

Township of Clearview Council Meeting Minutes

The Council of the Corporation of the Township of Clearview met in a hybrid in-person (Council Chambers, 217 Gideon Street) and virtual zoom session on March 24th, 2025, at 5:30 p.m.

Those in attendance were:

Mayor: Douglas Measures

Deputy Mayor: Paul Van Staveren

Councillors: Ward 1 – Councillor Phyllis Dineen
Ward 2 – Councillor Robert McArthur
Ward 3 – Councillor John Broderick
Ward 4 – Councillor Robert Walker
Ward 5 – Councillor Marty Beelen

Staff: CAO, John Ferguson
Clerk/Director of Legal Services, Sasha Helmkey
Director of Planning & Building, Amy Cann
Director of Parks and Recreation, Terry Vachon
Director of Finance/Treasurer, Kelly McDonald
Director of Human Resources, Tammy Gill
Director of Public Works, Dan Perreault
Fire Chief, Scott Davison
Deputy Clerk, Krista Pascoe
Legislative Coordinator - Records Management, Emma Coleman
Manager of Engineering, Patti Kennedy
Planning & Development Technician, Colin Ens Funk
Compliance/QMS Coordinator, Stephanie Schell
Legislative Coordinator, Shannon Peart

1. Closed Session

No Items.

Mayor Measures began the regular meeting by reading the Indigenous Land Acknowledgement.

2. Approval of Agenda (5:30 p.m.)

Resolution:

Moved by Councillor Beelen, Seconded by Councillor Walker, Be It Resolved that Council of the Township of Clearview hereby approve the Agenda dated March 24, 2025 as presented. Motion Carried.

3. Declarations of Interest

None.

4. Public Participation

Dave Witzke (electronic)

- Asked why there is a huge disparity in auto allowance from a flat \$1,200 per Councillor to \$3,000 for the Mayor and how are those numbers calculated
- In regard to the 2024 Statement of Remuneration Report:
 - Asked for the breakdown of 'other expenses' per councillor
 - Asked why there is a huge span in benefits and what are those benefits
 - Asked why there is a huge disparity in remuneration and expenses for the five members of the Committee of Adjustment
- Asked why there has been no action to make the bridge in Centennial Park safe for school kids etc.
- Asked when will the bidding figures be posted for the Klondike Park Waterline and Pumphouse

5. Delegations and Presentations

5.1 Water First Training & Education Inc – Request for Exemption/Reductions of Commercial Development Fees

Executive Director, John Millar provided a brief presentation on Water First's mandate and described the three program areas. He advised they are seeking an exemption/reduction in development charges based on a community benefit as outlined under the Township's Development Charges By-law. This exemption/reduction is for an additional build on Water First's property located on Francis Street in Creemore.

Mayor Measures advised Mr. Millar that staff would need to bring a report back at a future meeting outlining the development charges associated with the proposed build, before Council can make a decision.

Resolution:

Moved by Councillor Dineen, Seconded by Councillor McArthur, Be It Resolved that Council of the Township of Clearview hereby directs the Treasurer to bring a report back at a future meeting outlining the total amount of development charges that Water First potentially could seek an exemption/reduction for under Section 3.12 h) of Development Charges By-law 24-43; and,

That this report be provided to Council once Water First has provided all the applicable information required to accurately calculate the development charges for the build. Motion Carried.

6. Public Meetings

None.

7. Approval of Council Meeting Minutes

Resolution:

Moved by Councillor Broderick, Seconded by Councillor Walker, Be It Resolved that Council of the Township of Clearview hereby approve the Minutes of the March 10, 2025, Council Meeting as presented. Motion Carried.

8. Correspondence and Information Items

8.1 Closed Session Report

None.

8.2 Media Release – NVCA’s draft regulations mapping open for public consultation

Deputy Mayor Van Staveren advised that the NVCA is hosting a Public Open House on April 1st from 5:00 p.m. to 8:00 p.m. to review regulation changes.

9. Council Reports and Community Announcements

9.1 Ward Reports

Mayor Measures

- Welcomed the new Legislative Coordinator – Committee & Boards, Shannon Peart to the Township of Clearview
- Stated he was honoured to attend the King Charles III Coronation ceremony with the MP and MPP of Simcoe-Grey. He congratulated everyone who received a medal and recognized two recipients from Clearview Township, Raymond Hardisty and Christine Dineen
- Attended the Inauguration of the new Provincial Cabinet members in Toronto last week
- Advised he met the new Interim Detachment Commander of the Huronia West OPP Detachment, Brooke Roberts

Councillor Broderick

- Attended County Council, Clearview Chamber of Commerce Executive meeting, Clearview Library Board meeting, Clearview Chamber of Commerce AGM and the Clearview Chamber of Commerce Business After 5 meeting

Councillor McArthur

- Attended the Dunedin Hall Board meeting, and Station on the Green's St. Patrick's Day event

Deputy Mayor Van Staveren

- Attended the Culture & Sports Hall of Fame meeting and reminded everyone that nominations are accepted until March 31st
- Attended the NVCA meeting and will attend County Council tomorrow

Councillor Dineen

- Attended the Duntroon Hall's St. Patrick's Day event and the Championship games for the Nottawa Hockey teams

Councillor Beelen

- Attended the Huronia West OPP Detachment Board meeting, Culture & Sports Hall of Fame meeting and reminded residents nominations are accepted until March 31st
- Advised motorists to drive safe as deer are on the move

Councillor Walker

- Attended the Accessibility Advisory Committee meeting and reminded residents that AccessAbility Week is May 26 to May 31 and to watch for the Committee at various Clearview events this Spring and Summer
- Attended the Library Board meeting and the Clearview Chamber of Commerce meeting for the election of officers
- Congratulated the Siskins for their season as they were eliminated by Orillia

10. Department Reports**Finance**

Report # FIN-006-2025 – 2024 Statement of Remuneration**Resolution:**

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby receive report FIN-006-2025 (2024 Statement of Remuneration), dated March 24, 2025, for information. Motion Carried.

