



Clearview Accessibility Advisory Committee AGENDA

September 4th, 2018 at 3:30 p.m.
Administration Centre - Council Chambers
217 Gideon Street, Stayner ON

1. Approval of Agenda

Recommendation:

Be It Resolved that the Accessibility Advisory Committee hereby approve the Agenda dated September 4th, 2018 as presented.

2. Disclosure of pecuniary interest and the nature thereof

3. Approval of Minutes – June 5th, 2018

Recommendation:

Be It Resolved that the Accessibility Advisory Committee hereby approve the Minutes dated June 5th, 2018 as presented.

4. Approval of Audit Minutes – June 19th, 2018

Recommendation:

Be It Resolved that the Accessibility Advisory Committee hereby approve the Audit Minutes dated June 19th, 2018 as presented.

5. Business arising from the Minutes (if any)

5.1 Resident Request for Accessible Documents

Tammy Gill to provide an update on the request

5.2 Eco Park Benches Update

5.3 Hearing Loop

6. Communications from the Chair

7. Site Plans or Building Plans for Review

8. New Business/Around Town Items

8.1 Accessible Picnic Tables – General Manager of Parks, Recreation, and Culture, Terry Vachon

8.2 Accessibility Ramp – Arena – Terry Vachon to provide update.

8.3 Public Use Computer – Director of Finance/Treasurer, Edward Henley

8.4 Independent Living Service Communications – Human Resources Manager, Tammy Gill

9. Next Meeting – October 2nd, 2018

10. Adjournment

Recommendation:

Be It Resolved that the Accessibility Advisory Committee Meeting be adjourned at _____ p.m.



Clearview Accessibility Advisory Committee

MINUTES

June 5, 2018

3:30 p.m.

Council Chambers

Members Present: Manfred Leimgardt (Chair), Janneke Leimgardt, Councillor Doug Measures, Councillor Deborah Bronée, and Ted McGovern

Members Absent: Doug Hammill, and Ed Helmich,

Staff Present: Tammy Gill (Staff Liaison), Cayla Reimer (Committee Coordinator), Scott Pattison (Building Inspector), Pamela Fettes (Clerk), Tim Hendry (Communications & Marketing Coordinator)

The Accessibility Advisory Committee met in regular session on June 5th, 2018 at 3:33 p.m. in the Council Chambers at the Clearview Administration Centre.

1. Approval of Agenda

Resolution:

Moved by Councillor Doug Measures, Seconded by Ted McGovern, Be It Resolved that the Accessibility Advisory Committee hereby approve the Agenda dated June 5th, 2018 as presented.

Motion Carried.

2. Disclosure of pecuniary interest and the general nature thereof

There was none.

3. Approval of Minutes

Resolution:

Moved by Councilor Doug Measures, Seconded by Councillor Deborah Bronée, Be It Resolved that the Accessibility Advisory Committee hereby approve the Minutes dated May 1, 2018 as presented.

Motion Carried.

| ITEM | DISCUSSION | PERSON RESPONSIBLE FOR THIS ITEM | DATE TO BE COMPLETED BY |
|--|--|----------------------------------|-------------------------|
| 4. Business Arising from Minutes | 4.1 Accessibility Audit Report to Library Staff Liaison, Tammy Gill provided a report outlining the observations made during the Accessibility Audit of the Library – Sunnidale Branch (attached). The Board discussed communication chain, and that the Board be notified when the Library has completed an action item to maintain current audit reports. | Tammy Gill | June 25, 2018 |
| | 4.2 Update on StopGap Staff Liaison, Tammy Gill presented an update to the Board on the StopGap Ramp Project. Tammy will begin sourcing possible funding/building options throughout Clearview Township. | Tammy Gill | Sept. 4, 2018 |
| | 4.3 Resident Request for Accessible Documents Staff Liaison, Tammy Gill created a report that will go to Council for June 25 th , 2018. The report outlines recommendations to comply with the request. | Tammy Gill | June 25, 2018 |
| 5. Communications from the Chair | No Items | N/A | N/A |
| 6. Site Plans & Building Plans Review | No Items | N/A | N/A |

| | | | |
|---|---|---------------|-------------------|
| 7. New Business/ Around Town Items | <p>7.1 Integrity Commissioner</p> <p>Clerk, Pamela Fettes informed the Board on the new Provincial legislation requirements passed to Municipalities requiring the appointment of an integrity commissioner. Council has appointed Principals Integrity.</p> <p>Training for councilors has begun, volunteers are expected to be trained by March 1st, 2019.</p> | Pamela Fettes | March 1, 2019 |
| | <p>7.2 Municipal Election Accessibility Plan 2018</p> <p>Clerk, Pamela Fettes provided a copy of the updated Municipal Election Plan 2018 as information, attached.</p> <p>Improvements to accessibility radius' for wheel chairs and scooters, and accessible parking and accompanying signage was highlighted.</p> <p>Building entrances will be checked regularly to ensure accessible access to each building.</p> | Pamela Fettes | October 22, 2018 |
| | <p>7.3 SiteImprove</p> <p>Communications & Marketing Coordinator, Tim Hendry provided a report detailing website development and available new software that improves accessibility for those who require screen reader assistance.</p> <p>Resolution:</p> <p>Moved by Councillor Deborah Bronée, seconded by Janneke Leimgardt, Be It Resolved that the Accessibility Advisory Committee hereby recommend Council to financially support the implementation of SiteImprove software.</p> <p style="text-align: right;">Motion Carried.</p> | N/A | N/A |
| | <p>7.4 Clarity of Accounts</p> <p>The board discussed the importance of understanding the Accessibility Advisory Committee GL accounts and bringing reports to each meeting.</p> | Tammy Gill | September 4, 2018 |

| ITEM | DISCUSSION | PERSON RESPONSIBLE FOR THIS ITEM | DATE TO BE COMPLETED BY |
|------------------------|---|----------------------------------|-------------------------|
| | Staff Liaison, Tammy Gill will speak to the Township Treasurer to gain clarity and bring information back to the Board. | | |
| 8. Next Meeting | September 4 th , 2018 | No action required | |
| 9. Adjournment | Resolution: Moved by Janneke Leimgardt, Seconded by Doug Hammill, Be It Resolved that the meeting be adjourned at 4:40 p.m. Motion Carried. | No action required | |

Date Minutes Approved: September 4th, 2018

Manfred Leimgardt, Chair

Cayla Reimer, Committee Coordinator



REPORT TO THE LIBRARY BOARD

REPORT NUMBER: HR-001-2018

DEPARTMENT: CLEARVIEW ACCESSIBILITY ADVISORY
COMMITTEE

MEETING DATE: JUNE 19, 2018

SUBJECT: SUNNIDALE BRANCH AUDIT RESULTS

RECOMMENDATION:

Be It Resolved, that the Clearview Public Library Board of Clearview Township hereby:

- 1) Receive ACC-01-2018 Sunnidale Branch Audit Results report for information.

BACKGROUND:

The Clearview Accessibility Advisory Committee (ACC) is conducting audits on all Clearview owned facilities to recommend ways for each to become accessible and comply with the Facility Accessibility Design Standards (FADS), which is the approved minimum standards for Clearview to comply with the Accessibility for Ontarians with Disability Act (AODA). On March 20, 2018, the Clearview Accessibility Advisory Committee performed an accessibility audit at the Sunnidale Library Branch. During the audit, a few items were noted as recommendations for the location as well noting the items already in compliance.

