



Avening Community Centre Board MINUTES

September 24, 2019

7:30 p.m.

Avening Community Centre

Members Present: Bill Hewitt (Chair), Karen Cubitt (Treasurer), Sara Hershoff, Councillor John Lamers, Tina Stephens, Lorie Awender, Melanie Walters, Jennifer Whitley, and Clare Oster (Booking Agent).

Members Absent: Ed Stephens, Gary Dzeoba and Monica Norris.

Staff Present: Sarah Corbett, Records Management Coordinator.

1. Welcome

Chair, Bill Hewitt welcomed the members and brought the meeting to order at 7:34 p.m.

2. Approval of [Agenda](#)

The Board discussed adding items; 5.3 Windows, 8.1 Trailer, 8.2 Plaque Cards, 8.3 Down Spout to the agenda.

Resolution:

Moved by Lorie Awender, seconded by Karen Cubitt, Be It Resolved that the Avening Community Centre Hall Board hereby approve the Agenda dated September 24, 2019 as amended.

Motion Carried

3. Disclosure of pecuniary interest and the nature thereof

No pecuniary interest was declared.

4. Approval of [Minutes](#) – August 27, 2019

Resolution:

Moved by Melanie Walters, seconded by Clare Oster, Be It Resolved that the Avening Community Centre Board hereby approve the Meeting Minutes dated August 27, 2019 as presented.

Motion Carried.

5. Business arising from the Previous Meeting

5.1 Remote Temperature Control

Sara Hershoff is still sourcing information related to WIFI and remote temperature control.

5.2 Hall Board Event Vs. Public Event Policy

The Board discussed updating the rental agreement and discussed changes with the Community Culture and Tourism Coordinator, Amanda Murray.

5.3 Windows Quote

The deposit has been paid for the window work. Work will start shortly.

6. Rental Updates

Booking Agent, Clare Oster provided members with a verbal update on Hall rentals.

7. Financial Report

7.1 Financial Report

Treasurer, Karen Cubitt provide a brief verbal report; Bank Balance is \$74,181.58, bills are \$324.76 for Avening Cups, and 314.71 for pest control.

Resolution:

Moved by Sara Hershoff, seconded by Melanie Walters, Be It Resolved that the Avening Community Centre Hall Board hereby accept the financial report as information.

Motion Carried.

8. New Business

8.1 Trailer

Councillor John Lamers provided information to the Board regarding the trailer placement. Councillor Lamers found no mention of a trailer used for storage on municipal property in the by-law. The trailer should be okay to remain.

8.2 Plaque Cards

The Board discussed the need to fix the plaque cards. Sara Hershoff will reach out to Gary to provide maintenance.

8.3 Down Spouts

The Board discussed repairing a downspout at the front of the building. Chair, Bill Hewitt will further investigate.

9. Small Halls Festival

The Board discussed the Small Halls Festival. 37 tickets have been sold to date, lots of regular supporters. The Board discussed keeping all operations (bar, vendor, food, etc.) on the same level to create a tight atmosphere. Cash bar will be available, and food will include a vegetarian and meat chili options. Sunday's event is bowling.

10. Next Meeting – Thursday October 24 at 7:30 p.m.

11. Adjournment

Resolution:

Moved by Councillor John Lamers, Be It Resolved that the Avening Community Centre Hall Board meeting be adjourned at 8:08 p.m.

Motion Carried.

Date Minutes Approved: Thursday October 24, 2019

Bill Hewitt, Chair

Cayla Reimer, Committee Coordinator