recreational facilities, buildings, vehicles, equipment, and library collection materials. The full AMP is expected to be completed in September 2015. Council is expected to allocate the increase in annual reserve allocations as amended on May 11, 2015 at that time based on the recommendations in the AMP.

## Amending the Budget

A budget is a living document which means that it is continually edited and updated as required. Council may amend the budget after it has been adopted, in whole or in part, by passing a resolution in a Council meeting. Amendments are required for items affecting reserves, borrowing and items of a significant financial amount.

One of the main functions of the budget is to use it to calculate the amount of funds required to be raised through property taxation. Property taxation is the main source of recurring revenue that Clearview receives. There may be some years that non-property tax revenue is higher however these are typically intermittent and the spending of the funds are tied to specific projects. The property tax rates cannot be changed after May as they will have already been entered into the Ontario Property Tax Analysis (OPTA) website and used to calculate the property taxes that each property owner must pay. Clearview is permitted to send out two property tax bills each year; the Interim Tax Bill and the Final Tax Bill. Property taxes cannot be changed retroactively once they have been finalized with OPTA.

The OPTA website is operated on behalf of the Province of Ontario's Ministry of Finance is responsible for calculating the property tax amounts, including adjustments including tax capping, for all Ontario municipalities. Once the Clearview tax rate is entered into OPTA's website they are used to calculate the final tax bills for properties and OPTA sends a CD to Clearview for use in printing up the property tax bills.

After this period all amendments to the budget must be made in such a way as that they do not impact on the funds to be raised by property taxes. In summary, all subsequent amendments must involve funding from grants, spending decreases, increased spending accompanied by equal spending decreases or funding from reserves or other non-tax funding.

## Clearview Property Taxation Review and Proposed Increase

### Increase in Clearview Property Taxation Revenue from new Growth

Clearview will receive approximately \$94,020 in 2015 from new taxation revenues due to growth in the property tax base. This represents growth in the overall property tax base of 0.75% (est.). The primary source of the increase is growth in the Residential tax base which will contribute \$72,573. That increase is augmented by an increase of \$5,496 in the Farm tax base, an increase of \$11,860 in the Commercial tax base and a \$168 increase in the Industrial tax base. There were no changes in the Payments in Lieu tax base categories.

<i>Clearview Tp</i>		<b>2014 CVA Tax</b>		<b>Annualized Revenue Growth</b>	
<b>Realty Tax Class</b>	<b>As Returned</b>	<b>As Revised</b>	<b>\$</b>	<b>%</b>	
<b><i>Taxable</i></b>					
Residential	\$10,508,399	\$10,582,680	\$74,281	0.71%	
Farm	\$416,880	\$421,975	\$5,095	1.22%	
Managed Forest	\$13,197	\$14,580	\$1,383	10.48%	
Multi-Residential	\$63,255	\$63,255	\$0	0.00%	
Commercial	\$712,175	\$723,752	\$11,578	1.63%	
Industrial	\$102,458	\$102,555	\$97	0.09%	
Pipeline	\$34,514	\$36,907	\$2,393	6.93%	
<b>Sub-Total: Taxable</b>	<b>\$11,850,878</b>	<b>\$11,945,704</b>	<b>\$94,827</b>	<b>0.80%</b>	
<b><i>Payment In Lieu</i></b>					
Residential	\$21,870	\$21,870	\$0	0.00%	
Commercial	\$64,350	\$66,353	\$2,003	3.11%	
Industrial	\$3,809	\$3,809	\$0	0.00%	
<b>Sub-Total: Payment In Lieu</b>	<b>\$90,030</b>	<b>\$92,033</b>	<b>\$2,003</b>	<b>2.22%</b>	
<b>Total (Taxable + PIL)</b>	<b>\$11,940,908</b>	<b>\$12,037,737</b>	<b>\$96,830</b>	<b>0.81%</b>	

2014 Taxation As Returned shows the prior year's estimated property taxes as calculated at the beginning of the year. 2014 Taxation As Revised shows the prior year's estimated property taxes as calculated at the end of the year including any additions, deletions or amendments to the tax rolls throughout the 2014 tax year which is January 1 to December 31. The change column shows the increase or decrease from initially reported to actual for the prior year and represents the growth/decline in taxes for each Realty Tax Class or property class.

This chart shows only new Growth in tax revenues and excludes the effects of the phased-in value assessment through the 4 year cycle.

New properties may take up to 3 years to be included by MPAC depending upon local conditions. Only the current year revenue would show in this chart with prior uncounted years being excluded from this chart.

With increasing activity expected in Residential (especially Stayner settlement area), Commercial and Industrial this growth is expected to continue at this pace and gradually increase in coming years. This forecast is based upon growth estimates presented to Council on May 12, 2014 which was used in the 2014 Development Charge Update.

## 2014 Assessment Growth/Loss – Changes in Full CVA

Realty Tax Class	----- 2014 -----		----- 2015 -----		Change	
	Total Full CVA	% of Total	Total Full CVA	% of Total	\$	%
<b>Taxable</b>						
Residential	1,802,593,204	79.81%	1,814,569,855	79.68%	11,976,651	0.66%
Farm	308,129,913	13.64%	311,758,213	13.69%	3,628,300	1.18%
Managed Forest	9,512,300	0.42%	10,478,500	0.46%	966,200	10.16%
Pipeline	4,514,000	0.20%	4,827,000	0.21%	313,000	6.93%
<b>Subtotal</b>	<b>2,124,749,417</b>	<b>94.07%</b>	<b>2,141,633,568</b>	<b>94.05%</b>	<b>16,884,151</b>	<b>0.79%</b>
Multi-Residential	7,029,000	0.31%	7,029,000	0.31%	-	0.00%
Commercial	100,629,890	4.46%	102,239,590	4.49%	1,609,700	1.60%
Industrial	12,468,493	0.55%	12,491,893	0.55%	23,400	0.19%
<b>Subtotal Protected</b>	<b>120,127,383</b>	<b>5.32%</b>	<b>121,760,483</b>	<b>5.35%</b>	<b>1,633,100</b>	<b>1.36%</b>
<b>Subtotal Taxable</b>	<b>2,244,876,800</b>	<b>99.39%</b>	<b>2,263,394,051</b>	<b>99.39%</b>	<b>18,517,251</b>	<b>0.82%</b>
<b>Payments in Lieu</b>						
Residential	3,782,700	0.17%	3,782,700	0.17%	-	0.00%
Commercial	9,558,500	0.42%	9,558,500	0.42%	-	0.00%
Industrial	445,700	0.02%	445,700	0.02%	-	0.00%
<b>Subtotal PIL</b>	<b>13,786,900</b>	<b>0.61%</b>	<b>13,786,900</b>	<b>0.61%</b>	<b>-</b>	<b>0.00%</b>
<b>Total</b>	<b>2,258,663,700</b>	<b>100.00%</b>	<b>2,277,180,951</b>	<b>100.00%</b>	<b>18,517,251</b>	<b>0.82%</b>

increased growth in Clearview's Industrial tax base through newly serviced industrial land.

The 'Change' column shows the increase or decrease in assessed values from the prior year. Changes can occur due to new construction, new expansions, reassessments, vacancies, demolition or fire, and reassignment from one tax class to another. New properties may take upwards of three years before they appear on the tax roll prepared by MPAC. The properties are then assessed property taxes retroactively.

The increase in Residential is due to new residential construction.

The increase in Commercial is due to new construction.

There increase in industrial is due to new construction.

There is no change in the Payments in Lieu Residential property tax class.

The 'Increase in Clearview Property Taxation Revenue from new Growth' chart on the previous page shows a 0.75% increase while the '2013 Assessment Growth/Loss – Changes in Full CVA' chart above shows a 0.82% increase. This is

due to the effect of tax ratios on the property tax base. The first chart shows the net effect of the growth in relation to changes in the property taxes received. The second chart shows the changes in the assessed values and the total property tax base. The effect of the tax ratios in relation to the assessed values is shown on the following page.

2015 represents the third year in the new 4 year Phased-In Assessment period. Properties have been reassessed and the new Current Value Assessment (CVA) will be phased-in over a 4 year period except for if the property value has decreased in which case the new assessed value will take effect immediately.

The Residential tax class is the largest proportion of Clearview's taxable property classes at 79.68%. The next largest is the Farm tax class at 13.69% followed by the Commercial tax class at 4.49%. Clearview has one of the largest Farm tax bases proportionately to the tax base as a whole in all of Simcoe County and commensurately one of the lowest Industrial tax bases proportionately at only 0.55%. The servicing of the Stayner Industrial area which is part of the \$10 million Federal/Provincial Stayner-Wasaga Beach sewer servicing grant will allow

## 2014 Assessed Values and Weighted Assessment Value after Tax Ratio adjustment

Realty Tax Class	----- 2015 -----			Change (ratios est.)	
	Total Full Current Value Assessment	Weighted Assessment	% of Total	\$ Weighted Assessment	% change
<b>Taxable</b>					
Residential	1,814,569,855	1,814,569,855	87.42%	11,976,651	0.66%
Farm	311,758,213	77,939,553	3.75%	907,075	1.18%
Managed Forest	10,478,500	2,619,625	0.13%	241,550	10.16%
Pipeline	4,827,000	6,258,688	0.30%	405,836	6.93%
<b>Subtotal</b>	<b>2,141,633,568</b>	<b>1,901,387,721</b>	<b>91.60%</b>	<b>13,531,112</b>	<b>0.72%</b>
<b>Protected</b>					
Multi-Residential	7,029,000	10,814,117	0.52%	-	0.00%
Commercial	102,239,590	128,014,191	6.17%	2,015,505	1.60%
Industrial	12,384,193	19,053,081	0.92%	(129,696)	-0.68%
<b>Subtotal Protected</b>	<b>121,652,783</b>	<b>157,881,388</b>	<b>7.61%</b>	<b>1,885,810</b>	<b>1.21%</b>
<b>Subtotal Taxable</b>	<b>2,263,286,351</b>	<b>2,059,269,110</b>	<b>99.21%</b>	<b>15,416,922</b>	<b>0.75%</b>
<b>Payments in Lieu</b>					
Residential	3,782,700	3,782,700	0.18%	-	0.00%
Commercial	9,558,500	11,968,198	0.58%	-	0.00%
Industrial	445,700	685,709	0.03%	-	0.00%
<b>Subtotal PIL</b>	<b>13,786,900</b>	<b>16,436,607</b>	<b>0.79%</b>	<b>-</b>	<b>0.00%</b>
<b>Total</b>	<b>2,277,073,251</b>	<b>2,075,705,717</b>	<b>100.00%</b>	<b>15,416,922</b>	<b>0.75%</b>

While Residential property classes represent 79.68% of the taxable value of Clearview's property tax base they pay 87.42% of the total property taxes. This is due to properties in the Farm and Managed Forest property classes having their assessed values modified to 25% for tax levy purposes due to the tax ratio applied to them. Similarly the Commercial property class values are increased by 125% for tax levy purposes and represent 4.49% of the total property tax base while paying 6.17% of the total Clearview taxes levied. Industrial is increased by 154% and while representing 0.55% of the tax base pays 0.92% of the taxes.

## Property Tax Ratios and Tax Rate Reductions

Tax ratios distribute tax burden between classes relative to the residential class tax ratio, which is equal to "one".

In 1998, the Fair Municipal Finance Act (Bill 79) provided municipalities with a limited authority to establish tax ratios for each property class. For example, a property with a tax ratio of 2 would pay twice the amount of municipal tax as a similarly valued residential property. The Province established the prescribed tax ratios for all municipalities for the taxation years 1998, 1999 and 2000. Council has since approved the use of this tool and adopted revenue neutral ratios for the Multi-residential, Commercial and Pipeline property classes.

The [Continued Protection for Property Taxpayers Act, 2000 \(Bill 140\)](#) permitted County Council to adopt the established tax ratios or to move the tax ratios closer or within the provincially prescribed ranges of fairness. The ranges of fairness prescribed for each class are shown in the table below.

### Tax Ratios to be used by all Municipalities within Simcoe County

Property Class	2015
Residential/Farm	1.0000
Farmland Awaiting Development I	0.7500
Farmland Awaiting Development II	1.0000
Multi-Residential	1.5385
Commercial	1.2521
Industrial	1.5385
Pipelines	1.2966
Farmlands	0.2500
Managed Forests	0.2500

### Tax rate reductions:

Additional tax rate reductions may apply in the following circumstances and reduced by the following amounts;

- The vacant land, vacant units and excess land subclasses in the residual commercial property class is 30%;
- The vacant land, vacant units and excess land subclasses in the residual industrial property class is 35%;
- The first subclass of farmland awaiting development in the residential class is 25%;

The property tax ratios and property tax rate reductions did not change from the prior year. Taxes are further modified by reductions for vacant commercial and industrial properties and also capping of certain tax increases and a possibility of claw-backs as set out by the Province of Ontario. Property tax rate reductions must be applied for each tax year. Applications can be found on the Clearview website.

## Provincial Ranges of Fairness and Simcoe County Tax Ratios since 2007

### Residential and Commercial

Year	Residential	Multi-Residential	Commercial
2015	1.0	1.5385	1.2521
2014	1.0	1.5385	1.2521
2013	1.0	1.5385	1.2521
2012	1.0	1.5385	1.2521
2011	1.0	1.5385	1.2521
2010	1.0	1.5385	1.2521
2009	1.0	1.5385	1.2521
2008	1.0	1.5385	1.2521
Provincial Ranges of Fairness	1.0	1 - 1.1	0.6 - 1.1

### Industrial and Other

Year	Industrial	Pipeline	Farm / Managed Forest
2015	1.5385	1.2966	0.25
2014	1.5385	1.2966	0.25
2013	1.5385	1.2966	0.25
2012	1.5385	1.2966	0.25
2011	1.5385	1.2966	0.25
2010	1.5385	1.2966	0.25
2009	1.5385	1.2966	0.25
2008	1.5385	1.2966	0.25
Provincial Ranges of Fairness	0.6 - 1.1	0.6 - 1.1	0.25

As the dominant property tax class in Clearview is Residential, any changes to the non-residential tax ratios will have an effect on Residential property taxation.