COMMENTS AND ANALYSIS:

Below are the recommendations put forth by the Clearview Accessibility Advisory Committee. (** following each recommendation after '-' is the section of audit the information was captured, which may help to explain the recommendation further.)

Observations currently compliant with the AODA Building Standards of Ontario:

- Doors are wide enough – Doors and Building
- Main paths are accessible and compliant width – Barrier Free Path of Travel (Inside Library)

- Surface is stable, firm and level – Barrier Free Path of Travel (Inside Library)
- Slopes and measurements in the parking lot are good - Parking
- There is an identifiable accessible parking space via signage - Parking
- Water fountain meets standards - Kitchen

Recommendations that do not require construction or renovation, and do not meet the FADS document:

- The counter is not identifiable with signage – Service Counter
- Counter should have tactile signage and brail. Once this has been addressed the counter is compliant with a parallel approach – Service Counter
- The secondary path of travel has obstacles – Barrier Free Path of Travel (Inside Library)
- No directional signage to the washroom – Barrier Free Path of Travel (Inside Library)
- Relocate and lower the coat hook – Universal Washroom
- Mirrors need to be lowered to 1 meter or sloped – Universal Washroom

Recommendations that require planning and possible budget implications to comply with FADS; *(Please be sure to review the FADS documents at the time of changes)*

- Aisles need to be wider and barrier free – Barrier Free Path of Travel (Inside Library)
- Decorative ends and shelving on the bookcases could pose a hazard for barrier free path of travel – Barrier Free Path of Travel (Inside Library)
- Relocate garbage receptacles to create a better turning radius (Both washrooms) – Universal Washroom
- Change grab bar to an “L” shape – Universal Washroom
- Toilet seats need to be raised, or purchase new toilets – Universal Washroom
- Place a tactile indicator on the sidewalk - Parking
- Parking Spaces and lines need to be re-painted - Parking

Recommendations that will be required during future renovations;
(Please be sure to review the FADS documents at the time of changes)

- Front Sidewalk has no curb cut on walkway – Doors and Building

- The distance between vestibule doors needs to be widened – Doors and Building
- Some controls, outlets, and switches are not compliant (height) – Barrier Free Path of Travel (Inside Library)
- No urinals– Universal Washroom
- Washrooms do not comply with FADS turning radius – Universal Washroom

COMMUNICATION PLAN:

All completed projects must be related to the Clearview Accessibility Committee to ensure proper records are maintained throughout the Township.

FINANCIAL IMPACT:

Unknown. Each recommendation will need to be priced individually at time for completion.

REPORT SCHEDULES:

Minutes of the Clearview Accessibility Advisory Committee meeting which conducted the Audit of the Sunnidale Library Branch

PREPARED BY:

TAMMY GILL, MANAGER HUMAN RESOURCES

REVIEWED BY:

Creemore

| Business Name | Viable | Height | Notes |
|---|--------|--------|--|
| 8 Caroline | Yes | 3 1/2" | |
| House of Stitches | Yes | 4 1/4" | |
| Clearview Tea | Yes | 2" | |
| Creemore 100 Mile Store | No | | Two Steps |
| Curiosity House Books & Art Gallery | Yes | 3" | |
| Water First | Yes | 3" | |
| Sotherbys International - Patrick Prime | No | | Two Steps |
| Fawcett Funeral Home | Yes | 4 3/4" | 2" at side entrance |
| Bank Café | No | | Two Steps |
| Creemore Village Pharmacy | Yes | 7 1/2" | |
| Sovereign Bistro & Grill | Yes | 5" | |
| Creemore Home Hardware | No | | Two Steps |
| Hiiview Cellars Winery (Meat Market Building) | Yes | 2 3/4" | |
| The Feathered Fawn | No | | Two Steps |
| Royal Lepage RCR Realty | No | 15" | |
| The Old Mill House Pub House | No | | 5" at front entrance and 9" at back entrance |
| Mad River Pottery | No | | Two Steps |
| Heir Loom 142 | No | | Two Steps |
| The Side Door Gallery & Framing | | | |
| Re/Max Creemore Hills Realty Ltd. | No | | Two Steps |
| Mumba | No | | Two Steps |
| Affairs Bakery, Café & Catering | Yes | 6" | |
| Chez Michaels | No | | Two Steps |
| Seasons in Creemore | Yes | 3 1/2" | |
| Ferris & Celhoffer Law Office | Yes | 6" | |
| All Good Things | Yes | 4" | |
| Life's a Slice Pizza | Yes | 4" | |

| Business Name | Viable | Height | Notes |
|--|--------|--------|-------------------------------------|
| McNabb Health Centre | Yes | 3 1/4" | |
| Sutton on the Bay Realty Ltd. | Yes | 3 1/2" | |
| Linke's Local Arts Galery & Art Supply | Yes | 5" | |
| Jongs Restaurant | Yes | 7" | |
| Andre Jewelers | Yes | 4 3/4" | |
| Joy Boutique | Yes | 5 1/2" | |
| Barb's Clothes Closet | Yes | 3" | |
| Friends Pub | Yes | 7 1/2" | |
| The Cheesy Corner | Yes | 3 1/4" | |
| Billy Hill Pine | Yes | 5" | |
| Used Furniture | Yes | 2 3/4" | Extra strep under 2" |
| Computer Fix It | No | 10" | Too High |
| Salon 2000 | No | | Too High, Too Many Steps |
| Forget Me Not | No | | |
| Kit N' Kaboodle | Yes | 4 1/4" | |
| Café Coco | No | | Two Steps |
| Fornetto | ? | 8 3/4" | Rounded Step |
| Treasures/ Subjazz Auctions | Yes | 2 1/4" | Two Entrances (second entrace - 3") |
| Belgium Fries | Yes | 3 1/2" | |
| Hair By Sue | Yes | 6 1/4" | |
| Thrift Store | No | | Two Steps |
| Perk Hair | No | | Two Steps. Willing to do side renos |
| Amy's | Yes | 8 1/2" | |
| Dyanna Dreams for the Home | Yes | 8 7/8" | |
| Pizzeria | Yes | 7" | |
| Aarden's Chocolates | Yes | 6 1/4" | |
| Nifty Thrifts | Yes | 5 1/2" | |
| East End Vendors | Yes | 5" | |
| Petal Pusher | Yes | 5 1/2" | |
| Art Gallery | Yes | 5 1/2" | |
| Georgian iRepair | Yes | 4 1/2" | |
| Hair Wizz | Yes | 2 1/2" | |
| Insurance | Yes | 4 1/4" | |



CLEARVIEW

Township of Clearview

2018 Municipal Election Accessibility Plan

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1. INTRODUCTION

This plan will address the specific accessibility requirements in relation to the 2018 Municipal Election in the Township of Clearview.

The Township of Clearview has made great efforts in promoting a barrier free community. In an effort to ensure that the 2018 Municipal Election is consistent with the core principles of the Accessibility for Ontarians with Disabilities Act, 2005, this planning document was developed in advance of the election in order to identify measures to be taken and reported to Council following the election.

