

Township of Clearview Council Meeting Minutes

The Council of the Corporation of the Township of Clearview met in a hybrid in-person (Council Chambers, 217 Gideon Street) and virtual zoom session on April 28th, 2025, at 4:00 p.m.

Those in attendance were:

Mayor: Douglas Measures

Deputy Mayor: Paul Van Staveren

Councillors: Ward 1 – Councillor Phyllis Dineen
Ward 2 – Councillor Robert McArthur
Ward 3 – Councillor John Broderick
Ward 4 – Councillor Robert Walker
Ward 5 – Councillor Marty Beelen

Staff: CAO, John Ferguson
Clerk/Director of Legal Services, Sasha Helmkey
Director of Planning & Building, Amy Cann
Director of Parks and Recreation, Terry Vachon
Director of Finance/Treasurer, Kelly McDonald
Director of Human Resources, Tammy Gill
Director of Public Works, Dan Perreault
Fire Chief, Scott Davison
Deputy Clerk, Krista Pascoe
Legislative Coordinator - Records Management, Emma Coleman
Manager of Engineering, Patti Kennedy
Chief Building Official, Scott McLeod
Planning & Development Technician, Colin Ens Funk

1. Closed Session

Resolution:

Moved by Councillor Broderick, Seconded by Councillor Walker, Be It Resolved that the next portion of the meeting be closed to the public in accordance with s. 239 of the Municipal Act, 2001:

(2) (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Topic for Discussion: Klondike Park Road Well Site, Reservoir & Pumping Station Project. Motion Carried.

Mayor Measures began the regular meeting by reading the Indigenous Land Acknowledgement.

2. Approval of Agenda (5:30 p.m.)

Resolution:

Moved by Councillor Dineen, Seconded by Councillor Walker, Be It Resolved that Council of the Township of Clearview hereby approve the Agenda dated April 28, 2025, as presented. Motion Carried.

3. Declarations of Interest

None.

4. Public Participation

Jim Campbell, Clearview Climate Action Advisory Committee member

- Advised that much work has been put into the Boulevards, By-laws, Butterflies and Birds Presentation and supporting documentation

Susan Rundall, Stayner

- Requested more County garbage and recycling bins for the multi residential units

5. Delegations and Presentations

5.1 Clearview Sustainability Network – Boulevards, By-laws, Butterflies and Birds Presentation

Brenna Lattimore and Alan Riddell, Clearview Sustainability Network Representatives provided Council with a brief presentation on the public consultation held by the network on February 6th called Boulevards, Bylaws, Butterflies and Birds. They explained why boulevard and naturalized gardens are important, provided sample boulevard by-laws and outlined problems with the existing Township by-laws and suggested solutions.

6. Public Meetings

No items.

7. Approval of Council Meeting Minutes

Resolution:

Moved by Councillor Broderick, Seconded by Councillor McArthur, Be It Resolved that Council of the Township of Clearview hereby approve the Minutes of the April 14, 2025, Council Meeting as presented. Motion Carried.

8. Correspondence and Information Items

8.1 Closed Session Report

None.

8.2 County launches 2025 Bursary Program to support local students and families

8.3 County Councillors move closer to changing Council size with approval of by-law

Deputy Mayor Van Staveren provided an update on the process of the County governance review and explained that the next step in the process is for member municipalities to consider the County's By-law. A staff report will be brought forward at the May 26th Council meeting for Council's discussion and consideration.

8.4 April 27 to May 3 is National Volunteer Week

9. Council Reports and Community Announcements

9.1 Ward Reports

Councillor Walker

- Attended mat bowling and the Clearview Community Theatre Fundraiser
- Reminded residents that the Library Board and Clearview Accessibility Advisory Committee meet next week

Councillor Beelen

- Attended the Station on the Green Board meeting, Earth Day event at the Eco Park with the Climate Action Committee and attended the Come from Away Musical in Toronto

Councillor Dineen

- Advised the Nottawa Hall is on their 3rd scrap metal bin and encouraged residents to take advantage of the bike exchange program. Reminded the community that the Hall is actively looking for Board members and applications close on May 2nd
- Reminded residents that the next Duntroon Hall Board meeting is on June 17th
- Congratulated Deputy Mayor Van Staveren on becoming a Grandpa

