



# Township of Clearview Council Meeting Minutes

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The Council of the Corporation of the Township of Clearview met in a hybrid in-person (Council Chambers, 217 Gideon Street) and virtual zoom session on January 27, 2025, at 5:30 p.m.

Those in attendance were:

Mayor: Douglas Measures

Deputy Mayor: Paul Van Staveren

Councillors: Ward 3 – Councillor John Broderick  
Ward 4 – Councillor Robert Walker  
Ward 5 – Councillor Marty Beelen

Regrets: Ward 1 – Councillor Phyllis Dineen  
Ward 2 – Councillor Robert McArthur

Staff: CAO, John Ferguson  
Clerk/Director of Legislative Services, Sasha Helmkey  
Director of Finance/Treasurer, Kelly McDonald  
Director of Planning & Building, Amy Cann  
Fire Chief, Scott Davison  
Director of Parks & Recreation, Terry Vachon  
Manager of Operations, Todd Patton  
Manager of Engineering, Patti Kennedy  
CEO of Library, Jennifer La Chapelle  
Deputy Clerk, Krista Pascoe  
Records Management Coordinator, Emma Coleman

## 1. Closed Session

No items.

Mayor Measures began the regular meeting by reading the Indigenous Land Acknowledgement.

## 2. Approval of Agenda (5:30 p.m.)

### Resolution:

Moved by Councillor Walker, Seconded by Councillor Beelen, Be It Resolved that Council of the Township of Clearview hereby approve the Agenda dated January 27, 2025 as presented. Motion Carried.

## 3. Declarations of Interest

None.

#### **4. Public Participation Period**

None.

#### **5. Delegations and Presentations**

No items.

#### **6. Public Meetings**

##### **6.1 2025 Budget Public Meeting**

**Presented by:** Kelly McDonald, Treasurer/Director of Finance

Kelly McDonald, Treasurer/Director of Finance provided an update on the 2025 budget process and the updated growth numbers stating that the net tax increase is currently at 3.48%.

Mayor Measures opened the floor to members of the public wishing to ask questions relating to the 2025 Budget Public meeting.

##### **Keith Carter, (electronic participation)**

- Looking for a 0% tax increase and cost savings in each department, encourage organizations to fundraise for their initiatives

##### **Dave Witzke, Stayner (electronic participation)**

- Asked why the 2025 budget package doesn't have information on outstanding/proposed loans
- Asked about the line-item titled Hall AODA Renovations in the 2023, 2024 and 2025 budget
- Asked about the Klondike Park waterline and the development charges covering the project
- Asked about Klondike Park Well Development costs
- Asked how much the blue bench on the rail trail cost
- Asked about the 2023 budget in relation to the New Lowell ice/sports pad
- Asked where the \$90,000 from the 2024 budget for the Centennial Park bridge replacement went
- Asked why the Community Garden needs a maintenance shed for \$10,000
- Asked why the Parks & Recreation Department needs another enclosed trailer for \$20,000
- Asked what the full anticipated advertising budget with Creemore Echo is
- Asked what the cost to taxpayers is for the Walker Settlement Agreement
- Asked how much the Parks & Recreation Department is paying Curb Appeal
- Asked what the monthly costs for running the Transit Bus system are
- Asked if residents will have input into the \$250,000 sidewalk budget

- Asked if the demo of the former fertilizer storage building was included in the price of \$2,060,000 for the Parks Department maintenance building on Huron St.
- Asked why the William/Oak/Perry urbanization design is \$553,000
- Asked why Margaret and Mowat St reconstruction projects show costing figures 100% covered by development charges in 2025 but not other budget years
- Asked why the Tourism roof replacement was \$120,000 and now reduced to \$60,000
- Asked what the cost breakdown for the purchase of the former Stayner Care Centre property is
- Asked why the Parks & Recreation Department needs to spend \$103,000 for an enclosed utility trailer
- Asked why Clearview is spending \$600,000 for a rarely used Gradall Tractor

**Jesse Stevens, (electronic participation)**

- Asked how projects that are not completed and moved back to reserves actually move forward and if this delays future projects
- Asked how he can review the Township's Parks and Recreation Master Plan
- Asked if there were funds allocated for the staff investigation into the cement pad project that was proposed then removed in Creemore

**Shawn Bell, Creemore Farmers Market**

- Asked for Council to reconsider its decision in removing \$5,000 from the 2025 Parks & Recreation budget for music at events

**Joseph Nagy**

- Asked how much Tax Arrears the Township is in

Mayor Measures opened the floor to members of Council wishing to ask questions relating to the 2025 Budget Public meeting.

**Councillor Beelen**

- Stated that he would like a total cost breakdown associated with music at events

**Deputy Mayor Van Staveren**

- Stated that he would like to see detailed reports of what the community organizations are spending their Grant and Sponsorship funds on

## **7. Approval of Council Meeting Minutes**

### **Resolution:**

Moved by Councillor Broderick, Seconded by Deputy Mayor Van Staveren, Be It Resolved that Council of the Township of Clearview hereby approve the Minutes of the January 13, 2025, Council Meeting as presented. Motion Carried.

## **8. Correspondence and Information Items**

### **8.1 Closed Session Report (if any)**

### **8.2 Release - County of Simcoe Opens Skate Trail to Public**

### **8.3 Advertisement Sponsorship Request – Wounded Warriors Canada Magazine**

#### **Resolution:**

Moved by Councillor Walker, Seconded by Councillor Beelen, Whereas Wounded Warriors Canada is a nationally recognized charitable organization that provides essential mental health and support services to Canadian Armed Forces members, veterans, first responders, and their families; and

Whereas the Wounded Warriors Canada Magazine provides an opportunity to raise awareness of the municipality's support for this vital cause while contributing to its continued success through sponsorship;

Therefore Be It Resolved That Council of the Township of Clearview hereby approves the sponsorship of a quarter-page advertisement in the Wounded Warriors Canada Magazine at a cost of \$495.00 plus HST from the Council Public Relations Account; and

Be It Further Resolved That staff be directed to coordinate with Wounded Warriors Canada to finalize the design and content of the advertisement, including updating the Township Logo. Motion Carried.