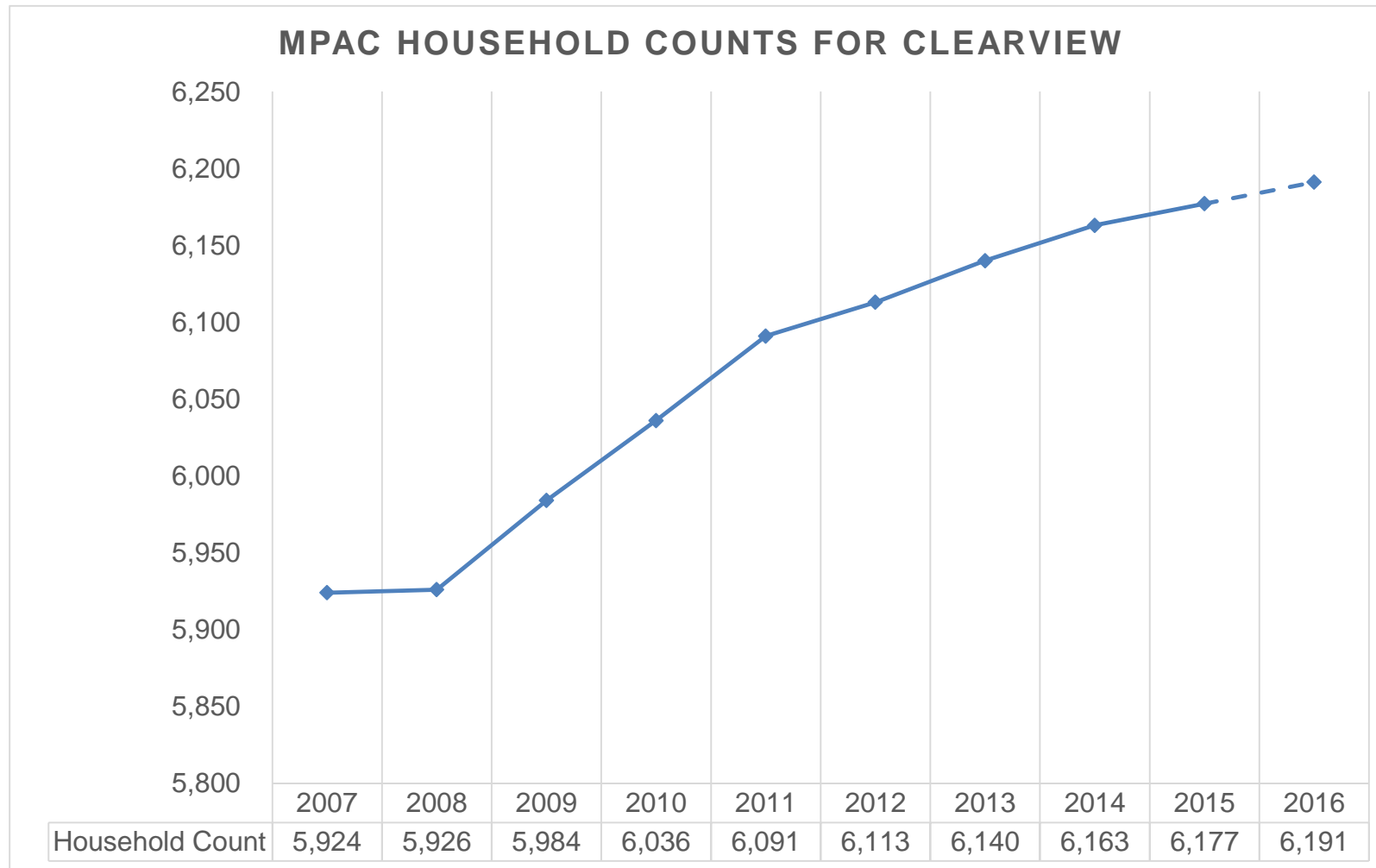
An increase in the Farm and Managed Forest tax ratios or in the Commercial or Industrial tax ratios would decrease the overall tax burden to Residential and thus lower residential property taxes. A decrease in the Farm and Managed Forest tax ratios or in the Commercial or Industrial tax ratios would increase the overall tax burden to Residential resulting in a higher Residential property tax rate and thus higher residential property taxes.

Commercial and Industrial tax ratios affect Commercial and Industrial property taxation and may influence decisions to locate in one area versus another that may have a lower tax ratio and potentially lower taxes.

## MPAC Household Counts for Clearview

Each year Municipal Property Assessment Corporation (MPAC) provides municipalities with the total number of households in the municipality and this information is used for determining funding for unconditional grants to the municipality, among other things. The 2011-2014 grant to the Collingwood General and Marine Hospital Foundation is based upon the number of households in Clearview.

Clearview's household count increased by 14 over the prior year from 6,163 (2014) to 6,177 (2015). Current trends suggest an increase to 6,191 for 2016.



## Clearview's Growth Expectations for Development Charge Purposes

These calculations are for new growth that results in Development Charges (DCs). This typically represents new construction although some types of new construction are exempted from DCs in full or in part. These numbers do not represent growth to the tax base. These assumptions were used as the base for the 2014 DC Study calculations.

Total Estimated Residential Growth 2014-2033							
Year	Stayner	Creemore	New Lowell	Nottawa	Schell Farm	Rural	Total
2014	20	5	0	0	0	5	30
2015	80	15	0	0	0	5	100
2016	100	50	0	0	0	5	155
2017	150	75	0	0	20	5	250
2018	150	100	0	0	20	5	275
2019 - 2023	750	255	60	50	100	25	1,240
2024 - 2028	1,000	250	250	150	100	25	1,775
2029 - 2033	1,250	250	250	300	90	25	2,165
<b>Total</b>	<b>3,500</b>	<b>1,000</b>	<b>560</b>	<b>500</b>	<b>330</b>	<b>100</b>	<b>5,990</b>

Total Estimated Non-residential Growth 2014-2033					
Year	Stayner	Creemore	New Lowell	Nottawa	Total
2014	1,000	0	0	0	1,000
2015	1,000	0	0	0	1,000
2016	1,000	0	0	0	1,000
2017	1,000	0	0	0	1,000
2018	1,000	0	300	0	1,300
2019 - 2023	5,000	1,000	300	0	6,300
2024 - 2028	7,500	1,500	800	250	10,050
2029 - 2033	10,000	1,500	1,000	500	13,000
<b>Total</b>	<b>27,500</b>	<b>4,000</b>	<b>2,400</b>	<b>750</b>	<b>34,650</b>

DCs collected - Residential							
Year	Stayner	Creemore	New Lowell	Nottawa	Schell Farm	Rural	Total
2014	\$375,180	\$79,785	\$0	\$0	\$0	\$28,510	\$483,475
2015	\$1,530,734	\$244,142	\$0	\$0	\$0	\$29,080	\$1,803,957
2016	\$1,951,686	\$830,083	\$0	\$0	\$0	\$29,662	\$2,811,431

DCs collected - Non-Residential					
Year	Stayner	Creemore	New Lowell	Nottawa	Total
2014	\$82,882	\$0	\$0	\$0	\$82,882
2015	\$84,540	\$0	\$0	\$0	\$84,540
2016	\$86,230	\$0	\$0	\$0	\$86,230

Totals for Budgeting Purposes							
Year	Stayner	Creemore	New Lowell	Nottawa	Schell Farm	Rural	Total
2014	\$458,062	\$79,785	\$0	\$0	\$0	\$28,510	\$566,357
2015	\$1,615,274	\$244,142	\$0	\$0	\$0	\$29,080	\$1,888,496
2016	\$2,037,917	\$830,083	\$0	\$0	\$0	\$29,662	\$2,897,662

## Clearview's Growth compared to other Simcoe County Municipalities

Clearview has consistently experienced below average growth in the property tax base as compared to the other municipalities in Simcoe County. As a result, Clearview ranks 13<sup>th</sup> out of 16 communities in Simcoe County for cumulative growth from 2007 to 2014 and 11<sup>th</sup> for 2014 growth.

The low growth has translated into Clearview receiving significantly lower taxation revenues from new residences and businesses compared to the rest of Simcoe County and some of the neighbouring municipalities.

Ranking by 2014 growth										
	2007	2008	2009	2010	2011	2012	2013	2014	Cumulative 2007-2014	Ranking 2014
Bradford-West Gwillimbury	3.80%	5.51%	4.06%	6.27%	6.28%	6.78%	4.99%	4.59%	50.93%	1
Penatanquishene	1.95%	2.81%	0.93%	2.49%	0.77%	1.08%	0.31%	3.67%	14.85%	2
New Tecumseth	2.73%	2.68%	1.94%	2.98%	1.23%	2.69%	2.77%	2.88%	21.71%	3
Wasaga	5.06%	3.44%	2.25%	2.41%	2.39%	3.39%	2.73%	2.37%	26.69%	4
Innisfil	1.89%	3.00%	-0.22%	1.66%	1.74%	2.12%	2.30%	2.28%	15.73%	5
Essa	1.77%	2.88%	2.75%	2.74%	2.08%	1.66%	2.26%	2.01%	19.65%	6
Oro-Medonte	1.24%	0.82%	0.58%	1.19%	0.67%	1.07%	1.13%	1.99%	9.02%	7
Severn	2.40%	2.46%	0.50%	1.97%	1.20%	1.71%	1.76%	1.30%	14.08%	8
Springwater	2.45%	2.08%	0.77%	2.68%	1.87%	1.20%	1.92%	1.21%	15.07%	9
Collingwood	3.93%	3.20%	2.48%	4.29%	3.66%	1.88%	2.87%	1.00%	25.78%	10
Clearview	2.25%	1.82%	0.75%	1.39%	0.79%	1.06%	0.80%	0.81%	10.08%	11
Tay	1.95%	1.91%	0.61%	3.35%	1.19%	1.62%	0.71%	0.53%	12.47%	12
Midland	2.70%	2.17%	1.40%	3.48%	0.46%	1.11%	0.23%	0.47%	12.62%	13
Tiny	1.75%	1.76%	0.66%	0.94%	1.94%	1.79%	0.67%	0.46%	10.40%	14
Adjala-Tosorontio	2.03%	0.83%	0.12%	0.93%	0.84%	1.04%	1.10%	0.43%	7.55%	15
Ramara	2.24%	1.58%	0.44%	1.37%	0.68%	0.56%	-0.01%	0.34%	7.41%	16

Ranking by Cumulative 2007-2014 growth										
	2007	2008	2009	2010	2011	2012	2013	2014	Cumulative 2007-2014	Ranking 2007-2014
Bradford-West Gwillimbury	3.80%	5.51%	4.06%	6.27%	6.28%	6.78%	4.99%	4.59%	50.93%	1
Wasaga	5.06%	3.44%	2.25%	2.41%	2.39%	3.39%	2.73%	2.37%	26.69%	2
Collingwood	3.93%	3.20%	2.48%	4.29%	3.66%	1.88%	2.87%	1.00%	25.78%	3
New Tecumseth	2.73%	2.68%	1.94%	2.98%	1.23%	2.69%	2.77%	2.88%	21.71%	4
Essa	1.77%	2.88%	2.75%	2.74%	2.08%	1.66%	2.26%	2.01%	19.65%	5
Innisfil	1.89%	3.00%	-0.22%	1.66%	1.74%	2.12%	2.30%	2.28%	15.73%	6
Springwater	2.45%	2.08%	0.77%	2.68%	1.87%	1.20%	1.92%	1.21%	15.07%	7
Penatanquishene	1.95%	2.81%	0.93%	2.49%	0.77%	1.08%	0.31%	3.67%	14.85%	8
Severn	2.40%	2.46%	0.50%	1.97%	1.20%	1.71%	1.76%	1.30%	14.08%	9
Midland	2.70%	2.17%	1.40%	3.48%	0.46%	1.11%	0.23%	0.47%	12.62%	10
Tay	1.95%	1.91%	0.61%	3.35%	1.19%	1.62%	0.71%	0.53%	12.47%	11
Tiny	1.75%	1.76%	0.66%	0.94%	1.94%	1.79%	0.67%	0.46%	10.40%	12
Clearview	2.25%	1.82%	0.75%	1.39%	0.79%	1.06%	0.80%	0.81%	10.08%	13
Oro-Medonte	1.24%	0.82%	0.58%	1.19%	0.67%	1.07%	1.13%	1.99%	9.02%	14
Adjala-Tosorontio	2.03%	0.83%	0.12%	0.93%	0.84%	1.04%	1.10%	0.43%	7.55%	15
Ramara	2.24%	1.58%	0.44%	1.37%	0.68%	0.56%	-0.01%	0.34%	7.41%	16

The charts on this page show Clearview's growth compared to two sets of comparators.

Clearview's tax base has grown 10.1% since 2007. With the exception of one municipality, all of Clearview's comparators have seen their property tax base grow faster than Clearview's since 2007. Tiny Township's grew 10.4%, Tay Township's grew 12.5%, Springwater Township's grew 15.1%, and only Oro-Medonte Township at 9.0% grew slower than Clearview.

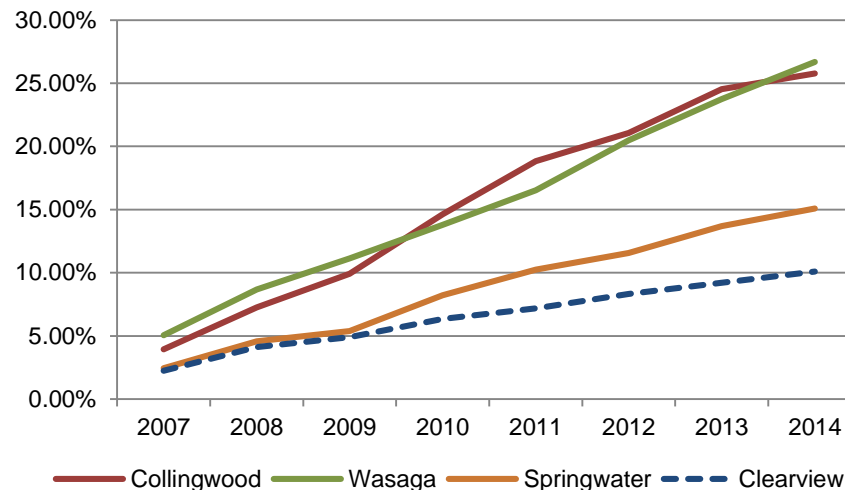
Clearview's closest neighbours have grown much faster than Clearview since 2007. Springwater Township's property tax base grew 15.1%, Town of Wasaga Beach 26.7% and Town of Collingwood 25.8%. Clearview's tax base growth of 10.1% in the 7 year period from 2007 to 2014 was less than the inflation rate of 13.4%.

