

Climate Action Advisory Committee Meeting Minutes

The Climate Action Advisory Committee met virtually through zoom on August 6, 2025, at 5:05 p.m.

Those in attendance were:

Vice-Chair Christopher Millar

Members: Jim Campbell
 Owen Gray
 Kim Pickett
 Allison Fachnie

Council Rep: Councillor Beelen

Staff: Community Economic Development Officer, Briar Kelly
 Legislative Coordinator – Committee & Boards, Shannon Peart

Regrets: Chair, Jerry Sampson

In the absence of the Chair, Co-Chair Christopher Millar called the meeting to order and read the Indigenous Land Acknowledgement.

1. Approval of Agenda

Resolution:

Moved by Jim Campbell, Seconded by Kim Pickett, Be It Resolved that the Climate Action Advisory Committee hereby approve the agenda dated August 6, 2025, as presented.
Motion Carried.

2. Declarations of Interest

None.

3. Approval of Previous Minutes

Resolution:

Moved by Kim Pickett, Seconded by Councillor Beelen, Be It Resolved that the Climate Action Advisory Committee hereby approve the minutes dated July 2, 2025, as presented.
Motion Carried.

4. Business Arising from the Minutes

4.1 Climate Action Awards

The committee reviewed feedback and discussed the next steps. Briar Kelly, staff liaison, will prepare a staff report for Council's consideration at the September 8, 2025, Council meeting, which Owen Gray and Jim Campbell will attend.

Resolution:

Moved by Jim Campbell, Seconded by Owen Gray, Be It Resolved that the Climate Action Advisory Committee hereby approve the Climate Action Awards Program and provide a recommendation to Council, as presented. Motion Carried.

5. New Business

The following items are presented in the order discussed.

5.2 Next Project

The committee considered several potential focus areas, including maximizing green bin use, reducing emissions through community programming, and increasing awareness of farmland preservation. The members selected community preparedness as the next project to support their 2025–2026 goals and priorities.

The committee will undertake a gap analysis to assess current practices and identify opportunities, with support from Briar Kelly, Staff Liaison. It was noted that additional information on the Township's current approach to community preparedness will be needed.

Resolution:

Moved by Jim Campbell, Seconded by Kim Pickett Be it resolved that the Climate Action Advisory Committee select community preparedness as its next project to support the 2025–2026 Goals and Priorities and undertake a gap analysis of community preparedness with assistance from the Staff Liaison. Motion carried.

5.1 Meeting Efficiency and Effectiveness

The committee discussed focusing on its mandate and providing strategic direction. It was noted that the Township has made significant progress on Green House Gas reduction through initiatives such as lighting upgrades and fleet improvements. The Committee will research approaches used by other municipalities and incorporate more informal meetings to brainstorm ideas prior to formal meetings.

6. Two-Minute Fact Share**Resolution:**

Moved by Allison Fachnie, Seconded by Councillor Beelen, Be It Resolved that the Climate Action Advisory Committee remove the standing agenda item titled "Two-Minute Fact Share" from future agendas and replace it with a new item titled "Future Projects" to provide direction on initiatives committee members wish to pursue. Motion Carried.

7. Next Meeting

Wednesday, September 3, 2025, at 5:00 p.m.

8. Adjournment

Resolution:

Moved by Kim Pickett, Seconded by Owen Gray, Be It Resolved that the Climate Action Advisory Committee meeting hereby be adjourned at 6:11 p.m. Motion Carried.

Original Signed By:

Jerry Sampson, Chair

Original Signed By:

Shannon Peart, Legislative Coordinator – Committee & Boards