

## **By-law Number 25-05**

### **The Corporation of the Township of Clearview**

#### **Being a By-law to establish and regulate the Township of Clearview Fire Department**

(Establish Fire Department)

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**Whereas** Section 5 (0.1) of Fire Protection and Prevention Act, 1997, as amended, provides that the Council may by by-law establish, maintain and operate a fire department;

**And Whereas** it is deemed expedient and necessary to establish, maintain and operate a fire department for the protection and security of the residents of the Township of Clearview;

**Now Therefore** Council of the Corporation of the Township of Clearview hereby enacts as follows:

#### **1. Definitions**

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1.1 In this by-law, including the recital, the following terms shall have the meanings set out below unless the subject matter or context requires another meaning to be ascribed:

**"Automatic Aid"** means any agreement under which a municipality agrees to provide an initial response to fires, rescues and emergencies that may occur in a part of another municipality where a Fire Department is capable of responding more quickly than any Fire Department situated in the other municipality; or a municipality agrees to provide a supplemental response to fires, rescues and emergencies that may occur in a part of another municipality where a Fire Department in the municipality is capable of providing the quickest supplemental response to fires, rescues and emergencies occurring in the part of another municipality;

**"CAO"** means the Chief Administrative Officer appointed by Council to act as the Chief Administrative Officer for the Corporation;

**"Captain"** means an officer appointed by the Fire Chief, in command of an assigned company of Firefighters and/or equipment;

**"Company"** means a complement of personnel operating one or more pieces of apparatus under the supervision of an Officer;

**"Confined Space"** means any space that has limited or restricted means for entry or exit (i.e. tanks, vessels, silos, storage bins, hoppers, vaults, trenches, excavations and pits) and that is not designed for human occupancy;

**"Corporation"** means The Corporation of the Township of Clearview;

**"Council"** means the Council of the Corporation;

**"Deputy Fire Chief"** means the one person appointed by Council to act in the place of the Fire Chief in their absence.

**"Fire Chief"** means the person appointed by Council to act as fire chief for the Corporation in accordance with the requirements of the FPPA;

**"Fire Code"** means the fire code established under Part IV of the FPPA;

**"Fire Coordinator"** means the person appointed by the Fire Marshal, under the authority of the FPPA;

**"Fire Department"** means the Clearview Fire & Emergency Services;

**"Division Chief-Fire Prevention"** means an Officer appointed by the Fire Chief to provide for fire prevention programs and who is designated as an Assistant to the Fire Marshal under subsection 11 (1)(c) of the Fire Protection and Prevention Act.

**"Fire Protection Services"** includes fire suppression, fire prevention, fire safety education, communications and support services, training of persons involved in the provision of Fire Protection Services, rescue and emergency services and the delivery of all those services;

**"Fire Protection Agreement"** is a contract between municipalities, other agencies, individuals, or a company that clearly defines the responsibilities, terms, conditions and all other aspects of the fire services purchased, provided and/or required;

**"FPPA"** means the *Fire Protection and Prevention Act 1997, S.O. 1997, Chapter 4* as amended, revised, re-enacted and/or consolidated from time to time and any successor statute thereto;

**"Firefighter"** means the Fire Chief and any other person employed in, or appointed to the Fire Department and assigned to undertake Fire Protection Services, and includes Officers and technicians;

**"Inspector"** means the Fire Chief or a Firefighter designated by the Fire Chief as an inspector in accordance with Section 19 of the FPPA;

**"Lieutenant"** means a Captain in training;

**"Limited Services"** means a variation of services significantly differentiating from the norm as a result of extenuating circumstances, such as environmental factors, obstructions, remote properties, private roadways, lanes and drives.

**"Mutual Aid"** means a program to provide/receive assistance in the case of a major emergency in a municipality, community or area where resources in a municipality, community or area have been depleted, but does not include Automatic Aid.

**"Officer"** means any Firefighter with the rank of Lieutenant or higher.

**"Township"** means the Corporation of the Township of Clearview and its geographic boundaries.

**"Training Officer"** means an Officer appointed by the Fire Chief or Deputy Chief to develop, coordinate, manage, implement and evaluate training programs to ensure safety of all Fire Department personnel in accordance with national, federal, provincial and municipal standards;

**"Volunteer Firefighter"** means a Firefighter who provides Fire Protection Services either voluntarily or for a nominal consideration, honorarium, training or activity allowance.

