

# Township of Clearview Council Meeting Minutes

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The Council of the Corporation of the Township of Clearview met in a hybrid in-person (Council Chambers, 217 Gideon Street) and virtual zoom session on April 14<sup>th</sup>, 2025, at 4:30 p.m.

Those in attendance were:

Mayor: Douglas Measures

Deputy Mayor: Paul Van Staveren

Councillors: Ward 1 – Councillor Phyllis Dineen  
Ward 2 – Councillor Robert McArthur  
Ward 3 – Councillor John Broderick  
Ward 5 – Councillor Marty Beelen

Regrets: Ward 4 – Councillor Robert Walker

Staff: CAO, John Ferguson  
Clerk/Director of Legal Services, Sasha Helmkey  
Director of Planning & Building, Amy Cann  
Director of Parks and Recreation, Terry Vachon  
Director of Finance/Treasurer, Kelly McDonald  
Director of Human Resources, Tammy Gill  
Director of Public Works, Dan Perreault  
Fire Chief, Scott Davison  
Deputy Clerk, Krista Pascoe  
Legislative Coordinator - Records Management, Emma Coleman  
Manager of Engineering, Patti Kennedy  
Manager of Planning, Rossalyn Workman  
Manager of Parks & Recreation, Amanda Murray

## 1. Closed Session

### Resolution:

Moved by Councillor Dineen, Seconded by Councillor Beelen, Be It Resolved that the next portion of the meeting be closed to the public in accordance with s. 239 of the Municipal Act, 2001:

(2) (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

**Topic for Discussion:** Klondike Park Road Well Site, Reservoir & Pumping Station Project. Motion Carried.

Mayor Measures began the regular meeting by reading the Indigenous Land Acknowledgement.

## **2. Approval of Agenda (5:30 p.m.)**

### **Resolution:**

Moved by Councillor Broderick, Seconded by Councillor McArthur, Be It Resolved that Council of the Township of Clearview hereby approve the Agenda dated April 14, 2025 as presented. Motion Carried.

## **3. Declarations of Interest**

None.

## **4. Public Participation**

### **Dave Witzke (electronic)**

- Asked why the letter from the province regarding the Provincial Gas Tax Rebate says Clearview will receive \$131,252 or 75% by June 30, 2025, yet the reports states that \$172,500 is forth coming

## **5. Delegations and Presentations**

No items.

## **6. Public Meetings**

No items.

## **7. Approval of Council Meeting Minutes**

### **Resolution:**

Moved by Councillor Beelen, Seconded by Councillor Dineen, Be It Resolved that Council of the Township of Clearview hereby approve the Minutes of the March 24, 2025, Council Meeting and the March 25, 2025, and April 3, 2025, Special Council Meetings as presented. Motion Carried.

## **8. Correspondence and Information Items**

### **8.1 Closed Session Report**

None.

### **8.2 NVCA March 2025 Board Meeting Highlights**

### **8.3 Media Release – NVCA Appoints Jennifer Vincent as new Chief Administrative Officer**

Deputy Mayor Van Staveren stated that the new CAO brings years of experience at the federal and provincial level within conservation and they are excited to have her.

### **8.4 Release – County and partner municipalities continue efforts to support residents in wake of storm effects**

### **8.5 Release – County Council provides further support to help municipalities with ice storm clean up**

The Mayor and Deputy Mayor provided an update on the effects of the storm and stated that County landfills have extended the deadline to May 30<sup>th</sup> for residents, commercial properties and contractors to bring their storm related brush to the County landfills for no fee.

### **8.6 Release - County awards 2025 Tourism, Culture and Sport Enhancement Funding to 63 recipients**

### **8.7 Township of Oro-Medonte Resolution: Amalgamation of the Nottawasaga Valley Conservation Authority and Lake Simcoe Region Conservation Authority** (Request for addition to the Agenda made by Deputy Mayor Van Staveren)

#### **Resolution:**

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Dineen, Be It Resolved that Council of the Township of Clearview hereby receives the separate correspondence from the Township of Oro-Medonte and the Nottawasaga Valley Conservation Authority regarding the proposal to amalgamate the Nottawasaga Valley Conservation Authority (NVCA) with the Lake Simcoe Region Conservation Authority (LSRCA); and,