With Clearview's tax base growing slower than inflation and a desire to maintain and/or increase service levels to the public over that same period and with the need to find funds to repair and replace infrastructure, there has been upwards pressure on the property tax rates.

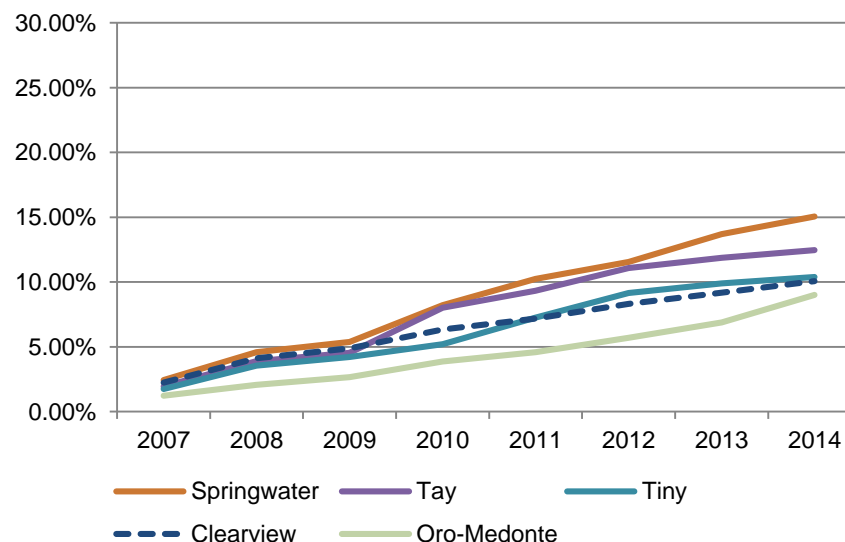
For 2015, it is estimated that a \$120,349 increase in spending represents a 1% increase in Clearview's own overall tax rate. An estimated \$218,008 increase in spending represents a 1% increase in the Net combined tax rate which includes Clearview, Policing Services, County of Simcoe, and the four School Boards.

Annual growth is forecasted to increase in the coming years with the construction of the sewer servicing currently underway in Stayner. The servicing will permit 4,700 additional housing units which is almost double the current size of Stayner.

**Cumulative Growth 2007-2014  
Clearview and Simcoe Neighbours**



**Cumulative Growth 2007-2014  
Clearview and Comparators**



## Tax Base Shifts for Clearview Property Taxpayers

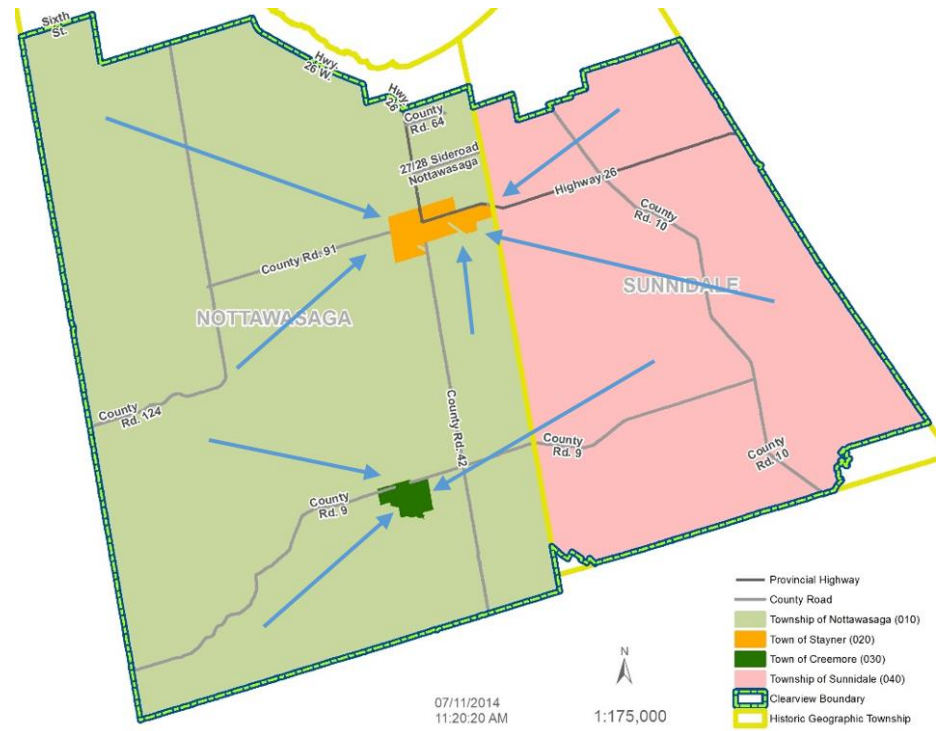
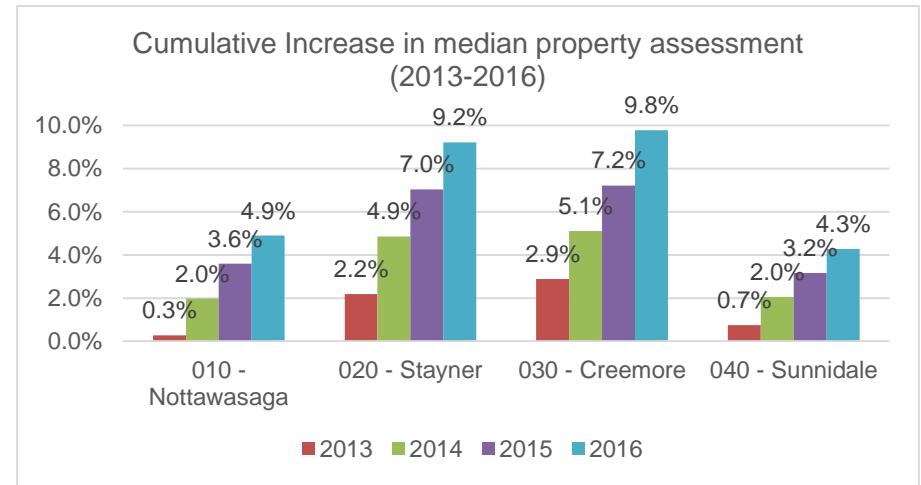
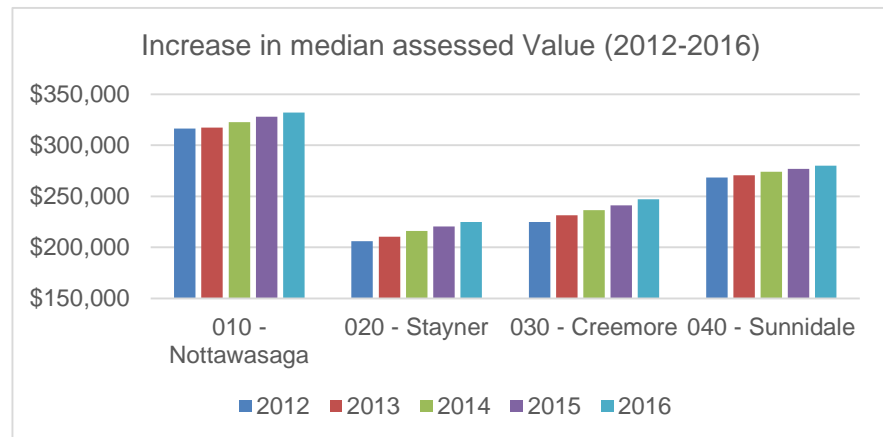
Residential properties represent 80% of the property tax base in Clearview. With 13% for farms and non-residential at 7% changes in the Residential property tax base affects Clearview's total tax base the most, by far.

While residential properties in Nottawasaga (\$327,875) have the highest median values in 2015 with Sunnidale (\$277,000) the second highest, the residential property tax base is shifting towards Stayner (\$220,500) and Creemore (\$241,250). This is occurring due to properties in Stayner (9.2%) and Creemore (9.8%) increasing in value at twice the rate of Nottawasaga (4.9%) and Sunnidale (4.3%).

Of note, residential properties on farms are generally assessed at 1/3<sup>rd</sup> to 1/4<sup>th</sup> what they would be if they were severed from the farm.

Weighting of Res. Property Tax Base	2012	2013	2014	2015	2016
<b>010 - Nottawasaga</b>	46.1%	45.8%	45.8%	45.8%	45.7%
<b>020 - Stayner</b>	22.7%	23.0%	23.1%	23.1%	23.2%
<b>030 - Creemore</b>	8.4%	8.5%	8.5%	8.6%	8.7%
<b>040 - Sunnidale</b>	22.8%	22.7%	22.6%	22.5%	22.4%
<b>Total Property Tax Base</b>	100.0%	100.0%	100.0%	100.0%	100.0%

	Nottawasaga	Stayner	Creemore	Sunnidale
<b>2015 Median</b>	\$327,875	\$220,500	\$241,250	\$277,000
<b>2015 Average</b>	\$370,617	\$228,200	\$256,177	\$292,847
<b>2015 High</b>	\$1,634,000	\$635,000	\$634,750	\$823,750
<b>2015 Low</b>	\$92,000	\$58,125	\$105,750	\$68,250

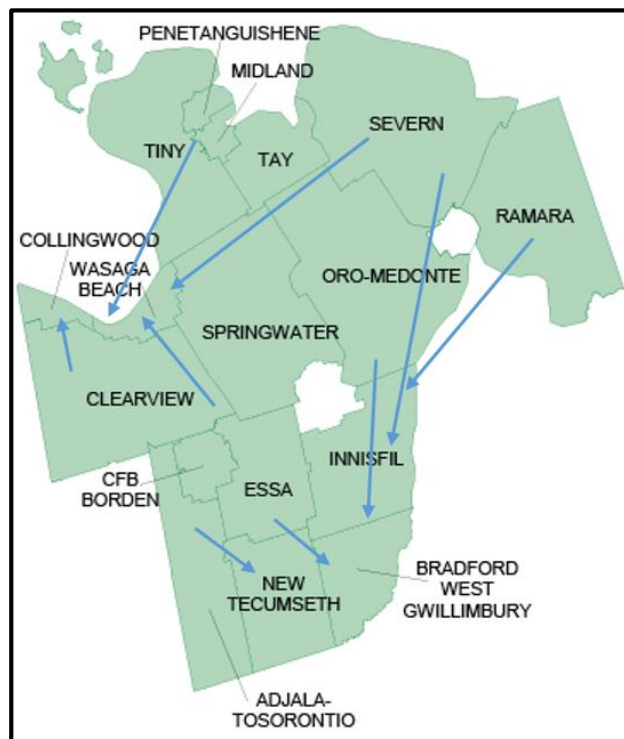


Clearview Taxes shifting towards Stayner and Creemore

## COUNTY PROPERTY TAX SHIFTING

The County taxes have been shifting from the low and lower growth municipalities towards the higher and high growth municipalities as shown Share of County Budget by Municipality table in the preceding pages. The County of Simcoe issues a single tax rate for each property tax class to use across the entire County. As a result, there can be shifting of the total County tax burden depending upon which areas have a higher proportion of the total property tax base across the County.

The total share of the County property tax revenues collected from properties in Clearview has declined from 4.75% (2007) to 4.38% (2014). A higher amount of new growth and a higher increase in assessed values is occurring in the 3 main Simcoe County growth areas of Bradford-West Gwillimbury, Collingwood and Wasaga Beach as they were the only 3 municipalities, out of 16, that experienced a growth in funding of the County tax base. It is further illustrated in the charts and tables in the Clearview's Growth Compared to other Simcoe County Municipalities section which shows the municipalities with the highest growth from 2007 to 2014. As an example, Bradford's average property increased 2.3% from \$343,200 (2014) to \$351,200 (2015).

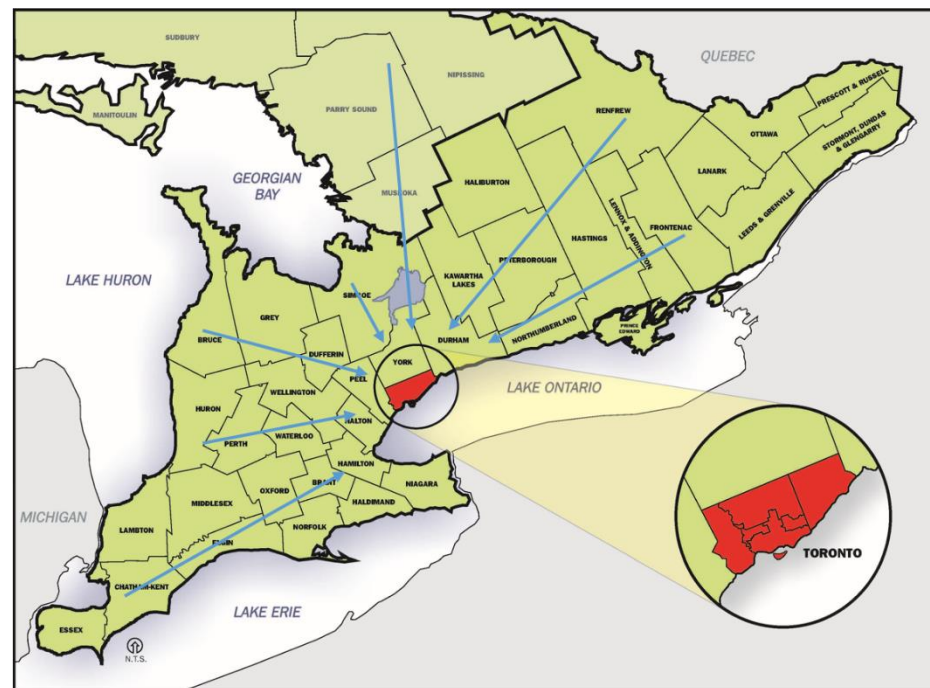


County Taxes shifting to Bradford, Collingwood and Wasaga Beach

## EDUCATION PROPERTY TAX SHIFTING

The Education taxes have been shifting from the low and lower growth areas of the province towards the higher and high growth municipalities in Ontario. The Province of Ontario issues a single residential education tax rate for all residential properties across the province. The non-residential tax rates vary by single-tier or upper-tier (County or Region) municipal government. Clearview is a lower-tier municipality to the upper-tier Simcoe County.

