



Township of Clearview Council Meeting Minutes

The Council of the Corporation of the Township of Clearview met in a virtual zoom session on December 13th, 2021 at 4:30 p.m.

Those in attendance were:

Mayor: Doug Measures
Deputy Mayor: Barry Burton

Councillors: Ward 1 – Councillor Phyllis Dineen
Ward 2 – Councillor Doug McKechnie
Ward 3 – Councillor John Broderick
Ward 4 – Councillor Robert Walker
Ward 5 – Councillor Thom Paterson
Ward 6 – Councillor Connie Leishman (absent)
Ward 7 – Councillor John Lamers

Staff: Director of Legislative Services/Clerk, Sasha Helmkey
Committee Coordinator, Cayla Reimer
CAO, John Ferguson
Director of Finance, Kelly McDonald
Director, Community Services, Mara Burton
Director, Public Works, Mike Rawn
Deputy Director, Public Works, Dan Perreault
General Manager, Parks, Culture & Recreation, Terry Vachon
Fire Chief, Roree Payment
Chief Building Official, Scott McLeod
Community Planner, Rossalyn Workman
Community Culture and Tourism Coordinator, Amanda Murray
Public Works Manager, Todd Patton

1. Closed Session (4:30 p.m.)

Resolution:

Moved by Councillor Dineen, Seconded by Councillor Broderick, Be It Resolved that the next portion of the meeting be closed to the public in accordance with S. 239 (2) of the Municipal Act:

- b) personal matters about an identifiable individual, including municipal or local board employees. (Council Member request)
- f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose. (Contract negotiations). Motion Carried.

Items for Direction (including Procedural Matters) Section 239(6) (b)

- a) Approval of Closed Minutes
- b) Items for Closed Session:
 - Council Member request
 - Contract negotiations
- c) Identification of items to arise in open session
- d) Resolution to reconvene into open session

2. Approval of Agenda (5:30 p.m.)**Resolution:**

Moved by Councillor Dineen, Seconded by Councillor Lamers, Be It Resolved, that Council of the Township of Clearview hereby approve the agenda dated December 13th, 2021 as presented. Motion Carried.

3. Disclosure of Pecuniary Interest and General Nature Thereof

Councillor Walker – Declaration of Interest in Council Report PW-042-2021 Southeast Stayner Wastewater Financing. Councillor Walker is a homeowner within the affected area and will be subject to such charges as Council may impose for the construction of wastewater facilities on public lands and for any private costs made necessary in order to connect to those facilities.

4. Public Participation

- 4.1 David Kunashko (Review of Clearview AirBnB Policy)
- 4.2 Diane & Gary Russell (OCIF Funding for Sunnidale Street)
- 4.3 Amy Shannon (OCIF Funding for Township)
- 4.4 Judith Crawford & Clearview Residents (Opposition to Speed Reductions)
- 4.5 Gord Zeggil & Canadian Federation of Independent businesses (Speed Limit Reduction)

Mayor Measures addressed all items submitted under Public Participation.

5. Deputations & Presentations

No items.

6. Public Meeting

The public meeting was held at 6:30 p.m.

7. Approval of Minutes of Council Meeting

Resolution:

Moved by Councillor Broderick, Seconded by Councillor Lamers, Be It Resolved, that Council of the Township of Clearview hereby approve minutes of the November 22nd, November 25th, & November 29th, 2021 Council Meetings as presented. Motion Carried.

8. Business arising from Minutes

None.

9. Communications from the Mayor

9.1 Closed Session Report

Mayor Measures announced the request for a leave of absence from Councillor Leishman and introduced the following motion:

Resolution:

Moved by Deputy Mayor Burton, Seconded by Councillor Dineen, Be It Resolved that Council of the Township of Clearview authorize an indefinite leave of absence from Clearview Council, as requested by Councillor Connie Leishman, in accordance with section 259(1)(c) of the Municipal Act, 2001. Motion Carried.

9.2 Simcoe County Road Supervisors (2022 AORS Trade Show)

9.3 NVCA Board Highlights (November 2021)

Resolution:

Moved by Councillor Broderick, Seconded by Councillor Walker, Be It Resolved, that Council of the Township of Clearview hereby receive Communications from the Mayor for information. Motion Carried.

10. County Reports & Information

Mayor Measures advised that some County waste facilities were closed over the weekend due to the windstorm.

