



# Township of Clearview Council Meeting Minutes

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The Council of the Corporation of the Township of Clearview met in a hybrid in-person (Council Chambers, 217 Gideon Street) and virtual zoom session on July 28<sup>th</sup>, 2025, at 4:00 p.m.

Those in attendance were:

Mayor: Douglas Measures

Deputy Mayor: Paul Van Staveren

Councillors: Ward 2 – Councillor Robert McArthur  
Ward 3 – Councillor John Broderick  
Ward 4 – Councillor Robert Walker  
Ward 5 – Councillor Marty Beelen

Regrets: Ward 1 – Councillor Phyllis Dineen

Staff: CAO, John Ferguson  
Clerk/Director of Legal Services, Sasha Helmkey  
Director of Finance/Treasurer, Kelly McDonald  
Director of Human Resources, Tammy Gill  
Director of Parks & Recreation, Terry Vachon  
Fire Chief, Scott Davison  
Chief Building Official, Scott McLeod  
Manager of Planning, Rossalyn Workman  
Deputy Chief Building Official, Scott Pattison  
Manager of Engineering, Patti Kennedy  
Deputy Clerk, Krista Pascoe  
Legislative Coordinator – Records Management, Emma Coleman  
Planning & Development Technician, Colin Ens Funk  
Community Planner, Danielle Waters

## 1. Closed Session (4:00 p.m.)

### Resolution:

Moved by Councillor Walker, Seconded by Councillor Beelen, Be It Resolved that the next portion of the meeting be closed to the public in accordance with s. 239 (2) of the Municipal Act, 2001:

(b) personal matters about an identifiable individual, including municipal or local board employees.

**Topic(s) for Discussion:** Nottawa Hall Board

(c) a proposed or pending acquisition or disposition of land by the municipality or local board.

**Topic(s) for Discussion:** Potential Property Purchase. Motion Carried.

Mayor Measures began the regular meeting by reading the Indigenous Land Acknowledgement.

## **2. Approval of Agenda (5:30 p.m.)**

### **Resolution:**

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby approve the Agenda dated July 28, 2025, as presented. Motion Carried.

## **3. Declarations of Interest**

Deputy Mayor Paul Van Staveren declared interest on Item 8.1 – Closed Session: Potential Property Purchase.

## **4. Public Participation**

### **Dave Witzke (electronic)**

- Asked what the final cost will be for the Pickleball/Tennis proposal and if there was a tender posted for the project
- Asked about the financing for the Klondike Park Waterline/Pumphouse project and the cost to the taxpayers

### **Mike Schmidt, Creemore**

- Represented the Creemore Pickleball Club and outlined the Club's desire to work with Clearview Township on creating outdoor pickleball courts, with the ideal location being just west of the skateboard park in Creemore

## **5. Delegations and Presentations**

### **5.1 Collingwood Cycling Club, Introduction & Road Safety**

Dave Faoro, Vice President of the Collingwood Cycling Club provided a brief overview of their objectives in presenting to Council, gave an introduction and overview of the Club, their current road safety challenges, what the Club is seeking from the Township and how they can assist to foster a strong relationship with the municipality.

Mayor Measures thanked Mr. Faoro for his presentation.

## **5.2 South Georgian Bay and Springwater Community Safety and Well-Being Plan 2025-2029**

Karie Warner of Avail Consulting provided Council with an overview of the South Georgian Bay and Springwater Community Safety and Well-Being Plan, which is mandated by the Province for each municipality to have. The new Plan is for 2025-2029 and Ms. Warner provided an overview of the legislation and framework, how the plan was formed, the focused areas of risk and proposed strategies, as well as how this plan will be actioned and proposed next steps.

Mayor Measures thanked Ms. Warner for her presentation.

## **Emergency Services**

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### **Report # FD-004-2025 - South Georgian Bay and Springwater Community Safety and Well-Being Plan 2025-2029**

#### **Resolution:**

Moved by Councillor Walker, Seconded by Councillor McArthur, Be It Resolved that Council of the Township of Clearview hereby receive report FD-004-2025 (South Georgian Bay and Springwater Community Safety and Well-Being Plan 2025-2029) dated July 28, 2025; and,

- 1) That Council adopt the South Georgian Bay and Springwater Community Safety and Well Being Plan 2025-2029 attached as Appendix A to this report. Motion Carried.

## **6. Public Meetings**

Mayor Measures passed the Chair to Deputy Mayor Van Staveren for the Public Meeting portion of the agenda, he initiated the Public Meeting and provided procedures.

### **6.1 Proposed Building Permit Fees & Charges**

Chief Building Official, Scott McLeod provided Council with a brief overview of the proposed Building Permit Fee By-law revisions, including notice & circulation, review process, background and fee structure enhancements as well as the recommendation and financial impacts.