That Clearview Township Council recognizes that the NVCA and LSRCA serve distinct and separate watersheds, each with unique ecological, planning and regulatory considerations, including LSRCA's additional responsibilities under the Lake Simcoe Protection Act; and,

That Clearview Township Council opposes the proposal of amalgamation given that no expert analysis has been provided to move away from watershed-based Conservation Authorities; and,

That Council supports the NVCA Board's continued and enhanced collaboration between Conservation Ontario, and other Conservation Authorities to standardize processes and procedures where feasible, particularly to assist development and permit applicants whose activities fall within municipalities that straddle multiple watersheds; and,

That a copy of this resolution be sent to the NVCA, the Minister of Environment, Conservation and Parks and the municipalities located in the NVCA Watershed. Motion Carried.

#### **8.8 Victorian Order of Nurses (VON) Proclamation** (Request for addition to the Agenda made by Mayor Measures)

Mayor Measures read the following proclamation, receiving support from Council.

Whereas, The Victorian Order of Nurses for Canada is a charitable community-based health care organization that has addressed community health and social needs for 128 years.

Whereas, VON Simcoe County nurses, home support workers, community service coordinators and many other staff and volunteers have been caring for the lives and well-being of residents of Clearview since 1990; and VON's nursing, health promotion and support services make a contribution to the health care system in Ontario.

Therefore Be It Resolved that I, Doug Measures, Mayor of Clearview Township hereby proclaim May 18 - 24, 2025 as VON Week here in Clearview Township. Motion Carried.

#### **8.9 Proclamation – National Volunteer Week**

Mayor Measures read the following proclamation, receiving support from Council.

Whereas, 24 million Canadians give their time through formal or informal types of volunteering, contributing close to 5 billion volunteer hours per year; and

Whereas, volunteers in the Township of Clearview mentor our children, support those feeling isolated, beautify our green spaces, and fundraise for our charitable organizations; and

Whereas, volunteers in the Township of Clearview have continued to give their time and talents to support families, friends, neighbours, and strangers, people standing up to systemic racism, and people sharing insights on how to create a more just and equitable society; and

Whereas, Clearview Township's volunteers are individuals, families, workers, retirees, community members of all ages and backgrounds; and

Whereas, the collective result of the work done by our township's volunteers is that Clearview Township is a more desirable place to live; and

Whereas, volunteers within the Township of Clearview perform many different roles including community beautification, program and event support, coaching local sports and delivering meaningful services to those in need; and

Whereas, organizations in Clearview Township that rely on volunteers include such fundamental organizations as service clubs, Clearview Township boards & committees, sports, culture and heritage organizations, churches, business associations and other community services; and

Now Therefore, I, Doug Measures, Mayor of Clearview Township do hereby proclaim April 27 to May 3, 2025, as National Volunteer Week, and urge my fellow citizens to recognize the crucial role played by volunteers in our community. Motion Carried.

## **9. Council Reports and Community Announcements**

### **9.1 Ward Reports**

#### **Councillor Beelen**

- Attended the OGRA Conference and the Be a Donor Flag Raising ceremony
- Advised that the Georgian Triangle Anglers Association is looking for donations to assist with storm damage
- Climate Action Advisory Committee is participating in Earth Day celebrations
- Attended the Culture & Sports Hall of Fame and announced that nominations are now closed, and the Hall of Fame presentations take place on June 11<sup>th</sup>

#### **Councillor Dineen**

- Will attend the upcoming Duntroon Hall Board meeting
- Stated that Library Day's is not running at the Nottawa Hall on Easter Sunday with a re-schedule date for Sunday, May 4<sup>th</sup>
- Announced that the Nottawa Hall Board has their scrap metal bin on site ready for scrap metal donations and are recruiting for new Board members with applications being accepted until May 2<sup>nd</sup>

#### **Deputy Mayor Van Staveren**

- Attended the 3-on-3 hockey event, Be a Donor Flag Raising and the Culture & Sports Hall of Fame meeting
- Stated that the Federation of Agriculture hosted a safety participation day at Huron Tractor with 100 children attending

