

Township of Clearview Council Meeting Minutes

The Council of the Corporation of the Township of Clearview met in a hybrid in-person (Council Chambers, 217 Gideon Street) and virtual zoom session on May 13, 2024 at 3:30 p.m.

Those in attendance were:

Mayor: Douglas Measures

Deputy Mayor: Paul Van Staveren

Councillors: Ward 1 – Councillor Phyllis Dineen
Ward 2 – Councillor Robert McArthur
Ward 3 – Councillor John Broderick
Ward 4 – Councillor Robert Walker
Ward 5 – Councillor Marty Beelen

Staff: Clerk/Director of Legislative Services, Sasha Helmkey
CAO, John Ferguson
Director of Human Resources, Tammy Gill
Director of Planning & Building, Amy Cann
Director of Public Works, Dan Perreault
Director of Parks and Recreation, Terry Vachon
Director of Finance/Treasurer, Kelly McDonald
Fire Chief, Scott Davison
Manager of Public Works, Todd Patton
Manager of Engineering, Patti Kennedy
Deputy Clerk, Krista Pascoe

1. Closed Session

Resolution:

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Broderick, Be It Resolved that the next portion of the meeting be closed to the public in accordance with s. 239 of the Municipal Act, 2001:

(2) (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

Topic for discussion: Zoning By-law 23-97 – OLT Appeal Update, Avening Community Centre Construction Update;

(2) (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

Topic for discussion: West Nottawasaga Church Cemetery Transfer Request and Avening Community Centre Construction. Motion Carried

Mayor Measures began the meeting by reading the Indigenous Land Acknowledgment and welcomed everyone back to the newly renovated accessible Council Chambers.

2. Approval of Agenda (5:30 p.m.)

Resolution:

Moved by Councillor Broderick, Seconded by Deputy Mayor Van Staveren, Be It Resolved that Council of the Township of Clearview hereby approve the Agenda dated May 13, 2024 as amended, to move up Reports PW-013-2024 and PW-014-2024 after Item 5.2. Motion Carried.

3. Disclosure of Pecuniary Interest and General Nature Thereof

Councillor Broderick declared an indirect conflict on Item 5.1 – Clearview Chamber of Commerce Mural Presentation as he is the current President and has familial relation with Rhonda Broderick whom is presenting.

4. Public Participation

Sherri Wilkinson

- Expressed her concerns with safety due to the development and construction along Mowat Street in Stayner

Robin MacNeil

- Asked if there was a deadline for construction to be complete along Mowat Street and if there were associated fees if those timelines are not met

Natalie Jensen

- Lives in the subdivision off of Mowat Street and shares the same concerns regarding safety and stated her family is looking to move

Marlene Hamilton

- Requested the speed be reduced on Mowat Street in Stayner

Dave Huskinson

- Expressed concerns with the placement of the mural on the Tourism building by the Clearview Chamber of Commerce
- Advised that he has sent an email to Council regarding Clearview Tourism and the need to have a digital presence on the internet for tourism and not to rely on brochures. To date, Clearview Tourism has not been to visit his BnB.

5. Deputations and Presentations**5.1. Clearview Chamber of Commerce – Mural Presentation**

Rhonda Broderick and Richard Paul, representatives from the Clearview Chamber of Commerce provided a presentation on the mural being installed on the Tourism Building in Stayner and the implementation plan. The art work is being created by students of Stayner Collegiate Institute as part of their art credit.

5.2. R.J. Burnside – Creemore Water & Wastewater Master Servicing Plan

Jeff Langlois, Senior Vice-President Water Wastewater for R.J. Burnside's provided a presentation on the Creemore Water and Wastewater Master Servicing Plan process, alternative solutions, preferred systems and the list of projects & studies.

At this time, Reports PW-013-2024 and PW-014-2024 were moved up in the Agenda as they related to the presentation.

Report # PW-013-2024 – Creemore Master Servicing Plan**Resolution:**

Moved by Councillor Beelen, Seconded by Councillor Dineen, Be It Resolved that Council of the Township of Clearview hereby receive report PW-013-2024 (Creemore Master Servicing Plan) dated May 13, 2024; and,

- 1) That Council endorse the preferred solutions and implementation strategies identified in the Creemore Master Servicing Plan as outlined in the Executive Summary attached as Appendix A; and,
- 2) That Council direct Staff and RJ Burnside to issue the Notice of Completion to initiate the public review period and complete the environmental assessment process. Motion Carried.