#### **Public Participation**

None.

Deputy Mayor opened the floor to members of Council.

#### **Mayor Measures**

- Asked if the Building Code Commission was new and what they do
- Asked when an appropriate time to issue a Conditional Building Permit is

**Deputy Mayor Van Staveren**

- Asked for clarification on the new categories and if we see the Province stepping up to provide support
- Asked when Revision Fee's would be charged, before or after a building permit is issued

Chief Building Official, Scott McLeod provided clarification.

As there were no further comments, Deputy Mayor Van Staveren concluded the Public meeting.

Mayor Measures resumed Chair for the remained of the meeting.

**7. Approval of Council Meeting Minutes****Resolution:**

Moved by Councillor Walker, Seconded by Councillor Beelen, Be It Resolved that Council of the Township of Clearview hereby approve the Minutes of the July 14, 2025, Council Meeting as presented. Motion Carried.

**8. Correspondence and Information Items****8.1 Closed Session Report**

Deputy Mayor Van Staveren recused himself from participating in debate or voting on this item.

**Potential Property Purchase****Resolution:**

Moved by Councillor McArthur, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby direct staff to act in accordance with the direction provided in Closed Session regarding the Potential Property Purchase. Motion Carried

Deputy Mayor Van Staveren rejoined the meeting.

**Nottawa Hall Board****Resolution:**

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Walker, Be It Resolved that Council of the Township of Clearview hereby direct staff to act in accordance with the direction provided in Closed Session regarding the Nottawa Hall Board. Motion Carried.

## **8.2 Media Release – NVCA Customer Satisfaction Hits New High in 2024**

Deputy Mayor Van Staveren stated that the new NVCA President and CAO have done a great job at streamlining processes and speeding wait times up.

## **8.3 Release – County Releases Annual Report on Affordable Housing and Homelessness Prevention Measures**

## **8.4 Release - Renewed Strategy for Early Learning and Child Care Service System Released**

# **9. Council Reports and Community Announcements**

## **9.1 Ward Reports**

### **Councillor Broderick**

- Attended the Grand Opening of Clearview Ag Inc., the Creemore BIA Streetscapes public meeting, Habitat for Humanity's Home Dedication ceremony, Clearview Chamber of Commerce Business After 5 at Bar Burrito and the Sunnidale Hall Board meeting

### **Councillor McArthur**

- Attended the Avening Hall tour and was happy to see it's nearing completion, regrettably missed the last Priority Avening Hall Board meeting where members approved the purchase of a new sound system
- Attended Music Market and Park-it with his horses and the Creemore BIA Streetscapes public meeting

### **Deputy Mayor Van Staveren**

- Attended Walker and Aggregates Open House and stated it was a great community event
- Attended the Singhampton Tim Hortons Ribbon Cutting ceremony
- Congratulated the new owners and operators of Clearview Ag

### **Councillor Beelen**

- Attended the Station on the Green Board meeting and the Creemore BIA Streetscape public meeting
- Attended the Climate Action Advisory Committee meeting and asked staff and residents to share their ideas or projects the Committee could focus on
- Gave condolences on the passing of Tom Verstraten, with his celebration of life taking place at the Creemore Legion on August 9<sup>th</sup>

**Councillor Walker**

- Attended the Habitat for Humanity Home dedication ceremony and congratulated the family on their new home

**Mayor Measures**

- Attended the Habitat for Humanity home dedication ceremony and praised the work of the family as well as the employees of Honda who built the fence and attended the opening
- Attended the Creemore BIA Streetscapes public meeting and the Avening Hall tour
- Attended the Mayors and CAO's meeting in Collingwood where there was a presentation from the president of Georgian College who shared the current realities of operating colleges with lack of provincial support for international students
- Provided an apology on behalf of Council and Staff to Brenna Lattimore, on the destruction of her pollinator garden on the Township boulevard

**10. Department Reports****Parks & Recreation**

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**Report # PCR-010-2025 – Creemore Pickleball Courts****Resolution:**

Moved by Councillor McArthur, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby receive report PCR-010-2025 (Creemore Pickleball Courts) dated July 28, 2025, for information. Motion Carried.

**Report # PCR-011-2025 – Stayner Tennis & Pickleball Courts****Resolution:**

Moved by Councillor Walker, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby receive report PCR-011-2025 (Stayner Tennis & Pickleball Courts) dated July 28, 2025; and,

- 1) That Council approve preparing 13,175 square feet of the grounds located at 220 Huron Street, Stayner, for a future sportspad, tennis and pickleball courts; and,
- 2) That Council approve the quotation from Darren Neil and Sons Excavating Inc in the amount of \$37,264.00 + HST for site preparation work, being budgeted as a 2025 approved capital project under the Stayner Sportspad. Motion Carried.