Deputy Mayor Burton advised that the County held their last meeting for 2021.

11. Council Reports & Community Announcements

11.1 Ward Reports

Councillor Walker

- November 25th attended Indigenous workshop
- November 29th attended Budget #2 workshop
- December 1st attended Youth Centre meeting and provided an update
- December 2nd attended Stayner tree lighting ceremony
- December 4th attended Stayner Santa Claus Parade

Councillor Broderick

- November 25th attended Indigenous education session
- November 29th attended Budget #2 workshop
- December 3rd attended Creemore Tree Lighting
- December 4th Stayner and Creemore Santa Claus Parades

Councillor Dineen

- December 4th attended Santa Claus Parade
- December 12th attended tractor parade in Nottawa
- Nottawa Hall saw first Christmas rental and is now open for rentals

Councillor Paterson

- December 10th the NVCA Budget was passed by the Board as presented
- Provided brief overview of the NVCA performance review
- Letter sent to NVCA regarding capturing their budget in the Township 2022 Budget
- Advised of snow removal concerns in Creemore

Councillor Lamers

- November 24th attended Brentwood Hall Board meeting – Hall is open for rentals again
- November 25th attended Avening Hall Board meeting – Hall is open for rentals again
- November 25th attended the Indigenous Workshop
- November 29th attended Budget #2 workshop
- November 30th attended Winterama meeting, hoping to host in February
- December 4th attended both Creemore and Stayner Parades

Councillor McKechnie

- Acknowledged Councillor Leishman and looks forward to her return to Council when she is ready

Deputy Mayor Burton

- Thanked residents for sending correspondence to him regarding speed reductions in the Township

Mayor Measures

- Attended the tree lighting ceremonies in Stayner and Creemore
- Acknowledged the excellent work on the Township parades
- Thanked Dean Fritz for contribution to the Township float
- December 12th attended a 99th birthday Celebration for Ina Evans at Blue Mountain Manor

12. Department Reports and By-laws**Community Services**

CS-061-2021 (Proposed Building Permit Fee By-law Revisions)

Mayor Measures advised that this report would be dealt with after the Public Meeting on the Building Permit Fee Revisions.

CS-062-2021 (ZBA Lift of Hold Symbol – 7685 County Road 9)**Resolution:**

Moved by Councillor Lamers, Seconded by Councillor Broderick, Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receive report CS-062-2021 for information regarding the lifting of a “Hold (H22)” Symbol; and,
- 2) Pass a Zoning By-law amendment to the Township of Clearview Zoning By-law 06-54, being By-law 21-118 to lift the “Hold (H22)” symbol for the lands municipally known as 7685 County Road 9 and legally described as CON 5 PT LOT 9, being Parts 1 and 2, 51R-41231, formerly in Creemore, now in the Township of Clearview. Motion Carried.

CS-063-2021 (Site Plan Approval – 7685 County Road 9)**Resolution:**

Moved by Councillor Paterson, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby:

- 1) Receive the report CS-063-2021 for information;

- 2) Issues Site Plan Approval to 7685 County Road #9 Inc. for the continued operation of a of metals recycling transfer station on the subject lands as illustrated in Midwest Metals Site Sketch, Buildings, Outdoor Storage and Service Plan, Drawing 1, by Martin Knisley, dated December 2020 Updated April 21, 2021 and Midwest Metals Site Sketch, Parking, Loading and Landscaping Plan, Drawing 2, by Martin Knisley, dated December 2020 Updated April 21, 2021; and
- 3) Approves By-law No. 21-119 authorizing the Mayor and Clerk to execute the Site Plan Agreement with 7685 County Road #9 Inc. c/o Andrew Gallo who has the authority to bind the corporation known as 7685 County Road #9 Inc. Motion Carried.

Parks, Culture and Recreation

PCR-024-2021 (Support Persons Policy)

Resolution:

Moved by Councillor Walker, Seconded by Deputy Mayor Burton, Be It Resolved that Council of the Township of Clearview hereby:

- 1) Receive report PCR-024-2021 (Support Person Policy) dated December 13, 2021; and,
- 2) Approve the Support Person Policy as presented in Schedule A to this report. Motion Carried.