**Councillor McArthur**

- Attended the OGRA Conference, the Creemore Streetscapes meeting, Avening Hall Board meeting, the 3-on-3 Hockey event, and Committee of Adjustment meeting
- Commended the Fire Department who received approximately 60 calls during the ice storm

**Councillor Broderick**

- Attended the OGRA Conference, the Clearview Chamber of Commerce country line dancing session and the COATV AGM
- Will be attending the Clearview Chamber of Commerce and the Clearview Library Board meetings on Tuesday

**Mayor Measures**

- Attended the 3-on-3 Hockey event and congratulated all involved on a job well done
- Attended the Be a Donor Flag Raising and commended the firefighters for all the work they do
- Attended Base Borden's Annual Vimy Recognition Day
- Stated that Clearview Township has received Strong Mayors Powers effective May 1<sup>st</sup> and that the powers will be activated while he is Mayor. Other members of Council will always be consulted in any decisions and he looks forward to their input. He looks forward in working closely with the CAO and Senior Management Team

**10. Department Reports****Finance**

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**Report # FIN-007-2025 – Provincial Gas Tax Agreement****Resolution:**

Moved by Councillor Dineen, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby receive report FIN-007-2025 (Provincial Gas Tax Agreement) dated April 14, 2025; and,

- 1) That a By-law to enter into a Letter of Agreement with His Majesty the King in right of the Province of Ontario, as represented by the Minister of Transportation and authorizes the Mayor and Clerk to sign the Letter of Agreement on behalf of the Township of Clearview be presented at the April 14, 2025 meeting for approval. Motion Carried.

**Report # FIN-008-2025 – Development Agreement Financial Securities Policy****Resolution:**

Moved by Councillor McArthur, Seconded by Councillor Beelen, Be It Resolved that Council of the Township of Clearview hereby receive report FIN-008-2025 (Development Agreement Financial Securities Policy) dated April 14, 2025; and,

- 1) That Council approve the Development Agreement Financial Securities Policy attached as Appendix A to this report; and,
- 2) That Council authorize the Director of Finance/Treasurer to make any future minor amendments to the Policy as necessary. Motion Carried.

**Public Works**

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**Report # PW-007-2025 – Subdivision Pre-servicing & Mowat Street Road Improvement Works Agreement – Amending Agreement #1 Lamont Creek Realignment Works****Resolution:**

Moved by Councillor Broderick, Seconded by Deputy Mayor Van Staveren, Be It Resolved that Council receive report PW-007-2025 (Subdivision Pre-Servicing & Mowat Street Road Improvement Works Agreement - Amending Agreement #1 Lamont Creek Realignment Works) dated April 14, 2025; and,

- 1) That a By-Law be presented at the April 14, 2025, Council meeting, authorizing the Mayor and Clerk to execute an Amending Agreement for the Lamont Creek Realignment Works with the Estates of Clearview Inc. & MacPherson Builders (Stayner) Limited; and,
- 2) That the Amending Agreement be registered on title to the lands to the satisfaction of the Township. Motion Carried.

**Planning & Building**

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**Report # PB-012-2025 – The Estates of Clearview Inc. Lift of Hold****Resolution:**

Moved by Councillor Dineen, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby receive report PB-012-2025 (The Estates of Clearview Inc.) dated April 14, 2025; and,

- 1) That Council approve that a by-law regarding the partial lifting and removal of the 'Holding Symbol (H31)' to permit a restaurant including a drive through restaurant, on the land's municipal known as 100 Grand Trunk Road be presented to Council for execution once registration of the Site Plan Amending Agreement for The Estates of Clearview Inc. is completed to the satisfaction of the municipality. Motion Carried.

## **Parks & Recreation**

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### **Report # PCR-005-2025 – Purchase Utility Compact Tractor with Attachments**

#### **Resolution:**

Moved by Councillor Broderick, Seconded by Councillor McArthur, Be It Resolved that Council of the Township of Clearview hereby receive report PCR-005-2025 (Purchase Utility Compact Tractor with Attachments) dated April 14, 2025; and,

- 1) That Council approve the purchase of a new Kubota L5460HSTCC 56.0HP tractor with the front loader bucket, inverted snowblower, hydraulic sweeper and snow pusher attachments in the amount of \$88,612.85 plus HST; and,
- 2) That Council approve the purchase of the Reist In-Fielder Ball Diamond Groomer in the amount of \$5,912.00 plus HST. Motion Carried.

