



PLANNING INQUIRY FORM

FOR OFFICE USE ONLY:

Date Request Received: _____ Inquiry No.: _____

This request form has been provided to you as a first step in the inquiry process and provides you with the space to outline all the information relating to your proposal. We ask that you complete this form if you are pursuing any new development.

- Along with this completed form, all submissions must include one (1) hard copy drawings or a digital (PDF) copy of concept plans.

CONTACT INFORMATION

Date of Request: _____
Name: _____
Address: _____
Phone Number: _____
Email: _____

PROPERTY & PROPOSAL INFORMATION

Municipal Address: _____
Roll: _____
Legal Address: _____
Purchase Date: _____

Present use of the subject lands: _____

Description of the **existing** building/structures on the subject lands:

What type of information are you looking for?

- ☐ I'd like to know the Zoning & Official Plan Designation on this property
- ☐ I'd like to build on this property (sketch required)
- ☐ I'm wondering if there are past Building Permits or planning approvals tied to this property
- ☐ I'd like to establish a home occupation/industry on this property
- ☐ I'd like to know if I can have livestock on this property
- ☐ I'm considering a consent/severance for this property
- ☐ I think I need a Minor Variance
- ☐ I need other information

Description of the **proposed** buildings/structures on the subject lands:

Proposal Details