



Planning & Building Department

Township of Clearview
Box 200, 217 Gideon Street
Stayner, Ontario L0M 1S0
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www.clearview.ca
Phone: 705-428-6230

Sign Variance Application Form

1.0 Property Details (Location of Sign)

Legal Address: _____

Municipal Address: _____

Roll Number: _____ PIN: _____

Number of Signs: _____ Zoning: _____ Adjacent Zoning: _____

Property Frontage (m): _____ Total Property Area (m²): _____

2.0 Applicant Information

Owner(s) Name: _____

Address: _____
PO BOX Street Name & Number City Province Postal Code

Telephone: _____ Mobile: _____

Email: _____

Agent Name & Firm: _____

Address: _____
PO BOX Street Name & Number City Province Postal Code

Telephone: _____ Mobile: _____

Email: _____

Sign Contractor: _____

Address: _____
PO BOX Street Name & Number City Province Postal Code

Telephone: _____ Mobile: _____

Email: _____

The primary contact for this application (pick one): ☐ Owner ☐ Agent ☐ Contractor

3.0 Proposal Details

Proposed Sign Use:

- | | |
|--|--|
| ☐ Agricultural/Rural | ☐ Home Occupation/Home Industry |
| ☐ Billboard | ☐ Real Estate Developer |
| ☐ Commercial/Industrial/Institutional | ☐ Other: _____ |

Proposed Sign Type:

- | | | | |
|------------------------------------|--------------------------------------|-------------------------------------|---------------------------------------|
| ☐ A-Frame | ☐ Developer | ☐ Inflatable | ☐ Window |
| ☐ Awning | ☐ Directional | ☐ Portable | ☐ Other: _____ |
| ☐ Banner | ☐ Flag | ☐ Projecting | |
| ☐ Billboard | ☐ Ground | ☐ Wall | |

Proposed Sign Specifications:

Sign Face Area (m²): _____ Weight (kg): _____

Temporary: ☐ Yes ☐ No

If yes, date to be erected on: _____ Date to be removed on: _____

Illuminated: ☐ Yes ☐ No

Digital: ☐ Yes ☐ No

If yes, provide details to ensure compliance with Section 5.8 of Sign By-law 20-43:

Nature and Extent of the Relief from the Sign By-law:

By-law Provision requested to be varied	Required	Proposed	Variance

Why is it **not possible** to comply with the provisions of the Sign By-law?

4.0 Planning Policy Framework & Other Approvals

Has the subject land ever been subject to an application or approval for any of the following:

- | | |
|--|--|
| ☐ Consent | ☐ Zoning By-law Amendment |
| ☐ Minor Variance | ☐ Minister's Zoning Order |
| ☐ Plan of Subdivision/Condominium | ☐ Official Plan Amendment |

If yes to any of the above, please describe all past and concurrent applications/approvals:

Application Type: _____ File No.: _____ Status: _____

Approval authority considering the application: _____

Purpose and effect of the application: _____

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Approval authority considering the application: _____

Purpose and effect of the application: _____

Is the requested amendment consistent with the Provincial Planning Statement?

- ☐ Yes ☐ No

Does the requested amendment conform to the County of Simcoe Sign By-law?

- ☐ Yes ☐ No

If no, has an application for amendment been made?

- ☐ Yes ☐ No

Is the subject land located within the Niagara Escarpment Plan Area:

- ☐ Yes ☐ No

If yes, have you applied to the Niagara Escarpment Commission for a development permit?

- ☐ Yes ☐ No

Is the subject land located within the regulation limits of the Nottawasaga Valley Conservation Authority (NVCA)?

- ☐ Yes ☐ No

Is a development permit required from the NVCA?

- ☐ Yes ☐ No

If yes, have you applied to the NVCA for a development permit?

- ☐ Yes ☐ No

5.0 Agreement of the Owner and Agent

I/we, being the registered owners(s) of the subject lands, as identified herein, hereby agree that, notwithstanding that an applicant may make payments and deposits for the processing of this application on my behalf, I/we shall be **solely and fully responsible for paying all costs** the municipality may incur in the processing of this application. It is further agreed that such processing costs may also include fees for consultants or legal fees, Local Planning Appeal Tribunal costs, court costs or any other costs incurred by the municipality in processing this application. I/we further agree that such costs shall be paid promptly upon being invoiced by the Township, failing which, such costs, and interested and administration fees, may be collected by the Township by any lawful means, which may include recovering costs as taxes. I/we also acknowledge and agree that failure to pay all deposits and costs may result in processing delays or a refusal of this application.

In accordance with the provisions of the Planning Act, it is the policy of the Planning and Development Department to **provide public access** to all development applications and supporting documentation. In making or authorizing submission of this development application and supporting documentation, I/we, the owner hereby acknowledge the above-noted and provide my full consent in accordance with the provisions of applicable Provincial and Federal legislation that the information on this application and any and all supporting documentation provided by myself, the applicant, agents, consultants and solicitors, as well as commenting letters or reports issued by the municipality and other review agencies, will be part of the public record, may be published and distributed by the municipality in any form, and will also be fully available to the general public.

I/we acknowledge and agree that the approval to **make all information public** also constitutes a full release to the municipality of any copyright privileges and hereby undertake full responsibility for ensuring that such release is also obtained from my agents, consultants and solicitors.

I/we accordingly hereby **fully release the municipality**, and fully indemnify the municipality, from any responsibility or consequences arising from publishing or releasing the application and supporting and associated information as described above.

I/we acknowledge that the **posting of this sign** may be required to satisfy requirements of the Planning Act for public notification related to the processing of the application and I/we agree that it is the responsibility of the applicant to ensure the sign is securely posted on the subject lands so that it is visible and legible from a public highway at all times.

I/we further acknowledge that it is the responsibility of the applicant to provide the Township with a **dated photograph of the erected sign** and to remove the sign and return it to the Township upon completion of the notification period or at the written request of the Township.

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Whereas the Township has provided such signage for the applicant's convenience only, I/we indemnify the Township for any and all damages resulting from the posting of this sign.

I/we hereby authorize municipal staff and the municipality's agents to **enter the property** for the purposes of performing inspections, without further notice, related to the processing of this application and fully indemnify the municipality for any and all claims or damages arising or resulting from such access.

I/we _____ and _____
Registered Owner Authorized Agent

hereby declare that I/we have read, understand, and agree with the entirety of the contents contained in Section 5.0 of this application.

Owner Signature

Date

Agent Signature

Date

6.0 Authorization

Authorization of Owner

I/we _____ am/are the owner(s) of the subject lands, and
Registered Owner(s) Name

hereby authorize _____ to act as agent and make this
Agent Name

application on my/our behalf.

I/we _____ hereby authorize and provide consent to
Registered Owner(s) Name

Municipal and relevant external agency review staff and Committee of Adjustment members to enter upon the subject lands during regular business hours over the time that this application is under review by the Township of Clearview.

Owner Signature

Date

Owner Signature

*Owner's corporate seal or
statement of authority to bind*

Declaration

I _____ have completed this application submission and do solemnly declare that all the statements contained in this application and all supporting documentation submitted with or subsequent to this application are true, and I make this declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the **Canada Evidence Act**.

Declared before me at the

_____ in the
County/Region of _____, on
this _____ day of _____, 20____.

Owner Signature

Owner Signature

A Commissioner, etc.

*Owner's corporate seal or
statement of authority to bind*