2. OBJECTIVES

This plan is intended to highlight measures that the Township of Clearview will implement to ensure equal opportunity for all electors and candidates. These objectives include:

- That persons with disabilities are able to independently cast their vote and verify their selection.
- That persons with disabilities have full and equal access to all information on where and when to vote and on eligible candidates.
- That persons with disabilities can fully participate in the Municipal Election as an elector, candidate, or election official.
- That efforts are made to ensure that electors with disabilities are aware of the accessibility measures available via channels such as the newspaper, media launches, the Township of Clearview's website and social media.
- That all voting assistance locations are accessible.

3. DEVELOPMENT OF THE PLAN

This plan is a "living" document which will be improved and updated as best practices are identified and new opportunities for improvement arise. In order to develop the plan below, several steps were taken in order to ensure that the statutory requirements were met and a feasible implementation plan was in place. During the development of the 2018 Municipal Election Accessibility Plan, the following steps shall be implemented:

- Review and analysis of documents, policies and other supporting materials from AMCTO, neighbouring municipalities, the Ministry of Municipal Affairs and Housing, technology suppliers and other various stakeholder groups.

- Establish staff training standards and practices directly related to the Election to ensure that people with disabilities are able to vote in a positive customer service environment, and ensure that all Election Officials recognize that a voter's needs shall be accommodated.

4. VOTING METHODS

The 2018 Township of Clearview Municipal Election will be working with Intelivote Systems Inc. to provide eVoting services to eligible voters. This includes the convenience and independence of voting from anywhere via telephone, internet or in-person at Voter Help Centres.

Everyday tools like computers, telephones and other aids can present accessible opportunities for persons with disabilities to accomplish more, while being consistent with the principles of independence, dignity, integration and equal opportunity.

The Intelivote Voting System provides voters with the capability to vote from the comfort of their own home. Voting from home facilitates the voting process for persons with disabilities who may have mobility restrictions, visual impairment, and/or have a difficult time with transportation.

Additionally, persons who have assistive devices set up in their homes can now use them to assist with casting a ballot privately and independently. By allowing persons with disabilities to vote from any location and from a selection of methods, there is an increase in the capability for the voter to vote without any assistance. This provides persons with disabilities the same independence and privacy in participating in the election as other voters. If persons with disabilities do require assistance in the voting process, trained Election Officials will be present at Voter Help Centres offered across the Township of Clearview.

4.1 Telephone Voting

Eligible voters may vote using a touch-tone telephone, and the toll-free telephone number, date of birth, and PIN number contained in their Voter Information Letter to access an audio ballot. Communication barriers can make it difficult for people to receive or convey information. Barriers may be identified as low volume, use of language that is not clear or plain, and confusing or unorganized menu options.

The Intelivote telephone voting application provides the following:

- Service on all types of touch tone phones and wireless devices.
- Clear, plain language.

- Menu options that are easy to follow, advising when to select options and provision of confirmation of the voter's selections.
- Standard volume is used to allow for adjustment dependent of the telephone or device being utilized.

4.2 Internet Voting

Eligible voters may vote online, using a smart phone, tablet device, gaming device or computer and any accompanying assistive devices or software, along with their date of birth, PIN and qualifying information; to access the internet address provided in their Voter Instruction Letter.

The Intelivote System has been created to meet the Web Content Accessibility Guidelines (WCAG-2 Level AA), so that persons with disabilities can perceive, understand, navigate and interact with the online voting system. It is compliant with the guidelines of the World Wide Web Consortium website principles, which include organization, functionality and readability of information provided, as well as alternative ways of representing information, such as with audio.

4.3 Voter Help Centre

For those individuals without means to access voting via telephone or internet, or who require the assistance of a trained Election Official, several Voter Help Centres will be open to provide in-person internet voting opportunities via a laptop or touch screen monitor.

Access to the Voter Help Centre interior and voting area shall be level and slip-resistant. Any doormats or carpeting shall be level with the floor to prevent potential tripping hazards. The voting area shall be well lit and seating shall be available. Entrance corridors shall be clear of obstructions and tripping hazards and will allow sufficient space for use of a wheelchair or scooter.

An accessible voting area will be available at each Voter Help Centre location. These areas shall be low in height and have a wide area to allow for individuals who use a wheelchair or scooter to vote independently and secretively.

Voter Help Centre locations will be advertised on the Township of Clearview website and with local newspapers.

5. VOTING LOCATION(S)

An accessibility assessment of each physical Voter Help Centre will be conducted. The following considerations are taken into account when determining which location(s) will be used:

5.1 Entrance and Exit

The route to the entrance of the Voter Help Centre shall be unobstructed and accessible. The route shall be wide enough to allow for an individual using a wheelchair, scooter, other assistive device, or service animal to travel safely. Doors into the Voter Help Centre(s) shall be accessible and easy to open or shall remain propped open for the duration of the voting location hours. Routine checks of entrance and exit routes will be made throughout the hours of operation.

5.3 Parking

Accessible parking shall be available at all Voter Help Centres. The designated parking space(s) shall be clearly marked with the international Symbol of Accessibility and will be on firm and level ground, close to the entrance of the voting location.

6. VOTING ASSISTANCE

6.1 Support Person/Friend of the Voter

Pursuant to the Township of Clearview Accessible Customer Service Policy, people with disabilities shall be permitted to be accompanied by a support person at any Voter Help Centre. A designated support person and/or 'Friend of the Voter' will be administered an oath of secrecy/confidentiality by an Election Official prior to providing any such assistance.

6.2 Service Animals

Pursuant to the Township of Clearview Accessible Customer Service Policy individuals requiring service animals are permitted to be accompanied by a service animal at all Voter Help Centre locations.

6.3 Election Officials

At Voter Help Centre locations, upon request, Election Officials are available to assist any voter who requires assistance in casting their online ballot. All individuals working in the capacity of an Election Official are formally appointed as such and administered an oath of secrecy prior to voting day.

7. COMMUNICATION

The 2018 Municipal Election Accessibility Plan will be made available at Clearview Administration Centre, 217 Gideon Street, Stayner and by way of the Township of Clearview's web site www.clearview.ca. Alternative formats will be made available upon request.

7.1 Election Materials

The Township of Clearview is required, as per the Accessible Customer Service Standard, to provide a copy of a document to a person with a disability, or the information contained in the document, in a format that takes into account the person's disability.

Alternate Formats

Alternate formats are other ways of publishing information besides regular print. Some of these formats can be used by everyone while others are designed to address the specific needs of a user.

The Township of Clearview and the person with a disability may agree upon the format to be used for the document or information.

General Election Materials

Large Print – Printed material generated by the Township of Clearview can be made available in a font (print) size that is 16 to 20 points or larger.

Website – Information generated by the Township of Clearview on the website in relation to the election will be compliant with WCAG 2.0 Level AA, and allow for assistive software to be utilized. In addition, website font can be adjusted within the browser's functionality to aid the user in reading the information.

7.2 Service Disruptions

From time to time and/or for unforeseen circumstances beyond the Township of Clearview's control, temporary service disruptions may be experienced. In the event of a temporary accessible service disruption, Election Officials will commit to making reasonable efforts to ensure that services are reinstated as quickly as possible and that alternative services are provided where feasible.

In these instances of service disruptions, the Township of Clearview shall provide reasonable notice in the event of a planned or unexpected disruption in the facilities or services usually used by persons with disabilities.