## **2. Establishment**

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- 2.1 The fire service for the Township of Clearview is to be known as the Clearview Fire & Emergency Services (the "Fire Department") is hereby established, and the head of the department shall be known as the Fire Chief.
- 2.2 In addition to the Fire Chief, the fire service shall consist of a Deputy Fire Chief and such number of other members as may be deemed necessary by Council, and employed or appointed by the Township and shall be structured in conformance with the approved Organizational Chart (Schedule B), forming part of this by-law.
- 2.3 The mandate, vision and primary goals of the Fire Department shall be those contained in Schedule A, forming part of this by-law.
- 2.4 The provisions of this by-law are subject to the FPPA and all other applicable legislations and by-laws and to the provisions of any agreement and/or accord between the Township and Firefighters.

### **3. Composition**

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- 3.1 The Fire Department shall be organized in accordance with the Organizational Chart as outlined in Schedule B.
- 3.2 In addition to the Fire Chief, the Fire Department personnel shall consist of a Deputy Fire Chief, Division Chief-Fire Prevention, Training Officer, Captains, Lieutenants, Volunteer Firefighters and administrative support staff and any other personnel position that may be established from time to time.
- 3.3 The Fire Chief shall be appointed by by-law of the Council.
- 3.4 The Deputy Fire Chief shall be appointed by by-law of the Council.

### **4. Employment**

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- 4.1 The Fire Chief may recommend for appointment, any qualified person as a Firefighter and as a member of the administrative support staff if the position is authorized by Council and is subject to the approved hiring policies of the Corporation.
- 4.2 Any person applying as a volunteer Firefighter of the fire department is required to pass a medical examination in accordance with the Fire Department recruit program prior to being appointed for firefighting duties. Costs affiliated with this examination shall be at the expense of the applicant.
- 4.3 The hiring of volunteer Firefighters shall be in accordance with the fire department recruit program.
- 4.4 If a physician finds that a volunteer Firefighter is physically unfit to perform their assigned duties, that volunteer Firefighter will be offered a leave of absence until they are fit to resume duties as a Firefighter or Officer.
- 4.5 A person appointed as a Firefighter for firefighting and/or fire prevention duties shall be on probation for twelve (12) months in accordance with the Fire Department Policy.
- 4.6 Any probationary Firefighter may be discharged for any "just cause" (refers to a violation of a township policy or rule) upon recommendation by the Fire Chief to the CAO and Human Resources (HR).
- 4.7 All recommendations for appointments, promotions and demotions will be reported to the CAO and HR by the Fire Chief.
- 4.8 The remuneration of all Firefighters shall be determined by Council or other administrative legal process.

## **5. Core Services**

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- 5.1 The core services of the Fire Department, as approved by Council, shall be those contained in Schedule C to this by-law.
- 5.2 Nothing in this by-law will restrict the Fire Department to providing only core services or limit the provision of Fire Protection Services.

## **6. Levels of Service**

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- 6.1. The Fire Department will provide all properties within the Corporation with an equal level of response, both in equipment and Firefighter personnel.
- 6.2. Limited Services may be provided by the Fire Department. Limited Services may also result from those conditions identified in Core Services (Schedule C) such as: travel distance, trained personnel, water supply, environmental factors and structural integrity.
- 6.3 In consideration of the reliance by the Fire Department on the response of Volunteer Firefighters whose deployment to emergencies in sufficient numbers cannot in all instances be guaranteed, adverse climate conditions, delays or unavailability of specialized equipment required by the Fire Department, or other extraordinary circumstances which may impede the delivery of Fire Protection Services, any approved service set out in Schedule C may from time to time, be provided as a Limited Service as defined in this by-law, as determined by the Fire Chief, their designate or the highest ranking Officer in charge of a response.
- 6.4. The Corporation shall accept no liability for the provision of Limited Services by the Fire Department as reasonably necessary.

## **7. Responsibilities & Authority of Fire Chief**

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- 7.1 The Fire Chief shall be the head of the Fire Department and is ultimately responsible to Council, reporting through the CAO for proper administration and operation of the fire service.
- 7.2 The Fire Chief shall be a fully contributing member of the Corporation's Senior Management Team reporting to the CAO.
- 7.3 The Fire Chief or designate shall exercise all powers and duties mandated by FPPA and any applicable legislation. This will include making such general orders, policies, procedures, rules and regulations and to take such other measures as may be considered necessary for the proper administration and

efficient operation of the Fire Services Department, without restricting the generality of the foregoing:

