



# Township of Clearview Council Meeting Minutes

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The Council of the Corporation of the Township of Clearview met in a hybrid in-person (Council Chambers, 217 Gideon Street) and virtual zoom session on July 22, 2024, at 4:00 p.m.

Those in attendance were:

Mayor: Douglas Measures

Deputy Mayor: Paul Van Staveren

Councillors: Ward 1 – Councillor Phyllis Dineen  
Ward 2 – Councillor Robert McArthur  
Ward 3 – Councillor John Broderick  
Ward 4 – Councillor Robert Walker  
Ward 5 – Councillor Marty Beelen

Staff: CAO, John Ferguson  
Clerk/Director of Legislative Services, Sasha Helmkey  
Director of Human Resources, Tammy Gill  
Director of Finance/Treasurer, Kelly McDonald  
Director of Planning & Building, Amy Cann  
Director of Public Works, Dan Perreault  
Director of Parks & Recreation, Terry Vachon  
Project Manager, Baz Dokainish  
Deputy Treasurer, Celine Anderson  
Records Management Coordinator, Emma Coleman  
Deputy Clerk, Krista Pascoe

## 1. Closed Session (4:00 p.m.)

### **Recommendation:**

Moved by Councillor Dineen, Seconded by Councillor Walker, Be It Resolved that the next portion of the meeting be closed to the public in accordance with s. 239 of the Municipal Act, 2001:

(2) (b) personal matters about an identifiable individual, including municipal or local board employees

**Topic for discussion:** HR Staff Policy Review

(2) (c) a proposed or pending acquisition or disposition of land by the municipality or local board

**Topic for discussion:** Proposed Property Lease. Motion Carried.

Mayor Measures began the regular meeting by reading the Indigenous Land Acknowledgement.

## 2. Approval of Agenda (5:30 p.m.)

### Resolution:

Moved by Councillor Broderick, Seconded by Deputy Mayor Van Staveren, Be It Resolved that Council of the Township of Clearview hereby approve the Agenda dated July 22, 2024 as presented. Motion Carried.

## 3. Disclosure of Pecuniary Interest and General Nature Thereof

None.

## 4. Public Participation

### Brenna Lattimore, 220 Mary St., Creemore

- Voiced her concerns over the Pollinator Garden she has made and maintained on the Township Boulevard in front of her property
- She explained the importance and benefits of Pollinator Gardens and asked Council to allow this garden to stay in its location
- Advised that pollinators need corridors between gardens as they can only go 1 km at a time
- Loves to engage the public and talk about the flowers and why they are important
- Has erected educational signage at the garden
- Asked for clarification on how a motion is put forward to Council for consideration

### Paul Eproll, Dunedin

- Explained that he has 57 signatures in favour of the Pollinator Garden and objects the Township's decision to mow the Garden down. He would like Council to consider an exemption
- Advised that he feels that sight lines are not an issue
- Feels that there is an opportunity to be progressive and take the example of many other municipalities in relation to pollinator gardens

### Bill Mann

- Thanked Councillor Beelen for his efforts put forth to help mitigate the accidents at Centre Line Road and County Road 9
- Offered CARA's assistance in publicity or anyway they can help

### Jerry Houtzager

- Asked for a park bench behind the hall to use while waiting for the bus
- Asked if the lot across from the Stayner Missionary Church could be a parking lot during the Thursday Market & Park It and when the kids are in school

**Allan Riddell**

- Stated that the Township needs to be consistent and deal with all sight line concerns
- He feels the Pollinator Garden is not a sight line issue and that there are bigger sightline concerns such as the grader parked at Edward and Mary Street and the trailer parked at the intersection of Wellington and Library Street

**5. Deputations and Presentations****5.1. Proposal to Amend Cemetery By-law**

Shawn Davidson from Carruthers & Davidson Funeral Home and a Township contractor for the Stayner Union Cemetery provided a brief presentation to Council requesting an amendment to the Cemetery By-law to allow families that own lots that are adjacent to one another to have text that includes given names and dates on the backside of the monument. Mr. Davidson explained that this is a historical occurrence that was previously permitted by the former Stayner Union Cemetery Commission that he was a member of but was not included in the Cemetery By-law when the Township took over operation of the Stayner Union Cemetery. The current By-law only allows for the surname, text inscription or picture on the backside of a monument.

The Clerk further explained that there are other amendments to be made to the Cemetery By-law which includes adding the Nottawasaga West Church Cemetery as a Township owned cemetery and to include provisions pertaining to the Scattering Garden at the Stayner Union Cemetery. It would be efficient and effective to include all these updates in one amending by-law for the BAO's approval.

