

# Township of Clearview Council Meeting Minutes

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The Council of the Corporation of the Township of Clearview met in a hybrid in-person (Council Chambers, 217 Gideon Street) and virtual zoom session on March 10<sup>th</sup>, 2025, at 4:00 p.m.

Those in attendance were:

Mayor: Douglas Measures

Deputy Mayor: Paul Van Staveren

Councillors: Ward 1 – Councillor Phyllis Dineen  
Ward 2 – Councillor Robert McArthur  
Ward 3 – Councillor John Broderick  
Ward 4 – Councillor Robert Walker  
Ward 5 – Councillor Marty Beelen

Staff: CAO, John Ferguson  
Clerk/Director of Legal Services, Sasha Helmkey  
Director of Planning & Building, Amy Cann  
Director of Parks and Recreation, Terry Vachon  
Director of Public Works, Dan Perreault  
Director of Finance/Treasurer, Kelly McDonald  
Director of Human Resources, Tammy Gill  
Fire Chief, Scott Davison  
Deputy Clerk, Krista Pascoe  
Records Management Coordinator, Emma Coleman  
Manager of Engineering, Patti Kennedy  
Manager of Planning, Rossalyn Workman  
Supervisor, By-law Enforcement, Joe Paddock  
Chief Building Official, Scott McLeod  
Building Inspector, Miranda Murray

## 1. Closed Session (4:00 p.m.)

### Resolution:

Moved by Councillor Walker, Seconded by Councillor Dineen, Be It Resolved that the next portion of the meeting be closed to the public in accordance with s. 239 of the Municipal Act, 2001:

(2) (b) personal matters about an identifiable individual, including municipal or local board employees;

**Topic for Discussion:** Hall Board Member Resignations and Appointments (Creemore Station on the Green and Dunedin Hall Board)

(2) (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

**Topic for Discussion:** East Nottawasaga Presbyterian Church Cemetery Update. Motion Carried.

Mayor Measures began the regular meeting by reading the Indigenous Land Acknowledgement.

Mayor Measures gave his condolences on the passing of a well-known community member, Allister MacDonald.

## **2. Approval of Agenda (5:30 p.m.)**

### **Resolution:**

Moved by Councillor Broderick, Seconded by Councillor McArthur, Be It Resolved that Council of the Township of Clearview hereby approve the Agenda dated March 10, 2025 as presented. Motion Carried.

## **3. Declarations of Interest**

None.

## **4. Public Participation**

### **Dave Witzke (electronic)**

- Asked why there isn't dedicated space in the Creemore Echo to advertise upcoming Council meetings, Board meetings and links to the public participation portal
- Asked why there are no video recordings of the Avening Hall Board meetings after 2022
- Asked what the Townships top priority is - sidewalks or snowmobiles

### **Melissa Welke (electronic)**

- Asked why the Township currently only allows Licenced Childcares in an Institutional or Commercial Transitions 1 and what is being done to address this concern within a reasonable timeframe

## **5. Delegations and Presentations**

No items.

## **6. Public Meetings**

None.

## **7. Approval of Council Meeting Minutes**

### **Resolution:**

Moved by Councillor Dineen, Seconded by Councillor Walker, Be It Resolved that Council of the Township of Clearview hereby approve the Minutes of the February 24, 2025, Council Meeting as presented. Motion Carried.

## **8. Correspondence and Information Items**

### **8.1 Closed Session Report**

#### **Creemore Station on the Green & Dunedin Hall Board Appointments**

### **Resolution:**

Moved by Councillor Beelen, Seconded by Councillor Walker, Be It Resolved that Council of the Township of Clearview hereby accepts the resignations of Barb Halsall and Carol Sperandeo as members of the Creemore Station on the Green Board; and,

That Council appoints Shalani Ingham and Alan Riddell to the Creemore Station on the Green Board and Joanne Rachfalowski to the Dunedin Village Hall Board; and,

That Council directs staff to amend Appointment By-law 22-101, to add these appointments. Motion Carried.

#### **East Nottawasaga Presbyterian Church Cemetery Update**

No items to arise in open session.