The two fastest growing municipalities are Milton and Vaughan, both of which are in the Greater Toronto and Hamilton Area (GTHA). The city of Toronto is also growing at a fast rate with more high rises recently under construction than the other major cities in North America combined. Additionally, single detached homes in Toronto have been increasing in value almost 10% per year over the past few years with average house prices in downtown Toronto closing in on \$1,000,000. The result is that homes in downtown Toronto are paying on average 4 times as much education tax as homes in Clearview and thus shifting the total education tax base towards the GTHA. The high growth in new homes and assessed values has moved out to the Toronto suburbs including Vaughan and Milton but also from Hamilton to Oshawa and north to York Region.



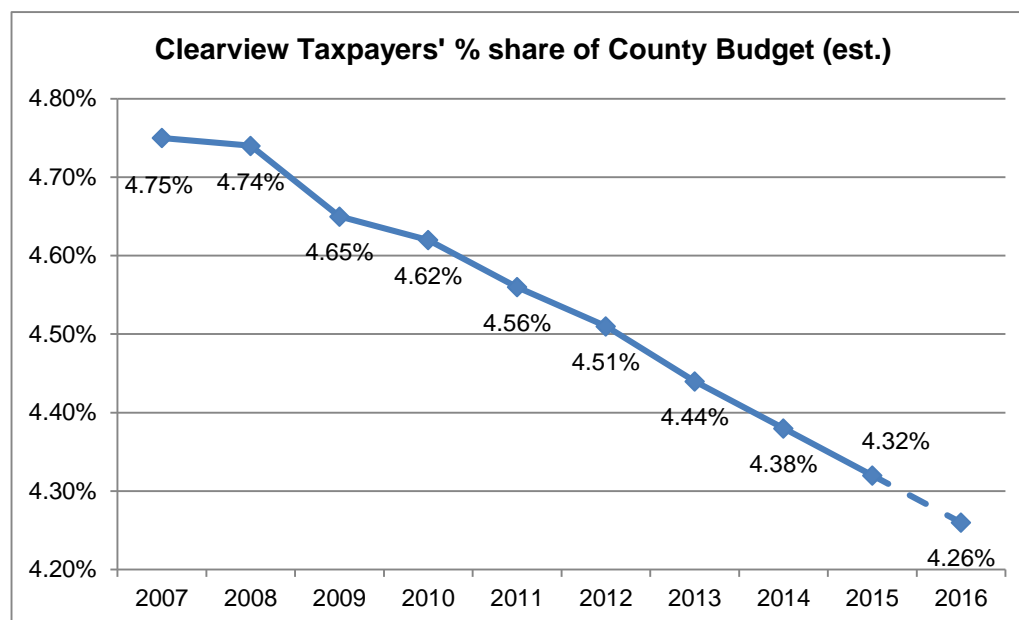
Education Taxes shifting to Greater Toronto Hamilton Area (GTHA)

## Clearview's % share of Simcoe County Budget

As Clearview's new growth and property assessment increases have been below the average for the County, Clearview's share of the total County tax levies has reduced commensurately. In 2007 Clearview accounted for 4.75% of total County tax levies and by 2015 this had decreased to 4.32%. At current trends it may decrease to 4.26% in 2016.

Note: Numbers may not add up to 100.00% due to rounding.

The percentage share of the Simcoe County budget in the chart above is based on the total weighted assessment of each municipality's taxable properties as a portion of Simcoe County's total weighted assessment of taxable properties.



Share of County Budget by Municipality									
Municipality	2007	2008	2009	2010	2011	2012	2013	2014	2015
Innisfil	11.61%	11.53%	11.68%	11.54%	11.47%	11.47%	11.46%	11.49%	11.53%
New Tecumseth	9.91%	9.93%	9.86%	9.87%	9.86%	9.75%	9.83%	9.89%	9.97%
Bradford-West Gwillimbury	7.80%	7.89%	8.09%	8.26%	8.52%	8.84%	9.29%	9.58%	9.85%
Oro-Medonte	8.81%	8.70%	8.54%	8.45%	8.32%	8.20%	8.15%	8.09%	8.11%
Wasaga Beach	7.27%	7.45%	7.59%	7.73%	7.79%	7.88%	7.83%	7.91%	7.98%
Collingwood	7.62%	7.72%	7.72%	7.75%	7.83%	7.90%	7.88%	7.95%	7.88%
Tiny	7.63%	7.57%	7.59%	7.59%	7.52%	7.57%	7.48%	7.37%	7.26%
Springwater	5.88%	5.88%	5.87%	5.84%	5.85%	5.85%	5.83%	5.83%	5.80%
Essa	5.25%	5.21%	5.19%	5.23%	5.21%	5.19%	5.21%	5.22%	5.24%
Severn	5.29%	5.28%	5.29%	5.28%	5.29%	5.28%	5.25%	5.24%	5.22%
Ramara	4.68%	4.66%	4.68%	4.68%	4.65%	4.63%	4.58%	4.50%	4.44%
<b>Clearview</b>	<b>4.75%</b>	<b>4.74%</b>	<b>4.65%</b>	<b>4.62%</b>	<b>4.56%</b>	<b>4.51%</b>	<b>4.44%</b>	<b>4.38%</b>	<b>4.32%</b>
Midland	4.71%	4.71%	4.59%	4.58%	4.60%	4.51%	4.41%	4.30%	4.21%
Adjala-Tosorontio	4.00%	3.98%	3.91%	3.86%	3.79%	3.74%	3.71%	3.68%	3.63%
Tay	2.54%	2.52%	2.53%	2.52%	2.56%	2.56%	2.55%	2.52%	2.49%
Penetanguishene	2.24%	2.23%	2.22%	2.20%	2.18%	2.15%	2.11%	2.05%	2.07%
	99.99%	100.00%	100.00%	100.00%	100.00%	100.03%	100.01%	100.00%	100.00%

## Impact of Capital Projects on Operating Budget

Capital Project Borrowing	Impact on General Operating Budget (Tax funded)	Additional Information
Creemore Medical Centre Expansion	None.	Loan payments offset by new medical centre rents plus renegotiated existing lease rates.
Energy Efficiency Project	Reduced operating expenses for 20 year period guaranteed by Honeywell.	Project will result in energy savings estimated at 20% higher than loan payments.
212 Huron Street	Loan paid from Land Sale Reserve in 2014. Increased operating expenses in 2015 required to service loan payments.	Expansion of Station Park and parking lot paving, records facility and community groups.
Perry/Gideon Property	Loan paid from Land Sale Reserve in 2014. Increase operating expenses in 2015 required to service loan payments..	Assigned to Library Department.
Land Purchase	Loan paid from Land Sale Reserve in 2014. Increase operating expenses in 2015.	To be announced.
Solar Power Generation	Increased operating revenues. Project will result in estimated revenue 2x higher than loan expense, possibly even more.	Projection of revenue based on Station on the Green solar panel results.
Water Well #4	None. Loan expense assigned to water user rates and not taxation.	Project not expected to go ahead in 2015.

## 2015-2016 Debt Requirements

### OPERATING

Clearview does not have any debt related to the Operating Budget. Each year Clearview passes a Temporary Borrowing By-law. This By-law permits Clearview to utilize an overdraft facility of up to 50% (January 1<sup>st</sup> to September 30<sup>th</sup>) of the total estimated revenues as set out in the budget or up to 25% (October 1<sup>st</sup> to December 1<sup>st</sup>) of the total estimated revenues as set out in the budget.

The overdraft facility is on the main bank account only. All other related bank accounts including those utilized by boards, committees or others are not permitted to go into overdraft.

Clearview has not used the overdraft facility since a one month period from December 20, 2004 to January 31, 2005.

Clearview utilizes purchasing cards, specifically credit cards, for purchasing or reserving various goods and services. The credit facilities are arranged through the primary municipal bank and the balances are automatically paid from the main bank account on a monthly basis. Usage of the credit cards is governed by the Procurement By-law and internal policies. Credit cards are only issued to select members of the Senior Management Team or persons approved by the Senior Management Team.

Clearview borrows funds from the Province on behalf of agricultural property owners for Tile Drain loans. These loans have 10-year terms and landowners are eligible for a loan of up to 75% of the value of the tile drainage work. Municipalities may further restrict the maximum percentage – Clearview currently does not. The fixed rate loans are approved by the Province. Clearview collects the loan payments from the owner and remits them to the Province. Defaulted payments are rare and are treated in the same manner as unpaid taxes. Clearview must pass a borrowing by-law for each Tile Drain loan.

The payments for Tile Drain loans are deducted from Clearview's debt payments when calculating Clearview's debt capacity and so it does not impact on the ARL debt capacity calculations.

### CAPITAL

All of Clearview's debt, other than Tile Drain Loans, all of the debt that Clearview currently has or is proposing is related to capital projects. The sole exception is the Energy Efficiency Project which contains projects which may have small components that will not be accounted for as capital, such as weather sealing some buildings.

\$2,474,086 in new loans are proposed for 2015. The Creemore Medical Centre loan payments will not impact property taxation as they will be funded by lease payments by the occupants. Only 10% of the loan payments for the Perry/Gideon property will come from property taxation as the remaining 90% will be funded from Library DCs. The Solar Power loan payments will not impact property taxation as the expected revenue from the sale of generated power will exceed the loan payments. The Water Well #4 loan will not impact property taxation as the loan payments will be from the water utility user fees. The Creemore Aeration Upgrade loan payments will not impact property taxation as 55% will come from Creemore Springs Brewery and the remaining 45% will come from sewer utility user fees.

\$2,000,000 in new loans are proposed for 2016. The Energy Efficiency Project will not impact property taxation as the savings from the improvements is guaranteed by Honeywell to exceed the loan payments.

In summary, the majority of the loan payments will not have an impact on property taxation or on user fees. Additional information is available in the following pages.

The loan requirements for 2015 and 2016 capital projects consist of:

Project	Year	Amount
Creemore Medical Centre	2015	\$445,000
Perry/Gideon	2015	\$472,000
Solar Power Generation	2015	\$285,000
Water Well #4	2015	\$608,324
Creemore Aeration Upgrade	2015	\$663,762
Energy Efficiency Project	2016	\$2,000,000
		<b>\$4,474,086</b>

## Total Outstanding Loans and Proposed Loans

Owing Jan. 2015 or proposed	Project	Year Borr.	Year Paid Off	# of yrs	Rate	Notes
\$1,348,848	Creemore Sewer Upgrade	2001	2021	20	3.65%	Built Sewage Plant and installed sewer lines.
\$55,000	Stayner Sewer Upgrade	2005	2015	10	2.31%	Upgrade of Stayner Sewage Treatment Plant.
\$654,846	Mill Street Water Upgrade	2009	2029	20	5.24%	Replace/upgrade of 90 yr old Creemore water mains.
\$2,054,592	Stayner Water Reservoir	2006	2026	20	4.74%	Built two 2,050 M <sup>3</sup> water reservoirs on Airport Road.
\$201,371	New Lowell Library Replacement	2008	2023	15	3.16%	Renovation and addition of new building.
\$43,966	Station on the Green Solar	2011	2030	20	3.10%	Install solar panels to generate income.
\$3,251,389	Joint Emergency Facility	2012	2051	40	3.79%	Construction costs.
\$173,246	Eco Park	2014	2019	5	2.45%	Land purchase for park and sewer pumping station.
\$145,442	Station Park	2014	2019	5	2.83%	Station Park expansion and building renovation.
\$445,000	Creemore Medical Centre	2015	2049	35	4.50%	Renovation and addition to medical centre.
\$472,000	Perry/Gideon	2015	2034	20	5.00%	Land purchase for library and other.
\$285,000	Solar Power Generation	2015	2034	20	4.00%	Install solar panels to generate income.
\$608,324	Water Well #4	2015	2034	20	5.00%	Develop new water supply in Stayner.
\$663,762	Creemore Aeration Upgrade	2015	2024	10	5.00%	Improve Creemore Sewer.
\$0	Energy Efficiency Project	2016	2034	20	5.00%	Replace infrastructure to save energy costs.

**\$10,402,786 Total 2015**

The rows highlighted in yellow are the loans proposed for 2015 or 2016. The Energy Efficiency Project is proposed to be \$2,000,000 for 2016 and the amount is not shown here as the total is for 2015.

As of January 2015 a total of \$7,928,700 in debt will be outstanding. Five loans totaling \$2,474,086 are proposed for 2015 and one loan for \$2,000,000 is proposed for 2016. The majority of payments on the loans will not come from property taxes and is discussed in more detail in the following pages. Some loans will be paid for by revenues or savings that exceed the cost of the loan payments. The \$2,000,000 Energy Efficiency Project loan is expected to be \$1,800,000 as no expenses are currently expected for the included \$200,000 contingency portion.

The Industrial Servicing project in Stayner may involve borrowing. The funding for the loan payments will come from the benefitting property owners. The method of financing has not yet been approved.

### Update on previously budgeted loans

The 2014 loan named "212 Huron Street" has been renamed to "Station Park". Only \$145,442 was borrowed at 2.83% as compared to the budgeted \$222,000 at 5%.

The 2014 loan named "Land Purchase" has been renamed to "Eco Park". Only \$173,246 was borrowed at 2.45% as compared to the budgeted \$232,500.

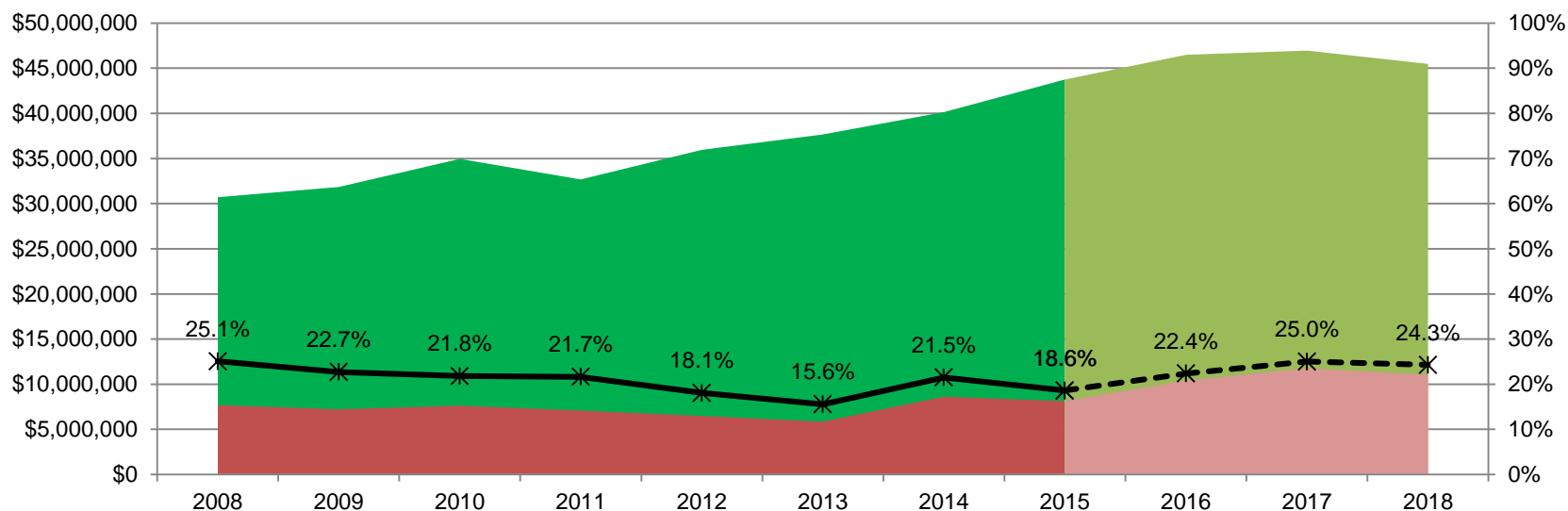
The 2014 loan named "Beattie Property" has been renamed to "Perry/Gideon". It is expected that \$472,000 will need to be borrowed as compared to the budgeted \$460,000. This is due to a higher closing cost than anticipated. The cost of demolition may require an additional increase.