- a) For the care and protection of all property belonging to the Fire Department;
- b) For arranging for the provision and allotment of strategic staffing and proper facilities, apparatus, equipment, materials, services and supplies for the Fire Department;
- c) For arranging and implementation of automatic aid, mutual aid and other negotiated fire protection and emergency service agreements within the Corporation's borders and/or within the municipal borders adjoining municipalities;
- d) For determining and establishing the qualifications and criteria for employment or appointment and the duties of all Firefighters and administrative support staff of the Fire Department;
- e) For the conduct and the discipline of Firefighters and administrative support staff of the Fire Department;
- f) For preparing and upon approval by Council, implementing and maintaining core services (Schedule C) as identified in this by-law;
- g) For assistance, as a contributing member of the Emergency Management Committee, in the preparation, implementation and maintenance of any emergency plans, organizations, services or measures established or to be established by the Corporation;
- h) For reporting to the appropriate crown attorney or other prosecutor or law enforcement officer or other officer the facts upon the evidence in any case in which there is reason to believe that a fire has been the result of criminal intent or negligence or in which there is reason to believe an offence has been committed under the FPPA;
- i) For keeping an accurate record, in convenient form for reference, of all fires, rescues and emergencies responded to by the Fire Department and reporting of same to the office of the Fire Marshal;
- j) For keeping such other records as may be required by Council, the Corporation and FPPA;
- k) For preparing and presenting two (2) activity reports and one (1) annual report of the Fire Department to Council;
- l) For preparing and presenting the annual estimates of the Fire Department to Council and for exercising control over the budget approved by Council for the Fire Department.

- 7.4 The Fire Chief shall be responsible for the administration and enforcement of this by-law and all general orders, policies, procedures, rules and regulations made under this by-law and for the enforcement of any other by-laws of the Corporation respecting Fire Protection Services, and shall review periodically such by-laws, including this one, and to recommend to Council such amendments as the Fire Chief considers appropriate. In the case of general orders, policies, procedures, rules and regulations made under this by-law, revise or terminate any of them if the Fire Chief considers it appropriate.
- 7.5 The Fire Chief shall have all powers, rights and duties assigned to a Fire Chief under FPPA including, without limitation, the authority to enforce compliance with the Fire Code and to delegate their powers or duties in accordance with Section 6.(6) of FPPA to a Firefighter. Further, the Fire Chief shall be afforded the ability to take all proper measures for the prevention, control and extinguishment of fires and for the protection of life and property and shall be able to enforce all municipal by-laws respecting fire prevention.
- 7.6 The Fire Chief may liaise with the Office of the Fire Marshal of Ontario and any other office or organization (local, regional, provincial or federal) as required by Council or as considered necessary or advisable by the Fire Chief, for the proper administration and efficient operation of the Fire Department and the effective management of Fire Protection Services for the Corporation.
- 7.7 The Fire Chief is authorized to contribute to and assist in the formulation of Mutual Aid, Automatic Aid and Emergency Service Agreements or Emergency Response Plans with other emergency agencies. Through recommendations from the Fire Chief and approval by Council, the agreement and plans may be implemented and further, the Fire Chief is authorized by Council to perform the duties of County Fire Coordinator as required.
- 7.8 The Fire Chief may utilize such Firefighters and administrative support staff of the Fire Department as the Fire Chief may determine, from time to time, to assist in the performance of their duties and/or perform the role as required of a designate in such a manner as to include, but not be limited to, the following:
- a) Provide administrative support and customer assistance for facilities and services provided by the Fire Department;
  - b) Prepare overall departmental budget(s) and exercise budgetary control;
  - c) Prepare the payroll data of the Fire Department as required, to initiate requisitions and acquire materials and services and certify all accounts of the Fire Department;
  - d) Maintain personnel records as required in conjunction with the direction of the Corporation's Human Resources Department;

- e) Arrange for the provision of new facilities, equipment, and apparatus;
- f) Carry out the general administrative duties of the Fire Department;
- g) Liaise with the local Firefighters' Association(s);
- h) Liaise with other emergency response and safety agencies;
- i) Liaise with other departments within the Corporation and participate on committees or be involved in functions as required;
- j) Provide emergency communications/dispatch, firefighting and emergency response duties and/or assist at emergency or life supporting incidents as required by the Fire Chief to prevent, control, and extinguish fires, and further prevent fire and life safety tragedy;
- k) Conduct investigations of fires by Fire Department personnel in concert with Investigators of the Office of the Fire Marshal and the Police Service;
- l) Perform specialized emergency and/or rescue response such as a vehicle/auto/machinery extrication, water/ice/rescue, hazardous materials response (emergency decontamination) and render emergency patient care and other life saving measures as per Fire Department policies;
- m) Conduct, facilitate and participate in training at Fire Stations or other approved sites and keep clear and concise records of said training as per the Fire Department policy.
- n) Research and/or develop new technologies and strategies to maintain safe operating efficiency and effectiveness in emergency or routine operations;
- o) Prepare and conduct examinations of Firefighters as required;
- p) Conduct in-service fire prevention audits, visits, inspections and/or other pre-planning familiarization inspections of premises and occupancies on a complaint, request or proactive basis as required;
- q) Enforce all legislation pertaining to fire prevention and the Fire Code and respond to all fire and life safety complaints and/or concerns as appropriate;
- r) Provide Fire & Life Safety Education and distribution of educational materials as appropriate;
- s) Perform apparatus and equipment maintenance cleaning, checks, inspection and testing at stations or other as required;
- t) Coordinate and address joint health and other safety issues between other departments within the Corporation and the Fire Department, and within the Fire Department itself;

