

# Log Cabin & Jail Board Meeting Minutes

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The Log Cabin & Jail Board met at the Creemore Log Cabin on January 10, 2025 at 10:00 a.m.

Those in attendance were:

Chair:	John Ferris
Treasurer:	Paul Vorstermans
Members:	Deborah Smith Michele McKenzie Marjorie Lang
Regrets:	Deborah Smith
Council Rep:	Councillor McArthur

Staff: Records Management Coordinator, Emma Coleman

## 1. Approval of Agenda

### Resolution:

Moved by Michele McKenzie, Seconded by Marjorie Lang, Be It Resolved that the Creemore Log Cabin & Jail Service Board hereby approve the agenda dated January 10, 2025 as presented. Motion Carried.

## 2. Disclosure of Disqualifying Interest and General Nature Thereof

No disqualifying interests were declared.

## 3. Approval of the Minutes

### Resolution:

Moved by Majorie Lang, Seconded by Paul Vorstermans, Be It Resolved that the Creemore Log Cabin & Jail Service Board hereby approve the meeting minutes dated April 26, 2024 as presented. Motion Carried.

## 4. Financial Report

### 4.1 2024 Financial Report

#### Resolution:

Moved by Paul Vorstermans, Seconded by Michele McKenzie, Be It Resolved that the Creemore Log Cabin & Jail Service Board hereby accept the 2024 Financial Report as presented. Motion Carried.

### 4.2 2025 Budget

The Board discussed their yearly expenditures and any upcoming events that may require more funding.

#### Resolution:

Moved by Paul Vorstermans, Seconded by Michele McKenzie, Be It Resolved that the Creemore Log Cabin & Jail Service Board hereby verbally approve the 2025 Proposed Budget as presented. Motion Carried.

## 5. Building and Landscaping

### 5.1 Log Cabin Maintenance

The Board discussed the maintenance Paul Vorstermans completed in the past year and what he plans to do in the spring.

#### 5.1.1 Door Painting

### 5.2 Gardening Up-Keep

The Board discussed that the Horticultural Society will continue to maintain the 'Grandmother' flower garden, but not the Herb garden. The Board has decided to remove the Herb garden as it is a lot of work to maintain.

## 6. New Business

### 6.1 History Hosts Schedule

The Board considered opening without History Hosts, but will consider their options and discuss at their meeting in March.

### 6.2 Log Cabin Usage

The Board discussed the usage of the Log Cabin. It was not great last year, but prior to that there were many successful events.

### 6.3 Opening Weekend/Event Ideas

The Board will open the Log Cabin on the May Long Weekend. They will host Horse-drawn carriage rides and have a volunteer dressed as Queen Victoria. Councillor McArthur has agreed to bring his Belgian horses and Emma Coleman will dress up as Queen Victoria.

### 6.4 Unsold Donation Items

The remaining donated items are going to be listed on Kijiji and the money will be put into the Board's account.

## 7. Next Meeting – March 7, 2025 @ 10:00 a.m.

## 8. Motion to Adjourn

### Resolution:

Moved by Marjorie Lang Seconded by Councillor McArthur, Be It Resolved that the Creemore Log Cabin and Jail Service Board Meeting hereby be adjourned at 11:20 a.m. Motion Carried.

Original Signed by: \_\_\_\_\_

John Ferris, Chair

Original Signed by: \_\_\_\_\_

Emma Coleman, Records Management Coordinator

Board & Committee Meeting Minutes are not a Final Document of the Corporation until adopted by the Board/Committee.