### **8.2 March is #ITSTARTS Month**

### **Resolution:**

Moved by Councillor Walker, Seconded by Councillor Broderick, Whereas; Inclusion, acceptance, and equity are important approaches to the diversity of residents living in any community, especially in our growing and changing region; and

Whereas; This month presents opportunities to further the resolve as we pause to celebrate the diversity of the human race rather than allow our dissimilarities to become a reason for racial separation; and

Whereas; We encourage all to celebrate the differences in each other such as race, culture, colour, national origin, gender, age, disability and religion; and

Whereas; This month presents an opportunity to further the resolve as we pause to celebrate the diversity of the human race rather than allow our dissimilarities to become a reason for racial separation; and

Whereas; March 21 is recognized as the International Day for the Elimination of Racial Discrimination; and

Whereas; The Simcoe County Local Immigration Partnership (SCLIP) is a community partnership focused on the development of settlement strategies for newcomers. These strategies bring together and support service delivery to newcomers in Simcoe County while promoting positive relationships, opportunity, and use of local resources effectively; and

Therefore, I, Mayor Doug Measures, on behalf of Clearview Township Council, do hereby proclaim the month of March 2025, as “#ITSTARTS Month” here in Clearview Township and encourage everyone to take a stand and participate in and learn more about the #ITSTARTS campaign. Motion Carried.

**8.3 NVCA Media Release – NVCA Launces e-permitting platforms for permit applications**

**8.4 Advisory – County Opens 2025 Age-Friendly Housing Grant Program**

**8.5 Release – Reduced Load Restrictions to be Implemented on March 8 across County of Simcoe**

**8.6 Media Release – NVCA announces Interim CAO’s work plan to deliver continuous improvement**

**8.7 NVCA February 2025 Board Meeting Highlights**

**9. Council Reports and Community Announcements**

**9.1 Ward Reports**

**Deputy Mayor Van Staveren**

- Attended the MacPherson ribbon cutting
- Provided an update on the NVCA, e-permitting is now live, and stated that the NVCA is not in favour of the amalgamations of the conservation authorities
- Attended the County’s Agriculture Advisory Committee meeting and advised they are planning a tour on August 11<sup>th</sup>

**Councillor Broderick**

- Attended the MacPherson ribbon cutting, #ITStarts Flag raising ceremony, Business Insights Tour of Barb’s Clothes Closet, Sunnidale Hall Board meeting and will attend County Council and the Clearview Chamber of Commerce meeting this week

**Councillor McArthur**

- Attended the MacPherson ribbon cutting, #ITStarts Flag Raising ceremony, Business Insights Tour of Barbs Clothes Closet, and the Streetscapes meeting of Creemore
- Stated that the Avening Hall is hoping to re-open in May, the Creemore Log Cabin & Jail is hosting a May long weekend event and Dunedin and Station on the Green Hall Boards are hosting a St. Patrick's Day events this Saturday

**Councillor Dineen**

- Reminded residents that the Duntroon Hall is hosting a Green Beer event for St. Patrick's Day on March 15<sup>th</sup>
- Attended the Nottawa Hall Board meeting and the Business Insights Tour of Barbs Clothes Closet

**Councillor Beelen**

- Attended the MacPherson ribbon cutting, Climate Action Advisory Committee meeting and reminded residents that Earth Day is April 22<sup>nd</sup>
- Reminded residents that Station on the Green is hosting a St. Patrick's Day event on Saturday

**Councillor Walker**

- Attended the Health and Leisure Expo, and although the weather didn't cooperate, there was a good turn out
- Attended the #ITStarts flag raising and stated that the Stayner Siskins are tied 1 for 1 in the playoffs with Orillia

**Mayor Measures**

- Attended the Business Insights Tour of Barbs Clothes Closet
- Reminded the community to get their nominations for the Culture & Sports Hall of Fame in by the end of March
- Attended the CAO & Mayors forum and stated that transit is a topic of concern, with each municipality offering its own transit
- Attended the Special Olympics event at Stayner Collegiate Institute and was honoured to hand out the awards
- Congratulations to Bakery by the Bay in receiving an award for Women in Business for International Women's Day
- Will be attending County Council tomorrow and reminded residents of the Public Meeting regarding County Council Composition

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## 10. Department Reports

### Parks & Recreation

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#### Report # PCR-003-2025 – Creemore BIA Storage Trailer

##### Resolution:

Moved by Councillor Broderick, Seconded by Councillor McArthur, Be It Resolved that Council of the Township of Clearview hereby receive report PCR-003- 2025 (Creemore BIA Storage Trailer) dated March 10, 2025; and,

- 1) That Council approve the purchase of a 30' enclosed trailer for the Creemore BIA to a maximum amount of \$22,000.00 plus HST; and,
- 2) That the purchase amount for the enclosed trailer is funded from the Tax Stabilization Reserve; and,
- 3) That Council's preference is that the trailer be Canadian made. Motion Carried as amended.

