



# Township of Clearview Council Meeting Minutes

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The Council of the Corporation of the Township of Clearview met in a hybrid in-person (Council Chambers, 217 Gideon Street) and virtual zoom session on June 4, 2024, at 5:30 p.m.

Those in attendance were:

Mayor: Douglas Measures

Deputy Mayor: Paul Van Staveren

Councillors: Ward 1 – Councillor Phyllis Dineen  
Ward 2 – Councillor Robert McArthur  
Ward 3 – Councillor John Broderick  
Ward 4 – Councillor Robert Walker  
Ward 5 – Councillor Marty Beelen

Staff: Clerk/Director of Legislative Services, Sasha Helmkey  
CAO, John Ferguson  
Director of Human Resources, Tammy Gill  
Fire Chief, Scott Davison  
Director of Planning & Building, Amy Cann  
Director of Parks and Recreation, Terry Vachon  
Director of Public Works, Dan Perreault  
Director of Finance/Treasurer, Kelly McDonald  
Deputy Clerk, Krista Pascoe  
Project Manager, Baz Dokainish  
Records Management Coordinator, Emma Coleman

## 1. Closed Session

None.

## 2. Approval of Agenda (5:30 p.m.)

### Resolution:

Moved by Councillor Broderick, Seconded by Deputy Mayor Van Staveren, Be It Resolved that Council of the Township of Clearview hereby approve the Agenda dated June 4, 2024 as presented. Motion Carried.

## 3. Disclosure of Pecuniary Interest and General Nature Thereof

Councillor Beelen declared an indirect interest on Report # PB-015-2024 – Committee of Adjustment as he has a working relationship with an applicant.

#### **4. Public Participation**

None.

#### **5. Deputations and Presentations**

##### **5.1. Baker Tilly – Audit of 2022 Consolidated Financial Report Township of Clearview 2022 Audit Reporting Letter**

Jay Anstey, Partner with Baker Tilly provided an overview of the Township's 2022 Audit results and reviewed the consolidated statement of operations, financial assets, deferred revenue, long term liabilities, net financial assets, tangible capital assets and accumulated surplus.

Mayor Measures thanked Mr. Anstey for his presentation.

##### **5.2. Awake Canada – Municipal Cemetery Adoption Program (MCAP)**

Amanda Kelly & Lauren Andrew, co-founders of Awake Canada provided an overview of the Municipal Cemetery Adoption Program and their patented soil solution to be used for scattering gardens. They also reviewed the estimated timeline if the municipality were to opt into the program.

Mayor Measures thanked Ms. Kelly and Ms. Andrew for their presentation.

#### **6. Public Meetings**

None.

#### **7. Approval of Council Meeting Minutes**

##### **Resolution:**

Moved by Councillor McArthur, Seconded by Deputy Mayor Van Staveren, Be It Resolved that Council of the Township of Clearview hereby approve the Minutes of the May 27, 2024, Council Meeting as presented. Motion Carried.

#### **8. Business arising from Minutes (if any)**

None.

#### **9. Communications from the Mayor**

##### **9.1. Closed Session Report**

None.

## **9.2. Support Resolution – Township of Alnwick/Haldimand re: MFIPPA Modernization**

### **Resolution:**

Moved by Councillor Dineen, Seconded by Councillor Broderick, Whereas the Municipal Freedom of Information and Protection of Privacy Act, 1990 (MFIPPA) has not been comprehensively reviewed in over 30 years;

And Whereas municipalities consider transparency an important tool for building and maintaining public trust and recognize the importance of continuously improving;

And Whereas municipal administrators need legislation that supports effective local program delivery, is responsive to current technology and reflects its original intent of open and accountable government;

And Whereas MFFIPA presents a number of challenges for municipal staff which can hinder its effectiveness and efficiency when it comes to serving the public;

And Whereas municipalities should have updated legislation that ensures municipal resources are best allocated; increases trust in public institutions through strengthening accountability, transparency and responsiveness; and addresses the needs of the digital era;