## **Legislative Services**

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### **Report # LS-007-2025 – Community Assistance Grant & Sponsorship – 1<sup>st</sup> Intake Period**

#### **Resolution:**

Moved by Councillor Broderick, Seconded by Councillor Beelen, Be It Resolved that Council of the Township of Clearview hereby receive report LS-007-2025 (2025 Community Assistance Grant & Sponsorship – 1<sup>st</sup> Intake Period) dated April 14, 2025; and,

- 1) That Council approve the distribution of the 2025 Community Assistance Grant & Sponsorships 1<sup>st</sup> Intake as outlined in Appendix “A” to this report. Motion Carried.

### **Report # LS-008-2025 – Short Term Rental Accommodation Licensing – Next Steps**

#### **Resolution:**

Moved by Councillor McArthur, Seconded by Councillor Dineen, Be It Resolved that Council of the Township of Clearview hereby receive report LS-008-2025 (Short Term Rental Accommodation Licensing – Next Steps) dated April 14, 2025, for information. Motion Carried.



## **11. By-laws**

### **By-law 25-25 – Provincial Gas Tax Letter of Agreement**

#### **Resolution:**

Moved by Councillor Broderick, Seconded by Councillor Beelen, Be It Resolved that By-law 25-25, being a by-law to authorize the execution of a Letter of Agreement between the Corporation of the Township of Clearview and His Majesty The King In Right Of The Province Of Ontario as represented by the Minister of Transportation for the Province of Ontario, be presented and read a first, second and third time and finally passed this 14<sup>th</sup> day of April, 2025. Motion Carried.

### **By-law 25-27 - Amending Agreement #1 to Subdivision Pre-Servicing & Mowat Street Road Improvement Works Agreement (The Estates of Clearview)**

#### **Resolution:**

Moved by Councillor McArthur, Seconded by Councillor Broderick, Be It Resolved that By-law 25-27, being a by-law to enter into an Amending Agreement #1 to the Subdivision Pre-Servicing & Mowat Street Road Improvement Works Agreement with the Estates of Clearview Nottawasaga Station Phase 2 for the inclusion of the Lamont Creek realignment works, be presented and read a first, second and third time and finally passed this 14<sup>th</sup> day of April, 2025. Motion Carried.

## **12. Notice of Motion/New Business**

### **12.1 Ice Storm Clean up – Next Steps**

The Director of Public Works, Dan Perreault stated that as of Friday, all roads have been reopened, and clean-up is still under way by staff and contractors. The warming centres and charging stations have now been closed.

Fire Chief, Scott Davison expressed his thanks to the Public Works Department and Fire Fighters for all their assistance and dedication during the storm and making it possible to travel to the large number of calls received over the event.

CAO, John Ferguson stated that staff have debriefed on the storm and will be working on internal policies and procedures for future events based on what was learned during the ice storm. He stated that communication was difficult with the power and cellular tower outages.

Deputy Mayor Van Staveren stated that the County offers a Municipal Disaster Recovery Program to municipalities if damages have costs more than 3% of the tax levy. CAO Ferguson confirmed they will keep track of the costs and apply through the County if necessary.

### **13. Confirmatory By-law**

#### **Resolution:**

Moved by Councillor Dineen, Seconded by Councillor McArthur, Be It Resolved that By-Law 25-28, being a by-law to confirm the proceedings of the April 14<sup>th</sup>, 2025, Council Meeting, be presented and read a first, second and third time and finally passed this 14<sup>th</sup> day of April, 2025. Motion Carried.

### **14. Motion to Adjourn**

#### **Resolution:**

Moved by Councillor Dineen, Seconded by Councillor Beelen, Be It Resolved that the Council Meeting adjourn at 7:05 p.m. Motion Carried.

**Original Signed by:**

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Douglas Measures, Mayor

**Original Signed by:**

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Sasha Helmkey, Clerk/Director of Legislative Services

Minutes of the Council Meeting are not a Final Document of the Corporation until adopted by Council.