##### Amendment:

Moved by Councillor Beelen, Seconded by Councillor Walker, Be It Resolved that Council of the Township of Clearview hereby amend the motion before Council to add a Part 3 stating:

"That Council's preference is that the trailer be Canadian made." Motion Carried.

#### Report # PCR-004-2025 – Alcohol Risk Management Policy Update

##### Resolution:

Moved by Councillor Dineen, Seconded by Councillor Beelen, Be It Resolved that Council of the Township of Clearview hereby receive report PCR-004-2025 (Alcohol Risk Management Policy Update) dated March 10, 2025; and,

- 1) That Council approve the updated Alcohol Risk Management Policy attached as Appendix A to this report. Motion Carried.

### Planning & Building

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#### Report # PB-005-2025 – Edward Street East and George Street Residential Development (Zeng) Draft Plan of Subdivision

##### Resolution:

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby receive report PB-005-2025 101 Edward Street East and 111 George Street Residential Development (Zeng) Draft Plan of Subdivision dated March 10, 2025; and

- 1) That Council finds that the application is consistent with the Provincial Planning Statement, as well as the goals and objectives and intent of the County and Township Official Plans, and has considered the staff recommendations and the written and oral submissions made, by the Agencies and Public; and,
- 2) That Council grants draft plan approval to Draft Plan of Subdivisions, DFT-1 and DFT-2, 51M-X prepared by Loft Planning Inc. and Tatham Engineering dated November 10, 2021, and revised February 26, 2025, attached in Appendix 'D' subject to the conditions outlined in Appendix 'E'; and,
- 3) That Council directs staff to give notice of Draft Plan of Subdivision approval in accordance with Sec. 51 of the Planning Act. Motion Carried.

## **Public Works**

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### **Report # PW-004-2025 – Brock Street Culvert Replacement Tender Results and Award**

#### **Resolution:**

Moved by Councillor Walker, Seconded by Councillor Beelen, Be It Resolved that Council receive report PW-004-2025 (Brock Street Culvert Replacement Tender Results and Award) dated March 10, 2025; and,

- 1) That Council award the Tender submitted by CMB Excavation in the amount of \$456,756.57 (excluding HST). Motion Carried.

## **By-Law Enforcement**

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### **Report # BL-001-2025 – Fence and Pool Enclosure By-law**

#### **Resolution:**

Moved by Councillor Dineen, Seconded by Councillor McArthur, Be It Resolved that Council of the Township of Clearview hereby receive report BL-001-2025 (Fence and Pool Enclosure By-law) dated March 10, 2025; and,

- 1) That Council supports the updated Fence and Pool Enclosure By-law as outlined in Appendix A to this report; and,
- 2) That the new Fence and Pool Enclosure By-law be presented to Council for final approval at the March 24, 2025, meeting. Motion Carried.

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## Legislative Services

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### Report # LS-005-2025 – Procedure By-law Amendment (Public Participation)

#### Resolution:

Moved by Councillor Broderick, Seconded by Councillor Beelen, Be It Resolved that Council of the Township of Clearview hereby receive report LS-005-2025 (Procedure By-law Amendment – Public Participation) dated March 10, 2025; and,

- 1) That Council supports the amendment to section 7.5 of Procedure By-law 24-71, as outlined in this report; and,
- 2) That staff be directed to present an amending By-law to the Procedure By-law for Council's final approval at the March 24, 2025, meeting. Motion Carried.

### 11. By-laws

No Items.

### 12. Notice of Motion/New Business

No Items.

### 13. Confirmatory By-law

#### Resolution:

Moved by Councillor Dineen, Seconded by Deputy Mayor Van Staveren, Be It Resolved that By-Law 25-18, being a by-law to confirm the proceedings of the March 10<sup>th</sup>, 2025, Council Meeting, be presented and read a first, second and third time and finally passed this 10<sup>th</sup> day of March, 2025. Motion Carried.

### 14. Motion to Adjourn

#### Resolution:

Moved by Councillor Dineen, Seconded by Councillor Broderick, Be It Resolved that the Council Meeting adjourn at 7:04 p.m. Motion Carried.

**Original Signed by:**

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Douglas Measures, Mayor

**Original Signed by:**

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Sasha Helmkey, Clerk/Director of Legislative Services