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## Planning & Building

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### Report # PB-023- Draft Plan of Subdivision Extension – Emerald Creek

#### Resolution:

Moved by Councillor McArthur, Seconded by Deputy Mayor Van Staveren, Be It Resolved that Council of the Township of Clearview hereby receive report PB-023-2025 (Draft Plan of Subdivision Extension – Emerald Creek) dated July 28, 2025; and,

- 1) That Council approve the extension of the Emerald Creek Draft Plan of Subdivision being file 2025-009-SD for an additional five (5) year period with the new lapse date being July 28, 2030; and,
- 2) That Council approve the amendments to the existing draft plan conditions as outlined in Appendix 'E' of Staff Report PB-023-2025 and that notice be given in accordance with the Planning Act. Motion Carried.

### Report # PB-024-2025 – Proposed Building By-law and Fee Schedule Public Meeting

#### Resolution:

Moved by Deputy Mayor Van Staveren Seconded by Councillor Beelen, Be It Resolved that Council of the Township of Clearview hereby receive report PB-024-2025 (Proposed Building By-law and Fee Schedule Public Meeting) dated July 28, 2025; and,

- 1) That Council direct staff to present the updated Building By-law for approval at the August 11, 2025, meeting. Motion Carried.

### Report # PB-026-2025 – McDonald's Sign By-law Amendment

#### Resolution:

Moved by Councillor Walker, Seconded by Councillor Beelen, Be It Resolved that Council of the Township of Clearview hereby receive report PB-026-2025 (McDonald's Sign By-law Amendment) dated July 28, 2025; and,

- 1) That By-law 25-47 to amend Sign By-law 20-43 regarding the site-specific signage for the lands municipally known as 100 Grand Trunk Road, be presented to Council for approval at the July 28, 2025, meeting. Motion Carried.

**Report # PB-027-2025 – Delegated & Other Planning Act Approvals Summary – July 2025****Resolution:**

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby receive report PB-027-2025 (Delegated & Other Planning Act Approvals Summary – July 2025) dated July 28, 2025, for information. Motion Carried.

**Public Works**

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**Report # PW-013-2025 – Klondike Park Road Watermain Tender Award****Resolution:**

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby receive report PW-013-2025 (Klondike Park Road Watermain) dated July 28, 2025; and,

- 1) That Council award the tender for the Klondike Park Road Watermain to Arnott Construction Limited in the amount of \$17,945,756.00 (excluding HST). Motion Carried.

**Report # PW-014-2025 – Klondike Park Road Well Site, Reservoir and Pump House Tender Award****Resolution:**

Moved by Councillor Walker, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby receive report PW-014-2025 (Klondike Park Road Well Site Tender Award) dated July 28, 2025; and,

- 1) That Council award the tender for the Klondike Park Road Well Site, Reservoir and Pumping House submitted by Maple Reinders Constructors Ltd. in the amount of \$29,478,225.00 (excluding HST). Motion Carried.

**Legislative Services**

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**Report # LS-015-2025 – Huronia West O.P.P. Detachment Board 2024 Annual Report****Resolution:**

Moved by Councillor Beelen, Seconded by Councillor McArthur, Be It Resolved that Council of the Township of Clearview hereby receive report LS-015-2025 (Huronia West O.P.P. Detachment Board 2024 Annual Report) dated July 28, 2025, for information. Motion Carried.

### **11. By-laws**

#### **By-law 25-47 – Amend Sign By-law 20-43 (100 Grand Trunk Road)**

**Resolution:**

Moved by Councillor Broderick, Seconded by Deputy Mayor Van Staveren, Be It Resolved that By-law 25-47, being a being a by-law to amend Sign By-law 20-43 for a portion of the lands municipally known as 100 Grand Trunk Road, Township of Clearview and legally described as Plan 51M1250 BLK 121 formerly Nottawasaga, now Township of Clearview, be presented and read a first, second and third time and finally passed this 28<sup>th</sup> day of July, 2025. Motion Carried.

### **12. Notice of Motion/New Business**

No Items.

### **13. Confirmatory By-law**

**Resolution:**

Moved by Councillor Broderick, Seconded by Councillor McArthur, Be It Resolved that By-Law 25-48, being a by-law to confirm the proceedings of the July 28<sup>th</sup>, 2025, Council Meeting, be presented and read a first, second and third time and finally passed this 28<sup>th</sup> day of July, 2025. Motion Carried.

### **14. Motion to Adjourn**

**Resolution:**

Moved by Mayor Measures, Seconded by Councillor Broderick, Be It Resolved that the Council Meeting adjourn at 8:27 p.m. Motion Carried.

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Douglas Measures, Mayor

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Sasha Helmkey, Clerk/Director of Legislative Services

Minutes of the Council Meeting are not a Final Document of the Corporation until adopted by Council.