Planning & Building

Report # PB-009-2025 – Stayner Secondary Plan

Resolution:

Moved by Councillor Walker, Seconded by Councillor Beelen, Be It Resolved that Council of the Township of Clearview hereby receive report PB-009-2025 (Stayner Secondary Plan) dated March 24, 2025; and,

- 1) That being consistent with Council's resolution dated September 9, 2024 (Report CAO-007-2024 – Boundary Expansion of Stayner Settlement Area), Council direct staff to initiate a Stayner Secondary Plan to allow for efficient and effective planning of municipal infrastructure to 2071; and,
- 2) That Council endorse the proposed study area, which includes the GRO lands, identified on Appendix 'B' attached to Report PB-009-2025; and,
- 3) That Council direct staff to bring forward a report detailing the project plan, including scope, timeline, anticipated cost, and deliverables for the Stayner Secondary Plan project. Motion Carried Unanimously.

Report # PB-010-2025 – Delegated & Other Planning Act Approvals Summary – March 2025

Resolution:

Moved by Councillor Dineen, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby receive report PB-010-2025 (Delegated & Other Planning Act Approvals Summary – March 2025) dated March 24, 2025, for information. Motion Carried.

Public Works

Report # PW-005-2025 – DWQMS Annual Management Review

Resolution:

Moved by Councillor Walker, Seconded by Councillor Dineen, Be It Resolved that Council receive report PW-005-2025 (DWQMS Annual Management Review), dated March 24, 2025, for information. Motion Carried.

Report # PW-006-2025 – 2024 MECP Drinking Water Inspection Reports

Resolution:

Moved by Councillor Broderick, Seconded by Councillor McArthur, Be It Resolved that Council receive report PW-006-2025 (Drinking Water Inspection Reports), dated March 24, 2025, for information. Motion Carried.

Administration

Report # HR-001-2025 – Corporate Health & Safety Policy

Resolution:

Moved by Councillor Dineen, Seconded by Deputy Mayor Van Staveren, Be It Resolved that Council of the Township of Clearview hereby receive report HR-001-2025 (Corporate Health and Safety Policy) dated March 24, 2025; and,

- 1) That Council approve the Corporate Health and Safety Policy, attached as Appendix A to this report, for 2025. Motion Carried.

Report # HR-002-2025 – Accessibility Advisory Committee Recommended Purchase

Resolution:

Moved by Councillor Walker, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby receive report HR-002-2025 (Accessibility Advisory Committee Recommended Purchase) dated March 24, 2025; and,

- 1) That Council direct staff to purchase sidewalks for use by the Clearview Accessibility Advisory Committee not to exceed \$1,000 and to be funded from the Accessibility Capital Projects Reserve. Motion Carried.

Report # CAO-004-2025 – Review of Non-Union Staff Compensation, Pay Equity and Council Remuneration

Resolution:

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Walker, Be It Resolved that Council of the Township of Clearview hereby receive report CAO-004-2025 (Review of Non-Union Staff Compensation, Pay Equity and Council Remuneration) dated March 24, 2025, for information. Motion Carried.

11. By-laws

By-law 25-19 – Amend Appointment By-law 22-101 (Schedule A)

Resolution:

Moved by Councillor Dineen, Seconded by Councillor Beelen, Be It Resolved that By-law 25-19, being a by-law to amend Schedule “A” of By-law 22-101, appointing members to the Township of Clearview Committees and Boards, be presented and read a first, second and third time and finally passed this 24th day of March, 2025. Motion Carried.

By-law 25-20 – Fence and Pool Enclosure By-law**Resolution:**

Moved by Councillor Broderick, Seconded by Councillor McArthur, Be It Resolved that By-law 25-20, being a by-law to provide uniform standards for the construction of fences and pool enclosures within the Township of Clearview, be presented and read a first, second and third time and finally passed this 24th day of March, 2025. Motion Carried.

By-law 25-21 – Amend Procedure By-law 24-71 (Public Participation Period)**Resolution:**

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Broderick, Be It Resolved that By-law 25-21, being a by-law to amend the Township's Procedure By-law 24-71 to update the rules governing Public Participation Period, be presented and read a first, second and third time and finally passed this 24th day of March, 2025. Motion Carried.

By-law 25-22 – Municipal Alcohol Risk Management Policy**Resolution:**

Moved by Councillor Dineen, Seconded by Councillor Broderick, Be It Resolved that By-law 25-22, being a by-law to establish a Municipal Alcohol Risk Management Policy for Township facilities and repeal By-law 12-06, be presented and read a first, second and third time and finally passed this 24th day of March, 2025. Motion Carried.

12. Notice of Motion/New Business

No Items.

13. Confirmatory By-law**Resolution:**

Moved by Councillor Walker, Seconded by Councillor McArthur, Be It Resolved that By-Law 25-23, being a by-law to confirm the proceedings of the March 24th, 2025, Council Meeting, be presented and read a first, second and third time and finally passed this 24th day of March, 2025. Motion Carried.

14. Motion to Adjourn**Resolution:**

Moved by Councillor Dineen, Seconded by Councillor Beelen, Be It Resolved that the Council Meeting adjourn at 7:02 p.m. Motion Carried.

Original Signed by:

Douglas Measures, Mayor

Original Signed by:

Sasha Helmkey, Clerk/Director of Legislative Services

Minutes of the Council Meeting are not a Final Document of the Corporation until adopted by Council.