- u) Ensure the Joint Health and Safety Committee performs, meets and provides recommendations to Administration as required by legislation, and further that all staff confirm and abide by safety practices to ensure a safe workplace;
- v) Prepare quarterly, statistical data or other analysis reports as required;
- w) Assist in the preparation and implementation of Departmental Emergency Plans and contingencies in conjunction with the Corporation's Emergency Plan;
- x) Perform other duties as assigned and shall comply with all other requirements of the job description and abide by all orders, policies, procedures, rules and regulations as provided.

## **8. Supervision**

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- 8.1 The Deputy Fire Chief shall be appointed by by-law, and in the absence of the Fire Chief shall have all the powers and may perform the duties of the Fire Chief.
- 8.2 The Firefighters and administrative support of the Fire Department, while on duty shall be under the direction and control of the Fire Chief or the next ranking officer present in any place.
- 8.3 When the Fire Chief designates a Firefighter to act in place of an Officer in the Fire Department, such Firefighter, when so acting, has all the powers and shall perform all the duties of the Officer replaced.
- 8.4 The Fire Chief and all other Officers shall protect and guard all property entrusted to their care and the Fire Chief, all Officers and all Firefighters, insofar as lies in their power, shall take proper measures to protect all Firefighters of the Fire Department from accident, injury or death as a result of duty.
- 8.5 All matters pertaining to or affecting the Fire Department proposed or contemplated by Firefighters must be submitted to the Fire Chief before any action is taken. Firefighters are strictly forbidden to take part in any plan that will affect, directly or indirectly, upon the Fire Department or its operation, except after consultation and approval by the Fire Chief.
- 8.6 Every Firefighter and administrative support staff person shall conduct themselves in accordance with the general orders, policies, procedures, rules and regulations made by the Fire Chief and shall give their whole and undivided attention while on duty to the efficient operation of the Fire Department and shall perform the duties assigned to them to the best of their ability in accordance with FPPA and any other written agreement that may be applicable.

- 8.7 The Fire Chief may reprimand or suspend any Firefighter or administrative support staff for insubordination, inefficiency, misconduct, tardiness or for non-compliance with any of the provisions of this by-law, departmental policies or procedures, guidelines or the general orders and departmental rules that, in the opinion of the Fire Chief, would be detrimental to the discipline and efficiency of the Fire Department. Disciplinary action shall be in accordance with the disciplinary procedures as outlined in the Fire Department's Standard Operating Guidelines.

## **9. Fire Suppression**

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- 9.1 A Firefighter may enter private property to suppress any fire or other hazardous condition.
- 9.2 A Firefighter may pull down or demolish any building or structure when considered necessary to prevent the spread of fire.
- 9.3 The Fire Department may request other appropriate persons or agencies present at a fire to assist in extinguishing fires, pulling down or demolishing buildings or structures to prevent the spread of fire, initiate crowd and traffic control or suppression of fires or other hazardous conditions in other reasonable ways.

## **10. Fire Prevention**

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- 10.1 The Fire Chief shall delegate to the Division Chief-Fire Prevention, delegating in total or in part the following duties pertaining to the function of Fire Prevention:
- Enforce and maintain compliance with FPPA which includes but is not limited to:
    - Public Education
    - Smoke Alarm Program
    - Distribution of Fire Safety Information
    - Fire Code Compliance & Enforcement
    - Maintain current Risk Assessment

## **11. Training**

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- 11.1 Training provided to the Department shall comply with the requirements of:
- a) NFPA 1001 Standard for Fire Fighter Professional;
  - b) NFPA 1006 Standard for Technical Rescuer Professional Qualifications;

- c) NFPA 1021 Standard for Fire Officer Professional Qualifications;
- d) NFPA 1041 Standard for Fire Service Instructor Professional Qualifications;
- e) NFPA 1521 Standard for fire Department Safety Officer Professional Qualifications;
- f) *NFPA 1002*: Standard for Fire Apparatus Driver/Operator Professional Qualifications;
- g) Training will be conducted in accordance with the Fire Department training policy;
- h) Other related industry training standards and reference materials may be used as reference guides for Fire Department training as approved by the Fire Chief;
- i) All training will comply with the occupational health and safety act and applicable provincial legislation.