Report # PW-014-2024 – Creemore Servicing Update

Resolution:

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby receive report PW-014-2024 (Creemore Servicing Update) dated May 13, 2024; and,

- 1) That, until sufficient new water capacity is located to develop all proposed units to the satisfaction of the Township, Council does not support the issuance of draft plan of subdivision approval for the Creemore Commons and Zeng Developments as the criteria of Planning Act sec. 51(24) have not been met; and,
- 2) That existing residual water capacity will not be allocated outside of the Village Core or existing Creemore built boundary unless new information permits the Township to allocate without increasing risk to existing ratepayers; and,
- 3) That Council directs staff and the Township's professional consultants to advise all developers with development projects within the settlement area of Creemore with the update described in staff report PW-014-2024. Motion Carried.

6. Public Meetings

No Items.

7. Approval of Council Meeting Minutes

Resolution:

Moved by Councillor McArthur, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby approve the Minutes of the April 29, 2024, Council Meeting as presented. Motion Carried.

8. Business arising from Minutes (if any)

None.

9. Communications from the Mayor

9.1. Closed Session Report

Avening Community Centre Construction Update

Resolution:

Moved by Councillor McArthur, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby direct staff to act in accordance with the direction provided in Closed Session regarding the Avening Community Centre Construction Update. Motion Carried.

Zoning By-law 23-97 – OLT Appeal Update

Resolution:

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Beelen, Be It Resolved that Council of the Township of Clearview hereby direct staff to act in accordance with the direction provided in Closed Session regarding Zoning By-law 23-97 – OLT Appeal Update. Motion Carried.

West Nottawasaga Church Cemetery Transfer Request

Resolution:

Moved by Councillor Dineen, Seconded by Councillor Walker, Be It Resolved that Council of the Township of Clearview hereby direct staff to act in accordance with the direction provided in Closed Session regarding the West Nottawasaga Church Cemetery Transfer Request. Motion Carried.

9.2. NVCA Board of Directors Advocates to Province to Maintain Free Testing for Private Wells

9.3. NVCA Media Release - Apply for NVCA Permits Early to Avoid Delays

9.4. NVCA Media Release - NVCA April 2024 Board Meeting Highlights

9.5. Support Town of Smith Falls - Basic Income Guarantee

Resolution:

Moved by Councillor Broderick, Seconded by Councillor McArthur, Be It Resolved that Council of the Township of Clearview hereby support The Town of Smith Falls resolution # 2024-04-074 regarding Basic Income Guarantee; and

- 1) That a letter of support be drafted and sent to Prime Minister Justin Trudeau, Simcoe-Grey MP Terry Dowdall, Premier Doug Ford, Simcoe-Grey MPP Brian Saunderson, AMO, ROMA, and FCM. Motion Carried.

It was requested that the above motion also be sent to the Simcoe County Housing Task Force.

10. County Reports and Information

Mayor Measures advised that he and Deputy Mayor Van Staveren will be attending County Council tomorrow and stated that there will be a review of the County Council governance model.

11. Council Reports and Community Announcements

11.1. Ward Reports

Councillor Walker

- Attended the Kinsman duck race event, Council Chambers re-opening Coffee with Council event, Stayner Lions Club line dancing fundraiser, Jarlette Stayner Care Center tour and the Shriners Mother's Day event

Councillor Beelen

- Attended the Winterama planning meeting, National Day of Prayer in Collingwood and the Jarlette Stayner Care Center tour
- Reminded residents that Tulip days is on Thursday May 16

Councillor Dineen

- Attended the Jarlette Stayner Care Center tour
- Thanked the Beavers and Scouts for their help cleaning up the Nottawa Hall and reminded residents that the scrap metal bin will remain at the Hall until after the May long weekend

Deputy Mayor Van Staveren

- Provided an update regarding the NVCA and advised an e-mail has been sent regarding the status of the pond
- Attended the Council Chambers re-opening Coffee with Council event, National Day of Prayer, Kinsman Duck race event and the Jarlette Stayner Care Centre tour
- Reminded residents the Tulip days is on Thursday May 16

Councillor McArthur

- Attended the Committee of Adjustment meeting and Creemore Springs Turas Mor

Councillor Broderick

- Attended the Creemore BIA meeting, Council Chambers re-opening Coffee with Council event, Northern Life Lodge elections, Jarlette Stayner Care Centre tour, Clearview Chamber of Commerce Mother's Day fashion show and the Manito Shrine Club's Mother's Day breakfast

