



Creemore Station on the Green Board Meeting Minutes

The Creemore Station on the Green Board met at Station on the Green on July 17, 2024 at 9:00 a.m.

Those in attendance were:

Chair: Councillor Beelen

Treasurer: Brian Bell

Booking Agent: Debbie Hill

Member: Linda Coulter

Member: Barb Halsall

Member: Brenna Lattimore (absent)

Member: Carol Sperandeo

Staff: Committee Coordinator, Lexi Edwards

Land Acknowledgement

I would like to begin our meeting by recognizing the First Nations, Metis and Inuit peoples of Canada as traditional stewards and caretakers of the land. We acknowledge that Clearview Township is located within the boundaries of Treaty 18, the traditional lands of the Anishinaabeg, Haudenosaunee, Tionontati, Wendat, and is the home of many First Nations, Metis, and Inuit peoples as part of an intricate nationhood that reaches across Turtle Island. At this time of truth and reconciliation, we welcome the opportunity to work together towards new understandings and new relationships and ask for guidance in all we do.

1. Approval of Agenda

Resolution:

Moved by Linda Coulter, Seconded by Debbie Hill, Be It Resolved, that the Creemore Station on the Green Board hereby approve the agenda dated July 17, 2024 as presented. Motion Carried.

2. Disclosure of Disqualifying Interest and General Nature Thereof

None.

3. Approval of the Minutes

Resolution:

Moved by Carol Sperandeo, Seconded by Debbie Hill, Be It Resolved, that the Creemore

Station on the Green Board hereby approve the meeting minutes dated June 19, 2024 as presented. Motion Carried.

4. Business Arising from the Minutes

4.1 Volunteer Luncheon Update

Debbie Hill confirmed the volunteer luncheon on October 20, 2024, from 12:00 pm to 3:00 pm. Chez Michel will make quiche for \$15 a person, the Creemore Pub will donate greek salad and cupcakes will be purchased from Sonja McArthur.

Resolution:

Moved by Councillor Beelen, Seconded by Linda Coulter, Be It Resolved, that the Creemore Station on the Green Board hereby approve spending up to \$600 on the Volunteer Appreciation Luncheon. Motion Carried.

The subcommittee will continue to meet to organize the luncheon.

5. Financial Report

5.1 June Bank Statement

Treasurer, Brian Bell provided an update on the June bank statement including a current balance of approximately \$31,800.

Resolution:

Moved by Barb Halsall, Seconded by Debbie Hill, Be It Resolved, that the Creemore Station on the Green Board hereby accept the June bank statement. Motion Carried.

5.2 Profit and Loss

Treasurer, Brian Bell provided the profit and loss statement to the Board.

6. Facility Updates

6.1 June Rentals

Booking Agent, Debbie Hill provided an update on the June rentals including an increase from last June.

Resolution:

Moved by Debbie Hill, Seconded by Carol Sperandeo, Be It Resolved, that the Creemore Station on the Green Board hereby accept the June rentals as presented. Motion Carried.

7. Capital Priority List

7.1 Gazebo Update

Carol Sperandeo provided an update on the gazebo including the advantage to having a gazebo over an arbour. The gazebo could be used for various events and increase the revenue from wedding rentals by offering an outdoor venue. The cost would be roughly \$16,000 to \$20,000 for the gazebo and the subcommittee will bring quotes to the next meeting.

7.2 Exterior Painting Update

The exterior painting has been completed and paid.

8. New Business

8.1 Washroom Update

The portable washroom has not arrived yet and Councillor Beelen will follow up with the Director of Parks and Recreation regarding the estimated date of arrival and location.

8.2 Small Halls Event

Debbie Hill provided an update on Small Halls including the book sale being cancelled and the Station hosting the closing event for Small Halls Festival on November 1, 2024.

8.3 New Year's Event

The Board discussed hosting a New Year's Eve event at the Station on December 31, 2024, and Debbie Hill has discussed with Coming of Age to perform. The Board will ask the Kinsmen to bartend for the event.

Resolution:

Moved by Carol Sperandeo, Seconded by Debbie Hill, Be It Resolved, that the Creemore Station on the Green Board hereby approve booking a fundraising event on New Year's Eve with Coming of Age with a budget of up to \$4000. Motion Carried.

8.4 Stage Skirt

The Board discussed purchasing a skirt for the stage and Debbie Hill will obtain a quote.

8.5 Deep Cleaning Chairs

The chairs will be deep cleaned by the end of August.

9. Next Meeting- August 14, 2024 at 12:00 pm at the Creemore Pub

10. Motion to Adjourn

Resolution:

Moved by Brian Bell, Seconded by Carol Sperandeo, Be It Resolved, that the Creemore Station on the Green Board hereby be adjourned at 10:08 am. Motion Carried.

Marty Beelen, Chair

Lexi Edwards, Committee Coordinator

Board & Committee Meeting Minutes are not a Final Document of the Corporation until adopted by the Board/Committee.

Creemore Station on the Green
Profit & Loss
June 2024

Jun 24

Income

CIPS

Credit Interest 275.88

Total CIPS 275.88

EPCOR Credit 1,230.79

Fundraising Income

Station Cafe 325.50

Total Fundraising Income 325.50

HST Payable

HST Payable - Rental Income 236.35

Total HST Payable 236.35

Rental Income

Program Receipts 2,110.43

Total Rental Income 2,110.43

Total Income 4,179.05

Expense

Bank Charge

TDMS 35.90

Total Bank Charge 35.90

Capital Expense 7,985.00 Elliot Painting

Custodial

Barclay Wholesale 172.00

Debbie Hill 1,800.00

Huronia Mat Rentals 74.00

Total Custodial 1,846.00

Fundraising Expense

Book Sale - 2024 172.50 Echo Ad

Total Fundraising Expense 172.50

HST Recoverable 1,173.13

Insurance

Liability Insurance 88.87

Total Insurance 88.87

Maintenance

Sundry - Station 170.00 T. Nash Plumbing

Total Maintenance 170.00

Miscellaneous 124.25 Reimbursement - Tree Lighting

Program Expense

Booking Fees - D. Hill 400.00

Total Program Expense 400.00

PST Recoverable 7.11

Utilities

EPCOR Electricity Distribution 193.77

Huronia Alarms 54.00

Rogers - Business Phone 20.00

Rogers - Internet (WiFi) 109.99

Rogers - Office 365 Business Pr 20.42

Total Utilities 388.18

Total Expense 12,400.94

Net Income -8,221.89

Bank Balance as of June 30, 2024:	\$	48,513.97	
Events Reserve Fund:	\$	7,827.50	
Capital Fund:	\$	36,886.47	Less \$20,204.40 - July 3/24
Operating Fund:	\$	4,000.00	

B.W.Bell - Prepared Without Liability