## **12. Recovery Costs – Additional Expenses**

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- 12.1 In this section property shall mean personal and real property.
- 12.2 In addition to the Recovery of Costs provisions in Part VIII of the FPPA, the Fire Chief may require the owner of the property or the person having control of the property within or outside the Township, to pay costs or fees for fire and emergency response or other administrative services provided to them. Invoicing for response services or recovery of fees will be conducted in accordance with the Corporation's by-law for the Fees and Charges for certain municipal services and activities.
- 12.3 If as a result of a Fire Department response to a fire or emergency incident, the Fire Chief or their designate determines that it is necessary to incur additional expenses, retain a private contractor, rent special equipment not normally carried on a fire apparatus or use more materials than are carried on a fire apparatus in order to suppress or extinguish a fire, preserve property, prevent damage to equipment owned by or contracted to the Corporation, assist in or otherwise conduct fire cause investigation or determination or otherwise carry out the duties and functions of the Fire Department and/or to generally make "safe" an incident or property, the owner of the property or the person having control of the property within or outside the Township requiring or causing the need for additional service or expense shall be charged the full costs to provide the additional service including all applicable taxes in accordance with the provisions of the by-law.

### **13. Emergency Responses Outside Limits of the Municipality**

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- 13.1 The Fire Department shall not respond to a call with respect to a fire or an emergency incident outside the limits of the Township except in areas under paid agreement or mutual aid, or the following:
- a) In a municipality with which a Fire Protection Agreement has been entered into to provide Fire Protection Services;
  - b) At the discretion of the Fire Chief to a municipality authorized to participate in the Simcoe County Mutual Aid Plan established by a fire coordinator appointed by the Ontario Fire Marshal, emergency fire service plan and program or any other organized plan or program on a reciprocal basis;
  - c) On property beyond the Corporation boundary where the Fire Chief or his designate determines that immediate action is necessary to preserve and protect life and/or property and the correct department is notified to respond and/or assumes command or establishes alternative measures acceptable to the Fire Chief or designate;
  - d) Response due to a request for special assistance as required through a declaration of a provincial or federal emergency and such request has been approved by the Fire Chief, the CAO and the Head of Council.

### **14. Fire Alarms**

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- 14.1 No person shall prevent, obstruct, or interfere in any manner whatsoever with the communication of a fire alarm to the Fire Department or with the Fire Department responding to a fire alarm that has been activated.
- 14.2 Where fire alarms are required in buildings, no person shall silence or reset the fire alarm without the approval of an authorized representative of the Fire Department.

### **15. Conflict**

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- 15.1 Where this By-law may conflict with another By-law of the Corporation, this by-law shall supersede and prevail over that other By-law to the extent of the conflict.

### **16. Schedules**

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- 16.1 The following Schedules form part of this by-law:

- Schedule A – Mandate, Vision & Primary Goals

- Schedule B – Organization Chart
- Schedule C – Core Services

## **17. Repeal of By-laws**

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17.1 That By-law 14-22 and any amending by-laws are hereby repealed.

## **18. Effect**

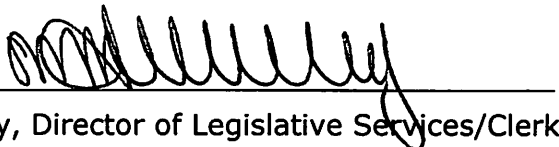
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18.1 This By-law shall come into force and effect on the passing thereof.

**By-law Number 25-05 read a first, second and third time and finally passed this 13<sup>th</sup> day of January, 2025.**



Douglas Measures, Mayor



Sasha Helmkey, Director of Legislative Services/Clerk

## **Schedule A – Mandate, Vision & Primary Goals**

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### **Mission Statement**

The primary mission of the Clearview Fire and Emergency Services Department is to provide a range of programs to protect the lives and property of the inhabitants of the Township of Clearview from the adverse effects of fires, sudden medical emergencies or exposure to dangerous conditions created by person or nature.

### **Goals**

The goal of the Department is to provide fire protection services through a range of programs and educational initiatives designed to protect the lives and property of the inhabitants from the adverse effects of fires, sudden medical emergencies or exposure to dangerous conditions created by person or nature; first to the municipality; second, to those municipalities requiring assistance through authorized mutual aid program activities; third, to those municipalities which are provided fire protection by the Fire Department as defined in an authorized agreement.

