
To: Mayor and Council

From: Terry Vachon, Director of Parks & Recreation

Meeting Date: September 8, 2025

Subject: Report #PCR-012-2025 – Duntroon Hall Funding Update

Recommendation

Be It Resolved that Council of the Township of Clearview hereby receive report PCR-012-2025 (Duntroon Hall Funding Update) dated September 8, 2025, for information.

Background

At the September 23, 2024 Council meeting, it was decided that Clearview Township would apply to the Community Sport & Recreation Infrastructure Fund in the amount of \$633,556 for the AODA renovations to the Duntroon Hall.

During the 2024 budget deliberations meeting of November 15, 2023, Council had passed the following resolution:

Moved by Councillor Dineen, Seconded by Councillor Beelen, Be It Resolved that Council direct staff to pause moving forward with the remaining Small Halls AODA renovations, including expending funds for architectural plans, until Council has clarity on the accessibility requirements for these buildings and understands and achieves the financial requirements to complete the remaining renovations. Motion Carried.

As part of Phase 2, the Duntroon Hall and Brentwood Hall are the two halls slated for repairs. The Duntroon Hall was estimated at approximately \$952,000, and the Brentwood Hall was estimated at \$767,000 in 2022. It is worth adding an approximation of 10% per year inflation. The total estimated costs for the Duntroon Hall project is estimated at \$1,267,112, and the Brentwood Hall at \$1,020,877 in 2025.

The purpose of this report is to inform Council of the results and implications of the recent funding application submitted for the Community Sport and Recreation Infrastructure Fund regarding repairs and rehabilitation for the Duntroon Community Hall.

Comments and Analysis

Clearview Township received a letter from the Ministry of Sport on June 3, 2025 (attached), confirming the results of the application. The following are details from the letter:

Funding Application Details

- **Application Type:** Stream 1 - Repair and Rehabilitation
- **Objective:** Enhance the infrastructure of Duntroon Community Hall to serve recreational and cultural events better and improve community engagement.
- **Status:** Application was **not** approved in the current intake.

Program Competitiveness

- The application process for the Community Sport and Recreation Infrastructure Fund was markedly competitive.
- Over 400 project submissions were received, and unfortunately, not all applications could be supported due to the fund's limitations.

Implications

- **Short-term Impact:** No immediate financial assistance from this funding round. The Hall will continue its operations without the proposed enhancements.
- **Long-term Considerations:** Delay in repair and rehabilitation might affect the Hall's capacity to host events at optimal accessibility standards.

Recommendations

1. **Future Applications:**
 - Reassess the project scope and funding requirements.
 - Consider feedback from the current application to strengthen future submissions.
2. **Alternative Funding Sources:**
 - Explore additional grant opportunities or local partnership options.
 - Evaluate potential for community fundraising initiatives.
3. **Community Engagement:**
 - Increase visibility of the Hall's activities to bolster public support.
 - Promote awareness of potential improvements to gain local backing for future funding rounds.

Conclusion

While it is disappointing that the application was not approved, this outcome presents an opportunity to refine and improve future funding strategies and facility logistics. Council is encouraged to consider the recommendations mentioned earlier to better position the Duntroon Community Hall for upcoming funding rounds and alternative financial support.

Future Building Planning for the Duntroon Hall

Below is the resolution passed at the Duntroon Hall's June 17, 2025, meeting. The minutes haven't been approved yet, but the resolution is valid.

The Board discussed the long-term vision for replacing the aging Duntroon Hall with a new, purpose-built facility that reflects community needs and future use. Examples from similar community spaces were discussed to help conceptualize ideas on functionality and design.

A subcommittee was formed to meet regularly, gather input, and lead the planning and concept development process.

Resolution:

Moved by David Culham, Seconded by Jim Campbell, Be It Resolved that the Duntroon Hall Board appoint a subcommittee consisting of David Culham, Jim Campbell and Gordon Kemp to engage in preliminary discussion with Township staff, the Mayor and Councillor Dineen regarding potential future plans for a new build at the Duntroon Hall site, and to report back to the Board with findings and recommendations. Motion Carried.

Staff will be seeking direction from Council on the next steps in the process of renovating Duntroon and Brentwood Halls as part of phase 2. Council at that time will need to consider if the halls are still on hold as per the 2024 budget deliberations meeting of November 15, 2023. Does Council want to proceed with the next two Halls as per the original 2022 resolution to repair all six (6) community Halls?

Financial Implications

Duntroon Hall AODA Renovations

2024 Budget \$1,267,112 (2025 estimates)

Community Sport & Recreation Infrastructure Fund: \$633,556

Total Project: \$1,727,880

Clearview's Strategic Plan

The above initiative supports the following strategic pillars:

- Recreation & Culture

Report Appendices

Appendix A – Ministry of Sport Letter dated June 3, 2025

Approvals

Submitted by: Terry Vachon, Director of Parks & Recreation

Reviewed by: John Ferguson, CAO

**Financial Implications
Reviewed by:** Kelly McDonald, Treasurer

Approved by: CAO