

 CLEARVIEW	TOWNSHIP OF CLEARVIEW	POLICY	A09
PUBLIC APPOINTMENT POLICY		LS-005-2017	
Created By:	Clerk	Creation Date:	13/02/2017
Approved By:	Council	Approval Date:	22/03/2017
Last Revised By:	Click or tap here to enter text.	Last Revised:	

POLICY STATEMENT

The Township of Clearview is committed to ensuring the appointment of qualified candidates by Council to boards, committees and task forces in a manner that is transparent, fair and consistent.

PURPOSE

The purpose of this policy is to establish a fair and consistent process for citizen appointments to all board, committee and task forces that is inclusive to all members of the community.

APPLICATION

1. At the beginning of each council term and when a vacancy occurs, recruitment of citizens to all Clearview Township boards and committees will be advertised in local newspapers and posted on the Township's website.
2. Applications will be made available to the public to be completed and returned for submission to council as provided in Schedule A.
3. All appointments will be selected by Council. Preference will be provided to residents of the Township of Clearview.

Schedule A to Appointment Policy



CLEARVIEW

APPLICATION FOR APPOINTMENT TO COMMITTEES AND BOARDS

Completed Applications can be sent to Pamela Fettes, Director, Legislative Services/Clerk by email pfettes@clearview.ca, by mail, or in person to 217 Gideon Street, Box 200, Stayner ON, L0M 1S0.

QUESTION	ANSWER (to be filled in by Applicant)
Application for Appointment to: (Name of Committee/Board)	
Name:	
Mailing Address: (Including Postal Code)	
Telephone (B):	
Telephone (H):	
Email:	
Occupation:	

QUESTION	ANSWER (to be filled in by Applicant)
Describe your work and/or volunteer experience (background as it relates to this committee/board)	
Why are you interested in serving the Township of Clearview on this committee/board and what contribution do you believe you can make to this committee/board	
Have you previously served on a Township of Clearview committee or board? If so, please indicate the number of years you have served.	
Date:	
Signature:	

Please note you may also include a personal resume or synopsis with your application form.

Final approval of appointments will be made by Clearview Township Council. If you require any additional information about the Committee appointment process or if you have any questions about any of the Committees to which appointments are made, please contact Pamela Fettes, Director, Legislative Services/Clerk at (705) 428-6230 ext. 224.

Personal information, as defined by Section 2(1) of the *Municipal Freedom of Information and Protection to Privacy Act* (MFIPPA) is collected under the authority of the *Municipal Act, 2001*, and in accordance with the provisions of MFIPPA. Personal information on this form will be used to assess the candidates qualifications for appointment to one of the Township's various Committees or Boards. Personal information may form part of meeting agendas and minutes, and therefore may be available to members of the public at the meetings, through requests, and through the website of the Corporation of the Township of Clearview. Questions regarding the collection, use, and disclosure of this personal information may be directed to the Director, Legislative Services/Clerk at Box 200, 217 Gideon Street Stayner ON, L0M 1S0.