The Creemore Medical Centre loan has been increased from \$300,000 over 20 years to \$345,000 over 35 years at 4.5%. The final reconciliation of the project costs may revise these numbers.

The Solar Power Generation loan at \$500,000 at 5.0% has been reduced to \$285,000 at an anticipated 4.0%. This is due to a reduced number of installations when some locations were not able to be added to the electrical grid.

The \$2,900,000 loan for the KRESI works approved by by-law in 2012 was not drawn upon and was officially cancelled in 2014 after the final installment of pre-paid Stayner Sewer DCs relating to the KRESI project was made by the benefitting Developers.

### Clearview's Debt Position 2008 - 2015 (2016 and 2018 est.)



	2008	2009	2010	2011	2012	2013	2014	2015	2015	2016	2017	2018
Total Debt Permitted	30,706,000	31,839,000	34,956,000	32,692,000	35,950,000	37,663,000	40,142,000	43,752,000	0	0	0	0
Current Debt (per ARL)	7,705,442	7,230,256	7,624,952	7,078,584	6,493,116	5,865,472	8,630,193	8,134,209	0	0	0	0
Projected Debt Permitted	0	0	0	0	0	0	0	0	43,752,000	46,468,000	46,964,000	45,491,000
Projected Debt (per ARL)	0	0	0	0	0	0	0		8,134,209	10,402,786	11,751,248	11,044,780
% debt utilized	25.1%	22.7%	21.8%	21.7%	18.1%	15.6%	21.5%	18.6%	18.6%	22.4%	25.0%	24.3%

Clearview has the capacity to take on an additional \$35,600,000 (2015) or \$36,000,000 (2016) of debt. This is measured by subtracting Current Debt per ARL for the year from Total Debt Permitted. As of 2014 Clearview is using 21.5% of its debt capacity and it is expected to fall to 18.6% in 2015 and then rise to 22.44% in 2016.

This is with the assumption that all new debt is amortized over 20 years and that the interest rate for all new debt is a conservative 7%. This amount increases to \$41,900,000 (2015) or \$42,900,000 (2016) at 5% interest and 20 year amortization. Additionally, if the amortization of the new debt is longer than 20 years or the interest rate is less than 7% then the capacity is higher. Current 20 year debt borrowed through the Province is a much lower 3.02% as at December 2, 2014. This means that even the 5% interest rate is a conservative rate.

The projected numbers are based on future Net Debt Revenue (which borrowing capacity is based upon) increasing at a conservative 2.0% when the running 5 year average from 2008 to 2014 has actually ranged at a higher 4.1% to 6.5%.

Clearview's debt capacity is measured by the Province's ARL calculation which is calculated on the debt totals, debt payments and eligible revenue as of two years prior to the current year which means that 2015's projected debt will be reflected in the 2017 ARL. As such, the projected impact on the 2017 ARL based on debt budgeted for 2015 is reflected here. 2018 is also added to provide context for 2016 projected debt. The lighter coloured areas and the hashed line are future projections based on proposed 2015-2016 borrowings.

## How Current and Proposed loan payments are to be funded

The source of the repayments for Clearview's current and projected new debt for 2015 and 2016 (highlighted in yellow) are shown in the chart below. The loan payment amounts shown for the projected new debt are conservative estimates using higher than current interest rates. All projected new debt are expected to be finalized in 2015 with the exception of the Energy Efficiency Project loan which is expected to be finalized in 2016.

The Energy Efficiency Project will involve progress draws. Most other projects will only have one draw.

Only 12.9% of loan payments, including the projected new debt, will come from property taxes. 20.1% will come from water or sewer user fees, 26.1% from Development Charges paid by developers constructing new buildings, 21.7% will pay for itself from either revenues from sales of energy produced by the solar panels or from reductions in energy costs from the Energy Efficiency Project. Both projects will generate more revenue or save more money than the loan payments. The final 19.2% of debt payments come from Creemore property owners who opted to pay for sewer service over a 20 year period rather than up front when the sewer was constructed in 2003. The 2014 proposed debt is shown with a 5% estimated interest rate. Actual amounts borrowed and actual interest rates may result in lower payments for the projected new debt.

	Source of Loan Payments						Total	%
	Taxation	Water User Fees	Sewer User Fees	Dev. Charges (DCs)	Other Revenue	Local Improvt. Fees		
Creemore Sewer Upgrade						238,838	\$238,838	19.2%
Stayner Sewer Upgrade				55,644			\$55,644	4.5%
Mill Street Water Upgrade		65,033					\$65,033	5.2%
Stayner Water Reservoir		105,216		128,598			\$233,814	18.8%
New Lowell Library Replacement	8,576			17,154			\$25,730	2.1%
Station on the Green Solar					3,559		\$3,559	0.3%
Joint Emergency Facility	72,454			89,708			\$162,162	13.0%
Eco Park	34,400		5,600				\$40,000	3.2%
Station Park	40,882						\$40,882	3.3%
Creemore Medical Centre					25,485		\$25,485	2.0%
Perry/Gideon	3,787			34,088			\$37,875	3.0%
Solar Power Generation					20,971		\$20,971	1.7%
Water Well #4		48,813					\$48,813	3.9%
Creemore Aeration Upgrade			25,788		60,172		\$85,960	6.9%
Energy Efficiency Project					160,485		\$160,485	12.9%
<b>Total</b>	<b>\$160,099</b>	<b>\$219,062</b>	<b>\$31,388</b>	<b>\$325,192</b>	<b>\$270,672</b>	<b>\$238,838</b>	<b>\$1,245,251</b>	<b>100.0%</b>
<b>%</b>	<b>12.9%</b>	<b>17.6%</b>	<b>2.5%</b>	<b>26.1%</b>	<b>21.7%</b>	<b>19.2%</b>		

## Breakdown of Loan Payments

### Breakdown of Taxation Column for Loans

Loan	Admin.	Fire	Police	PW	Parks	Library	Total
New Lowell Library Replacement						8,577	
Joint Emergency Facility		70,508	1,946				72,454
Station Park Expansion	\$40,882						\$40,882
ECO Park				34,400			
Perry/Gideon						3,787	
<b>Total</b>	<b>\$40,882</b>	<b>\$70,508</b>	<b>\$1,946</b>	<b>\$34,400</b>	<b>\$0</b>	<b>\$8,581</b>	<b>\$113,336</b>

### Breakdown of DC Column for Loans

Loan	Admin.	Fire	Police	Sewer	Water	Library	Total
New Lowell Library Replacement						17,154	17,154
Joint Emergency Facility		74,124	15,584				89,708
Stayner Sewer Upgrade				55,644			55,644
Stayner Water Reservoir					128,598		128,598
Perry/Gideon						34,088	34,088
<b>Total</b>	<b>\$0</b>	<b>\$74,124</b>	<b>\$15,584</b>	<b>\$55,644</b>	<b>\$128,598</b>	<b>\$51,242</b>	<b>\$325,192</b>

**Breakdown of Solar Power Generation**

<b>Location</b>	<b>Revenue (est.)</b>	<b>Loan (est.)</b>	<b>Net Income</b>	<b>Return on Investment</b>
Avening Community Centre	\$4,275	\$2,543	\$1,732	68.10%
Creemore Medical Centre	\$4,177	\$2,465	\$1,712	69.40%
Duntroon Hall	\$3,611	\$2,543	\$1,068	42.00%
Nottawa Hall	\$4,271	\$2,543	\$1,728	67.90%
Stayner Arena	\$4,442	\$2,803	\$1,638	58.40%
Station Park Admin Building	\$4,417	\$2,509	\$1,908	76.00%
Administration Centre	\$4,240	\$2,732	\$1,508	55.20%
Public Works Building	\$4,228	\$2,832	\$1,396	49.30%
<b>Total</b>	<b>\$33,660</b>	<b>\$20,971</b>	<b>\$12,689</b>	<b>60.50%</b>

The solar power generation loans are shown as break-even for budget purposes. The chart above shows a conservative estimate of the potential revenue which depends upon a number of weather factors. The actual net incomes from the solar power generations will be transferred to the respective department reserve or hall board accounts at the end of each fiscal year-end.

The net annual revenue and returns on investment are expected to be lower than the Station on the Green due to the reduction in the payment per kW produced and sold by Ontario Power Generation.

**Station on the Green**

The net annual revenue generated by the solar panels is an average 288% higher than the annual loan payments resulting in an average net annual income of \$6,677 for the Station on the Green. The total return on investment may be lower due to the expectation of higher interest rates in the future however additional revenues will continue after the loan is paid off as the expected lifespan of the solar panels exceeds the period of the loan.

## Reserve and Reserve Funds

Reserves and Reserve Funds' balances are estimated to have a net decrease of \$3,677,504 from \$11,352,239 (2014 year-end) to \$7,674,735 (2015 year-end) in part due to current and proposed capital projects funded by reserves. Estimated Reserve Funds' revenues, based on growth, include collection of \$1,970,507 in DCs and \$397,674 in Federal Gas Tax grants. It is important to note that some projects, especially those that involve DCs may not proceed without advance funding by Developers.

DC contributions are based on new growth projections of 100 SDUs as follows; 80 SDUs in Stayner and 15 SDUs in Creemore and 5 SDUs in rural areas. Non-residential growth is also projected. Commercial and Industrial growth numbers are not budgeted separately and form part of the estimated DCs. Pre-paid DCs, of which almost \$5,000,000 were received in 2014, are also not budgeted separately and form part of the estimated DCs. No additional pre-paid DCs are currently anticipated although it may be required for certain future projects to move forward.

The annual contribution to Bridges Construction reserve will increase \$25,000 in 2015 and 2016 from \$300,000 (2014) to \$325,000 (2015) and \$350,000 (2016). This builds on the annual allotment to the reserve for which regular annual contributions was established at \$250,000 in 2011. Recommendations have been made by the municipality's engineers to eventually increase this annual allotment to \$750,000 per year. Clearview has 78 bridges of varying ages and conditions that may have an average lifespan of 75 years and long-term replacement costs may average \$750,000 per bridge.

The Snow Events reserve created in 2011 is budgeted to have another \$20,000 contributed to it for a total of \$80,000. This reserve will build up to \$100,000 in 2015 and then will be used for mitigating annual variances in snow plowing and removal.

The Library expansion reserve will increase \$25,000 to \$100,000 (2015) and then remain at \$100,000 (2016). Funds were removed from the reserve in 2014 to pay for repairs to the Stayner branch. Library Resources reserve continues to increase by 0.8% (2015) and 3.1% (2016).

Fire Equipment (Vehicle) reserves are to increase from \$330,000 (2014) to \$350,000 (2015) to reflect the increasing costs of vehicles. Funds were removed in 2014 to fund purchases of non-vehicle capital items.

The Roads Equipment reserve will increase. This will be achieved by increasing the hourly charge out of the Public Works fleet to Public Works, Parks, Water and Sewer and others. Roads and related will decrease \$55,000 in 2015 to \$1,070,000 and increase \$10,000 in 2016 to \$1,180,000. The Roads and related reserve allocation will finally return to 2010 levels with the increase in 2016 after a 10.6% reduction made in 2010 that carried on for years. This reduced the funding available for repairing and repaving roads each year since 2010. The reduced funding over that period amounted to \$233,300 not counting annual inflation of costs.

Sidewalks reserve will increase \$10,000 in 2016 from \$110,000 to \$120,000 to reflect the higher costs for concrete and installation.

Arena replacement reserve will increase by \$10,000 (2015) and \$5,000 (2016) for each of the two arenas from \$50,000 (2014) to \$70,000 (2015) and \$80,000 (2016). \$50,000 will be transferred each year from 2015-2018 to reimburse the \$200,000 borrowed from the Working Fund in 2013 for the Energy Efficiency project.

Hall Boards reserve will increase by \$70,000 over two years from \$60,000 (2014) to \$95,000 (2015) and \$130,000 (2016). A 2012 study determined that over \$1,000,000 was required to make the Halls accessible. This increase in funding will permit Clearview to meet Provincial AODA requirements by 2024 when accounting for inflation in costs.

A Landfill reserve was created in 2014 with the \$2,000,000 payout from the County for future tipping fees. Department capital funds for Fire, Public Works and Parks and Recreation were also created in 2014 funded by unused Funding for Capital allocations from the Operating Budget. The Fire Department had overspent their budgeted Funding for Capital and so no funds were transferred into the newly created reserve. \$363,727 was set aside for allocation to reserves to be determined when the AMP is completed in September 2015.

Reserve Funds are invested separately to meet regulation guidelines. Reserve balances are also invested however only some of the interest is allocated directly to the specific reserve while others have the interest accrue to general operations revenue in the Administration portion of the budget.

## Managing the Municipal Infrastructure Deficit

In 2010 Clearview had a large looming municipal infrastructure deficit and low reserve levels to fund the replacement of infrastructure. Some reserves did not exist such as bridges which resulted in 1 bridge being replaced every 5 years or every 3 years with grant funding assistance when over the long term 1 bridge needs to be replaced yearly. Many buildings, including the Halls, were not in a state of good repair or had fire safety or building code issues that were resolved with the assistance of the creation of reserve funding in 2013. Some assets including the libraries did not have any funding allocated towards replacing them even though the Stayner branch had been identified for replacement since 2006.

