



Township of Clearview Council Meeting Agenda

Monday, January 27, 2025

5:30 p.m.

Hybrid Meeting
Virtual & Council Chambers

This meeting is being conducted using a hybrid in-person format where members of Council, members of the public and staff members are in-person at the Administration Centre – Council Chamber located at 217 Gideon Street, or where permitted, attend virtually through Zoom.

All information including opinions, presentations, reports, documentation, etc. that are provided at a public or open meeting are considered a public record.

Livestream Notice: Please be advised that Clearview Township Council meetings are livestreamed to the Township's YouTube channel and video of the meeting is accessible to the public through YouTube. By participating in the meeting, attendees' consent to being on video. The official record of the meeting are the approved minutes.

Land Acknowledgement

I would like to begin our meeting by recognizing the First Nations, Metis and Inuit peoples of Canada as traditional stewards and caretakers of the land. We acknowledge that Clearview Township is located within the boundaries of Treaty 18, the traditional lands of the Anishinaabeg, Haudenosaunee, Tionontati, Wendat, and is the home of many First Nations, Metis, and Inuit peoples as part of an intricate nationhood that reaches across Turtle Island. At this time of truth and reconciliation, we welcome the opportunity to work together towards new understandings and new relationships and ask for guidance in all we do.

Order of Proceedings

1. Closed Session

No Items.

2. Approval of Agenda (5:30 p.m.)

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby approve the Agenda dated January 27, 2025 as presented.

3. Declarations of Interest

4. Public Participation Period

Be advised that comments and views expressed under Public Participation Period are not the views of the Township of Clearview, Council, or the Administration.

- Public Participation is limited to 15 minutes
- Each Person is limited to 5 minutes
- Questions or comments are to be directed to the Mayor
- Questions shall not refer to personnel matters, litigation or potential litigation or planning matters that have already had a public meeting or any item considered confidential

Remember, please share the time with your fellow citizens

5. Delegations and Presentations

No Items.

6. Public Meetings

6.1 [2025 Budget Public Meeting](#)

Presented by: Kelly McDonald, Treasurer/Director of Finance

7. Approval of Council Meeting Minutes

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby approve the Minutes of the January 13, 2025, Council Meeting as presented.

- [January 13, 2025 Council Meeting Minutes](#)

8. Correspondence and Information Items

8.1 Closed Session Report (if any)

8.2 [Release - County of Simcoe Opens Skate Trail to Public](#)

8.3 [Advertisement Sponsorship Request – Wounded Warriors Canada Magazine Request made by Mayor Measures to be included on the Agenda](#)

Recommendation:

Whereas Wounded Warriors Canada is a nationally recognized charitable organization that provides essential mental health and support services to Canadian Armed Forces members, veterans, first responders, and their families; and

Whereas the Wounded Warriors Canada Magazine provides an opportunity to raise awareness of the municipality's support for this vital cause while contributing to its continued success through sponsorship;

Therefore, Be It Resolved That Council of the Township of Clearview hereby approves the sponsorship of a quarter-page advertisement in the Wounded Warriors Canada Magazine at a cost of \$495.00 plus HST from the Council Public Relations Account; and

Be It Further Resolved That staff be directed to coordinate with Wounded Warriors Canada to finalize the design and content of the advertisement, including updating the Township Logo.

9. Council Reports and Community Announcements

9.1 Ward Reports

10. Department Reports

Finance

Report # FIN-003-2025 – Stayner Sand Dome Borrowing

Appendix A – 2024 Annual Repayment Limit

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive report FIN-003-2025 (Stayner Sand Dome Borrowing) dated January 27, 2025; and,

- 1) That Council authorizes the Treasurer to apply for a 5-year loan with a 20-year amortization period with the TD Bank for an amount up to \$2,957,000.00.

Report # FIN-004-2025 – Cash Handling Policy Update

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive report FIN-004-2025 (Cash Handling Policy Update) dated January 27, 2025, for information.

Legislative Services

Report # LS-003-2025 – Clerks Department Legislative Coordinator Positions

Appendix A – 2014-01-27 Council Report – Records Management Clerk Position

Appendix B – 2017-05-29 Council Report – Final Committees and Boards Report

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive report LS-003-2025 (Clerks Department Legislative Coordinator Positions) dated January 27, 2025; and

- 1) That Council supports renaming the position of Committee Coordinator and Records Management Coordinator to Legislative Coordinators specializing in either records or committees/boards; and,
- 2) That both positions be placed in Band 5 of the Township's pay grid.

11. By-laws

By-law 25-08 - 2026 Municipal & School Board Election Voting Methods

Recommendation:

Be It Resolved that By-law 25-08, being a by-law to authorize the use of alternative voting methods (Internet and Telephone) for the 2026 Municipal and School Board Election, be presented and read a first, second and third time and finally passed this 27th day of January, 2025.

By-law 25-09 - Amend Appointment By-law 22-101 – Schedule A

Recommendation:

Be It Resolved that By-law 25-09, being a by-law to amend Schedule “A” of By-law 22-101, appointing members to the Township of Clearview Committees and Boards, be presented and read a first, second and third time and finally passed this 27th day of January, 2025.

By-law 25-10 - Records Retention By-law

Recommendation:

Be It Resolved that By-law 25-10, being a by-law to establish a schedule of retention periods, and to provide for the preservation and destruction for records of the municipality, be presented and read a first, second and third time and finally passed this 27th day of January, 2025.

12. Notice of Motion/New Business

13. Confirmatory By-law

Recommendation:

Be It Resolved that By-Law 25-11, being a by-law to confirm the proceedings of the January 27th, 2025, Council Meeting, be presented and read a first, second and third time and finally passed this 27th day of January, 2025.

14. Motion to Adjourn

Recommendation:

Be It Resolved that the Council Meeting adjourn at _____ p.m.