

Township of Clearview Council Meeting Minutes

The Council of the Corporation of the Township of Clearview met in a hybrid in-person (Council Chambers, 217 Gideon Street) and virtual zoom session on January 13, 2025, at 4:30 p.m.

Those in attendance were:

Mayor: Douglas Measures

Deputy Mayor: Paul Van Staveren

Councillors: Ward 1 – Councillor Phyllis Dineen
Ward 2 – Councillor Robert McArthur
Ward 3 – Councillor John Broderick
Ward 4 – Councillor Robert Walker
Ward 5 – Councillor Marty Beelen

Staff: CAO, John Ferguson
Clerk/Director of Legislative Services, Sasha Helmkey
Director of Finance/Treasurer, Kelly McDonald
Director of Human Resources, Tammy Gill
Director of Planning & Building, Amy Cann
Fire Chief, Scott Davison
Director of Parks & Recreation, Terry Vachon
Director of Public Works, Dan Perreault
Manager of Parks & Recreation, Amanda Murray
Deputy Clerk, Krista Pascoe
Records Management Coordinator, Emma Coleman
Community Economic Development Officer, Briar Kelly

1. Closed Session

Resolution:

Moved by Councillor Broderick, Seconded by Councillor Walker, Be It Resolved that the next portion of the meeting be closed to the public in accordance with s. 239 of the Municipal Act, 2001:

(2) (b) personal matters about an identifiable individual, including municipal or local board employees;

Topic for Discussion: Appointment of Nottawa Hall Board Members. Motion Carried.

Mayor Measures began the regular meeting by reading the Indigenous Land Acknowledgement.

2. Approval of Agenda (5:30 p.m.)

Resolution:

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby approve the Agenda dated January 13, 2025 as presented. Motion Carried.

3. Declarations of Interest

None.

4. Public Participation Period

Chris Waldie, (electronic participation)

- Asked what members of Council are doing to reduce taxes in the community

Dave Witzke, Stayner (electronic participation)

- Asked when the public budget meeting will be posted and if it will be widely promoted
- Asked about the Advertising Agreement with the Creemore Echo and what the total expenditure covered by taxpayers is

Christine March, Clearview Sustainability Network

- Advised that the Clearview Sustainability Network is hosting an information session called Boulevards, By-laws, Butterflies and Birds on February 6th at Station on the Green in Creemore, doors open at 6:30 p.m.

Alan Riddell, Creemore

- Asked that the Township's website be updated to remove previous draft versions of the Official Plan, as the current approved Official Plan is difficult to find

5. Delegations and Presentations

5.1 Clearview Township - Business Insights Tour Program Presentation

Community Economic Development Officer, Briar Kelly provided a brief presentation on the Clearview Business Insights Tour Program, its objective and framework, the expected outcomes and impact and what's coming in 2025.

6. Public Meetings

No Items.

7. Approval of Council Meeting Minutes

Resolution:

Moved by Councillor Dineen, Seconded by Councillor Beelen, Be It Resolved that Council of the Township of Clearview hereby approve the Minutes of the December 2, 2024, Council Meeting, and the December 4, 2024, Special Council Meeting as presented. Motion Carried.

8. Correspondence and Information Items

8.1 Closed Session Report (if any)

Nottawa Hall Board Appointments

Recommendation:

Moved by Councillor Dineen, Seconded by Councillor Walker, Be It Resolved that Council of the Township of Clearview hereby appoint the following applicants to the Nottawa Memorial Community Centre Board:

Reg Smart, David Stead and Michelle Woods; and,

That Council direct staff to amend Appointment By-law 22-101, to add these appointments. Motion Carried.