The steady increase of reserve allocations, through the increasing of taxation by an average of 1.4% per year since 2010 (cumulative 7.0% from 2010 to 2015) has moved Clearview towards being more sustainable. Additional increases to reserves are needed and are proposed in this budget. Many municipalities have not yet taken this step towards funding the municipal infrastructure deficit and Clearview is ahead of the curve in this aspect – however more still needs to be done and will be identified in the Asset Management Plan.

Also of note is the low level of infrastructure replacement reserves currently for Water and Sewer. Capital replacement reserves were created in 2012 however funds are required to be put in place. A number of pending costly replacements in the millions will need to be financed as reserve funds are not currently available.

## Expansion of Capital Funding and Capital Reserves from 2010 to 2016

Capital Item/Grouping	2010	2011	2012	2013	2014	2015	2016
Bridges	\$0	\$250,000	\$250,000	\$300,000	\$300,000	\$325,000	\$350,000
Admin. Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Digital Signage	\$0	\$0	\$0	\$0	\$5,000	\$5,000	\$5,000
Fire Equipment (Vehicles)	\$250,000	\$250,000	\$250,000	\$330,000	\$330,000	\$350,000	\$350,000
Fire Capital	\$154,180	\$95,200	\$161,359	\$85,500	\$52,400	\$134,000	\$151,000
Bylaw	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
Roads Equip.	\$150,600	\$116,000	\$122,400	\$161,300	\$161,000	\$187,700	\$187,700
Roads & Related	\$1,152,860	\$1,031,000	\$1,128,000	\$1,117,000	\$1,125,000	\$1,070,000	\$1,180,000
Sidewalks	\$65,000	\$100,000	\$100,000	\$110,000	\$110,000	\$110,000	\$120,000
Snow Events	\$0	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$0
Swimming Pool	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Parks Equipment	\$40,000	\$60,000	\$60,000	\$25,000	\$25,000	\$25,000	\$25,000
Arena Equip. Stayner	\$0	\$0	\$0	\$25,000	\$25,000	\$25,000	\$25,000
Arena Equip. Creemore	\$0	\$0	\$0	\$25,000	\$25,000	\$25,000	\$25,000
Arena	\$0	\$0	\$0	\$50,000	\$50,000	\$70,000	\$80,000
Community Halls	\$0	\$0	\$0	\$50,000	\$60,000	\$95,000	\$130,000
Library	\$0	\$0	\$0	\$50,000	\$75,000	\$100,000	\$100,000
Library Resources	\$75,380	\$72,642	\$70,000	\$76,400	\$78,692	\$79,294	\$81,763
To Be Allocated in Sept. 2015						\$363,727	\$363,727
<b>Total</b>	<b>\$1,892,020</b>	<b>\$1,998,842</b>	<b>\$2,165,759</b>	<b>\$2,429,200</b>	<b>\$2,446,092</b>	<b>\$2,988,721</b>	<b>\$3,178,190</b>

Increase from prior year	\$106,822	\$166,917	\$263,441	\$16,892	\$542,629	\$189,469
% Tax increase equivalent	1.2%	1.7%	2.5%	0.1%	4.5%	1.5%

Cumulative Increase since 2010	\$106,822	\$273,739	\$537,180	\$554,072	\$1,096,701	\$1,286,170
Cum. % increase since 2010	1.2%	2.8%	5.3%	5.5%	10.0%	11.5%
Avg. % increase since 2010	1.2%	1.4%	1.8%	1.4%	2.0%	1.9%

\$new = 1% tax increase	\$87,820	\$91,980	\$99,424	\$106,240	\$114,507	est. \$120,377	est. \$124,425
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## 2015 Forecast of Reserves and Reserve Funds

	Reserve Name	2014 Year End Balance	Interest	Contributions	Transfer to Reserves	2014 Transfer from Reserves to Revenue	2014 Transfer from Reserves to Capital	Transfers from Reserves	2015 Year End Balance
	<b>Obligatory Reserve Funds</b>								
3-2-401-420	DCs Admin. Services	-19,067	231	37,555				0	18,719
3-2-401-417	DCs Fire Protection Services	-121,994	-2,071	30,450		-74,124		-74,124	-167,738
3-2-401-422	DCs Police Services	-24,065	-354	11,368		-15,584		-15,584	-28,635
3-2-401-418	DCs Stayner Water	-71,039	-22,035	826,373		-128,598	-2,389,567	-2,518,165	-1,784,867
3-2-401-419	DCs Stayner Sewer	791,064	-51,851	409,248		-55,644	-5,292,728	-5,348,372	-4,199,910
3-2-401-423	DCs Creemore Water	65,356	1,865	83,859				0	151,080
3-2-401-424	DCs Creemore Sewer	57,308	1,620	72,273				0	131,201
3-2-401-425	DCs Nottawa Water	-2,038	-25	0				0	-2,063
3-2-401-426	DCs Nottawa Sewer	-8,392	-105	0				0	-8,496
3-2-401-427	DCs New Lowell Water	7,242	91	0				0	7,332
3-2-401-428	DCs New Lowell Sewer	-8,392	-105	0				0	-8,496
3-2-401-414	DCs Municipal Parking	9,558	207	7,004				0	16,769
3-2-401-421	DCs Roads and Rel. Serv.	122,973	4,614	329,672			-83,562	-83,562	373,696
3-2-401-415	DCs Recreation Services	88,331	2,230	90,031				0	180,592
3-2-401-416	DCs Library Services	-17,678	473	72,674		-17,160		-17,160	38,309
								0	0
3-2-401-411	Parkland Ded. and Contrib.	92,583	1,157	0				0	93,741
3-2-401-412	Parking Contributions	4,730	59	0				0	4,789
3-2-401-430	Creemore Sewer Proj. Loan	14,765	0			-14,804		-14,804	-40
3-2-401-431	Carruthers Memorial Park	140,924	1,762					0	142,685
3-2-401-440	Federal Gas Tax	1,933,975	24,225	397,674			-393,610	-393,610	1,962,264
	<b>sub total</b>	<b>3,056,144</b>	<b>-38,013</b>	<b>2,368,181</b>	<b>0</b>	<b>-305,914</b>	<b>-8,159,467</b>	<b>-8,465,381</b>	<b>-3,079,070</b>
	<b>Discretionary Reserves</b>								
3-2-405-025	Consolid. Rec. Boards	-34,577			95,000			0	60,423
3-2-405-027	Consolid. Creemore BIA	8,694						0	8,694
3-2-405-500	Working Fund	1,235,112			75,000			0	1,310,112
3-2-405-501	Legal/Assess. Contingency	142,341				-27,100		-27,100	115,241
3-2-405-502	Tax Stabilization Reserve	495,391				-120,000		-120,000	375,391
3-2-405-503	Land Sales	103,604					-10,000	-10,000	93,604
3-2-405-505	Roads Equipment Rep.	222,116			187,700		-114,000	-114,000	295,816
3-2-405-510	Fire Equipment Rep.	273,046			350,000		-50,000	-50,000	573,046
3-2-405-515	Water Equipment Rep.	-840,935	-10,512					0	-851,447
3-2-405-516	Water Operations Reserve	600,087	7,501					0	607,588
3-2-405-520	Sewer Equipment Rep.	-840,935	-10,512					0	-851,447
3-2-405-521	Sewer Operations Reserve	-164,256	-2,053					0	-166,309
3-2-405-524	Parks Equipment	203,918			25,000			0	228,918
3-2-405-524	Stayner Arena Equip. Rep.	161,260			10,000			0	171,260
3-2-405-524	Creemore Arena Equip. Rep.	185,000			60,000		-75,000	-75,000	170,000

3-2-405-524	New Lowell Playground Equip.	0					0	0
3-2-405-525	Swimming Pool	3,749					0	3,749
3-2-405-541	By-law Enforcement	383			4,000		0	4,383
3-2-405-545	Library	165,891					0	165,891
3-2-405-546	Library Theatre	0					0	0
3-2-405-547	Library Donations	26,649					0	26,649
3-2-405-548	Library Building	-88,650			100,000		0	11,350
3-2-405-555	Creemore Medical Centre	0					0	0
3-2-405-560	Capital Grants	530,998					0	530,998
3-2-405-565	Budgeted Items	93,026			398,727		0	491,753
3-2-405-565	Stayner Kinsmen	2,000					0	2,000
3-2-405-565	Station Park	15,000				-15,000	-15,000	0
3-2-405-565	Landfill Payout	2,010,684	25,134				0	2,035,818
3-2-405-565	PW & Parks Unused Cap. Funds	266,476					0	266,476
3-2-405-565	Projects carried forward to 2015	295,373				-295,373	-295,373	0
3-2-405-565	Municipal Election	12,500			15,000		0	27,500
3-2-405-565	Economic Development	11,838				-11,838	-11,838	0
3-2-405-565	Fire Master Plan	6,000					0	6,000
3-2-405-565	Roads Construction	492,750					0	492,750
3-2-405-565	Bridges Construction	773,609			325,000	-513,097	-513,097	585,512
3-2-405-565	Snow Event	80,000			20,000		0	100,000
	sub total	6,448,141	9,558	0	1,665,427	-158,938	-1,072,470	6,891,718
	TOTAL RESERVES and RESERV	9,504,285	-28,455	2,368,181	1,665,427	-464,852	-9,231,937	3,812,648

## Local Improvement Charges

Clearview will collect Local Improvement Charges from properties that benefited from specific capital improvements;

### Current Local Improvement Charges

- 1) Creemore 2001-2020
  - Sewer Treatment Plant and sewer mains
  - Payments were fixed for the first 10 years and then increase 5% per year for the final 10 years

### Proposed or Future Local Improvement Charges

- 1) Stayner Industrial Servicing Project
  - Roads and related, Water, and Sewer
  - Details are still to be determined
- 2) "Schell Farm"
  - Roads and related, Water
  - Details are still to be determined

### Previous Local Improvement Charges

- 1) "Schell Farm" 2012-2014
  - Bridge and road improvements
- 2) Stayner 1994-2013
  - Sewer Treatment Plant upgrades

The Schell Farm local improvement is awaiting a response from the Ministry of Transportation Ontario before proceeding further.

## Municipal Act Section 391 Capital Improvements

Section 391 of the Municipal Act authorizes a municipality to impose a fee or charge for capital costs related to services or activities provided by the Municipality on persons who derive or will derive a benefit from certain improvements.

The Mowat Street Sewer Project includes a component of funding to be collected from certain property owners who live on Mowat Street and who will derive a benefit from the servicing improvements to their property. The form and revenue collection method will be determined in 2015.

The Industrial Servicing Project includes a component of funding to be collected from certain property owners who will derive a benefit from the servicing improvements to their property. The form and revenue collection method will be determined in 2015.

## Other Targeted Tax Levies

Clearview has one Business Improvement Area (BIA) and it is located in the town of Creemore. The Creemore BIA was established by the Village of Creemore By-Law #88-003. Commercial and Industrial properties located within the boundary of the Creemore BIA have a special tax levy to raise funds for the Creemore BIA. Residential properties located within the boundary of the Creemore BIA are not charged the special tax levy.

The special tax levy is divided amongst the eligible properties based on the assessed value of the property subject to the minimum and maximum charges set out in the By-Law which states that "No person shall be charged less than \$25.00, nor shall any one person be charged more than 10% of the total estimates." Two properties pay the maximum 10% with the overage being split amongst the other properties in the BIA.

The total amount to be levied in 2014 on behalf of the Creemore BIA is \$20,000.

Funds are transferred to the BIA according to the schedule in Finance Procedure 2010-002 "Payments of Levies to BIAs".

## Revenue Trends

Senior Managers review budgeted revenue against actual received for the prior year and adjust budgeted revenues taking into account future trends. Property taxes based on MPAC calculated property assessment values have been and continue to rise at a steady pace to offset inflation, decreases in other revenues, increases beyond inflation in certain costs including policing, and reductions in annual operating grants.

Grants revenue is challenged on the operating side by a major reduction in OMPF funding in 2013, 2014 and 2015 and regular decreases announced for coming years although the exact amount of the decreases have not been stated. From 2013 to 2015 the OMPF allocation for Clearview has decreased by \$515,100. To maintain service levels the general municipal taxation has had to increase 4.33% for those 3 years. This has reduced the municipality's ability to raise funds for service increases or allocations to reserves.

Federal Gas Tax infrastructure funding has been capped at an annual amount and has not been adjusted for inflation for years and budget announcements will continue that trend.

Development Charges revenues are highly variable and depend upon eligible building permits being approved. Thousands of new units have received approval for construction over the past few years. The developers involved with those projects have pre-paid over \$6 million in Stayner Sewer Development Charges since 2012. It is expected that these developments will proceed in the coming years once the Stayner-Wasaga Beach sewer project is completed in 2015.

Water and Sewer user fees are scheduled to increase at a steady rate for a 6 year period based on the approval of the 6-year Water Financial Plan in September of 2014. Other Income continues to remain constant for the standard portions while several Local Improvement initiatives may provide additional funds, although they are targeted to offset the related expenses. 2015 is forecasted to be more similar to 2014 than 2013 in terms of revenue sources due to the single-item change from 2013.

### Capital and Operating Budget Forecast

The 2017 and future operating budgets are expected to stabilize in an inflated 2012 amount with the completion of the KRESI works portion of the Stayner-Wasaga Beach sewer connection project.

The 2017 and future capital budgets are expected to remain variable depending upon the rate of developer contributed assets from newly constructed subdivisions.

## Service Level Changes

Department or Sub-Department	Service Level Change (Major)
<b>General Administration</b>	Hiring of Communications position – halfway through 2015
Council and Clerk	None
Economic Development	None
Information Services	None
Policing Services	None
<b>Fire &amp; Emergency Services</b>	None
<b>Building Inspection</b>	None
<b>By-Law and Crossing Guards</b>	None
<b>Public Works</b>	None
<b>Parks and Recreation</b>	None
<b>Library Services</b>	Increased # of staff on duty at Stayner branch – Part-time clerk made full-time halfway through 2015
<b>Planning and Development Services</b>	None
<b>Creemore Medical Centre</b>	None
<b>Water Utilities</b>	None
<b>Sewer Utilities</b>	None

## Donations and Tax Receipts



Clearview is authorized by Canada Revenue Agency (CRA) as a 'qualified donee' and is permitted to issue tax receipts for eligible donations. Donations of cash, cheques, eligible shares and investments may be made to Clearview, Clearview Public Library, Clearview's two cemeteries, the Clearview community halls and any of the Clearview Service Boards or the Creemore Business Improvement Area. Please contact Clearview's Treasurer or any of the groups noted above for more details.

reconstructed by donations.

