



Township of Clearview

Council Meeting Agenda

Monday, January 13, 2025

4:30 p.m.

Hybrid Meeting
Virtual & Council Chambers

This meeting is being conducted using a hybrid in-person format where members of Council, members of the public and staff members are in-person at the Administration Centre – Council Chamber located at 217 Gideon Street, or where permitted, attend virtually through Zoom.

All information including opinions, presentations, reports, documentation, etc. that are provided at a public or open meeting are considered a public record.

Livestream Notice: Please be advised that Clearview Township Council meetings are livestreamed to the Township's YouTube channel and video of the meeting is accessible to the public through YouTube. By participating in the meeting, attendees' consent to being on video. The official record of the meeting are the approved minutes.

Land Acknowledgement

I would like to begin our meeting by recognizing the First Nations, Metis and Inuit peoples of Canada as traditional stewards and caretakers of the land. We acknowledge that Clearview Township is located within the boundaries of Treaty 18, the traditional lands of the Anishinaabeg, Haudenosaunee, Tionontati, Wendat, and is the home of many First Nations, Metis, and Inuit peoples as part of an intricate nationhood that reaches across Turtle Island. At this time of truth and reconciliation, we welcome the opportunity to work together towards new understandings and new relationships and ask for guidance in all we do.

Order of Proceedings

1. Closed Session (4:30 p.m.)

Recommendation:

Be It Resolved that the next portion of the meeting be closed to the public in accordance with s. 239 of the Municipal Act, 2001:

(2) (b) personal matters about an identifiable individual, including municipal or local board employees;

Topic for Discussion: Appointment of Nottawa Hall Board Members

2. Approval of Agenda (5:30 p.m.)

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby approve the Agenda dated January 13, 2025 as presented.

3. Declarations of Interest

4. Public Participation Period

Be advised that comments and views expressed under Public Participation Period are not the views of the Township of Clearview, Council, or the Administration.

- Public Participation is limited to 15 minutes
- Each Person is limited to 5 minutes
- Questions or comments are to be directed to the Mayor
- Questions shall not refer to personnel matters, litigation or potential litigation or planning matters that have already had a public meeting or any item considered confidential

Remember, please share the time with your fellow citizens

5. Delegations and Presentations

5.1 [Clearview Township - Business Insights Tour Program Presentation](#)

Presented by: Briar Kelly, Community Economic Development Officer

6. Public Meetings

No Items.

7. Approval of Council Meeting Minutes

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby approve the Minutes of the December 2, 2024 Council Meeting, and the December 4, 2024 Special Council Meeting as presented.

- [December 2, 2024 Council Meeting Minutes](#)
- [December 4, 2024 Special Council Meeting Minutes](#)

8. Correspondence and Information Items

8.1 Closed Session Report (if any)

8.2 [NVCA December 2024 Board Meeting Highlights](#)

9. Council Reports and Community Announcements

9.1 Ward Reports

10. Department Reports

Parks & Recreation

Report # PCR-001-2025 – Friends of Winterama Community Contribution Request Appendix A - Friends of Winterama – Terms of Reference

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive report PCR-001-2025 (Friends of Winterama Community Contribution Request) dated January 13, 2025; and,

- 1) That Council approve the Friends of Winterama request to contribute from the 2025 Winterama revenue, \$2,000.00 to the Sunnidale Firefighter's Association to go towards fundraising efforts to purchase the original antique firetruck.

Emergency Services

Report # FD-001-2025 – Adjala-Tosorontio Automatic Aid Agreement Appendix A – Automatic Aid Agreement

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive report FD-001-2025 (Adjala-Tosorontio Automatic Aid Agreement) dated January 13, 2025; and,

- 1) That Council approves entering into an Automatic Aid Agreement to provide fire, emergency and rescue services to the Township of Adjala-Tosorontio.