## **9. Council Reports and Community Announcements**

### **9.1. Ward Reports**

#### **Mayor Measures**

- Announced that the Township was successful in its application to the Province for the Housing Enabling Water Systems Fund (HEWSF) and will be meeting with MPP, Brian Saunderson tomorrow for the official announcement

**Councillor Walker**

- Attended the Accessibility Advisory Committee meeting, Library Board meeting and the Mullen & Mullen Mortgage Architects grand opening

**Councillor Beelen**

- Attended the ROMA conference, Station on the Green Board meeting, the Climate Action and Advisory Committee meeting, Chamber Awards Dinner and the Mullen & Mullen Mortgage Architects grand opening

**Councillor Broderick**

- Attended the Clearview Chamber of Commerce Executive meeting, Sunnidale Hall Board meeting, ROMA Conference, Chamber of Commerce meeting, Library Board meeting, Clearview Chamber of Commerce Awards ceremony and the Mullen & Mullen Mortgage Architects grand opening
- Will be attending the Creemore BIA meeting, Business After 5 meeting and the 50<sup>th</sup> Anniversary of Winterama this upcoming week

**Deputy Mayor Van Staveren**

- Provided an update on the NVCA board and congratulated Jonathan Scott on his new role as chair
- Provided an update on the County's Governance discussions relating to County Council composition. He stated that Clearview Council will have a chance to vote in the future as triple majority support is required
- Reminded residents of the upcoming Winterama event in New Lowell this weekend

**Mayor Measures**

- Attended the ROMA conference and the Chamber of Commerce Awards night
- Will attend County Council and the Business After 5 event this week
- Looking forward to the upcoming announcements this week

**10. Department Reports****Finance**

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**Report # FIN-003-2025 – Stayner Sand Dome Borrowing****Resolution:**

Moved by Councillor Broderick, Seconded by Deputy Mayor Van Staveren, Be It Resolved that Council of the Township of Clearview hereby receive report FIN-003-2025 (Stayner Sand Dome Borrowing) dated January 27, 2025; and,

- 1) That Council authorizes the Treasurer to apply for a 5-year loan with a 20-year amortization period with the TD Bank for an amount up to \$2,957,000.00. Motion Carried.

### **Report # FIN-004-2025 – Cash Handling Policy Update**

#### **Resolution:**

Moved by Councillor Walker, Seconded by Councillor Beelen, Be It Resolved that Council of the Township of Clearview hereby receive report FIN-004-2025 (Cash Handling Policy Update) dated January 27, 2025, for information. Motion Carried.

### **Legislative Services**

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### **Report # LS-003-2025 – Clerks Department Legislative Coordinator Positions**

#### **Resolution:**

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby receive report LS-003-2025 (Clerks Department Legislative Coordinator Positions) dated January 27, 2025; and

- 1) That Council supports renaming the position of Committee Coordinator and Records Management Coordinator to Legislative Coordinators specializing in either records or committees/boards; and,
- 2) That both positions be placed in Band 5 of the Township's pay grid. Motion Carried.

## **11. By-laws**

### **By-law 25-08 - 2026 Municipal & School Board Election Voting Methods**

#### **Resolution:**

Moved by Councillor Beelen, Seconded by Councillor Walker, Be It Resolved that By-law 25-08, being a by-law to authorize the use of alternative voting methods (Internet and Telephone) for the 2026 Municipal and School Board Election, be presented and read a first, second and third time and finally passed this 27<sup>th</sup> day of January, 2025. Motion Carried.

### **By-law 25-09 - Amend Appointment By-law 22-101 – Schedule A**

#### **Resolution:**

Moved by Councillor Walker, Seconded by Councillor Beelen, Be It Resolved that By-law 25-09, being a by-law to amend Schedule "A" of By-law 22-101, appointing members to the Township of Clearview Committees and Boards, be presented and read a first, second and third time and finally passed this 27<sup>th</sup> day of January, 2025. Motion Carried.

**By-law 25-10 - Records Retention By-law****Resolution:**

Moved by Councillor Broderick, Seconded by Deputy Mayor Van Staveren, Be It Resolved that By-law 25-10, being a by-law to establish a schedule of retention periods, and to provide for the preservation and destruction for records of the municipality, be presented and read a first, second and third time and finally passed this 27<sup>th</sup> day of January, 2025. Motion Carried.

**12. Notice of Motion/New Business**

No items.

**13. Confirmatory By-law****Resolution:**

Moved by Councillor Walker, Seconded by Councillor Broderick, Be It Resolved that By-Law 25-11, being a by-law to confirm the proceedings of the January 27<sup>th</sup>, 2025, Council Meeting, be presented and read a first, second and third time and finally passed this 27<sup>th</sup> day of January, 2025. Motion Carried.

**14. Motion to Adjourn****Resolution:**

Moved by Councillor Beelen, Seconded by Deputy Mayor Van Staveren, Be It Resolved that the Council Meeting adjourn at 6:57 p.m. Motion Carried.

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Douglas Measures, Mayor

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Sasha Helmky, Clerk/Director of Legislative Services

Minutes of the Council Meeting are not a Final Document of the Corporation until adopted by Council.