In 2012 donations funded the majority of the cost of the new playground equipment in New Lowell. In 2013 more than 504 tax receipts were issued for over \$329,000 in donations.

More than \$190,000 was donated in 2014 by 228 donors with the majority of the funds targeted to fund the expansion of the Creemore Medical Centre.

Non-cash donations of artwork can also be made. Many community initiatives have been made possible through the power of donations.

**Thank you for contributing to your community!**



**Unveiling of Ernest Herzig's 'Harmony' at Station on the Green**



**Creemore Log Cabin on Library Street**



**Kick-off of Clearview Library - New Lowell fundraising**



**Mary Barrie's statue unveiling at Clearview Library - Creemore**

## How Can I Get More Involved In The Budget Process?

- Learn about municipal Departments and their budgets. This information is available at Clearview Public Libraries, online at [www.clearview.ca/home/budget](http://www.clearview.ca/home/budget) or in our Administration Centre in Stayner.
- Meet with your member of Council to discuss your concerns or suggestions. Their contact information is on page 5.
- Send your ideas to the appropriate Manager to explore the feasibility of your suggestions.
- Attend the Budget Workshops. Dates can be found online or by contacting the Clerk's office.
- Attend the Budget Public Meeting. The date can be found online or by contacting the Clerk's office.
- Attend the Council Meetings discussing the budget. Dates can be found online or by contacting the Clerk's office.
- Keep in mind that budget preparation for the next fiscal year, which begins January 1, generally starts in September of the prior year.
- Use these resources for more information:
  - Clearview website: [www.clearview.ca](http://www.clearview.ca)
  - Information on Public Display at the Clearview Administration Centre
  - Clearview's Clerk or Treasurer – contact information is on page 5



## Community Profile – Clearview at a Glance

One of the southernmost municipalities in the Georgian Triangle, Clearview was established on January 1, 1994 by the amalgamation of the four municipalities of the Town of Stayner (1872), the Village of Creemore (1889), and the Townships of Nottawasaga (1851) and Sunnidale (1858).

Clearview is a 560 km<sup>2</sup> rural municipality of approximately 14,000 full time residents and thousands of seasonal residents with 4 main settlement areas consisting of Stayner, Creemore, Nottawa and New Lowell. Located 30 minutes west of Barrie, Clearview borders on Collingwood and Wasaga Beach to the north and Springwater and Angus to the east.

Clearview is less than one hour from Toronto and the Pearson International Airport. Visitors will enjoy the quaint and quiet charm of rural Clearview and experience some of the most appealing scenery and natural beauty in the Georgian Triangle. Residents enjoy clean safe communities, quality homes, beautiful surroundings, great business opportunities, interesting shops, good schools; everything that a family needs.

English-only speakers account for 95% of the population, English and French speakers 5% and less than 1% speak neither English nor French. 25% (3,415) of

the population is 19 years of age or younger and 16% (2,250) are 65 years of age or older. The median age is 43.7.

There are 6 public elementary schools in Clearview; 2 in Stayner, 2 in Creemore, 1 in Nottawa and 1 in New Lowell. There is 1 public high school in Clearview and it is located in Stayner.

There are two medical centers located in Stayner and Creemore and the closest hospitals are the Collingwood General and Marine Hospital located in Collingwood and Royal Victoria Hospital located in Barrie. The Collingwood Airport and the Edenvale Aerodrome are both located in Clearview. The Collingwood Airport offers customs clearance.

The major employers in Clearview are Reinhart Foods, Creemore Springs Brewery, Walker Aggregates, Simcoe County District School Board and Clearview.

The Clearview Administration Centre is located at 217 Gideon Street in Stayner and is open Monday to Friday, 8:30 AM to 4:30 PM

### Population profile

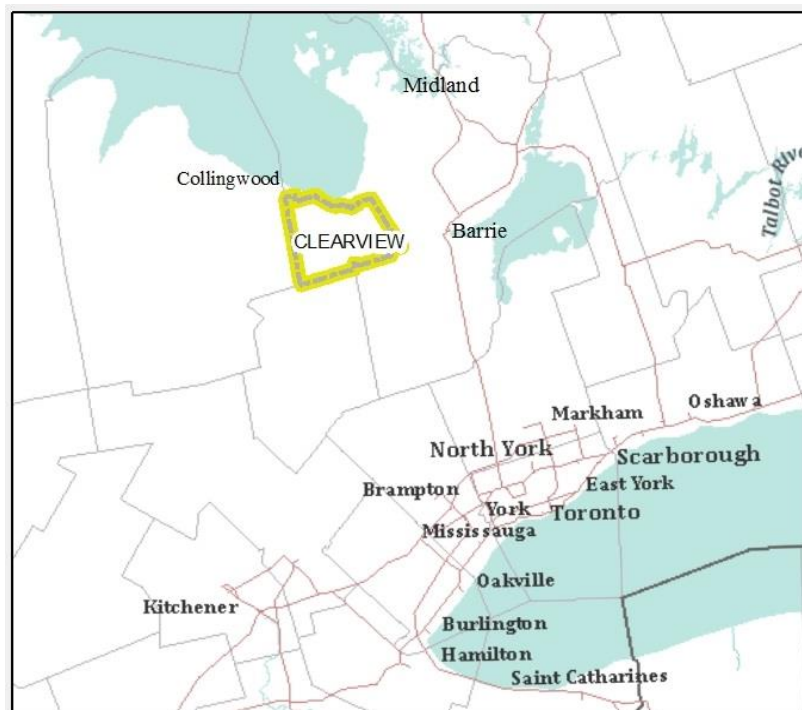
Year	Clearview	Simcoe County
2011	13,734	446,063
2006	14,008	422,204
2001	13,796	377,050

Source: Statistics Canada

### Other Statistics

Year	Median Age	Mean Household Income	Total Private Dwellings
2011	43.7	N/A	5,852
2006	41.2	\$61,518	5,814
2001	38.4	\$56,964	5,546

Source: Statistics Canada



## Notes

2014 Property Assessment Notices for 2015 show the assessed value of properties based on a January 1, 2012 calculation date and represent the third year in the 4 year phased-in assessment cycle (2013-2016 Phase-In Assessments). Previous Property Assessment Notices for 2008 CVA (2009 – 2012 Phase-In Assessments) were based on a January 1, 2008 valuation date. Assessment increases are being phased-in over a four year period by the Province. Municipalities use the phased-in assessed value in setting the 2015 municipal tax rates which are in turn used to calculate 2015 property taxes. Education tax rates for School Board funding, which are set by the Province of Ontario, are also used to calculate 2015 property taxes.

The extra garbage collection services offered by Clearview were assumed by the County of Simcoe effective July 1, 2013 and no longer require an additional tax levy. Prior to 2012 the County Waste Levy plus the extra garbage collection services offered by Clearview were added to all taxable properties as an additional tax levy to the County tax levy as shown in the Clearview Tax Rate Bylaws. In 2012 changes were made to OPTA that no longer permitted the lower-tier municipality (Clearview) to adjust the upper-tier municipality (Simcoe County) tax rate which was how the County Waste Levy was added to the County tax rate. The County Waste Levy was actually added to the Clearview tax rate on OPTA and in effect was collected through the municipal portion of taxes. In 2013 there was a delay in adding the extra garbage collection services offered by Clearview to the County waste collection service. The \$20,000 budgeted cost for the period of January 1, 2013 to June 30, 2013 was calculated and taxed similar to 2012 even though it shows in the tax rate bylaw as a separate levy added to the County tax rate. In 2014 and 2015 there was no additional tax levy for garbage collection services as all services are now included in the County tax rate.

Final tax rates and amounts are subject to approval of the Tax Rate By-Law and confirmation of the tax rates from the County and the four School Boards.

All 'Actual Year to Date as at December 31, 2014' amounts noted in this budget package are subject to change until the final year-end adjustments are made and the audit is complete.

The 2015 budget does not provide for sustainable capital asset replacement. This process is evolving and will be addressed with the proposed Municipal Asset Management Plan which is discussed above. Amortization of TCA is not budgeted as it is a non-cash item. Full budgeting of amortization would result in the collection of funds from current users to replace assets to be used by future users. The Municipal Asset Management Plan would set out the principals as to who pays for the replacement of assets; current users and/or future users.

The analysis sheets show a comparison of the 2013 Budgeted, 2013 Actual, 2014 Budgeted and 2014 Actual (YTD) to the 2015 Budgeted and 2016 Budgeted. This is done so that the reader can compare the budgeted to prior year budgeted and actuals. The numbers in the analysis sheets match the ones in the appendices at the end of this document.

The summary sheets for each department show 2013 Budgeted, 2013 Actual (audited), 2014 Budgeted, 2014 Actual (YTD), and 2015 Budgeted along with a 2015-2014 Budgeted difference and the % variance for that Budgeted difference. The showing of the difference between the 2015 Budgeted and 2014 Budgeted amounts and the % variance is used as it is the best way to show the changes in the tax rate for the current budget year. The tax rate each year is set according to the budget that is passed and the change in the tax rate is based on the difference between the current budgeted amounts and the prior budgeted amounts. The determination of the current budgeted amounts is by analysis of the actual amounts and a forecast of future increases in costs to maintain the same services and adjustments to service levels.

## Key Budgetary and Financial Policies and Procedures

The establishment of sound fiscal management policies and procedures establishes clear objectives to align budget planning and ongoing department operations to address the short-term and long-term issues and challenges of the municipality.

### Operating and Capital Budget Policies

Fundamental budget policies are set forth in the Municipal Act (2001), Development Charges Act (1997), Local Improvement Municipal Act (1997), Planning Act (1990), Assessment Act (1990), Building Code Act (1992), Safe Drinking Water Act (2002), amongst others, and related Ontario Regulations and other related legislation and regulations.

#### *Balanced Budget:*

The Municipal Act requires a balanced budget. A difference between revenues and total expenditures is to be resolved by adjusting the property tax rate or other revenues, or reducing expenses.

#### *Public Meetings:*

Although not required by the Municipal Act, Clearview Council decided in Fiscal 2010 to hold annual Public Meetings on the proposed budget.

#### *Timely Adoption:*

The budget must be approved prior to the property tax rates being approved by Bylaw. The Property Tax Rate Bylaw must be approved prior to the August mailing of the Final Tax Bills.

#### *Six-Year Financial Plan:*

The Safe Drinking Water Act requires a six-year operating and capital financial plan for the Water Department. As the output of the supplied water and the roads, under which the distribution and collection pipes lie, are required to be integrated for an optimum budgeting outcome. Due to the Public Works budget being such a large part of the taxation funded total general (non-utilities) budget it was determined that it was preferable to have a full six-year budget. The multi-year forecast is updated annually during the budget process.

#### *Self-funding Departments:*

Provincial legislation requires the following departments to be self-funding; Municipal Water, Municipal Sewer and Building Inspection. Clearview has determined that the Creemore Medical Centre shall be self-funding. Self-funding means that the expenses of the department shall be funded from revenues collected for the services provided by that particular department and that no funds from any other departments or from general taxation shall be provided to fund the department.

### Reserve Policies

In 2012 the Reserves and Reserve Funds established by bylaw, resolution or practice since 1994 were codified into a Reserves Manual and approved by Council. The Manual set out the name, objective, source funding, eligible expenditures, interest allocation, and other details of the reserves and reserve funds.

#### *Tax Stabilization Reserve:*

The Tax Stabilization Reserve is designed to provide some General Fund flexibility should funding shortfalls occur. The Tax Stabilization Reserve will be funded by the annual surplus, if any. Should a deficit occur, the reserve will provide the funds to offset the shortfall. Council has the option to allocate any or all funds in the reserve to current year funding to provide funds for projects.

### Financial Reporting Policies:

The Municipal Act requires the Financial Information Return (FIR) to be filed annually. Council requires monthly financial reports to be made to an open Council meeting.

### Debt Policies:

The Province limits municipal borrowing through the Municipal Act and related regulations and outlines the municipal debt capacity with the Annual Repayment Limit (ARL) report. The ARL report is issued in January of each year and is based on the most recently completed FIR. As the most recent FIR is for the Fiscal year prior to the prior year, the current year's ARL is based on the FIR from two years prior.

### Cash Management and Investment Policies:

Clearview currently manages all funds in a revolving cash account with a Schedule A Chartered Bank. Clearview operates on a pooled cash basis for its primary funds with a separate account for its Reserve Funds. Interest is accrued or allocated for Reserve Funds, reserves for self-funding departments, and accounts held directly by local or municipal service boards. Clearview arranged in 2010 for their bank to provide all local and municipal boards the same investment-grade interest rate and no-fee transactions for all of their self-managed bank accounts.

### Fiscal Stability Policies:

Clearview annually determines the liabilities for funding the unused Vacation Pay and the Early Retirement Benefit program through internal calculations in the case of unused Vacation Pay or a multi-year actuarial study in the case of the Early Retirement Benefit program. The Vacation Pay liability has been fully funded since Fiscal 2011 and the Early Retirement Benefit program has been fully funded since Fiscal 2010.

## Glossary of Terms

### Accrual Accounting

Clearview's sources of financing and expenditures are recorded using the accrual basis of accounting. This basis recognizes revenues as they become available and measurable and expenditures as they are incurred and measurable as the result of receipt of goods or services and the creation of a legal obligation to pay. This is also the basis for developing Clearview's budget.

### Administration

A category of expenses representing administrative costs and other costs that do not fit into any of the other categories of expenses.

### Amortization

The reduction of the value of an asset by prorating its cost over a period of years. The period of time that a debt would be paid off over. A category of expenses representing the reduction of the value of an asset.

### Appropriation

A sum of money or total of assets devoted to a special purpose.

### Assessment

A value established by the Municipal Property Assessment Corporation (MPAC) for real property for use as a basis of levying property taxes for municipal purposes.

### Asset Management Plan

A plan that determines how a municipality can become sustainable with regards to the replacement of their tangible capital assets by determining the current amount of funding and the deficit that is required to be funded in the future.