Mayor Measures

- Attended the Hospice Georgian Triangle Foundation quilt fundraiser and reminded residents of their upcoming Hike and Bike event on May 26
- Took a tour of the Infinity Automotive facility and attended the Ramp and Romp event in Singhampton

- Wished everyone a wonderful Victoria Day weekend and a reminded everyone to be safe on the roads

12. Department Reports and By-laws

Public Works

Report # PW-010-2024 – Granular Material Tender Award

Resolution:

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby receive report PW-010-2024 (Granular Material Tender Award) dated May 13, 2024; and,

- 1) That Council Award tender number 2024-02 to Arnill Construction Ltd. o/a Seeley & Arnill Construction in the amount of \$727,910.00 plus H.S.T. for Supply of Granular Material for Township gravel road resurfacing. Motion Carried.

Report # PW-011-2024 – Motor Grader Purchase

Resolution:

Moved by Councillor Broderick, Seconded by Deputy Mayor Van Staveren, Be It Resolved that Council of the Township of Clearview hereby receives report PW-011-2024 (Motor Grader Purchase) dated May 13, 2024; and,

- 1) That Council approve the purchase of a CAT Motor Grader in the amount of \$615,222.64 + HST. Motion Carried.

Report # PW-012-2024 – Lift and Remove 0.3 metre Reserves in Estates of Clearview Subdivision

Resolution:

Moved by Councillor Broderick, Seconded by Councillor Walker, Be It Resolved that Council of the Township of Clearview hereby receive report PW-012-2024 (Lift and Remove 0.3 metre Reserves in Estates of Clearview Subdivision) dated May 13, 2024; and,

- 1) That Council approve lifting and removing the 0.3 metre wide reserves along the south side of Junction Road and along the west side of Grand Trunk Road, being Part 1 of Block 134 and Parts 2 & 3 of Block 135, Plan 51R-4453, subject to the Developer paying all legal costs to prepare and register the necessary documentation at the Land Titles Office; and,
- 2) That a by-law be presented at the May 13, 2024 Council meeting to establish and name lands as part of a public highway. Motion Carried.

Report # PW-013-2024 – Creemore Master Servicing Plan

Report was moved under Item 5.2 of the Agenda.

Report # PW-014-2024 – Creemore Servicing Update

Report was moved under Item 5.2 of the Agenda.

Emergency Services

Report # FD-001-2024 – Fire Department Activities Report**Resolution:**

Moved by Councillor Beelen, Seconded by Councillor Dineen, Be It Resolved that Council of the Township of Clearview hereby receive report FD-001-2024 (Fire Department Activities Report) dated May 13, 2024, for information. Motion Carried.

Parks & Recreation

Report # PCR-009-2024 – Stayner Siskins Special Rental Agreement**Resolution:**

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby receive report PCR-009-2024 (Stayner Siskins Special Agreement) dated May 13, 2024; and,

- 1) That Council approve the Stayner Arena Special Rental Agreement #2 with the Stayner Siskins, as attached as Appendix B to this report, where the Stayner Siskins will pay the Prime Rate and receive an annual Township funding through economic development or community assistance for promotion and awareness, that will be outlined in a separate Agreement; and,
- 2) That the Mayor and Clerk be authorized to sign the Agreement on behalf of the Township. Motion Carried.

Administration

Report # CAO-006-2024 - Township Response to Amendments to NEC Development Permit Exemptions**Resolution:**

Moved by Councillor Dineen, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview hereby receive report CAO-006-2024 (Township Response to Amendments to NEC Development Permit Exemptions) dated May 13, 2024; and,

- 1) That Council direct the CAO and Township solicitor to:
 - a) Review the proposed amendments posted by the Ministry of Natural Resources and Forestry on the Environmental Registry of Ontario regarding the proposed amendments to development permit exemptions under lands in the Niagara Escarpment Planning area; and,
 - b) Prepare a response submission on or before June 17, 2024, to the registry, recognizing the municipality's distinct and separate obligation to maintain road safety through maintenance and improvements as may be necessary for the local "Road Authority" to act upon. Motion Carried.