To provide staff the flexibility to honour historical practices, Council passed the following resolution:

**Resolution:**

Moved by Councillor Dineen, Seconded by Councillor Walker, Be It Resolved that Council of the Township of Clearview hereby direct staff to bring a report forward at the next meeting of Council with a proposed amendment to the Cemetery By-law permitting the engraving of given names and dates on the back of a monument, only if the interment right holder is the same for both burial lots; and,

That the Cemetery operator in the interim, has the authority to grant permission to engrave names and dates on both sides of a monument until the Cemetery By-law has been amended and approved by the Bereavement Authority of Ontario (BAO). Motion Carried.

**6. Public Meetings**

No Items.

## 7. Approval of Council Meeting Minutes

### Resolution:

Moved by Councillor Broderick, Seconded by Councillor McArthur, Be It Resolved that Council of the Township of Clearview hereby approve the Minutes of the July 8, 2024, Council Meeting as presented. Motion Carried.

## 8. Business arising from Minutes (if any)

None.

## 9. Communications from the Mayor

### 9.1. Closed Session Report

#### HR Staff Policy Review

### Resolution:

Moved by Councillor Walker, Seconded by Councillor Dineen, Be It Resolved that Council of the Township of Clearview hereby direct staff to act in accordance with the direction provided in Closed Session regarding the HR Staff Policy Review. Motion Carried.

#### Proposed Property Lease

### Resolution:

Moved by Councillor Beelen, Seconded by Councillor McArthur, Be It Resolved that Council of the Township of Clearview hereby direct staff to act in accordance with the direction provided in Closed Session regarding the Proposed Property Lease. Motion Carried.

## 10. County Reports and Information

No Items.

## 11. Council Reports and Community Announcements

### 11.1. Ward Reports

#### Councillor Walker

- Attended the Grand Opening of the New Lowell Joint Operations Centre, the Clearview Chamber of Commerce Mural Unveiling and the Station 1 car wash

#### Councillor Beelen

- Thanked the Mayor and Deputy mayor for their work on the Centre Line and County Road 9 traffic calming initiatives done so far

- Attended the Walkers Aggregates BBQ, the Simcoe County Federation of Agriculture BBQ and the Grand Opening of the New Lowell Joint Operations Centre
- Attended the Station on the Green meeting and announced that the exterior painting of the building is complete
- Stated that he was happy to be a guest speaker at the GTAA Zone 2 meeting

### **Councillor Dineen**

- Attended the Grand Opening of the New Lowell Joint Operations Centre and the Clearview Chamber of Commerce Mural Unveiling
- Announced that the new vestibule entrance to the Nottawa Hall is complete

### **Deputy Mayor Van Staveren**

- Attended the Walkers Aggregates BBQ, the Simcoe County Federation of Agriculture BBQ and the Grand Opening of the New Lowell Joint Operations Centre
- Stated that it was a privilege to present at J&R Cycle's 45<sup>th</sup> Anniversary event on behalf of the Mayor

### **Councillor McArthur**

- Attended the Walkers Aggregates BBQ, the Simcoe County Federation of Agriculture BBQ and the Grand Opening of the New Lowell Joint Operations Centre
- Brought his team of Horses to Music Market & Park It

### **Councillor Broderick**

- Thanked Deputy Mayor Van Staveren for speaking at his 45<sup>th</sup> Anniversary Event and thanked everyone who attended
- Attended the Clearview Chamber of Commerce Executive meeting Attended the Walkers Aggregates BBQ, the Simcoe County Federation of Agriculture BBQ and the Grand Opening of the New Lowell Joint Operations Centre
- Attended the Mural Unveiling and stated that the students really captured the heart of Clearview and thanked them for their gratifying work
- Attended the Simcoe County Federation of Agriculture and was impressed by the automated milking parlours

### **Mayor Measures**

- Attended the Walkers Aggregates BBQ and stated that their resources go around the Country and the World
- Thanked the students as well as Home Hardware, J&R Cycle and the Clearview Chamber of Commerce for all their effort into the Mural
- Attended the Station 1 car wash and reminded residents of the Station on the Green Music and Market on Sundays

Mayor Measures called a recess at 6:51 p.m. Council reconvened at 7:05 p.m.