Notice of these temporary disruptions shall be provided in a conspicuous place and manner at the respective location(s) and information shall also be posted on the Township of Clearview website. This notice shall include information about the reason for the disruption, its anticipated duration, and a description of alternative facilities or services, if available.

Accessible services in relation to this plan include voting places, election materials and/or voting provisions for Electors with disabilities at the voting place.

In the event of disruptions to service or unforeseen circumstances that affect the accessibility of voting places during the advance vote or on Election Day, notices of disruption will be posted in real time on the Township of Clearview's website.

8. CANDIDATES

Candidates must also have regard to the needs of electors with disabilities. Campaign offices, election materials and canvassing should all be reviewed in order to ensure that they are fully accessible. The Accessibility Directorate of Ontario has released several quick reference documents to assist candidates with accessible elections considerations:

- [Count Us In: Removing Barriers to Political Participation - Quick Reference Guide to Accessible Campaign Information and Communication](#)
- [Count Us In: Removing Barriers to Political Participation - Quick Reference Guide to Accessible Constituency, Riding Association, Central Party and Campaign Offices](#)
- [Count Us In: Removing Barriers to Political Participation - Quick Reference Guide to Accessible All Candidates Meetings](#)

9. REPORTING

Pursuant to Section 12.1 of the *Municipal Elections Act, 1996*, within 90 days after voting day, the Township of Clearview Clerk shall submit a report to Council about the identification, removal and prevention of barriers that affect electors and candidates with disabilities.



CLEARVIEW

Clearview Accessibility Advisory Committee Report

Tim Hendry, Communications and Marketing Coordinator

Website Development

Clearview Township is currently in the process of developing a new corporate website and a new tourism / recreation website. The Township issued a website development request-for-proposal and the contract was awarded to UpAnUp Studios Inc. The website is scheduled for public launch in October.

As a requirement of the project, the new website must meet WCAG 2.0 Level AA criteria under the AODA Legislation.

Siteimprove Software

As an industry best practice, many municipalities utilize online accessibility software to actively monitor the overall accessibility state of their website. One of the leading software companies for online accessibility reporting is 'Siteimprove'.

The online software actively scans the website for common and technical accessibility issues including: title tags, alternative text, spelling, broken links, readability and coding structure. Within the online system, Siteimproves ranks and prioritizes the issues.

In addition, Siteimprove also offers a search engine optimization tool to ensure that users can properly locate the information that they are looking for.

Annual Cost

The Township is requesting that the Clearview Accessibility Advisory Committee pass a motion to financially support the purchase of the Siteimprove online accessibility software for the new corporate websites in the amount of **\$3,775** plus HST annually for the next three years.



Clearview Accessibility Advisory Committee

ACCESSIBILITY AUDIT MINUTES

June 19, 2018

3:30 p.m.

Ives Park

Members Present: Councillor Deborah Bronée, Councillor Doug Measures, Manfred Leimgardt, Doug Hammill, and Ted McGovern.

Members Absent: Ed Helmich, and Janneke Leimgardt

Staff Present: Tammy Gill (Staff Liaison), and Scott Pattison (Staff Liaison)

The Accessibility Advisory Committee met in special session on June 19th, 2018 at 3:30 p.m. at Ives Park located at 247 Oak Street, Stayner to conduct an accessibility audit.

1. Approval of Agenda

Resolution:

Moved by Councilor Doug Measures, seconded by Councilor Deborah Bronée, Be It Resolved that the Accessibility Advisory Committee hereby approve the Agenda dated June 19th, 2018 as presented.

Motion Carried.

2. Disclosure of pecuniary interest and the general nature thereof

No interest was declared.

3. Counter Loop

Staff Liaison, Tammy Gill presented the Williams Sound PLA 90 Counter Loop System to the Committee. Additional Information is available at <http://www.hearingloop.org/>, and a short video at <https://youtu.be/hlnx3ZImTw0>

| Item | Discussion | Person Responsible for This Action | Date to Be Completed By |
|--|---|------------------------------------|-------------------------|
| <p style="text-align: center;">4. Accessibility Audit Ives Park</p> | <p>Committee members were each provided with a FADS Audit Checklist to complete during their walk around and review of the Park.</p> <p>Members completed their audit of Ives Park and made the following observations:</p> <p>Pathways</p> <ul style="list-style-type: none"> • No paved access to playground equipment. • No clear pathway to tennis courts • No Pathway to Ball diamond <p>Service Counter</p> <p>Not applicable</p> <p>Stairs and Ramps and Handrails</p> <ul style="list-style-type: none"> • Entry to tennis courts exceed requirements • Lip onto tennis court not marked • Lip onto pathway not clearly marked <p>Washrooms with Stalls</p> <p>No washrooms are available in the park area.</p> <p>Parking</p> <p>No accessible parking spaces are provided.</p> | N/A | N/A |

| Item | Discussion | Person Responsible for This Action | Date to Be Completed By |
|---|--|------------------------------------|-------------------------|
| 4. Accessibility Audit Ives Park | Site Furniture <ul style="list-style-type: none"> • Playground equipment bench is not accessible • Tennis courts require two (2) accessible benches | N/A | N/A |
| 5. Adjournment | Resolution: With no further business to conduct the Clearview Accessibility Advisory Committee Audit, hereby adjourns at 4:25 p.m. | No action required | |

Date Minutes Approved: _____

Councillor Bronée, Chair

Cayla Reimer, Committee Coordinator

SPECIFICATION DATA

Public accommodation of individuals at key customer/visitor points of contact

PLA 90

Counter Loop



Compact and easy to install, the PLA 90 Counter Loop readily accommodates individuals with hearing difficulties--at a bank teller window, information desk, store counter or anywhere customers/visitors need to hear what is being said. The PLA 90 Counter Loop picks up external voices with an integrated microphone or with an optional external microphone. The system transmits the spoken word directly and clearly to a listener's hearing aid equipped with a T-coil.

FEATURES

- Magnetic signal couples directly to hearing aids equipped with telecoils (T-coils)
- Headphone output for users without a hearing aid
- Can be used with optional loop receivers
- Can be portable or permanently installed
- Built-in microphone
- Optional external microphone
- Battery or AC powered
- 3-4 ft. (1m) range
- Auto shut-off on battery power
- Meets ADA / ADAAG guidelines