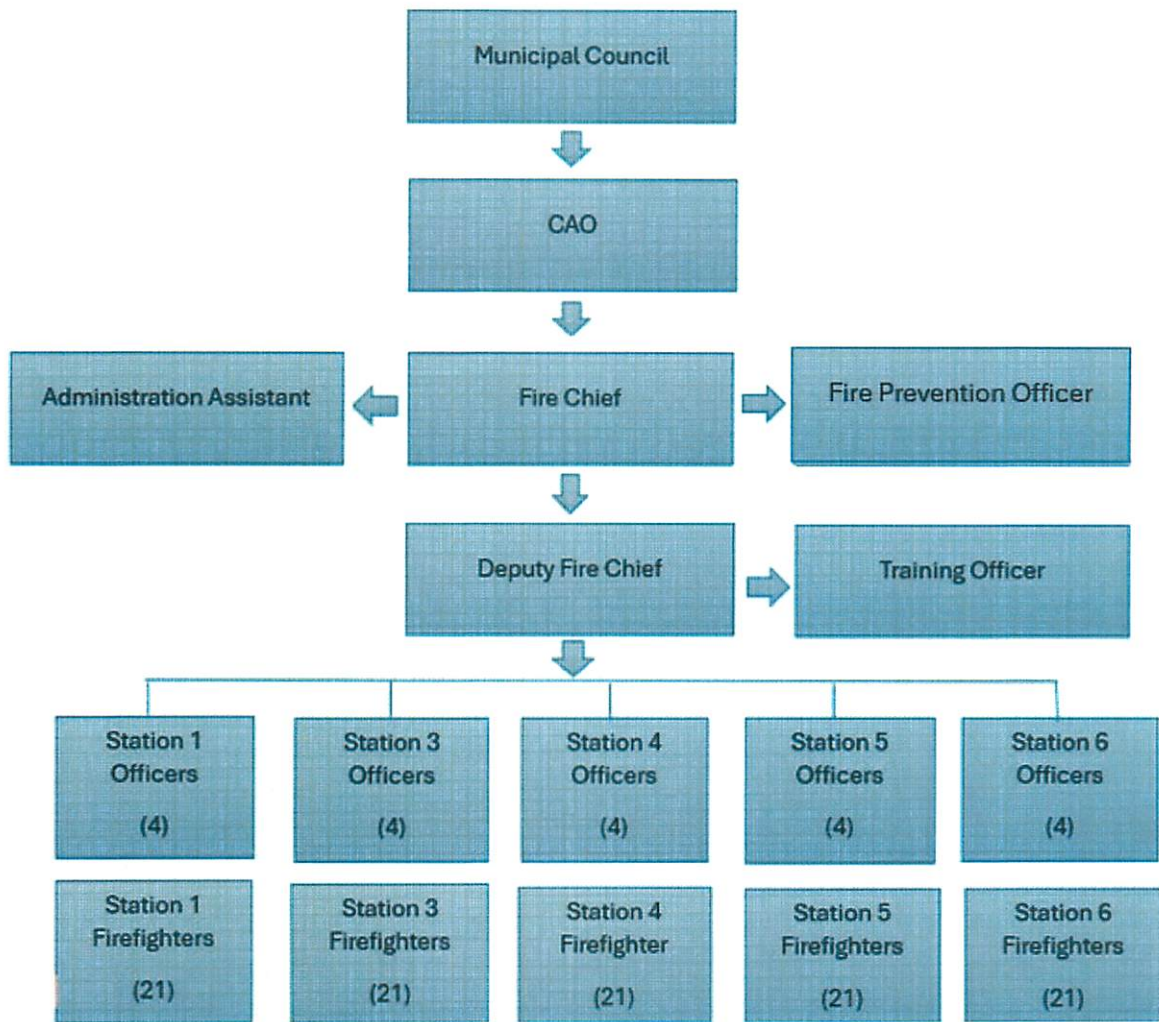
### **Objectives**

In order to achieve the goals of the Fire Department, necessary funding must be in place and the following objectives must be met:

1. Identify and review the fire services requirements of the municipality.
2. Provide an adequate administrative process consistent with the needs of the department.
3. Ensure that firefighting equipment and operating personnel are available within the municipality to provide adequate response to a citizen's call within a reasonable length of time.
4. Provide departmental training to an accepted standard which will ensure the continuous upgrading of all personnel in the latest techniques of fire prevention, specialized rescue, first-aid, firefighting and control of emergency situations and to co-operate with other municipal departments with respect to management training and other programs.
5. Provide a maintenance program to ensure all fire protection apparatus, including allied equipment, is ready to respond to emergency calls.
6. Provide an effective fire prevention program to:
  - Reduce and/or eliminate fire hazards,
  - Ensure compliance with applicable municipal, provincial and federal fire prevention legislation, statutes, codes and regulations in respect to fire safety.

7. Develop and maintain an effective public information system and educational program, with particular emphasis on school fire safety programs; and commercial industrial and institutional staff training.
8. Ensure in the event of a major catastrophe in the municipality, assistance to cope with the situation is available from outside departments and other agencies.
9. Develop and maintain a good working relationship with all federal, provincial and municipal departments, utilities and agencies, related to the protection of life and property.
10. Interact with other municipal departments.
11. Ensure these objectives are not in conflict with any other municipal department.