Public Works

PW-041-2021 (Stayner Water Supply)

Resolution:

Moved by Councillor Broderick, Seconded by Councillor Walker, Be It Resolved that Council of the Township of Clearview hereby:

- 1) Receive Report PW-041-2021 Stayner Water Supply Financing dated December 13, 2021; and,
- 2) That the CAO and Director of Public Works be given authority to finalize the draft DCA Early Payment Agreement attached as Schedule 1 to this report subject to such amendments as may be approved by Staff, Financial Consultants and the Township Solicitor; and,
- 3) That By-laws for these agreements and recovery of capital costs for Stayner water supply be presented to Council for final approval in early 2022. Motion Carried.

Councillor Walker previously provided a declaration of interest on the next item and did not participate or vote on the matter.

PW-042-2021 (Southeast Stayner Wastewater Financing)**Resolution:**

Moved by Councillor Broderick, Seconded by Councillor Lamers, Be It Resolved that Council of the Township of Clearview hereby:

- 1) Receive Report PW-042-2021 Southeast Stayner Wastewater Financing, dated December 13, 2021; and,
- 2) That the CAO and Director of Public Works be given authority to finalize the draft Cashflow Funding Agreement, and the draft servicing By-law attached as Schedules 1 and 2, to this report, subject to such amendments as may be approved by Staff, Financial consultants and the Township solicitor; and,
- 3) That By-laws for these agreements and recovery of capital costs for wastewater servicing of Sunnidale Street be presented to Council for final approval in early 2022. Motion Carried.

6. Public Meetings (6:30 p.m.)

Mayor Measures initiated the public meetings and provided procedures for each.

6.1 Proposed Building Permit Fee By-law Revisions Presentation

Chief Building Official, Scott McLeod (Staff Presentation)

Chief Building Official, Scott McLeod provided an overview of the Building Permit Fee annual index and the Building Department reserve balance of \$1,051,739.00 as of December 31, 2020. With the increase to the annual index for 2022 being 11.6%, the recommendation to Council is to not increase Building Permit Fees for 2022 as suggested in the annual indexing as set out in the Building Permit Fee Schedule B to By-law 16-93.

Mayor Measures opened the floor to members of the public. The Clerk confirmed that no members of the public provided written or oral submissions.

Mayor Measures opened the floor to members of Council.

Councillor Paterson

- requested clarification on funds added to the reserves in lieu of not increasing rates

Mayor Measures

- asked if the Department provides inspections on laterals for sewer services
- clarification on absorbing fees from the Department's surplus for residents on Sunnidale Street to hook-up to the system

As there were no further comments, Mayor Measures concluded the public meeting for the Building Permit Fee Revisions and initiated the process for the second public meeting.

6.2 Township of Clearview Proposed 2022-2023 Budget Presentation

Treasurer/Director of Finance, Kelly McDonald (Staff Presentation)

Kelly McDonald, Treasurer/Director of Finance provided an overview of the 2022 budget, changes by department, tax dollar breakdown, revenue breakdown, and debt capacity.

Mayor Measures opened the floor to written submissions provided by the public.

Dave Huskinson – Creemore

- Concerns regarding:
 - tax increase in Clearview

James Rawls – Stayner

- Concerns regarding:
 - tax increase
 - aerial truck for the Fire Department

Karen Crevier – Sixth Line

- Concerns regarding:
 - speed limit signage removed from budget

Dave Witzke

- Concerns regarding:
 - line painting
 - legal expenses
 - Transit fares

Treasurer Kelly McDonald provided responses and clarification on the submitted written comments.

Mayor Measures opened the floor to members of the public who wished to make oral submissions at the meeting.

Brad Denison

- Clarification regarding:
 - blended rate change
 - tax increase of 3.36%
 - reserve funding
 - if the Township can negotiate service group(s) budget increases (i.e. OPP)
 - Sunnidale sewers
 - OCIF funding

Jim Campbell

- Concerns regarding:
 - speed limit on Township roads, specifically Concession 10 and residents in the area wanting the funding for the speed signs put back into the budget

Martin Rydlo

- Concerns regarding:
 - speed limits and the removal of the funds for signs in the 2022 budget
 - with increased visitor traffic on Concession 10, would like to see the funds put back into the budget for speed reduction signs

Mayor Measures opened the floor to members of Council.

Councillor Paterson

- clarification on allowable debt and growth revenue

Councillor McKechnie

- speed limit signage cost and the Township's position on residents donating funds to put towards purchasing speed signs
- clarification on Council Chambers accessibility renovations funding

As there were no further questions or comments, Mayor Measures concluded the Public Meeting and returned to item PW-043-2021 (Tender Winter Sand 2021).