Legislative Services

Report # LS-017-2024 – Revised Proclamation, Flag Raising & Flag Lowering Policy

Resolution:

Moved by Deputy Mayor Van Staveren, Seconded by Councillor Walker, Be It Resolved that Council of the Township of Clearview hereby receive report LS-017-2024 (Revised Proclamation, Flag Raising & Flag Lowering Policy) dated May 13, 2024; and

- 1) That Council approve the Proclamation, Flag Raising & Flag Lowering Policy as attached as Appendix "B" to this report. Motion Carried.

Report # LS-018-2024 – Updated Council Professional Development & Discretionary Expenses Policy

Resolution:

Moved by Councillor Broderick, Seconded by Councillor Beelen, Be It Resolved that Council of the Township of Clearview hereby receive report LS-018-2024 (Updated Council Professional Development & Discretionary Expenses Policy) dated May 13, 2024; and,

- 1) That Council approve the updated Council Professional Development & Discretionary Expenses Policy, as attached as Appendix B to this report; and,
- 2) That the Policy come into effect upon approval, replacing the previous Council Conference, Convention and Seminar Attendance Expense Policy. Motion Carried.

Report # LS-019-2024 – Removal of Board and Committee Members

Resolution:

Moved by Councillor Dineen, Seconded by Councillor Walker, Be It Resolved that Council of the Township of Clearview hereby receive report LS-019-2024 (Removal of Board and Committee Members) dated May 13, 2024; and,

- 1) That Council direct staff to amend By-law 22-101 (Appointment By-law) to remove the following members:
 - Daniel Fantin from the Committee of Adjustment; and,
 - Cheri Mara from the Creemore Business Improvement Area Board of Management. Motion Carried.

By-laws

By-law 24-34 – Establish Public Highway – The Estates of Clearview Inc.

Resolution:

Moved by Councillor Walker, Seconded by Councillor Dineen, Be It Resolved that By-law 24-34, being a by-law to establish and name lands as part of a public highway, be presented and read a first, second and third time and finally passed this 13th day of May, 2024. Motion Carried.

By-law 24-35 – Amend Appointment By-law 22-101 – Schedule A

Resolution:

Moved by Councillor Beelen, Seconded by Councillor McArthur, Be It Resolved that By-law 24-35, being a by-law to amend Schedule “A” of By-law 22-101, appointing members to the Township of Clearview Committees and Boards, be presented and read a first, second and third time and finally passed this 13th day of May, 2024. Motion Carried.

13. Notice of Motion/New Business

Councillor Beelen – Request for Replacement of Stop Signs at Concession 7 & 3/4 Sideroad and Concession 9 & 3/4 Sideroad

Resolution:

Moved by Councillor Beelen, Seconded by Councillor Walker, Whereas the Township of Clearview has used large stop signs (4 ft) with flashing lights at other high traffic and high accident rate intersections;

And Whereas many residents would like to have larger stop signs with warning lights to indicate to drivers their responsibility to stop;

And Whereas the sun sets in the west and rises in the east and would be in driver’s vision when driving east bound in the mornings and west bound in the evenings on both Concession 7 Sunnidale and Concession 9 Sunnidale while approaching the 3/4 Sideroad;

Now Therefore Be It Resolved that Council of the Township of Clearview hereby approve replacing the current stop signs at Concession 9 Sunnidale at the intersection with the 3/4 Sideroad Sunnidale, with larger (4 ft) illuminated or flashing stop signs and replacing the current stop signs at Concession 7 Sunnidale at the intersection with the 3/4 Sideroad Sunnidale, with larger (4 ft) illuminated or flashing stop signs; and,

That the cost to purchase and erect the signs be funded through the Public Works Capital budget for Traffic Control Equipment. Motion Carried.

14. By-law to Confirm Proceedings of Council Meeting

15. Resolution:

Moved by Councillor Broderick, Seconded by Councillor Dineen, Be It Resolved that By-Law 24-36, being a by-law to confirm the proceedings of the May 13th, 2024, Council Meeting, be presented and read a first, second and third time and finally passed this 13th day of May, 2024. Motion Carried.

16. Motion to Adjourn

Resolution:

Moved by Councillor Walker, Seconded by Councillor Dineen, Be It Resolved that the Council Meeting adjourn at 8:29 p.m. Motion Carried.

Original Signed by:

Douglas Measures, Mayor

Original Signed by:

Sasha Helmkey, Clerk/Director of Legislative Services

Minutes of the Council Meeting are not a Final Document of the Corporation until adopted by Council.