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**To:** Mayor and Council

**From:** Dan Perreault, C.E.T., Director of Public Works

**Date:** September 8, 2025

**Subject:** Report PW-016-2025 – Creemore Water Reservoir Expansion Design Work Plan

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## Recommendation

Be It Resolved that Council of the Township of Clearview hereby receive report PW-016-2025 (Creemore Water Reservoir Expansion Design Work Plan) dated September 8, 2025; and,

- 1) That Council authorize R.J. Burnside & Associates Limited to undertake the design for the expansion to the Creemore Water Reservoir as outlined in this report in the amount of \$495,543.15 (excluding HST), and
- 2) That funding for the design be used from the Creemore Water Development Charge reserve account.

## Background

R.J. Burnside & Associated Ltd. finalized the Creemore Water and Wastewater Master Servicing Plan in the summer of 2024, The study was completed in accordance with the Municipal Class EA framework, such that the Schedule A+ and Schedule B projects identified within the Master Servicing Plan can proceed to design. One of the projects so identified is to undertake an expansion of the existing Creemore Reservoir. Completion of this expansion would allow some of the growth identified in the MSP to be accommodated.

## Comments and Analysis

The expansion of the Creemore water reservoir will include the construction of one new concrete reservoir to provide an additional 1,570 m<sup>3</sup> of storage at the existing reservoir location at the north end of Collingwood Street, immediately south of the existing reservoir.

The design is anticipated to take 11 months to complete, an additional 4-6 months is expected for Ministry of the Environment, Conservation and Parks (MECP) approval.

Once the design is complete and approved by the MECP, Staff will return before Council for direction on construction of the expansion.

## Financial Implications

The total design fee proposal prepared by RJ Burnside is \$495,543.15. The design work for the expansion to the Creemore Water Reservoir was not identified in the 2025 budget, however, it has been identified in the 2024 Development Charge Background Study. Staff are proposing to utilize funds from the Creemore Water Development Charge reserve account.

## Clearview's Strategic Plan

The above initiative supports the following strategic pillars:

- Infrastructure

## Report Appendices

N/A

## Approvals

**Submitted by:** Dan Perreault, C.E.T., Director of Public Works

**Financial Implications Reviewed by:** Kelly McDonald, Treasurer

**Approved by:** John Ferguson, CAO