Schedule B – Organization Chart



## Schedule C – Core Services

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Under Part II of the FPPA municipal responsibilities are outlined, and a municipality shall,

- a) Establish a program in the municipality which must include public education with respect to fire safety and certain components of fire prevention; and as it determines may be necessary in accordance with its needs and circumstances;
- b) Provide such other fire protection services.

“Fire Protection Services” includes fire suppression, fire prevention, fire safety education, communication, training of persons involved in the provision of fire protection services, rescue and emergency services and the delivery of all those services.

Core services provided by the Fire Department shall be identified under six (6) main categories including:

- Fire suppression
- Other emergency Responses
- Services requiring outside agencies
- Fire prevention and public education
- Dispatching and communications
- Emergency Management

### 1. Fire Suppression

The Fire Department protection area covers five hundred and fifty-seven (557) square kilometers. Fire Department response to some areas may exceed twenty-five (25) minutes due to the travel distance from the relevant station and road grades. Weather conditions will also be a major factor in response times in urban and particularly rural areas.

The Fire Department shall respond to overheats, pre-fire conditions and fire conditions including but not limited to:

- **Structures** commercial, residential, industrial and agricultural
- **Vehicles** highway, off road, commercial, industrial, recreational
- **Chimneys** commercial, residential, industrial and agricultural
- **Outdoor areas** agricultural, grass, brush and trash bins

These services shall be performed utilizing SCBA, PPE, apparatus and a wide array of hand tools and other technical equipment by personnel trained to NFPA 1001, Standard for Fire Fighter Professional Qualifications. Services will include forcible entry, ventilation, exposure protection, salvage and overhaul.

### **Interior Suppression & Rescue**

- Performed when staffing and building integrity permit entry
- Performed with fire suppression support
- Performed as water supply permits
- Implemented to rescue trapped persons.
- Personal Certified to NFPA 1001 Standard for Firefighter Professional Qualifications

### **Offensive Operations (interior fire suppression)**

- Performed when staffing, water supply and building integrity permit entry
- Implemented to prevent further dollar loss.
- Personal Certified to NFPA 1001 Standard for Firefighter Professional Qualifications

### **Defensive Operations**

- Performed when there is insufficient staffing and/or structural instability
- Performed as water supply permits
- Implemented to reduce loss to surrounding areas

### **Factors Affecting Effectiveness and Response For Fire Suppression Operations - Areas without Municipal Water Supply**

- Ninety (90) percent of the Township of Clearview does not have municipal water supply
- In areas without Municipal water supply the Fire Department will respond with water tankers. This service meets Superior Tanker Shuttle Accreditation.

### **Rural Firefighting Operations**

- Areas outside of a 4 kilometer radius of a fire station may or may not have municipal water supply
- Increased response times due to travel distance, road grades and weather conditions
- Fire suppression operations will be determined by accessibility, staffing, structural integrity and water supply.

## **2. Other Emergency Responses**

### **Level "A" Tiered Response**

- The Township has an agreement to respond as a tiered agency with OPP or EMS.

### **Motor Vehicle Collisions**

- Respond as a tiered agency
- Traffic control
- Patient care
- Scene stabilization
- Spill/debris cleanup

### **Vehicle Extrication**

- Respond as a tiered agency
- Gain access to patients trapped in vehicles, for removal by EMS or other agencies
- Using hand tools, heavy hydraulics and air bags as required

### **Remote Extrication**

- To assist police and/or EMS in the search/extrication of patients from remote locations
- Typical patients include hikers, bikers, skiers, horseback riders, snowshoeing, climbers
- Respond with ATV and trailer mounted stretcher
- Respond on foot where ATV access is not possible
- Limited by terrain and weather conditions
- All personnel will be trained in the operation of the ATV

### **Farm Accidents**

- Responding to remote areas, roll overs, entanglements, confined space, silos
- Using hand tools, heavy hydraulics, air bags as required

### **Industrial Accidents**

- Responding to entanglements, confined space, electrical hazards, chemical hazards
- Using hand tools, heavy hydraulics, air bags as required

### **High and Low angle Rope Rescue**

- Includes the use of ropes, pulley systems used to perform remote extrication

- Personnel trained to the NFPA 1006 Standard for Technical Rescuer Professional Qualifications and Fire Department High/Low Angle Rope Program.

