

**Nottawa Memorial Community Centre Board
(NMCC)
MINUTES**

February 10, 2016

6:30 p.m.

Members Present: Anne Marie Hodgart, Jason Whyte, Ray Zwarych, Doug Measures, Karen France, Roger Robinson, Kari Mirrlees

Regrets: Councillor Kevin Elwood, Shannon Robinson

1. **Welcome** The meeting began at 6:40pm

2. Approval of Agenda

Moved by Jason, Seconded by Karen, RESOLVED that the agenda for the February meeting be adopted as presented. Motion Carried.

3. Disclosure of pecuniary interest and the general nature thereof

No Pecuniary interest.

4. Approval of the Minutes

Resolution: \$2000 of revenue from solar panels is per quarter

Moved by Jason, Seconded Roger, RESOLVED that the minutes from the meeting held on January 14, 2016 be adopted as amended. Motion Carried.

5. Business arising from the Minutes.

Discussion was had around the potential hiring of a booking agent. Roger expressed concern regarding his role as booking agent. The position is requiring too much time to be done as a volunteer position. He notified the board he would like to step down from this position in the next four weeks. Discussion was had around sharing the load between Committee members. It was apparent that we need one place people can go to in order get questions regarding rentals answered. Doug contacted Tim H. at the township office to see about getting a simple website started. The goal to be to have a schedule with details that hall board members can access, as well as a calendar the public can access to see availability and fees. Anne Marie offered to take care of answering the voicemail messages. Kari offered to check the email and answer questions and forward booking inquiries to Anne Marie. Kari will attempt to get all of the Facebook pages related to the NMCC to amalgamate.

We will host an Open House on April 3rd from 2-4pm.

6. Treasurer's Report

\$12,600 in the bank with an outstanding deposit of \$575.

Currently we owe the township \$21,000

7. New Business Open Discussion

Kari motioned to raise rates for SOP events from \$400 to \$450, Jason seconded and all were in favour.

Ray motioned to raise rate for single floor from \$150 to \$200 Roger seconded and all were in favour.

Ray motioned to remove hourly rate Karen seconded and all were in favour.

Doug motioned to give the booking agent/chair person discretion to apply special hourly rate as he/she sees fit Karen seconded all in favour.

Those who can make it will do a walk through on Saturday February 13, 2016 at 1:30pm to see what work needs to be done.

8. Adjournment

Moved by: Jason

Seconded by: Kari

The meeting adjourned at 9:30p.m.

Next Meeting-Wednesday March 9th @ 6:30pm.