



Township of Clearview Council Meeting Agenda

Monday, September 8, 2025

3:30 p.m.

Hybrid Meeting
Virtual & Council Chambers

This meeting is being conducted using a hybrid in-person format where members of Council, members of the public and staff members are in-person at the Administration Centre – Council Chamber located at 217 Gideon Street, or where permitted, attend virtually through Zoom.

All information including opinions, presentations, reports, documentation, etc. that are provided at a public or open meeting are considered a public record.

Livestream Notice: Please be advised that Clearview Township Council meetings are livestreamed to the Township's YouTube channel and video of the meeting is accessible to the public through YouTube. By participating in the meeting, attendees' consent to being on video. The official record of the meeting are the approved minutes.

Land Acknowledgement

I would like to begin our meeting by recognizing the First Nations, Metis and Inuit peoples of Canada as traditional stewards and caretakers of the land. We acknowledge that Clearview Township is located within the boundaries of Treaty 18, the traditional lands of the Anishinaabeg, Haudenosaunee, Tionontati, Wendat, and is the home of many First Nations, Metis, and Inuit peoples as part of an intricate nationhood that reaches across Turtle Island. At this time of truth and reconciliation, we welcome the opportunity to work together towards new understandings and new relationships and ask for guidance in all we do.

Order of Proceedings

1. Closed Session (3:30 p.m.)

Recommendation:

Be It Resolved that the next portion of the meeting be closed to the public in accordance with s. 239 (2) of the Municipal Act, 2001:

(b) personal matters about an identifiable individual, including municipal or local board employees.

Topic(s) for Discussion: Human Resources Matter

(h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them.

Topic(s) for Discussion: National Defence - Preliminary Arctic Over-The-Horizon (A-OTHR) Receive Site

2. Approval of Agenda (5:30 p.m.)

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby approve the Agenda dated September 8, 2025, as presented.

3. Declarations of Interest

4. Public Participation Period

Be advised that comments and views expressed under Public Participation Period are not the views of the Township of Clearview, Council, or the Administration.

- Public Participation is limited to 15 minutes
- Each Person is limited to 5 minutes
- Questions or comments are to be directed to the Mayor
- Questions shall not refer to personnel matters, litigation or potential litigation or planning matters that have already had a public meeting or any item considered confidential

For those members of the public not able to attend the meeting in-person, written public participation can be provided through the Township's [portal](#). Written comments shall be received prior to noon the Friday before the regularly scheduled Council meeting.

Remember, please share the time with your fellow citizens

5. Delegations and Presentations

None.

6. Public Meetings

None.

7. Approval of Council Meeting Minutes

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby approve the Minutes of the August 11, 2025, Council Meeting as presented.

- [August 11, 2025 Council Meeting Minutes](#)

8. Correspondence and Information Items

8.1 Closed Session Report (if any)

8.2 Release – Update on County Council Composition and Full-time Appointed Warden

8.3 Advisory – County to Open New Paramedics Services Post in Springwater

8.4 Advisory – Celebrate National Forest Week in the Simcoe County Forest

9. Council Reports and Community Announcements

9.1 Ward Reports

10. Department Reports

Administration

Report # CAO-009-2025 – Rural Ontario Development Program Funding Application

Appendix A – Rural Ontario Development Program Guidelines

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive report CAO-009-2025 (Rural Ontario Development Program Funding Application) dated September 8, 2025; and,

- 1) That Council approve staff to submit an application to the Rural Ontario Economic Development (ROD) Program for funding to develop an Economic Development Strategy for Clearview Township; and,
- 2) That the Mayor supports an amount up to \$40,000 in the 2026 Budget from the Economic Development Reserve Fund to satisfy the 50% municipal cost-sharing requirements for the ROD Program.

Report # CAO-010-2025 – Climate Action Awards Program

Appendix A – Climate Action Awards Program Outline

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive report CAO-010-2025 (Climate Action Awards Program) dated September 8, 2025; and,

- 1) That Council approve the establishment of the Climate Action Awards Program as presented by the Climate Action Advisory Committee, and attached as Appendix A to this report; and,
- 2) That Council authorize staff to implement the necessary administrative processes to support the Climate Action Awards Program, including the development of promotional materials, certificates, and online submission forms.

Parks & Recreation

Report # PCR-012-2025 – Duntroon Hall Funding Update

Appendix A – Ministry of Sport Letter dated June 3, 2025

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive report PCR-012-2025 (Duntroon Hall Funding Update) dated September 8, 2025, for information.

Planning & Building

Report # PB-032-2025 – Delegated & Other Planning Act Approvals Summary – August 2025

Appendix A – Delegated Approval Background

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive report PB-032-2025 (Delegated & Other Planning Act Approvals Summary – August 2025) dated September 8, 2025 for information.