And Whereas the Association of Municipal Managers, Clerks, and Treasurers of Ontario (AMCTO) has comprehensively reviewed MFIPPA and put forward recommendations in their submission "Looking Ahead: A Proactive Submission to Modernize the Municipal Freedom of Information and Protection of Privacy Act";

Be it Resolved that the Ministry of Public Business and Service Delivery be requested to review MFIPPA and consider recommendations as outlined by AMCTO within their submission, "Looking Ahead: A Proactive Submission to Modernize the Municipal Freedom of Information and Protection of Privacy Act";

And Further Be it Resolved that Council direct the staff to send a copy of this resolution to AMCTO's Advocacy Team and the Ministry of Public and Business Service Delivery.  
Motion Carried.

## **10. County Reports and Information**

### **10.1 Release – County of Simcoe Launches Employment Survey Pilot Project**

### **10.2 Release – County of Simcoe Paramedic Honoured with Ontario Medal for Paramedic Bravery**

Deputy Mayor Van Staveren discussed the YIMBY flag raising, advised that changes to the organic waste diversion program has been referred back to County staff for further consideration and solutions, and highlighted Bradford's 100th Anniversary of the Royal Canadian Air Force (RCAF).

## 11. Council Reports and Community Announcements

### 11.1. Ward Reports

#### Councillor Walker

- Attended Trail Tunes, the Habitat for Humanity event and the Small Halls Golf Tournament.

#### Councillor Beelen

- Attended the Habitat for Humanity event and the Small Halls Golf Tournament

#### Councillor Dineen

- Attended the Small Halls Golf Tournament and the Habitat for Humanity event
- Reminded residents that the Nottawa Hall is hosting a meeting regarding the proposed development at McKean Memorial Park on June 10<sup>th</sup> at 5:30 p.m.

#### Deputy Mayor Van Staveren

- Attended Trail Tunes, the Small Halls Golf Tournament and the Garden Club's plant sale

#### Councillor McArthur

- Attended the Habitat for Humanity event and the Small Halls Golf Tournament

#### Councillor Broderick

- Attended the Creemore BIA meeting and the Habitat for Humanity event

#### Mayor Measures

- Attended the Small Halls Golf Tournament and the Habitat for Humanity event
- Thanked the Stayner Garden Club for updating the garden boxes at the Administration Centre
- Represented Clearview at the Clarksburg drum ceremony
- Reminded residents of the Clearview Culture & Sports Hall of Fame induction ceremony on June 19<sup>th</sup> and the GNE Volunteer steak dinner on June 8<sup>th</sup>

## 12. Department Reports and By-laws

### Legislative Services

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#### Report # LS-002-2024 – Awake Canada – Municipal Cemetery Adoption Program

#### Resolution:

Moved by Councillor McArthur, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby receive report LS-022-2024 (Awake Canada - Municipal Cemetery Adoption Program (MCAP) dated June 4, 2024; and,

- 1) That Council authorize staff to apply for the Municipal Cemetery Adoption Program through Awake Canada at the cost of \$8,800 plus H.S.T. to be funded from the Stayner Union Cemetery operating account. Motion Carried.

## **Planning & Building**

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### **Report # PB-015-2024 – Committee of Adjustment March, April and May 2024 Report**

Councillor Beelen recused himself from participating in discussion or voting on this Item.

#### **Resolution:**

Moved by Councillor McArthur, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby receive report PB-015-2024 (Committee of Adjustment March, April, and May 2024 Report) dated June 4, 2024, for information. Motion Carried.

Councillor Beelen resumed his seat for the remainder of the meeting.

## **Public Works**

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### **Report # PW-015-2024 – East Stayner Sewage Pumping Station Tender Result and Award**

#### **Resolution:**

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby receive report PW-015-2024 (East Stayner Sewage Pumping Station Tender Results) dated June 4, 2024; and,

- 1) That Council award the Tender submitted by W.S Morgan Construction Limited in the amount of \$2,876,980.00 (including HST) for the East Stayner Sewage Pumping Station. Motion Carried.