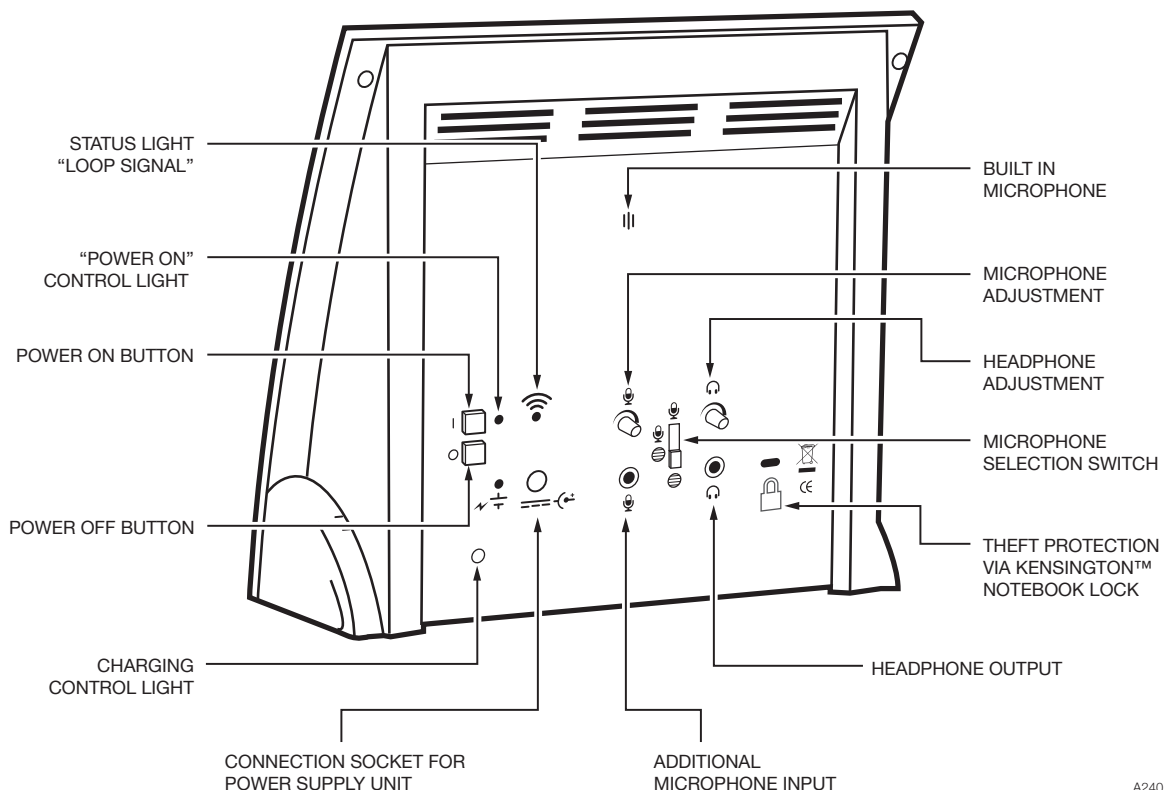
PLA 90 Counter Loop

PLA 90 Specifications

| | |
|--------------------------------|---|
| Enclosure: | Silver Plastic |
| Dimensions: | H 7.9" (200mm) x W 7.3" (185 mm) x D 2.9" (75 mm) |
| Weight: | 1.4lb (635g) with batteries |
| Range: | 3 - 4ft (1 meter) |
| Microphone Sensitivity: | 60dB for full output (internal microphone) |
| Controls: | Power on and power off Rotary microphone gain for external mic. Three position Microphone selector switch, internal, external or internal plus external microphones |
| Auto Power Off: | 2 minute timeout if no audio from internal or external mic while using battery only |
| Indicators: | Red LED flashing indicates charging battery Green LED indicates system operating Amber LED indicates audio input is being received |
| Input: | 3.5mm mono jack for external microphone |
| Output: | 3.5 mm stereo headphone |
| Power supply: | Universal 100 – 240VAC 50/60Hz input, 16VDC, 1A output, center positive |
| Battery: | 12VDC, 1300mA/h NiMH (10 AA cell pack) |
| Battery life: | 6hrs with full 4 hr recharge time |
| Loop output power: | Max 10W,internal loop coil |
| Approvals | CE, RoHS, WEEE |
| Warranty | 2 years parts and labor (90 days on most accessories) |

NOTE: SPECIFICATIONS SUBJECT TO CHANGE WITHOUT NOTICE.

PLA 90 REAR VIEW



A240

PLA 90 Counter Loop

Architectural and Engineering Specifications

The Williams Sound Counter Loop shall be housed in a plastic enclosure and can be placed on a service desk or mounted onto a wall or under a counter.

The Counter Loop shall have a built-in 12VDC rechargeable battery pack that will last up to 6 hours when given a full 4 hour charge. It shall be able to operate by AC power through the same battery charger.

It shall have a range of 3 – 4ft and work with T-coil equipped hearing aids.

There shall be indicator LED's for power on, battery charging and input signal to the induction loop.

It shall have a built-in microphone on the back of the unit and have an additional 3.5mm phone jack for optional external electret

microphone. The unit shall supply power for electret microphones. There shall be a gain control for adjusting the external microphone input. There shall be a three position microphone switch for selecting internal, external or both microphones.

It shall have a 3.5 mm TRS headphone output with volume control.

It shall power off after two minutes when no audio input is present (when using battery power).

The Counter Loop shall be CE, RoHS and WEEE compliant and shall be covered by a two-year parts and labor warranty. 90 days on most accessories.

This shall be the Williams Sound model PLA 90.

Domestic Sales

Williams Sound, LLC
10300 Valley View Rd
Eden Prairie, MN 55344
Ph: 800-328-6190 / 952-943-2252
FAX: 952-943-2174
Email: info@williamssound.com
Web: www.williamssound.com

International Sales

International Sales Department
Williams Sound, LLC
10300 Valley View Rd
Eden Prairie, MN 55344 USA
Phone: +1 952 943 2252
Fax: +1 952 943 2174
Email: info-intl@williamssound.com
Web: www.williamssound.com



WILLIAMS SOUND®
HELPING PEOPLE HEAR

800.843.3544 / info@williamssound.com / www.williamssound.com



Price Quote: Williams Sound Portable Counter Loop System

Thank you for your inquiry. The Canadian Hearing Society is the leading retailer of technical devices for deaf, deafened and hard of hearing individuals. We are a non-profit social service agency dedicated to improving the quality of life of our consumers. The technology is supported by our professional service team.

| Qty | Part # | Description | Price/unit | Amount |
|-----|--------|---|------------|-----------------|
| 1 | PLA90 | Williams Sound Portable Counter Loop System PLA90 | \$425.00 | \$425.00* |
| 1 | M-2 | M-2 Gooseneck Microphone | \$240.00 | \$240.00 |
| 1 | SHIP | Shipping within Ontario | \$15.00 | \$15.00* |
| 1 | HST | HST (* indicates HST applicable) | | \$88.40 |
| | | TOTAL | | \$768.40 |

The estimate is valid for 30 days. Prices are subject to change.

We value your support and appreciate the opportunity to serve you. **We offer a 30 day trial period, if you are not satisfied return the device for a full refund.** If you have any questions or would like to place an order, please do not hesitate to call me at (416) 928-2500 x 212 Voice, (877) 215-9530 TTY, toll free at (1-800) 465-4327 or Fax (416) 928-2526.

Sincerely,

Melanie Baine
Co-ordinator of Commercial Sales
Communication Devices Program



UniVox® CTC systems (Cross The Counter systems) are complete induction loop systems for installation in receptions, information desks, supermarket cashiers and ticket booths. All systems include induction loop amplifier, microphone and loop pad. When installed the systems grant for hearing aid users to communicate with the staff with high speech perception.

Two different amplifiers cover every need from small, wooden desks to receptions made of metal. The next choice is between a goose neck microphone and a small self-adhesive microphone which can be mounted on a glass or a wall. Every UniVox® CTC system includes a loop pad which is mounted under the counter/desk.

The reliable and powerful amplifiers, equipped with a modern and intelligent AGC function, supplies excellent speech perception in any situation. Correctly installed the system works automatically without any settings or adjustments.