Deputy Mayor Van Staveren

- Provided an update on upcoming County Road improvements including County Road 10/Brentwood Road and the County childcare dashboard that is now available online showing residents where spaces are available

- Provided an update on the NVCA and stated that the new online permitting system saves approximately 2 weeks in wait times
- Encouraged residents to join the tree planting day on May 6th hosted by the Friends of the Mad River

Councillor McArthur

- Attended the Creemore Streetscapes meeting and the Log Cabin Board meeting, reminding residents of the festivities planned on May 17th

Councillor Broderick

- Attended the Library Board meeting, Clearview Chamber of Commerce Board meeting and the Clearview Chamber of Commerce Business After 5 meeting hosted by habitat for Humanity

Mayor Measures

- Attended Eco Park for the Earth Day clean up and noted that there was much less garbage then in previous years which was nice to see
- Attended the Sunnidale Hall Pancake Breakfast and commended the work done on the breakfast event and the renovations

10. Department Reports**Finance**

Report # FIN-009-2025 – 2025 Budget Package**Resolution:**

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby receive report FIN-009-2025 (2025 Budget Package) dated April 28, 2025; and,

- 1) That Council approve the 2025 Budget Package with a net tax increase of 3.71%.
Motion Carried.

Planning & Building

Report # PB-013-2025 – 2024 Building Department Annual Fee Report**Resolution:**

Moved by Councillor Dineen, Seconded by Councillor Walker, Be It Resolved that Council of the Township of Clearview hereby receive report PB-013-2025 (2024 Building Department Annual Fee Report) dated April 28, 2025, for information. Motion Carried.

Report # PB-014-2025 – Building Department Activities Report January – March 2025**Resolution:**

Moved by Councillor McArthur, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby receive report PB-014-2025 (Building Department Activities Report January - March 2025) dated April 28, 2025, for information. Motion Carried.

Report # PB-018-2025 – Delegated & Other Planning Act Approvals Summary – April 2025**Resolution:**

Moved by Councillor Broderick, Seconded by Councillor Walker, Be It Resolved that Council of the Township of Clearview hereby receive report PB-018-2025 (Delegated & Other Planning Act Approvals Summary – April 2025) dated April 28, 2025 for information. Motion Carried.

11. By-laws**By-law 25-29 – Tax Rate By-law****Resolution:**

Moved by Deputy Mayor Van Staveren Seconded by Councillor Dineen, Be It Resolved that By-law 25-29, being a by-law to set the tax rates and levy taxes for the year 2025, be presented and read a first, second and third time and finally passed this 28th day of April, 2025. Motion Carried.

By-law 25-30 – Zoning By-law Amendment (100 Grand Trunk Road)**Resolution:**

Moved by Councillor Walker, Seconded by Councillor Beelen, Be It Resolved that By-law 25-30, being a by-law to regulate the use of land and the character, location and use of buildings and structures on a portion of the lands municipally known as 100 Grand Trunk Road, Township of Clearview and legally described as Plan 51M1250 BLK 121 formerly Nottawasaga, now Township of Clearview, be presented and read a first, second and third time and finally passed this 28th day of April, 2025. Motion Carried.

12. Notice of Motion/New Business

Councillor McArthur asked staff for an update on the ice-storm clean-up.

Dan Perreault, Director of Public Works stated that all roads have been re-opened, and that staff and contractors continue to work hard on tree and brush clean-up. He added that he is keeping track of the costs associated with the damage and has reached out to the County regarding assistance for brush clean up on County roads, but no response as of yet.

Terry Vachon, Director of Paks & Recreation added that his staff have also been busy with clean up at the parks.

13. Confirmatory By-law

Resolution:

Moved by Councillor Dineen, Seconded by Councillor Beelen, Be It Resolved that By-Law 25-31, being a by-law to confirm the proceedings of the April 28th, 2025, Council Meeting, be presented and read a first, second and third time and finally passed this 28th day of April, 2025. Motion Carried.

14. Motion to Adjourn

Resolution:

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Broderick, Be It Resolved that the Council Meeting adjourn at 7:24 p.m. Motion Carried.

Original Signed by:

Douglas Measures, Mayor

Original Signed by:

Sasha Helmkey, Clerk/Director of Legislative Services

Minutes of the Council Meeting are not a Final Document of the Corporation until adopted by Council.