### **Water and Ice Rescue**

- Shall be delivered shored based or on water based on the circumstances
- Shall include search and rescue on the surface
- Does not include salvage or recovery
- Using thermal PPE, ropes, RIT craft (inflatable raft)
- Personnel trained to the NFPA 1006 Standard for Technical Rescuer Professional Qualifications and Fire Department Water and Ice Rescue Program

## **3. Services Requiring Outside Agencies**

### **Building Collapse Rescue (Barrie fire)**

- Personnel trained to awareness level only
- Mutual Aid coordinator shall be contacted
- Clearview Fire & Emergency Services shall provide support and assistance to the responding Agency

### **Trench Rescue (Barrie Fire)**

- Personnel trained to awareness level only
- Mutual Aid coordinator shall be contacted
- Clearview Fire & Emergency Services shall provide support and assistance to the responding Agency

### **Hazardous Materials (transporting, storage) (Barrie fire)**

- Personnel trained to awareness & operational level only
- Shall include all hazardous materials and fire incidents involving propane storage
- Highway 26 transportation corridor
- Agricultural and industrial process
- CANUTEC shall be contacted
- Clearview Fire & Emergency Services shall provide support and assistance to the responding Agency

### **Electrical Hazards**

- Personnel trained to awareness level only
- Includes responses to downed or arcing hydro wires
- EPCOR or hydro one and OPP shall be contacted

- Clearview Fire & Emergency Services shall provide scene security and traffic control as required until the responding agencies arrive

### **Carbon Monoxide**

- Personnel trained to operations level
- Includes responses to residential and commercial carbon monoxide alarms
- As requested by outside agencies (Enbridge Gas)
- Using air monitoring detectors determine the presence of carbon monoxide
- Evacuate the areas as required
- Notify outside agencies as required to respond, locate and repair source of carbon monoxide leak

### **Natural Gas Leaks**

- Personnel trained to operations level
- Includes responses to gas line ruptures
- As requested by outside agencies (Enbridge Gas)
- Enbridge Gas shall be contacted
- OPP shall be contacted
- Clearview Fire & Emergency Services shall provide scene security and traffic control as required until the responding

### **Confined Space Rescue (Barrie Fire)**

- Rescue from areas not designed for human occupancy

## **4. Fire Prevention and Fire & Life Safety Education**

### **Inspections**

- Inspections shall be completed in accordance with FPPA – complaint, request
- Investigations completed in accordance with the FPPA
- Review and approval of fire safety plans as required by the Ontario Fire code

### **Enforcement**

- The Ontario Fire Code shall be enforced in accordance with the FPPA and Municipal By-laws

### **Public Education**

- Maintain website with seasonal fire safety messages
- Distribution of fire and life safety information administered in accordance with the FPPA
- Enhanced education for agricultural industry and rural community

- Enhanced education for the tourism industry
- Design and implementation of public education programs as required by the FPPA
- Fire extinguisher training

### **Smoke alarm program**

- A residential smoke alarm program shall be on going as required by the FPPA
- Smoke alarms for residential occupancies shall be provided to those in need and in accordance with fire prevention division policies

### **Community Risk Assessment**

- The Township of Clearview Community Risk Assessment shall be maintained annually as required by O' Reg.378/18 Community Risk Assessment.

## **5. Emergency Dispatching and Communications**

All 911 calls and fire personnel are paged to emergencies by Barrie Fire & Emergency Services (NFPA Standards):

- Located in Barrie, ON
- Using the Clearview Fire & Emergency Services radio communication system

## **6. Emergency Management**

The Emergency Management and Civil Protection Act require each Ontario Municipality to develop and implement an Emergency Management Program in accordance with the "Act" and its associated regulations and standards.

Emergency Management Programs in Ontario are based on International Standards and recommended practices. The Provincial and Municipal Programs incorporate Four Pillars of Emergency Management, listed below.

**Prevention/Mitigation:** Actions taken to reduce or eliminate the effects of an emergency or disaster.

**Preparedness:** Actions taken prior to an emergency or disaster to ensure an effective response. These actions include development of an Emergency Response Plan, a business continuity plan, training, exercises and public awareness and education.

**Response:** Actions taken to respond to an emergency or disaster.

**Recovery:** Actions taken to recover from an emergency or disaster.

**To achieve annual compliance with the “Act” Emergency Management Ontario requires conformation on 15 essential requirements as follows:**

1. Designated Community Emergency Management Coordinator
2. The CEMC and Alternative CEMC completed required training
3. Established a Community Emergency Management Program Committee
4. Current by-law adopting an Emergency Management program
5. Current review of Community Risk Profile
6. Established an Emergency Response Plan, and submit to EMO
7. Ensure that the by-law adopting the Response Plan current
8. Designate an Emergency Operation Centre
9. Ensure that the EOC has appropriate communications and back up capability
10. Current review of municipality’s Critical Infrastructure
11. Conduct annual training to the Community Control Group and support staff
12. Conduct annual Exercise for the Community Control Group
13. Designate a person to act as the Emergency Information Officer
14. Provide a Public Education Program
15. Conduct annual review of Emergency Management Program.