### Balanced Budget

A balanced budget refers to a budget in which revenues are equal to expenditures. Municipalities are required to pass a balanced budget and are not permitted to run a deficit or a surplus.

### Base Budget

Budget resources that are required to maintain service at the level provided in the previous year's budget.

### Bond

A debt investment in which an investor loans money to an entity that borrows the funds for a defined period of time at a fixed interest rate. Clearview borrows, in part, through Infrastructure Ontario, an Ontario crown corporation which issues bonds in the name of the Government of Ontario.

### Budget

An estimation of the revenues and expenses over a specified future period of time. Clearview prepares an annual budget which is for the fiscal year of January 1 to December 31.

### Business Improvement Area

A Business Improvement Area (BIA) is a "made-in-Ontario" innovation that allows local business people and commercial property owners and tenants to join together and, with the support of the municipality, to organize, finance, and carry out physical improvements and promote economic development in their district.

### Capital Budget

A plan of proposed capital expenditures to be incurred in the current year and over a period of subsequent future years identifying each capital project and the method of financing.

### Capital Expenditure (Project)

Expenditures to purchase or construct capital assets. Typically a capital expenditure consists of purchasing land or equipment, improving land, and/or the construction of a building or infrastructure. Sometimes capital assets are purchased or constructed by third parties and turned over to the municipality for future operation, maintenance and repair.

### Collective Agreement

A legally binding agreement between an employer and a union detailing the terms and conditions of employment.

### Contracted Services

A category of expenses representing services performed by contractors

### Council Proposed Budget

The budget proposed by Council to the Public typically after reviewing and amending the Staff Proposed Budget.

### Debenture Debt

The repayment of principal and payment of interest to holders of the municipality's debt instruments which were used to finance capital projects.

### Debt Limit

The total debt that a municipality can incur. Additional debt capacity is based on a percentage of eligible revenue less existing debt obligations which is then used to calculate the additional debt that can be borrowed using estimated interest rates and amortization periods.

### Department

A basic organizational unit of Clearview which is functionally unique in its delivery of services.

### Development Charge (DC)

A fee assessed against certain land development projects in order to help fund the cost of specified capital infrastructure needed to service growth.

### Facility Maintenance

A category of expenses representing the cost of maintaining facilities including costs for repair and maintenance but not including utility costs or insurance.

**Facility Utilities**

A category of expenses representing the cost of utilities including gas and hydro.

**Financial Information Return (FIR)**

The Financial Information Return is the main data collection tool used by the Ministry of Municipal Affairs and Housing to collect financial and statistical information on Municipalities. The FIR is a standard document comprised of a number of Schedules which are updated each year to comply with current legislation and reporting requirements.

**Fiscal Year**

The twelve month accounting period for recording financial transactions. Clearview's fiscal year is January 1 to December 31.

**Full Time Equivalent (FTE)**

A measure to account for all staffing dollars in terms of their value as a staffing unit. For example, two (2) half-time positions would equate to one (1) FTE.

**Grant**

A monetary contribution by one governmental unit or other organization to another. Typically these contributions are made to local governments by the Provincial and Federal Governments or the upper-tier government (County or Region). It is also a category of revenue consisting of grant funds.

**Huronia West OPP**

The police force that has responsibility for policing Clearview. The policing is governed under a Section 5.1 non-contract basis. Huronia West OPP serves Clearview, Wasaga Beach and Springwater. All three municipalities plus the Province of Ontario pay for the service. Clearview charges for net policing services costs through Clearview property taxes.

**Insurance**

A category of expenses representing the cost of acquiring insurance for the assets or activities of Clearview.

**Living Document**

A living document is a document that is continually edited and updated.

**Local Improvement Charges**

A financial tool used by municipalities for neighbourhood capital improvements such as but not limited to roads, sidewalks, water or sewer services. These charges are added to the property tax bills for the properties that benefit from the improvements over a specified period of time in order to spread out the cost of the improvements to the property owners.

**Official Plan**

The Official Plan establishes goals, objectives and land use, transportation and servicing policies to direct the physical growth of Clearview within the context of relevant social, economic and environmental constraints, in order to obtain the most desirable living environment for present and future residents.

**Ontario Municipal Protection Fund Grant (OMPF)**

A grant provided to rural and northern municipalities that is to subsidize general municipal operations. Formerly calculated on the basis of rural and policing factors it is now based on a formula calculated on prior grant funding and a variable modifier. Total envelope funding was reduced in 2013 by over \$155 million and would reduce by a further \$25 million per year until 2016 when it would be reduced to \$500 million.

**Ontario Property Tax Analysis (OPTA)**

The Online Property Tax Analysis System (OPTA) was created by Reamined Systems Inc. on behalf of the Government of Ontario. OPTA is a comprehensive, centralized budgetary planning tool and property tax accounting system for Ontario municipalities, the unincorporated territories and Government Ministries. Reamined assists professionals in the property tax field by providing systems and applications that municipalities can use to enhance their property tax calculations and processes. Reamined maintains a secure online database management system that provides real-time dynamic reporting.

**Operating Budget**

The budget containing allocations for such expenditures as salaries and benefits, materials and supplies, utilities, and insurance in order to provide basic government programs and services.

**Operating Project**

Projects that do not purchase or construct capital assets and are accounted for in the operating budget.

**Other Income**

A category of revenues representing funds that do not fit into any of the other categories of revenues.

**Payments in Lieu of Taxes (PIL or PILT)**

Payments in lieu of taxes received from other governments which are exempt from the payment of property taxes.

**Provincial Growth Plan**

Places to Grow is the Ontario government's program to plan for growth and development in a way that supports economic prosperity, protects the environment and helps communities achieve a high quality of life across the province. Regional growth plans are developed to guide government investments and policies.

**Public Sector Accounting Board (PSAB)**

The subcommittee of the Canadian Institute of Chartered Accountants which provides recommendations and issues pronouncement to enhance the financial reporting information of public sector bodies.

**Reserve**

An allocation of accumulated net revenue. It has no reference to any specific asset and does not require the physical segregation of money or assets.

**Reserve Fund**

Assets segregated and restricted to meet the purpose of the reserve fund. They may be:

- Obligatory – created whenever a statute require revenues received for special purpose to be segregated
- Discretionary – created whenever a municipal council wishes to designate revenues to finance a future project for which it has authority to spend money.

**Salaries, Wages & Benefits**

A category of expenses representing the salaries, wages and benefits of employees. This also includes adjustments to vacation accruals.

**Segmentation**

The organizing of the financial information of the municipality into parts that are determined to be meaningful to the expected financial statement users. Clearview's segmentation is determined by Finance Procedure 2010-004 "Financial Statement Segmentation".

**Single Dwelling Unit**

This is a measure used for measurements of growth and typically refers to a single detached home.

**Source Water Protection**

The Provincial methods, legislation and regulations applied to the lakes, rivers and aquifers from which we get the water we drink and use is made safe.

**Staff Proposed Budget**

The budget first proposed by Staff to Council for Council to review and amend prior to presentation to the Public.

**Stayner Wasaga Beach Sanitary Servicing Project**

This project was approved for a \$10 million grant funded jointly by the Federal and Provincial governments. The project consists of two main components with 6 main projects. The first component consists of the connection of the sanitary service in Stayner to the sanitary service in the neighbouring municipality of Wasaga Beach and is composed of the following projects; KRESI, Forcemain to KRESI, Emerald development servicing, Mowat St. servicing and the Stayner Pumping Station. The second component consists of the servicing and improvements of the Industrial area in south west Stayner.

**Surplus**

The excess that exists when expenditures at fiscal year-end are lower than had been budgeted for or revenue are higher. Surpluses are required to be applied fully in the following year's operating budget to reduce amounts raised through taxation, unless allocated to a reserve by Council.

**Tangible Capital Assets (TCA)**

An asset that is designated to be part of the capital budget due to it meeting the definition of a tangible capital asset as set out by PSAB regulations and as determined by Clearview's TCA policy.

**Tax Levy**

The total amount to be raised by property taxes for operating and debt service purposes specified in the annual Tax Levy By-Law.

**Tax Rate**

The rate levied on each real property according to assessed property value and property class.

**Tax Ratio**

The amount greater or lesser than the base rate and is applied to properties to increase or decrease their assessed value in order to produce the taxable value which is used to calculate the property taxes. Residential properties are used as the base rate.

**Taxation**

A category of revenues representing funds raised from property owners based upon a tax rate and their assessed value.

**Transfer from Reserves**

A category of revenues representing funds withdrawn from reserves or reserve funds.

**Transfer to Capital**

A category of expenses representing funds transferred from the operating portion of the budget to the capital portion of the budget in order to provide funds to pay for the capital items.

**Transfer to Reserves**

A category of expenses representing funds placed or saved in reserves or reserve funds.

**Useful Life**

The period during which an asset or property is expected to be usable for the purpose it was acquired. It may or may not correspond with the item's actual physical life or economic life.

**User Fee**

A fee levied for services or use of municipal property on an individual or groups of individuals benefitting from service.

**Vehicles and Equipment**

A category of expenses representing the cost of vehicles and equipment including but not exclusive to fuel, repairs and maintenance.

## Composition of Revenue, Expense and Department Categories

Revenue Name	Description
Property Taxes	Based on the municipal property tax rate multiplied by MPAC's taxable assessed value for the property. Also includes Tile Drain loan payments, Creemore BIA, tax write offs, PILT, and tax supplementals, among others.
User Fees	Fees charged only to users of a particular service, primarily municipal water and/or municipal sewer services.
Grants	Grants received from Federal, Provincial, County or other sources.
Development Charges	Charges received from developers of new or expanded properties.
Prior Year Surplus	Unused funds from the previous year – discontinued in 2012. Surpluses are now transferred to the Tax Stabilization Reserve and will be included in 'Transfer from Reserves'.
Transfer from Reserves	Funds from reserves including allocated amounts, surplus amounts and funds contributed by others destined for the reserves.
Other Income	Revenue from sources not categorized above including sale of land, penalties and interest, donations, fees charged to other municipalities for Fire and Library services, vending machines, funds collected for Local Improvements.

Department	Description
Administration	Council, Administration and Clerk's office, Human Resources, and Financial services.
Policing	Protection of lives and property of the inhabitants contracted out to Huronia West OPP.
NVCA	Nottawasaga Valley Conservation Authority is dedicated to preservation of a healthy environment.
Info. Services	Information services including GIS and information technology.
Fire & Emergency	Protection of lives and property of the inhabitants of Clearview.
Building Inspection	Building permit approval, inspections, enforcement and other related activities. Self-funding.
Bylaw & Crossing Guard	Enforcement of municipal bylaws and other Provincial Statutes and safe street crossings.
Water	Production and delivery of safe, potable water to selected areas. Self-funding from user fees.
Sewer	Collection and treatment of wastewater for Stayner and Creemore. Self-funding from user fees.
Public Works	Roadways, sidewalks, drainage, including summer and winter maintenance.

Parks & Recreation	Arenas, parks, curling rinks, sporting fields, and other recreation and cultural activities.
Library	Provision of library services for Clearview with branches located in Stayner, Creemore and New Lowell.
Planning	Preparing Official Plan, Comprehensive and Zoning bylaws and other development related activities.
Medical Centre	Management of medical services facility in Creemore. Self-funding.
Transfer to DC Reserves	Transfer of Development Charge funds collected for future use.

Expense Category	Expenses
Salaries, Wages & Benefits	Salaries, wages, benefits, vacation pay accrual adjustments
Administration	NVCA requisition, Council allowances, Tile Drain loan, Creemore BIA, loan principal and interest, net Community Hall expenses, equipment rentals, Public Works materials, blue boxes, vending machine supplies, mileage, telephone, photocopying, printing, office supplies, books, memberships, training, tax collection costs, allowance for doubtful accounts, public relations, grants, advertising, equipment maintenance, equipment leases, software, health & safety, internal transfers, loss/gain on disposal of assets, expenses not assigned to other categories.
Contracted Services	Water purchase from CNT pipeline, OPP contract, consulting services, 911 billing, legal fees, software support, other contractors including cleaning, auditors, road sweeping, ditching, patching/paving, water/sewer main construction owned by third parties, repair & maintenance contractors, etc.
Facility Utilities	Electricity, natural gas, other utilities.
Facility Maintenance	Building maintenance, public works shed maintenance, grounds keeping at community halls, cleaning supplies, clothing, chemicals, small tools, trails and tree maintenance.
Insurance	Property, vehicle, equipment, liability and other insurances.
Vehicles & Equipment	Fuel, repair, maintenance of vehicles and equipment.
Amortization	Amortization of TCA.
Transfers to Reserves	Transfers to reserves from DCs collected, other non-DCs collected, and funds allocated to reserves.
Transfers to Capital	Funding for capital projects from taxation.

## Acronyms

AMO	Association of Municipalities of Ontario	MPAC	Municipal Property Assessment Corporation
AMP	Asset Management Plan	NEC	Niagara Escarpment Commission
BIA	Business Improvement Area	NVCA	Nottawasaga Valley Conservation Authority
CAO	Chief Administrative Officer	OMPF	Ontario Municipal Protection Fund grant
CICA	Canadian Institute of Chartered Accountants	OFA	Ontario Federation of Agriculture
CVA	Current Value Assessment	OP	Official Plan
CNT	Collingwood New Tecumseth Water Pipeline	OPP	Ontario Provincial Police
DC	Development Charge	OPTA	Ontario Property Tax Analysis
EDC	Economic Development Committee	PIL	Payments in Lieu
FT	Full Time	PS	Pumping Station
FTE	Full Time Equivalent	PSAB	Public Sector Accounting Board
GAAP	Generally Accepted Accounting Principles	PT	Part Time
GASB	Governmental Accounting Standards Board	PW	Public Works
GFOA	Government Finance Officers Association	SCADA	Supervisory Control and Data Acquisition
GIS	Geographic Information System	SCBA	Self-Contained Breathing Apparatus
GTHA	Greater Toronto Hamilton Area	SDU	Single Dwelling Unit
HR	Human Resources	STP	Sewage Treatment Plant
HRIS	Human Resources Information System	TCA	Tangible Capital Asset
HVAC	Heating, Ventilation and Air Conditioning	TNT	Vehicle Extrication Tools
KRESI	Knox Road East Sewer Infrastructure	UPS	Uninterruptible Power Supply
		WHMIS	Workplace Hazardous Materials Information System
		WB	Town of Wasaga Beach

# *Beautiful Landscapes. Friendly People*



## Corporation of the Township of Clearview

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