8.2 NVCA December 2024 Board Meeting Highlights

9. Council Reports and Community Announcements

9.1. Ward Reports

Councillor Broderick

- Attended the Budget meeting, Santa Clause parades, Chamber of Commerce meeting, Library Board meeting, Crime Stoppers Flag Raising Ceremony, Chamber of Commerce Executive meeting, Business After 5 meeting and will be attending the upcoming ROMA conference

Councillor McArthur

- Attended the Avening Hall Board meeting which is set to re-open in the Spring and they will host the annual Beef BBQ in July
- Attended the Creemore Log Cabin meeting and are excited to host their annual event on the May long weekend

Deputy Mayor Van Staveren

- Attended the Santa Clause parades, Crime Stoppers Flag Raising Ceremony and the Cybergnomes presentation

Councillor Dineen

- Wished everyone a Happy New Year and welcomed the new Nottawa Hall Board members

Councillor Beelen

- Attended the Budget meeting, Huronia West OPP Board meeting, Santa Clause parades and the Station on the Green meeting
- Reminded residents of the upcoming Climate Action Advisory Committee meeting and the Winterama Event in New Lowell

Councillor Walker

- Attended the Cybergnomes presentation and was happy to see the teamwork and problem-solving skills involved
- Attended mat bowling, Crime Stoppers Flag Raising Ceremony and reminded residents of the upcoming Accessibility Advisory Committee meeting and the Library Board meeting

Mayor Measures

- Advised that he will be speaking with the Minister of Finance this week to discuss the provincial budget and more specifically the importance of Rural Ontario municipalities
- Will be attending the NEC meeting and the Business After 5 meeting this week
- Attending the upcoming ROMA conference and has a delegation with the Minister of Agriculture

Deputy Mayor Van Staveren

- Provided information on County Council and their discussions on Governance options for Council composition
- Advised that a warming centre in Wasaga Beach is now open located at 113 Tiffin Street, Paramedic Services Station
- Advised that the County's Sports & Recreation Grants are now available

10. Department Reports**Parks & Recreation**

Report # PCR-001-2025 – Friends of Winterama Community Contribution Request**Resolution:**

Moved by Councillor Beelen, Seconded by Councillor Walker, Be It Resolved that Council of the Township of Clearview hereby receive report PCR-001-2025 (Friends of Winterama Community Contribution Request) dated January 13, 2025; and,

- 1) That Council approve the Friends of Winterama request to contribute from the 2025 Winterama revenue, \$2,000.00 to the Sunnidale Firefighter's Association to go towards fundraising efforts to purchase the original antique firetruck. Motion Carried.

Emergency Services

Report # FD-001-2025 – Adjala-Tosorontio Automatic Aid Agreement

Resolution:

Moved by Councillor Broderick, Seconded by Councillor McArthur, Be It Resolved that Council of the Township of Clearview hereby receive report FD-001-2025 (Adjala-Tosorontio Automatic Aid Agreement) dated January 13, 2025; and,

- 1) That Council approves entering into an Automatic Aid Agreement to provide fire, emergency and rescue services to the Township of Adjala-Tosorontio. Motion Carried.

Report # FD-002-2025 – Establish and Regulate Fire Department By-law

Resolution:

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby receive report FD-002-2025 (Establish and Regulate Fire Department By-law) dated January 13th, 2025; and,

- 1) That the By-law to establish and regulate the Fire Department be presented at the January 13, 2025, meeting for approval. Motion Carried.

Finance

Report # FIN-001-2025 – Interim Tax By-law 25-03

Resolution:

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby receive report FIN-001-2025 (Interim Tax By-law 25-03) dated January 13, 2025; and,

- 1) That the Interim Tax By-law be presented at the January 13, 2025, meeting for approval. Motion Carried.

Report # FIN-002-2025 – Temporary Borrowing By-law 2025

Resolution:

Moved by Councillor Beelen, Seconded by Councillor Walker, Be It Resolved that Council of the Township of Clearview hereby receive report FIN-002-2025 (Temporary Borrowing By-law 2025) dated January 13, 2025; and,

- 1) That the Temporary Borrowing By-law be presented at the January 13, 2025, meeting for approval. Motion Carried.

Legislative Services

Report # LS-001-2025 – Municipal & School Board Election 2026 Voting Provider

Resolution:

Moved by Councillor Dineen, Seconded by Councillor McArthur, Be It Resolved that Council of the Township of Clearview hereby receive report LS-001-2025 (Municipal & School Board Election 2026 Voting Provider) dated January 13, 2025; and,

- 1) That Council approves using Simply Voting in accordance with the Township's Procurement By-law 17-20, to provide internet & telephone voting services for the 2026 Municipal & School Board Election. Motion Carried.