PW-043-2021 (Tender Winter Sand 2021)**Resolution:**

Moved by Councillor Broderick, Seconded by Councillor Lamers, Be It Resolved that Council of the Township of Clearview hereby:

- 1) Award tender for Winter Sand Supply to Darren Neil & Sons Excavating Inc. in the amount of \$107,056.20 including H.S.T. Motion Carried.

CS-061-2021 (Proposed Building Permit Fee By-law Revisions)**Resolution:**

Moved by Councillor Paterson, Seconded by Councillor Dineen, Be It Resolved, that Council of Township of Clearview hereby:

- 1) Receive the report CS-061-2021 report for information and dated December 13, 2021; and,
- 2) Approve the proposed recommendation to not increase Building Permit Fees by the annual indexing as set out in the Building Permit Fee Schedule B to By-law 16-93, as amended, for the year 2022. Motion Carried.

Legislative Services/Clerk

LS-019-2021 (Indigenous Land Acknowledgment)**Resolution:**

Moved by Councillor Broderick, Seconded by Councillor Walker, Be It Resolved that Council of the Township of Clearview hereby:

- 1) Receive Report LS-019-2021 (Indigenous Land Acknowledgement) dated December 13, 2021; and,
- 2) Endorse the Indigenous Land Acknowledgement Statement for the Township of Clearview as presented in this report. Motion Carried.

LS-020-2021 (Updated Council Agenda Format)**Resolution:**

Moved by Councillor Broderick, Seconded by Councillor Walker, Be It Resolved that Council of the Township of Clearview hereby:

- 1) Receive Report LS-020-2021 (Updated Council Agenda Format) dated December 13, 2021 for information. Motion Carried.

By-laws

21-118 (Zoning By-law Amendment Lift Hold Symbol – 7685 County Road 9)**Resolution:**

Moved by Councillor Broderick, Seconded by Councillor Lamers, Be It Resolved, that By-law 21-118, being a by-law to regulate the use of land and the character, location and use of buildings and structures on lands municipally known as 7685 County Road 9, be presented and read a first, second and third time and finally passed this 13th day of December, 2021. Motion Carried.

21-119 (Site Plan Agreement – 7685 County Road 9)**Resolution:**

Moved by Councillor Paterson, Seconded by Councillor Dineen, Be It Resolved, that By-law 21-119, being a by-law to authorize entering into a Site Plan Agreement with 7685 County Road #9 Inc., be presented and read a first, second and third time and finally passed this 13th day of December, 2021. Motion Carried.

21-121 (Amend Fees and Charges By-law 17-110 - Schedule “I” Building Permit Fees)**Resolution:**

Moved by Councillor Walker, Seconded by Deputy Mayor Burton, Be It Resolved, that By-law 21-121, being a by-law to amend Schedule I of the Fees and Charges By-law 17-110, be presented and read a first, second and third time and finally passed this 13th day of December, 2021. Motion Carried.

21-122 (Amend Fees and Charges By-law 17-110- Schedule “K” Cemetery Fees)**Resolution:**

Moved by Councillor Dineen, Seconded by Councillor Broderick, Be It Resolved, that By-law 21-122, being a by-law to amend Schedule K of the Fees and Charges By-law 17-110, be presented and read a first, second and third time and finally passed this 13th day of December, 2021. Motion Carried.

13. Notice of Motion/New Business

No items

14. By-Law to Confirm Proceedings of Council Meeting**Resolution:**

Moved by Councillor Lamers, Seconded by Councillor Dineen, Be It Resolved, that By-Law 21-120, being a by-law to confirm the proceedings of the December 13, 2021 Council Meeting, be presented and read a first, second and third time and finally passed this 13th day of December, 2021. Motion Carried.

Mayor Measures read the newly endorsed Indigenous Land Acknowledgement to conclude the meeting.

16. Motion to Adjourn

Resolution:

Moved by Councillor Dineen, Seconded by Councillor McKechnie, Be It Resolved, that the Council Meeting be adjourned at 8:04 p.m. Motion Carried.

Original signed by: _____
Doug Measures, Mayor

Original signed by: _____
Sasha Helmkey, Clerk/Director of Legislative Services

Minutes of the Council Meeting are not a Final Document of the Corporation until adopted by Council.