### **Report # PW-016-2024 – Riverside Drive Tender Result and Award**

#### **Resolution:**

Moved by Councillor McArthur, Seconded by Walker, Be It Resolved that Council of the Township of Clearview hereby receive report PW-016-2024 (Riverside Drive Tender Results) dated June 4, 2024; and,

- 1) That Council award the Tender submitted by 1579137 Ontario Ltd o/a SMRS Construction in the amount of \$1,867,869.04 (including HST) for the Riverside Drive Road reconstruction as described in tender and summarized in this report. Motion Carried.

## Finance

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### Report # FIN-010-2024 – 2022 Audited Financial Statements

#### Resolution:

Moved by Councillor Dineen, Seconded by Councillor Walker, Be It Resolved that Council of the Township of Clearview hereby receive report FIN-010-2024 (2022 Audited Financial Statements) dated June 4, 2024; and,

- 1) That Council approve the Township's 2022 Audited Financial Statements, prepared by Baker Tilly SGB LLP, as presented. Motion Carried.

## Parks & Recreation

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### Report # PCR-010-2024 – Nottawa Hall Vestibule & Roof Repair

#### Resolution:

Moved by Councillor Dineen, Seconded by Deputy Mayor Van Staveren, Be It Resolved that Council of the Township of Clearview hereby receive report PCR-010- 2024 (Nottawa Hall Vestibule) dated June 4, 2024; and,

- 1) That Council approve repairing the front vestibule and roof at the Nottawa Hall in the amount of \$27,494.00 plus HST; and,
- 2) That the cost for these repairs be funded from the Tax Stabilation Reserve. Motion Referred.

#### Motion to Refer:

Moved by Councillor Dineen, Seconded by Councillor McArthur, Be It Resolved that the motion before Council be referred back to staff to provide quotes on changing the roof slope to remove the flat roof over the vestibule; and,

That the report be brought back to the June 24<sup>th</sup> Council meeting. Motion Carried.

### Report # PCR-011-2024 – Creemore Portable Washroom Approval

#### Resolution:

Moved by Councillor Beelen, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby receive report #PCR-011-2024 (Creemore Portable Washroom Approval) dated June 4, 2024; and,

- 1) That Council approve the quotation submitted by NIU Washrooms in the amount of \$79,900.00 plus HST, sole sourcing the purchase of a portable public mobile accessible washroom for the Creemore area; and,

- 2) That the purchase amount for the portable accessible washroom and the operational expenses for 2024 (approximately \$11,200) be funded from the AODA Hall Renovation Reserve. Motion Carried.

## **By-laws**

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### **By-law 24-41 Amend Appointment By-law 22-101 – Schedule A**

Deputy Mayor Van Staveren recused himself from participating in discussion or voting on this item as he declared an interest on appointing these members at the May 27, 2024, Council meeting.

#### **Resolution:**

Moved by Councillor Walker, Seconded by Councillor Beelen, Be It Resolved that By-law 24-41, being a by-law to amend Schedule “A” of By-law 22-101, appointing members to the Township of Clearview Committees and Boards, be presented and read a first, second and third time and finally passed this 4<sup>th</sup> day of June, 2024. Motion Carried.

Deputy Mayor Van Staveren resumed his seat for the remainder of the meeting.

### **13. Notice of Motion/New Business**

None.

### **14. By-law to Confirm Proceedings of Council Meeting**

#### **Resolution:**

Moved by Councillor Dineen, Seconded by Councillor McArthur, Be It Resolved that By-Law 24-40, being a by-law to confirm the proceedings of the June 4<sup>th</sup>, 2024, Council Meeting, be presented and read a first, second and third time and finally passed this 4<sup>th</sup> day of June, 2024. Motion Carried.

### **15. Motion to Adjourn**

#### **Resolution:**

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Broderick, Be It Resolved that the Council Meeting adjourn at 7:37 p.m. Motion Carried.

**Original signed by:**

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Douglas Measures, Mayor

**Original signed by:**

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Sasha Helmkey, Clerk/Director of Legislative Services

Minutes of the Council Meeting are not a Final Document of the Corporation until adopted by Council.