Report # LS-002-2025 – Updated Records Retention By-law

Resolution:

Moved by Councillor Walker, Seconded by Councillor Dineen, Be It Resolved that Council of the Township of Clearview hereby receive report LS-002-2025 (Updated Records Retention By-law) dated January 13, 2025; and,

- 1) That Council approve the updates made in the draft Records Retention By-law attached as Appendix "A" to this report; and,
- 2) That a by-law establishing the retention periods of Township records be presented to Council at the Regular Meeting on January 27, 2025. Motion Carried.

Administration

Report # CAO-001-2025 – Creemore Downtown Streetscape Study/Plan

Resolution:

Moved by Councillor Walker, Seconded by Councillor McArthur, Be It Resolved that Council of the Township of Clearview hereby receive report CAO-001-2025 (Creemore Downtown Streetscape Study/Plan) dated January 13, 2025, for information. Motion Carried.

11. By-laws

By-law 25-01 Fees and Charges By-law

Resolution:

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Broderick, Be It Resolved that By-law 25-01, being a by-law to establish fees and charges for services or activities provided for or done on behalf of the Corporation of the Township of Clearview, be presented and read a first, second and third time and finally passed this 13th day of January, 2025. Motion Carried.

By-law 25-02 Temporary Borrowing By-law**Resolution:**

Moved by Councillor Dineen, Seconded by Councillor Beelen, Be It Resolved that By-law 25-02, being a by-law to authorize the temporary borrowing of monies to cover current expenditures until taxes and other revenues are collected or received, be presented and read a first, second and third time and finally passed this 13th day of January, 2025. Motion Carried.

By-law 25-03 Interim Tax Levy By-law**Resolution:**

Moved by Councillor Walker, Seconded by Councillor Beelen, Be It Resolved that By-law 25-03, being a by-law to levy an Interim Tax for the year 2025, be presented and read a first, second and third time and finally passed this 13th day of January, 2025. Motion Carried.

By-law 25-04 Committee of Adjustment Appointment (Councillor McArthur)**Resolution:**

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Broderick, Be It Resolved that By-law 25-04, being a by-law to appoint a Council Member to the Township of Clearview Committee of Adjustment, be presented and read a first, second and third time and finally passed this 13th day of January, 2025. Motion Carried.

By-law 25-05 Establish and Regulate Fire Department**Resolution:**

Moved by Councillor Walker, Seconded by Councillor Broderick, Be It Resolved that By-law 25-05, being a by-law to establish and regulate the Township of Clearview Fire Department, be presented and read a first, second and third time and finally passed this 13th day of January, 2025. Motion Carried.

By-law 25-06 Adjala-Tosorontio Automatic Aid Agreement**Resolution:**

Moved by Deputy Mayor Van Staveren, Seconded by Councillor McArthur, Be It Resolved that By-law 25-06, being a by-law to enter into an Automatic Aid Agreement to provide fire, emergency and rescue services to the Township of Adjala-Tosorontio, be presented and read a first, second and third time and finally passed this 13th day of January, 2025. Motion Carried.

12. Notice of Motion/New Business

13. Confirmatory By-law

Resolution:

Moved by Councillor McArthur, Seconded by Councillor Broderick, Be It Resolved that By-Law 25-07, being a by-law to confirm the proceedings of the January 13th, 2025, Council Meeting, be presented and read a first, second and third time and finally passed this 13th day of January, 2025. Motion Carried.

14. Motion to Adjourn

Resolution:

Moved by Councillor Dineen, Seconded by Councillor Walker, Be It Resolved that the Council Meeting adjourn at 7:04 p.m. Motion Carried.

Original Signed by:

Douglas Measures, Mayor

Original Signed by:

Sasha Helmky, Clerk/Director of Legislative Services

Minutes of the Council Meeting are not a Final Document of the Corporation until adopted by Council.