## **12. Department Reports and By-laws**

### **Public Works**

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#### **Report # PW-021-2024 – Sidewalk Reconstruction 2024 Tender Result and Award**

##### **Resolution:**

Moved by Councillor Beelen, Seconded by Councillor Walker, Be It Resolved that Council of the Township of Clearview hereby receive report PW-021-2024 (Sidewalk Reconstruction 2024 Tender Result and Award) dated July 22, 2024; and,

- 1) That Council award the Tender submitted by Royal Crown Construction in the amount of \$137,241.53 (excluding HST) for the Sidewalk Reconstruction Project. Motion Carried.

### **Legislative Services**

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#### **Report # LS-024-2024 – Procedure By-law Review – Process & Council Feedback**

##### **Resolution:**

Moved by Councillor Broderick, Seconded by Councillor McArthur, Be It Resolved that Council of the Township of Clearview hereby receive report LS-024-2024 (Procedure By-law Review – Process & Council Feedback) dated July 22, 2024; and,

- 1) That Council provide their comments and feedback on the Draft Procedure By-law, attached as Appendix B to this report, to the Clerk by August 6, 2024. Motion Carried.

### **By-laws**

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#### **By-law 24-50 Amendment to Sign By-law 20-43**

##### **Resolution:**

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Broderick, Be It Resolved that By-law 24-50, being a by-law to amend Sign By-law 20-43 to allow for a streamlined permit approval process with respect to wall signs and ground signs and to delegate variance decision-making power to the Committee of Adjustment, be presented and read a first, second and third time and finally passed this 22<sup>nd</sup> day of July, 2024. Motion Carried.

**By-law 24-52 Appoint Deputy Treasurer - Celine Anderson****Resolution:**

Moved by Councillor Dineen, Seconded by Councillor Beelen, Be It Resolved that By-law 24-52, being a by-law to appoint a Deputy Treasurer for the Township of Clearview, be presented and read a first, second and third time and finally passed this 22<sup>nd</sup> day of July, 2024. Motion Carried.

**By-law 24-53 Prescribe Rate of Speed – Brock Street & Elm Street****Resolution:**

Moved by Councillor Broderick, Seconded by Councillor Walker, Be It Resolved that By-law 24-53, being a by-law to prescribe a rate of speed for motor vehicles driven on certain public highways, be presented and read a first, second and third time and finally passed this 22<sup>nd</sup> day of July, 2024. Motion Carried.

**By-law 24-54 Community Safety Zone – Brock Street****Resolution:**

Moved by Councillor Walker, Seconded by Councillor Broderick, Be It Resolved that By-law 24-54, being a by-law to designate parts of highways as "Community Safety Zones", be presented and read a first, second and third time and finally passed this 22<sup>nd</sup> day of July, 2024. Motion Carried.

**13. Notice of Motion/New Business****Councillor Beelen– Reduce Speed to 60km/hr on Centre Line Road**

**(Motion to be debated and voted on at the August 12, 2024 meeting)**

**Recommendation:**

Whereas members of the community have expressed concerns about the number of accidents at the intersection of Center Line Road and County Road 9; and,

Whereas navigation apps direct traffic to Center Line Road as a faster route north from the western GTA to the south Georgian Bay area rather than using County Road 42 (Airport Road) and has increased the volume of traffic on Center Line Road; and,

Whereas drivers are making poor decisions at the intersection of Centre Line Road and County Road 9; and,

Whereas the traffic lights at County Road 42 (Airport Road) and County Road 9, make it safer to travel north to the south Georgian Bay area; and

Whereas Council of the Township of Clearview has already lowered the speed limit on sections of Centre Line Road, north and south of the Centre Line Road and County Road 9 intersection;

Now Therefore Be It Resolved that Council of the Township of Clearview hereby lower the speed limit from 80km/h to 60 km/h on Center Line Road from 500 meters south of Warrington Road to the Mulmur/Nottawasaga Townline; and,

That the cost for speed signs be funded from the Public Works Signs and Signals operating budget.

#### **14. By-law to Confirm Proceedings of Council Meeting**

**Resolution:**

Moved by Councillor Dineen, Seconded by Councillor Walker, Be It Resolved that By-Law 24-51, being a by-law to confirm the proceedings of the July 22<sup>nd</sup>, 2024, Council Meeting, be presented and read a first, second and third time and finally passed this 22<sup>nd</sup> day of July, 2024. Motion Carried.

#### **13. Motion to Adjourn**

**Resolution:**

Moved by Councillor McArthur, Seconded by Deputy Mayor Van Staveren, Be It Resolved that the Council Meeting adjourn at 7:19 p.m. Motion Carried

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Douglas Measures, Mayor

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Sasha Helmkey, Clerk/Director of Legislative Services

Minutes of the Council Meeting are not a Final Document of the Corporation until adopted by Council.