Report # PB-033-2025 – New Comprehensive Zoning By-law – Draft for Public Review and Comment

****Addendum – Report PB-033-2025 updated on September 8, 2025, at 11:10 a.m. to correct author of report and anticipated dates of upcoming meetings**

Appendix A – Draft Clearview Zoning By-law

Appendix B – Draft Clearview Zoning By-law Maps

Appendix C – Comprehensive Zoning By-law Format

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive report PB-033-2025 (New Comprehensive Zoning By-law – Draft for Public Review and Comment) dated September 8, 2025; and,

- 1) That Council receive the report for information and consideration into the development of the Township of Clearview Comprehensive Zoning By-law; and,
- 2) That Council direct staff to make the Draft Comprehensive Zoning By-law available on-line for public review and comment purposes; and,
- 3) That Council direct staff to coordinate an Open House for the purpose of providing the public an opportunity to review and ask questions in respect to the Draft Comprehensive Zoning By-law; and,
- 4) That Council direct staff to coordinate a Public Meeting for the purpose of providing the public an opportunity to make representations in respect to the proposed Draft Comprehensive Zoning By-law.

Report # PB-034-2025 – Building Department Activities Report April - June 2025

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive report PB-034-2025 (Building Department Activities Report April - June 2025) dated September 8, 2025, for information.

Report # PB-035-2025 – Devil's Glen Provincial Park Proposed Management Plan Amendment – Request for Comments

Appendix A – Ortho Map

Appendix B – Policy Map

Appendix C – Proposed Amendments to Devils Glen Provincial Park Management Plan

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive report PB-035-2025 (Devil's Glen Provincial Park Proposed Management Plan Amendment – Request for Comments) dated September 8, 2025; and,

- 1) That Council supports the comments provided by staff within this report regarding the Proposed Management Plan amendments for Devil's Glen; and,
- 2) That Council directs staff to submit these comments on behalf of the Township of Clearview to the Environmental Registry of Ontario by September 19, 2025.

Public Works

Report # PW-015-2025 – Creemore WWTP Upgrades Design Work Plan

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive report PW-015-2025 (Creemore WWTP Upgrades Design Work Plan) dated September 8, 2025; and,

- 1) That Council authorize R.J. Burnside & Associates Limited to undertake the design for the upgrades to the Creemore Wastewater Treatment Plant as outlined in this report, in the amount of \$1,862,883.15 (excluding HST); and,
- 2) That funding for the design be used from the Development Charges reserve account.

Report # PW-016-2025 – Creemore Water Reservoir Expansion Design Work Plan

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive report PW-016-2025 (Creemore Water Reservoir Expansion Design Work Plan) dated September 8, 2025; and,

- 1) That Council authorize R.J. Burnside & Associates Limited to undertake the design for the expansion to the Creemore Water Reservoir as outlined in this report in the amount of \$495,543.15 (excluding HST); and,
- 2) That funding for the design be used from the Creemore Wastewater Development Charge reserve account.

Report # PW-017-2025 – Sidewalk and Transit Shelter Pad Construction

Appendix A – Location Map

Appendix B – R.J. Burnside RFP Recommendation Letter, Dated August 25, 2025

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive report PW-017-2025 (Sidewalk and Transit Shelter Pad Construction) dated September 8, 2025; and,

- 1) That Council award the Tender submitted by Amazing Construction Ltd. in the amount of \$101,755.00 (Excluding HST) for the construction of sidewalks in various locations and a transit shelter pad located at 217 Gideon Street, Stayner.

Finance

Report # FIN-013-2025 – 2026 Budget Process

Appendix A – MDE-25-11 Mayoral Decision – 2026 Budget preparation

Appendix B – MMAH Strong Mayor Framework Overview

Recommendation:

Be it Resolved that Council of the Township of Clearview hereby receive report FIN-013-2025 (2026 Budget Process) dated September 8, 2025, for information.

Report # FIN-014-2025 - Water First Development Charges Exemption

Appendix A – 2025 Development Charge Pamphlet

Appendix B – Water First's 2025-03-24 Council Presentation

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive report FIN-014-2025 (Water First Development Charges Exemption) dated September 8, 2025; and,

- 1) That Council approve a _____ % exemption from Development Charges for the property located at 8 Francis Street East in Creemore, owned by Water First; and,
- 2) That the development charges exemption in the amount of \$ _____ be funded from the tax stabilization reserve.

11. By-laws

By-law 25-53 – Appoint Building Inspector (Ben Stadig)

Recommendation:

Be It Resolved that By-law 25-53, being a being a by-law to appoint a Building Inspector for the Township of Clearview, be presented and read a first, second and third time and finally passed this 8th day of September, 2025.

12. Notice of Motion/New Business

13. Confirmatory By-law

Recommendation:

Be It Resolved that By-Law 25-54, being a by-law to confirm the proceedings of the September 8th, 2025, Council Meeting, be presented and read a first, second and third time and finally passed this 8th day of September, 2025.

14. Motion to Adjourn

Recommendation:

Be It Resolved that the Council Meeting adjourn at _____ p.m.