- Correctly installed and adjusted system complies with the industry standard IEC 60118-4:2006
- Reliable, powerful amplifiers guarantee problem free functionality
- Dual action AGC supplies excellent speech perception and eliminates pumping effects
- Compensation for long microphone distance: AGC with very large input range (70dB) guarantees smooth sound level
- Low overspill due to defined spreading: at 1.5 meters from the middle of the desk the magnetic field is reduced more than 33dB
- Smallest distance between 2 systems is 1 meter
- Amplifier equipped with LED for function control
- User friendly - system works automatically without the need of any adjustment.

For additional information, please refer to user guide/installation guide and CE certificate which can be downloaded from "Product databank" at www.edin.se. If required, spare part list or other technical documents can be ordered through support@edin.se.



Visiting address
Förrådsvägen 2 B
SE-181 41 LIDINGÖ
Sweden

Phone +46 8 7671818
Fax +46 8 7671820
E-mail info@edin.se
Internet www.edin.se



UniVox® CTC - Loop systems for counters and desks

System overview

UniVox® CTC system components



UniVox® DLS-50 loop amplifier



UniVox® DLS-70 loop amplifier



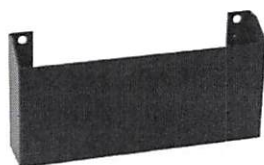
Loop pad



UniVox® 13V
microphone for
glass/wall



UniVox® M-1
goose neck
microphone



Wall holder for UniVox® DLS-50 loop amplifier

| Part No | Description |
|------------|--|
| 202040A EU | UniVox® CTC-120: |
| 202042A UK | UniVox® DLS-50 loop amplifier |
| 202044A US | UniVox® 13V microphone for glass/wall Loop pad |
| 202040B EU | UniVox® CTC-121: |
| 202042B UK | UniVox® DLS-50 loop amplifier |
| 202044B US | UniVox® M-1 goose neck microphone Loop pad |
| 202040C EU | UniVox® CTC-122: |
| 202042C UK | UniVox® DLS-70 loop amplifier UniVox® 13V microphone for glass/wall Loop pad |
| 202040D EU | UniVox® CTC-123: |
| 202042D UK | UniVox® DLS-70 loop amplifier UniVox® M-1 goose neck microphone Loop pad |

| Part No | Accessories |
|---------|---|
| 289015 | Wall holder for UniVox® DLS-50 loop amplifier |

Technical data

For technical product information regarding the amplifiers UniVox® DLS-50 and UniVox® DLS-70 we refer to the product information at www.edin.se, page Product databank in the home page content. For technical information regarding the microphones UniVox® 13V and UniVox® M-1 we refer to www.edin.se, page Microphones in the home page content.



2009-06-09

Univox[®] Microphones

For Hearing Loop Systems










Electret microphones for every application

The input to a loop system is critical to its performance. Our comprehensive range of compatible electret microphones provide the installer with the flexibility to match the most suitable type of microphone to the application.

Electret (condenser) microphones have a high sensitivity and are immune to magnetic fields making them ideal for use with hearing loops. However, they do need phantom power (a bias voltage) to operate. All our hearing loop amplifiers offer 12 V phantom power making them compatible with our entire microphone range power.

In situations where wireless microphones are required we are pleased to offer the Okayo range of professional wireless microphone systems. For more information, visit one of our listed websites.

| Type of microphone | Name | Part No | |
|----------------------------|----------------|---------------|--|
| Tie-clip | LM-90A | 581050 |  |
| Handheld | NX-9 | 241205 |  |
| Boundary/conference | Univox 13T XLR | 241503 |  |
| Goose neck | Univox M-2 | 241602/241604 |  |
| Speaker | Univox 13A | 242401 |  |
| Wall mounted | AVLM5 | 242420 |  |
| Ceiling mounted conference | ClearOne CMA | 241350 |  |

Univox® Microphones - Product Overview

Tie-clip microphone LM-90A

Our tie clip microphone is a relatively low cost option for miking the presenter. The microphone should be clipped to the clothing close to the neck such as the lapel or tie. The user must try to face the same direction when speaking as a change in mic to mouth distance can affect the resulting volume even though all our amplifiers feature our unique dual action AGC which provides some degree of compensation.

In situations where the background noise is high, a more closely coupled microphone to the speaker's mouth such as a head set microphone is required.

| | |
|----------------------|--------------------------------------|
| Part No | 581050 |
| Type | Electret condenser capsule, tie-clip |
| Polar pattern | Omn-directional |
| Frequency range | 70-13,000 Hz |
| Sensitivity | -45 dB re V/Pa |
| Bias voltage | 1-10 V DC phantom power |
| Cord length | 1.1 m |
| Connector | 3.5 mm plug |
| Dimension | Ø 10 mm / L 16 mm |
| Weight | 35 g |
| Color | Black with black cord |
| Accessories included | Windshield (black), tie-clip (black) |



Handheld microphone NX-9

The NX-9 hand held microphone is fitted with a directional cardioid capsule for good back ground noise rejection. The metal casing is robust, easily wiped clean and comfortable to hold. With the table and floor stand accessories it can be used in a fixed location such as a stage or podium but will also allow the presenter to roam within the limits of the connecting cable.

| | |
|----------------------|---|
| Part No | 241205 |
| Type | Electret condenser capsule, handheld |
| Polar pattern | Directional cardioid, rotationally symmetrical around microphone axis |
| Frequency range | 60-18,000 Hz |
| Sensitivity | -70 dB re V/Pa |
| Bias voltage | 9-52 V DC phantom power |
| Cord length | Cord not included, must be ordered separately |
| Connector | XLR plug |
| Dimension | Ø 23-37 mm / L 190 mm |
| Weight | 190 g |
| Color | Blue metallic body with steel grill |
| Accessories included | Microphone holder (black) |



Boundary conference microphone Univox 13T

The Univox 13T is a boundary microphone fabricated in beech. It is perfect for positioning on a conference table but can also be mounted on ceilings and walls. For longer conference tables, several Univox 13T microphones can be used.

To limit background noise pick up no more than four should be used simultaneously. The Univox 13T can be supplied with a 3.5 mm mini jack or a XLR connector.

| | |
|-----------------|--------------------------------------|
| Part No | 241503 XLR plug |
| Type | Electret condenser capsule, boundary |
| Polar pattern | Omn-directional |
| Frequency range | 30-15,000 Hz |
| Sensitivity | -53 dB re V/Pa |
| Bias voltage | 5-15 V DC phantom power |
| Cord length | 3 m |
| Connector | 3.5 mm plug, stereo / XLR plug |
| Dimension | Ø 80 mm / H 16 mm |
| Weight | 110 / 130 g |
| Color | Beech wood casing with black cord |





Goose neck microphone Univox M-2

The Univox M-2 is a small and elegant goose neck microphone, particularly suited to across the counter situations. The microphone's high sensitivity provides for a good speech level, even if the speaker is not close to and/or directly in front of the microphone.

| | |
|----------------------|--|
| Part No | 241602 3.5 mm plug / 241604 XLR plug |
| Type | Electret condenser capsule, goose neck |
| Polar pattern | Omni-directional |
| Frequency range | 50-18,000 Hz |
| Sensitivity | -65 dB re V/Pa |
| Bias voltage | 9-12 V DC phantom power |
| Cord length | 1.8 m |
| Connector | 3.5 mm plug, stereo / XLR plug |
| Dimension | Base Ø 80 mm / H 270 mm |
| Weight | 300 / 320 g |
| Color | Black with black cord |
| Accessories included | Windshield (black) |



Speaker microphone Univox 13A

The Univox 13A has been designed specifically for mounting onto a speaker grill using Velcro pads provided.