Report # FD-002-2025 – Establish and Regulate Fire Department By-law Appendix A – Establish Fire Department By-law

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive report FD-002-2025 (Establish and Regulate Fire Department By-law) dated January 13th, 2025; and,

- 1) That the By-law to establish and regulate the Fire Department be presented at the January 13, 2025, meeting for approval.

Finance

Report # FIN-001-2025 – Interim Tax By-law 25-03

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive report FIN-001-2025 (Interim Tax By-law 25-03) dated January 13, 2025; and,

- 1) That the Interim Tax By-law be presented at the January 13, 2025, meeting for approval.

Report # FIN-002-2025 – Temporary Borrowing By-law 2025

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive report FIN-002-2025 (Temporary Borrowing By-law 2025) dated January 13, 2025; and,

- 1) That the Temporary Borrowing By-law be presented at the January 13, 2025, meeting for approval.

Legislative Services

Report # LS-001-2025 – Municipal & School Board Election 2026 Voting Provider

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive report LS-001-2025 (Municipal & School Board Election 2026 Voting Provider) dated January 13, 2025; and,

- 1) That Council approves using Simply Voting in accordance with the Township's Procurement By-law 17-20, to provide internet & telephone voting services for the 2026 Municipal & School Board Election.

Report # LS-002-2025 – Updated Records Retention By-law

Appendix A – Records Retention By-law

Appendix B – Records Retention Schedule

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive report LS-002-2025 (Updated Records Retention By-law) dated January 13, 2025; and,

- 1) That Council approve the updates made in the draft Records Retention By-law attached as Appendix "A" to this report; and,
- 2) That a by-law establishing the retention periods of Township records be presented to Council at the Regular Meeting on January 27, 2025.

Administration

Report # CAO-001-2025 – Creemore Downtown Streetscape Study/Plan

Recommendation:

Be It Resolved that Council of the Township of Clearview hereby receive report CAO-001-2025 (Creemore Downtown Streetscape Study/Plan) dated January 13, 2025, for information.

11. By-laws

By-law 25-01 Fees and Charges By-law

Recommendation:

Be It Resolved that By-law 25-01, being a by-law to establish fees and charges for services or activities provided for or done on behalf of the Corporation of the Township of Clearview, be presented and read a first, second and third time and finally passed this 13th day of January, 2025.

By-law 25-02 Temporary Borrowing By-law

Recommendation:

Be It Resolved that By-law 25-02, being a by-law to authorize the temporary borrowing of monies to cover current expenditures until taxes and other revenues are collected or received, be presented and read a first, second and third time and finally passed this 13th day of January, 2025.

By-law 25-03 Interim Tax Levy By-law

Recommendation:

Be It Resolved that By-law 25-03, being a by-law to levy an Interim Tax for the year 2025, be presented and read a first, second and third time and finally passed this 13th day of January, 2025.

By-law 25-04 Committee of Adjustment Appointment (Councillor McArthur)

Recommendation:

Be It Resolved that By-law 25-04, being a by-law to appoint a Council Member to the Township of Clearview Committee of Adjustment, be presented and read a first, second and third time and finally passed this 13th day of January, 2025.

By-law 25-05 Establish and Regulate Fire Department

Recommendation:

Be It Resolved that By-law 25-05, being a by-law to establish and regulate the Township of Clearview Fire Department, be presented and read a first, second and third time and finally passed this 13th day of January, 2025.

By-law 25-06 Adjala-Tosorontio Automatic Aid Agreement

Recommendation:

Be It Resolved that By-law 25-06, being a by-law to enter into an Automatic Aid Agreement to provide fire, emergency and rescue services to the Township of Adjala-Tosorontio, be presented and read a first, second and third time and finally passed this 13th day of January, 2025.

12. Notice of Motion/New Business

13. Confirmatory By-law

Recommendation:

Be It Resolved that By-Law 25-07, being a by-law to confirm the proceedings of the January 13th, 2025, Council Meeting, be presented and read a first, second and third time and finally passed this 13th day of January, 2025.

14. Motion to Adjourn

Recommendation:

Be It Resolved that the Council Meeting adjourn at _____ p.m.