It is quick and simple to set up and provides surprisingly good results where a direct wired connection from the audio source to the loop amplifier is not possible. The most common application is for use with a TV. Please note: If the audio source is muted the loop system will have no input.

| | |
|----------------------|--|
| Part No | 242401 |
| Type | Electret condenser capsule, attachable |
| Polar pattern | Omni-directional |
| Frequency range | 30-15,000 Hz |
| Sensitivity | -53 dB re V/Pa |
| Power supply | 5-15 V DC phantom power |
| Cord length | 1.7 m |
| Connector | 3.5 mm plug, stereo |
| Dimension | Ø 40 mm / H 15 mm |
| Weight | 35 g |
| Color | Black with black cord |
| Accessories included | Adhesive Velcro cushions |



Wall mounted microphone AVL M5


AVLM5 is designed for use in across the counter systems such as teller windows, information centers, ticket booths and other glass partitioned environments. It can also be attached to a computer display or alike. Installation is quick and simple using the Velcro pads provided. AVL M5 has a very linear frequency pattern and an omni-directional characteristic for enhanced speech intelligibility. The elegant microphone in metal also delivers strongly reduced hum level.

| | |
|------------------------|--|
| Part No | 242420 |
| Type | Electret condenser capsule, attachable |
| Polar pattern | Omni-directional |
| Frequency range | 50-18,000 Hz |
| Sensitivity | -54 dB re V/Pa |
| Bias voltage | 6-12 V DC phantom power |
| Cord length | 6 m |
| Connector | 3.5 mm plug, mono |
| Dimension | Ø 42 mm / H 15 mm |
| Weight | 67 g |
| Color | Graphite with black cord |
| Accessories (included) | Adhesive Velcro cushions |



Ceiling mounted conference microphone ClearOne CMA

CMA is a professional ceiling mounted conference microphone with three interacting microphone elements (array). Mounted for example above a conference table, it provides exceptional sound quality with a 360 degree coverage combined with an unobtrusive design. The three unidirectional microphone elements effectively reduces reverberation and background noise. As the adaptor cable for ClearOne CMA has three outputs (XLR connectors) it has to be completed with a mixer board.

| | | |
|------------------------|--|---|
| Part No | 241350 |  |
| Type | Electret condenser capsule, ceiling mounted | |
| Polar pattern | Cardioid 120° vertical pick-up and 360° horizontal pick-up | |
| Frequency range | 100-12,000 Hz | |
| Sensitivity | -19 dB re V/Pa (114mV/Pa) | |
| Bias voltage | 12-52 V DC | |
| Cord length | 7.6 m CAT5e cable (max 90 m) | |
| Connector | Mini XLR / RJ45 | |
| Dimension | Ø 38 mm / H 84 mm | |
| Weight | 1 kg | |
| Color | White | |
| Accessories (included) | Mounting assembly, 30 and 60 cm connection cable 4-pin mini XLR; RJ45 plug/RJ45 plug CAT5e cable; RJ45 jack/ 3 x XLR plug mixer adaptor cable and white grommet | |

Accessories

| Part No | Description |
|---------|--|
| 247103 | Table stand for NX-9 handheld microphone, Ø 100 mm, H 100 mm |
| 584371 | M-100, Microphone floor stand, H 1000-1760 mm, arm 800 mm |
| 281017 | Microphone cable, XLR plug to XLR socket, 1.5 m |
| 281018 | Microphone cable, XLR plug to XLR socket, 7.5 m |

Various windshields and tie-clips are also available as spare parts.



The User Guide, Installation Guide and Certificate of Conformity are available on both of our websites for download.

Bo Edin AB
Sweden and International Sales

+46 (0)8 767 18 18
info@edin.se
www.univox.eu

UnivoxAudio Ltd.
UK Sales

+44 (0)1707 339216
writeto@univoxaudio.co.uk
www.univoxaudio.co.uk



Price Quote: Univox Fixed Counter Loop System

Thank you for your inquiry. The Canadian Hearing Society is the leading retailer of technical devices for deaf, deafened and hard of hearing individuals. We are a non-profit social service agency dedicated to improving the quality of life of our consumers. The technology is supported by our professional service team.

| Qty | Part # | Description | Price/unit | Amount |
|-----|--------|---|--------------|-----------------|
| 1 | UNI004 | Univox DLS-50 Loop Amplifier 50m2, including power supply, 2 velcro | \$261.00 | \$261.00* |
| 1 | UNI005 | Univox Loop Pad, 400x400x5mm, 2 pin DIN, grey, 10m | \$65.00 | \$65.00* |
| 1 | 241602 | M-1 Goose neck microphone for table, 3.5mm plus, cable = 1.5m | \$240.00 | \$240.00* |
| 1 | UNI007 | Label with T symbol, 80x73mm, self-adhesive | \$6.00 | \$6.00* |
| 1 | SHIP | Shipping | \$15.00 | \$15.00 |
| 1 | | HST (* indicates HST applicable) | | \$76.31 |
| | | | TOTAL | \$663.31 |

The estimate is valid for 30 days. Prices are subject to change.

We value your support and appreciate the opportunity to serve you. **We offer a 30 day trial period, if you are not satisfied return the device for a full refund.** If you have any questions or would like to place an order, please do not hesitate to call me at (416) 928-2500 x 212 Voice, (877) 215-9530 TTY, toll free at (1-800) 465-4327 or Fax (416) 928-2526.

Sincerely,

Melanie Baine
Co-ordinator of Commercial Sales
Communication Devices Program



| Please Remit To: |
|---|
| GLOBAL INDUSTRIAL CANADA C/O TH1216 PO BOX 4290, STN A TORONTO, ON M5W0E1 (888) 645-2986 |

| Invoice No | Invoice Date | Customer No. |
|------------|--------------|----------------|
| 320059 | 06-06-2018 | 4908113 |
| Order No. | Order Date | Cust. Phone # |
| 80996232 | 05-30-2018 | (705) 428-6013 |

SOLD TO:

TOWNSHIP OF CLEARVIEW
JESSICA CO'DYRE
217 GIDEON STREET
STAYNER, ON L0M1S0
CANADA

THANK YOU

Total Amount Due

\$1,935.69

RETURN THIS PAYMENT STUB WITH YOUR REMITTANCE TO INSURE PROPER CREDIT TO YOUR ACCOUNT



GLOBAL INDUSTRIAL CANADA
C/O TH1216
PO BOX 4290, STN A
TORONTO, ON M5W0E1
(888) 645-2986
HST# 12163 0487 RT0001

| Invoice No. | Invoice Date |
|-------------|--------------|
| 320059 | 06-06-2018 |

PLEASE REFER TO ABOVE INVOICE NO. WHEN REMITTING AND WHEN YOU ARE MAKING ANY INQUIRIES REGARDING THIS ORDER

SOLD TO:

TOWNSHIP OF CLEARVIEW
JESSICA CO'DYRE
217 GIDEON STREET
STAYNER, ON L0M1S0
CANADA

SHIPPED TO:

TOWNSHIP OF CLEARVIEW
TERRY VACHON
269 REGINA STREET
STAYNER, ON L0M1S0
CANADA

Your Order No: CO'DYRE05302018

| Shipped Via | F.O.B. Shipping Point | Date Shipped | Terms |
|-------------|-----------------------|--------------|-------------|
| DAY & ROSS | RICHMOND HILL, ON | 06-06-2018 | Visa - 2829 |

| Quantity | Stock Number | Description | Unit Price | Amount | State/Zip To |
|----------|--------------|--|------------|--------|--------------------|
| 1 | 695290BL | 46" Wheelchair Accessible Round Picnic Table, Expanded Metal, Blue - Tracking#: TOR3303743 | 767.00 | 767.00 | ON/L0M1S0 (CANADA) |

Open Market

| | | | | | |
|---|---------|---|------|------|--------------------|
| 1 | 249CP11 | 46" ADA Round Expanded Metal Picnic Table Top and 3 Bench Seats, Blue - Tracking#: TOR3303743 | 0.00 | 0.00 | ON/L0M1S0 (CANADA) |
|---|---------|---|------|------|--------------------|

Open Market

| | | | | | |
|---|---------|--|------|------|--------------------|
| 1 | 249CP17 | 46" Picnic Table Base for ADA Round and Square Table, Black - 3 Bench legs & 1 ADA leg - Tracking#: TOR3303743 | 0.00 | 0.00 | ON/L0M1S0 (CANADA) |
|---|---------|--|------|------|--------------------|

Open Market

| | | | | | |
|---|----------|---|--------|--------|--------------------|
| 1 | 695289BL | 96" ADA Expanded Metal Picnic Table, Blue - Tracking#: TOR3303743 | 877.00 | 877.00 | ON/L0M1S0 (CANADA) |
|---|----------|---|--------|--------|--------------------|

Open Market

| | | | | | |
|---|---------|---|------|------|--------------------|
| 1 | 277CP06 | Base for 48" & 72" & 96" Rectangular Steel Picnic Table with Hardware Black - Tracking#: TOR3303743 | 0.00 | 0.00 | ON/L0M1S0 (CANADA) |
|---|---------|---|------|------|--------------------|

Open Market

| | | | | | |
|---|---------|--|------|------|--------------------|
| 1 | 249CP08 | 96" ADA Rectangular Picnic Table Top and 72" Bench Seats, Blue - Tracking#: TOR3303743 | 0.00 | 0.00 | ON/L0M1S0 (CANADA) |
|---|---------|--|------|------|--------------------|

Open Market

| | | | | |
|------------------------|--|--|--|-----------------|
| Sub-Total: | | | | 1,644.00 |
| Shipping and Handling: | | | | 69.00 |
| GST: | | | | 0.00 |
| HST: | | | | 222.69 |
| PST: | | | | 0.00 |
| Total: | | | | 1,935.69 |
| ON | | | | |

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Independent Living Services of Simcoe County and Area

NOTICE OF ANNUAL GENERAL MEETING

MONDAY, SEPTEMBER 26, 2018

**Liberty North, 100 Caplan Avenue, Unit 1,
Barrie, Ontario**

Schedule of Events

5:00–6:00 p.m. - Dinner *Pre-Registration is Required***

(Choice of pan seared breast of chicken with a tomato mushroom tarragon jus lie, or grilled Atlantic salmon topped with a mango salsa, or a vegetarian meal)

Cost: \$20.00 for Members

\$25.00 for Non-Members

*****Special Rate for Clients - \$15.00***

6:00–7:00 p.m. – Business Meeting

7:00-8:00 p.m. – Speakers:

**Debbie Roberts, Vice-President, Quality and
Performance, NSM LHIN and**

**Cathy Browne, Director, Patient
Services Contracts, NSM LHIN**

- Topic: “Why is there a Shortage of Personal
Support Workers in Simcoe County?”**

**Please register by calling: Eileen Page @ 705-737-3263 Ext. 242 or
email epage@ilssimcoe.ca**



1102-44 Cedar Pointe Drive, Barrie, ON L4N 5R7
Tel 705.737.3263 TTY 705.737.3242 Fax 705.737.1874
ilssimcoe@ilssimcoe.ca www.ilssimcoe.ca

August 15, 2018

Dear Accessibility Advisory Committee Members:

RE: Invitation to Attend ANNUAL GENERAL MEETING – September 26, 2018

On behalf of the Board of Directors of Independent Living Services of Simcoe County & Area, I would like to take this opportunity to invite you to attend our Annual General Meeting scheduled to be held on **Wednesday, September 26, 2018** at Liberty North, 100 Caplan Avenue, Unit 1, Barrie, Ontario.

A dinner that requires pre-registration will take place from 5:00 p.m. to 6:00 p.m. at the cost of Members \$20.00 and Non-Members \$25.00. Please advise if you have any special dietary requirements.

The business meeting is scheduled to commence at 6:00 p.m. and the guest speakers to follow at 7:00 p.m. Please see the attached Notice.

A membership form is also attached. The cost of membership in ILS is \$5.00.

Please come and join us in celebrating the 41st year our Agency has been providing services and support to promote the independence of individuals with physical disabilities or limitations throughout Simcoe County.

We would appreciate hearing from you by **Friday, September 14, 2018** as to whether you will be able to accept our invitation. Please RSVP by calling Eileen Page at 705-737-3263 Ext. 242 or by email at epage@ilssimcoe.ca to confirm your attendance and your dinner choice.

Sincerely,

Dan McGale
Executive Director
Attachs.

2018-2019

ILS MEMBERSHIP APPLICATION FORM

The Association is most effective and representative of its stakeholders when all of its members actively participate. We welcome your input and thank you for your support of the organization and its mandate.

We hope you find your affiliation with the Association rewarding and will support us by becoming a member or by renewing your annual membership for a small fee of \$5.00. With your membership, you will receive the ILS Newsletter, membership card, and opportunity to vote and express yourself at the Annual General Meeting.

For your convenience, the lower portion can be completed and returned with your remittance (\$5.00) to the main office.

Independent Living Services of Simcoe County & Area
#1102-44 Cedar Pointe Drive,
Barrie, Ontario, L4N 5R7
www.ilssimcoe.ca

MEMBERSHIP FEE enclosed is \$ _____ for New or Renewal of ILS Membership (Please make Cheque or Money Order payable to Independent Living Services)

Name: _____

Address: _____

Phone: _____ Email _____

Please check ONE below to identify your membership status:

☐ New ☐ Annual Renewal

Please check ONE below to identify your membership:

☐ Full (Voting) ☐ Staff (non-voting)

DONATION enclosed is \$ _____ for Independent Living Services of Simcoe County & Area. Your contribution will assist our Association to continue to offer programs that assist people with physical disabilities or limitations lead independent, dignified and productive lives in their communities. *(A Charitable Receipt will be issued for tax purposes)*

Please check ONE below to identify your communication preference:

☐ I wish to receive future communication from ILS via email
☐ I wish to receive future communication from ILS via regular mail

Do you use: Facebook  ☐ Yes ☐ No Twitter  ☐ Yes ☐ No

Would you be interested in joining ILS on Facebook and following ILS on Twitter in the future?: ☐ Yes ☐ No

If you have any questions, please contact the office at (705) 737-3263

Toll Free 1-800-465-1133 or email ilssimcoe@ilssimcoe.ca

Thank you for your support